

Covington: Unmatched quality of life  
**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)



**Tuesday, January 28, 2014**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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*Note: A Special Joint Meeting with the Planning Commission is scheduled from 6:00 to 7:00 p.m.*

**CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION**

- Announcement of Volunteer of the Year and Commissioner of the Year (Council)

**RECEPTION**

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**APPROVE CONSENT AGENDA**

- C-1. Minutes: December 10, 2013 Special Joint Study Session with Planning Commission and December 10, 2013 Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)

**REPORTS OF COMMISSIONS**

- Human Services Chair Haris Ahmad: January 9 meeting.
- Arts Chair Sandy Bisordi: December 12 regular meeting and January 18 annual retreat.
- Parks & Recreation Chair Steven Pand: December 18 and January 15 meetings.
- Planning Chair Sean Smith: January 2 meeting.
- Economic Development Co-Chair Wagner: December 12 special meeting and January 23 regular meeting.

**PUBLIC HEARING**

- 1. Receive Testimony from the Public Regarding Hawk Property Subarea Plan and Planned Action Ordinance (Hart)

**NEW BUSINESS - NONE**

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION**

- Review the Performance of a Public Employee (RCW 42.30.110(1)(g))

**ADJOURN**

*For disability accommodation contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, dial (800) 833-6384 and ask the operator to dial 253-480-2400.*

**Consent Agenda Item C-1**

Covington City Council Meeting

Date: January 28, 2014

SUBJECT: APPROVAL OF MINUTES: DECEMBER 10, 2013 CITY COUNCIL SPECIAL JOINT STUDY SESSION WITH PLANNING COMMISSION MINUTES AND DECEMBER 10, 2013 REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve the December 10, 2013 City Council Special Joint Study Session with Planning Commission Minutes and December 10, 2013 Regular Meeting Minutes.**

**City of Covington**  
**City Council Special Joint Study Session with Planning Commission Minutes**  
**Tuesday, December 10, 2013**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Special Joint Study Session with the Planning Commission was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, December 10, 2013, at 6:03 p.m., with Mayor Harto presiding.

**COUNCILMEMBERS PRESENT:**

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey (arrived @ 6:50 p.m.), and Jeff Wagner.

**PLANNING COMMISSIONERS PRESENT:**

Bill Judd, Jennifer Gilbert-Smith, Paul Max, Sean Smith, and Binoy Varughese.

**PLANNING COMMISSIONERS ABSENT:**

Ed Holmes and Alex White.

**STAFF PRESENT:**

Derek Matheson, City Manager; Richard Hart, Community Development Director; Sara Springer, City Attorney; Ann Mueller, Senior Planner; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto called the study session to order.

**APPROVAL OF AGENDA:**

**Council Action: There was Council consensus to approve the agenda.**

**ITEMS FOR DISCUSSION:**

1. Receive Planning Commission Recommendation Regarding Hawk Property.

Community Development Director Richard Hart introduced Planning Commission Chair Sean Smith who then reported on the commission's recommendation to approve the Hawk Property Preferred Subarea Plan along with the Planned Action Ordinance. Mr. Hart then provided additional information on this item.

Councilmembers provided comments and asked questions, and Mr. Hart and Senior Planner Ann Mueller provided responses.

2. Discuss Town Center Design Guidelines.

Community Development Director Richard Hart gave the staff report on this item. Councilmember Lanza provided a presentation on design and provided comments. Mr. Hart then provided additional information.

Councilmembers provided comments and discussed.

**Council Action:** There was Council consensus to direct the city staff to add a work program task to the Planning Commission Work Program to study the Town Center Design Guidelines for possible amendments during the first quarter of 2014.

**PUBLIC COMMENTS:**

Mayor Harto called for public comments.

**Colin Lund, Oakpointe Holdings,** provided comments on the discussion.

There being no further comments, Mayor Harto closed the public comment period.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 7:12 p.m.

Prepared by:

Submitted by:

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Senior Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**City of Covington  
Regular City Council Meeting Minutes  
Tuesday, December 10, 2013**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, December 10, 2013, at 7:20 p.m., with Mayor Harto presiding.

**COUNCILMEMBERS PRESENT:**

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

**STAFF PRESENT:**

Derek Matheson, City Manager; Noreen Beaufrere, Personnel Manager; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Karla Slate, Communications & Marketing Manager; Sara Springer, City Attorney; Scott Thomas, Parks & Recreation Director; Don Vondran, Public Works Director; Angie Feser, Parks Planner; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Harto opened the meeting with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Lucavish seconded to approve the Agenda. Vote: 7-0. Motion carried.**

**PUBLIC COMMUNICATION:**

- Covington Sports Board President Martin Lynch briefed the Council on the financial challenges they are facing and reported that they have been losing older participants to competitive programs, down to one staff member, and out of cash reserves. Mr. Lynch also advised fees have not been raised in three to four years, programs have been added but are not generating enough revenue to sustain them, and basketball will be offered this winter and probably soccer and baseball in the spring. In summary, the best-case scenario is that Covington Sports is able to continue to operate, and the worse case is closure this spring.

Councilmembers asked questions and Athletic Director Erick Schug provided responses.

The City Council concurred to discuss this topic at its Annual Strategic Summit and directed staff to continue to communicate with Covington Sports.

- City Manager Derek Matheson announced the 2013 Employee Pride Award recipients:
  - Consistently High Performer: Kelly Thompson; also nominated: Victoria Throm;
  - Best Role Model: Staci Cles; also nominated: Gregg Christenson;
  - Best Teamwork: Casey Parker; also nominated: Bill Fealy, Aquatic Center staff, Karla Slate, and Kelly Thompson;
  - Most Notable Innovator: Nelson Ogren; also nominated: Brian Bykonen;
  - Biggest Savings to City Resources: Ethan Newton;
  - Outstanding Performance on a Project: Ann Mueller; also nominated: Kelly Thompson.
  
- Mayor Harto recognized City Manager Derek Matheson for his selection to serve on the Sound Cities Association Board of Directors as the 2014 representative for city administrators and city managers.
  
- Outgoing Councilmember Lucavish was recognized for his contributions to the Covington community by Mayor Harto, Mayor Pro Tem Wagner, and fellow councilmembers.

Council recessed from 7:55 to 8:15 p.m. for a reception to honor Councilmember Lucavish.

**Council Action: Councilmember Scott moved and Councilmember Snoey seconded to adjourn the City Council meeting until one minute from the current time. Vote: 7-0. Motion carried.**

(The Regular Meeting of the City Council was adjourned at 8:16 p.m. to call the Transportation Benefit District meeting to order and then adjourn the Transportation Benefit District meeting.)

The Regular Meeting of the City Council of the City of Covington was reconvened at 8:17 p.m.

**PUBLIC COMMENT:**

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

**APPROVE CONSENT AGENDA:**

C-1. Vouchers #30332-30384, in the Amount of \$332,717.43, Dated November 25, 2013; and Paylocity Payroll Checks #1001820118-1001820126 and Paylocity Payroll Check #1001820129-1001820129 Inclusive, Plus Employee Direct Deposits in the Amount of \$145,410.22, Dated December 6, 2013.

C-2. Authorize an Agreement for Recycling Events for 2014.

ORDINANCE NO. 14-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING THE 2013 BUDGET BY AMENDING SECTION 2 AND 5 OF ORDINANCE NO. 19-12.

C-3. Pass Ordinance No. 14-13 Adopting a 2013 Budget Amendment.

ORDINANCE NO. 15-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, ADOPTING THE CY2014 OPERATING AND CAPITAL BUDGET AND IMPLEMENTING THE CY2014 COST OF LIVING ADJUSTMENT FOR CITY EMPLOYEES.

C-4. Pass Ordinance No. 15-13 Adopting the CY2014 Operating and Capital Budget.

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Lanza seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.**

**NEW BUSINESS:**

1. Approve Design Contract for Covington Community Park Phase II.

Parks Planner Angie Feser gave the staff report on this item.

**Council Action: Councilmember Snoey moved and Councilmember Lanza seconded to authorize the City Manager to execute a contract between the City of Covington and MacLeod Reckord to complete additional design for the City's Covington Community Park. Vote: 7-0. Motion carried.**

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff discussed Future Agenda Topics and made comments.

**Council Action: There was Council consensus to appoint Mayor Pro Tem Wager as the voting delegate to Sound Cities Association's South Caucus on Wednesday, December 18.**

**Council Action: There was Council consensus to direct the Parks & Recreation Director and staff to continue communications with Covington Community Sports that will ensure consideration of all available options for successful continuation of sports programs for the children in the Covington community.**

**PUBLIC COMMENTS:**

Mayor Harto called for public comments.

**Philip Jones, 26827 166<sup>th</sup> Place SE, Covington,** wished Council time to enjoy their families during holiday season.

There being no further comments, Mayor Harto closed the public comment period.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:30 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**Consent Agenda Item C-2**

Covington City Council Meeting

Date: January 28, 2014

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #30491-30596, in the Amount of \$126,159.41, Dated January 7, 2014; and Paylocity Payroll Checks #1001972290-1001972298 and Paylocity Payroll Check #1001972325-1001972325 Inclusive, Plus Employee Direct Deposits in the Amount of \$152,107.89, Dated January 17, 2014.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve for payment Vouchers #30491-30596, in the Amount of \$126,159.41, Dated January 7, 2014; and Paylocity Payroll Checks #1001972290-1001972298 and Paylocity Payroll Check #1001972325-1001972325 Inclusive, Plus Employee Direct Deposits in the Amount of \$152,107.89, Dated January 17, 2014.**

January 7, 2014

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check # 30491 through Check # 30596, including vendor ACH payments

In the Amount of \$126,159.41

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

# Accounts Payable

## Checks by Date - Detail by Check Date

User: scles  
 Printed: 1/10/2014 9:09 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0651 0651-12	Lindsay Hagen Hagen reporting training; mileage	12/30/2013	-27.05
Total for this ACH Check for Vendor 0651:				27.05
Total for 12/30/2013:				27.05
ACH	0906 0906-1	Staci Cles Cles; 10 year service award	01/07/2014	100.00
Total for this ACH Check for Vendor 0906:				100.00
ACH	2105 2105-1	Rachel Bahl Bahl; mileage reimbursement, December	01/07/2014	76.28
Total for this ACH Check for Vendor 2105:				76.28
30491	2223 930524	ARC Imaging Resources Plotter/scanner; usage, 11/9-12/9/13	01/07/2014	25.27
Total for Check Number 30491:				25.27
30492	1278 190003856561	ASCAP ASCAP license fee; 1/1-12/31/14	01/07/2014	330.00
Total for Check Number 30492:				330.00
30493	0077 12/20/2013	Association of WA Cities AWC 2014 membership fee	01/07/2014	11,188.00
Total for Check Number 30493:				11,188.00
30494	0499	Bank of America	01/07/2014	
	0814-1	Green battery bucket		76.65
	0814-1	Michaud; planner refill		44.69
	0814-1	Cimaomo; SCA annual dinner meeting, Novemb		45.00
	0814-1	Council reception for Lucavish, refreshments		19.98
	0814-1	City of Covington flag		884.48
	0814-1	Matheson; SSCCLC legislative breakfast		25.00
	0814-1	Mhoon; SSCCLC legislative breakfast		25.00
	0814-1	Snoey; SSCCLC legislative breakfast		25.00
	0814-1	Harto; SSCCLC legislative breakfast		25.00
	0814-1	Matheson; Chamber board retreat		15.00
	0814-1	Harto; chamber luncheon meeting, December		25.00
	1030-1	Maint shop; security camera cables		15.41
	1030-1	Maint shop; security camera cables		7.71
	1030-1	Maint shop; headlamps		49.47
	1030-1	Maint shop; replacement welding helmet		34.82
	1030-1	Maint shop; security camera cables, use tax		-0.61

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1030-1	Maint shop; security camera cables, use tax		-1.22
	1030-1	Maint shop; security camera cables, use tax		-1.22
	1030-1	Maint shop; replacement welding helmet		69.64
	1030-1	Maint shop; replacement welding helmet		69.65
	1030-1	Maint shop; headlamps		98.94
	1030-1	Maint shop; batteries		142.69
	1030-1	Maint shop; headlamps, use tax		-3.92
	1030-1	Maint shop; headlamps, use tax		-7.84
	1030-1	Maint shop; headlamps, use tax		-7.84
	1030-1	Maint shop; batteries		71.34
	1030-1	Maint shop; batteries		142.69
	1030-1	Maint shop; security camera cables		15.41
	1030-1	Maint shop; headlamps		98.94
	1908-1	Meyers; ICC practice exams		29.99
	2923-1	2013 Pride awards; Thompson,Mueller,Ogren,Pa		250.00
	2923-1	Wellness retreat; meal		166.71
	2923-1	Wellness; table for ICE cube		162.90
	2923-1	Beaufre; planner supplies		33.91
	2923-1	Employee recognition; weepuls		309.51
	2923-1	Engineer interview panel; lunch meeting		86.92
	2923-1	Employee recognition; weepuls, use tax		-24.51
	2959-1	5 - computer monitors, use tax		-83.40
	2959-1	Storage baskets, tablecloths		14.12
	2959-1	5 - computer monitors		1,053.12
	3544-1	Matheson; council orientation luncheon		8.20
	3544-1	Vondran; council orientation luncheon		4.10
	3544-1	Hart; council orientation luncheon		2.46
	3544-1	Vondran; council orientation luncheon		4.10
	3544-1	Hart; council orientation luncheon		5.74
	3544-1	Councilmember elect Cimaomo; council orientat		8.20
	3544-1	Thomas; council orientation luncheon		8.20
	6686-1	Aquatics; lost and found basket		8.66
	6686-1	Aquatic staff recognition party; admission/food		519.00
	6686-1	Aquatic; Merit award, Tomalik		50.00
	6686-1	Aquatic; tablecloth roll for party room		29.55
	6686-1	Aquatic; laundry detergent		52.03
	6686-1	Aquatics; Hollydaze movie, supplies		106.29
	7768-1	Art mounting supplies		25.09
	8227-1	Slate; PRSA meeting, parking		12.00
	9767-1	Aquatics; Hollydaze movie, supplies		6.06
	9767-1	Aquatics; Merit award, Andrews		25.00
			Total for Check Number 30494:	4,878.81
30495	2368	Best Parking Lot Cleaning Inc.	01/07/2014	
	128325	Street cleaning; November		4,837.15
	128721	Street cleaning; December		8,061.92
			Total for Check Number 30495:	12,899.07
30496	2654	Canber Corps	01/07/2014	
	32393	CCP; maintenance service, December		3,317.97
			Total for Check Number 30496:	3,317.97
30497	2463	Capital Lighting	01/07/2014	
	119595	City hall; light bulbs		328.14
	119595	City hall; disposal of light bulbs		34.80
			Total for Check Number 30497:	362.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
30498	1997	Capital One Commercial	01/07/2014	
	174404375211	Maint shop; paper towels, bath tissue, creamer		22.84
	174404375211	Maint shop; paper towels, bath tissue, creamer		11.41
	174404375211	City hall; creamer, cocoa, paper products, batteri		313.61
	174404375211	Maint shop; paper towels, bath tissue, creamer		22.84
Total for Check Number 30498:				370.70
30499	2270	CenturyLink	01/07/2014	
	6317966698B-1	City hall; telephone, 12/13-12/31/13		28.32
	6317966698B-1	City hall; telephone, 1/1-1/13/14		19.37
Total for Check Number 30499:				47.69
30500	2702	Community Newspapers	01/07/2014	
	600649	Washington Events Calendar listings		767.50
Total for Check Number 30500:				767.50
30501	1091	Complete Office Solutions	01/07/2014	
	1030381-0	Dividers		138.57
Total for Check Number 30501:				138.57
30502	0108	Covington Chamber of Commerce	01/07/2014	
	1080	Matheson; 2014 chamber luncheons		220.00
	174391	Chamber auction; crystal sponsorship		500.00
Total for Check Number 30502:				720.00
30503	0537	Covington Water District	01/07/2014	
	104587-1	Crystal view; water, 11/16-12/20/13		26.35
	105731-1	SR 516; water, 11/16-12/20/13		50.40
	132670-1	CCP; water, 11/16-12/20/13		90.45
Total for Check Number 30503:				167.20
30504	0127	GFOA	01/07/2014	
	0102172	Hendrickson; GFOA dues, 2/1/14-1/31/15		150.00
Total for Check Number 30504:				150.00
30505	2045	Goodbye Graffiti Seattle	01/07/2014	
	19445	Everclean program, January		431.14
Total for Check Number 30505:				431.14
30506	0867	Home Depot Credit Services	01/07/2014	
	0571120	Art display supplies		11.99
	1065358	City hall; light bulbs		13.00
	3585395	Maint shop; pliers, wire crimper, extension cords		32.65
	3585395	Maint shop; pliers, wire crimper, extension cords		32.65
	3585395	Maint shop; pliers, wire crimper, extension cords		16.33
	4593938	Tree lighting; cable ties		28.20
	6015742	Maint shop; clamps, fuses		13.87
	6015742	Maint shop; vice grip pliers, pliers set		14.31
	6015742	Maint shop; clamps, fuses		6.94
	6015742	Maint shop; vice grip pliers, pliers set		14.31
	6015742	Maint shop; clamps, fuses		13.87
	6015742	Maint shop; vice grip pliers, pliers set		7.16
	7012313	Maint shop; supplies for video camera installatio		28.64
	7012313	Maint shop; supplies for video camera installatio		14.32

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	7012313	Maint shop; supplies for video camera installatio		28.63
			Total for Check Number 30506:	276.87
30507	1722	Honey Bucket	01/07/2014	
	1-819625	Skate park; portable toilet, 12/5-12/31/13		178.33
	1-819625	Skate park; portable toilet, 1/1-1/4/14		26.42
	1-823888	CCP; toilet service, 1/1-1/12/14		99.87
	1-823888	CCP; toilet service, 12/13-12/31/13		158.13
			Total for Check Number 30507:	462.75
30508	1342	Integra Telecom	01/07/2014	
	11548752	Aquatics; telephone,12/8-12/31/13		69.83
	11548752	City hall; telephone,12/8-12/31/13		925.01
	11548752	Maint shop; telephone,12/8-12/31/13		68.56
	11548752	Maint shop; telephone,12/8-12/31/13		137.11
	11548752	Maint shop; telephone,1/1-1/7/14		39.99
	11548752	City hall; telephone,1/1-1/7/14		269.79
	11548752	Maint shop; telephone,12/8-12/31/13		137.11
	11548752	Aquatics; telephone,1/1-1/7/14		20.37
	11548752	Maint shop; telephone,1/1-1/7/14		20.00
	11548752	Maint shop; telephone,1/1-1/7/14		39.99
			Total for Check Number 30508:	1,727.76
30509	0603	International Code Council	01/07/2014	
	INV0373400	IECC study companion flashcards		65.70
			Total for Check Number 30509:	65.70
30510	1803	Iron Mountain	01/07/2014	
	JVA6582	Document storage; 1/1-1/31/14		148.00
			Total for Check Number 30510:	148.00
30511	1319	King County	01/07/2014	
	S-03	2014 SCATBd dues		100.00
			Total for Check Number 30511:	100.00
30512	0143	King County Finance	01/07/2014	
	4077937	Maint; sewer treatment, 10/1-12/31/13		19.43
	4077937	Maint; sewer treatment, 10/1-12/31/13		9.71
	4077937	Maint; sewer treatment, 10/1-12/31/13		19.43
			Total for Check Number 30512:	48.57
30513	0204	King County Pet Licensing	01/07/2014	
	0204-1	Pet license remittance; December 2013		135.00
			Total for Check Number 30513:	135.00
30514	0273	King County Water & Land	01/07/2014	
	34396	Pipe lake water monitoring		3,585.00
			Total for Check Number 30514:	3,585.00
30515	1828	Kathleen Kirshenbaum	01/07/2014	
	1828-1	Kirshenbaum; public defense screenings, mileag		8.40
			Total for Check Number 30515:	8.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
30516	1622 13-CV12	Law Offices of Thomas R Hargan, PLLC Prosecution services through 12/31/13	01/07/2014	4,541.74
Total for Check Number 30516:				4,541.74
30517	0400 38600134093	Les Schwab #2900; tires	01/07/2014	141.18
Total for Check Number 30517:				141.18
30518	1736 13-25	Salina Lyons Lyons; 2013 flexible spending	01/07/2014	607.52
Total for Check Number 30518:				607.52
30519	2367 121073 121181	Magnum Print Solutions Toner cartridge Toner cartridge	01/07/2014	40.13 282.25
Total for Check Number 30519:				322.38
30520	0332 478722	Mail Plus Public defender screening forms	01/07/2014	272.59
Total for Check Number 30520:				272.59
30521	1617 519621	National Barricade Co. Road closed sign rental; 12/6-12/12/13	01/07/2014	57.49
Total for Check Number 30521:				57.49
30522	0682 550142028-139 550142028-139	Nextel Communications Cellular service; 1/1-1/7/14 Cellular services; 12/8-12/31/13	01/07/2014	65.06 223.05
Total for Check Number 30522:				288.11
30523	2555 40616717	NuCO2 LLC Aquatics; CO2 for pH control	01/07/2014	67.43
Total for Check Number 30523:				67.43
30524	0818 20635205 20635205	Pacific Office Automation Copier lease; 1/1-1/14/14 Copier lease; 12/15-12/31/13	01/07/2014	55.31 67.16
Total for Check Number 30524:				122.47
30525	1452 IN032980 IN032980 IN032980	Palmer Coking Coal Company Maint shop; crushed gravel Maint shop; crushed gravel Maint shop; crushed gravel	01/07/2014	16.36 32.72 32.73
Total for Check Number 30525:				81.81
30526	0057 0057-1 0057-1 0057-1 0057-1 0057-1	Petty Cash Citizen academy graduation; ice #3383; car wash #3252; car wash Vondran; KC project evaluation meeting, parking Vondran; KC project evaluation meeting, parking	01/07/2014	9.96 5.00 5.00 4.50 4.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30526:	28.96
30527	0973 0001705	Public Finance Inc. LID administration; 1st Quarter 2014	01/07/2014	125.34
			Total for Check Number 30527:	125.34
30528	0161 200005568858-1 200013103656-1 200013951476-1 200014568881-1 200014568881-1 200014568881-1 200014568881-1 300000001788-1 300000001788-1	Puget Sound Energy Streets; electricity, 12/1-12/30/13 CCP; electricity, 10/30-11/30/13 Streets; electricity, 12/1-12/30/13 Maint shop; electricity, 12/1-12/30/13 Maint shop; electricity, 12/1-12/30/13 Maint shop; electricity, 12/1-12/30/13 Streets; electricity, 10/31-12/02/13 Streets; electricity, 10/31-12/02/13	01/07/2014	91.87 28.54 101.13 119.85 59.93 119.85 8,096.50 80.80
			Total for Check Number 30528:	8,698.47
30529	2571 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1 25887548-1	Reserve Account PW; postage Postage Postage Postage Postage Postage Postage Postage Postage Streets; postage Postage SWM; postage Postage Postage PW; postage	01/07/2014	14.30 0.92 12.04 187.20 0.46 52.44 213.20 5.28 1.12 5.98 0.46 15.36 6.00 4.36 5.34 14.30
			Total for Check Number 30529:	538.76
30530	2250 C034	SBS Legal Services Legal services; December	01/07/2014	5,000.00
			Total for Check Number 30530:	5,000.00
30531	2474 565	SCORE Jail costs; November	01/07/2014	26,280.00
			Total for Check Number 30531:	26,280.00
30532	2207 1527120513	db Secure Shred, LLC Secure document destruction; 12/5/13	01/07/2014	22.39
			Total for Check Number 30532:	22.39
30533	0480 9005544554	SHRM Throm; SHRM membership dues, 2/1/14-1/31/1:	01/07/2014	185.00
			Total for Check Number 30533:	185.00
30534	2656 2409	Sound Cities Association SCA 2014 membership dues	01/07/2014	10,132.38

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30534:	10,132.38
30535	0736 706299	Sound Security, Inc. Security monitoring; January	01/07/2014	973.00
			Total for Check Number 30535:	973.00
30536	0591 INV26802	Springbrook Software Inc. Springbrook software maintenance; 1/1-12/31/14	01/07/2014	13,145.95
			Total for Check Number 30536:	13,145.95
30537	0281	Standard Insurance Company	01/07/2014	
	006355510001-1	Life Insurance Premiums, January		85.55
	006355510001-1	Life Insurance Premiums, January		320.20
	006355510001-1	Life Insurance Premiums, January		100.83
	006355510001-1	Life Insurance Premiums, January		94.59
	006355510001-1	Life Insurance Premiums, January		466.41
	006355510001-1	Life Insurance Premiums, January		264.62
	006355510001-1	Life Insurance Premiums, January		529.49
	006355510001-1	Life Insurance Premiums, January		182.94
	006355510001-1	Life Insurance Premiums, January		93.44
	006355510001-1	Life Insurance Premiums, January		7.91
	006355510001-1	Life Insurance Premiums, January		568.23
	006355510001-1	Life Insurance Premiums, January		356.26
	006355510001-1	Life Insurance Premiums, January		164.88
			Total for Check Number 30537:	3,235.35
30538	2703 COV-2013.11.03	Top Hat Word & Index Comprehensive Plan; document conversion	01/07/2014	3,000.00
			Total for Check Number 30538:	3,000.00
30539	2103	US Bancorp Equip Finance Inc.	01/07/2014	
	243224110	Workroom copier lease		639.10
	243600640	Police copier lease		93.40
	243623063	Reception copier lease		93.40
	244310363	Copier lease		130.32
	244310363	Copier lease		86.88
			Total for Check Number 30539:	1,043.10
30540	0357 0014573	Valley Communications 800 MHz access fee; December	01/07/2014	75.00
			Total for Check Number 30540:	75.00
30541	0046	Verizon Wireless	01/07/2014	
	9717014046	Cellular service/tablet data,12/21-12/31/13		75.70
	9717014046	Cellular service/tablet data,12/21-12/31/13		23.09
	9717014046	Cellular service,12/21-12/31/13		23.99
	9717014046	Cellular phone,12/21-12/31/13		10.22
	9717014046	Cellular phone,12/21-12/31/13		76.61
	9717014046	Cellular service/tablet data, 1/1-1/20/14		41.99
	9717014046	Cellular service/tablet data,1/1-1/20/14		137.65
	9717014046	Cellular service/tablet data,1/1-1/20/14		96.88
	9717014046	Cellular service,1/1-1/20/14		43.63
	9717014046	Cellular service/tablet data,12/21-12/31/13		53.29
	9717014046	Cellular phone,1/1-1/20/14		18.59
	9717014046	Cellular phone,1/1-1/20/14		139.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30541:	740.94
30542	2262 869285460352	Voyager Fleet Systems Inc. Vehicle fuel	01/07/2014	760.63
			Total for Check Number 30542:	760.63
30543	1408 10624 10624 1335 1335 1338	Washington Workwear Stores Inc. Patterson; shirts Martinsons; shirt/jacket Buck; work boots Buck; sweatshirt Parrish; jacket	01/07/2014	165.04 98.83 166.15 63.52 92.84
			Total for Check Number 30543:	586.38
30544	0274 DUES 2014-00119	WASPC Klason; 2014 active dues	01/07/2014	180.00
			Total for Check Number 30544:	180.00
30545	2652 5000753760	Wells Fargo Financial Leasing Plotter/scanner; lease, 1/10-2/9/14	01/07/2014	228.97
			Total for Check Number 30545:	228.97
30546	2623 2084	Westhill Electronics #3383/#3435; LED strobes installations	01/07/2014	370.33
			Total for Check Number 30546:	370.33
30547	2391 55465 55465 55465 85423 85423 85423	WSDA Fealy; 2014 pesticide license renewal Fealy; 2014 pesticide license renewal Fealy; 2014 pesticide license renewal Gaudette; 2014 pesticide license renewal Gaudette; 2014 pesticide license renewal Gaudette; 2014 pesticide license renewal	01/07/2014	13.20 13.20 6.60 6.60 13.20 13.20
			Total for Check Number 30547:	66.00
30548	2701 2014-2701	Nicholle Anderson Refund balance on customer's account at Aquatic	01/07/2014	83.00
			Total for Check Number 30548:	83.00
30549	2705 2014-2705	Kristi Blair Refund balance on customer's account at Aquatic	01/07/2014	80.00
			Total for Check Number 30549:	80.00
30550	2708 2014-2708	Courtney Bumpers Refund balance on customer's account at Aquatic	01/07/2014	35.00
			Total for Check Number 30550:	35.00
30551	2710 2014-2710	Cheryl Cowsert Refund balance on customer's account at Aquatic	01/07/2014	17.00
			Total for Check Number 30551:	17.00
30552	2712	Christine David	01/07/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2014-2712	Refund balance on customer's account at Aquatic		18.00
			Total for Check Number 30552:	18.00
30553	2713 2014-2713	Jan Denman Refund balance on customer's account at Aquatic	01/07/2014	9.00
			Total for Check Number 30553:	9.00
30554	2714 2014-2714	Dan Fewkes Refund balance on customer's account at Aquatic	01/07/2014	14.00
			Total for Check Number 30554:	14.00
30555	2716 2014-2716	Lisa Fishburn Refund balance on customer's account at Aquatic	01/07/2014	9.00
			Total for Check Number 30555:	9.00
30556	2719 2014-2719	Amber George Refund balance on customer's account at Aquatic	01/07/2014	6.50
			Total for Check Number 30556:	6.50
30557	2720 2014-2720	Hannelie Grobbelar Refund balance on customer's account at Aquatic	01/07/2014	170.00
			Total for Check Number 30557:	170.00
30558	2721 2014-2721	Heidi Guerrero Refund balance on customer's account at Aquatic	01/07/2014	65.25
			Total for Check Number 30558:	65.25
30559	2722 2014-2722	Brook Hale Refund balance on customer's account at Aquatic	01/07/2014	9.00
			Total for Check Number 30559:	9.00
30560	2723 2014-2723	Bret Haley Refund balance on customer's account at Aquatic	01/07/2014	13.50
			Total for Check Number 30560:	13.50
30561	1448 2014-1448	Lisa Hogg Refund balance on customer's account at Aquatic	01/07/2014	50.00
			Total for Check Number 30561:	50.00
30562	2724 2014-2724	Jul Holmberg Refund balance on customer's account at Aquatic	01/07/2014	41.50
			Total for Check Number 30562:	41.50
30563	2725 2014-2725	Amy Jamison Refund balance on customer's account at Aquatic	01/07/2014	62.00
			Total for Check Number 30563:	62.00
30564	2726 2014-2726	Linda Jones Refund balance on customer's account at Aquatic	01/07/2014	5.25

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30564:	5.25
30565	2727 2014-2727	Claudia Juarez Refund balance on customer's account at Aquatic	01/07/2014	16.00
			Total for Check Number 30565:	16.00
30566	2728 2014-2728	Ramandeep Kaur Refund balance on customer's account at Aquatic	01/07/2014	42.50
			Total for Check Number 30566:	42.50
30567	2729 2014-2729	Catherine Khabbaz Refund balance on customer's account at Aquatic	01/07/2014	6.00
			Total for Check Number 30567:	6.00
30568	2730 2014-2730	Seth Kleiver Refund balance on customer's account at Aquatic	01/07/2014	25.00
			Total for Check Number 30568:	25.00
30569	2731 2014-2731	Leah Konowalchuk Refund balance on customer's account at Aquatic	01/07/2014	190.00
			Total for Check Number 30569:	190.00
30570	2735 2014-2735	Suzanne McCudden Refund balance on customer's account at Aquatic	01/07/2014	6.50
			Total for Check Number 30570:	6.50
30571	2736 2014-2736	Laura Meyers Refund balance on customer's account at Aquatic	01/07/2014	9.00
			Total for Check Number 30571:	9.00
30572	2737 2014-2737	Erica Miller Refund balance on customer's account at Aquatic	01/07/2014	8.00
			Total for Check Number 30572:	8.00
30573	2738 2014-2738	Esther Murrietta Refund balance on customer's account at Aquatic	01/07/2014	11.75
			Total for Check Number 30573:	11.75
30574	2739 2014-2739	Vytautas Olonovas Refund balance on customer's account at Aquatic	01/07/2014	35.00
			Total for Check Number 30574:	35.00
30575	2740 2014-2740	Rochelle Palting Refund balance on customer's account at Aquatic	01/07/2014	29.00
			Total for Check Number 30575:	29.00
30576	2741 2014-2741	Jagdish Perumal Refund balance on customer's account at Aquatic	01/07/2014	44.00
			Total for Check Number 30576:	44.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
30577	2742 2014-2742	Sarah Post Refund balance on customer's account at Aquatic	01/07/2014	32.00
Total for Check Number 30577:				32.00
30578	2743 2014-2743	Brenda Praggastis Refund balance on customer's account at Aquatic	01/07/2014	95.00
Total for Check Number 30578:				95.00
30579	2744 2014-2744	Amy Rebmman Refund balance on customer's account at Aquatic	01/07/2014	26.00
Total for Check Number 30579:				26.00
30580	2745 2014-2745	Kelly Richards Refund balance on customer's account at Aquatic	01/07/2014	26.00
Total for Check Number 30580:				26.00
30581	2746 2014-2746	Sharon Ritchie Refund balance on customer's account at Aquatic	01/07/2014	10.00
Total for Check Number 30581:				10.00
30582	2749 2014-2749	Jennifer Rodgers Refund balance on customer's account at Aquatic	01/07/2014	6.50
Total for Check Number 30582:				6.50
30583	2750 2014-2750	Brandy Ryals Refund balance on customer's account at Aquatic	01/07/2014	80.00
Total for Check Number 30583:				80.00
30584	2751 2014-2751	Alesha Sanders Refund balance on customer's account at Aquatic	01/07/2014	6.50
Total for Check Number 30584:				6.50
30585	2755 2014-2755	Huseyin Simitci Refund balance on customer's account at Aquatic	01/07/2014	20.00
Total for Check Number 30585:				20.00
30586	2756 2014-2756	Sawinder Singh Refund balance on customer's account at Aquatic	01/07/2014	7.50
Total for Check Number 30586:				7.50
30587	2757 2014-2757	Julia Stanley Refund balance on customer's account at Aquatic	01/07/2014	24.00
Total for Check Number 30587:				24.00
30588	2759 2014-2759	Stephanie Underwood Refund balance on customer's account at Aquatic	01/07/2014	24.00
Total for Check Number 30588:				24.00
30589	2760 2014-2760	LaJean Van Matre Refund balance on customer's account at Aquatic	01/07/2014	9.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30589:	9.00
30590	2450 2014-2450	Chandra Wagner Refund balance on customer's account at Aquatic	01/07/2014	5.25
			Total for Check Number 30590:	5.25
30591	2761 2014-2761	Jason Wells Refund balance on customer's account at Aquatic	01/07/2014	15.00
			Total for Check Number 30591:	15.00
30592	2762 2014-2762	Carol Willard Refund balance on customer's account at Aquatic	01/07/2014	7.00
			Total for Check Number 30592:	7.00
30593	2764 2014-2764	April Wressel Refund balance on customer's account at Aquatic	01/07/2014	35.00
			Total for Check Number 30593:	35.00
30594	2765 2014-2765	Frances Yancey Refund balance on customer's account at Aquatic	01/07/2014	20.00
			Total for Check Number 30594:	20.00
30595	2766 2014-2766	Diedre Yaw Refund balance on customer's account at Aquatic	01/07/2014	62.00
			Total for Check Number 30595:	62.00
30596	2767 2014-2767	Renea Zosel Refund balance on customer's account at Aquatic	01/07/2014	62.00
			Total for Check Number 30596:	62.00
			Total for 1/7/2014:	126,132.36
			Report Total (109 checks):	126,159.41

January 17, 2014

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 01/17/14 consisting of:

PAYLOCITY CHECK # 1001972290 through PAYLOCITY CHECK # 1001972298 and  
PAYLOCITY CHECK # 1001972325 through PAYLOCITY CHECK # 1001972325 inclusive,  
plus employee direct deposits

IN THE AMOUNT OF \$152,107.89

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

\_\_\_\_\_  
Rob Hendrickson  
Finance Director

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved: \_\_\_\_\_

**01/17/2014 Payroll Voucher**

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
106656	Regular	1/17/2014	377	Bates, Krista	88.66
106657	Regular	1/17/2014	246	Kirshenbaum, Kathleen	520.64
106658	Regular	1/17/2014	243	Lyon, Valerie	1,434.52
106659	Regular	1/17/2014	278	Matheson, Derek M	8,669.74
106660	Regular	1/17/2014	234	Mhoon, Darren S	1,381.77
106661	Regular	1/17/2014	162	Michaud, Joan M	1,909.29
106662	Regular	1/17/2014	123	Scott, Sharon G	2,460.97
106663	Regular	1/17/2014	313	Slate, Karla J	2,265.02
106664	Regular	1/17/2014	275	Hart, Richard	3,527.63
106665	Regular	1/17/2014	368	Mueller, Ann M	1,438.46
106666	Regular	1/17/2014	180	Cles, Staci M	1,735.41
106667	Regular	1/17/2014	146	Hagen, Lindsay K	1,518.73
106668	Regular	1/17/2014	235	Hendrickson, Robert	3,651.88
106669	Regular	1/17/2014	105	Parker, Cassandra	2,519.51
106670	Regular	1/17/2014	374	Allen, Joshua C	1,811.56
106671	Regular	1/17/2014	353	Dalton, Jesse J	1,648.45
106672	Regular	1/17/2014	373	Fealy, William J	1,739.28
106673	Regular	1/17/2014	301	Gaudette, John J	2,203.71
106674	Regular	1/17/2014	186	Junkin, Ross D	2,768.74
106675	Regular	1/17/2014	252	Wesley, Daniel A	2,149.39
106676	Regular	1/17/2014	268	Bykonen, Brian D	2,345.17
106677	Regular	1/17/2014	279	Christenson, Gregg R	2,069.55
106678	Regular	1/17/2014	270	Lyons, Salina K	2,292.82
106679	Regular	1/17/2014	269	Meyers, Robert L	3,252.26
106680	Regular	1/17/2014	284	Ogren, Nelson W	2,709.51
106681	Regular	1/17/2014	266	Thompson, Kelly	2,071.81
106682	Regular	1/17/2014	307	Morrissey, Mayson	2,677.52
106683	Regular	1/17/2014	199	Bahl, Rachel A	1,990.53
106684	Regular	1/17/2014	292	Carkeek, Lena	1,467.70
106685	Regular	1/17/2014	428	Feser, Angela M	2,492.79
106686	Regular	1/17/2014	293	MacConaghy, Hailey	1,452.70
106687	Regular	1/17/2014	195	Patterson, Clifford	2,361.44
106688	Regular	1/17/2014	306	Thomas, Scott R	3,471.17
106689	Regular	1/17/2014	106	Bates, Shellie L	1,978.56
106690	Regular	1/17/2014	349	Buck, Shawn M	1,533.46
106691	Regular	1/17/2014	273	French, Fred	771.48
106692	Regular	1/17/2014	257	Parrish, Benjamin A	1,707.33
106693	Regular	1/17/2014	173	Vondran, Donald M	3,707.84
106694	Regular	1/17/2014	431	Allen, Kaitlyn	356.87
106695	Regular	1/17/2014	388	Andrews, Kaitlyn E	110.34
106696	Regular	1/17/2014	393	Blakely, Coleman P.	86.52
106697	Regular	1/17/2014	258	Cox, Melissa	599.03
106698	Regular	1/17/2014	385	Cranstoun, Alexander M	200.83
106699	Regular	1/17/2014	409	Hanger, Austin R.	65.94
106700	Regular	1/17/2014	359	Houghton, Cassandra L	92.49
106701	Regular	1/17/2014	305	Kiselyov, Tatyana	147.27
106702	Regular	1/17/2014	425	Knox, John Q	16.48
106703	Regular	1/17/2014	426	Knox, Patrick L	102.43
106704	Regular	1/17/2014	416	Lipinski, Matthew	43.95
106705	Regular	1/17/2014	423	McCarthy, Joseph	52.29

106706 Regular	1/17/2014	297 Mooney, Lynell	175.30
106707 Regular	1/17/2014	419 Niesner, Austin C	38.45
106708 Regular	1/17/2014	319 Praggastis, Alexander	197.08
106709 Regular	1/17/2014	383 Reese, Rachel E	419.74
106710 Regular	1/17/2014	424 Rhoads, Jerrett K	518.52
106711 Regular	1/17/2014	429 Sizemore, Christine A	177.15
106712 Regular	1/17/2014	390 Tomalik, Stefan A	508.11
106713 Regular	1/17/2014	384 von Michalofski, Kayla M	137.73
106714 Regular	1/17/2014	392 Wardrip, Spencer A	439.51
106715 Regular	1/17/2014	411 Wills, Erica M.	21.98
106716 Regular	1/17/2014	432 Wilton, Sara J	54.94
106717 Regular	1/17/2014	116 Beaufre, Noreen	2,748.45
106718 Regular	1/17/2014	137 Throm, Victoria J	1,880.94
1001972290 Regular	1/17/2014	364 Newell, Nancy J	55.41
1001972291 Regular	1/17/2014	434 Bailey, Brooke	57.69
1001972292 Regular	1/17/2014	403 Bowen, Joshua W	609.68
1001972293 Regular	1/17/2014	399 Jensen, Emily A	87.63
1001972294 Regular	1/17/2014	316 Johansen, Andrea	566.69
1001972295 Regular	1/17/2014	391 Mayes, Annika L	21.98
1001972296 Regular	1/17/2014	412 Reynolds, Shannon J.	233.25
1001972297 Regular	1/17/2014	415 Rinck, Tyler P	54.94
1001972298 Regular	1/17/2014	398 Vieira, Logan G	40.07
<b>Totals for Payroll Checks 72 Items</b>			<b>96,716.68</b>
Third Party Checks for Account Paylocity Account			

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
106719	AGENCY	1/17/2014	401SS	ICMA Retirement Trust	15,582.01
106720	AGENCY	1/17/2014	457Ex	Vantagepoint Transfer Agent-	379.42
106721	AGENCY	1/17/2014	CICOV	City of Covington	2,671.96
106722	AGENCY	1/17/2014	EFSDU	Paylocity Corporation	125.00
106723	AGENCY	1/17/2014		Emp City of Covington Employee	83.00
106724	AGENCY	1/17/2014	IC401	ICMA Retirement Trust	13,609.23
106725	AGENCY	1/17/2014	IC457	ICMA Retirement Trust	1,688.20
106726	AGENCY	1/17/2014	ROTH	ICMA Retirement Trust	100.00
106727	AGENCY	1/17/2014	VEBA	HRA VEBA Trust	1,476.00
1001972325	AGENCY	1/17/2014	JG1	WASH CHILD SUPPORT	110.41
<b>Totals for Third Party 10 Items</b>					<b>35,825.23</b>

Tax Liability	19,382.10
Paylocity Fees	183.88

Grand Total	<b><u>\$ 152,107.89</u></b>
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# Agenda Item 1

Covington City Council Meeting

Date: January 28, 2014

**SUBJECT:** PUBLIC HEARING ON HAWK PROPERTY SUBAREA PLAN AND  
PLANNED ACTION ORDINANCE

**RECOMMENDED BY:** Richard Hart, Community Development Director

**ATTACHMENTS:**

1. Map of Hawk Property Subarea Plan Study Area
2. Binder with Hawk Subarea Plan & Planned Action Ordinance (Provided to Council on August 15, 2013) \*REMEMBER TO BRING YOUR BINDER

**PREPARED BY:** Richard Hart, Community Development Director

**EXPLANATION:**

**A. Background**

In January 2013, city staff initiated a year-long planning process to prepare a subarea plan, a planned action ordinance (PAO), and a planned action environmental impact statement (EIS) for the development anticipated in the Hawk Property Subarea, which is a 212 acre parcel of land located at the northern edge of Covington on the southeast side of Highway 18 at the SE 256<sup>th</sup> Street Exit. (See Attachment #1) All of the subarea is within the city's Urban Growth Area (UGA), but an eighty-acre portion is still outside the city limits and will need to be annexed. The vision for the Hawk Property Subarea Plan ("Subarea Plan") includes new commercial and residential uses in a mixed-use urban village format. This Hawk Property Subarea planning process, the PAO, and the EIS analysis have involved considerable staff, consultant, and planning commission time throughout 2013, and the final stages of the planning process, including an anticipated development agreement, will continue through the first quarter of 2014.

**B. Community Outreach and Comment**

Throughout 2013 staff undertook extensive public outreach to inform the drafting of the Subarea Plan, EIS, and PAO, including:

- Three public meetings (A community workshop held on March 25, 2013, was attended by approximately forty stakeholders who participated in an exercise to develop alternative development plans for the Hawk Property Subarea. A consensus of the various stakeholder proposed plans was incorporated into the two alternatives action plans that are part of the proposed Subarea Plan and PAO.);
- Maintenance of a webpage with draft and final documents and updates on the process;
- Postings on the city's Facebook page;
- Several postcard notices to property owners within 500 feet of the Hawk Property Subarea;
- Two lengthy newspaper articles published in *The Covington Reporter* on the public hearing process;
- Installation of public information display boards at the three proposed entrances to the Hawk Property Subarea; and

- Posting of the Draft Planned Action EIS in August for public review with a thirty-day formal comment period, of which all written comments were addressed with a written response in the Final Planned Action EIS document published on October 15, 2013.

On October 17, 2013, the planning commission held its formal public hearing, and seven individuals provide testimony or comment. The commission and staff made appropriate modifications to the Subarea Plan to address those concerns. On November 12, 2013, at a Joint Planning Commission/City Council Study Session, the commission presented to the council their final recommendation for the Subarea Plan and PAO. The city’s consultants, Stalzer and Associates and BERK, together with city staff and the planning commission have now completed and are forwarding to the city council the proposed Subarea Plan and PAO for review and final approval.

**C. City Council Public Hearing**

At tonight’s council meeting, the city’s project consultants, Stalzer and Associates & BERK, will provide a fifteen-minute Power Point presentation reviewing the Hawk Subarea planning process and milestones as well as major content within the Subarea Plan itself, the EIS, and the PAO, after which the council will hold its required public hearing to receive final testimony and comment on the Subarea Plan and PAO. For this public hearing, city staff sent public notice to all property owners within 500 feet of the Hawk Property Subarea boundary, to property owners outside the 500 foot notice area but abutting 204<sup>th</sup> Ave. SE and SE 256<sup>th</sup> St., and to parties of record.

**D. Next Steps**

Staff will review all public testimony and will provide responses and a final recommendation to the council at the next regular council meeting on February 11, 2014. At that time the council may take action and adopt the final Subarea Plan and PAO.

Upon final approval of the Subarea Plan and PAO, staff will begin to draft and negotiate a development agreement between the city and the primary developer, Oakpointe Holdings LLC, to provide specific details associated with the standards that will govern development of the subarea prior to any development activity, annexation, rezoning, or subdivision of the subarea. Staff hopes to present a proposed development agreement, including specifics of detailed site development requirements, phasing, and responsibilities of the developer and city, for council to review and approve by the end of April 2014.

ALTERNATIVES:

Direct staff to provide additional information before council consideration and adoption of the Subarea Plan and PAO.

FISCAL IMPACT:

Staff time devoted to negotiation and drafting of the development agreement are already accounted for within the 2014 budget.

CITY COUNCIL ACTION: \_\_\_Ordinance \_\_\_Resolution \_\_\_Motion \_\_\_X\_\_\_Other

**No Action Required Tonight. Seek Council Direction for Responses to the Public Testimony Provided at the Public Hearing.**

REVIEWED BY: Finance Director; City Attorney; City Manager



**DISCUSSION OF  
FUTURE AGENDA TOPICS:**

**6:30 p.m., Tuesday, February 11, 2014 Special Meeting -  
Study Session**

**7:00 p.m., Tuesday, February 11, 2014 Regular Meeting**

**(Draft Agendas Attached)**



# Covington: Unmatched quality of life



## **CITY OF COVINGTON SPECIAL MEETING AGENDA CITY COUNCIL STUDY SESSION**

Council Chambers – 16720 SE 271<sup>st</sup> Street, Suite 100, Covington

**Tuesday, February 11, 2014 - 6:30 p.m.**

*\*\*Please note meeting start time \*\**

### **GENERAL INFORMATION:**

*The study session is an informal meeting involving discussion between and among the City Council, Commission (if applicable) and city staff regarding policy issues. Study sessions may involve presentations, feedback, brainstorming, etc., regarding further work to be done by the staff on key policy matters.*

### **CALL CITY COUNCIL JOINT STUDY SESSION TO ORDER**

### **ROLL CALL**

### **APPROVAL OF AGENDA**

### **ITEM(S) FOR DISCUSSION**

1. Inland Group Development Agreement (\_\_\_\_\_)

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.

### **ADJOURN**

*For disability accommodations call 253-480-2400 at least 24 hours in advance. For TDD relay service call (800) 833-6384 and ask the operator to dial 253-480-2400.*

***\*Note\* A Regular Council meeting will immediately follow at approximately 7:00 p.m.***



Covington: Unmatched quality of life  
**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)



**Tuesday, February 11, 2014**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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*Note: A Special Study Session Meeting is scheduled from 6:30 to 7:00 p.m.*

**CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION - NONE**

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**APPROVE CONSENT AGENDA**

- C-1. Minutes: January 14, 2014 Special & Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Accept Department of Commerce Grant for Covington Community Park (Thomas)

**NEW BUSINESS**

- 1. Discuss and Consider Approval of Hawk Property Subarea Plan and Planned Action Ordinance (Hart)
- 2. Approve Interlocal Agreement Between City of Covington and Covington Transportation Benefit District (Council)

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION – If Needed**

**ADJOURN**

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