



CITY COUNCIL REGULAR MEETING AGENDA

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Tuesday, February 23, 2016
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- The Work of the Washington State Housing Finance Commission (Rich Zwicker, Sr. Policy Analyst)
- Youth Art Month Proclamation – March 2016 (Lesli Cohan & Leslie Spero)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

- C-1. Minutes: January 12, 2016 Regular Meeting Minutes; January 26, 2016 Regular Meeting Minutes; and January 30, 2016 Strategic Planning Summit Summary (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Approve Contract Extension with SBS Legal Services for City Attorney Services (Scott)

REPORTS OF COMMISSIONS

- Human Services Chair Fran McGregor: February 11 meeting.
- Parks & Recreation Chair Laura Morrissey: February 17 meeting.
- Planning Chair Bill Judd: February 18 meeting; February 4 meeting canceled.
- Arts Chair Lesli Cohan: January 30 special meeting and February 11 regular meeting.
- PRePAC Chair Jennifer Harjehausen: January 27 meeting.
- Economic Development Council Co-Chair Jeff Wagner: January 28 open house.

NEW BUSINESS

1. Consider Resolution in Support of Kent School District's Proposition 1 (Bolli)
2. Consider Resolution in Support of Kent Fire Department Regional Fire Authority's Proposition 1 (Bolli)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION

- To Discuss Potential Litigation Pursuant to RCW 42.30.110(1)(i)

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).

Consent Agenda Item C-1

Covington City Council Meeting

Date: February 23, 2016

SUBJECT: APPROVAL OF MINUTES: JANUARY 12, 2016 CITY COUNCIL REGULAR MEETING MINUTES; JANUARY 26, 2016 CITY COUNCIL REGULAR MEETING MINUTES; AND JANUARY 30, 2016 CITY COUNCIL STRATEGIC PLANNING SUMMIT SUMMARY

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the January 12, 2016 City Council Regular Meeting Minutes; January 26, 2016 City Council Regular Meeting Minutes; and January 30, 2016 City Council Strategic Planning Summit Summary.

**City of Covington
Regular City Council Meeting Minutes
Tuesday, January 12, 2016**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, January 12, 2016, at 7:00 p.m., with Mayor Margaret Harto presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, Jim Scott, and Sean Smith.

STAFF PRESENT:

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Rachel Bahl, Interim Parks & Recreation Director; Sara Springer, City Attorney; Bob Lindskov, City Engineer; Angie Feser, Parks Planner; Brian Bykonen, Assistant Planner/Code Enforcement Officer; Ann Mueller, Senior Planner; Salina Lyons, Principal Planner; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Harto opened the meeting with the Pledge of Allegiance.

City Manager Regan Bolli presented election certificates to Mayor Harto, Councilmember Mhoon, Councilmember Smith, and Mayor Pro Tem Wagner.

SELECTION OF MAYOR:

Council Action: Councilmember Scott nominated Mayor Pro Tem Jeff Wagner for the Office of Mayor. Vote: 7-0.

SELECTION OF MAYOR PRO TEM:

Council Action: Councilmember Mhoon nominated Councilmember Sean Smith for the Office of Mayor Pro Tem. Vote: 7-0.

The Council recessed from 7:10 – 7:25 p.m. for a short celebration for outgoing Mayor Harto, newly elected councilmembers, and newly elected Mayor and Mayor Pro Tem.

APPROVAL OF AGENDA:

Council Action: Councilmember Mhoon moved and Councilmember Scott seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Jenene Wilmoth and Cindy Patterson, not Covington residents, provided information on the American Cancer Society Relay for Life of Black Diamond, Covington, and Maple Valley to be held on Saturday, May 21, 2016, at Cedar Heights Middle School, from 11 a.m. to 11 p.m.. They distributed handouts and indicated changes had been made this year to the event regarding date and times to encourage increased community involvement.

Patricia Akiyama, representing Master Builders Association of King and Snohomish Counties, spoke regarding New Business Agenda Item 3. Ms. Akiyama requested Council support regarding reducing side yard setbacks from 7.5 to 5 feet and requested Council keep the setback issue on the 2016 Planning Commission Work Plan.

Conni Elliott, Covington resident and Parks & Recreation Commissioner, also spoke regarding New Business Agenda Item 3. Ms. Elliott requested Council support in raising the priority of the Park Impact Fee code changes on the 2016 Planning Commission Work Plan.

Grazyna Prouty, spoke about transparency in government, providing more notice and considering the provisions of Agenda 21.

Laura Morrissey, Covington resident and Parks & Recreation Commissioner, also spoke regarding New Business Agenda Item 3. Mrs. Morrissey requested Council support in raising the priority of the Park Impact Fee code changes on the 2016 Planning Commission Work Plan.

Bryan Higgins, Covington resident and Parks & Recreation Commissioner, also spoke regarding New Business Agenda Item 3. Mr. Higgins also requested Council support of the Park Impact Fee code changes on the 2016 Planning Commission Work Plan.

Colin Lund, Oakpointe, also spoke regarding New Business Agenda Item 3, noting the importance of the setback issue and offered his assistance. Mr. Lund also spoke regarding Continued Business Agenda Item 1, requesting Council support of the Hawk Property Annexation.

Steve Pand, Covington resident and Parks & Recreation Commissioner, also spoke regarding new Business Agenda Item 3. Mr. Pand also requested Council support of the Park Impact Fee code changes.

There being no further comments, Mayor Wagner closed the public comment period.

APPROVE CONSENT AGENDA:

- C-1. Minutes: November 10, 2015 City Council Regular Meeting Minutes; November 24, 2015 City Council Special Meeting–Joint Study session with Planning Commission Minutes; November 24, 2015 City Council Regular Meeting Minutes; December 8, 2015 City Council Special Meeting Minutes; and December 8, 2015 City Council Regular Meeting Minutes.
- C-2. Vouchers: Vouchers #33392-33450, including ACH payments and electronic fund transfers in the amount of \$258,029.07, dated December 11, 2015; Vouchers #33451-33513, including ACH payments and electronic fund transfers in the amount of \$879,648.00, dated December

23, 2015; Paylocity Payroll Checks #1004627805-1004627815 inclusive, plus employee direct deposits in the amount of \$167,832.53, dated December 18, 2015; and Paylocity Payroll Checks #1004689427-1004689437 and Paylocity Payroll Checks #1004695934-1004695935 inclusive, plus employee direct deposits in the amount of \$167,967.88, dated December 31, 2015.

- C-3. Appointments to Council’s Audit Committee.
- C-4. Accept Jenkins Creek Park Pedestrian and ADA Improvement Project (CIP 1041).
- C-5. Award City-Wide Intersection and Safety Improvements Project Construction Contract (CIP 1029).
- C-6. Accept Transportation Improvement Board Grant for Arterial Preservation Funds on 180th Avenue SE & SE 256th Street.
- C-7. Council Appointments to Regional Boards and Committees.

Council Action: Councilmember Lanza moved and Councilmember Mhoon seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

CONTINUED BUSINESS:

- 1. Consider Ordinance Annexing the Hawk Property Annexation Area.

Community Development Director Richard Hart provided the staff report on this item.

Councilmembers provided comments in support of the ordinance.

ORDINANCE NO. 01-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ANNEXING CERTAIN REAL PROPERTY KNOWN AS THE HAWK PROPERTY ANNEXATION AREA PURSUANT TO THE REQUIREMENTS OF RCW 35A.14; ESTABLISHING A COMPREHENSIVE PLAN AND ZONING CLASSIFICATION; REQUIRING SAID PROPERTY TO BE ASSESSED AND TAXED AT THE SAME RATE AND BASIS; FIXING THE EFFECTIVE DATE OF THE ANNEXATION; AND PROVIDING FOR SEVERABILITY AND CORRECTIONS.

Council Action: Councilmember Lanza moved and Councilmember Mhoon seconded to pass Ordinance No. 01-2016 annexing the Hawk Property Annexation Area to the City of Covington corporate limits, in substantial form as that included in the agenda packet, with an effective date of January 20, 2016. Vote: 7-0. Motion carried.

PUBLIC HEARING:

2. Receive Public Testimony and Consider Ordinance Relating to Periodic Major Updates and Adoption of the Proposed 2015-2035 Comprehensive Plan.

Community Development Director Richard Hart provided the staff report on this item.

Mayor Wagner called for public comments for the Public Hearing.

Captain Larry Rabel, Kent Fire Department Regional Fire Authority, spoke in favor of the Comprehensive Plan and encouraged its adoption as presented.

Grazyna Prouty, continued to speak about transparency in government, providing more notice and considering the provisions of Agenda 21.

Mary Pritchard, Covington resident, noted confusion about previous speaker's comments.

There being no further comments, Mayor Wagner closed the public comment period for the Public Hearing.

Councilmembers provided comments and spoke in favor of the plan.

ORDINANCE NO. 02-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON RELATING TO PERIODIC MAJOR UPDATES TO THE COVINGTON COMPREHENSIVE PLAN IN ACCORDANCE WITH THE WASHINGTON STATE GROWTH MANAGEMENT ACT (CHAPTER 36.70A RCW); ADOPTING THE NEW 2015-2035 COVINGTON COMPREHENSIVE PLAN IN ITS ENTIRETY; REPEALING THE 2001 COMPREHENSIVE PLAN AND ALL AMENDMENTS THEREAFTER; READOPTING THE SHORELINE MASTER PROGRAM, HAWK PROPERTY SUBAREA PLAN, AND PLANNED ACTION BY REFERENCE TO THE 2015-2035 COMPREHENSIVE PLAN; PROVIDING FOR SAVINGS, SEVERABILITY, RATIFICATION, AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

Council Action: Councilmember Lanza moved and Councilmember Harto seconded to pass Ordinance No. 02-2016, in substantial form as that provided in the agenda packet, to approve and adopt the new 2015 – 2035 Covington Comprehensive Plan and repeal the 2001 Covington Comprehensive Plan and all amendments thereafter. Vote 7-0. Motion carried.

NEW BUSINESS:

3. Consider Planning Commission 2016 Work Plan.

Community Development Director Richard Hart gave the staff report on this item.

Councilmembers provided comments.

Council Action: Councilmember Harto moved and Councilmember Scott seconded to approve the 2016 Planning Commission Work Program as indicated in Attachment 1, in substantial form as that included in the agenda packet as amended to move Park Impact Fee Code Changes from Item No. 13 to Item No. 10 and renumber the Work Plan items from that point on. Vote: 7-0. Motion carried.

4. Parks, Recreation and Open Space Plan Draft Review.

Parks Planner Angie Feser introduced consultant Steve Duh, President, Conservation Technix, who provided the staff report on this item.

Councilmembers provided comments and asked a question to which Interim Parks & Recreation Director Rachel Bahl provided a response.

5. Consider Setbacks on Accessory Structures Code Amendments Ordinance.

Community Development Director Richard Hart gave the staff report on this item.

Councilmembers provided comments and asked questions, and Mr. Hart provided responses.

ORDINANCE NO. 03-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON *AMENDING* THOSE PORTIONS OF THE CITY OF COVINGTON ACCESSORY STRUCTURE REGULATIONS IN CMC TITLE 18 RELATING TO SETBACKS FOR SHEDS, GAZEBOS, PLAY EQUIPMENT, DECKS, GENERATORS, EQUIPMENT CABINETS, AND OTHER SIMILAR STRUCTURES; PROVIDING FOR CORRECTIONS AND SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

Council Action: Councilmember Harto moved and Councilmember Scott seconded to pass Ordinance No. 03-2016, in substantial form as that provided in the agenda packet, to amend portions of Title 18 of the Covington Municipal Code relating to setbacks for accessory structures in all residential and commercial zones. Vote: 7-0. Motion carried.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Council Action: There was Council consensus to postpone the Executive Session: *Review the Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g) to the January 26 meeting.*

PUBLIC COMMENTS:

Mayor Wagner called for public comments.

Mary Pritchard, Covington resident, congratulated the newly elected councilmembers, new Mayor and new Mayor Pro.

Grazyna Prouty, continued to speak about transparency in government, providing more notice and considering the provisions of Agenda 21.

Larry Harto, Covington resident, congratulated the newly elected councilmembers, new Mayor and new Mayor Pro.

Dave Lucavish, Covington resident, congratulated the newly elected councilmembers, new Mayor and new Mayor Pro Tem. Mr. Lucavish expressed his approval of the amendment to the 2016 Planning Commission Work Plan.

There being no further comments, Mayor Wagner closed the public comment period.

Council Action: Councilmember Scott moved and Councilmember Lanza seconded to extend the meeting to 10:15 p.m. Vote: 7-0. Motion carried.

EXECUTIVE SESSION:

To Discuss Potential Litigation Pursuant to RCW 42.30.110(1)(l) from 9:45 to 10:15 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:15 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

**City of Covington
Regular City Council Meeting Minutes
Tuesday, January 26, 2016**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, January 26, 2016, at 7:05 p.m., with Mayor Wagner presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, Jim Scott, and Sean Smith.

STAFF PRESENT:

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Ethan Newton, Parks & Recreation Director; Sara Springer, City Attorney; Bob Lindskov, City Engineer; Brian Bykonen, Associate Planner/Code Enforcement Officer; Rachel Bahl, Aquatics Supervisor; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner invited Josh Maloy of Boy Scout Troop #416 to open the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Mhoon moved and Councilmember Lanza seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMUNICATION:

- George Pearson was honored with the 2015 Volunteer of the Year Award.
- Fran McGregor, Human Services Commission Chair, was honored with the 2015 Commissioner of the Year Award.

Councilmembers recessed for a reception honoring the volunteer of the year and the commissioner of the year from 7:12 to 7:27 p.m.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Leroy Stevenson, Covington resident, offered a suggestion on timing public speaker comments. Mr. Stevenson then spoke regarding New Business Agenda Item 1, Recreational Vehicles Ordinance, noting he felt some aspects of the proposed ordinance were too restrictive, particularly dwelling in motorhomes and felt there should be more leniency.

There being no further comments, Mayor Wagner closed the public comment period.

APPROVE CONSENT AGENDA:

- C-1. Minutes: January 12, 2016 Special Meeting–Joint Study Session with Planning Commission Minutes.
- C-2. Vouchers: Vouchers #33514-33570, including ACH payments in the amount of \$309,999.83, dated January 8, 2016; and Paylocity Payroll Checks #1004756867-1004756872 and Paylocity Payroll Checks #1004756876-1004756876 inclusive, plus employee direct deposits in the amount of \$165,289.74, dated January 15, 2016.
- C-3. Accept 2016 King County Youth Sports Facilities Grant.
- C-4. Accept Department of Ecology 2015-2017 Biennial Stormwater Capacity Program Grant.
- C-5. Approve Ordinance Adopting Standards for Public Defense Services.
- C-6. Approve Cordi & Bejarano, Inc. P.S. Agreement for Indigent Defense Services.
- C-7. Authorize Vehicle Purchase for Parks Maintenance.

Council Action: Councilmember Mhoon moved and Councilmember Harto seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

REPORTS OF COMMISSIONS:

Human Services Commission – Chair Fran McGregor reported on the January 14 meeting. The December 10 meeting was canceled.

Parks & Recreation Commission – Chair Laura Morrissey reported on the December 16 and January 20 meetings.

Planning Commission – Community Development Director Richard Hart reported on the December 17 meeting. The December 3, January 7, and January 21 meetings were canceled.

Arts Commission – Chair Lesli Cohan reported on the December 10 and January 14 meetings.

Parks & Recreation Priorities Advisory Committee – Chair Jennifer Harjehausen reported on the December 9 special meeting.

Economic Development Council – Co-Chair Jeff Wagner reported on the December 3 special meeting.

NEW BUSINESS:

- 1. Consider Ordinance to Amend Use, Storage, Setback, Screening and Permitting Requirements for Recreational Vehicles.

Community Development Director Richard Hart introduced Associate Planner/Code Enforcement Officer Brian Bykonen who gave the staff report on this item.

Councilmembers provided comments and asked questions, and Mr. Bykonen and Mr. Hart provided responses.

ORDINANCE NO. 05-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON *AMENDING* THOSE PORTIONS OF THE COVINGTON MUNICIPAL CODE (CMC) CHAPTERS 8.10, 8.20, 8.30, AND CHAPTERS 18.50 AND 18.85, ALL RELATING TO THE USE, STORAGE, SETBACK, SCREENING, AND PERMITTING REQUIREMENTS FOR RECREATIONAL VEHICLES (RVS); PROVIDING FOR CORRECTIONS AND SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

Council Action: After discussion and amendments, Councilmember Harto moved and Councilmember Mhoon seconded to pass Ordinance No. 05-2016, in substantial form as that included in the agenda packet, to amend portions of Title 8 and 18 of the Covington Municipal Code relating to use, storage, setbacks, and screening of recreational vehicles in residential zones. Vote: 7-0. Motion carried.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

PUBLIC COMMENTS:

Mayor Wagner called for public comments.

Leroy Stevenson, Covington resident, shared a request from a friend regarding re-striping the roadway for two left-turn lanes on Covington Way going north at the light at Kent-Kangley similar to the light at Fred Meyer. Mr. Stevenson also requested a wider turning radius on Covington Way at the light where there is a U-turn back to Costco's gas station.

Public Works Director Don Vondran indicated that the City had been working with Washington State Department of Transportation for several months regarding widening the U-turn radius. City Engineer Bob Lindskov also provided further information on the project.

There being no further comments, Mayor Wagner closed the public comment period.

EXECUTIVE SESSION:

To discuss potential litigation pursuant to RCW 42.30.110(1)(i) and to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) from 8:35 to 10:12 p.m.

Mayor Wagner announced the City Council would move into Executive Session to discuss potential litigation for five minutes and then to review the performance of a public employee for approximately 60 minutes after which no further action was anticipated.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:12 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

CITY OF COVINGTON CITY COUNCIL

2016 Strategic Planning Summit

Saturday, 30 January 2016 **8:00 a.m. – 3:40 p.m.**
Maplewood Golf Club 4050 Maple Valley Highway, Renton

SUMMARY

revised 2/10/16

OF THE COUNCIL’S KEY DISCUSSIONS, DECISIONS, AND AGREEMENTS

First Draft 02.02.16

Attending: Mayor Jeff Wagner, Mayor Pro Tem Sean Smith, Councilmembers Joe Cimaomo, Margaret Harto, Mark Lanza, Marlla Mhoon, and Jim Scott; City Manager Regan Bolli; Management Team members Noreen Beaufriere, Richard Hart, Rob Hendrickson, Andy McCurdy, Ethan Newton, Sharon Scott, Karla Slate, Sara Springer, and Don Vondran; facilitator Jim Reid

Guest: Mary Pritchard

MAJOR DISCUSSIONS AND AGREEMENTS OF THE SUMMIT

The City Council’s major agreements from its 2016 Summit were:

A. VISION, MISSION, AND GOALS:

1. The Council reaffirmed its vision and mission statements, making no changes to them.
2. Council members reached consensus to retile the “Youth and Families” goal as “Community.”
3. They also agreed to change the language of that goal so that it reads “Provide city services, programs, and facilities that emphasize and meet the needs of Covington’s...” They instructed the staff to propose a word for the ending of the sentence that is inclusive, welcoming, and personable (“warm and fuzzy”). Council asked the staff to use a better word than “residents” or “citizens.”
4. Councilmembers also agreed that once they have reached consensus on the new goal statement, the vision, mission, and goals should be given to the Commissions with a request that their members react to and, if interested, comment on these items.

B. COMMUNITYWIDE STRATEGIC PLAN:

1. The Council unanimously agreed to develop a communitywide strategic plan to build on the vision, mission, and goals by: a) identifying more specific strategies to achieve the goals (a "road map"); b) identifying and ranking priority actions or projects to advance the goals and strategies; and c) more clearly directing resources to those actions or projects.
2. Councilmembers instructed staff to develop and present a proposed process, including a timeline for producing the initial plan and efficient means for obtaining input from the Commissions and public.

C. BIENNIAL BUDGETING:

1. The Council agreed to initiate a biennial budget process beginning on 1 January 2017. The first biennial budget will be for 2017-'18 and needs to be adopted by resolution no later than June of this year.

D. PUBLIC SAFETY:

1. Councilmembers reached consensus that reducing crime in both commercial areas and neighborhoods depends on partnerships between the City, business owners, and neighbors.
2. They agreed that in working with the community to reduce crime, the emphasis should be on prevention.
3. They also expressed interest in three broad strategies to address crime: a) reach out to and educate business owners and neighbors; b) encourage them to voluntarily take more responsibility for crime prevention; and c) encourage the use of building design features that help prevent such crimes as vandalism, burglaries, and shoplifting.
4. The Council agreed that a priority strategy for increasing neighborhood accountability is to get more block watch groups operating. To achieve this priority, the City will work with neighborhood organizations, including Home Owners' Associations (HOAs). The City may also work with schools to educate administrators, parents, and students about what they can do to help prevent crimes.
 - **NOTE:** Councilmembers Smith and Cimaomo volunteered to represent the City at appearances before HOAs.
5. Councilmembers agreed that partnering with individual business owners and organizations, including the Chamber of Commerce, will be crucial to preventing and reducing crime in commercial areas. For example, the City could work with experts and associations to educate business owners about taking measures within their stores that will prevent shoplifting. Prominently displaying a decal that says "Shoplifters will be Prosecuted" would be one such measure. Another preventative measure might be where and how liquor, grocery, and convenience stores locate and display alcohol.

6. The Council also expressed interest in the use of building design features to prevent and reduce crime. Councilmembers appeared interested in what the Crime Prevention through Environmental Design (CPTED) guidelines say about how design can help prevent crime. A couple Councilmembers expressed interest in exploring codifying design rules and regulations in the future.
7. The Council is also interested in increasing the number of people who participate in the City's Volunteers in Police Service (VPS) program.
8. While there was not a consensus of the group, Councilmembers sounded interested in exploring the possibility of establishing a storefront office in the new Lakepointe commercial center after it opens. While the storefront office was suggested to establish the police department's presence in a business area as a means of crime prevention, some Councilmembers mentioned that the storefront office might also host other city staff to answer community questions or provide other City services. Another location was mentioned as a potential City services center—the existing Timberlane clubhouse.
9. Finally, some Councilmembers suggested that the City should lobby to have a King County substance abuse treatment facility placed in the Covington area to help reduce chemical dependency and, in turn, criminal activities.

E. COVINGTON'S 20TH ANNIVERSARY:

1. The Council favors a yearlong celebration that begins with a "soft" opening on 31 August 2016, the 19th anniversary of Covington's incorporation, and ends with a big community celebration on 31 August 2017, the 20th anniversary.
2. Councilmembers directed the management team to develop a proposal, including options and a budget, for how the City should celebrate this anniversary and present it to them in the spring.
3. Councilmembers brainstormed these ideas, but did not try to reach consensus on them:
 - a) develop a new logo and/or tag line, which could be introduced on approximately 1 January 2017;
 - b) invite the Governor of Washington to attend the events of 31 August 2017;
 - c) at each Council meeting during the year, highlight something from Covington's past;
 - d) create a time capsule that would be opened in the future;
 - e) hold the big 20th anniversary party at a new venue, such as the hospital if it has opened by the end of August 2017;
 - f) produce pins, buttons, and patches, buttons to market and commemorate the anniversary;
 - g) involve the Covington Economic Development Council (CEDC) in the commemoration; and
 - h) invite all the past Mayors of the City to an event.

Councilmember Smith suggested that this year's centennial celebration of the National Parks could provide ideas for how Covington should celebrate its anniversary.

F. THE AMERICANS WITH DISABILITIES ACT (ADA):

1. Public Works Department Director Don Vondran told the Council that this year or next his department will develop the Transition Plan that is required of local governments for complying with the mandates of the ADA. His staff is currently gathering ideas from other

communities for how to achieve compliance in the most effective and cost-efficient ways.

2. Don said the City is showing progress in moving toward compliance. He also mentioned that while achieving the mandates of the Act may seem daunting, the completion of Capitol Improvement Program (CIP) projects is a key strategy for efficiently complying.

G. HOMELESSNESS:

1. Because the Council recognizes that this issue is a growing problem in South King County, it agreed that the City should "join forces with other cities in the region" to try to reduce homelessness. To that end, the Council directed that this subject be one of the agenda items for the annual Tri-City meeting of elected officials from Covington, Maple Valley, and Black Diamond.
2. Councilmember Marlla Mhoon also suggested her colleagues and some staff may want to attend a meeting on 31 March at which homelessness will be a focus.
3. There is also interest among the Council in engaging the faith community and School District on the issue.

H. TOWN CENTER:

1. The Council reached agreement that it's most immediate priority in 2016 for advancing its vision of Town Center is to acquire the Covington Elementary School property when it becomes available. Ideally, the City would like Panattoni to purchase the entire site; the City would then purchase or lease a portion of the property to develop a new City Hall and public plaza.
2. To achieve this goal in 2016, the Council directed staff to: a) determine if and when the School District will put the property on the market; b) prepare a resolution for the City Council to endorse the bond measure that the School District will place on the ballot; c) obtain Panattoni's confirmation of its interest in and intention to purchase the school property; d) prepare a Memorandum of Understanding (MOU) with Panattoni; and e) organize a Council "listening session" at Kentwood High School, similar to the one the Council hosted at Kentlake High School last year, to learn from students what amenities and offerings they'd like to see in Town Center.
3. The Council also agreed to survey the community in 2016. While the survey would be much broader than Town Center, a few questions about Town Center should be included. Examples of questions could be "What ideas do you have for paying for Town Center?" "What would be an acceptable cost to the public to develop it?"

I. STATE OF THE CITY ADDRESS AND VOLUNTEER APPRECIATION EVENTS:

1. The Council agreed with Karla Slate's suggestion to pair a summer concert with a "Volunteer Appreciation Night." Karla was asked to develop a proposal and budget.

2. Council also expressed a preference for combining the “State of the City Address” with the event at which the “Commissioner of the Year” Award is given. This event would most likely be held in January or November.

J. YOUTH CITY COUNCIL:

1. The Council expressed these interests in establishing a Youth City Council: a) cultivate and nurture future leaders; b) expand the City’s connections to the community; c) increase the number of volunteers who help the City achieve its goals; d) obtain community input on key issues facing the City; and e) ensure the work of the Youth Council is meaningful.
2. The Council endorsed the creation of the Youth City Council. Staff will move ahead to establish it after the Council holds its “listening session” at Kentwood High School. This timing is based on the expectation that the listening session will generate greater interest in the Youth Council among the student body of Kentwood. Students from Kentlake High School will also be urged to apply for the Youth City Council, and teacher, particularly civics teachers, will be recruited to serve as adult advisors to minimize City resources to support the Council.

K. CODE ENFORCEMENT:

1. There was consensus among the Council that neighbors and neighborhood organizations must get involved to reduce the incidence of illegal dumping and other code violations. To that end, the City should work with HOAs to help them understand that illegal dumping is a growing problem and affecting the City’s quality of life. Stress to neighbors and HOAs that “We need your eyes on this problem.”
2. The Council also agreed to work closely with the business community to help prevent or reduce illegal dumping and to ensure that commercial areas are attractive and well maintained.
3. Councilmembers suggested that the City monitor trends in illegal dumping after the mandatory garbage collection ordinance becomes law on 1 July 2016. Will the law result in a “spike” in illegal dumping or help control and reduce it?

L. COUNCIL POLICIES AND OPERATIONS:

Mayor Jeff Wagner led the Council through a review of the Covington City Council Rules of Procedure. Attorney Sara Springer answered questions and provided advice and suggestions as the Council proposed changes to the Rules.

Here are the changes that the Council agreed to:

- The Council should rely on a more recent version of Roberts Rules of Order—the 11th Edition. Council should also strive to take training with Anne McFarland’s “Jurassic Parliament” for guidance on the conduct of meetings and parliamentary procedure.

- If a Councilmember is running late or cannot make a meeting, she/he needs to inform the Mayor, City Manager, or City Clerk via email or telephone to constitute an “official” absence.
- All Councilmembers, not just a select committee, should be involved in the process of appointing the members of the City’s Commissions. (Change Section 3. B. Appointment of Advisory Bodies. Page 5)
 - Sara and Sharon Scott will work on language to create a “carve out” that addresses “special” meetings and how to proceed if there is not a quorum.
 - Council agreed that at the next meeting of each Commission, the agenda will include discussion of how the Council and Commissions interact. The purpose of these discussions will be to elicit from Commission members any ideas for improving communications and interactions, including the current monthly report Commission Chairs give at a council meeting.
 - Council also briefly discussed but did not decide on the suggestion that Councilmembers receive the agendas and summaries of all Commission meetings, and any reports. This suggestion was offered with the expectation that the Council would then not hear monthly reports from the Commissions at Council meetings, but would receive such verbal reports less frequently (such as yearly). It was suggested that Councilmembers could sign up on the city’s web page to receive Commission agendas and minutes.
- Council also agreed that in the future electronic surveys should be used as the means of conducting exit interviews of Commission members. (Change Section 3. D. Exit Interview. Page 5)
 - Not to be addressed in the Rules of Procedure, but Mayor Wagner said he would like to send a letter of gratitude to Commission members when they step down, and urge them to complete the survey. He would also like the letter to include an offer for departing Commission members to meet with him to discuss their experience serving the City on a Commission.
- Council agreed to ask Sara to propose new and additional language to address the removal of a Commission member “at the request of the other Commission members” or “by the Council’s independent action.”
- Sara advised the Council that they cannot require people speaking at Council meetings to provide their name and address, but may still ask speakers to provide their name and address. (Change Section 8, B. Identification of Speakers. Page 9)
- Council also asked Sara to research the meanings and implications of the use of the words “residents” and “citizens” (in light of the earlier discussion about rewriting the “Community” [formerly the “Youth and Families”] goal).
- Council agreed to Sara’s suggestion to add a “Definitions” section to the Rules of Procedure.
- Council agreed to adopt the City’s forthcoming public records policy to apply to the Council and all commissions.

- Councilmembers also authorized Sara to draft a Code of Ethics to be applicable to and to guide the Council and all commissions.
- While not intended to be formally incorporated into the Rules of Procedure, the Council briefly discussed limiting the use of cell phones during Council meetings. A general principal that the Council appeared to agree on was that Councilmembers can keep their cell phones on, with the ringer silenced, during meetings in case of a family emergency. If such a call were to come, the Councilmember should step off the dais so to not give the impression to the audience that she/he is uninterested or is communicating with other Councilmembers about the issues being discussed. In summary, Councilmembers should not be using cell phones during meetings.

MOST SIGNIFICANT ACCOMPLISHMENTS OF 2015

As in past years, the Council and management team cited the most important accomplishments of the previous year. By doing so, they provided the context and foundation for their goals and priorities during 2016-'17. The major accomplishments of 2016 were:

- Purchasing the artwork "Seahorse"
- Funding acquired for transportation and parks from the State Legislature
- Progress toward completion of Lakepointe
- Changes in leadership: Regan is forward-thinking and thinks "outside the box"; Andy and Ethan are welcome additions to the management team
- Comprehensive Plan update
- The banner
- Hiring a new police officer
- Council's participation in the public safety "SET" Team
- Community events were all attractive to the public
- City continues to make progress with a united Council that moves at lightening speed
- Jenkins Creek Park bridge
- Sister City program
- The development code provides incentives for affordable housing
- Town Center development is evolving and emerging. The approval of the Inland Group project was a big step.
- The repair of Wax Road signals our focus on improving the transportation infrastructure, including trails
- Rob joined with other cities on common audit issues
- Our new logo—it's fresh and modern
- The look of the community continues to improve. Our landscape crew plays a huge role in this by replacing trees quickly. And staff has cleaned up graffiti.
- Council has absorbed the defeat of the Transportation Benefit District (TBD)
- Youth athletics
- Our staff is willing to wear different hats and pitch in to get things done
- We're making progress on our goals and things the public cares about to the extent that we can honestly say to the public "it's in the works!"
- Council demonstrated courage in applying the \$20 tab fee, raising the utility tax, and rescinding the ILA with the Kent School District
- The safety audit was sophisticated and uncovered expensive deficiencies
- In the last two-and-a-half years the City has made incredible progress on parks, recreation, and cultural/arts issues and programs
- CCP maintenance was brought "in house"

- Council places importance on professionalism, and both Councilmembers and staff achieve that standard
- Sales tax revenues are rising, indicating the retail hub of the community is vibrant
- We had our one millionth visitor to the pool
- PrePAC is underway
- Long-term retention of staff so that our staffing is stable. Our staff is invested in and committed to the community and can demonstrate that its work is producing tangible benefits for the people of Covington
- Breaking ground on the hospital; there is a promise of medical careers coming to the city
- CCP Phase 2 plans
- Structural changes to CDEC and a stronger partnership with the Economic Development Council. In addition, our relationship with the Chamber is greatly improved.
- The new location of Covington Days
- City's partnerships with the State legislators who represent us in Olympia
- The work of our lobbyists in Olympia
- "Listening session" at Kentlake High School was very productive, interesting, and positive
- Interlocal Agreement between Covington, Maple Valley, and Black Diamond
- National Night Out was again a success, and the police officers were particularly impressive
- The quality of applications we receive from residents applying to serve on the Commissions
- People are telling us we are doing a good job; we aren't hearing a lot of complaints. Four Councilmembers running unopposed in November 2015 is an indication we are on the right track. And other cities are telling us we're doing the right things and doing them right.
- Covington has a presence and is exerting influence on regional committees and task forces
- Public attendance at Council meetings is increasing
- Our "branding" of the City is gaining attention. Our legislative agenda, for example, was graphically beautiful and attracted notice. The Comprehensive Plan looks great, too, reflecting our vibrancy and energy.
- Covington is one of only three cities where the sale of pet licenses has increased
- People are waiting to see how the City handles signs

ISSUES ON THE CITY'S HORIZON

Here are issues the Council members cited at the end of the summit that are likely to be on the Council's agenda at some point in the future:

- Sister City relationship
- Climate change, green fleet, plastic bag ban
- Transparency. Example: live streaming of Council meetings
- Applying a lodging tax to Air B&Bs
- Hoop Fest
- Promoting greater public awareness of parks during summer
- Winter (Kids) Fest
- The Council should endorse the proposed 2016 ballot measure in favor of overturning the Supreme Court's "Citizens' United" decision
- The roles of the Mayor and Mayor Pro Tem

Consent Agenda Item C-2

Covington City Council Meeting

Date: February 23, 2016

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers: Vouchers #33626-33685, including ACH payments and electronic funds transfers in the amount of \$289,561.47, dated February 5, 2016; and Paylocity Payroll Checks #1004869803-1004869816 and Paylocity Payroll Checks #1004869828-1004869828 inclusive, plus employee direct deposits in the amount of \$175,992.01, dated February 12, 2016.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment Vouchers #33626-33685, including ACH payments and electronic funds transfers in the amount of \$289,561.47, dated February 5, 2016; and Paylocity Payroll Checks #1004869803-1004869816 and Paylocity Payroll Checks #1004869828-1004869828 inclusive, plus employee direct deposits in the amount of \$175,992.01, dated February 12, 2016.

February 5, 2016

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check #33626 through Check #33685, including ACH payments and electronic funds transfers

In the Amount of \$289,561.47

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Jeff Wagner
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

Accounts Payable

Checks by Date - Detail by Check Date

User: scles
 Printed: 2/4/2016 3:11 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
50	1917	US Bank National Association	01/26/2016	
	1917-12-2015	Credit card fees for December transactions		50.44
	1917-12-2015	Credit card fees for December transactions		908.16
Total for Check Number 50:				958.60
51	2783	WA State Dept of Revenue	01/26/2016	
	2783-12-2015	Use Tax December 2015		1.51
	2783-12-2015	Use Tax December 2015		478.69
	2783-12-2015	Use Tax December 2015		28.21
	2783-12-2015	Use Tax December 2015		281.19
	2783-12-2015	Sales Tax December 2015		8.72
	2783-12-2015	Sales Tax December 2015		723.20
	2783-12-2015	B&O Tax December 2015		827.87
	2783-12-2015	B&O Tax December 2015		93.83
	2783-12-2015	Sales Tax December 2015		1,358.90
	2783-12-2015	Use Tax December 2015		1.50
Total for Check Number 51:				3,803.62
Total for 1/26/2016:				4,762.22
52	0072	Dept of Labor & Industries	01/29/2016	
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		9,178.71
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		2,789.66
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		30.38
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		1,636.38
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		38.02
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		1,491.02
	939296-00-4Qtr	Industrial Insurance; 4th Quarter		1,684.32
Total for Check Number 52:				16,848.49
Total for 1/29/2016:				16,848.49
54	2680 031189113	Safeguard Business Systems Endorsement stamps	01/31/2016	
Total for Check Number 54:				58.64
Total for 1/31/2016:				58.64
53	1917	US Bank National Association	02/02/2016	
	1917-01-2016	Credit card fees for January transactions		223.31
	1917-01-2016	Credit card fees for January transactions		17.29

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 53:	240.60
			Total for 2/2/2016:	240.60
ACH	0456 2016-WAR045510 2016-WAR045510	Department of Ecology Stormwater permit; 1/1-6/30/16 Stormwater general permit; 7/1-12/31/15	02/05/2016	4,486.72 4,486.73
			Total for this ACH Check for Vendor 0456:	8,973.45
ACH	0546 0546-2	Victoria Throm Throm; human services meetings, mileage	02/05/2016	58.43
			Total for this ACH Check for Vendor 0546:	58.43
ACH	0734 0734-2	Joan Michaud Michaud; defender screenings, mileage	02/05/2016	8.53
			Total for this ACH Check for Vendor 0734:	8.53
ACH	0925 0925-2	Jeff Wagner Wagner; City Action Days, mileage	02/05/2016	58.00
			Total for this ACH Check for Vendor 0925:	58.00
ACH	1705 TM-155150	Alpine Products, Inc. Road signs	02/05/2016	413.91
			Total for this ACH Check for Vendor 1705:	413.91
ACH	2250 C063 C063	SBS Legal Services Legal services; January Legal services; 12./22-12/31/15	02/05/2016	10,485.00 1,440.00
			Total for this ACH Check for Vendor 2250:	11,925.00
ACH	2500 50991474	Tetra Tech, Inc. CIP 1127; engineering, 9/26-11/20/15	02/05/2016	36,501.73
			Total for this ACH Check for Vendor 2500:	36,501.73
33626	2613 2613-2015 2613-2015 2613-2015 2613-2015 2613-2015	Gayle Ackerson Utility tax rebate; electricity Utility tax rebate; natural gas Utility tax rebate; solid waste Utility tax rebate; telephone Utility tax rebate; cellular/pager	02/05/2016	37.66 27.62 15.45 37.23 23.99
			Total for Check Number 33626:	141.95
33627	1829 1010807 1010807 1010807 11074124	The Active Network, Inc. ActiveNet refresher training ActiveNet refresher training ActiveNet refresher training Aquatics; ActiveNet debit pin pad	02/05/2016	362.00 362.00 362.00 1,905.94
			Total for Check Number 33627:	2,991.94
33628	0955 10423632	American Red Cross Lifeguarding classes; 12/23/15	02/05/2016	420.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10425004	2016 Learn To Swim facility fee		975.00
			Total for Check Number 33628:	1,395.00
33629	2033	Aquatic Specialty Services	02/05/2016	488.27
	10204	Aquatics; pool chemicals		3,659.82
	10205	Aquatics; Wave 100 vacuum		-425.00
	10228	Refund; Unruh, AFO class cancellation		
			Total for Check Number 33629:	3,723.09
33630	0077	Association of WA Cities	02/05/2016	
	39525	2016 AWC Random Testing fees		260.00
	39525	2016 AWC Drug/Alcohol Consortium members		175.00
			Total for Check Number 33630:	435.00
33631	2631	Auburn Youth Resources	02/05/2016	
	2631-4Qtr	Human services; 4th Quarter 2015		1,250.00
			Total for Check Number 33631:	1,250.00
33632	0019	AWC Employee Benefits Trust	02/05/2016	
	100315L0220160	Medical Insurance Premiums, February		457.23
	100315L0220160	Medical Insurance Premiums, February		1,156.42
	100315L0220160	Medical Insurance Premiums, February		9,341.34
	100315L0220160	Medical Insurance Premiums, February		6,906.16
	100315L0220160	Medical Insurance Premiums, February		1,951.52
	100315L0220160	Medical Insurance Premiums, February		2,265.53
	100315L0220160	Medical Insurance Premiums, February		2,327.60
	100315L0220160	Medical Insurance Premiums, February		7,203.97
	100315L0220160	Medical Insurance Premiums, February		2,948.53
	100315L0220160	Medical Insurance Premiums, February		3,354.39
	100315L0220160	Medical Insurance Premiums, February		2,387.54
	100315L0220160	Medical Insurance Premiums, February		2,320.00
	100315L0220160	Medical Insurance Premiums, February		6,155.59
	100315L0220160	Medical Insurance Premiums, February		9,911.34
			Total for Check Number 33632:	58,687.16
33633	3041	Stephen Bartlett	02/05/2016	
	3041-2	2015 City art purchase, "Anna's Hummingbird N		250.00
			Total for Check Number 33633:	250.00
33634	2801	Berk Consulting, Inc.	02/05/2016	
	10010-01-16	Comp Plan Certification Process; 1/1-1/31/16		666.60
	10010-12-15E	Comp Plan Certification Process; 12/1-12/31/15		1,083.23
			Total for Check Number 33634:	1,749.83
33635	0026	C&B Awards	02/05/2016	
	2500	Volunteer/Commission of the Year, plaques		135.75
			Total for Check Number 33635:	135.75
33636	2270	CenturyLink	02/05/2016	
	6317966698b-2	City hall; telephone, 1/13-2/13/16		101.98
			Total for Check Number 33636:	101.98
33637	0366	City of Covington	02/05/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0366-2	SWM utility tax; December 2015		375.32
			Total for Check Number 33637:	375.32
33638	2820 08050656	City of Covington Employee Fund Overage owed from 1/15 Payroll	02/05/2016	18.00
			Total for Check Number 33638:	18.00
33639	0953 MB-02092	City of Tukwila Human services; Childrens Therapy Program	02/05/2016	10,000.00
			Total for Check Number 33639:	10,000.00
33640	0364 51998	Code Publishing Company Municipal code update, 1/20/16	02/05/2016	377.39
			Total for Check Number 33640:	377.39
33641	1699 1699-4Qtr	Communities in Schools of Kent Human services; Mentoring, 4th Quarter 2015	02/05/2016	1,250.00
			Total for Check Number 33641:	1,250.00
33642	0184 183	Cordi & Bejarano Reissued ck; Public defender services, 12/1-12/3	02/05/2016	2,400.00
			Total for Check Number 33642:	2,400.00
33643	0537	Covington Water District	02/05/2016	
	104587-2	Crystal view; water, 12/19-12/31/15		15.39
	104587-2	Crystal view; water, 1/1-1/15/16		17.76
	105731-2	SR 516; water, 12/19-12/31/15		29.44
	105731-2	SR 516; water, 1/1-1/15/16		33.96
	107666-2	CCP; water, 1/1-1/15/16		12.46
	107666-2	CCP; water, 11/21-12/31/15		34.04
	108188-2	Skate park; water, 1/1-1/15/16		17.76
	108188-2	Skate park; water, 11/21-12/31/15		48.54
	115324-2	Aquatics; water, 1/1-1/15/16		330.17
	115324-2	Aquatics; water, 12/19-12/31/15		902.48
	122505-2	Maint shop; water, 11/21-12/31/15		23.22
	122505-2	Maint shop; water, 11/21-12/31/15		23.22
	122505-2	Maint shop; water, 1/1-1/15/16		6.37
	122505-2	Maint shop; water, 1/1-1/15/16		8.50
	122505-2	Maint shop; water, 11/21-12/31/15		11.62
	122505-2	Maint shop; water, 1/1-1/15/16		6.37
	132669-2	CCP; water, 1/1-1/15/16		17.76
	132669-2	CCP; water, 11/21-12/31/15		48.54
	132670-2	CCP; water, 1/1-1/15/16		60.94
	132670-2	CCP; water, 12/19-12/31/15		52.81
			Total for Check Number 33643:	1,701.35
33644	2931	Rochelle Doyle	02/05/2016	
	2931-2015	Utility tax rebate; electricity		78.74
	2931-2015	Utility tax rebate; solid waste		9.57
	2931-2015	Utility tax rebate; cable		15.00
	2931-2015	Utility tax rebate; telephone		11.53
			Total for Check Number 33644:	114.84
33645	1996	Facility Maintenance Contractors	02/05/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	014650160115	Maint shop; janitorial service		88.20
	014650160115	Maint shop; janitorial service		88.20
	014650160115	Maint shop; janitorial service		117.60
Total for Check Number 33645:				294.00
33646	2686	Angela Feser	02/05/2016	
	2686-2	Feser; WRPA /MacLeod meeting, mileage/parkir		66.92
	2686-2	Feser; WRPA Ranger Roundtable lunch		10.00
Total for Check Number 33646:				76.92
33647	0127	GFOA	02/05/2016	
	0102172	Hendrickson; GFOA membership dues, 2/1/16-1		150.00
Total for Check Number 33647:				150.00
33648	1733	The Good Earth Works, Inc.	02/05/2016	
	135204	Maint shop; chainsaw		424.44
	135204	Maint shop; chainsaw		282.96
Total for Check Number 33648:				707.40
33649	2045	Goodbye Graffiti Seattle	02/05/2016	
	23931	Everclean program; Jan - March		1,298.69
Total for Check Number 33649:				1,298.69
33650	0354	Grainger	02/05/2016	
	9004543444	Aquatics; first aid supplies		9.06
	9935550443	Aquatics; first aid supplies		291.07
	9935550450	Aquatics; first aid supplies		49.62
Total for Check Number 33650:				349.75
33651	1770	Richard Hart	02/05/2016	
	1770-2	Tri-City State Planning Short Course; dinner reir		25.67
Total for Check Number 33651:				25.67
33652	2648	Hart's Gymnastics	02/05/2016	
	2648-2	Instructor payment; Gymnastics, January		236.80
Total for Check Number 33652:				236.80
33653	2038	Rollin Herbst	02/05/2016	
	2038-2015	Utility tax rebate; electricity		87.86
	2038-2015	Utility tax rebate; solid waste		14.21
	2038-2015	Utility tax rebate; telephone		29.08
	2038-2015	Utility tax rebate; cellular/pager		40.45
Total for Check Number 33653:				171.60
33654	1722	Honey Bucket	02/05/2016	
	2-1447229	Jenkins Creek Elem; portable toilet credit, 11/3-1		-56.39
	2-1504376	Skate park; portable toilet rental, 1/7-2/3/16		202.95
	2-1515556	CCP; portable toilet service, 1/15-2/11/16		255.00
Total for Check Number 33654:				401.56
33655	0939	ICC	02/05/2016	
	3070483	Meyers; ICC membership dues, 11/30/15-11/29/		135.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33655:	135.00
33656	0603 1000653345	International Code Council ICC code books	02/05/2016	1,263.85
			Total for Check Number 33656:	1,263.85
33657	0158 0158-2	KC Municipal Clerks' Assoc Scott/Michaud; KCMCA dues	02/05/2016	40.00
			Total for Check Number 33657:	40.00
33658	2480 87287	Ken's Pool & Patio Deposit; pool broken step replacement	02/05/2016	1,571.47
			Total for Check Number 33658:	1,571.47
33659	0385 1600002025	Kent School #415 Gym rental; Volleyball, 11/28, 12/5, 12/12, 12/19	02/05/2016	1,267.50
			Total for Check Number 33659:	1,267.50
33660	0271 0271-4Qtr	Kent Youth & Family Services Human services; Clinical, 4th Quarter 2015	02/05/2016	2,500.00
			Total for Check Number 33660:	2,500.00
33661	0143 2066723 3001358 71606-71607 71612-71620	King County Finance 2015 Voters Pamphlet Jail costs; December Credit; street services Street services	02/05/2016	474.69 146.65 -23.50 3,919.45
			Total for Check Number 33661:	4,517.29
33662	0204 0204-2	King County Pet Licensing Pet license remittance, January	02/05/2016	171.00
			Total for Check Number 33662:	171.00
33663	1405 12044228MB	Lakeside Industries Asphalt	02/05/2016	95.55
			Total for Check Number 33663:	95.55
33664	1131 SI282754	Lincoln Equipment, Inc. Aquatics; rescue tubes and spine board	02/05/2016	1,206.64
			Total for Check Number 33664:	1,206.64
33665	0333 0333-4Qtr	Maple Valley Food Bank Human services; 4th Quarter 2015	02/05/2016	3,750.00
			Total for Check Number 33665:	3,750.00
33666	0797 9690	Maple Valley Signs Covington Police emblem for volunteer	02/05/2016	130.32
			Total for Check Number 33666:	130.32
33667	0252 00022185	Microflex Annual online service fee; 1/1-12/31/16	02/05/2016	1,303.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33667:	1,303.20
33668	3042 1252	Nordvind Sewer Service, LLC Ditch maintenance	02/05/2016	19,845.56
			Total for Check Number 33668:	19,845.56
33669	2233 2233-4Qtr	Pediatric Interim Care Center Human services; 4th Quarter 2015	02/05/2016	750.00
			Total for Check Number 33669:	750.00
33670	0161	Puget Sound Energy	02/05/2016	
	300000001770-2	Streets; electricity, 12/4-12/31/15		24.12
	300000001770-2	Streets; electricity, 1/1-1/4/16		3.45
	300000001770-2	City tree; electricity, 1/1-1/4/16		1.35
	300000001770-2	City tree; electricity, 12/4-12/31/15		9.49
	300000001788-2	SR 516; electricity, 12/3-12/31/15		102.41
	300000001788-2	SR 516; electricity, 12/3-12/31/15		8,509.37
	300000001804-2	Streets; electricity, 12/4-12/31/15		42.78
	300000001804-2	Streets; electricity, 12/2-12/30/15		64.43
	300000001804-2	Streets; electricity, 1/1-1/4/16		6.11
	300000011266-2	SR 516; electricity, 1/1-1/4/16		33.44
	300000011266-2	Crystal view; electricity, 1/1-1/4/16		1.35
	300000011266-2	SR 516; electricity, 12/4-12/31/15		234.10
	300000011266-2	Crystal view; electricity, 12/4-12/31/15		9.49
			Total for Check Number 33670:	9,041.89
33671	2732	Jose Saucedo	02/05/2016	
	2732-2015	Utility tax rebate; electricity		44.05
	2732-2015	Utility tax rebate; natural gas		82.17
	2732-2015	Utility tax rebate; telephone		25.05
	2732-2015	Utility tax rebate; cellular/pager		7.11
			Total for Check Number 33671:	158.38
33672	2474	SCORE	02/05/2016	
	1701	Jail costs, health services, November		45.00
	1723	Jail costs; December		4,462.00
			Total for Check Number 33672:	4,507.00
33673	1905	Sharp Electronics Corporation	02/05/2016	
	C847798-701	Police copier; usage, 12/10-12/31/15		20.67
	C847798-701	Police copier; usage, 1/1-1/15/16		13.15
	C847884-701	Reception copier; usage, 1/1-1/15/16		7.71
	C847884-701	Reception copier; usage, 12/15-12/31/15		8.74
			Total for Check Number 33673:	50.27
33674	2469	South King Council of HS	02/05/2016	
	2469-4Qtr	Human services; 4th Quarter 2015		500.00
			Total for Check Number 33674:	500.00
33675	2504	Stalzer and Associates	02/05/2016	
	3888	Hawk Property, subconsultant fees, 12/1-12/31/1		499.95
	3890	Hawk Property, subconsultant fees, 12/1-12/31/1		1,041.44

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33675:	1,541.39
33676	0281	Standard Insurance Company	02/05/2016	
	00635510001-2	Life Insurance Premiums, February		45.15
	00635510001-2	Life Insurance Premiums, February		116.20
	00635510001-2	Life Insurance Premiums, February		253.67
	00635510001-2	Life Insurance Premiums, February		91.37
	00635510001-2	Life Insurance Premiums, February		115.10
	00635510001-2	Life Insurance Premiums, February		376.97
	00635510001-2	Life Insurance Premiums, February		175.54
	00635510001-2	Life Insurance Premiums, February		557.53
	00635510001-2	Life Insurance Premiums, February		518.90
	00635510001-2	Life Insurance Premiums, February		363.62
	00635510001-2	Life Insurance Premiums, February		329.13
	00635510001-2	Life Insurance Premiums, February		183.55
	00635510001-2	Life Insurance Premiums, February		97.19
	00635510001-2	Life Insurance Premiums, February		7.91
	00635510001-2	Life Insurance Premiums, February		583.51
			Total for Check Number 33676:	3,815.34
33677	0409 0409-4Qtr	The Storehouse Human services; 4th Quarter 2015	02/05/2016	2,500.00
			Total for Check Number 33677:	2,500.00
33678	2103	US Bancorp Equip Finance Inc.	02/05/2016	
	296333149	Workroom copier; lease, February		697.95
	296500549	Reception copier; lease, February		93.40
	296630718	Police copier; lease, February		93.40
			Total for Check Number 33678:	884.75
33679	1917 153595360352	US Bank National Association 2015 bank analysis	02/05/2016	1,654.47
			Total for Check Number 33679:	1,654.47
33680	0119 31323 WABO2016	WABO Christenson; WABO 2016 AEI, registration Meyers; WABO membership renewal	02/05/2016	700.00 95.00
			Total for Check Number 33680:	795.00
33681	2955 P3169.01-5	Walker Macy Planning services, 10/26-11/25/15	02/05/2016	613.13
			Total for Check Number 33681:	613.13
33682	2652 5002797930	Wells Fargo Financial Leasing Plotter/scanner; lease, 2/10-3/9/16	02/05/2016	227.09
			Total for Check Number 33682:	227.09
33683	3005 5	WHH Nisqually Federal Services LLC CIP 1014; construction, 10/31-11/19/15	02/05/2016	50,905.39
			Total for Check Number 33683:	50,905.39
33684	1824 1824-4Qtr	YMCA of Greater Seattle Human services; 4th Quarter 2015	02/05/2016	660.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33684:	660.00
33685	0781 0781-4Qtr	YWCA of Seattle & King County Human services; 4th Quarter 2015	02/05/2016	2,500.00
			Total for Check Number 33685:	2,500.00
			Total for 2/5/2016:	267,651.52
			Report Total (72 checks):	289,561.47

February 12, 2016

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 02/12/16 consisting of:

PAYLOCITY CHECK # 1004869803 through PAYLOCITY CHECK # 1004869816 and
PAYLOCITY CHECK # 1004869828 through PAYLOCITY CHECK # 1004869828 inclusive,
plus employee direct deposits

IN THE AMOUNT OF \$175,992.01

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Jeff Wagner
Mayor

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

02/12/16 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
111697	Regular	2/12/2016	503	Bolli, Regan H	4,810.48
111698	Regular	2/12/2016	246	Kirshenbaum, Kathleen	513.98
111699	Regular	2/12/2016	243	Lyon, Valerie	1,509.36
111700	Regular	2/12/2016	234	Mhooon, Darren S	1,492.31
111701	Regular	2/12/2016	162	Michaud, Joan M	2,221.79
111702	Regular	2/12/2016	123	Scott, Sharon G	2,579.56
111703	Regular	2/12/2016	313	Slate, Karla J	2,545.74
111704	Regular	2/12/2016	275	Hart, Richard	3,183.48
111705	Regular	2/12/2016	368	Mueller, Ann M	1,346.41
111706	Regular	2/12/2016	487	Bykonen, Tyler B	82.32
111707	Regular	2/12/2016	180	Cles, Staci M	1,987.78
111708	Regular	2/12/2016	146	Hagen, Lindsay K	1,642.23
111709	Regular	2/12/2016	235	Hendrickson, Robert	3,857.18
111710	Regular	2/12/2016	105	Parker, Cassandra	2,650.24
111711	Regular	2/12/2016	454	Salazar-Delatorre, Viviana J	275.79
111712	Regular	2/12/2016	374	Allen, Joshua C	1,850.00
111713	Regular	2/12/2016	353	Dalton, Jesse J	2,115.82
111714	Regular	2/12/2016	373	Fealy, William J	1,875.21
111715	Regular	2/12/2016	301	Gaudette, John J	2,309.78
111716	Regular	2/12/2016	186	Junkin, Ross D	2,901.86
111717	Regular	2/12/2016	268	Bykonen, Brian D	2,307.89
111718	Regular	2/12/2016	279	Christenson, Gregg R	2,994.70
111719	Regular	2/12/2016	270	Lyons, Salina K	2,370.50
111720	Regular	2/12/2016	269	Meyers, Robert L	3,468.53
111721	Regular	2/12/2016	284	Ogren, Nelson W	2,852.70
111722	Regular	2/12/2016	266	Thompson, Kelly	2,278.03
111723	Regular	2/12/2016	518	Islam, Shahinur	471.67
111724	Regular	2/12/2016	307	Morrissey, Mayson	3,099.26
111725	Regular	2/12/2016	199	Bahl, Rachel A	2,194.40
111726	Regular	2/12/2016	397	Ball, Jaquelyn I	1,372.15
111727	Regular	2/12/2016	451	Conway, Sean	1,620.46
111728	Regular	2/12/2016	428	Feser, Angela M	2,312.22
111729	Regular	2/12/2016	448	Finazzo, Dominic V	1,581.52
111730	Regular	2/12/2016	305	Kiselyov, Tatyana	2,118.34
111731	Regular	2/12/2016	453	Leung, Rachael M	1,315.35
111732	Regular	2/12/2016	194	Newton, Ethan A	3,363.80
111733	Regular	2/12/2016	195	Patterson, Clifford	2,521.74
111734	Regular	2/12/2016	540	Unruh, Gordon B	1,662.88
111735	Regular	2/12/2016	106	Bates, Shellie L	2,215.20
111736	Regular	2/12/2016	349	Buck, Shawn M	1,851.60
111737	Regular	2/12/2016	273	French, Fred	287.09
111738	Regular	2/12/2016	436	Lindskov, Robert T	3,125.15
111739	Regular	2/12/2016	257	Parrish, Benjamin A	2,099.25
111740	Regular	2/12/2016	173	Vondran, Donald M	3,874.31
111741	Regular	2/12/2016	252	Wesley, Daniel A	2,260.05
111742	Regular	2/12/2016	388	Andrews, Kaitlyn E	565.39
111743	Regular	2/12/2016	434	Bailey, Brooke	152.19
111744	Regular	2/12/2016	481	Binder, Jordan M	198.36
111745	Regular	2/12/2016	513	Bryant, Colin A	65.89
111746	Regular	2/12/2016	514	Collins, Ashtyn E	367.39
111747	Regular	2/12/2016	258	Cox, Melissa	905.72
111748	Regular	2/12/2016	526	Duval-Dreblow, Shailynn R	420.34
111749	Regular	2/12/2016	505	Gormley, Hannah E	149.66
111750	Regular	2/12/2016	508	Halbert, Olivia M	167.47
111751	Regular	2/12/2016	512	Hauer, Colton A	91.67
111752	Regular	2/12/2016	426	Knox, Patrick L	207.32

111753 Regular	2/12/2016	410 Lanz, Avalon A.	382.29
111754 Regular	2/12/2016	539 Losacco, Alessandra G	159.10
111755 Regular	2/12/2016	435 Martin, Iain-Josiah	243.94
111756 Regular	2/12/2016	438 Mashika, Myroslav	8.67
111757 Regular	2/12/2016	525 Mastroianni, Anthony J	96.07
111758 Regular	2/12/2016	483 Medel, Erick	566.37
111759 Regular	2/12/2016	340 Middleton, Jordan	127.69
111760 Regular	2/12/2016	516 Montero, Ivan P	339.49
111761 Regular	2/12/2016	439 Newman, Ashley M	419.68
111762 Regular	2/12/2016	445 Portin, Andrew	112.88
111763 Regular	2/12/2016	319 Praggastis, Alexander	317.25
111764 Regular	2/12/2016	387 Praggastis, Elena C	71.56
111765 Regular	2/12/2016	493 Sears, Andrew J	309.62
111766 Regular	2/12/2016	492 Spencer, Ethan R	361.70
111767 Regular	2/12/2016	392 Wardrip, Spencer A	516.62
111768 Regular	2/12/2016	432 Wilton, Sara J	252.16
111769 Regular	2/12/2016	533 Wruth, Hunter T	117.62
111770 Regular	2/12/2016	542 Bolton, Max	72.31
111771 Regular	2/12/2016	494 Carlsen, Zachary D	62.67
111772 Regular	2/12/2016	488 Cles, Erin L	37.40
111773 Regular	2/12/2016	541 Cox, Christopher S	379.25
111774 Regular	2/12/2016	482 Cruz, Garrett M	198.25
111775 Regular	2/12/2016	528 Hopp, Tyler A	121.26
111776 Regular	2/12/2016	495 Tashiro-Townley, Joshua C	144.62
111777 Regular	2/12/2016	116 Beaufreere, Noreen	2,962.07
111778 Regular	2/12/2016	137 Throm, Victoria J	2,031.14
1004869803 Regular	2/12/2016	364 Newell, Nancy J	83.11
1004869804 Regular	2/12/2016	527 Ainsworth, Nicholas D	133.16
1004869805 Regular	2/12/2016	509 Brannon, David J	208.43
1004869806 Regular	2/12/2016	274 Goldfoos, Rhyan	48.56
1004869807 Regular	2/12/2016	489 Wold, Jared K	90.51
1004869808 Regular	2/12/2016	480 Woods, Dylan J	188.00
1004869809 Regular	2/12/2016	496 Chick, Tanner C	89.35
1004869810 Regular	2/12/2016	544 Dhaliwal, Dilraj	110.43
1004869811 Regular	2/12/2016	521 Ellsworth, Joseph G	101.77
1004869812 Regular	2/12/2016	519 Lopez, Joseph C	19.29
1004869813 Regular	2/12/2016	461 Miller, Austin	61.34
1004869814 Regular	2/12/2016	538 Potts, Julien D	77.13
1004869815 Regular	2/12/2016	474 Shank, Elijah J	110.43
1004869816 Regular	2/12/2016	543 Valerio, Max J	115.69

Totals for Payroll Checks 96 Items 112,510.39

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
111779	AGENCY	2/12/2016	401SS	ICMA Retirement Trust	17,997.77
111780	AGENCY	2/12/2016	457Ex	Vantagepoint Transfer Agent-457	364.86
111781	AGENCY	2/12/2016	CICOV	City of Covington	2,974.56
111782	AGENCY	2/12/2016		Emp City of Covington Employee	86.00
111783	AGENCY	2/12/2016	IC401	ICMA Retirement Trust	16,111.49
111784	AGENCY	2/12/2016	IC457	ICMA Retirement Trust	2,071.18
111785	AGENCY	2/12/2016	ROTH	ICMA Retirement Trust	150.00
111786	AGENCY	2/12/2016	VEBA	HRA VEBA Trust Contributions	2,048.61
1004869828	AGENCY	2/12/2016	JG1	WASH CHILD SUPPORT	110.41

Totals for Third Party Checks 9 Items 41,914.88

Tax Liability 21,326.89
Paylocity Fees 239.85

Grand Total \$ 175,992.01

Consent Agenda Item C-3

Covington City Council Meeting

Date: February 23, 2016

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXTEND THE CURRENT CONTRACT WITH SBS LEGAL SERVICES, PLLC FOR CITY ATTORNEY SERVICES

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S):

1. Proposed Contract

PREPARED BY: Regan Bolli, City Manager

EXPLANATION:

The annual SBS legal Services contract with the city has traditionally expired the end of February each year and the council has subsequently re-executed a new annual agreement. However, this year the City and SBS Legal Services are discussing alternative approaches to the city's legal needs, and until finalized, an extension to the current legal services contract is needed. It is anticipated that a decision will be made by April 30, 2016.

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: ___Ordinance Resolution ___Motion ___Other

Councilmember _____ moves, Councilmember _____ seconds, to authorize the City Manager to extend the current contract with SBS Legal Services, PLLC for City Attorney services.

REVIEWED BY: City Attorney

ATTACHMENT 1

AMENDMENT #1 PROFESSIONAL SERVICES AGREEMENT Between

The City of Covington and SBS Legal Services, PLLC

THIS FIRST AMENDMENT TO AGREEMENT (“Amendment”) is made this ____ day of February 2016, by and between the City of Covington, a municipal corporation organized and existing under the laws of the State of Washington (the “City”) and Sara B. Springer of SBS Legal Services, PLLC, (the “Contractor”). The City and Contractor are collectively referred to in this Amendment as the “Parties”.

RECITALS

- A. The Parties previously entered into that certain Agreement dated February 24, 2015, Contract No. 1351-15 (the “Agreement”).
- B. The Parties now desire to amend the Agreement in order to extend the Term of the contract.
- C. All conditions set forth in the Agreement shall remain in full force and effect except as modified by this Amendment. All capitalized terms used herein shall have the meanings ascribed to them in the Agreement, unless otherwise defined herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the Parties set forth in the Agreement, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

- 1. **Recitals.** The foregoing recitals are true and incorporated herein by this reference as though set forth in full.
- 2. **Article 3. Term.** Article 3 of the Agreement is hereby amended to extend the Effective Date to April 30, 2016.
- 3. **Conflict.** This Amendment is and shall be construed as part of the Agreement. In case of any inconsistency between this Amendment and the Agreement, the terms of this Amendment shall be controlling.
- 4. **Force and Effect.** The Parties hereby ratify and affirm the terms and conditions of the Agreement and agree that except as modified by this Amendment, the terms and conditions of the Agreement shall remain unchanged and in full force and effect.
- 5. **Execution in Counterparts.** This Amendment may be executed in one or more counterparts and as executed shall constitute one agreement, binding on all Parties, notwithstanding that all Parties are not signatory to the same counterpart.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first written above.

CITY OF COVINGTON

CONTRACTOR

Sara B. Springer, SBS Legal Services, PLLC

By: Regan Bolli
Its: City Manager

By: Sara B. Springer
Its: Owner / Attorney

Attest:

Sharon Scott, City Clerk

Agenda Item 1
Covington City Council Meeting
Date: February 23, 2016

SUBJECT: CONSIDER ADOPTION OF RESOLUTION STATING THE CITY COUNCIL'S SUPPORT OF KENT SCHOOL DISTRICT PROPOSITION 1 ON THE APRIL 26, 2016 SPECIAL ELECTION BALLOT.

RECOMMENDED BY: Mayor Jeff Wagner

ATTACHMENT(S):

1. Proposed Resolution
2. Kent Reporter Article
3. Citizensforkentschools.org website information
4. King County April 2016 Ballot Measures Unofficial List

PREPARED BY: Regan Bolli, City Manager

EXPLANATION:

Attached is a proposed resolution in support of the Kent School District's Proposition 1, which is on the April 26, 2016, special election ballot. Proponents and opponents will have an opportunity to share their views with the Council during the first public comment period, which is prior to the Council's consideration of the resolution.

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: ___ Ordinance X Resolution ___ Motion ___ Other

Councilmember _____ moves, Councilmember _____ seconds, to adopt a resolution stating the city council's support of Kent School District Proposition 1 on the April 26, 2016, special election ballot, in substantial form as that presented.

REVIEWED BY: City Clerk; City Attorney.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, STATING THE CITY COUNCIL’S SUPPORT OF KENT SCHOOL DISTRICT PROPOSITION 1 ON THE APRIL 26, 2016, SPECIAL ELECTION BALLOT

WHEREAS, the City of Covington is located entirely within the Kent School District (“KSD”); and

WHEREAS, local property tax levies fund KSD programs and activities that are not funded by state basic education dollars; and

WHEREAS, the KSD School Board previously adopted a resolution to place Proposition No. 1 on the April 26, 2016, King County Special Election Ballot for voters within the district; and

WHEREAS, KSD Proposition No. 1 would replace retiring bonds by selling a new series of twenty-year bonds beginning in 2016 and then incrementally every two years until 2022; the new bonds would not increase the district’s tax rate; and

WHEREAS, KSD Proposition No. 1 would provide funding to replace the aged Covington Elementary School and make needed improvements at three other schools serving Covington children; and

WHEREAS, as provided in RCW 42.17A.550, the City Council of the City of Covington desires to show its support for KSD Proposition No. 1;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council, after receiving public comment at an open and regular meeting, hereby supports Kent School District Proposition No. 1, as placed on the April 26, 2016, King County Special Election Ballot.

Section 2. The City Council hereby urges citizens to vote yes on Kent School District Proposition No. 1 on the April 26, 2016, King County Special Election Ballot.

PASSED in open and regular session on this 23th day of February 2016.

ATTESTED:

MAYOR JEFF WAGNER

SHARON SCOTT, CITY CLERK

APPROVED AS TO FORM:

SARA SPRINGER, CITY ATTORNEY



Kent School District seeks \$252 million bond issue to build new schools, classrooms

By HEIDI SANDERS

Kent Reporter Reporter, Schools, Education, Sports

January 20, 2016 · 5:41 PM

1 Comments

The Kent School District will ask voters on April 26 to approve a \$252 million bond referendum to fund projects throughout the district, including the construction of a new Covington Elementary School, a new elementary school in the Kent Valley and 20 additional classrooms at various schools.

The school board was presented five options for the referendum, ranging from \$180 million to \$252 million, and voted unanimously at its Jan. 13 meeting to go for the largest amount, encompassing the most projects.

"I am happy that we are going for the right amount that there are no re-dos six weeks later after we have already said yes to a lower amount," board member Russ Hanscom said during the meeting. "I am very proud that we are going for the amount that this district needs, that protects the property values of the citizens in the Kent School District. If we don't have a strong school district the property values tank."

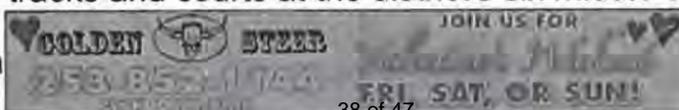
If approved, the referendum would replace retiring bonds and would not increase the district's tax rate. The current levy for the Debt Service Fund is \$1.41 per \$1,000 of assessed value. The district plans to sell a \$60 million bond in 2016, another \$60 million in 2018, \$65 million in 2020 and the remaining \$67 million in 2022. Each series of bonds will be for 20 years, so the last of this bond authorization would retire in 2042, district spokesman Chris Loftis said

The bond issue requires 60 percent plus one vote approval.

The district outlined eight major projects totaling about \$169 million, which would be completed if the bond issue passes.

Those projects include:

- \$46 million each for the construction of the new Covington Elementary and new elementary in Kent Valley
- \$32.5 million for multipurpose rooms at Cedar Valley, Fairwood, Grass Lake, Lake Youngs, Merdian, Park Orchard, Pine Tree, Springbrook and Soos Creek elementary schools.
- \$16.8 million for 20 new classrooms at various schools yet to be determined
- \$12.7 million for fields, tracks and courts at the district's six middle schools
- \$9 million for smartboa



- \$4.8 million for grass fields and tennis courts at the district's four traditional high schools
- \$1.2 million for transportation department parking

The bond referendum would also generate \$38.2 million for maintenance and operations infrastructure projects, including roofing projects throughout the district and heating, ventilating and air conditioning (HVAC) systems at Daniel and Sunrise elementary schools.

An additional \$25.9 million would fund projects submitted by schools, including parking lot upgrades at several schools; a remodel of the gym and Performing Arts Center foyer, D-Wing and art department at Kentridge High School; replacing the windows in the main building at Kent Meridian High School; and remodeling the Performing Arts Center at Kentwood High School.

The projects were prioritized by the district's Citizen Bond Review Committee, Loftis said.

"The process we went through to come up with this list has been many years in the making," Loftis said.

District officials considered putting a bond issue on the ballot sooner but didn't want to do it the same time as a tax levy, Loftis said. In 2014, voters approved two levy measures for the district.

"I appreciate all of the work that has gone in to putting this together," school board vice president Debbie Straus said before the board voted on referendum. "There has been quite a bit of discussion among the board on getting to this and I appreciate the opportunities it gives us for our schools."

New elementary schools envisioned

The new Covington Elementary would be built on property the district owns near 156th Avenue Southeast and Southeast 256th Street in Covington.

Loftis said the design of the school would be similar to the new Panther Lake Elementary School, which opened in 2009 but larger.

"It served a lot of folks well," Loftis said of the existing Covington Elementary. "The new facility will be a modern facility."

Loftis said if the bond issue is approved, the district would start work on the new school as soon as possible. Construction could take two to four years, he said.

Replacing Covington Elementary has been in the works for more than a decade. A portion of a \$106 million bond issue approved by voters in 2006 was slated to go toward the construction of the new building, but following the Sandy Hook school shooting in 2012, the school board redirected the money for school safety improvements, Loftis said.

Building a new elementary to serve the Kent Valley would come after the new Covington Elementary. Loftis said the location for the new school has not been determined, but there is a need for a new school in the valley.

"The whole area is growing exponentially," Loftis said. "We are seeing significant enrollment

pressure there to add some capacity."

The construction of the two elementary schools and the additional 20 classrooms would add 50 to 55 new classrooms in the district, which will relieve some overcrowding, Loftis said.

Citizens for Kent Schools

Citizens for Kent Schools has started planning how to promote the bond referendum. Brooke Valentine, co-chair of the group, said getting people to vote will be crucial in passing the referendum.

"We need everyone in the community to be really engaged in filling out their ballot and voting yes for students," she said.

The group hopes to raise at least \$30,000, Valentine said. That money would be used to purchase yard signs and send out several mailers. Citizens for Kent Schools also plans to host a kick-off event and rally, as well as knock on doors and make phone calls to encourage people to vote.

Valentine said she would like to get high school students involved the campaign.

"We think hearing the youth voice is really important," she said. "A lot of the projects are improving the facilities at their schools."

For more information or to get involved with Citizens for Kent Schools, visit citizensforkentschools.org or facebook.com/citizensforkentschools.

Tell the truth, work hard, and come to dinner on time. ...

By **GoldenSteerKent**, Feb 15

Commenting Rules

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Featured Sponsor



Citizens for Kent Schools would like to thank Micro Computer Systems, Inc. for their generous support of this campaign.

What's Happening

Bond Election Kickoff Rally!!!
March 2nd - 5:30-6:30pm
@ Kent-Meridian High School

Music, speakers, volunteer opportunities and voter registration. Join us and be part of the festivities, learn more about the referendum and it's benefits for our community.

You, Me, We

Visit us at **You, Me, We Celebration**
March 4th 6-9pm at ShoWare Center
 Click here for more information.

Quick Links

- [Volunteer](#)
- [Voter registration requirements](#)
- [Schedule a speaker](#)
- [Donate](#)

Become a member of Citizens for Kent Schools

Kent School District Bond Election APRIL 26, 2016

- **2 new schools + 20 additional classrooms**

New Covington Elementary School
 New Elementary School in Kent Valley

- **Every school benefits**

- **Improve safety + security across the district**

Life Safety

- **Improve parking at schools**

Carriage Crest Elementary
 Pine Tree Elementary
 Cedar Valley Elementary
 Grass Lake Elementary
 Horizon Elementary

- **Renovation of Performing Arts Centers**

Kentridge High School
 Kentwood High School

- **Renovation of sport fields**

Cedar Heights Middle School
 Mattson Middle School
 Meeker Middle School
 Meridian Middle School
 Mill Creek Middle School
 Northwood Middle School

- **9 multipurpose rooms**

Cedar Valley Elementary



ATTACHMENT 4

Ballot measures
April 2016 special election

Unofficial list

Below are the resolutions submitted by jurisdictions to place a measure on the ballot. The deadline to submit a resolution is February 26. The official list of ballot measures will be available about 30 days prior to the election.

- City of Maple Valley
 - Proposition No. 1, General Obligation Park and Recreation Facility Improvements
- Issaquah School District No. 411
 - Proposition No. 1, General Obligation Bonds - \$533,500,000
- Lake Washington School District No. 414
 - Proposition No. 1, Bonds to Reduce Overcrowding and Enhance Student Learning Environments - \$398,000,000
- Kent School District No. 415
 - Proposition No. 1, Capital Improvement and School Construction General Obligation Bonds - \$252,000,000
- King County Fire Protection District No. 28
 - Proposition No. 1, Increasing Property Tax Levy Rate to \$1.50 per \$1,000 of Assessed Valuation for a Six Year Period (2017-2022)
- King County Fire Protection District No. 45
 - Proposition No. 1, Levy of General Tax for Maintenance and Operations
- Kent Regional Fire Authority
 - Proposition No. 1, Continuation of Benefit Charge



Requirements for measures to pass



Current election info

Agenda Item 2
Covington City Council Meeting
Date: February 23, 2016

SUBJECT: CONSIDER ADOPTION OF A RESOLUTION STATING THE CITY COUNCIL'S SUPPORT OF KENT FIRE DEPARTMENT REGIONAL FIRE AUTHORITY PROPOSITION 1 ON THE APRIL 26, 2016, SPECIAL ELECTION BALLOT

RECOMMENDED BY: Councilmember Margaret Harto

ATTACHMENT(S):

1. Proposed resolution
2. King County April 2016 Ballot Measures Unofficial List

PREPARED BY: Sharon Scott, City Clerk/Executive Assistant

EXPLANATION:

Attached is a proposed resolution in support of the Kent Fire Department Regional Fire Authority Proposition 1, which is on the April 26, 2016, special election ballot. Proponents and opponents will have an opportunity to share their views with the Council during the first public comment period, which is prior to the Council's consideration of the resolution.

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: ___ Ordinance X Resolution ___ Motion ___ Other

Councilmember _____ moves, Councilmember _____ seconds, to adopt a resolution stating the city council's support of Kent Fire Department Regional Fire Authority Proposition 1, which is on the April 26, 2016, special election ballot, in substantial form as that presented.

REVIEWED BY: City Manager; City Attorney.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, STATING THE CITY COUNCIL’S SUPPORT OF KENT FIRE DEPARTMENT REGIONAL FIRE AUTHORITY’S PROPOSITION 1 ON THE APRIL 26, 2016, SPECIAL ELECTION BALLOT.

WHEREAS, the City of Covington is a participating jurisdiction in the Kent Fire Department Regional Fire Authority (the “Kent RFA”); and

WHEREAS, the City of Covington agrees with the Kent RFA governing board that the benefit charge, established in conjunction with a lower level of property taxes, provides the most stable, reliable and cost effective method for financing the services the Kent RFA provides to its citizens; and

WHEREAS, the Kent RFA Governing Board previously adopted a resolution to place Proposition No. 1 on the April 26, 2016, King County Special Election Ballot for voters within the Kent RFA district; and

WHEREAS, Kent RFA’s Proposition No. 1 proposes to continue voter-authorized benefit charges each year for six years, not to exceed an amount equal to sixty percent of Kent RFA’s operating budget, and that Kent RFA would be prohibited from imposing an additional property tax under RCW 52.26.140(1)(C); and

WHEREAS, the approval of Kent RFA’s Proposition No. 1 is essential and necessary for the protection of the health and life of the residents of the district;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council, after receiving public comment at an open and regular meeting, hereby supports Kent Fire Department Regional Fire Authority Proposition No. 1, as placed on the April 26, 2016, King County Special Election Ballot.

Section 2. The City Council hereby urges citizens to vote yes on Kent Fire Department Regional Fire Authority Proposition No. 1 on the April 26, 2016, King County Special Election Ballot.

PASSED in open and regular session on this 23rd day of February 2016.

ATTESTED:

MAYOR JEFF WAGNER

SHARON SCOTT, CITY CLERK

APPROVED AS TO FORM ONLY:

SARA SPRINGER, CITY ATTORNEY



ATTACHMENT 2

Ballot measures
April 2016 special election

Unofficial list

Below are the resolutions submitted by jurisdictions to place a measure on the ballot. The deadline to submit a resolution is February 26. The official list of ballot measures will be available about 30 days prior to the election.

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 - Proposition No. 1, Continuation of Benefit Charge



Requirements for measures to pass

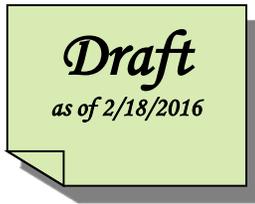


Current election info

DISCUSSION OF FUTURE AGENDA TOPICS:

7:00 p.m. Tuesday, March 8, 2016 Regular Meeting

(Draft Agenda Attached)



CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING AGENDA
www.covingtonwa.gov

Tuesday, March 8, 2016
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Annual Update from King County Councilmember Reagan Dunn

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

- C-1. Minutes: February 9, 2016 Regular Meeting Minutes and February 23, 2016 Regular Meeting Minutes (Scott)
- C-2. Vouchers (Hendrickson)

PUBLIC HEARING

- 1. Receive Public Testimony and Consider Ordinance Extending Interim Zoning Regulations Regarding Recreational Marijuana (Hart)

NEW BUSINESS

- 2. Consider Resolution Adopting the Parks, Recreation and Open Space Plan 2016 Update (Feser/Newton)
- 3. Discuss Sign Code Policies (Hart)
- 4. Approve City Manager 2016 Merit Goals (Bolli)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – if needed

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).