



**HUMAN SERVICES COMMISSION
MINUTES**

July 14, 2016- 6:30 p.m.

CALL TO ORDER

Chair Hamada called the July 14, 2016 regular meeting of the Human Services Commission to order at 6:33 p.m.

MEMBERS PRESENT

Emily Bykonen, Leslie Hamada, Brian Lord, and Josh Max

MEMBERS ABSENT:

Melissa Edlund-Oakley and Kasia Kelley were excused.

CM LORD MOVED AND CM HAMADA SECONDED TO EXCUSE COMMISSIONERS EDLUND-OAKLEY AND KELLEY FROM THE MEETING. VOTE: 4:0 MOTION CARRIED.

CITY STAFF PRESENT

Victoria Throm, Personnel & Sr. Human Services Planner

APPROVAL OF CONSENT AGENDA

THE AGENDA WAS APPROVED AND THE MINUTES OF JUNE 9, 2016 WERE ACCEPTED AS WRITTEN. VOTE: 4:0 MOTION CARRIED.

PUBLIC COMMENTS

Councilmember Fran McGregor, former Human Services Commissioner came to say a farewell. She thanked staff liaison Victoria for her help over the past years and a special thanks to Leslie Hamada & Chele Dimmitt for their support during the council appointment process. She encouraged the student commissioners to continue to participate in their community as they get out of school and keep involved.

ELECTIONS

Due to the recent appointment of Chair McGregor to City Council, the position of Chair was filled with Vice-Chair Leslie Hamada. She shall serve the remaining months of the term until April 1, 2017. Chair Hamada called for nominations for Vice-Chair.

CM HAMADA NOMINATED BRIAN LORD FOR VICE-CHAIR. CM MAX SECONDED THE MOTION. VOTE: 4:0 MOTION CARRIED.

Victoria reminded the Chair of their responsibility to give a monthly commission report to Council at the 4th Tuesday of each month. If the Chairperson is unable to attend, it falls to the Vice-chair.

OLD BUSINESS

Item 1. Continue Discussion on Application Funding Review for 1017-18 Funding Cycle

The Commission continued the review of the ten funding applications. They discussed any questions or issues they had about the programs. Some of the questions were how does the Crisis Clinic determine Covington residency? CM Lord asked if they count phone calls or do they include online chat.

Victoria asked for a list of agencies that the commission would like to conduct an interview to learn more about the program or ask questions to clarify information on the application. The following programs were noted:

- Crisis Clinic – Teen Link
- ANEW
- Somali
- Sound Mental Health – Low Income Counseling
- WA Poison Control Center

Staff will contact the directors and set up 10-minute interviews at the August 11th meeting.

NEW BUSINESS:

Item 2. Discuss Covington Days Festival Participation

Due to the short time frame of two days before the festival, it was decided not to have a commission booth this year. CM Bykonen and Hamada are both volunteering in other city booth activities.

COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF

Victoria reminded the commissioners of the joint meeting with City Council to be held on Tuesday, August 9, 2016 at 6:00 pm. The subject of the meeting is to provide an update of the current funding cycle which includes number of applicants and total request of funds. There was additional discussion about approaching council for a small increase in funds. Historically, the council approved a small increase every funding cycle until the recession in 2008. There was no increase for six years until 2015. It was decided that 2% would be a reasonable amount which is the cost of living increase. That would be 4% for the two years since the last increase which amounts to \$5,000.

Chair Hamada asked Victoria to provide the projected revenue forecast for the city and a list of the total funding requested. She will provide all the data by email prior to the August 9th meeting so they will be prepared.

CM MAX MOVED AND CM LORD SECONDED TO ADJOURN THE MEETING AT 8:17 P.M. VOTE: 4:0. MOTION CARRIED

Submitted by:



Victoria Throm
Personnel & Sr. Human Services Planner