



CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING AGENDA
www.covingtonwa.gov

Tuesday, March 8, 2016
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Annual Update from King County Councilmember Reagan Dunn

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

- C-1. Minutes: February 9, 2016 Regular Meeting Minutes and February 23, 2016 Regular Meeting Minutes (Scott)
- C-2. Vouchers (Hendrickson)

PUBLIC HEARING

1. Receive Public Testimony and Consider Ordinance Extending Interim Zoning Regulations Regarding Recreational Marijuana (Hart)

NEW BUSINESS

2. Consider Resolution Adopting Parks, Recreation & Open Space Plan 2016 Update (Feser/Newton)
3. Approve City Manager 2016 Merit Goals (Bolli)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – if needed

ADJOURN

Consent Agenda Item C-1

Covington City Council Meeting

Date: March 8, 2016

SUBJECT: APPROVAL OF MINUTES: FEBRUARY 9, 2016 CITY COUNCIL REGULAR MEETING MINUTES AND FEBRUARY 23, 2016 CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the February 9, 2016 City Council Regular Meeting Minutes and February 23, 2016 City Council Regular Meeting Minutes.

**City of Covington
Regular City Council Meeting Minutes
Tuesday, February 9, 2016**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, February 9, 2016, at 7:02 p.m., with Mayor Jeff Wagner presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, Jim Scott, and Sean Smith.

STAFF PRESENT:

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Ethan Newton, Parks & Recreation Director; Sara Springer, City Attorney; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Scott moved and Councilmember Cimaomo seconded to amend the agenda to add New Business Item 4, Authorizing Funds for a Vehicle Purchase. Vote: 7-0. Motion carried. Councilmember Lanza moved and Councilmember Mhoon seconded to approve the Agenda as amended. Vote: 7-0. Motion carried.

PUBLIC COMMUNICATION:

- Tricia Barbachan and Erin Rennie provided a presentation on the King County Metro Southeast King County Alternative Services Project including the Tri-City Community Van Program.

Councilmembers asked various questions about the program, and Ms. Barbachan and Ms. Rennie provided responses. Community Development Director Richard Hart provided some additional information.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Jeffery Roeder, Nikki's Restaurant owner, expressed his concerns over Chick-Fil-A becoming his neighbor and advised Council that Chick-Fil-A asked to purchase his parking lot for six months which is an easement for the city for emergency vehicles. He advised that he will protect the easement.

Dawn Roeder, Nikki's Restaurant owner, asked Council to consider the impacts to surrounding businesses made by Chick-Fil-A.

Mary Pritchard, Covington resident, provided comments on the King County Metro presentation regarding the van program which mentioned use of the Covington Library as a kiosk. Mrs. Pritchard advised that the Covington Library is part of the King County Library System which would need to be contacted regarding use of its facilities as a kiosk. Mrs. Pritchard also noted that she did not hear the fares for the van program.

Heidi Hansen, KinderCare manager, expressed concern about traffic from Chick-Fil-A.

John Oliver, also expressed concerns about traffic from Chick-Fil-A.

Leroy Stevenson, Covington resident, also expressed concerns about Chick-Fil-A traffic.

There being no further comments, Mayor Wagner closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Vouchers: Vouchers #33571-33625, including ACH payments in the amount of \$221,972.22, dated January 22, 2016; and Paylocity Payroll Checks #1004818649-1004818664 inclusive, plus employee direct deposits in the amount of \$175,925.54, dated January 29, 2016.

C-2. Approve Consultant Contract for Covington Community Park Phase II Design Services.

Council Action: Councilmember Mhoon moved and Councilmember Cimaomo seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

PUBLIC HEARING:

1. Receive Public Testimony and Consider Ordinance Extending Moratorium on Medical Marijuana Production and Processing Facilities, Dispensaries, and Collective Gardens for Six Months.

Community Development Director Richard Hart provided the staff report on this item.

Mayor Wagner called for public comments for the Public Hearing.

There being no comments, Mayor Wagner closed the public comment period for the Public Hearing.

ORDINANCE NO. 06-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
COVINGTON, WASHINGTON, TO EXTEND THE MORATORIUM
ON THE ESTABLISHMENT, LOCATION, OPERATION,

LICENSING, MAINTENANCE, OR CONTINUATION OF MEDICAL MARIJUANA DISPENSARIES, PRODUCTION FACILITIES, PROCESSING FACILITIES, COLLECTIVE GARDENS, AND RELATED BUSINESSES WITHIN THE CITY OF COVINGTON UNTIL JULY 1, 2016; PROVIDING FOR A PUBLIC HEARING ON THE MORATORIUM; ADOPTING FINDINGS OF FACT SUPPORTING THE MORATORIUM ADOPTED BY ORDINANCE NOS. 08-11, 12-12, 01-13, 07-13, 05-14, 10-14; 02-15, and 06-15, AND PROVIDING FOR SEVERABILITY.

Council Action: Councilmember Scott moved and Councilmember Cimaomo seconded to pass Ordinance No. 06-2016, in substantial form as that included in the agenda packet, to extend the moratorium on medical marijuana collective gardens, production and processing facilities, dispensaries, and related businesses until July 1, 2016. Vote: 7-0. Motion carried.

NEW BUSINESS:

2. Appointments to Parks & Recreation Commission.

Council Action: Councilmember Cimaomo moved and Councilmember Scott seconded to appoint Laura Morrissey to fill Position No. 5 on the Parks & Recreation Commission with a term expiring January 31, 2019. Vote: 7-0. Motion carried.

Council Action: Councilmember Harto moved and Councilmember Mhoon seconded to appoint Justin Reed to fill Position No. 6 on the Parks & Recreation Commission with a term expiring January 31, 2019. Vote: 7-0. Motion carried.

Council Action: Councilmember Mhoon moved and Mayor Pro Tem Smith seconded to appoint Troy McIntyre to fill Position No. 7 on the Parks & Recreation Commission with a term expiring January 31, 2019. Vote: 7-0. Motion carried.

3. Discuss Commissioner Conduct.

Mayor Wagner gave the report on this item.

Councilmembers provided comments and asked questions, and Parks & Recreation Director Ethan Newton, City Attorney Sara Springer, and City Manager Regan Bolli provided responses.

Council Action: Councilmember Harto moved and Councilmember Scott seconded to remove Paul Selland from the Arts Commission effective immediately. Vote: 7-0. Motion carried.

4. Consider Allocation of \$69,500 to Purchase a New Parks Maintenance Vehicle.

Public Works Director Don Vondran gave the staff report on this item.

Councilmembers provided comments and asked questions, and Mr. Vondran provided responses.

Council Action: Councilmember Cimaomo moved and Councilmember Scott seconded to authorize the allocation of \$69,500 to be used for city staff to purchase a new parks maintenance vehicle. Vote: 7-0. Motion carried.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Resolutions in support of the Kent School District ballot measure and the Kent Fire Department Regional Fire Authority ballot measure were added to the February 23 Council meeting. Those wishing to speak for or against the ballot measures would be able to provide comments at the first Public Comment period at that meeting.

PUBLIC COMMENTS:

Mayor Wagner called for public comments.

Leroy Stevenson, Covington resident, provided comments on the Regional Fire Authority and stated that he is paying 35 percent more for fire protection than when under Fire District 37. Mr. Stevenson also noted that his insurance cost did not decrease as was stated by the Kent Fire Department Regional Fire Authority.

Mary Pritchard, Covington resident, noted that the Council Strategic Planning Summit on Saturday, January 30, was very good for the part she was able to attend, and she wished more of the public would attend the summits. Mrs. Pritchard provided comments in support of the Kent Fire Department Regional Fire Authority.

There being no further comments, Mayor Wagner closed the public comment period.

EXECUTIVE SESSION:

To Discuss the Acquisition of Real Estate Pursuant to RCW 42.30.110(1)(b) and to Discuss Potential Litigation Pursuant to RCW 42.30.110(1)(l) from 8:58 to 10:12 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:12 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

**City of Covington
Regular City Council Meeting Minutes
Tuesday, February 23, 2016**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, February 23, 2016, at 7:04 p.m., with Mayor Wagner presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Margaret Harto, Mark Lanza, Marlla Mhoon, Jim Scott, and Sean Smith.

COUNCILMEMBERS ABSENT:

Joe Cimaomo.

STAFF PRESENT:

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Karla Slate, Communications & Marketing Manager; Ethan Newton, Parks & Recreation Director; Sara Springer, City Attorney; and Sharon Scott, City Clerk/Executive Assistant.

Council Action: Councilmember Scott moved and Councilmember Harto seconded to excuse Councilmember Cimaomo. Vote: 6-0. Motion carried.

Mayor Wagner opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Mhoon moved and Councilmember Scott seconded to approve the Agenda. Vote: 6-0. Motion carried.

PUBLIC COMMUNICATION:

- Rich Zwicker, Senior Policy Analyst, Washington State Housing Finance Commission, gave a presentation on the commission and affordable housing.
- Arts Commissioners Lesli Cohan and Leslie Spero accepted the Youth Art Month Proclamation for March 2016.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Eric Bernard, Kent resident, spoke against Agenda Item 2, Resolution in Support of Kent Regional Fire Authority's Proposition 1.

Kimberly Matej, Government Relations Manager for the Kent Regional Fire Authority, also spoke regarding Agenda Item 2. Ms. Matej provided factual information regarding the Kent Regional Fire Authority ballot measure and the explanatory statement.

Mary Pritchard, Covington resident, spoke regarding an item that was discussed at the recent Council Strategic Planning Summit to eliminate commission reports at Council meetings. Mrs. Pritchard requested that Council continue those reports at Council meeting for the public’s benefit. Mrs. Pritchard also mentioned that her Kent Regional Fire Authority benefit charge went down by \$2 from the previous year.

Leroy Stevenson, Covington resident, spoke against Agenda Item 2, Resolution in Support of Kent Regional Fire Authority’s Proposition 1.

Brooke Valentine, unincorporated King County resident, Co-Chair Citizens for Kent Schools, spoke regarding Agenda Item 1, Resolution in Support of Kent School District’s Proposition 1. Ms. Valentine provided information on the bond measure.

There being no further comments, Mayor Wagner closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Minutes: January 12, 2016 Regular Meeting Minutes; January 26, 2016 Regular Meeting Minutes; and January 30, 2016 Strategic Planning Summit Summary.

C-2. Vouchers: Vouchers #33626-33685, including ACH payments and electronic funds transfers in the amount of \$289,561.47, dated February 5, 2016; and Paylocity Payroll Checks #1004869803-1004869816 and Paylocity Payroll Checks #1004869828-1004869828 inclusive, plus employee direct deposits in the amount of \$175,992.01, dated February 12, 2016.

C-3. Approve Contract Extension with SBS Legal Services for City Attorney Services.

Council Action: Councilmember Mhoon moved and Councilmember Harto seconded to approve the Consent Agenda. Vote: 6-0. Motion carried.

REPORTS OF COMMISSIONS:

Human Services Commission – Chair Fran McGregor reported on the February 11 meeting.

Parks & Recreation Commission – Parks & Recreation Director Ethan Newton reported on the February 17 meeting.

Planning Commission – Chair Bill Judd reported on the February 18 meeting; February 4 meeting canceled.

Arts Commission – Chair Lesli Cohan reported on the January 30 special meeting and the February 11 regular meeting.

Parks & Recreation Priorities Advisory Committee – Parks & Recreation Director Ethan Newton reported on the January 27 meeting.

Economic Development Council – Co-Chair Jeff Wagner reported on the January 28 open house.

NEW BUSINESS:

1. Consider Resolution in Support of Kent School District’s Proposition 1.

City Manager Regan Bolli gave the staff report for this item.

Councilmembers provided comments in support of the resolution.

RESOLUTION NO. 2016-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, STATING THE CITY COUNCIL’S SUPPORT OF KENT SCHOOL DISTRICT PROPOSITION 1 ON THE APRIL 26, 2016, SPECIAL ELECTION BALLOT

Council Action: Councilmember Lanza moved and Councilmember Mhoon seconded to adopt Resolution No. 2016-01 stating the City Council’s support of Kent School District Proposition 1 on the April 26, 2016 special election ballot, in substantial form as that provided in the agenda packet. Vote: 6-0. Motion carried.

2. Consider Resolution in Support of Kent Regional Fire Authority’s Proposition 1.

City Manager Regan Bolli gave the staff report for this item.

Councilmembers provided comments in support of the resolution.

RESOLUTION NO. 2016-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, STATING THE CITY COUNCIL’S SUPPORT OF KENT FIRE DEPARTMENT REGIONAL FIRE AUTHORITY’S PROPOSITION 1 ON THE APRIL 26, 2016, SPECIAL ELECTION BALLOT

Council Action: Councilmember Harto moved and Councilmember Mhoon seconded to adopt Resolution No. 2016-02 stating the city council’s support of Kent Fire Department Regional Fire Authority Proposition 1 on the April 26, 2016 special election ballot, in substantial form as that provided in the agenda packet. Vote: 6-0. Motion carried.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Mary Pritchard, Covington resident, inquired as to what type of fundraising efforts and outreach the city was performing for the Seahorse. Mrs. Pritchard also provided comments on the Regional Fire Authority’s advisory position and indicated she felt it should be a voting position. Mrs. Pritchard further provided comments on the Covington Library, indicating that it usually ranked in the top three of the busiest libraries in the King County Library System, and she wanted others to know she felt safe using the library.

Juliet Perry, Covington resident, expressed her pleasure with Council’s support of the Kent School District’s bond measure. Ms. Perry also invited everyone to attend a kickoff rally on March 2, 5:30 p.m., at Kent Meridian High School gymnasium, and she provided explanatory flyers on the bond measure.

Fran McGregor Covington resident, thanked Mary Pritchard for her comments regarding commissioner reports at Council meetings, and noted she was in favor of keeping the reports on the agenda also.

Leroy Stevenson, Covington resident, spoke regarding the authorization to purchase a truck from the previous Council agenda. Mr. Stevenson voiced his opinion that a used truck might have been purchased to keep costs down instead of a new truck and voiced his opinion on diesel engines. Mr. Stevenson also spoke against the Kent Regional Fire Authority’s ballot measure.

There being no further comments, Mayor Wagner closed the public comment period.

EXECUTIVE SESSION:

To discuss potential litigation pursuant to RCW 42.30.110(1)(i) from 8:30 to 9:27 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:27 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: March 8, 2016

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers: Vouchers #33686-33751, including ACH payments and electronic funds transfers in the amount of \$162,096.32, dated February 19, 2016; and Paylocity Payroll Checks #1004929058-1004929073 inclusive, plus employee direct deposits in the amount of \$180,880.45, dated February 26, 2016.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment Vouchers #33686-33751, including ACH payments and electronic funds transfers in the amount of \$162,096.32, dated February 19, 2016; and Paylocity Payroll Checks #1004929058-1004929073 inclusive, plus employee direct deposits in the amount of \$180,880.45, dated February 26, 2016.

February 19, 2016

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check #33686 through Check #33751, including ACH payments and electronic funds transfers

In the Amount of \$162,096.32

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Jeff Wagner
Mayor

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

Accounts Payable

Checks by Date - Detail by Check Date

User: scles
 Printed: 2/19/2016 12:41 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0418 20161	Olympic Environmental Resource Spring Recycling Program Implementation	02/19/2016	4,899.95
Total for this ACH Check for Vendor 0418:				4,899.95
ACH	0771 370065 370065	David Evans & Associates, Inc. Traffic Concurrence; Costco Car Wash Traffic Concurrence; Covington Assisted Living	02/19/2016	2,275.00 4,087.50
Total for this ACH Check for Vendor 0771:				6,362.50
ACH	1408 2204 2204	Washington Workwear Stores Inc. Allen; hard hat Allen; hard hat	02/19/2016	6.95 10.42
Total for this ACH Check for Vendor 1408:				17.37
ACH	1622 16-CV01	Law Offices of Thomas R Hargan, PLLC Prosecution services through 1/31/16	02/19/2016	4,555.78
Total for this ACH Check for Vendor 1622:				4,555.78
ACH	1688 054257-2 054257-2 054257-2 054257-2 054257-2	Mountain Mist City hall; bottled water, January Maint shop; bottled water, January Maint shop; bottled water, January Maint shop; bottled water, January Aquatics; bottled water, January	02/19/2016	87.36 9.19 6.90 6.89 71.26
Total for this ACH Check for Vendor 1688:				181.60
ACH	2105 2105-2	Rachel Bahl Bahl; mileage reimbursement, January	02/19/2016	71.10
Total for this ACH Check for Vendor 2105:				71.10
ACH	2500 51010925 51010925	Tetra Tech, Inc. CIP 1127; engineering, 1/1-1/22/16 CIP 1127; engineering, 12/26-12/31/15	02/19/2016	5,572.59 1,519.80
Total for this ACH Check for Vendor 2500:				7,092.39
ACH	2555 47686319 47812487	NuCO2 LLC Aquatics; CO2 lease Aquatics; CO2 for pH control	02/19/2016	80.17 125.93
Total for this ACH Check for Vendor 2555:				206.10
ACH	2813 2813-2 2813-2	Rachael Leung Leung; mileage reimbursement, January Leung; mileage reimbursement, January	02/19/2016	3.04 3.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 2813:				6.07
ACH	2821	Dominic Finazzo	02/19/2016	
	2821-2	Finazzo; mileage reimbursement, January		18.20
	2821-2-1	Finazzo; Risk Management School, mileage		37.37
Total for this ACH Check for Vendor 2821:				55.57
55	2783	WA State Dept of Revenue	02/19/2016	
	2016-01-2783	B&O Tax January 2016		540.94
	2016-01-2783	B&O Tax January 2016		135.08
	2016-01-2783	B&O Tax January 2016		17.98
	2016-01-2783	Sales Tax payable January 2016		969.75
	2016-01-2783	Sales Tax payable January 2016		14.65
	2016-01-2783	Use Tax payable January 2016		313.38
	2016-01-2783	Use Tax payable January 2016		8.43
Total for Check Number 55:				2,000.21
33686	3043	ACCESS Fire Protection Services Inc.	02/19/2016	
	27374	Aquatics; fire extinguisher inspections/recharges		132.80
	27375	Maint; fire extinguisher inspections		5.53
	27375	Maint; fire extinguisher inspections		5.52
	27375	Maint; fire extinguisher inspections		7.37
	27375	Fire extinguisher inspections/tear down		66.57
	27375	Vehicles; fire extinguisher inspections		156.54
Total for Check Number 33686:				374.33
33687	2625	ACCIS	02/19/2016	
	1493306-7110030	Morrissey; ACCIS membership dues		75.00
Total for Check Number 33687:				75.00
33688	0206	AFLAC	02/19/2016	
	954402	Insurance premiums; February		391.07
Total for Check Number 33688:				391.07
33689	3036	AGC Education Foundation	02/19/2016	
	96282	Buck; Stormwater BMPs for Const Recertificati		200.00
Total for Check Number 33689:				200.00
33690	0088	American Planning Association	02/19/2016	
	085256-1613	Hart; APA/AICP membership, 4/1/16-3/31/17		462.00
	085256-1613	Hart; APA/AICP membership, 4/1/16-3/31/17		198.00
	086536-1613	Mueller; APA/AICP membership, 4/1/16-3/31/17		393.00
Total for Check Number 33690:				1,053.00
33691	0955	American Red Cross	02/19/2016	
	10426413	Lifeguarding classes, 1/8/16		108.00
Total for Check Number 33691:				108.00
33692	2033	Aquatic Specialty Services	02/19/2016	
	10200	Aquatics; clean/calibration services, January		179.20
	10256	Aquatics; lift repair/parts		339.38
	10256	Aquatics; service call, 12/2015		143.90
	10303	Aquatics; Pool Cleaner 900		884.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33692:	1,546.66
33693	2223	ARC Imaging Resources	02/19/2016	
	A21610	Plotter/Scanner; usage, 1/1-1/9/16		6.19
	A21610	Plotter/Scanner; usage, 12/9-12/31/15		15.83
			Total for Check Number 33693:	22.02
33694	0499	Bank of America	02/19/2016	
	0332-2	204th; laurel replacement		76.61
	0332-2	Maint; carabiner		11.52
	0332-2	Maint; carabiner		23.02
	0332-2	Maint; carabiner		23.02
	0405-2	Aquatics; door reinforcers, use tax		-2.25
	0405-2	Aquatics; evoilisprinter ribbons		165.07
	0405-2	Aquatics; evoilisprinter ribbons, use tax		-13.07
	0405-2	Aquatics merit awards; E Spencer/G Blakely		50.00
	0405-2	Commissioner farewell cake		17.99
	0405-2	Aquatics; door reinforcers		28.46
	2675-2	Basketball wristbands		52.08
	2923-2	Employee pride awards; Buck/Conway/Lindskov		150.00
	2923-2	Safety Committee retreat; breakfast/lunch		167.45
	2923-2	SurveyMonkey subscription renewal, 1/22/16-1/		300.00
	2923-2	Pearson; volunteer award		19.03
	2923-2	Pearson; volunteer award, use tax		-1.51
	2923-2	Wellness Committee retreat; breakfast/lunch		204.64
	2923-2	Treasure chest award; 20 gift cards		100.00
	3331-2	Council chamber gavel, use tax		-1.72
	3331-2	SSCCLC Legislative Breakfast; Bolli		25.00
	3331-2	Council chamber gavel		21.71
	3331-2	Scott; WAPRO membership renewal		25.00
	3331-2	SSCCLC Legislative Breakfast; Harto/Mhoon/S		75.00
	3639-2	Computer parts, use tax		-17.15
	3639-2	Flash drives, use tax		-5.77
	3639-2	Christenson; graphic card		433.63
	3639-2	Christenson; graphic card, use tax		-34.34
	3639-2	Server monitoring subscription, 1/12/16-1/12/17		312.77
	3639-2	Server monitoring subscription, use tax		-24.77
	3639-2	Patching software		21.72
	3639-2	Patching software. use tax		-1.72
	3639-2	Server monitoring international transaction fee		8.64
	3639-2	Computer parts		216.54
	3639-2	Computer parts		697.42
	3639-2	Flash drives		72.85
	6093-2	Lindskov; Civil engineer dues, 2016-2017		69.60
	6093-2	Allen; WSU Pesticide Recertification		72.00
	6093-2	Lindskov; Civil engineer dues, 2016-2017		46.40
	6093-2	Allen; WSU Pesticide Recertification		48.00
	6686-2	Police drawstring bags		335.62
	6686-2	Police drawstring bags, use tax		-26.58
	7314-2	Hart; APA National Conference registration		220.50
	7314-2	Hart; APA National Conference registration		514.50
	7314-2	Morrissey; Pluralsight online training subscriptic		499.00
	7314-2	Plumbing code books		316.48
	7768-2	Foam mounting squares, use tax		-9.57
	7768-2	Foam mounting squares		120.85
	8754-2	Volunteer appreciation gift		29.54
	8754-2	Press kit printed folders		271.49
	8754-2	Press kit printed folders, use tax		-21.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33694:	5,683.20
33695	2368 143717 143915	Best Parking Lot Cleaning Inc. MV, Street cleaning, January Street cleaning, January	02/19/2016	2,427.59 4,303.47
			Total for Check Number 33695:	6,731.06
33696	2516 150189	Bob's Heating & Air Conditioning, Inc. Minor housing repair; #VELA-01-14	02/19/2016	2,821.43
			Total for Check Number 33696:	2,821.43
33697	1075 361132	Bowen Scarff Ford Sales, Inc. #3425; repairs	02/19/2016	580.67
			Total for Check Number 33697:	580.67
33698	1868 5101984844 5102987872	The Brickman Group Ltd, LLC Landscaping maintenance; February 256th; tree removal/replacement	02/19/2016	5,400.68 4,476.49
			Total for Check Number 33698:	9,877.17
33699	0026 2465 2489 2489 2495 2495 2519 2543	C&B Awards Harto; outgoing mayor plaque Harto/Smith/Wagner; desk plates Newton; desk plate Harto/Smith/Wagner; name badges Newton; name badge Wagner; CEDC name badge Art purchase; engraved plate	02/19/2016	67.33 27.69 9.23 37.58 9.39 9.39 9.23
			Total for Check Number 33699:	169.84
33700	1997 036808 037032 041305 041305	Capital One Commercial CEDC Open House; refreshments CEDC Open House; bottled water Ball; employee pride award Aquatic Center; employee award candy	02/19/2016	58.55 6.69 50.00 47.97
			Total for Check Number 33700:	163.21
33701	2270 1365539648	CenturyLink Aquatics; internet/loop, January	02/19/2016	360.00
			Total for Check Number 33701:	360.00
33702	0366 0366-2	City of Covington SWM utility tax; January	02/19/2016	335.23
			Total for Check Number 33702:	335.23
33703	0622 CD-0850 CD-0850	City of Federal Way Human services; Catholic Community Emergenc Human services; Catholic Community Volunteer	02/19/2016	8,500.00 3,150.00
			Total for Check Number 33703:	11,650.00
33704	0364 52020	Code Publishing Company Municipal code upgrade	02/19/2016	122.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33704:	122.18
33705	2179	Conservation Technix, Inc.	02/19/2016	
	534	PROS plan update; 12/1-12/31/15		624.17
	539	PROS plan update; 1/1-1/31/16		1,221.84
			Total for Check Number 33705:	1,846.01
33706	2809	Sean Conway	02/19/2016	
	2809-2	Reimbursement; #3468, fuel		31.78
			Total for Check Number 33706:	31.78
33707	0184	Cordi & Bejarano	02/19/2016	
	222	Public defender services; January		4,000.00
			Total for Check Number 33707:	4,000.00
33708	1952	Covington Copy It...Mail It	02/19/2016	
	5930	Postage to ship award entries		36.67
			Total for Check Number 33708:	36.67
33709	1983	De Lage Landen Financial Srvc	02/19/2016	
	48907449	Aquatics; copiers' lease, 2/1-2/29/16		104.41
			Total for Check Number 33709:	104.41
33710	2467	Department of Enterprise Services	02/19/2016	
	73144336	Officer Hess/Williams/Davy/Job; business cards		165.04
	73144336	Mayor Wagner; business cards		41.26
	73144336	Councilmember Harto; business cards		41.26
	73144336	Councilmember Smith; business cards		41.26
	73144336	Unruh; business cards		41.26
	73144336	Parrish; business cards		41.26
	73144336	Ball; business cards		41.26
	73144336	Throm; business cards		41.26
	73144336	Newton; business cards		41.23
	73144336	Junkin; business cards		24.43
	73144336	Junkin; business cards		24.43
	73144336	Junkin; business cards		32.58
	73144336	Bolli; business cards		41.26
			Total for Check Number 33710:	617.79
33711	1710	The Falconer Group	02/19/2016	
	16-002	Council summit facilitation services; 12/7-12/31,		1,550.00
	16-002	Council summit facilitation; 1/1-2/3/16		3,050.00
			Total for Check Number 33711:	4,600.00
33712	1875	FirstChoice	02/19/2016	
	133287	Coffee service		180.63
			Total for Check Number 33712:	180.63
33713	2553	Gordon Thomas Honeywell Governmental	02/19/2016	
	Jan 16 1123	Governmental Affairs services, January		2,300.00
			Total for Check Number 33713:	2,300.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
33714	0354 9003061174	Grainger Aquatics; bandage wraps	02/19/2016	33.45
Total for Check Number 33714:				33.45
33715	0302 1 7	Gray & Osborne CIP 1029; engineering, 1/1-1/30/16 CIP 1086; engineering, 1/1-1/30/16	02/19/2016	642.60 233.46
Total for Check Number 33715:				876.06
33716	0677 0677-2	Margaret Harto Harto; AWC Action Days, hotel/mileage	02/19/2016	183.96
Total for Check Number 33716:				183.96
33717	0923 56785812 56785812 56785812 56785812	Hewlett-Packard Company Replacement computers New maintenance worker; computer New maintenance worker; computer Ball; computer	02/19/2016	4,365.29 523.83 349.22 873.06
Total for Check Number 33717:				6,111.40
33718	0867 0074935 0074935 0074935 0583561 1010147 1010147 1010147 2593159 3042870 4024865 4161897 4161898 5011700 5011700 5011700 6043007 6043007 6043007 9012230 9012230 9012230 9012256	Home Depot Credit Services Maint; febreze, wire brush, undercoating Maint; febreze, wire brush, undercoating Maint; febreze, wire brush, undercoating Basketball; blue tape Maint; padlocks, screws, levels Maint; padlocks, screws, levels Maint; padlocks, screws, levels Ladder for basketball Storage unit shelves, totes Chain link Return; chain link Chain link Maint shop; tape measure, utility knife, marker p Maint shop; tape measure, utility knife, marker p Maint shop; tape measure, utility knife, marker p Maint shop; toilet paper holder Maint shop; toilet paper holder Maint shop; toilet paper holder Maint shop; signs Maint shop; signs Maint shop; signs Pipeline Trail; concrete/gravel for bollards	02/19/2016	6.18 6.18 3.10 38.59 14.74 29.47 29.48 53.20 237.64 34.32 -3.09 2.43 15.24 20.33 15.24 7.63 5.73 5.73 2.58 1.94 1.94 57.80
Total for Check Number 33718:				586.40
33719	3038 608541-1 608541-1 608541-1	IBS, Inc. Maint; drill handi-bit sets, connectors, discs, grin Maint; drill handi-bit sets, connectors, discs, grin Maint; drill handi-bit sets, connectors, discs, grin	02/19/2016	140.39 187.19 140.39
Total for Check Number 33719:				467.97
33720	1803 MFE9681	Iron Mountain Document storage; 2/1-2/29/16	02/19/2016	209.23
Total for Check Number 33720:				209.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
33721	3044 1123345.002	Sarabjit Kaur Refund; swim classes cancelled due to power ou	02/19/2016	9.75
Total for Check Number 33721:				9.75
33722	2792 16-067 16-067	Kent Fire Department RFA Fire investigation services; 4th Quarter 2015 Fire prevention services; 4th Quarter 2015	02/19/2016	315.45 16,393.31
Total for Check Number 33722:				16,708.76
33723	0385 1600002036 1600002036	Kent School #415 Basketball; gym rental, January Basketball; gym rental, 11/27/15	02/19/2016	2,323.75 147.87
Total for Check Number 33723:				2,471.62
33724	0143 11004214 2029723 2029723 61374 72248	King County Finance City hall; internet service, January 2016 On-call dispatch service 2016 On-call dispatch service WRIA watershed planning; 3rd trimester 2015 2015 Lake monitoring services	02/19/2016	375.00 1,800.00 1,800.00 2,670.67 3,772.00
Total for Check Number 33724:				10,417.67
33725	1258 2066674	King County Finance - GIS GIS client services, Nov - Dec 2015	02/19/2016	2,832.00
Total for Check Number 33725:				2,832.00
33726	1878 7275	MacLeod Reckord CCP; Phase 2, 12/1-12/31/15	02/19/2016	3,414.04
Total for Check Number 33726:				3,414.04
33727	2367 150931	Magnum Print Solutions Toner	02/19/2016	40.13
Total for Check Number 33727:				40.13
33728	0829 0829-2	Maplewood Greens Council Summit; room rental/catering	02/19/2016	862.18
Total for Check Number 33728:				862.18
33729	3023 3023-2 3023-ST	McGann Electric LLC Aquatics; emergency response and repair, 12/1/1 Aquatics; emergency response and repair, sales t	02/19/2016	600.42 51.64
Total for Check Number 33729:				652.06
33730	3017 3716181550	O'Reilly Automotive Inc. #3425; stoplight switch, bulb	02/19/2016	58.85
Total for Check Number 33730:				58.85
33731	0004 1895353586 814738803002 816941234001 818220634001	Office Depot Aquatics; thermal paper Report covers Return; binder Office supplies	02/19/2016	61.86 16.49 -7.70 25.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	818220752001	Office supplies		450.34
	820539799001	Office supplies		196.37
	820539950001	Pros Plan; labels		46.96
	822018858001	Office supplies		193.15
	822018991001	Office supplies		35.06
			Total for Check Number 33731:	1,018.03
33732	0818 48774575	Pacific Office Automation Copier lease; 1/15-2/14/16	02/19/2016	122.47
			Total for Check Number 33732:	122.47
33733	1407 21-23593 21-23593	Parametrix, Inc. Plan review services; 1/1-1/2/16 Plan review services; 11/29-12/31/15	02/19/2016	75.37 1,243.57
			Total for Check Number 33733:	1,318.94
33734	2860 405962	Protect Youth Sports Background checks	02/19/2016	292.00
			Total for Check Number 33734:	292.00
33735	0161 200003986730-2 200003987282-2 200003987464-2 200004045635-2 200004045866-2 200005568858-2 200005568858-2 200013103656-2 200013103656-2 200013951476-2 200013951476-2 200014568881-2 200014568881-2 200014568881-2 200014568881-2 200014568881-2 200014568881-2 200014568881-2 200014568881-2 200022909309-2 200022909689-2 300000007744-2 300000007744-2 300000007744-2 300000007744-2	Puget Sound Energy Streets; electricity, 1/5-2/2/16 Streets; electricity, 1/6-2/3/16 Streets; electricity, 1/6-2/3/16 Streets; electricity, 1/5-2/2/16 Streets; electricity, 1/6-2/3/16 Streets; electricity, 12/31/15 Streets; electricity, 1/1-1/31/16 CCP; electricity, 1/1-1/31/16 CCP; electricity, 12/31/15 Streets; electricity, 12/31/15 Streets; electricity, 1/1-1/31/16 Maint; electricity, 1/1-1/31/16 Maint; electricity, 12/31/15 Maint; electricity, 1/1-1/31/16 Maint; electricity, 1/1-1/31/16 Maint; electricity, 1/1-1/31/16 Maint; electricity, 12/31/15 Maint; electricity, 12/31/15 Streets; electricity, 1/5-2/2/16 Skate park; electricity, 1/6-2/3/16 Aquatics; natural gas, 1/1-1/31/16 Aquatics; electricity, 12/2-12/31/15 Aquatics; electricity, 1/1-1/31/16 Aquatics; natural gas, 12/2-12/31/15	02/19/2016	79.32 63.09 11.78 87.99 72.31 3.07 95.13 28.69 0.93 3.33 103.38 56.96 2.45 56.95 75.94 1.22 2.45 85.70 13.65 2,683.20 2,363.17 2,260.03 2,616.56
			Total for Check Number 33735:	10,767.30
33736	1197 00054180	Rainier Wood Recyclers Wood waste disposal	02/19/2016	8.00
			Total for Check Number 33736:	8.00
33737	2474 1774	SCORE Jail costs; January	02/19/2016	13,020.00
			Total for Check Number 33737:	13,020.00
33738	1905	Sharp Electronics Corporation	02/19/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	C848061-701	Copier; usage, 12/15-12/31/15		3.93
	C848061-701	Copier; usage, 12/15-12/31/15		5.89
	C848061-701	Copier usage, 1/1-1/15/16		5.20
	C848061-701	Copier usage, 1/1-1/15/16		3.46
	C848728-701	Workroom copier; usage, 12/31/15		49.52
	C848728-701	Workroom copier usage, 1/1-1/29/16		1,436.07
	C848800-701	Aquatics; copiers' usage, 1/7-2/1/16		58.42
			Total for Check Number 33738:	1,562.49
33739	2992 9409246177	Shred-it Secure document destruction, 2/1/16	02/19/2016	9.00
			Total for Check Number 33739:	9.00
33740	2926 2926-2015 2926-2015	Russell Sieck Utility tax rebate; telephone Utility tax rebate; electricity	02/19/2016	10.13 63.06
			Total for Check Number 33740:	73.19
33741	2037 2037-2015 2037-2015 2037-2015 2037-2015	Delores Smith Utility tax rebate; natural gas Utility tax rebate; solid waste Utility tax rebate; telephone Utility tax rebate; electricity	02/19/2016	42.39 14.54 30.90 37.15
			Total for Check Number 33741:	124.98
33742	0993 0700-906800-2 0700-906800-2 0700-927900-2 0700-927900-2 0700-927900-2 0700-927900-2 0700-927900-2 0700-927900-2 0700-927900-2	Soos Creek Water & Sewer Dist. Aquatics; sewer, 1/1-1/31/16 Aquatics; sewer, 12/1-12/31/15 Maint; sewer, 12/1-12/31/15 Maint; sewer, 1/1-1/31/16 Maint; sewer, 1/1-1/31/16 Maint; sewer, 1/1-1/31/16 Maint; sewer, 1/1-1/31/16 Maint; sewer, 12/1-12/31/15 Maint; sewer, 12/1-12/31/15	02/19/2016	698.85 676.31 23.42 18.15 18.15 24.21 11.71 23.42
			Total for Check Number 33742:	1,494.22
33743	1903 7658562	Sound Publishing, Inc. Weekly bulletins; 1/15, 1/29	02/19/2016	700.16
			Total for Check Number 33743:	700.16
33744	0736 795266 795266 795266 795266 796403	Sound Security, Inc. Maint shop; secure monitoring, February Maint shop; secure monitoring, February Maint shop; secure monitoring, February Security monitoring, February Security prox fobs	02/19/2016	32.10 42.80 32.10 1,050.50 15.20
			Total for Check Number 33744:	1,172.70
33745	2556 114-3730376	United Site Services Gardner property; fence rental, 1/23-2/19/16	02/19/2016	355.77
			Total for Check Number 33745:	355.77
33746	3045 3045-2	Gordon Unruh Unruh; mileage reimbursement, January	02/19/2016	3.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33746:	3.03
33747	2103 297416646 297416646	US Bancorp Equip Finance Inc. Copier lease Copier lease	02/19/2016	130.32 86.88
			Total for Check Number 33747:	217.20
33748	0357 16414	Valley Communications 800 MHz access fee; January	02/19/2016	75.00
			Total for Check Number 33748:	75.00
33749	0046 9759211063 9759211063 9759211063 9759211063 9759211063 9759211063 9759211063 9759211063 9759211063 9759211063	Verizon Wireless Cellular service,1/21-2/20/16 Cellular service/tablet data,1/21-2/20/16 Cellular service/tablet data,1/21-2/20/16 Cellular service/tablet data,1/21-2/20/16 Cellular service/tablet data,1/21-2/20/16 Cellular service,1/21-2/20/16 Cellular service,1/21-2/20/16 Cellular service,1/21-2/20/16 Cellular service,1/21-2/20/16 Cellular service,1/21-2/20/16 Return; Meyers/Christenson phone case	02/19/2016	-12.95 98.93 133.11 201.37 159.20 30.13 47.77 29.30 177.58 -21.13
			Total for Check Number 33749:	843.31
33750	1132 158567 158567	Water Safety Products, Inc. Lifeguard rash guards, use tax Lifeguard rash guards	02/19/2016	-114.21 1,442.21
			Total for Check Number 33750:	1,328.00
33751	2873 1800111-8959590	WPTA Hendrickson; WPTA conference registration	02/19/2016	225.00
			Total for Check Number 33751:	225.00
			Total for 2/19/2016:	162,096.32
			Report Total (77 checks):	162,096.32

February 26, 2016

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 02/26/16 consisting of:

PAYLOCITY CHECK # 1004929058 through PAYLOCITY CHECK # 1004929073 inclusive,
plus employee direct deposits

IN THE AMOUNT OF \$180,880.45

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Jeff Wagner
Mayor

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

02/26/16 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
111792	Regular	2/26/2016	503	Bolli, Regan H	5,132.44
111793	Regular	2/26/2016	246	Kirshenbaum, Kathleen	649.73
111794	Regular	2/26/2016	243	Lyon, Valerie	1,509.36
111795	Regular	2/26/2016	234	Mhoon, Darren S	1,492.31
111796	Regular	2/26/2016	162	Michaud, Joan M	2,221.79
111797	Regular	2/26/2016	123	Scott, Sharon G	2,579.56
111798	Regular	2/26/2016	313	Slate, Karla J	2,545.73
111799	Regular	2/26/2016	444	Ziolkowski, Diana	13.99
111800	Regular	2/26/2016	275	Hart, Richard	3,183.48
111801	Regular	2/26/2016	368	Mueller, Ann M	1,473.03
111802	Regular	2/26/2016	487	Bykonen, Tyler B	200.07
111803	Regular	2/26/2016	180	Cles, Staci M	1,972.88
111804	Regular	2/26/2016	146	Hagen, Lindsay K	1,642.23
111805	Regular	2/26/2016	235	Hendrickson, Robert	3,857.18
111806	Regular	2/26/2016	105	Parker, Cassandra	2,650.23
111807	Regular	2/26/2016	433	Cimaomo, Joseph T	390.11
111808	Regular	2/26/2016	323	Harto, Margaret	578.24
111809	Regular	2/26/2016	324	Lanza, Mark	382.11
111810	Regular	2/26/2016	326	Mhoon, Marlla	541.85
111811	Regular	2/26/2016	327	Scott, James A	413.57
111812	Regular	2/26/2016	502	Smith, Sean D	580.24
111813	Regular	2/26/2016	329	Wagner, Jeffrey	766.94
111814	Regular	2/26/2016	374	Allen, Joshua C	2,104.46
111815	Regular	2/26/2016	353	Dalton, Jesse J	1,873.06
111816	Regular	2/26/2016	373	Fealy, William J	1,994.77
111817	Regular	2/26/2016	301	Gaudette, John J	1,845.66
111818	Regular	2/26/2016	186	Junkin, Ross D	2,901.85
111819	Regular	2/26/2016	268	Bykonen, Brian D	2,307.89
111820	Regular	2/26/2016	279	Christenson, Gregg R	2,947.96
111821	Regular	2/26/2016	270	Lyons, Salina K	2,370.50
111822	Regular	2/26/2016	269	Meyers, Robert L	3,468.52
111823	Regular	2/26/2016	284	Ogren, Nelson W	2,852.71
111824	Regular	2/26/2016	266	Thompson, Kelly	2,278.03
111825	Regular	2/26/2016	518	Islam, Shahinur	471.67
111826	Regular	2/26/2016	307	Morrissey, Mayson	3,099.26
111827	Regular	2/26/2016	199	Bahl, Rachel A	2,194.40
111828	Regular	2/26/2016	397	Ball, Jaquelyn I	1,358.92
111829	Regular	2/26/2016	451	Conway, Sean	1,607.24
111830	Regular	2/26/2016	428	Feser, Angela M	2,314.87
111831	Regular	2/26/2016	448	Finazzo, Dominic V	1,581.52
111832	Regular	2/26/2016	453	Leung, Rachael M	1,315.35
111833	Regular	2/26/2016	194	Newton, Ethan A	3,363.80
111834	Regular	2/26/2016	195	Patterson, Clifford	2,521.74
111835	Regular	2/26/2016	540	Unruh, Gordon B	1,662.88
111836	Regular	2/26/2016	106	Bates, Shellie L	2,215.20
111837	Regular	2/26/2016	349	Buck, Shawn M	1,838.37
111838	Regular	2/26/2016	273	French, Fred	240.68
111839	Regular	2/26/2016	436	Lindskov, Robert T	3,162.70
111840	Regular	2/26/2016	257	Parrish, Benjamin A	2,099.25

111841 Regular	2/26/2016	173 Vondran, Donald M	3,874.32
111842 Regular	2/26/2016	252 Wesley, Daniel A	2,260.05
111843 Regular	2/26/2016	388 Andrews, Kaitlyn E	221.94
111844 Regular	2/26/2016	481 Binder, Jordan M	268.53
111845 Regular	2/26/2016	534 Blakely, Gavin D	138.23
111846 Regular	2/26/2016	513 Bryant, Colin A	59.89
111847 Regular	2/26/2016	517 Burke, Austin W	182.45
111848 Regular	2/26/2016	514 Collins, Ashtyn E	436.23
111849 Regular	2/26/2016	258 Cox, Melissa	1,099.12
111850 Regular	2/26/2016	526 Duval-Dreblow, Shailynn R	384.90
111851 Regular	2/26/2016	505 Gormley, Hannah E	205.24
111852 Regular	2/26/2016	508 Halbert, Olivia M	40.43
111853 Regular	2/26/2016	460 Hatch, Christopher	130.72
111854 Regular	2/26/2016	512 Hauer, Colton A	166.88
111855 Regular	2/26/2016	426 Knox, Patrick L	267.87
111856 Regular	2/26/2016	410 Lanz, Avalon A.	404.86
111857 Regular	2/26/2016	539 Losacco, Alessandra G	148.73
111858 Regular	2/26/2016	435 Martin, Iain-Josiah	524.79
111859 Regular	2/26/2016	525 Mastroianni, Anthony J	239.36
111860 Regular	2/26/2016	483 Medel, Erick	618.70
111861 Regular	2/26/2016	340 Middleton, Jordan	235.38
111862 Regular	2/26/2016	516 Montero, Ivan P	197.38
111863 Regular	2/26/2016	439 Newman, Ashley M	214.14
111864 Regular	2/26/2016	445 Portin, Andrew	90.79
111865 Regular	2/26/2016	319 Praggastis, Alexander	115.81
111866 Regular	2/26/2016	387 Praggastis, Elena C	137.24
111867 Regular	2/26/2016	493 Sears, Andrew J	256.25
111868 Regular	2/26/2016	492 Spencer, Ethan R	457.70
111869 Regular	2/26/2016	392 Wardrip, Spencer A	511.27
111870 Regular	2/26/2016	480 Woods, Dylan J	377.81
111871 Regular	2/26/2016	533 Wruth, Hunter T	75.08
111872 Regular	2/26/2016	542 Bolton, Max	38.56
111873 Regular	2/26/2016	494 Carlsen, Zachary D	43.39
111874 Regular	2/26/2016	488 Cles, Erin L	74.80
111875 Regular	2/26/2016	541 Cox, Christopher S	359.97
111876 Regular	2/26/2016	482 Cruz, Garrett M	205.45
111877 Regular	2/26/2016	528 Hopp, Tyler A	28.93
111878 Regular	2/26/2016	495 Tashiro-Townley, Joshua C	154.26
111879 Regular	2/26/2016	116 Beaufreere, Noreen	2,962.06
111880 Regular	2/26/2016	137 Throm, Victoria J	2,031.14
1004929058 Regular	2/26/2016	364 Newell, Nancy J	91.42
1004929059 Regular	2/26/2016	545 Hoggan, Rebekah L	58.18
1004929060 Regular	2/26/2016	527 Ainsworth, Nicholas D	231.75
1004929061 Regular	2/26/2016	509 Brannon, David J	241.27
1004929062 Regular	2/26/2016	274 Goldfoos, Rhyan	535.89
1004929063 Regular	2/26/2016	489 Wold, Jared K	136.02
1004929064 Regular	2/26/2016	544 Dhaliwal, Dilraj	81.95
1004929065 Regular	2/26/2016	521 Ellsworth, Joseph G	48.20
1004929066 Regular	2/26/2016	546 Ford, Lauryn O	75.88
1004929067 Regular	2/26/2016	519 Lopez, Joseph C	38.56
1004929068 Regular	2/26/2016	461 Miller, Austin	79.23
1004929069 Regular	2/26/2016	547 Miskar, Isaac O	38.56
1004929070 Regular	2/26/2016	538 Potts, Julien D	38.56
1004929071 Regular	2/26/2016	474 Shank, Elijah J	81.95

1004929072 Regular	2/26/2016	543 Valerio, Max J	101.23
Totals for Payroll Checks	104 Items		114,889.63
Third Party Checks for Account Paylocity Account			
Check/Voucher	Check Type	Check Date	Employee Id Employee Name
			Net Amount
111881	AGENCY	2/26/2016	401SS ICMA Retirement Trust
			18,276.04
111882	AGENCY	2/26/2016	457Ex Vantagepoint Transfer Agent-
			2,396.60
111883	AGENCY	2/26/2016	CICOV City of Covington
			3,019.79
111884	AGENCY	2/26/2016	Emp City of Covington Employee
			104.00
111885	AGENCY	2/26/2016	IC401 ICMA Retirement Trust
			15,940.29
111886	AGENCY	2/26/2016	IC457 ICMA Retirement Trust
			2,071.18
111887	AGENCY	2/26/2016	ROTH ICMA Retirement Trust
			150.00
111888	AGENCY	2/26/2016	VEBA HRA VEBA Trust
			1,785.00
1004929073	AGENCY	2/26/2016	JG1 WASH CHILD SUPPORT
			110.41
Totals for Third Party	9 Items		43,853.31

Tax Liabilities	21459.72
Paylocity Fees	677.79
Grand Total	\$ 180,880.45

SUBJECT: RECEIVE TESTIMONY FROM THE PUBLIC AND CONSIDER SIX-MONTH EXTENSION OF INTERIM ZONING REGULATIONS REGARDING RECREATIONAL MARIJUANA.

**RECOMMENDED BY: Richard Hart, Community Development Director
Sara Springer, City Attorney**

ATTACHMENT(S):

1. Proposed ordinance extending interim zoning regulations for recreational marijuana production, processing, and retail uses for six months.
2. Interim Zoning Map with 1000 ft. Sensitive Area Buffers

PREPARED BY: Sara Springer, City Attorney

EXPLANATION:

The purpose of this agenda bill action is to hold a public hearing to allow public testimony and take action extending the interim zoning regulations for recreational marijuana production, processing, and retail uses until July 1, 2016, unless earlier terminated.

A. Interim Zoning History

On November 12, 2013, the council passed interim zoning regulations for recreational marijuana production, processing, and retail uses for an initial six-month period. The council subsequently adopted amended interim regulations on April 22, 2014, and renewed those amended regulations in September 2014, April 2015, and October 2015. This item is being brought back for the council to hold a public hearing, pursuant to Chapter 35A.63.220 of the Revised Code of Washington, to extend the currently adopted interim zoning regulations for recreational marijuana until July 1, 2016, unless earlier terminated.

B. New State Marijuana Regulations (Both Medical and Recreational)

As previously briefed to council, in an effort to consolidate the state's recreational and medical marijuana regulatory schemes, in April 2015 the state legislature passed SSSB 5052, the Cannabis Patient Protection Act (the "Act"), and Governor Inslee signed it into law, with partial vetoes. In July 2015, the state legislature and governor also passed and signed into law SHB 2136, which amended portions of SB 5052.

As a general overview, the Act:

- Establishes the state Liquor Control Board as the regulatory agency overseeing medical marijuana and renames the board the Liquor and Cannabis Board (LCB);

- Provides guidance for rules and regulation of medical marijuana, which will be regulated through the recreational marijuana regulatory structure;
- Requires marijuana retail businesses to apply for a medical marijuana endorsement through the LCB if they desire to sell medical marijuana in addition to recreational marijuana. *Accordingly, the LCB reopened the license period for retail stores to allow for additional licenses to be issued to address the needs of the medical market;*
- Repeals medical marijuana collective gardens, replacing them with medical marijuana personal grows and cooperatives. Qualified patients may grow up to fifteen plants in their home. Up to four qualifying patients or designated providers may form a medical marijuana cooperative, which is permitted to grow up to sixty plants at a cooperative location; and
- Gives authority to cities, towns, counties, and other municipalities to create and enforce civil penalties for the growing or processing of marijuana and for keeping marijuana plants beyond or otherwise not in compliance with the rules and regulations of cooperatives.

Portions of the Act were enacted as of July 1, 2015, and the remaining portions of the Act will go into effect as of July 1, 2016—notably, non-state-licensed marijuana establishments and current recreational marijuana businesses will be required to obtain a state endorsement if offering medical marijuana and collective gardens will no longer be legal.

The central take-away from this new legislation is that as of July 1, 2016, all marijuana uses will be regulated jointly by the LCB under the same regulatory scheme. In response to the changes in state law regarding medical marijuana, the LCB has changed their regulations and policies regarding the issuance of licenses for retail marijuana businesses. Cities across the state received notification last fall from the LCB of certain changes to their marijuana licensing policies, and staff anticipate additional changes in the LCB’s regulations and policies for marijuana businesses.

C. Status of Permanent Regulations

At the November 24, 2015, regular council meeting, staff presented to council detailed information regarding the new legislation passed by the state legislature in 2015, and the council made specific policy decisions to direct staff’s development of permanent marijuana regulations for the city (inclusive of *both* recreational and medical marijuana uses). Staff will be completing the draft permanent regulations by April 2016, after which time staff will present the proposed permanent regulations to the planning commission for their review and recommendations. Staff will then forward the proposed permanent regulations to the state Department of Commerce for their review and comment. Staff will then bring the proposed permanent regulations back to the council for a public hearing and final adoption before all provisions of the new state laws go into effect on July 1, 2016.

*Please note that the LCB does not consider local land use regulations when reviewing applications they receive for state marijuana licenses. Therefore, though state applicants will not

have surety of what the city's permanent regulations will be until July 2016, because the LCB does not review compliance with local regulations, individuals are still able to submit a state license application to the LCB at this time even if their proposed businesses location or use is not currently allowed by the city's interim regulations (in that instance, the state applicant would be speculatively submitting their state licensing application to the LCB in hopes that the city will adopt permanent regulations that will allow said use). Again, there will be opportunities for public comment and testimony on the city's proposed permanent marijuana regulations when reviewed by the planning commission and council, respectively.

D. Recommendation on Extension of interim Zoning Until July 1, 2016

It is necessary for council to extend the current interim zoning regulations for recreational marijuana uses until July 1, 2016, to allow for the above noted consideration and adoption of permanent regulations.

A proposed ordinance to extend the current interim zoning regulations is attached for the council's review and consideration. (Attachment 1) City staff will continue to monitor the ever evolving regulatory, policy, and land use considerations surrounding recreational marijuana to inform the drafting of permanent recreational marijuana regulations.

ALTERNATIVES:

1. Amend the current interim zoning regulations for recreational marijuana production, processing, and retail facilities. No requests or need for amendments to the current interim zoning regulations have arisen since last fall. Accordingly, as permanent regulations are forthcoming for review and adoption within the next few months, staff does not recommend making any amendments to the interim zoning at this time.
2. Do not pass the proposed ordinance to renew the interim zoning regulations. Staff does not recommend this option, as upon expiration of the previous interim zoning ordinance, it would leave the city without any regulation of recreational marijuana production, processing, and retail facilities until the permanent regulations are adopted by July 1, 2016.

FISCAL IMPACT:

Staff time to respond to inquiries and review and permit proposed facilities.

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

Councilmember _____ moves, and councilmember _____ seconds, to pass an ordinance, in substantial form as that presented, to extend the city's interim zoning regulations for recreational marijuana production, processing, and retail uses until July 1, 2016.

REVIEWED BY: City Manager; City Attorney; Community Development Director

ATTACHMENT 1

ORDINANCE NO. 07-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING ORDINANCE NO. 09-15 TO EXTEND THE INTERIM ZONING REGULATIONS FOR RECREATIONAL MARIJUANA PRODUCTION, PROCESSING, AND RETAIL USES UNTIL JULY 1, 2016; PROVIDING FOR A PUBLIC HEARING ON THE EXTENSION; ADOPTING FINDINGS OF FACT; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Initiative 502, passed by Washington voters on November 6, 2012, and codified in Chapter 69.50 of the Revised Code of Washington (RCW), modified the State Controlled Substances Act to allow the possession of recreational marijuana for private and personal use and established a system for lawful production, processing, and retailing of recreational marijuana under state law; and

WHEREAS, in 2013 and 2014 the Washington State Liquor Control Board (LCB) developed rules and regulations related to the licensing and location of recreational marijuana production, processing, and retailing uses as allowed under the Initiative, and began accepting applications and issuing licenses for recreational marijuana businesses; and

WHEREAS, in April 2015 the state legislature passed, and the governor signed into law, SB 5052, the Cannabis Patient Protection Act (the "Act"); and

WHEREAS, the Act establishes the state LCB, now Liquor and Cannabis Board, as the oversight body for all marijuana uses, both recreational and medical, provides guidance and rules for the regulation and licensing of medical marijuana, eliminates collective gardens to be replaced with medical marijuana collectives and personal grows, and requires special endorsements for marijuana retailers wishing to sell medical marijuana in addition to recreational marijuana; and

WHEREAS, the significant portions of the Act that affect the city's zoning and licensing regulations does not go into effect until July 1, 2016; and

WHEREAS, on January 16, 2014, the Washington State Attorney General issued a formal opinion which concluded that I-502 does not prevent local governments from regulating or banning marijuana businesses; and

WHEREAS, the LCB will not consider local zoning regulations in deciding whether to issue licenses for marijuana producers, processors, and retailers, but those businesses are required to comply with local zoning regulations and controls; and

WHEREAS, RCW 35A.63.220 and RCW 36.70A.390 authorize the city to adopt interim land use regulations and official controls; and

WHEREAS, on November 12, 2013, the city council adopted Ordinance No. 10-13, which declared an emergency necessitating the immediate adoption of interim zoning regulations for recreational marijuana production, processing, and retail uses for an initial six-month period, which regulations were subsequently amended by Ordinance No. 06-14 and subsequently renewed by Ordinance Nos. 12-14, 03-15; and 09-15and

WHEREAS, unless the City extends the interim zoning regulations for recreational marijuana uses, such uses may be able to locate in the City without regulation and thereby have adverse impacts on the City and its citizens; and

WHEREAS, city staff intends to present proposed permanent local regulations for marijuana businesses for adoption by July 1, 2016, and said proposed permanent regulations will be informed by state law, LCB regulations and policies, and case law; and

WHEREAS, on March 8, 2016, the city council conducted a public hearing, providing an opportunity for the public to comment on the interim zoning regulations set forth in this ordinance prior to their extension and the council has weighed the testimony received; and

WHEREAS, pursuant to WAC 197-11-800(19), the adoption of this ordinance is exempt from environmental review under the State Environmental Policy Act; and

WHEREAS, based on the public testimony received on March 8, 2016, and materials provided by city staff, the council deems it in the public interest to extend the current interim zoning regulations for recreational marijuana production, processing, and retail uses until July 1, 2016, to allow staff to prepare permanent regulations for the council's consideration and adoption; and

WHEREAS, nothing in this ordinance is intended nor shall be construed to authorize or approve of any violation of federal or state law;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. In accordance with RCW 35A.63.220 and RCW 36.70A.390, which require the city council to adopt findings of fact justifying the adoption of interim zoning regulations, the "WHEREAS" clauses set forth above are hereby adopted as the city council's findings of fact in support of the interim zoning regulations imposed by this ordinance and are fully incorporated herein by this reference. The city council may adopt additional findings in the event that additional evidence is presented to the city council.

Section 2. Extension of Interim Zoning Regulations. The six-month interim zoning regulations established by Ordinance No. 09-15 shall not lapse and shall be extended to be effective until July 1, 2016, unless earlier terminated.

Section 3. No Non-Confirming Uses. No use that constitutes or purports to be a marijuana producer, marijuana processor, or marijuana retailer, as those terms are defined in the ordinances referenced in Section 2 herein, that was engaged in that activity upon expiration of any prior interim zoning regulations and prior to the enactment of this ordinance shall be deemed to have been a legally established use under the provisions of the Covington Municipal Code and that use shall not be entitled to claim legal non-confirming use status.

Section 4. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Corrections. Upon the approval of the city attorney, the city clerk is authorized to make any necessary technical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 6. Effective Date. This ordinance shall be published in the official newspaper of the city and shall take full force and effect five (5) days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, at a regular meeting thereof on the 8th day of March, 2016, and signed in authentication of its passage.

Mayor Jeff Wagner

PUBLISHED: March 11, 2016

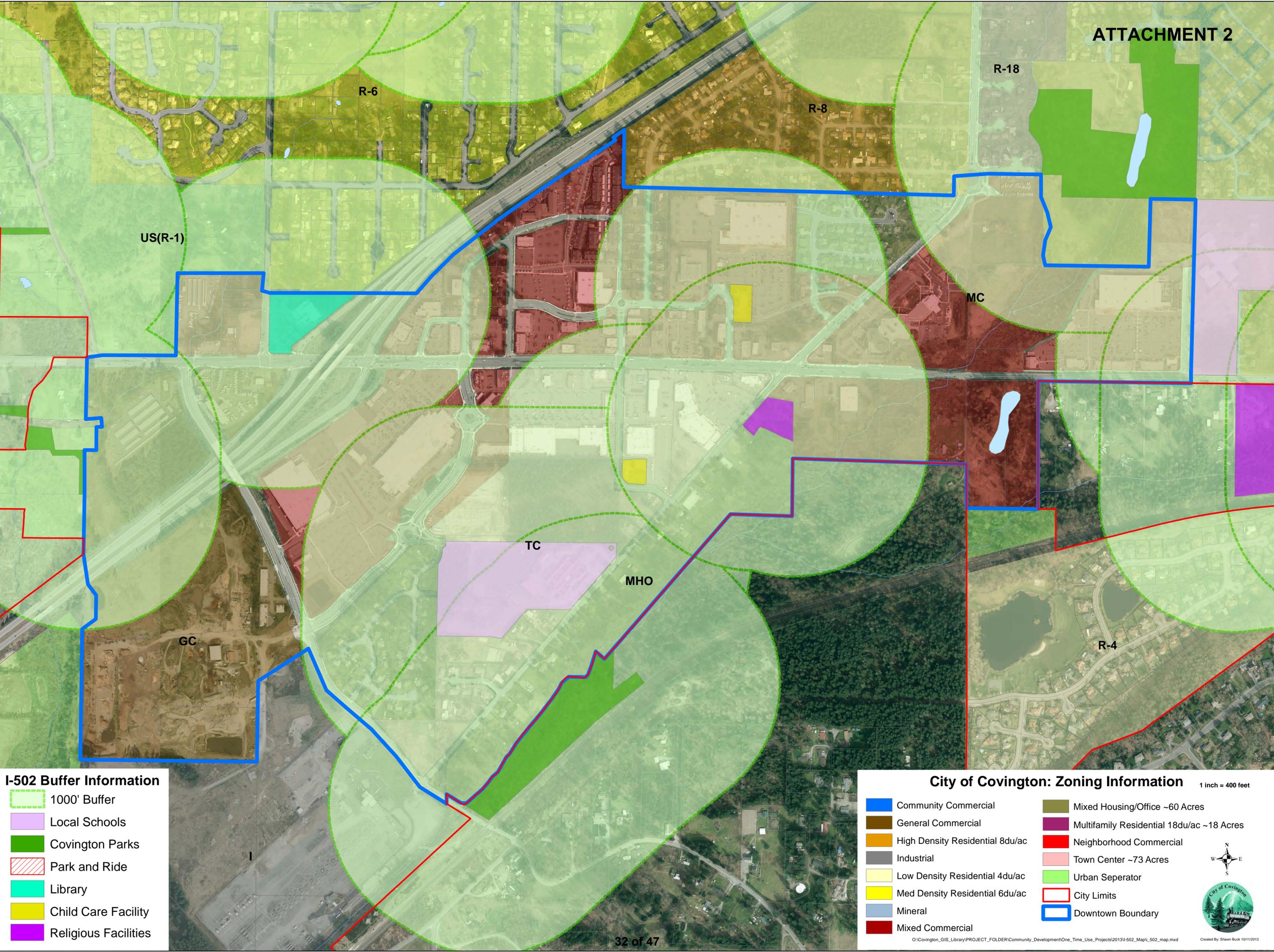
EFFECTIVE: March 16, 2016

ATTESTED:

Sharon Scott, City Clerk

APPROVED AS TO FORM ONLY:

Sara Springer, City Attorney



I-502 Buffer Information

- 1000' Buffer
- Local Schools
- Covington Parks
- Park and Ride
- Library
- Child Care Facility
- Religious Facilities

City of Covington: Zoning Information 1 inch = 400 feet

<ul style="list-style-type: none"> Community Commercial General Commercial High Density Residential 8du/ac Industrial Low Density Residential 4du/ac Med Density Residential 6du/ac Mineral Mixed Commercial 	<ul style="list-style-type: none"> Mixed Housing/Office ~60 Acres Multifamily Residential 18du/ac ~18 Acres Neighborhood Commercial Town Center ~73 Acres Urban Separator City Limits Downtown Boundary
---	---

Created By: Shawn Buck 10/11/2013

SUBJECT: CONSIDER ADOPTION OF THE 2016 UPDATE OF THE PARKS,
RECREATION AND OPEN SPACE PLAN

RECOMMENDED BY: Ethan Newton, Parks and Recreation Director

ATTACHMENT(S):

1. 2016 PROS Plan Executive Summary
2. Errata Sheet From Previously Circulated Draft Plan
3. Resolution Adopting the 2016 Update of the Parks, Recreation, and Open Space Plan for the City of Covington

PREPARED BY: Angie Feser, Parks Planner

EXPLANATION:

The purpose of this agenda item is for the council to consider adoption of the Parks, Recreation and Open Space (PROS) Plan Update (the “Plan”). Comments received to date have been incorporated into the Plan. The Executive Summary of the Plan is included as Attachment 1, in addition to an errata sheet containing edits since the final draft of the Plan was presented to council on January 12, 2016 (Attachment 2). The complete Plan is available at city hall and on the city’s website.

The Plan is essential for operating and improving Covington’s system of recreation programs and parks. The Plan provides important information about the programs and parks the community needs and uses, guides the allocation of time and funding toward the most important priorities, and makes the city eligible to receive grants from the state Recreation and Conservation Office (RCO). While the Plan provides guidance, it is not legally binding. Official policies that bind the city and developers to take certain actions are found in the Parks, Recreation and Open Space Element of the 2015-2035 Comprehensive Plan, adopted by the council on January 12, 2016. Adoption of this Plan will prompt a subsequent amendment to the city’s 2015-2035 Comprehensive Plan, which is scheduled for later this year.

Since early last year, the city has engaged Covington residents and businesses through meaningful public outreach including mail and on-line surveys; stakeholder meetings with teens, business owners, program participants and non-participants; two public open houses; four presentations to and one work session with the parks and recreation commission; a presentation to the planning commission; three council presentations as well as SEPA review. The consultant team also conducted an analysis of our community’s recreation needs and the results provide recommended direction for the city’s programming expansion. This outreach, recreation analysis, extensive information about the current parks and facilities conditions provide a valuable tool to directing recreation and park system improvements and expansion in the years to come.

Upon adoption by the council, the Plan will be printed and mailed to the RCO by February 29th to meet their grant eligibility deadline. The Plan will be available to city council and commission members and distributed to various public locations, such as the Covington Library, Covington Aquatic Center and city hall.

ALTERNATIVES:

1. Direct staff to make changes and return the Plan for adoption at the March 22nd regular meeting.
2. Decline adoption of the Plan.

FISCAL IMPACT:

This Plan provides guidance and has no fiscal impact itself. Individual parks and recreation programs and capital improvement projects are approved through work plans, the operating budget, and capital budget.

CITY COUNCIL ACTION: ___Ordinance ___**X**Resolution ___Motion ___Other

Council member _____ moves, Council member _____ seconds, to adopt the resolution, insubstantial form as that attached hereto, to adopt the 2016 Update of the City of Covington Parks, Recreation and Open Space Plan.

REVIEWED BY: City Manager, City Attorney, Finance Director, Community Development Director



Parks, Recreation & Open Space Plan



Executive Summary

This Parks, Recreation and Open Space (PROS) Plan is a six-year guide and strategic plan for managing and enhancing park, trail and recreation services in Covington. It establishes a path forward for providing high quality, community-driven parks, trails, greenspaces and recreational opportunities. This Plan provides a vision for the City's park and recreation system, proposes updates to City service standards for park and facility classifications and addresses departmental goals, objectives and other management considerations toward the continuation of high-quality recreation opportunities to benefit residents of Covington.

This Plan was guided with input and direction of city residents and the Parks and Recreation Commission. The Plan inventories and evaluates existing park and recreation areas, assesses the needs for acquisition, site development and operations and offers policies and recommendations to achieve the community's goals.

Covington's Park & Recreation System

The City of Covington currently provides over 166 acres of public parkland and recreation facilities distributed among 25 parks, special facilities and natural areas. This system of parks supports a range of active and passive recreation experiences and is supplemented by over 125

acres of private parks and open spaces managed by a number of homeowners associations. In addition, the City provides a skate park and access to approximately 7 miles of trails within its parks and greenways.

Recreation services are available to Covington residents through a wide range of public and private recreation, health and fitness providers and facilities. The Covington Aquatic Center is the backbone of the City's recreation programming, and it provides a venue for specialized aquatics programming, activities and events.

Covington is a maturing young city with many families with children. New investments in parks and recreation will be necessary to meet the needs of the community, support youth development, provide options for residents to lead healthy, active lives and foster greater social and community connections.

Goals & Policies

This Plan includes goals and objectives intended to guide City decision-making to ensure the parks and recreation system meets the needs of the Covington community for years to come. These goals and objectives were based on community input and technical analysis. They include:

Community Engagement and Communication: Encourage meaningful public involvement in park and recreation planning and inform residents through department communications.

Recreation Programming: Establish a varied and inclusive suite of recreation programs that accommodate a spectrum of ages, interests and abilities.

Parks, Recreation, Open Space and Trail System: Acquire and develop a high-quality, diversified system of parks, recreation facilities, open spaces and trails that is attractive, functional, accessible, and safe – providing equitable access to all residents.

Natural Areas and Greenspaces: Protect and manage the City's environmentally-sensitive lands, open spaces and natural and cultural resources to highlight their uniqueness, local history and environmental value

Trails and Pathways: Develop a high-quality system of multi-use trails and bicycle and pedestrian corridors that connects to regional trails and provides access to significant local landscapes, public facilities, neighborhoods, and businesses.

Park Planning: Plan for a parks, recreation facilities, trails, and open space system that is efficient to administer and operate, while protecting capital investment.

Level of Service Standards

As an update to the 2010 PROS Plan, this Plan assessed the City's service standards for parks and recreation facilities to achieve community goals within projected resources. These standards include:

- **Community Parks:** This Plan maintains the acreage standard for community parks of 5 acres per 1,000 people to continue to emphasize the relative importance of active

parks within the park system. The City currently is not meeting this standard, and it will need to acquire an additional 56 acres of parkland to meet the needs of future residents.

- **Neighborhood Parks:** This Plan maintains the acreage standard for neighborhood parks of 3 acres per 1,000 people, and the combined acreage of existing City-owned and HOA parks nearly meet that standard. With projected growth in residential development and with a significant reliance on HOA sites filling the need for neighborhood parks, the City should be able to meet this standard in the near future. However, significant gaps appear in the west-central and eastern areas of the City that are not served by HOA parks.
- **Natural Areas and Greenspaces:** This Plan also maintains the service standard of 6 acres per 1,000 people for natural areas and greenspaces. With City-owned and HOA open spaces, this standard is currently being met.
- **Trails & Linkages:** This Plan maintains the service standard of 0.75 miles per 1,000 people for recreational trails and for bikeways. Using this standard, the current level of service indicates a current deficiency of over 6 miles for recreational trails and nearly 9 miles of bikeways, which will increase with the population without further improvements.
- **Specialized Recreation Facilities:** The previous PROS Plan did not include a numeric standard for special use facilities, and this Plan maintains that approach. Special use recreation facilities are, by their nature, unique and do not translate well to a population based numeric standard.

Future Improvements

The City of Covington is anticipated to grow to approximately 21,200 residents over the next six years. Serving existing and future residents will require improvements to existing parks and expansion of the park, trail and recreation system. The 6-year Capital Facilities Plan proposes approximately \$43.8 million of investment in acquisition, development and renovation of the parks system over the next six years and identifies additional investment priorities for the future.

To ensure existing parks provide desired recreational amenities and opportunities, the Plan includes investments in the development and improvement of neighborhood and community parks. For example, development of the next phases of the Covington Community Park will greatly expand recreational resources for the community as a whole. The Plan also proposes smaller improvements throughout the park system to enhance accessibility, safety and usability of park features.

The Plan includes a focused land acquisition program to ensure sufficient land and trail corridors for outdoor recreation as City population grows. It identifies target acquisition areas to secure community parkland and fill gaps in neighborhood park access and to close gaps in the trail network.

Covington Parks, Recreation & Open Space (PROS) Plan

Errata from previously circulated draft Plan

Page No.	Comment / Issue	Correction Inserted
i	Fix mayor and mayor pro tem titles	Corrected for the recent elections
vii	What about the LOS for Trails(city owned only?) and Bikeways?	Added new bullet to call out service standard for trails
10	Clarify version of Comp Plan that was reviewed	Added language to specify that the draft 2015 Comp Plan was reviewed as a part of the PROS Plan development. The final Comp Plan was not adopted until after this PROS Plan was prepared.
39	Move discussion of "Community Parks" to appear before that of "Neighborhood Parks"	Moved Community Park section to page 24 and re-numbered maps 1-5
70	Correct wording in Figure 16 to reference "miles" instead of "acres"	Amending table wording
73	Correct wording in Figure 17 to reference "miles" instead of "acres"	Amending table wording
73	Clarify trail mileage of Soos Creek Trail within city limits	Added content to specify that 1.95 miles of Soos Creek Trail is within city limits
88	Remove service standard for open space from Objective 3.1 and move to Goal 4	Moved content and inserted as a new Objective 4.1 and renumbered sequence to follow
90	Change policy title	Changed policy title from "Trails & Pathways" to "Trails & Linkages" for internal consistency within the Plan
90	Add trails service standard to objectives	Inserted service standard objective as new Objective 5.1 and renumbered sequence to follow
95	Remove "Draft" from CFP	Removed "draft" label
95	Delete line item: Revolving Repair & Maintenance	Removed line item
99	Removed planned Soos Creek Trail segment from Muckleshoot tribal land	On Map 9, added new legend item for Muckleshoot Tribal Land and re-oriented the proposed trail around tribal land and onto existing county-owned land

ATTACHMENT 3

RESOLUTION NO. 2016-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ADOPTING THE 2016 UPDATE OF THE PARKS, RECREATION, AND OPEN SPACE PLAN FOR THE CITY OF COVINGTON.

WHEREAS, the Covington Parks and Recreation Department (the “Parks Department”), together with consultants, has conducted an in-depth study and review of the City of Covington’s (the “City”) programs, policies, and planning for parks, recreation, and open space; and

WHEREAS, since early 2015, the Parks Department has engaged Covington residents and businesses through meaningful public outreach, including mail and on-line surveys, stakeholder meetings with teens, business owners, program participants and non-participants, two public open houses, four presentations to and one work session with the Covington Parks and Recreation Commission, a presentation to the Covington Planning Commission, and three presentations to Covington City Council; and

WHEREAS, on the basis of the above outreach and further study and review, and in collaboration with consultants, Parks Department staff have completed the 2016 update to the city’s Parks, Recreation, and Open Space Plan (“2016 PROS Plan”); and

WHEREAS, the updated 2016 PROS Plan provides a vision for the city’s parks and recreation system and provides important information about the programs and parks the community needs and uses, guides the allocation of time and funding toward the most important priorities, and addresses goals, objectives, and other management considerations for the provision of high quality recreation opportunities to benefit residents and visitors to Covington; and

WHEREAS, the Covington City Council has reviewed the 2016 PROS Plan and finds it consistent with and in aid of the Parks, Recreation, and Open Space Element of the 2015-2035 Covington Comprehensive Plan, adopted on January 12, 2016; and

WHEREAS, certain portions of the Parks, Recreation, and Open Space Element of the 2015-2035 Covington Comprehensive Plan will be amended during the annual regular comprehensive plan amendment process later in 2016; and

WHEREAS, the updated 2016 PROS Plan has been considered by the city council in open public meeting; and

WHEREAS, a SEPA Determination of Non-Significance was issued on February 12, 2016, for the adoption of the 2016 PROS Plan;

NOW THEREFORE, be it resolved by the City Council of the City of Covington as follows:

Section 1. 2016 PROS Plan Adopted. The document entitled “Parks, Recreation and Open Space Plan—2016 Update” dated March 2016, as prepared by the Covington Parks and Recreation Department and as recommended by the same and the Covington Parks and Recreation Commission, is hereby adopted.

ADOPTED by the City Council of the City of Covington, Washington, in open and regular session this 8th day of March, 2016, and signed in authentication of its adoption.

CITY OF COVINGTON

Mayor Jeff Wagner

ATTESTED:

Sharon Scott, City Clerk

APPROVED AS TO FORM ONLY:

Sara Springer, City Attorney

Agenda Item 3

Covington City Council
Meeting Date: March 8, 2016

SUBJECT: APPROVE CITY MANAGER MERIT GOALS FOR 2016.

RECOMMENDED BY: City Council

ATTACHMENT (S):

1. Regan Bolli's Memo to Noreen Beaufriere for the City Council, "City Manager 2016 Merit Goals," dated February 23, 2016

PREPARED BY: Noreen Beaufriere, Personnel Manager

EXPLANATION:

Compensation Program Procedure No. HR-16.1 is a comprehensive procedure documenting the processes the city uses to compensate its employees. It was included in Revision 3 of the city's Employee Handbook that was adopted by the city council on September 11, 2012 per Resolution No. 12-09. One of those processes outlined in the procedure is a Merit Award Program that issues individual employee merit awards in the form of merit floating holiday hours based on the employee's percent of achievement of pre-established annual merit goals.

Attachment 1 lists City Manager Regan Bolli's six (6) 2016 merit goals proposed for the city council's consideration. These proposed goals were based on the priorities expressed by the city council at their January 30, 2016 Council Summit Meeting. The council needs to choose three (3) of those goals to become the city manager's pre-established goals for 2016. The goals do not need to be prioritized or weighted. The percent of achievement of these pre-established goals will be determined during the city manager's 2016 employee evaluation process at the beginning of 2017.

ALTERNATIVES:

1. Alter the proposed 2016 Merit Award Goals for the city manager.
2. Choose different 2016 Merit Award Goals for the city manager.

FISCAL IMPACT:

Fiscal impact will occur if and when the city manager's employment with the city terminates, and only if the city manager has an outstanding allowable balance of merit award hours which, according to city procedure, cannot exceed 64 hours.

CITY COUNCIL ACTION: ____ Ordinance ____ Resolution X Motion ____ Other

Councilmember _____ moves and Councilmember _____ seconds, to approve the 2016 Merit Goals for the City Manager.

REVIEWED BY: City Manager, Finance Director



To: Noreen Beaufre, Personnel Manager

For: City Council

From: Regan Bolli, City Manager

Date: February 23, 2016

Re: City Manager 2016 Merit Goals

The City Council needs to establish three (3) 2016 city manager merit goals. The following options were drawn from discussions at the 2016 summit as well as current ongoing projects. I have reviewed these merit goals with the management team and have tried to best encapsulate direction given at the summit and management team comments/suggestions. I am happy to develop additional options at your request.

- Create a Youth City Council (YCC) and recruit adult supervisors for the YCC.
- Develop a proposed process for the creation of a citywide strategic plan, including a timeline for producing the initial plan and means for obtaining input from council and commissions.
- Work with neighborhood organizations (HOA's) to help facilitate more block watch groups operating throughout the city and work with schools, businesses, and service clubs to offer educational opportunities to learn about what they can do to help prevent crimes and increase awareness.
- Facilitate the student exchange element of our sister city relationship.
- Homelessness: a) presentation/discussion at the 2016 tri-cities meeting; b) attend regional conferences dealing with homelessness; and c) engage the faith community and school district in our efforts, as well.
- Town Center: a) determine if and when the School District will put the property on the market; b) prepare a resolution for the City Council to endorse the bond measure that the School District will place on the ballot; c) obtain Panattoni's confirmation of its interest in and intention to purchase the school property; d) prepare a Memorandum of Understanding (MOU) with Panattoni; and e) organize a Council "listening session" at Kentwood High School.

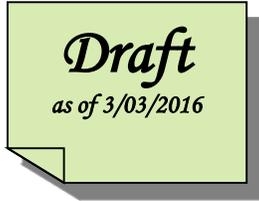
Please select three that you feel best meet the city's priorities and vision. Thank you for your diligent service and positive vision.

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

**6:00 p.m., Tuesday, March 22, 2016
Special Meeting – Study Session**

**7:00 p.m., Tuesday, March 22, 2016
Regular Meeting**

(Draft Agendas Attached)



**CITY OF COVINGTON
SPECIAL MEETING AGENDA
CITY COUNCIL STUDY SESSION**

**Council Chambers – 16720 SE 271st Street, Suite 100, Covington
www.covingtonwa.gov**

Tuesday, March 22, 2016 – 6:00 p.m.

GENERAL INFORMATION:

The study session is an informal meeting involving discussion between and among the City Council, Commissioners, and city staff regarding policy issues. Study sessions may involve presentations, feedback, brainstorming, etc., regarding further work to be done by the staff on key policy matters.

CALL CITY COUNCIL STUDY SESSION TO ORDER

ROLL CALL

APPROVAL OF AGENDA

ITEM(S) FOR DISCUSSION

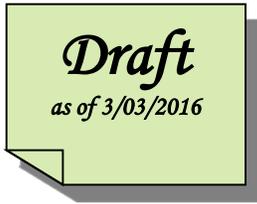
1. Sign Code Policies (Hart)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).

**Note* A Regular Council meeting will follow at approximately 7:00 p.m.*



**CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING AGENDA**

www.covingtonwa.gov

**Tuesday, March 22, 2016
7:00 p.m.**

**City Council Chambers
16720 SE 271st Street, Suite 100, Covington**

Note: A Study Session is scheduled from 6:00 to 7:00 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Sexual Assault Awareness Month Proclamation – Mary Ellen Stone, King County Sexual Assault Resource Center (KCSARC)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

- C-1. Minutes: March 8, 2016 Regular Meeting Minutes (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Approve Parametrix Professional Services Agreement (Hart)
- C-4. Approve Brickman Group Street Sweeping Contract Amendment No. 1 (Vondran)

REPORTS OF COMMISSIONS

- Human Services Chair Fran McGregor: March 10 meeting.
- Parks & Recreation Chair Laura Morrissey: March 12 playground tour and March 16 meeting.
- Planning Chair Bill Judd: March 17 meeting; March 3 meeting canceled.
- Arts Chair Lesli Cohan: March 10 meeting.
- PRePAC Chair Jennifer Harjehausen: February 24 meeting.
- Economic Development Council Co-Chair Jeff Wagner: February 25 meeting.

NEW BUSINESS

1. Consider Appointments to Human Services Commission (Council)
2. Consider Resolution Declaring Comprehensive Plan in Conformance with Development Regulations and Critical Areas Ordinance (Hart)
3. Consider Ordinance on Bond Public Offering (Hendrickson)
4. Approve Skate Park Renovation Design (Feser)
5. Presentation of 2016 Year End Financials (Hendrickson)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – if needed

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).