



**Community Development Department**  
 16720 SE 271st Street • Suite 100 • Covington, WA 98042  
 Phone: 253-480-2400 • Fax: 253-480-2401  
 www.covingtonwa.gov

**COMPREHENSIVE PLAN AMENDMENT APPLICATION**  
**2017 Application Deadline: December 30, 2016**

<b>STAFF USE ONLY</b>	<b>Docket Number:</b> _____ <b>Application Date:</b> _____ <input type="checkbox"/> City-initiated <input type="checkbox"/> Privately-initiated
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**APPLICANT**  Primary Contact Person

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**AGENT**  Primary Contact Person

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**PROPERTY OWNER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**PROPERTY OWNER 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**TYPE OF COMPREHENSIVE PLAN AMENDMENT**

- This is a **site-specific** amendment proposal. **Complete site-specific information below.**
- This is a **non-site-specific** amendment proposal. **Complete area-wide/textual amendment information.**
- This amendment proposal involves changes to development regulation text and/or tables and/or changes to the zoning map. **Complete a separate Application for Development Regulation and/or Zoning Map Amendment. AmendmentRegulation.**

**SITE-SPECIFIC AMENDMENTS**

*Give street address or, if vacant, indicate lot(s), block, and subdivision OR tax lot number, access street and nearest intersection. If proposal applies to several parcels, list the streets bounding the area.*

ADDRESS(ES): \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_ SITE AREA: \_\_\_\_\_

LEGAL DESCRIPTION(S): \_\_\_\_\_

\_\_\_\_\_

PROPOSED CHANGE TO FUTURE LAND USE MAP DESIGNATION: FROM \_\_\_\_\_ (CURRENT) TO \_\_\_\_\_ (PROPOSED)

PROPOSED CHANGE TO OFFICIAL ZONING MAP DESIGNATION: FROM \_\_\_\_\_ (CURRENT) TO \_\_\_\_\_ (PROPOSED)

## AREA-WIDE & TEXT AMENDMENTS

Chapter and section of comprehensive plan to be amended: \_\_\_\_\_  
Indicate either conceptual or specific amendatory language. Please be as specific as possible to aid in the evaluation of your proposal. If specific changes are proposed, please indicate current language and proposed language.

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## DESCRIBE HOW PROPOSAL MEETS DECISION CRITERIA

An amendment may be considered for placement on the final docket under any **one** of the following circumstances. Check the applicable box, and describe in detail how the proposed amendment complies with the criterion. Attach additional sheets as necessary.

- If the proposed amendment is site-specific, the subject property is suitable for development in general conformance with adjacent land use and the surrounding development pattern, and with zoning standards under the potential zoning classifications.

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- State law requires, or a decision of a court or administrative agency has directed such a change.

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- There exists an obvious technical error in the pertinent comprehensive plan provision.

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**DESCRIBE HOW PROPOSAL MEETS SELECTION / DECISION CRITERIA (CONT'D.)**

If none of the three conditions on p.2 apply, then the proposed amendment must meet *all five* of the following criteria. Please answer the following questions, providing specific details and attaching additional sheets as necessary.

- 1. Explain how the proposed amendment is appropriately addressed through the comprehensive plan and how it would be a public benefit to the City of Covington (i.e. enhances the public health, safety, and welfare).

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- 2. Proposed amendments that are the same or substantially-similar to an amendment proposed during the last three amendment cycles are not eligible for consideration, except in certain cases due to geographic expansion by the City (see CMC 14.25.040(3)). Has the same or a substantially-similar amendment been proposed during the last three annual amendment cycles?  No  Yes

If yes, how has geographic expansion necessitated the proposed amendment?

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- 3. Does the proposed amendment raise any policy or land-use issues that are more appropriately addressed by an ongoing work program approved by the City Council?  No  Yes

Please explain:

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- 4. Explain how the proposed amendment addresses significantly changed conditions since the last time the pertinent comprehensive plan map or text was amended. "Significantly changed conditions" are those resulting from unanticipated consequences of an adopted policy, or changed conditions on the subject property or its surrounding area, or changes related to the pertinent comprehensive plan map or text; where such change has implications of a magnitude that need to be addressed for the comprehensive plan to function as an integrated whole.

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**DESCRIBE HOW PROPOSAL MEETS SELECTION / DECISION CRITERIA (CONT'D.)**

5. Explain how the proposed amendment is consistent with:

a. The vision, goals, and policies of the comprehensive plan, and other goals and policies of the City:

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b. The Countywide Planning Policies, the Growth Management Act, State Environmental Policy Act (SEPA), the Washington Administrative Code, and other applicable state and federal laws.

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**COSTS & BENEFITS / ADDITIONAL INFORMATION**

1. Describe the effects of the proposed amendment in terms of costs and benefits to the public, both monetary and non-monetary.

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2. Describe and/or attach any studies, research information, or further documentation that will support this proposal.

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**CERTIFICATION / SIGNATURE**

I have reviewed the Comprehensive Plan Amendment Instruction Guide and Timeline, and certify that the information provided on this application is true and correct.

\_\_\_\_\_  
Applicant's/Agent's Signature

\_\_\_\_\_  
Date

*Please note: If this is a site-specific amendment proposal, all affected property owners must complete, sign, and have notarized a Property Owner Declaration.*