



**CITY OF COVINGTON  
CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, July 26, 2016  
7:00 p.m.**

**City Council Chambers  
16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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*Note: A Joint Study Session with the Parks & Recreation Commission is scheduled from 6:00 to 7:00 p.m.*

**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION - NONE**

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows. \*

**APPROVE CONSENT AGENDA**

- C-1. Minutes: May 4, 2016 Black Diamond/Covington/Maple Valley Joint Meeting; June 14, 2016 Special Meeting-Study Session; June 14, 2016 Regular Meeting; June 28, 2016 Regular Meeting; and July 12, 2016 Special & Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Authorize The City Manager to Execute a Statutory Warranty Deed Accepting Ownership and Dedication of Real Property for the Construction of SE 272<sup>nd</sup> Street, as a Condition of Approval of Cedar Springs Commercial Site Development (Lyons)

**REPORTS OF COMMISSIONS**

- Human Services Chair Leslie Hamada: July 14 meeting.
- Parks & Recreation Chair Laura Morrissey: July 20 meeting.
- Arts Chair Lesli Cohan: July 14 meeting.
- PRePAC Chair Jennifer Harjehausen: June 29 meeting.
- Economic Development Council: next meeting July 28.
- Planning: July meetings canceled.

**NEW BUSINESS**

1. Consider Appointment to Arts Commission (Council)
2. Approve Gerry Crick Skate Park Public Art Project Design (Feser)
3. Review 2016 Council Summit Action Items List (Bolli)
4. Discuss Impact Fee Deferral Program (Hart)

**FUTURE AGENDA ITEMS**

**COUNCIL/STAFF COMMENTS**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION – if needed**

**ADJOURN**

**Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).**

**Consent Agenda Item C-1**

Covington City Council Meeting

Date: July 26, 2016

SUBJECT: APPROVAL OF MINUTES: MAY 4, 2016 BLACK DIAMOND/COVINGTON/  
MAPLE VALLEY CITY COUNCILS JOINT MEETING MINUTES; JUNE 14,  
2016 CITY COUNCIL SPECIAL MEETING-STUDY SESSION MINUTES;  
JUNE 14, 2016 CITY COUNCIL REGULAR MEETING MINUTES; JUNE 28,  
2016 CITY COUNCIL REGULAR MEETING MINUTES; AND JULY 12, 2016  
CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_  
seconds, to approve the May 4, 2016 Black Diamond/Covington/  
Maple Valley City Councils Joint Meeting Minutes; June 14, 2016  
City Council Special Meeting-Study Session Minutes; June 14, 2016  
City Council Regular Meeting Minutes; June 28, 2016 City Council  
Regular Meeting Minutes; and July 12, 2016 City Council Regular  
Meeting Minutes.**

**City of Black Diamond/City of Covington/City of Maple Valley  
Special Meeting - Joint City Council Meeting Minutes  
Wednesday, May 4, 2016**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Maple Valley Mayor Sean P. Kelly called the Special Meeting – Joint City Council Meeting to order on Wednesday, May 4, 2016, at 7:00 p.m. in the City of Covington Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington. Mayor Benson led the Flag Salute.

**INTRODUCTIONS:**

**BLACK DIAMOND COUNCILMEMBERS PRESENT:**

Tamie Deady, Janie Edelman, Mayor Pro Tem Carol Benson, Erika Morgan, Ron Taylor, and Mayor Dave Gordon.

**COVINGTON COUNCILMEMBERS PRESENT:**

Joseph Cimaomo, Jr., Mark Lanza, Jim Scott, Mayor Jeff Wagner and Margaret Harto, Marlla Mhoon, and Mayor Pro Tem.

**MAPLE VALLEY COUNCILMEMBERS PRESENT:**

Mayor Sean P. Kelly, Deputy Mayor Dana Parnello, Erin Weaver, Megan Sheridan, Les Burberry, and Bill Allison.

Absent: Linda Johnson

**APPROVAL OF THE AGENDA:**

There was a motion and a second to approve the agenda. Motion **passed** with all voting in favor.

**OPENING REMARKS – MAYOR KELLY:**

Maple Valley Mayor Sean P. Kelly welcomed all attendees and introduced Honorable David Reichert.

**ITEMS FOR JOINT COUNCIL DISCUSSION:**

1. Legislative District 8 Update from Congressman Dave Reichert

Congressman Reichert gave an overview of his regional history and thanked the Council and attendees for their time tonight and their service to the community. He gave an overview on Ways and Means Committee, which is the chief tax-writing committee of the United States House of Representatives, International Trade, Tax Code Reform, Human Rights Initiative, and Police in Community plans.

2. Updates from Cities (Black Diamond, Covington, and Maple Valley)

Mayor Benson provided a PowerPoint presentation with the update for the City of Black Diamond.

City Manager Regan Bolli provided a PowerPoint presentation with the updates on projects with the City of Covington.

City Manager David Johnston provided a PowerPoint presentation with the updates on projects with the City of Maple Valley.

3. ILA Updates and Joint Projects: (Public Works and Community Development Directors)

City of Maple Valley Public Works and Community Development Director Laura Philpot discussed collaboration and services performed amongst the cities.

4. Discussion Topics:

a. King County Metro

Kathy Snow, the Alternative Services Program Lead, and Tricia Barbicane, the Community Van Project Lead, addressed the community van product through the alternative services program. They conducted community surveys and the Duvall survey helped direct the resources. There was a brief discussion regarding the first trips, reliability issues, additional services, parking options and frequency of services on certain routes. The community van program is to supplement to the evening and weekend service and non-commute local mobility options. There are upcoming set three elements of the community van program being the vans, community hub and the transportation coordinator. Ms. Barbicane discussed the services, which are prescheduled non-commute trips to common destinations.

b. Homelessness

Covington Personnel & Senior Human Services Planner Victoria Throm, Black Diamond Community Center Director Cheryl Hanson, Greater Maple Valley Community Center Director Mark Pursley, and Maple Valley Food Bank Director Lila Henderson spoke about homelessness. She encouraged that the cities come up with a plan or set a goal.

Mayor Kelly recommended that the Tri City Mayors or councilmembers meet with King County Executive and King County Councilmembers to discuss homelessness in Southeast King County.

c. Parks and Recreation

Greg Brown and Ethan Newton Parks and Recreation programs and Regional Trail update. Black Diamond Councilor Deedee spoke about The Gym usage and rental services.

d. Public Safety

Maple Valley Police Chief Nesel gave an update on the Tri City collaboration.

Mayor Kelly thanked staff and the Council's for getting together these past 9 years.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:47 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**City of Covington  
City Council Special Meeting - Study Session Minutes  
Tuesday, June 14, 2016**

The Special Meeting Study Session was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, June 14, 2016, at 6:00 p.m., with Mayor Wagner presiding.

**COUNCILMEMBERS PRESENT:**

Jeff Wagner, Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, and Sean Smith.

**STAFF PRESENT:**

Regan Bolli, City Manager; Richard Hart, Community Development Director (arrived @ 6:20 p.m.); Ethan Newton, Parks & Recreation Director; Joan Michaud, Senior Deputy City Clerk; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner called the study session to order.

**APPROVAL OF AGENDA:**

**Council Action: Councilmember Cimaomo moved and Councilmember Mhoon seconded to approve the agenda. Vote: 6-0. Motion carried.**

**ITEMS FOR DISCUSSION:**

1. Review Candidates and Consider Selection of Final Candidates to Interview for Appointment to City Council Position No. 6.

The following candidates submitted letters of interest and were interviewed by the City Council for open Position No. 6: Fran McGregor Hollums, Paul Max, Jennifer Harjehausen, and Zbigniew George Tomalik

2. Interview Selected Candidates for City Council Position No. 6.

Mayor Wagner explained the interview process and begin with a series of four questions that were asked of each applicant in a round-robin format. Candidates were given two minutes to answer each question. Candidates were then given an additional two minutes each to provide a final statement.

Mayor Wagner thanked all the candidates for attending the interview and explained that the selection process would follow at the Council's Regular Meeting immediately following this study session.

**EXECUTIVE SESSION:**

To Evaluate the Qualifications of Candidates for Appointment to Elective Office Pursuant to RCW 42.30.110(1)(h) from 6:40 to 7:07 p.m.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:07 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**City of Covington  
Regular City Council Meeting Minutes  
Tuesday, June 14, 2016**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, June 14, 2016, at 7:13 p.m., with Mayor Jeff Wagner presiding.

**COUNCILMEMBERS PRESENT:**

Jeff Wagner, Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, and Sean Smith.

**STAFF PRESENT:**

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Ethan Newton, Parks & Recreation Director; Sara Springer, City Attorney; Joan Michaud, Senior Deputy City Clerk; Bob Lindskov, City Engineer; Brian Bykonen, Associate Planner/Code Enforcement Officer; Darren Mhoon, Management Assistant; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner invited Sgt. 1<sup>st</sup> Class Garlick to open the meeting with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Councilmember Mhoon moved and Councilmember Cimaomo seconded to approve the Agenda. Vote: 6-0. Motion carried.**

**PUBLIC COMMUNICATION:**

- Sgt. 1<sup>st</sup> Class Garlick accepted a proclamation in support of the United States Army and Our Veterans.

**PUBLIC COMMENT:**

Mayor Wagner called for public comments.

**Colleen O'Rourke, Covington business owner**, spoke regarding New Business Item No. 2 – Ordinance Establishing Permanent Land Use Regulations for Marijuana Businesses, in support of the 500-foot setback.

**Keisha Suveges**, continued speaking regarding New Business Item No. 2 for Ms. O'Rourke who was feeling ill.

**Chele Dimmett, Covington resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

**Juliet Perry, Covington resident**, spoke regarding New Business Item No. 4 – Appointment to Open City Council Position, in support of Jennifer Harjehausen for appointment to the councilmember position.

**Cameron Pearson, Kent resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

**Adam Stock, Enumclaw resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

**George Pearson, Covington resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

**Gwen Bartol, Covington resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

**Brooke Valentine, Kent resident**, also spoke regarding New Business Item No. 4, in support of Jennifer Harjehausen for appointment to the councilmember position.

**Frank Sutton, Covington resident**, spoke regarding his concerns with traffic problems at the intersection of SE Wax Road and Covington Way SE.

**Rick Zeleznik, Covington business address, unincorporated King County resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

**Stephen Childers, Maple Valley resident**, also spoke regarding New Business Item No. 2, in support of the 500-foot setback.

There being no further comments, Mayor Wagner closed the public comment period.

**APPROVE CONSENT AGENDA:**

C-1. Minutes: April 26, 2016 City Council Regular Meeting Minutes; May 10, 2016 City Council Special Meeting – Joint Study Session with Economic Development Council and Chamber of Commerce Board Minutes; May 10, 2016 City Council Regular Meeting Minutes; and May 16, 2016 City Council Special Meeting-Listening Session at Kentwood High School Minutes.

C-2. Vouchers: Void Voucher #34164-34164; Vouchers #34165-34212, including ACH payments and electronic fund transfers, in the amount of \$385,861.03, dated May 27, 2016; Vouchers #34213-34268, including ACH payments and electronic fund transfers, in the amount of \$1,723,254.75, dated June 10, 2016; and Paylocity Payroll Checks #1005330937-1005330945 inclusive, plus employee direct deposits, in the amount of \$180,036.08, dated June 3, 2016.

C-3. Approve Resolution to Adopt Revised Council Policies and Procedures.

RESOLUTION NO. 2016-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ADOPTING NEW COVINGTON CITY COUNCIL POLICIES AND PROCEDURES.

- C-4. Approve Covington Community Park Phase 2 Design and Construction Grant Funding Project Agreement.
- C-5. Final Acceptance of Citywide Intersection Safety Improvements Project (CIP 1029).
- C-6. Adopt Resolution Updating Real Property Acquisition and Relocation Policy, Procedures and Guidelines.

RESOLUTION NO. 2016-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, REPEALING RESOLUTION NO. 02/53 AND ADOPTING NEW COVINGTON REAL PROPERTY ACQUISITION AND RELOCATION POLICY, PROCEDURES AND GUIDELINES

**Council Action: Mayor Pro Tem Smith moved and Councilmember Mhoon seconded to approve the Consent Agenda. Vote: 6-0. Motion carried.**

**CONTINUED BUSINESS:**

- 1. Continued Discussion of Proposed New City Official's Code of Ethics.

City Attorney Sara Springer gave the staff report on this item.

Councilmembers went over each section and provided comments and asked questions. Ms. Springer provided responses.

**Council Action: There was Council consensus to place this item on the June 28 Regular Council Meeting Consent Agenda.**

**NEW BUSINESS:**

- 2. Consider Passing Ordinance Establishing Permanent Land Use Regulations for Marijuana Businesses.

Community Development Director Richard Hart gave the staff report on this item.

Councilmembers provided comments and asked questions. Mr. Hart and Ms. Springer provided responses.

**Council Action: There was Council consensus to direction staff to revise the ordinance to remove the conditional use permit and use the 500' buffer and place this item on the June 28 Regular Council Meeting Consent Agenda.**

3. Discuss and Approve Citizen Survey Questions.

Communications & Marketing Manager Karla Slate gave the staff report for this item. Ms. Slate provided a handout to Council, *2016 Benchmark Covington Citizen Survey Questions*. Ms. Slate directed Council's attention to the three different options provided on the staff report.

Councilmembers discussed the different options and asked questions. Ms. Slate and City Manager Regan Bolli provided responses.

**Council Action: There was Council consensus to select Option 2 (with a slight wording change) with Option 3 as a follow up and Question No. 7 re-worded.**

4. Consider Appointment to Open City Council Position.

**Council Action: Councilmember Mhoon nominated Fran McGregor Hollums to open Position No. 6 on the City Council. Councilmember Lanza nominated Jennifer Harjehausen to open Position No. 6 on the City Council. Mayor Pro Tem Smith nominated Zbigniew Tomalik to open Position No. 6 on the City Council. Voting for Fran McGregor Hollums: 3 (voting yes: Harto, Mhoon, Wagner). No majority. Voting for Jennifer Harjehausen: 3 (voting yes: Cimaomo, Lanza, Smith). No majority. Voting for Zbigniew Tomalik: 1 (voting yes: Smith)**

**Council Action: Voting for Fran McGregor Hollums: 3 (voting yes: Harto, Mhoon, Wagner). No majority. Voting for Jennifer Harjehausen: 3 (voting yes: Cimaomo, Lanza, Smith). No majority.**

City Attorney Sara Springer provided Council with options to choose to table this matter to a Continued Business Item at a future meeting or the Council could also offer discussion before voting again.

Councilmembers Mhoon and Harto provided remarks in support of appointing Fran McGregor Hollums. Councilmembers Lanza and Cimaomo and Mayor Pro Tem Smith provided remarks in support of appointing Jennifer Harjehausen.

**Council Action: Voting for Fran McGregor Hollums: 3 (voting yes: Harto, Mhoon, Wagner). No majority. Voting for Jennifer Harjehausen: 3 (voting yes: Cimaomo, Lanza, Smith). No majority.**

Councilmember Mhoon provided remarks in support of appointing Fran McGregor Hollums.

Councilmembers asked questions and Ms. Springer provided responses on the Council Rules of Procedures regarding the voting process.

**Council Action: Mayor Pro Tem Smith moved and Councilmember Harto seconded to allow a closed ballot vote. Vote: 1-5 (voting yes: Smith; voting no: Cimaomo, Harto, Lanza, Mhoon, and Wagner). Motion failed.**

**Council Action: Councilmember Lanza moved and Councilmember Cimaomo seconded to table the appointment to the June 28 City Council Regular Meeting Continued Business. Vote: 5-1 (voting yes: Cimaomo, Lanza, Mhoon, Smith and Wagner; voting no: Harto). Motion carried.**

Mayor Wagner thanked all the applicants for attending and indicated it was a pleasure interviewing them.

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff discussed Future Agenda Topics and made comments.

**Council Action: Councilmember Harto moved and Mayor Pro Tem Smith seconded to extend the meeting to 10:20 p.m. Vote: 6-0. Motion carried.**

**PUBLIC COMMENTS:**

Mayor Wagner called for public comments.

**Chele Dimmett, Covington resident**, spoke in support of appointing Fran McGregor Hollums to open Position No. 6 on the City Council.

**Zbigniew Tomalik, Covington resident**, thanked Mayor Pro Tem Smith for the nomination and spoke in support of Jennifer Harjehausen for open Position No. 6 on the City Council.

There being no further comments, Mayor Wagner closed the public comment period.

**EXECUTIVE SESSION:**

To Consider Real Estate Acquisition Pursuant to RCW 42.30.110(1)(b) from 9:55 to 10:20 p.m.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:20 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**City of Covington  
Regular City Council Meeting Minutes  
Tuesday, June 28, 2016**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, June 28, 2016, at 7:01 p.m., with Mayor Wagner presiding.

**COUNCILMEMBERS PRESENT:**

Jeff Wagner, Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, and Sean Smith.

**STAFF PRESENT:**

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Richard Hart, Community Development Director; Ethan Newton, Parks & Recreation Director; Sara Springer, City Attorney; Bob Lindskov, City Engineer; Darren Mhoon, Management Assistant; and Joan Michaud, Senior Deputy City.

Mayor Wagner opened the meeting with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Councilmember Mhoon moved and Councilmember Cimaomo seconded to approve the Agenda. Vote: 6-0. Motion carried.**

**PUBLIC COMMUNICATION:**

Due to Senator Fain's schedule running late, Public Communications was postponed until following Public Comments.

**PUBLIC COMMENT:**

Mayor Wagner called for public comments.

**Colleen O'Rourke**, thanked Council for all their work on the permanent marijuana zoning regulations.

**Radoivici Vlatimir, Covington resident**, spoke against mandatory garbage service.

**Chris May, Covington resident**, spoke against mandatory garbage service.

There being no further comments, Mayor Wagner closed the public comment period.

**PUBLIC COMMUNICATION:**

- Representative Mark Hargrove, Senator Joe Fain, and Representative Pat Sullivan were recognized for their dedicated representation and service to the Covington community.

Council recessed for a reception recognizing the 47<sup>th</sup> District Legislators at 7:15 p.m. and reconvened at 7:27 p.m.

**APPROVE CONSENT AGENDA:**

- C-1. Minutes: May 24, 2016 City Council Regular Meeting Minutes.
- C-2. Vouchers: Vouchers #34269-34270 in the amount of \$4,921.38, dated June 20, 2016; and Paylocity Payroll Checks #1005391732-1005391742 inclusive, plus employee direct deposits, in the amount of \$184,348.26, dated June 17, 2016.
- C-3. Pass Ordinance Extending Electric Lightwave Telecommunications Franchise for an Additional Five Years.

ORDINANCE NO. 13-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON AMENDING ORDINANCE NO. 07-11, TO EXTEND THE CURRENT NON-EXCLUSIVE TELECOMMUNICATIONS FRANCHISE WITH ELECTRIC LIGHTWAVE, LLC FOR AN ADDITIONAL FIVE YEARS

- C-4. Award Timberlane-Jenkins Stormwater LID Site 1 Bioretention Area and Groundwater Diversion Project (CIP 1027A) Construction Contract to Welwest Construction.
- C-5. Pass Ordinance Establishing Permanent Land Use Regulations Governing Marijuana Production, Processing, and Retail Uses.

ORDINANCE NO. 12-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, ESTABLISHING LAND USE REGULATIONS FOR MARIJUANA USES; CREATING A NEW CHAPTER 18.33 OF THE COVINGTON MUNICIPAL CODE (CMC) AND AMENDING RELATED CMC SECTIONS; AND REPEALING ORDINANCE NOS 06-2016 and 07-2016; PROVIDING FOR SAVINGS AND SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

- C-6. Pass Ordinance Establishing New Chapter 2.95 of the Covington Municipal Code, Code of Ethics.

ORDINANCE NO. 14-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, RELATING TO THE ESTABLISHMENT OF A NEW CHAPTER 2.95 IN THE COVINGTON MUNICIPAL CODE, CODE OF ETHICS.

**Council Action: Councilmember Harto moved and Councilmember Cimaomo seconded to approve the Consent Agenda. Vote: 6-0. Motion carried.**

**REPORTS OF COMMISSIONS:**

**Human Services Commission** – Chair Fran McGregor reported on the June 9 meeting.

**Parks & Recreation Commission** – Vice Chair Bryan Higgins reported on the June 15 meeting.

**Arts Commission** – Chair Lesli Cohan reported on the June 9 meeting.

**Parks & Recreation Priorities Advisory Committee** – Chair Jennifer Harjehausen reported on the May 25 meeting.

**Economic Development Council** – Co-Chair Jeff Wagner reported on the May 26 meeting; the June 23 meeting was canceled.

**Planning Commission** – June meetings were canceled.

**CONTINUED BUSINESS:**

1. Consider Resolution to Adopt Six-Year 2017-2022 Transportation Improvement Program (TIP).

City Engineer Bob Lindskov gave the staff report on this item.

Councilmembers provided comments and asked questions. Public Works Director Don Vondran provided responses.

RESOLUTION NO. 2016-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
COVINGTON, KING COUNTY, WASHINGTON,  
ADOPTING THE 2017-2022 SIX-YEAR TRANSPORTATION  
IMPROVEMENT PROGRAM

**Council Action: Councilmember Harto moved and Councilmember Mhoon seconded to pass Resolution No. 2016-12 adopting the City of Covington Six-Year (2017-2022) Transportation Improvement Program (TIP). Vote: 6-0. Motion carried.**

2. Consider Appointment to Open City Council Position No. 6.

**Council Action: Councilmember Lanza nominated Jennifer Harjehausen to open Position No. 6 on the City Council. Councilmember Mhoon nominated Fran McGregor Hollums to open Position No. 6 on the City Council. Voting for Jennifer Harjehausen: 2 (voting yes: Cimaomo and Lanza). Voting for Fran McGregor Hollums: 4 (voting yes: Harto, Mhoon, Smith, Wagner). Motion carried.**

**NEW BUSINESS:**

3. Consider Ordinance Establishing a Biennial Budget Beginning January 1, 2019.

Finance Director Rob Hendrickson gave the staff report on this item.

Councilmembers asked questions, and Mr. Hendrickson provided responses.

ORDINANCE NO. 15-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, REPEALING ORDINANCE 07-10 RE-ESTABLISHING A CALENDAR YEAR BUDGET; AND ESTABLISHING A BIENNIAL BUDGET PROCESS EFFECTIVE JANUARY 1, 2019.

**Council Action: Councilmember Harto moved and Mayor Pro Tem Smith seconded to pass Ordinance No. 15-2016 establishing a biennial budget beginning January 1, 2019 and repealing Ordinance No. 07-10 which reverted back to a calendar year budget. Vote: 6-0. Motion carried.**

4. Consider Resolution Naming the Jenkins Creek Park Bridges in Honor of George and Susan Pearson.

Parks & Recreation Director Ethan Newton gave the staff report on this item.

Councilmembers provided comments.

RESOLUTION NO. 2016-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, NAMING THE CITY OF COVINGTON JENKINS CREEK PARK BRIDGES IN HONOR OF GEORGE AND SUSAN PEARSON.

**Council Action: Councilmember Cimaomo moved and Councilmember Mhoon seconded to pass Resolution No. 2016-13, in substantial form as provided in the agenda packet, to name the two pedestrian bridges in Jenkins Creek Park after George and Susan Pearson. Vote: 6-0. Motion carried.**

5. Discuss Selection of Citizen and Honorary Citizen of the Year.

**Council Action: Councilmember Harto moved and Councilmember Mhoon seconded to name Mel and Rosie Knott as Honorary Citizens of the Year. Vote: 6-0. Motion carried.**

**Council Action: Councilmember Mhoon moved and Councilmember Harto seconded to name Chele Dimmett as Citizen of the Year. Vote: 6-0. Motion carried.**

**FUTURE AGENDA ITEMS:**

Councilmember Harto mentioned the need to fill the advisory board member position on the Kent Regional Fire Authority that she would be vacating and asked whether this item required action by the Council at the July 12 meeting. City Attorney Sara Springer indicated she would look into the matter to see if council action was required.

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff made comments.

Councilmember Cimaomo announced he would not be in attendance at the August 9 meeting due to the upcoming birth of his child.

**PUBLIC COMMENT:**

Mayor Wagner called for public comments.

**Fran McGregor, Covington resident,** thanked the councilmember for their consideration and appointment to the Council.

**Chris May, Covington resident,** spoke regarding several items: 1) desire for more classes at the pool; 2) concerns with traffic congestion on 272<sup>nd</sup> heading towards Maple Valley; 3) impacts of development behind the Addison's Landing neighborhood on traffic congestion at 204<sup>th</sup> / 272<sup>nd</sup> and traffic congestion on Timberlane and Tall Timbers streets; and 4) impacts of development on wildlife and water. Ms. May also belatedly thanked the Timberlane community for providing shelter during a power outage.

**Lesli Cohan, Arts Commission Chair,** recognized fellow Arts Commissioners for their work on power washing the SeaHorse art piece at the Aquatics Center.

There being no further comments, Mayor Wagner closed the public comment period.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:25 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**City of Covington  
Special & Regular City Council Meeting Minutes  
Tuesday, July 12, 2016**

**INTERVIEWS– 5:20-7:00 P.M.:**

The Council conducted interviews for openings on the Economic Development Council. Applicants interviewed included Joe Stave, Laura Roth, Adam Turley, and Matt McMahan.

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, July 12, 2016, at 7:00 p.m., with Mayor Jeff Wagner presiding.

**COUNCILMEMBERS PRESENT:**

Jeff Wagner, Joe Cimaomo, Margaret Harto, Fran Hollums, Marlla Mhoon, and Sean Smith.

**COUNCILMEMBERS ABSENT:**

Mark Lanza.

**OATH OF OFFICE TO NEWLY APPOINTED COUNCILMEMBER:**

City Clerk Sharon Scott performed the Oath of Office to newly appointed Councilmember Fran Hollums.

**Council Action: Councilmember Cimaomo moved and Mayor Pro Tem Smith seconded to excuse Councilmember Lanza who was celebrating his 36<sup>th</sup> wedding anniversary. Vote: 6-0. Motion carried.**

**STAFF PRESENT:**

Regan Bolli, City Manager; Don Vondran, Public Works Director; Andrew McCurdy, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Ethan Newton, Parks & Recreation Director; Sara Springer, City Attorney (arrived @ 7:20 p.m.); Casey Parker, Senior Accountant; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner opened the meeting with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Councilmember Harto moved and Councilmember Mhoon seconded to approve the Agenda as amended to move Agenda Items 1 and 2 to the next regular Council meeting on July 26. Vote: 6-0. Motion carried.**

**PUBLIC COMMUNICATION:**

- Chele Dimmett accepted a proclamation as the 2016 Citizen of the Year, proclaiming Saturday, July 16, 2016, as Chele Dimmett Day in the City of Covington.

- Mel and Rosie Knott accepted a proclamation as the 2016 Honorary Citizens of the Year, proclaiming Sunday, July 17, 2016, as Mel and Rosie Knott Day in the City of Covington.

Council recessed from 7:10 to 7:25 p.m. for a reception for newly appointed Councilmember Hollums and Citizen and Honorary Citizens of the Year.

**PUBLIC COMMENT:**

Mayor Wagner called for public comments.

**Barry and Julie Smith, Covington residents**, thanked Council for not making any changes to 4<sup>th</sup> of July fireworks regulations as it makes them feel a sense of community in their neighborhood.

**George Pearson, Covington resident**, spoke against fireworks in Covington, in particular the illegal fireworks.

**Brian and Deana Roberts, Covington residents**, also spoke against fireworks in Covington, in particular the illegal fireworks.

**Fran Neufelt, Covington resident**, spoke against illegal fireworks.

**Chele Dimmett, Covington resident**, state she has no problems with fireworks in Covington; however, asked what citizens could do to support the police with the problem of illegal fireworks.

There being no further comments, Mayor Wagner closed the public comment period.

**APPROVE CONSENT AGENDA:**

C-1. Vouchers: Vouchers #34271-34324, including ACH and electronic fund transfers, in the amount of \$346,669.19, dated June 24, 2016; and Paylocity Payroll Checks #1005448952-1005448962 and Paylocity Payroll Checks #1005449025-#1005449025 inclusive, plus employee direct deposits, in the amount of \$186,018.80, dated July 1, 2016.

**Council Action: Councilmember Cimaomo moved and Councilmember Mhoon seconded to approve the Consent Agenda as amended to correct a typographical error. Vote: 6-0. Motion carried.**

**NEW BUSINESS;**

1. Consider Appointment to Arts Commission (moved to July 26 meeting).

2. Consider Appointments to Covington Economic Development Council (moved to July 26 meeting).

3. Consider Resolution to Purchase 3.4 Acres of Property to Create SoCo Park.

Parks & Recreation Director Ethan Newton gave the staff report on this item.

Councilmembers provided comments.

RESOLUTION NO. 2016-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, AUTHORIZING THE CITY MANAGER TO EXECUTE A REAL ESTATE PURCHASE AND SALE AGREEMENT AND OTHER CLOSING DOCUMENTS FOR ACQUISITION OF PARK PROPERTY FOR SOCO PARK.

**Council Action: Councilmember Harto moved and Councilmember Cimaomo seconded to pass Resolution No. 2016-14, in substantial form as provided in the agenda packet, to authorize the City Manager to execute a real estate purchase and sale agreement and other closing documents necessary to complete the purchase of 3.4 acres of property for the purpose of creating SoCo Park. Vote: 6-0. Motion carried.**

4. Consider Awarding Christensen, Inc. General Contractor the Contract for Covington Aquatic Center Room Addition Project.

Parks & Recreation Director Ethan Newton gave the staff report on this item.

Councilmembers provided comments.

**Council Action: Councilmember Cimaomo moved and Councilmember Mhoon seconded to award the contract for the Covington Aquatic Center Room Addition Project to Christensen, Inc. General Contractor as the lowest responsive bidder in the amount of \$169,144.50 and to authorize the City Manager to execute an agreement with Christensen, Inc. General Contractor for the same. Vote: 6-0. Motion carried.**

**FUTURE AGENDA ITEMS:**

Councilmembers reviewed future meeting agendas.

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff made comments.

**PUBLIC COMMENTS:**

Mayor Wagner called for public comments.

**George Pearson, Covington resident,** spoke against fireworks.

There being no further comments, Mayor Wagner closed the public comment period.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:05 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

---

Sharon Scott  
City Clerk

**Consent Agenda Item C-2**

Covington City Council Meeting

Date: July 26, 2016

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers: Vouchers #34325-34381, including ACH payments and electronic fund transfers, in the amount of \$161,391.06, dated July 8, 2016; and Paylocity Payroll Checks #1005507659-1005507674 inclusive, plus employee direct deposits, in the amount of \$191,720.06, dated July 15, 2016.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve for payment Vouchers: Vouchers #34325-34381, including ACH payments and electronic fund transfers, in the amount of \$161,391.06, dated July 8, 2016; and Paylocity Payroll Checks #1005507659-1005507674 inclusive, plus employee direct deposits, in the amount of \$191,720.06, dated July 15, 2016.**

July 8, 2016

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check #34325 through Check #34381, including ACH payments and electronic fund transfers

In the Amount of \$161,391.06

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Jeff Wagner  
Mayor

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

# Accounts Payable

## Checks by Date - Detail by Check Date

User: scles  
 Printed: 7/7/2016 9:55 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0683 0683-7	Abaco Pacific, Inc. SoCo; appraisal services, 5/12-6/28/16	07/08/2016	3,989.31
Total for this ACH Check for Vendor 0683:				3,989.31
ACH	0771 378588	David Evans & Associates, Inc. Traffic Concurrency; Crowell Bingham	07/08/2016	4,500.00
Total for this ACH Check for Vendor 0771:				4,500.00
ACH	0973 0001925	Public Finance Inc. LID administration; 3rd Quarter 2016	07/08/2016	121.50
Total for this ACH Check for Vendor 0973:				121.50
ACH	1408 12265 12265 12265 12287 2371 2371	Washington Workwear Stores Inc. Smith; city hat Goranson/Denning/Terwillegar; city hat Goranson/Denning/Terwillegar; city hat Legislator recognition cap patches Seasonal raingear Seasonal raingear	07/08/2016	24.44 29.33 43.97 65.16 130.30 195.45
Total for this ACH Check for Vendor 1408:				488.65
ACH	1705 TM-159120	Alpine Products, Inc. Summer Concert signs	07/08/2016	379.42
Total for this ACH Check for Vendor 1705:				379.42
ACH	1828 1828-7 1828-7-1	Kathleen Kirshenbaum Kirshenbaum; defense screening, mileage, 6/28 Reimbursement; council meeting legislative "gra	07/08/2016	8.02 4.34
Total for this ACH Check for Vendor 1828:				12.36
ACH	2223 A27904	ARC Imaging Resources Plotter/scanner; usage, 5/9-6/9/16	07/08/2016	38.97
Total for this ACH Check for Vendor 2223:				38.97
ACH	2262 869285460626	Voyager Fleet Systems Inc. Vehicle fuel	07/08/2016	1,266.37
Total for this ACH Check for Vendor 2262:				1,266.37
ACH	2461 617899 617899 617900	Tri-Tec Communications, Inc. Goranson; desk phone Goranson; desk phone Telephone repairs	07/08/2016	296.70 445.04 93.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 2461:				835.14
ACH	2555	NuCO2 LLC	07/08/2016	
	49110714	Aquatics; CO2 lease		81.53
	49184809	Aquatics; CO2 for pH control		105.59
Total for this ACH Check for Vendor 2555:				187.12
ACH	2855	Regan Bolli	07/08/2016	
	2855-7	Bolli; AWC conference, hotel/parking/lunch		399.18
Total for this ACH Check for Vendor 2855:				399.18
69	1917	US Bank National Association	07/08/2016	
	1917-06-2016	Credit card fees for June transactions		935.67
	1917-06-2016	Credit card fees for June transactions		112.22
Total for Check Number 69:				1,047.89
70	1917	US Bank National Association	07/08/2016	
	1917-06-2016(2)	Credit card fees for June online permitting transa		82.65
Total for Check Number 70:				82.65
34325	3140	American Ramp Company	07/08/2016	
	5961	Skate park equipment deposit		52,430.47
Total for Check Number 34325:				52,430.47
34326	0955	American Red Cross	07/08/2016	
	10462942	Lifeguarding classes; 5/16		54.00
Total for Check Number 34326:				54.00
34327	2033	Aquatic Specialty Services	07/08/2016	
	11173	Aquatics; clean/calibration service, June		179.20
Total for Check Number 34327:				179.20
34328	3148	BrightView Landscape Services	07/08/2016	
	5101146201	Landscape maintenance, June		5,522.19
Total for Check Number 34328:				5,522.19
34329	0026	C&B Awards	07/08/2016	
	3136	Xtreme speed clinic t-shirts		60.16
Total for Check Number 34329:				60.16
34330	1997	Capital One Commercial	07/08/2016	
	1097568	City hall; paper products, lysol, creamer, hot coc		243.79
	1097568	Maint shop; coffee, creamer, paper products		27.53
	1097568	Maint shop; coffee, creamer, paper products		36.70
	1097568	Maint shop; coffee, creamer, paper products		27.53
Total for Check Number 34330:				335.55
34331	2270	CenturyLink	07/08/2016	
	6317966698B-7	City hall; telephone, 6/13-7/13/16		110.75
Total for Check Number 34331:				110.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
34332	3147 8021649	CHG SF LLC B16-0047; overage refund	07/08/2016	430.30
Total for Check Number 34332:				430.30
34333	0366 0366-7	City of Covington SWM utility tax; June	07/08/2016	2,078.87
Total for Check Number 34333:				2,078.87
34334	0219 INV0715	City of Maple Valley Building inspection services; May	07/08/2016	7,443.75
Total for Check Number 34334:				7,443.75
34335	1170 GW2888869 NW2888869	Coastwide Laboratories Aquatics; toilet paper Aquatics; cleaning supplies	07/08/2016	96.46 252.51
Total for Check Number 34335:				348.97
34336	1126 84982401206507107 84982401206507107 84982401206507107 849834012065079	Comcast Maint shop; internet, 6/30-7/29/16 Maint shop; internet, 6/30-7/29/16 Maint shop; internet, 6/30-7/29/16 City hall; internet, 7/1--7/31/16	07/08/2016	50.46 37.84 37.84 166.14
Total for Check Number 34336:				292.28
34337	0184 225	Cordi & Bejarano Public defender services; June	07/08/2016	4,000.00
Total for Check Number 34337:				4,000.00
34338	0537 104587-7 105731-7 132670-7	Covington Water District Crystal view; water, 5/21-6/17/16 SR 516; water, 5/21-6/17/16 CCP; water, 5/21-6/17/16	07/08/2016	33.15 63.40 1,584.98
Total for Check Number 34338:				1,681.53
34339	1996 01465160615 01465160615 01465160615	Facility Maintenance Contractors Maint shop; janitorial service Maint shop; janitorial service Maint shop; janitorial service	07/08/2016	88.20 117.60 88.20
Total for Check Number 34339:				294.00
34340	2195 2195-7 2195-7-1	Gearheard Law Offices Conflict public defender; Case No. 415087187 Conflict public defender; Case No. C16001916 C	07/08/2016	200.00 200.00
Total for Check Number 34340:				400.00
34341	0302 13599.00-19	Gray & Osborne Timberlane/Jenkins Park SW LID & Retro; 5/22.	07/08/2016	992.70
Total for Check Number 34341:				992.70
34342	0677 0677-7	Margaret Harto Harto; AWC conference, hotel/per diem	07/08/2016	158.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 34342:	158.66
34343	2970 2970-7	Hollywood Lights, Inc. Covington Days; electrical service deposit	07/08/2016	2,359.75
			Total for Check Number 34343:	2,359.75
34344	0867	Home Depot Credit Services	07/08/2016	
	0014357	Seahorse pedestal repair supplies		80.34
	0071597	TBall; paint to line fields at Mattson		24.02
	1012814	Grout		27.50
	1024045	Grout		27.50
	2182503	CCP; aerator rentals, 6/15		141.35
	2182504	CCP; refund aerator rental		-53.32
	2195290	CCP; aerator rental		2.00
	2195291	CCP; aerator rental		125.00
	2195292	Peat moss		13.00
	3061968	Seahorse; painting supplies		63.65
	3071425	Maint shop; tote/air freshener		4.41
	3071425	Maint shop; tote/air freshener		3.30
	3071425	Maint shop; tote/air freshener		3.31
	3163412	Maint shop; light bulbs		9.08
	3163412	Maint shop; light bulbs		6.80
	3163412	Maint shop; light bulbs		6.80
	4024495	#3468; air fresheners		10.33
	4024495	Lumber, screws		188.42
	5024484	#3578; tool box setup		169.47
	6012103	Respirator pack		36.89
	9060626	Tree pruner		178.91
	9060626	Maint shop; totes		3.43
	9060626	Maint shop; totes		3.43
	9060626	Maint shop; totes		4.58
	9061483	Garbage bags for field clean up		14.63
			Total for Check Number 34344:	1,094.83
34345	3038	IBS, Inc.	07/08/2016	
	617905-2	Maint shop; blow gun whisper tip		8.37
	617905-2	Maint shop; blow gun whisper tip		6.28
	617905-2	Maint shop; blow gun whisper tip		6.28
	618960-1	Maint shop; gloves		39.23
	618960-1	Maint shop; gloves		52.30
	618960-1	Maint shop; gloves		39.23
			Total for Check Number 34345:	151.69
34346	0603	International Code Council	07/08/2016	
	1000699095	2015 IEBC Commentary		96.66
	1000700707	2015 IEBC tabs		19.00
			Total for Check Number 34346:	115.66
34347	3046	Kent D Bruce Co, LLC	07/08/2016	
	1545	#3252; flasher lights		448.66
			Total for Check Number 34347:	448.66
34348	2790	Kidz Love Soccer	07/08/2016	
	2790-7	Instructor payment; Spring soccer		1,102.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 34348:	1,102.50
34349	0204 0204-7	King County Pet Licensing Pet license remittance; June	07/08/2016	465.00
			Total for Check Number 34349:	465.00
34350	2490 001120515914110	Law Office of Theresa and Phillip Griffin Public defender; video court, April	07/08/2016	1,600.00
			Total for Check Number 34350:	1,600.00
34351	1878 7396 7397	MacLeod Reckord CCP; Phase 2, wetland mitigation/permitting, 5/1 CCP; Phase 2, engineering, 5/1-5/31/16	07/08/2016	5,186.96 21,210.87
			Total for Check Number 34351:	26,397.83
34352	2367 156279	Magnum Print Solutions Toner cartridges	07/08/2016	242.08
			Total for Check Number 34352:	242.08
34353	2486 860651	McLendon Hardware, Inc. Cement for Seahorse pedestal patching	07/08/2016	28.45
			Total for Check Number 34353:	28.45
34354	2550 75733	Motorplex Pro-Tow #3390; diagnosis/repairs	07/08/2016	3,360.62
			Total for Check Number 34354:	3,360.62
34355	1476 1032813	Northend Truck Equipment, Inc. #2745; bearings/spinner shaft	07/08/2016	133.28
			Total for Check Number 34355:	133.28
34356	3017 3716209888 3716210653 3716210653 3716210875 3716210875 3716210875 3716210875 3716210875 3716210875 3716210668 3716212081 3716212119 3716212120 3716212310 3716212310 3716212310 3716212310 3716212837 3716212841 3716212841 3716212841	O'Reilly Automotive Inc. #2577; protector #2576; air/oil filters #3435; air/oil filters #3435; wiper blades Maint shop; oil, tire/tread gauges #2576; wiper blades Maint shop; oil, tire/tread gauges Maint shop; oil, tire/tread gauges Maint shop; oil, tire/tread gauges #3307; supplies Grease fitting Return, #3307; supplies Grease fitting tool Maint shop; cleaner tool Maint shop; cleaner tool Maint shop; cleaner tool Return; grease fitting tool Maint shop; thermometer, grease gun, coupler Maint shop; thermometer, grease gun, coupler Maint shop; thermometer, grease gun, coupler	07/08/2016	0.91 15.52 26.04 17.18 30.07 25.41 30.07 40.10 29.51 17.35 -29.51 21.71 13.03 13.03 17.37 -21.71 57.77 43.32 43.32
			Total for Check Number 34356:	390.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
34357	0004	Office Depot	07/08/2016	
	1945835035	Cardstock for baseball certificates		36.92
	844152367001	USB drives		20.20
	846845116001	Office supplies		244.88
	84684558001	Office supplies		195.46
Total for Check Number 34357:				497.46
34358	0818	Pacific Office Automation	07/08/2016	
	50646318	Copier lease; 6/15-7/14/16		122.47
Total for Check Number 34358:				122.47
34359	0057	Petty Cash	07/08/2016	
	0057-7	Covington Days; Petty Cash		300.00
Total for Check Number 34359:				300.00
34360	3082	Rainier Connect	07/08/2016	
	50000174-7	Basic hosting; July		29.90
Total for Check Number 34360:				29.90
34361	1197	Rainier Wood Recyclers	07/08/2016	
	00055406	Waste disposal fees		88.00
	00055406	Waste disposal fees		16.00
Total for Check Number 34361:				104.00
34362	3149	Safety Matters	07/08/2016	
	062216CoC	Flagger training; Denning/Parker/Wareham/Terw		380.00
Total for Check Number 34362:				380.00
34363	2474	SCORE	07/08/2016	
	1964	Jail costs; May		14,490.00
	1993	Jail costs; medical, April		27.00
Total for Check Number 34363:				14,517.00
34364	1232	Seattle Marine & Fishing	07/08/2016	
	1248666	Aquatics; float vests		569.12
Total for Check Number 34364:				569.12
34365	2964	Seattle Signs & Printing	07/08/2016	
	536777	Covington Days/Summer Concert, banner		1,303.20
	536777	Covington Days/Summer Concert, banner, use ta		-103.20
Total for Check Number 34365:				1,200.00
34366	1905	Sharp Electronics Corporation	07/08/2016	
	C858094-701	Police copier; usage, 5/26-6/20/16		8.56
	C858345-701	PW copier; usage, 5/16-6/15/16		34.45
	C858345-701	PW copier; usage, 5/16-6/15/16		22.96
Total for Check Number 34366:				65.97
34367	1850	Sherwin-Williams Co.	07/08/2016	
	1493-9	Seahorse pedestal; paint		207.86
	6788-3	Seahorse pedestal; paint		42.01

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 34367:	249.87
34368	3009 US-PSI-500358	SoftwareOne, Inc. K. Bates; Acrobat professional subscription, 8 m	07/08/2016	118.27
			Total for Check Number 34368:	118.27
34369	2130 2130-7	South KC Cultural Coalition 2016 SoCo Culture membership dues	07/08/2016	30.00
			Total for Check Number 34369:	30.00
34370	0281 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7 6355510001-7	Standard Insurance Company Life Insurance Premiums, July Life Insurance Premiums, July	07/08/2016	364.31 44.92 119.45 175.90 192.80 117.17 289.22 175.68 519.06 418.64 620.74 183.81 99.19 5.65 587.94
			Total for Check Number 34370:	3,914.48
34371	2556 114-4131802	United Site Services Gardner property; fence rental, 6/11-7/8/16	07/08/2016	355.77
			Total for Check Number 34371:	355.77
34372	2103 307193748 307370213	US Bancorp Equip Finance Inc. Reception copier lease, July Police copier lease, July	07/08/2016	93.40 93.40
			Total for Check Number 34372:	186.80
34373	2969 2265727 2265727 2273732 2273732	USA Football Flag football jerseys Flag football jerseys, use tax Flag football jerseys Flag football jerseys, use tax	07/08/2016	5,674.35 -449.35 325.80 -25.80
			Total for Check Number 34373:	5,525.00
34374	0357 0016767	Valley Communications 800 MHz access fee; June	07/08/2016	75.00
			Total for Check Number 34374:	75.00
34375	2383 1261720232 1261730106	Valley Freightliner, Inc. #3307; filter #3307; water sensor	07/08/2016	24.94 49.02
			Total for Check Number 34375:	73.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
34376	0046	Verizon Wireless	07/08/2016	
	9767408853	Cellular service/tablet data, 6/21-7/20/16		98.60
	9767408853	Cellular service, 6/21-7/20/16		26.44
	9767408853	Cellular service/tablet data, 6/21-7/20/16		80.10
	9767408853	Cellular service/tablet data, 6/21-7/20/16		282.26
	9767408853	Cellular service/tablet data, 6/21-7/20/16		308.27
	9767408853	Cellular service, 6/21-7/20/16		30.12
	9767408853	Cellular service, 6/21-7/20/16		47.77
	9767408853	Cellular service, 6/21-7/20/16		29.30
	9767408853	Cellular service, 6/21-7/20/16		188.90
			Total for Check Number 34376:	1,091.76
34377	3150 65663	Washington Rock Quarries Inc CCP; top dressing sand	07/08/2016	
			Total for Check Number 34377:	1,428.01
34378	2652	Wells Fargo Financial Leasing	07/08/2016	
	5003160816	Smartboard lease; 6/15-7/14/16		197.89
	5003166411	Plotter/scanner lease, 7/10-8/9/16		227.09
			Total for Check Number 34378:	424.98
34379	0086	WFOA	07/08/2016	
	1330595-6488221	Hendrickson; WFOA membership dues		50.00
	181738294053299	Hendrickson; WFOA annual conference		175.00
			Total for Check Number 34379:	225.00
34380	2230 10083530	Wilbur-Ellis Company CCP; fairway supreme seed	07/08/2016	
			Total for Check Number 34380:	512.46
34381	2104 K03612590102	Zones, Inc. Mueller; Surface Pro	07/08/2016	
			Total for Check Number 34381:	1,341.00
			Total for 7/8/2016:	161,391.06
			Report Total (70 checks):	161,391.06

July 15, 2016

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 07/15/16 consisting of:

PAYLOCITY CHECK # 1005507659 through PAYLOCITY CHECK # 1005507674 inclusive, plus employee direct deposits

IN THE AMOUNT OF \$191,720.06

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Jeff Wagner  
Mayor

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved: \_\_\_\_\_

## 07/15/16 Payroll Voucher

## Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
112801	Regular	7/15/2016	503	Bolli, Regan H	4,931.50
112802	Regular	7/15/2016	246	Kirshenbaum, Kathleen	571.17
112803	Regular	7/15/2016	243	Lyon, Valerie	1,509.36
112804	Regular	7/15/2016	234	Mhoon, Darren S	1,492.31
112805	Regular	7/15/2016	162	Michaud, Joan M	2,221.79
112806	Regular	7/15/2016	123	Scott, Sharon G	2,579.56
112807	Regular	7/15/2016	313	Slate, Karla J	2,545.73
112808	Regular	7/15/2016	275	Hart, Richard	3,008.48
112809	Regular	7/15/2016	368	Mueller, Ann M	1,362.43
112810	Regular	7/15/2016	487	Bykonen, Tyler B	101.07
112811	Regular	7/15/2016	180	Cles, Staci M	1,972.88
112812	Regular	7/15/2016	146	Hagen, Lindsay K	1,642.23
112813	Regular	7/15/2016	235	Hendrickson, Robert	3,857.18
112814	Regular	7/15/2016	105	Parker, Cassandra	2,650.23
112815	Regular	7/15/2016	353	Dalton, Jesse J	1,876.42
112816	Regular	7/15/2016	524	Denning, Jerald J	987.99
112817	Regular	7/15/2016	373	Fealy, William J	1,961.86
112818	Regular	7/15/2016	301	Gaudette, John J	2,503.00
112819	Regular	7/15/2016	511	Goranson, Gage W	1,424.85
112820	Regular	7/15/2016	186	Junkin, Ross D	2,983.37
112821	Regular	7/15/2016	559	Parker, Bryce R	808.51
112822	Regular	7/15/2016	457	Smith, Nathan H	1,100.13
112823	Regular	7/15/2016	408	Terwillegar, Jeremy A	1,750.13
112824	Regular	7/15/2016	560	Wareham, Casey M	1,071.66
112825	Regular	7/15/2016	377	Bates, Krista	1,447.03
112826	Regular	7/15/2016	268	Bykonen, Brian D	2,307.89
112827	Regular	7/15/2016	279	Christenson, Gregg R	2,947.97
112828	Regular	7/15/2016	270	Lyons, Salina K	2,370.50
112829	Regular	7/15/2016	269	Meyers, Robert L	3,468.53
112830	Regular	7/15/2016	284	Ogren, Nelson W	2,752.70
112831	Regular	7/15/2016	266	Thompson, Kelly	2,278.07
112832	Regular	7/15/2016	518	Islam, Shahinur	247.95
112833	Regular	7/15/2016	307	Morrissey, Mayson	3,099.26
112834	Regular	7/15/2016	199	Bahl, Rachel A	2,194.36
112835	Regular	7/15/2016	397	Ball, Jaquelyn I	1,588.62
112836	Regular	7/15/2016	451	Conway, Sean	1,569.76
112837	Regular	7/15/2016	428	Feser, Angela M	2,314.83
112838	Regular	7/15/2016	448	Finazzo, Dominic V	1,623.94
112839	Regular	7/15/2016	305	Kiselyov, Tatyana	1,620.46
112840	Regular	7/15/2016	453	Leung, Rachael M	1,934.87
112841	Regular	7/15/2016	194	Newton, Ethan A	3,363.80
112842	Regular	7/15/2016	195	Patterson, Clifford	2,521.74
112843	Regular	7/15/2016	106	Bates, Shellie L	2,215.20
112844	Regular	7/15/2016	349	Buck, Shawn M	1,851.60
112845	Regular	7/15/2016	273	French, Fred	101.47
112846	Regular	7/15/2016	436	Lindskov, Robert T	3,170.93
112847	Regular	7/15/2016	257	Parrish, Benjamin A	2,078.59
112848	Regular	7/15/2016	173	Vondran, Donald M	3,796.47
112849	Regular	7/15/2016	252	Wesley, Daniel A	2,260.05
112850	Regular	7/15/2016	388	Andrews, Kaitlyn E	104.78
112851	Regular	7/15/2016	393	Blakely, Coleman P.	275.78
112852	Regular	7/15/2016	517	Burke, Austin W	240.69
112853	Regular	7/15/2016	549	Callen, Ian A	539.90
112854	Regular	7/15/2016	379	Carrillo, Anthony G	154.50
112855	Regular	7/15/2016	514	Collins, Ashtyn E	1,091.47
112856	Regular	7/15/2016	258	Cox, Melissa	485.96
112857	Regular	7/15/2016	526	Duval-Dreblow, Shailynn R	31.76
112858	Regular	7/15/2016	566	Duven, Bridget N	228.12
112859	Regular	7/15/2016	562	Grobbelaar, Jan G	135.71
112860	Regular	7/15/2016	558	Halbert, Olivia M	98.17

112861 Regular	7/15/2016	425 Knox, John Q	821.10	
112862 Regular	7/15/2016	426 Knox, Patrick L	625.28	
112863 Regular	7/15/2016	410 Lanz, Avalon A.	740.18	
112864 Regular	7/15/2016	416 Lipinski, Matthew	760.64	
112865 Regular	7/15/2016	539 Losacco, Alessandra G	518.41	
112866 Regular	7/15/2016	435 Martin, Iain-Josiah	900.17	
112867 Regular	7/15/2016	525 Mastroianni, Anthony J	296.58	
112868 Regular	7/15/2016	340 Middleton, Jordan	533.19	
112869 Regular	7/15/2016	516 Montero, Ivan P	256.50	
112870 Regular	7/15/2016	550 Moriarty, Dylan M	143.55	
112871 Regular	7/15/2016	312 Perko, Roxanne H	249.68	
112872 Regular	7/15/2016	319 Praggastis, Alexander	209.06	
112873 Regular	7/15/2016	387 Praggastis, Elena C	277.69	
112874 Regular	7/15/2016	565 Reep, Simon J	205.70	
112875 Regular	7/15/2016	493 Sears, Andrew J	89.30	
112876 Regular	7/15/2016	429 Sizemore, Christine A	862.44	
112877 Regular	7/15/2016	232 Smith, Gaylynn M.	18.38	
112878 Regular	7/15/2016	492 Spencer, Ethan R	83.27	
112879 Regular	7/15/2016	561 Steinmeyer, Karsten K	662.77	
112880 Regular	7/15/2016	392 Wardrip, Spencer A	419.48	
112881 Regular	7/15/2016	432 Wilton, Sara J	110.24	
112882 Regular	7/15/2016	480 Woods, Dylan J	560.32	
112883 Regular	7/15/2016	533 Wruth, Hunter T	133.16	
112884 Regular	7/15/2016	541 Cox, Christopher S	79.64	
112885 Regular	7/15/2016	495 Tashiro-Townley, Joshua C	91.59	
112886 Regular	7/15/2016	500 White, Preston A	57.85	
112887 Regular	7/15/2016	116 Beaufrere, Noreen	2,990.41	
112888 Regular	7/15/2016	137 Throm, Victoria J	2,031.14	
1005507659 Regular	7/15/2016	364 Newell, Nancy J	16.62	
1005507660 Regular	7/15/2016	471 Shank, Maia M	140.75	
1005507661 Regular	7/15/2016	527 Ainsworth, Nicholas D	395.16	
1005507662 Regular	7/15/2016	378 Bell, Colin Q	449.09	
1005507663 Regular	7/15/2016	534 Blakely, Gavin D	460.04	
1005507664 Regular	7/15/2016	509 Brannon, David J	51.97	
1005507665 Regular	7/15/2016	555 Casey, Noah	236.77	
1005507666 Regular	7/15/2016	564 Jackson-Kinney, Kyrsten S	153.92	
1005507667 Regular	7/15/2016	399 Jensen, Emily A	349.91	
1005507668 Regular	7/15/2016	489 Wold, Jared K	268.96	
1005507669 Regular	7/15/2016	395 Wunschel, Ethan G.	573.51	
1005507670 Regular	7/15/2016	521 Ellsworth, Joseph G	77.13	
1005507671 Regular	7/15/2016	523 Gerona, Kiilee A	57.85	
1005507672 Regular	7/15/2016	547 Miskar, Isaac O	19.29	
1005507673 Regular	7/15/2016	474 Shank, Elijah J	97.45	
<b>Totals for Payroll Checks</b>	<b>103 Items</b>		<b>123,503.41</b>	
<b>Third Party Checks for Account Paycity Account</b>				
<u>Check/Voucher</u>	<u>Check Type</u>	<u>Check Date</u>	<u>Employee Id Employee Name</u>	<u>Net Amount</u>
112889	AGENCY	7/15/2016	401SS ICMA Retirement Trust	19,694.47
112890	AGENCY	7/15/2016	457Ex Vantagepoint Transfer Agent-	375.80
112891	AGENCY	7/15/2016	CICOV City of Covington	3,155.45
112892	AGENCY	7/15/2016	Emp City of Covington Employee	88.00
112893	AGENCY	7/15/2016	IC401 ICMA Retirement Trust	16,531.06
112894	AGENCY	7/15/2016	IC457 ICMA Retirement Trust	2,371.18
112895	AGENCY	7/15/2016	ROTH ICMA Retirement Trust	150.00
112896	AGENCY	7/15/2016	VEBA HRA VEBA Trust Contributions	2,607.81
1005507674	AGENCY	7/15/2016	JG1 WASH CHILD SUPPORT	110.41
<b>Totals for Third Party Checks</b>	<b>9 Items</b>			<b>45,084.18</b>
			Tax Liabilities	22,871.39
			Paycity Fees	261.08
			<b>Grand Total</b>	<b>\$ 191,720.06</b>

## Consent Agenda Item C-3

Covington City Council Meeting

Date: July 26, 2016

**SUBJECT:** AUTHORIZE THE CITY MANAGER TO EXECUTE A STATUTORY WARRANTY DEED ACCEPTING OWNERSHIP AND DEDICATION OF REAL PROPERTY FOR THE CONSTRUCTION OF SE 272<sup>nd</sup> STREET (CIP 1127), AS A CONDITION OF APPROVAL OF CEDAR SPRINGS COMMERCIAL SITE DEVELOPMENT, CITY FILE NO. LU13-0018/0006.

**RECOMMENDED BY:** Richard Hart, Community Development Director

**ATTACHMENT(S):**

1. Statutory Warranty Deed for dedication of right-of-way

**PREPARED BY:** Salina Lyons, Principal Planner  
Nelson Ogren, Development Review Engineer

**EXPLANATION:**

Pursuant to the Community Development Director's Conditions of Approval ("Conditions") for the commercial site development of Cedar Springs Apartments, City File No. LU13-0018/0006, You Old Poop LLC ("Developer") is required to dedicate a portion of land along the northern property line to the city for the construction of SE 272<sup>nd</sup> St. The Developer is not required to construct frontage improvements associated with the full design of SE 272<sup>nd</sup> St because the city is already undergoing design and right-of-way acquisition for a proposed road widening of SE 272<sup>nd</sup> St from Jenkins Creek Bridge to 185<sup>th</sup> Ave SE (CIP 1127).

Based on the requirement of the Conditions, staff is requesting the city council to authorize the city manager to execute the attached statutory warranty deed for accepting the ownership and dedication of real property for the construction of SE 272<sup>nd</sup> St as part of the Cedar Springs Apartments commercial site development. (Attachment 1)

**ALTERNATIVES:** None.

**FISCAL IMPACT:** The city will incur minimal administrative costs to record the statutory warranty deed. Obtaining ownership of the real property from the Developer alleviates one of the right-of-way acquisition requirements of the city to complete CIP 1127.

**CITY COUNCIL ACTION:** \_\_\_\_\_Ordinance \_\_\_\_\_Resolution  X Motion \_\_\_\_\_Other

**Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to authorize the city manager to execute a statutory warranty deed accepting ownership and dedication of real property for construction of SE 272<sup>nd</sup> St (CIP 1127) as a condition of approval of the Cedar Springs commercial site development, City File No. LU13-0018-0006.**

**REVIEWED BY:** Community Development Director, Finance Director, City Attorney, City Manager

# ATTACHMENT 1

**WHEN RECORDED RETURN TO:**

City of Covington  
16720 SE 271st St. Ste 100  
Covington, WA 98042  
Attn: Permit Services

**Grantor:** YOU OLD POOP LLC

**Grantee:** City of Covington

**Abbreviated Legal Description:** Portions of government lot 1 in the Northwest quarter of Section 31, Township 22, Range 6 E, W.M., in King County, Washington.

**Assessor's Tax Parcel ID No.** 312206-9020 & 312206-9021

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## STATUTORY WARRANTY DEED

THE Grantor, YOU OLD POOP LLC, a Washington corporation, for and in consideration of mutual benefit and other good and valuable consideration, receipt of which is hereby acknowledged, conveys and warrants to the CITY OF COVINGTON, a Washington municipal corporation, and its successors and assigns, all of its right, title, and interest, and any after-acquired interest therein, in and to the following described real property situated in King County, Washington:

Full legal description of Property attached hereto as Exhibit A and B and incorporated herein by this reference.

The Grantor hereby covenants that he/she/it is the owner in fee simple and the property is free of all liens and encumbrances, except any right, title, easement, or encumbrance of record,

he/she/it has good and legal right to convey the real property above-described and he/she/it will pay all taxes and assessments due and owing on the property.

DATED THIS 27<sup>th</sup> day of JUNE, 2016.

**GRANTOR**

YOU OLD POOP LLC  
(Corporation Name)

By:   
(Signature)

Brett Jacobsen  
(Typed/printed Name)

Manager  
(Title)

Accepted on behalf of the City of Covington this \_\_\_\_ day of \_\_\_\_\_, 2016

**CITY OF COVINGTON**

By: \_\_\_\_\_  
Regan Bolli, City Manager

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF KING )

On this day personally appeared before me BETH A. JACOBSON, to me known to be the Manager of Yon Old Pond LLC, the corporation that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute said instrument and that the seal affixed, if any, is the corporate seal of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year first above written.



[Signature]  
NOTARY PUBLIC, in and for the State of Washington, residing at Des Moines, WA  
My appointment expires 10-17-16

**EXHIBIT "A"**

SHT. 1 OF 2

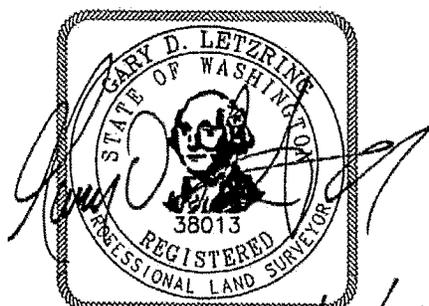
**CONVEYANCE AREA DESCRIPTION**

THE NORTH 52 FEET OF THE FOLLOWING DESCRIBED PROPERTY:

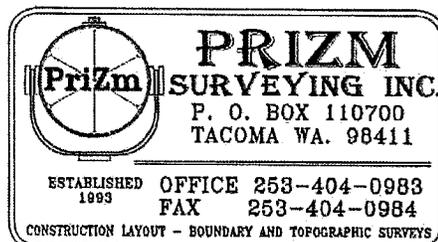
THE WEST 528 FEET OF THE NORTH 3/4 OF GOVERNMENT LOT 1 IN SECTION 31, TOWNSHIP 22 NORTH, RANGE 6 EAST, WILLAMETTE MERIDIAN IN KING COUNTY, WASHINGTON:

EXCEPT THE NORTH 30 FEET OF THE NORTH 52 FEET THEREOF CONVEYED TO KING COUNTY FOR CHARLES M. FOUTS ROAD (SOUTHEAST 272ND STREET) BY DEED RECORDED UNDER RECORDING NO. 1168232.

( THE ORIGINAL PARCEL IS ALSO DESCRIBED AND KNOWN AS REVISED PARCEL "A" OF CITY OF COVINGTON BOUNDARY LINE ADJUSTMENT RECORDED UNDER RECORDING NO. 20160614900002.



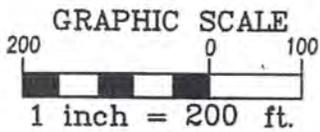
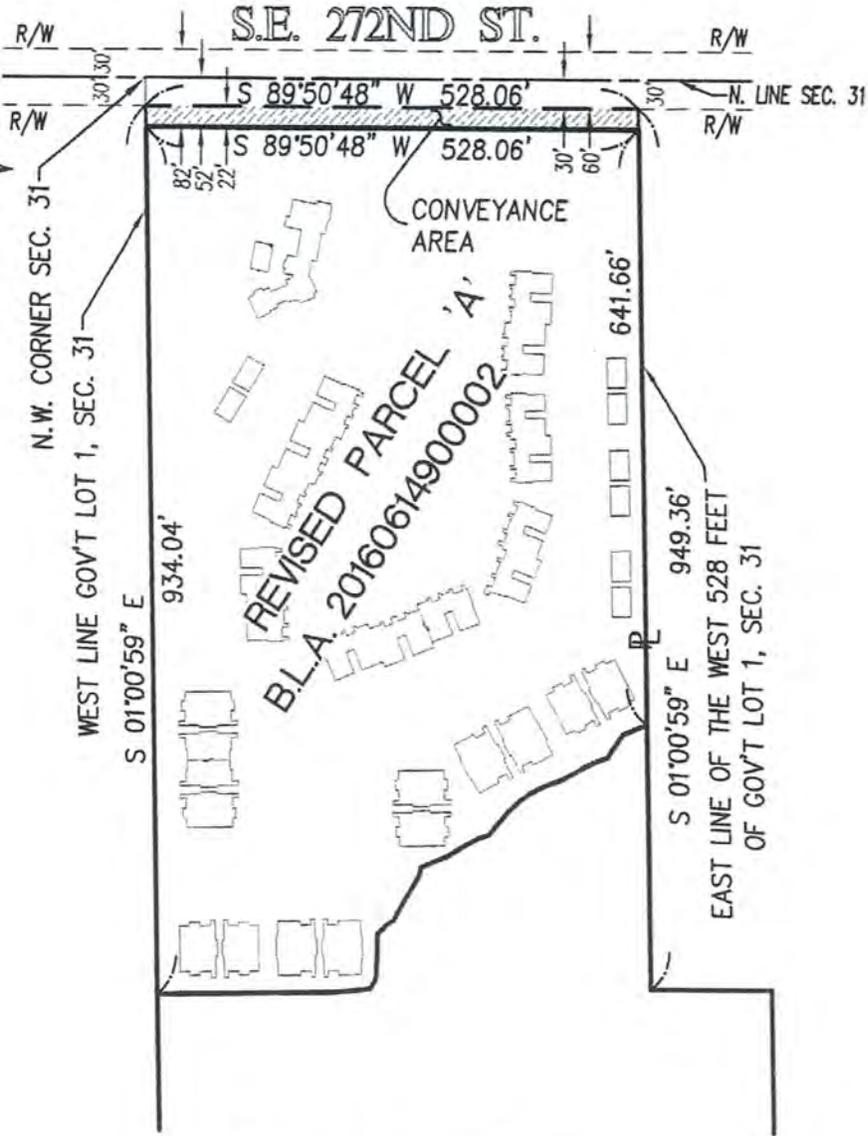
CEDAR SPRINGS



JOB NO. 2015-058

EXHIBIT "B"

SHT. 2 OF 2



CEDAR SPRINGS



**PRIZM**  
SURVEYING INC.  
P. O. BOX 110700  
TACOMA WA. 98411

ESTABLISHED 1993 OFFICE 253-404-0983  
FAX 253-404-0984  
CONSTRUCTION LAYOUT - BOUNDARY AND TOPOGRAPHIC SURVEYS

6/23/2016 JOB NO. 2015-058

SUBJECT: CONSIDER APPOINTMENT TO OPENING ON THE ARTS COMMISSION

RECOMMENDED BY: Pat Patterson, Recreation Manager  
Ethan Newton, Parks & Recreation Director

ATTACHMENTS:

1. July 12, 2016 City Council Meeting Blue Sheet (applications provided separately)

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

Council postponed this item from the July 12, 2016 City Council meeting due to applicant getting caught in rush-hour traffic from Olympia and unable to make interview on time. Since that time another applicant has applied.

Will Cummings was interviewed by the City Council on July 26, 2016 for the Arts Commission. Mr. Cummings is within the three-mile radius of Covington city limits and is eligible for either replacement position.

Emma McMeen was interviewed by the City Council on July 26, 2016 for the Arts Commission (youth). Ms. McMeen is within the three-mile radius of Covington, attends Kentwood High School, and is eligible for either replacement position. However, youth only serve one year. Position No. 3 is a replacement position which term ends 5/31/2017 which would be the better fit for a youth appointment should the Council consider appointing this applicant.

The Arts Commission currently has one member who resides outside of Covington city limits. Therefore, only of these applicants could be appointed at this time.

Current Arts Commission Rules state:

**2.70.020 Membership, terms, residence requirements.**

(1) Membership. The **Arts** Commission shall consist of seven members appointed by the City Council, two of which may be youth members who must be between the ages of 14 and 18 at the start of their terms. Up to two of the members may reside outside the City, but those outside must reside within a three-mile radius of the City limits. The remaining five members must work or reside within the City limits.

ALTERNATIVES:

Not appoint at this time and direct staff to continue to advertise for additional applicants to be considered for the open positions.

CITY COUNCIL ACTION: \_\_\_\_ Ordinance \_\_\_\_ Resolution  X  Motion \_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to appoint \_\_\_\_\_ to fill open Position No. 1 on the Arts Commission with a term expiring May 31, 2019.**

**or**

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to appoint \_\_\_\_\_ to fill open Position No. 3 on the Arts Commission with a term expiring May 31, 2017.**

REVIEWED BY: City Manager

# ATTACHMENT 1

## Agenda Item 1

Covington City Council Meeting

Date: July 12, 2016

SUBJECT: CONSIDER APPOINTMENT TO OPENING ON THE ARTS COMMISSION

RECOMMENDED BY: Pat Patterson, Recreation Manager  
Ethan Newton, Parks & Recreation Director

ATTACHMENTS: Application provided separately.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Currently there are two vacant positions on the Arts Commission. Position No. 1 has a replacement term ending May 31, 2019. Position No. 3 has a replacement term ending May 31, 2017.

Will Cummings was interviewed by the City Council on July 12, 2016 for the Arts Commission. Mr. Cummings is within the three-mile radius of Covington city limits and is eligible for either position.

NOTE: Ordinance No. 11-10. *Membership, terms, residence requirements*: "The Arts Commission shall consist of seven members appointed by the City Council, two of which may be youth members who must be between the ages of 14 and 18 at the start of their terms. Up to two of the members may reside outside the City, but those outside must reside within a three-mile radius of the City limits. The remaining five members must work or reside within the City limits."

ALTERNATIVES:

Not appoint at this time and direct staff to continue to advertise for additional applicants to be considered for the open position.

CITY COUNCIL ACTION: \_\_\_\_ Ordinance \_\_\_\_ Resolution  X  Motion \_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to appoint \_\_\_\_\_ to fill open Position No. 1 on the Arts Commission with a term expiring May 31, 2019.**

or

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to appoint \_\_\_\_\_ to fill open Position No. 3 on the Arts Commission with a term expiring May 31, 2017.**

REVIEWED BY: City Manager, Parks & Recreation Director

SUBJECT: GERRY CRICK SKATE PARK ART PROJECT DESIGN

RECOMMENDED BY: Ethan Newton, Parks & Recreation Director

ATTACHMENT(S):

1. Artist Biography
2. Sample Work
3. Proposed Conceptual Design

PREPARED BY: Angie Feser, Parks Planner

EXPLANATION:

Earlier this year, the council approved the Gerry Crick Skate Park renovation project which includes the replacement of all modular skating equipment. The park itself consists mainly of a concrete slab with the equipment secured to it. In addition, the council approved in the 2016 budget, funds designated for a public art component associated with this project. The Arts Commission has also designated additional allocation for this art project, providing a total of \$2,400 in funding available. This agenda item is for council to review and approve the selection of the artist and his conceptual design for the art work.

The proposed art work is a mural installed on the concrete slab incorporating the new skate park equipment pieces. Attachment #3 is the proposed design, oriented as if you were located on the sidewalk looking down into the skate park. The art work is scheduled to start August 15<sup>th</sup>, following the installation of the new skate park equipment (scheduled August 1st – 8<sup>th</sup>). Volunteers and fellow artists will be assisting with the work. In future possible incidents of graffiti on the mural, which are deemed inappropriate, the city maintenance approach will be to either power wash or paint over the undesirable graffiti.

The artist, Aaron Kekoa Lui-Kwan was born and raised in the Kent area and currently resides in Hawaii. He has a Bachelor's degree in Art from the University of Hawaii and his work reflects his time spent in both the Pacific Northwest as well as Hawaii.

The Arts Commission presented the artist's information and some portfolio work examples to the Parks and Recreation Commission during their June 15<sup>th</sup> meeting and the Commission was able to review the conceptual mural during their July 20<sup>th</sup> meeting. In addition, the Arts Commission visited the skate park and showed the work examples to park users, whose response was positive in addition to having the design available during Covington Days. Both the Commissions are recommending the artist for the skate park mural project.

ALTERNATIVES:

1. Not approve the proposed conceptual design and request alternative designs.
2. Not approve the mural work to be completed.

FISCAL IMPACT:

The approved 2016 decision card for public art is \$900 and the Arts Commission allocated an additional \$1,500 of public art funding to the project for a total of \$2,400. The current estimated cost of the proposed project includes the artist stipend and all project related materials and equipment (\$2,200) and volunteer support (\$200).

CITY COUNCIL ACTION:    \_\_\_Ordinance    \_\_\_Resolution     X Motion    \_\_\_Other

**Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to authorize the selection of the artist and conceptual design for the installation of a painted mural at the Gerry Crick Skate Park as recommended by the Arts and the Parks and Recreation Commissions.**

REVIEWED BY: City Manager; Parks and Recreation Director

Artist's Bio

Aloha, I am Aaron Kekoa Lui-Kwan, an artist, born and raised in the Pacific Northwest. Currently living and working on the Island of Oahu. In 2007 I graduated from the University of Hawaii with a Bachelors degree in Art. After graduation, I continued to expand my professional venture. Having lived in Kent, Hilo, and Honolulu; my artistic vision has been greatly influenced by those incredible environments. My contemporary style is influenced by my love of nature and my use of vivid color inspires emotion with each brush stroke.



Numerous companies utilize my illustrations and design work. My freelance work includes, designing for T&C Surf, a world renowned manufacturer of surfboards.

Producing original painted works on diverse surfaces including:



- canvas
- paper
- wood
- walls & floors
- water bottles
- clothing
- surf and skateboards
- car hoods

My art has now evolved to include a different surface as well... the human body. As a licensed Tattoo Artist, I've been able to bring my art to the living canvas.

I have developed my own style using:



- my Hawaiian heritage
- modern local lifestyles
- Asian and Urban influences
- background in the Fine Arts

Every tattoo is an expression of my own visions. My goal is to create art for the tattoo collector, that is an original and something they will be proud to wear forever. The majority of my work is free-handed on the client, to fit their body. My client's realize they are getting a personal, one-of-a-kind piece of body art. Every tattoo is a learning experience and an extension of myself.

Aaron Kekoa Lui-Kwan

<http://aklkgrafix.wix.com/aklk>



ATTACHMENT 3 - Proposed Conceptual Design



Skate Park Modular equipment pieces

**Agenda Item 3**  
Covington City Council Meeting  
Date: July 26, 2016

SUBJECT: REVIEW THE 2016 SUMMIT ACTION ITEMS LIST

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S):

1. 2016 Summit Action Items List

PREPARED BY: Regan Bolli, City Manager

EXPLANATION:

On January 30, 2016 the Covington City Council and Management Team held their annual summit to discuss ongoing and new projects and policies for the coming year. After the summit was held, a summary was drafted by facilitator Jim Reid and adopted by Council. From that summary an action item list was created to track the work completed on each action item from the summit. Periodically staff reviews this list, and it is now being presented to council at the mid-year mark.

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: \_\_\_ Ordinance \_\_\_ Resolution \_\_\_ Motion \_\_\_ Other

**This item is for discussion purposes only.**

REVIEWED BY: City Manager

Item	Task	Status	Person(s) Assigned
Vision, Mission, Goals	<ol style="list-style-type: none"> <li>1. Retitle “Youth and Families” - change language to read “Provide city services, programs, and facilities that emphasize and meet the needs of Covington’s...” Propose a word for the ending of the sentence that is inclusive, welcoming, and personable.</li> <li>2. Council asked the staff to use a better word than “residents” or “citizens.”</li> <li>3. Once they have reached consensus on the new goal statement, the vision, mission, and goals should be given to the Commissions with a request that their members react to and, if interested, comment on these items.</li> </ol>	Being worked on and will be brought forth at an upcoming council meeting in the next few months.	Karla
Strategic Plan	<ol style="list-style-type: none"> <li>1. Identify more specific strategies to achieve the goals (a “road map”); b) identifying and ranking priority actions or projects to advance the goals and strategies; and c) more clearly directing resources to those actions or projects.</li> <li>2. Present a proposed process, including a timeline for producing the initial plan and efficient means for obtaining input from the Commissions and public.</li> </ol>	Met with Jim Reid and developed a task plan, timeline and budget, worked on survey to tie into plan. Jim is meeting with Management Team on 7/26/16.	Regan, Richard, Rob
Biennial Budget	Initiate a biennial budget process beginning on 1 January 2017. The first biennial budget will be for 2017-’18 and needs to be adopted by resolution no later than June of this year	Brought to council and passed an ordinance to start the budget process for a Jan 1, 2019 implementation date.	Rob
Public Safety	<ol style="list-style-type: none"> <li>1. reach out to and educate business owners and neighbors; b) encourage them to voluntarily take more responsibility for crime prevention; and c) encourage the use of building design</li> </ol>	Have visited nearly 30 different organizations including service organizations, HOA’s, businesses, radio station, commissions, RFA, schools and more. Discussed public safety related issues and how we can all be involved.	Andy, Karla, Sharon, Regan

Public Safety Cont.	<p>features that help prevent such crimes as vandalism, burglaries, and shoplifting.</p> <ol style="list-style-type: none"> <li>2. Help establish more block watch groups. Work with neighborhood organizations, including Home Owners' Associations (HOAs). The City may also work with schools to educate administrators, parents, and students about what they can do to help prevent crimes.</li> <li>3. Increase participation in the City's Volunteers in Police Service program.</li> <li>4. Discuss with Lakepointe Developers about a storefront.</li> <li>5. Work for a substance abuse treatment facility in the Covington area.</li> </ol>	<p>Been heavily involved in the opening of the Kent substance abuse Treatment Center.</p> <p>Discussed a police storefront at the Lakepointe Development with the developers but have been turned down.</p>	
20 <sup>th</sup> Anniversary	<ol style="list-style-type: none"> <li>1. Begin with a "soft" opening on 31 August 2016, the 19<sup>th</sup> anniversary, and ends with a celebration on 31 August 2017.</li> <li>2. Develop a proposal, including options and a budget.</li> </ol>	Recommendations have been put together and will be presented to council in August.	Karla
Homelessness	Get this item on the agenda and discuss and present on this topic at the 2016 annual tri-cities meeting.	Done	Regan, Sharon, Noreen
Town Center	<ol style="list-style-type: none"> <li>1. Determine if and when the School District will put the property on the market;</li> <li>2. Prepare a resolution for the City Council to endorse the bond measure that the School District will place on the ballot;</li> <li>3. Prepare a Memorandum of Understanding (MOU) with Panattoni to purchase the school property when it comes available;</li> <li>4. Organize a Council "listening session" at Kentwood High School</li> </ol>	<ol style="list-style-type: none"> <li>1. After the school bond failed we met with KSD, bond will be put on the Nov 2016 ballot. Property will be available roughly 2 years from the time the bond passes.</li> <li>2. Resolution was prepared and passed and sent to KSD.</li> <li>3. Researched our RFP with the other final consultant for our town center development and met to discuss this project with them.</li> <li>4. Held listening session at Kentwood.</li> </ol>	Town Center Team

Citizen Survey	Conduct a citizen survey including a few questions regarding town center.	Developed questions, presented to council and submitted to survey firm.	Karla, Regan
Volunteer Appreciation	Combine the volunteer appreciation dinner with a summer concert and have a volunteer night.	Done. This event is planned for August 5 <sup>th</sup> and combines the appreciation dinner and a summer concert at CCP.	Noreen, Karla
State of the City	Combine the "State of the City Address" with the event at which the "Commissioner of the Year" Award is given. This event would most likely be held in January or November.	Working on planning this event for January 2017.	Sharon
Youth City Council	<ol style="list-style-type: none"> <li>1. Draft a youth city council/board ordinance</li> <li>2. Recruit adult leaders</li> </ol>	Met with and gathered numerous bylaws and ordinances from other jurisdictions. Working on a resolution to be presented to council.	Regan, Sharon
Illegal Dumping	<ol style="list-style-type: none"> <li>1. Work with HOA's to help prevent illegal dumping.</li> <li>2. Council agreed to work closely with the business community to help prevent or reduce illegal dumping and to ensure that commercial areas are well maintained.</li> <li>3. Monitor illegal dumping trends after mandatory garbage takes effect.</li> </ol>	<ol style="list-style-type: none"> <li>1. Letter to HOA's asking for reporting of any illegal dumping. Prepared a "What to Do" sheet to give to HOA's and others.</li> </ol>	Richard, Regan
Council Policies and Operations	<ol style="list-style-type: none"> <li>1. Amend current polices and operations to reflect the changes agreed to at the council summit.</li> <li>2. Draft a code of ethics.</li> <li>3. Discussion with commissions on how the Council and Commissions interact. The purpose of these discussions will be to elicit from Commission members any ideas for improving communications and interactions, including the current monthly report Commission Chairs give at a council meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. Policies amended and approved by council.</li> <li>2. Code of ethics drafted and approved by council.</li> <li>3. Spoke with each commission and presented findings to council.</li> </ol>	Sara, Sharon, MT

Letter from Mayor	Letter of gratitude sent to Commission members when they step down, and urge them to complete the survey. The Mayor would also like the letter to include an offer for departing Commission members to meet with him to discuss their experience serving the City on a Commission.	Converting the current email to letter form for Mayors signature and it will include invitation to meet with the Mayor.	Sharon, Karla
Sister City	Facilitate the cultural exchange program and recruit host families.	Developed a recruitment packet, visited high schools and other organizations to recruit host families and coordinated travel plans with Tatsuno.	Regan, Karla
Legislative	Legislative Agenda and lobbying efforts	Met numerous times with our legislators throughout the session and after the session. Continually work with our city lobbyist. Invited legislators to council meeting to recognize them for their service.	Regan

**SUBJECT:** DISCUSS IMPACT FEE DEFERRAL PROGRAM FOR THE DEFERRAL OF PAYMENT FOR TRANSPORTATION AND SCHOOL IMPACT FEES FOR SINGLE-FAMILY DETACHED AND ATTACHED RESIDENTIAL CONSTRUCTION PURSUANT TO ENGROSSED SENATE BILL (ESB) 5923.

**RECOMMENDED BY:** Richard Hart, Director of Community Development

**ATTACHMENT(S):**  
None.

**PREPARED BY:** Salina Lyons, Principal Planner  
Kelly Thompson, Senior Permit Center Coordinator

**EXPLANATION:**

**A. What is the Impact Fee Deferral Program?**

In 2015 the state legislature passed, and the governor signed into law, ESB 5923. ESB 5923 requires counties, cities, and towns to adopt an impact fee deferral system for the collection of impact fees for new single-family detached and attached residential construction. The deadline to implement a single-family impact fee deferral program is September 1, 2016.

Under the new law, counties, cities, and towns must adopt a deferral system for the collection of impact fees that, upon developer request, delays payment until the time of either:

1. Final inspection;
2. Issuance of the certificate of occupancy or equivalent certification; and/or
3. The closing of the first sale of the property

*(NOTE: Payment at the time of building permit issuance is the City's current requirement.)*

Additional provisions of the new law include:

- Deferral of payment for impact fees may be limited by the city to the first twenty (20) single-family residential building *permits per applicant*, annually.
  - The city may increase the number of deferrals beyond twenty per applicant annually if the city desired to do so.
  - For the purposes of this legislation, to limit the “spin-off LLC” issue, “applicant” is defined to include “an entity that controls the applicant, is controlled by the applicant, or is under common control with the applicant.”

- The amount of the impact fees that may be deferred is determined by the fees in effect at the time an applicant applies for a deferral.
- An applicant seeking a deferral must grant and record a lien against the property in favor of the municipality in the amount of the deferred impact fee.
- Municipalities may collect reasonable administrative fees from applicants seeking a deferral.
- Municipalities (and school districts) are authorized to institute foreclosure proceedings if impact fees are not paid when determined due by the city, or eighteen (18) months after issuance of the building permit, whichever occurs first.
- The city must provide data to the Department of Commerce for an annual report, beginning December 1, 2018, on the payment and collection of impact fees.
- ESB 5923 establishes the impact fee deferral system until 2022, when it would be re-evaluated by the state legislature for possible further application.

#### **B. City Staff’s Recommendation for Covington’s Impact Fee Payment Deferral Program**

In the City of Covington item 1 (final inspection) and item 2 (issuance of the certificate of occupancy) above occur at the same time for single-family dwellings. This means that essentially two options are available for the city to choose from for requiring payment of deferred impact fees:

1. Time of final inspection (this is when the City does an inspection of the single-family dwelling and approves the dwelling for occupancy); and/or
2. Time of closing of the first sale of the property.

City staff recommends the first options, a deferral program that defers the payment of impact fees until final inspection for a certificate of occupancy, for the following reasons:

- Most importantly, the city would retain more control over administration of the process, making the program far more manageable for city staff.
- The city’s permit tracking system is already set up to accommodate the tracking of payment deferrals as part of the building permit process.
- By requiring payment of deferred impact fees at the time of final occupancy, the city can operate under its current reporting system and easily coordinate the tracking of deferred units with the finance department.

City staff *does not* recommend the second option, a deferral program that defers the payment of impact fees until closing of the first sale of the property, for the following reasons:

- If deferred payments were delayed until closing, staff would be required to track down later unit sales and would also be in a position of dealing with multiple parties—buyer, seller, escrow agent, etc.—rather than just the applicant/seller.
- The city’s permit tracking system is not set up to identify when a unit is sold or when payments are made through escrow.
- Moving the deferral payment to closing may increase the finance department’s work load and would require modifications to their current system to accommodate escrow payments.
- Further, allowing the fee to be paid at closing introduces some risks to the city and school district for collection of the impact fees. If the building is not sold after it is completed, the city would trigger payment of impact fees at 18 months from issuance of the building permit. If the fees are not paid, the only enforcement option the city will have is to send the matter to collections or foreclosure proceedings. The city would then become a lien holder on the single-family dwelling, which is not an ideal situation. Further, if legal action had to be taken, it would put additional strain upon the city’s finance department for tracking and collecting payments.

### **C. How Will the Impact Fee Deferral Program Work in Covington?**

An applicant will be required to fill out an Impact Fee Deferral Request form and pay a non-refundable administration fee to cover staff’s time to process the request and prepare the previously noted liens for recording against the property. If the applicant has not exceeded their twenty annual deferrals, city staff will prepare the lien against the property in the amount of the deferred impact fees and the applicant will be required to file the lien against the property. If the applicant has exceeded their twenty annual deferrals, city staff will deny their application and the applicant will be required to pay all impact fees at the time of building permit issuance.

For approved payment deferrals, prior to the city’s final inspection and issuance of the certificate of occupancy, an applicant will be required to pay the deferred impact fees and remove the lien from the property. Once the applicant pays the impact fees (and associated administrative fees), and provides proof the lien has been removed, the city will complete the final inspection and issue the certificate of occupancy. At that time, the dwelling unit is authorized for occupancy. Temporary certificates of occupancy will *not* be issued when impact fees are deferred—an applicant will be required to complete their project and obtain final occupancy if they utilize the impact fee deferral program.

### **D. Creation of New Title 19 CMC for Impact Fees**

As part of the impact fee deferral ordinance process, staff is reorganizing the current impact fee chapters in the Covington Municipal Code into a single new title for all impact fees—a new Title

19 CMC (currently, transportation impact fees are in Title 12 and school impact fees are in Title 18). The new impact fee payment deferral program will be included as part of the ordinance for adoption of the new Title 19.

Because state statutes closely governs and dictates how the city may assess and collect impact fees, the new Title 19 serves primarily as a tool to restructure the same CMC provisions that currently govern the city's collection of impact fees. However, in addition to restructuring and reorganizing the city's current impact fee regulations for easier interpretation and implementation, staff will be presenting some recommended additions and changes to the current CMC, including:

- Assessment of impact fees for a change of use if the change of use impacts public facilities (the city currently does not assess impact fees upon change of use).
- Capping waivers of impact fees for low-income housing to eighty percent (80%) of the impact fees assessed for that project. State statutes allow for up to an 80% waiver of impact fees for low-income housing developments without requiring the waived impact fees to be matched by the city from funds other than the impact fee funds. Any waiver amount above 80% would require the city to pay the additional amount waived above 80%.
- Housekeeping updates to the type of building permits excluded from the assessment of impact fees (i.e. building permits that do not affect public facilities, such as for fences, decks, etc.)

## **E. Next Steps**

Staff is working on completing the draft ordinance to adopt a new Title 19, Impact Fees (including the impact fee payment deferral program). A public hearing on the city's proposed impact fee payment deferral program and new Title 19 is scheduled to be held at the August 9, 2016, regular council meeting, which will be followed by council discussion and consideration of the proposed ordinance. Accordingly, the proposed ordinance to adopt a new Title 19, Impact fees (including the impact fee payment deferral program) will be included in the August 9, 2016 council packet.

## **ALTERNATIVES:**

1. Return the issue to city staff for further study and analysis.

Implementation of the impact fee payment deferral program is required by state law. While there are a few areas of flexibility to the code provisions governing the city's specific impact fee payment deferral program (e.g. deferral of impact fees could be extended to the time of unit sale vs. time of final inspection; the city could increase the annual number of deferrals per applicant beyond twenty) the majority of the deferral program provisions, and the forthcoming proposed ordinance, follow state law requirements.

**FISCAL IMPACT:**

The implementation of the impact fee deferral program will cause the collection of transportation and school impact fees to be delayed beyond their current collection timeframes. Accordingly, there could be the same delay in the availability of said funds for corresponding capital improvement programs.

The state legislation provides that local governments may collect reasonable administrative fees to cover the costs of implementing the deferral program. Staff is proposing that the council adopt a \$143 Impact Fee Deferral Request non-refundable administrative fee to be assessed per request. The fee will be incorporated into the next fee resolution update and will be subject to increases as set forth by the council. (Note: \$143 is the current billable rate for 1 hour of community development staff time.)

The applicant will be responsible for all recording costs associated with the liens and the release of lien forms required for the impact fee deferral program.

The deferral of impact fees does not preclude the developer from paying additional administrative fees for the collection and processing of the actual payment of impact fees as currently set forth in the city's fee resolution. The current fee is \$70 per impact fee (transportation and schools).

As proposed, full cost-recovery for implementing the deferral program will be achieved through the applicable administrative fees and recording costs borne by the applicant.

**CITY COUNCIL ACTION:**    \_\_\_Ordinance    \_\_\_Resolution    \_\_\_Motion    XOther

**Discussion item only.**

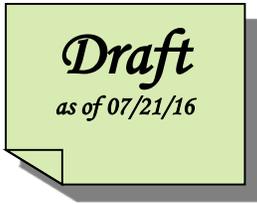
**REVIEWED BY:** City Manager, Community Development Director, Finance Director,  
City Attorney.

**DISCUSSION OF  
FUTURE AGENDA ITEMS:**

**6:00 p.m., Tuesday, August 9, 2016  
Special Meeting  
Joint Study Session with Human Services Commission**

**7:00 p.m., Tuesday, August 9, 2016  
Regular Meeting**

**(Draft Agendas Attached)**



**CITY OF COVINGTON  
SPECIAL MEETING AGENDA  
CITY COUNCIL JOINT STUDY SESSION WITH HUMAN SERVICES COMMISSION**  
Council Chambers – 16720 SE 271<sup>st</sup> Street, Suite 100, Covington  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, August 9, 2016 – 6:00 p.m.**

**GENERAL INFORMATION:**

*The study session is an informal meeting involving discussion between and among the City Council, Commissioners, and city staff regarding policy issues. Study sessions may involve presentations, feedback, brainstorming, etc., regarding further work to be done by the staff on key policy matters.*

**CALL CITY COUNCIL JOINT STUDY SESSION TO ORDER**

**APPROVAL OF AGENDA**

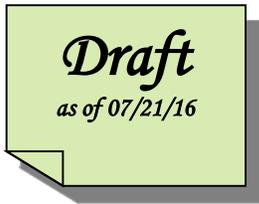
**ITEM(S) FOR DISCUSSION**

1. Funding Cycle Applications

**ADJOURN**

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).

***\*Note\* A Regular Council meeting will follow at approximately 7:00 p.m.***



**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, August 9, 2016**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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*Note: A Joint Study Session with the Human Services Commission is scheduled from 6:00 to 7:00 p.m.*

**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION**

- Chief for a Day Proclamation (Chiefs Ellie and Spencer)

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**APPROVE CONSENT AGENDA**

- C-1. Minutes: July 26, 2016 Special Meeting-Joint Study Session with Parks & Recreation Commission and July 26, 2016 Regular Meeting Minutes (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Addendum to Interlocal Agreement with Covington Water District Regarding SR 516 – Jenkins Creek to 185<sup>th</sup> Place SE (CIP 1127) (Vondran)
- C-4. Interlocal Agreement with City of Kent Regarding Capital Improvement Projects and Tetra Tech Design Supplement (CIP 1127) (Vondran)

**PUBLIC HEARING**

- 1. Receive Public Comment and Consider Ordinance on an Impact Fee Deferral Program (Lyons)

**NEW BUSINESS**

- 2. Consider Appointments to the Economic Development Council (Council)
- 3. PRePAC Final Recommendation (Harjehausen)
- 4. Discuss and Provide Direction for King County Community Van Program (Hart)
- 5. Consider Resolution Supporting Port of Seattle Grant Application for Marketing (Slate)

**FUTURE AGENDA ITEMS**

**COUNCIL/STAFF COMMENTS**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION – if needed**

**ADJOURN**

**Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).**