

Covington: Unmatched quality of life
CITY OF COVINGTON
CITY COUNCIL SPECIAL & REGULAR MEETINGS AGENDA
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Tuesday, March 11, 2014
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Council will interview Human Services and Planning Commission applicants beginning at 5:20 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Annual Update from King County Councilmember Reagan Dunn
- Youth Art Month Proclamation – March 2014 (Ed White)
- Recognition of Finance Staff for CAFR (Council)
- Recognize Citizen for Lifesaving Action (Bri Webb)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

C-1. Minutes: February 11, 2014 Special Study Session (Scott)

C-2. Vouchers (Hendrickson)

C-3. Approve Contract with SBS Legal Services for City Attorney Services (Matheson)

NEW BUSINESS

1. Authorize Fund Transfer and Approve Use of Funds for Covington Days Staffing (Matheson)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – If Needed

ADJOURN

For disability accommodation contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, dial (800) 833-6384 and ask the operator to dial 253-480-2400.

Consent Agenda Item C-1

Covington City Council Meeting

Date: March 11, 2014

SUBJECT: APPROVAL OF MINUTES: FEBRUARY 11, 2014 CITY COUNCIL SPECIAL STUDY SESSION MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the February 11, 2014 City Council Special Study Session Minutes.

**City of Covington
City Council Special Study Session Minutes
Tuesday, February 11, 2014**

The Special Study Session was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, February 11, 2014, at 6:15 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Joe Cimaomo, Mark Lanza, Marlla Mhoon, Jim Scott, and Wayne Snoey.

COUNCILMEMBERS ABSENT:

Jeff Wagner.

STAFF PRESENT:

Derek Matheson, City Manager; Don Vondran, Public Works Director; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Richard Hart, Community Development Director; Scott Thomas, Parks & Recreation Director; Sara Springer, City Attorney; Salina Lyons, Principal Planner; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto called the study session to order.

APPROVAL OF AGENDA:

Council Action: Councilmember Mhoon moved and Councilmember Snoey seconded to approve the agenda. Vote: 6-0. Motion carried.

ITEMS FOR DISCUSSION:

1. Inland Group Development Agreement.

Principal Planner Salina Lyons gave the staff report on this item.

Councilmembers provided comments and asked questions, and Ms. Lyons and Mr. Hart provided responses.

PUBLIC COMMENT:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:47 p.m.

Prepared by:

Submitted by:

Senior Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: March 11, 2014

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #30720-30780, Including Vendor ACH Payments, in the Amount of \$306,830.37, Dated February 18, 2014; and Paylocity Payroll Checks #1002118277-1002118286 Inclusive, Plus Employee Direct Deposits in the Amount of \$160,525.69, Dated February 28, 2014.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment Vouchers #30720-30780, Including Vendor ACH Payments, in the Amount of \$306,830.37, Dated February 18, 2014; and Paylocity Payroll Checks #1002118277-1002118286 Inclusive, Plus Employee Direct Deposits in the Amount of \$160,525.69, Dated February 28, 2014.

February 18, 2014

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 30720 through Check # 30780, including vendor ACH payments

In the Amount of \$306,830.37

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

Accounts Payable

Checks by Date - Detail by Check Date

User: scles
 Printed: 2/21/2014 8:24 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0418 20141	Olympic Environmental Resource Spring recycling program implementation	02/18/2014	1,295.00
Total for this ACH Check for Vendor 0418:				1,295.00
ACH	0819 14-02	Don Vondran Vondran; 2014 flexible spending	02/18/2014	2,000.00
Total for this ACH Check for Vendor 0819:				2,000.00
ACH	1688 054257-2 054257-2 054257-2 054257-2 054257-2	Mountain Mist City hall; bottled water, Janaury Maint shop; bottled water, January Maint shop; bottled water, January Maint shop; bottled water, January Aquatics; bottled water, January	02/18/2014	106.78 12.79 6.40 12.79 51.07
Total for this ACH Check for Vendor 1688:				189.83
ACH	2044 2044-2	Karla Slate Slate; 5 year service award	02/18/2014	75.00
Total for this ACH Check for Vendor 2044:				75.00
ACH	2105 2105-2 2105-2-1	Rachel Bahl Bahl; mileage reimbursement, January Bahl; WCIA Risk Management school, mileage	02/18/2014	79.07 68.38
Total for this ACH Check for Vendor 2105:				147.45
ACH	2747 2747-2	Bob Lindskov Lindskov; drivers abstract reimbursement	02/18/2014	15.00
Total for this ACH Check for Vendor 2747:				15.00
30720	0499 0814-2 0814-2 0814-2 0814-2 1030-2 1030-2 1030-2 1030-2 1030-2 1030-2 1030-2 1030-2 1030-2 1030-2 1908-2 1908-2 1908-2	Bank of America Matheson; AWC City Action Days WAPRO annual membership dues Harto/Wagner; AWC City Action Days Council summit; room deposit School zone beacons Maint shop; security camera cables/connectors, t Maint shop; security camera cables/connectors, t Maint shop; security camera cables/connectors, t Maint shop; security camera cables/connectors Maint shop; security camera cables/connectors Maint shop; security camera cables/connectors School zone beacons, use tax PSFOA; 2014 membership dues Thompson; Blueprint reading class Laserjet replacement fuser, use tax	02/18/2014	75.00 25.00 150.00 250.00 860.11 -1.47 -2.93 -2.93 37.01 37.01 18.50 -68.11 50.00 349.00 -11.18

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1908-2	Laserjet replacement fuser		141.13
	2923-2	Survey online services through 1/21/15		309.29
	2923-2	Mailing packets to council members		16.70
	2929-2	Hendrickson; GFOA conference registration		380.00
	2929-2	Parker; GFOA internet training courses		255.00
	2929-2	Aquatics; program decorations/display		24.37
	3544-2	Hendrickson; CEDC breakfast meeting		15.61
	3544-2	Matheson; CEDC breakfast meeting		9.00
	3544-2	CEDC breakfast meeting		34.80
	6093-2	Bates/Vondran/Junkin; Emergency Prep conferer		885.00
	6093-2	Buck; GIS for Emergency management		25.00
	6686-2	Aquatics; locker tokens		64.54
	6686-2	Aquatics; locker tokens, use tax		-5.11
	6686-2	Aquatics; tablecloth roll for party room, use tax		-4.77
	6686-2	Aquatics; tablecloth roll for party room		60.27
	7768-2	Patterson; WRPA annual conference		269.00
	9767-2	Computer parts, use tax		-31.10
	9767-2	Server monitoring; 1 year		270.00
	9767-2	Morrissey; IT online training, 1 year		499.00
	9767-2	Computer parts		392.71
			Total for Check Number 30720:	5,375.45
30721	0206 591782	AFLAC Insurance premiums; February	02/18/2014	666.04
			Total for Check Number 30721:	666.04
30722	0088 085256-13113 085256-13113	American Planning Association Hart; APA membership dues, 4/1/14-3/31/15 Hart; APA membership dues, 4/1/14-3/31/15	02/18/2014	194.40 453.60
			Total for Check Number 30722:	648.00
30723	2033 5933	Aquatic Specialty Services Aquatics; ADA compliant swim lifts; deposit	02/18/2014	13,338.15
			Total for Check Number 30723:	13,338.15
30724	2223 981657 981657	ARC Imaging Resources Plotter/scanner; usage, 1/1-1/9/14 Plotter/scanner; usage, 12/9-12/31/13	02/18/2014	28.45 72.70
			Total for Check Number 30724:	101.15
30725	0019 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140 100315L0320140	AWC Employee Benefits Trust Medical Insurance Premiums, March Medical Insurance Premiums, March	02/18/2014	422.56 8,835.05 6,381.72 1,816.87 2,093.71 2,149.70 6,615.72 1,684.38 2,037.26 723.30 841.79 5,670.97 10,204.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30725:	49,477.99
30726	2368	Best Parking Lot Cleaning Inc.	02/18/2014	
	129252	MV; Street cleaning; January		1,320.58
	129271	Street cleaning; January		11,253.78
	129552	MV; Street cleaning; February		1,320.58
			Total for Check Number 30726:	13,894.94
30727	0637	Bill's Locksmith Service, Inc.	02/18/2014	
	107916	#3420; duplicate keys		12.32
			Total for Check Number 30727:	12.32
30728	2516	Bob's Heating & Air Conditioning, Inc.	02/18/2014	
	97711	Minor housing repairs; #SAUC-02-13		190.06
			Total for Check Number 30728:	190.06
30729	0026	C&B Awards	02/18/2014	
	140019	"City Art" purchase plate		8.15
			Total for Check Number 30729:	8.15
30730	2654	Canber Corps	02/18/2014	
	32445	CCP; maintenance service; January		2,899.60
			Total for Check Number 30730:	2,899.60
30731	2266	Lena Carkeek	02/18/2014	
	2266-2	Carkeek; mileage reimbursement, January		23.80
			Total for Check Number 30731:	23.80
30732	2366	CenturyLink Business Services	02/18/2014	
	1290226959	Aquatics; internet/loop, January		360.00
			Total for Check Number 30732:	360.00
30733	0722	City of Bellevue	02/18/2014	
	28700	2014 eGov alliance membership; NW properties		2,100.00
			Total for Check Number 30733:	2,100.00
30734	0366	City of Covington	02/18/2014	
	PA14-0003	CCP Phase 2; pre-application meeting submittal		774.00
			Total for Check Number 30734:	774.00
30735	0391	City of Renton	02/18/2014	
	35785	2014 Human services; Healthpoint		7,181.00
			Total for Check Number 30735:	7,181.00
30736	2382	Close Call Plumbing	02/18/2014	
	DAWS-01-13	Minor housing repairs; #DAWS-01-13		552.56
			Total for Check Number 30736:	552.56
30737	2179	Conservation Technix, Inc.	02/18/2014	
	383	CCP; CIP Cost Estimating, 1/1-1/31/14		7,023.16

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30737:	7,023.16
30738	0184	Cordi & Bejarano	02/18/2014	
	190	Public defender services; 12/30/13		240.00
	190/191	Public defender services; January		2,780.00
			Total for Check Number 30738:	3,020.00
30739	2640	Crown Films/Custom Bioplastics	02/18/2014	
	80467	CCP dog waste bags; stormwater public outreach		355.55
			Total for Check Number 30739:	355.55
30740	0699	Department of Licensing	02/18/2014	
	0699-2	27; drivers abstracts		351.00
			Total for Check Number 30740:	351.00
30741	1640	Drivers License Guide Company	02/18/2014	
	648162	2014 ID checking guides		47.68
	648162	2014 ID checking guides, use tax		-3.78
			Total for Check Number 30741:	43.90
30742	1996	Facility Maintenance Contractors	02/18/2014	
	Sales01465 140215	Maint shop; janitorial service		54.80
	Sales01465 140215	Maint shop; janitorial service		109.60
	Sales01465 140215	Maint shop; janitorial service		109.60
			Total for Check Number 30742:	274.00
30743	1710	The Falconer Group	02/18/2014	
	14-004	Council summit facilitation services; January		2,850.00
	14-004	Council summit facilitator services; December		1,710.00
			Total for Check Number 30743:	4,560.00
30744	0889	Ferrell's Fire Extinguisher Co	02/18/2014	
	21737	Maint shop; fire extinguishers		33.23
	21737	Maint shop; fire extinguishers		66.46
	21737	Maint shop; fire extinguishers		66.47
	21737	16 vehicle fire extinguishers		556.03
			Total for Check Number 30744:	722.19
30745	2734	Financial Consultants International Inc.	02/18/2014	
	13835	#3436; equipment		14,682.57
			Total for Check Number 30745:	14,682.57
30746	1875	FirstChoice	02/18/2014	
	587563	Reissued lost check; city hall, coffee service		145.38
	597781	City hall; coffee service		81.63
			Total for Check Number 30746:	227.01
30747	2045	Goodbye Graffiti Seattle	02/18/2014	
	19630	Everclean program, February		431.14
			Total for Check Number 30747:	431.14
30748	2553	Gordon Thomas Honeywell Governmental	02/18/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Jan 14 1123	Governemental Affairs services; January		1,705.00
			Total for Check Number 30748:	1,705.00
30749	0302	Gray & Osborne	02/18/2014	
	13504.00-8	CIP 1029; engineering, 1/5-2/1/14		416.34
	13559.00-2	Stormwater utility rate study, 1/5-2/1/14		2,136.13
	13577.00-4	CIP 1057; engineering, 1/5-2/1/14		2,970.95
	13599.00-3	Timberlane/Jenkins Pk SW LID and Retro, 1/5-2		14,944.47
			Total for Check Number 30749:	20,467.89
30750	1658	Hertz Equipment Rental Corp.	02/18/2014	
	27270308-001	Tree lighting; boom truck rental, 1/27/14		422.45
			Total for Check Number 30750:	422.45
30751	0867	Home Depot Credit Services	02/18/2014	
	0065701	Maint shop; kerosene, batteries, cable, hole saw,		63.39
	0065701	Maint shop; kerosene, batteries, cable, hole saw,		63.38
	0065701	Maint shop; kerosene, batteries, cable, hole saw,		31.69
	0074351	Maint shop; video system parts		10.75
	0074351	Maint shop; video system parts		21.50
	0074351	Maint shop; video system parts		21.51
	1065399	Maint shop; camera installation supplies		8.22
	1065399	Maint shop; camera installation supplies		4.11
	1065399	Maint shop; camera installation supplies		8.22
	2571856	Art commission; retreat supplies		4.27
	4010344	Maint shop; ladder hangers		2.33
	4010344	Maint shop; ladder hangers		2.33
	4010344	Maint shop; ladder hangers		1.16
	6015862	Concrete form tubes		40.59
	6112718	Return, concrete form tubes		-40.59
			Total for Check Number 30751:	242.86
30752	1342	Integra Telecom	02/18/2014	
	11723471	City hall; telephone, 2/8-3/7/14		1,214.55
	11723471	Maint shop; telephone, 2/8-3/7/14		177.10
	11723471	Maint shop; telephone, 2/8-3/7/14		177.11
	11723471	Maint shop; telephone, 2/8-3/7/14		88.55
	11723471	Aquatics; telephone, 2/8-3/7/14		90.22
			Total for Check Number 30752:	1,747.53
30753	1803	Iron Mountain	02/18/2014	
	JYH3532	Document storage; 2/1-2/28/14		250.48
			Total for Check Number 30753:	250.48
30754	0050	Kent School District	02/18/2014	
	0050-2	School mitigation payable; December 2013		5,486.00
			Total for Check Number 30754:	5,486.00
30755	0143	King County Finance	02/18/2014	
	2027257	Voter pamphlet costs		364.37
	2027259	TBD; voter pamphlet costs		601.08
	26290	Maint shop; disposal fees		54.35
	26290	Maint shop; disposal fees		27.17
	26290	Maint shop; disposal fees		54.35
	36558	Hydrilla ILA; local cost share, 1/1-12/31/13		379.59

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	36894-36895	Streets; services, 1/19-1/31/14		1,473.31
			Total for Check Number 30755:	2,954.22
30756	0400	Les Schwab	02/18/2014	
	38600139391	#2491; tire tube		7.24
	38600139391	#2491; tire tube		7.25
	38600139391	#2491; tire tube		3.62
			Total for Check Number 30756:	18.11
30757	2263	Hailey MacConaghy	02/18/2014	
	2263-2	MacConaghy; mileage reimbursement, Decembe		7.74
	2263-2-1	MacConaghy; mileage reimbursement, January		7.84
			Total for Check Number 30757:	15.58
30758	1878	MacLeod Reckord	02/18/2014	
	6817	CCP Phase 2; engineering, 1/1-1/31/14		22,423.69
			Total for Check Number 30758:	22,423.69
30759	1901	Modern Building Systems, Inc.	02/18/2014	
	0058438	Maint shop; building lease, 3/1-4/1/14		284.54
	0058438	Maint shop; building lease, 3/1-4/1/14		569.06
	0058438	Maint shop; building lease, 3/1-4/1/14		569.06
			Total for Check Number 30759:	1,422.66
30760	2550	Motorplex Pro-Tow	02/18/2014	
	72215	#2883; lube/oil/filter service		52.19
	72220	#2576; lube/oil/filter service		51.08
			Total for Check Number 30760:	103.27
30761	0305	Net Venture	02/18/2014	
	863931	Basic business hosting; 2/27-5/26/14		89.70
			Total for Check Number 30761:	89.70
30762	0004	Office Depot	02/18/2014	
	1649195756	Foam boards, markers, labels		61.21
	1649879772	Laminating pouches		43.40
	1653859819	Aquatics; POS printer tape		8.28
	691069264001	Return; toner		-81.44
	691354509001	Office supplies		279.16
	691354945001	Paper		5.36
	691354946001	Post it refills		21.71
	691354947001	Award frames		54.28
	692298639001	Office supplies		215.52
	697519555001	Public works; chair mats		30.75
	697519555001	Public works; chair mats		30.76
	697519555001	Office supplies		260.46
	697519740001	File folders		202.84
	697519741001	Ink cartridge		12.75
			Total for Check Number 30762:	1,145.04
30763	1740	Pape Machinery Exchange	02/18/2014	
	3M 152816 S	#3488; Hitachi compact excavator		10,588.50
	3M 152816 S	#3488; Hitachi compact excavator		60,001.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 30763:	70,590.00
30764	1407	Parametrix, Inc.	02/18/2014	
	20-20496	LU09-0008; review services, 12/1-12/31/13		1,250.57
	20-20496	LU09-0008; plan review, 1/1-1/4/14		161.36
			Total for Check Number 30764:	1,411.93
30765	2133	Public Fleet Managers Association	02/18/2014	
	924	PFMA; 2014 membership dues		48.00
	924	PFMA; 2014 membership dues		48.00
	924	PFMA; 2014 membership dues		24.00
			Total for Check Number 30765:	120.00
30766	0161	Puget Sound Energy	02/18/2014	
	200003986730-2	Streets; electricity, 1/3-1/31/14		78.41
	200003987282-2	Streets; electricity, 1/4-2/3/14		67.10
	200003987464-2	Streets; electricity, 1/4-2/3/14		10.84
	200004045635-2	Streets; electricity, 1/3-1/31/14		86.21
	200004045866-2	Streets; electricity, 1/4-2/3/14		74.71
	200005568858-2	Streets; electricity, 1/1-1/29/14		87.29
	200005568858-2	Streets; electricity, 12/31/13		3.01
	200013951476-2	Streets; electricity, 12/31/13		3.29
	200013951476-2	Streets; electricity, 1/1-1/29/14		95.31
	200014568881-2	Maint shop; electricity, 1/1-1/29/14		55.71
	200014568881-2	Maint shop; electricity, 1/1-1/29/14		111.41
	200014568881-2	Maint shop; electricity, 12/31/13		1.92
	200014568881-2	Maint shop; electricity, 1/1-1/29/14		111.41
	200014568881-2	Maint shop; electricity, 12/31/13		3.84
	200014568881-2	Maint shop; electricity, 12/31/13		3.84
	200022909309-2	Streets; electricity, 1/3-1/31/14		85.59
	200022909689-2	Skate park; electricity, 1/4-2/3/14		13.64
	300000001770-2	Streets; electricity, 1/3-1/31/14		10.84
	300000001770-2	City tree; electricity, 1/3-1/31/14		10.84
	300000001788-2	Streets; electricity, 1/1-1/30/14		8,162.17
	300000001788-2	Streets; electricity, 1/1-1/30/14		78.00
	300000001804-2	Streets; electricity, 12/31/13		2.95
	300000001804-2	Streets; electricity, 1/1-1/29/14		85.51
	300000007744	Aquatics; electricity, 12/31/13		182.22
	300000007744-2	Aquatics; electricity, 1/1-1/29/14		5,284.23
	300000007934-2	City hall; electricity, 1/3-1/31/14		2,128.82
	300000011266-2	Streets; electricity, 1/3-1/31/14		230.52
	300000011266-2	Crystal view; electricity, 1/3-1/31/14		10.84
			Total for Check Number 30766:	17,080.47
30767	2207	db Secure Shred, LLC	02/18/2014	
	1527013014	Secure document destruction; 1/30/14		22.39
			Total for Check Number 30767:	22.39
30768	1905	Sharp Electronics Corporation	02/18/2014	
	C795834-701	Work room copier; usage, 1/1-2/1/14		641.45
			Total for Check Number 30768:	641.45
30769	0993	Soos Creek Water & Sewer Dist.	02/18/2014	
	0700-906800-2	Aquatics; sewer, 12/1-12/31/13		845.83
	0700-906800-2	Aquatics; sewer, 1/1-1/31/14		818.55

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0700-927900-2	Maint shop; sewer, 12/1-12/31/13		23.17
	0700-927900-2	Maint shop; sewer, 1/1-1/31/14		22.42
	0700-927900-2	Maint shop; sewer, 12/1-12/31/13		11.58
	0700-927900-2	Maint shop; sewer, 12/1-12/31/13		23.17
	0700-927900-2	Maint shop; sewer, 1/1-1/31/14		11.22
	0700-927900-2	Maint shop; sewer, 1/1-1/31/14		22.42
Total for Check Number 30769:				1,778.36
30770	1903	Sound Publishing, Inc.	02/18/2014	
	607079	CIP 1127; ROW legal notice		195.00
	614354	Weekly bulletins; 1/3 & 1/10		435.39
Total for Check Number 30770:				630.39
30771	0736	Sound Security, Inc.	02/18/2014	
	709443	Maint shop, secure monitoring; 2/1-2/28/14		40.80
	709443	Maint shop, secure monitoring; 2/1-2/28/14		40.80
	709443	Maint shop, secure monitoring; 2/1-2/28/14		20.40
	709443	Security monitoring; 2/1-2/28/14		973.00
	710593	Security replacement cards		73.85
Total for Check Number 30771:				1,148.85
30772	2504	Stalzer and Associates	02/18/2014	
	3768	Hawk Property Subarea Plan/EIS; January		3,056.75
Total for Check Number 30772:				3,056.75
30773	2703	Top Hat Word & Index	02/18/2014	
	COV-2013.11.04	Comprehensive plan; document conversion		300.00
Total for Check Number 30773:				300.00
30774	2103	US Bancorp Equip Finance Inc.	02/18/2014	
	246723308	Copier lease		130.32
	246723308	Copier lease		86.88
Total for Check Number 30774:				217.20
30775	1105	Washington State Patrol	02/18/2014	
	I14005269	12 background checks		120.00
Total for Check Number 30775:				120.00
30776	1408	Washington Workwear Stores Inc.	02/18/2014	
	10384	Buck/Parrish; logo embroidery on jackets		27.15
	1370	Fealy; work jeans		13.90
	1370	Fealy; work jeans		6.94
	1370	Fealy; work jeans		13.90
	1373	Christenson; work pants, work jacket		197.89
	1380	Fealy; work shirts		52.77
	1380	Fealy; work shirts		52.76
	1380	Fealy; work shirts		26.38
	1382	Lindskov; work jacket		40.61
	1382	Lindskov; hard hat, safety vest		19.14
	1382	Lindskov; hard hat, safety vest		28.72
	1382	Lindskov; work jacket		60.92
Total for Check Number 30776:				541.08
30777	2506	Wilson Fleet Services	02/18/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	508279	#3390; repairs		4,388.46
	508279	#3425; credit for repairs		-543.80
	508279	#3420; credit for diagnostic for turbo failure		-370.65
	508279	#2578; correction to auction charges		-130.00
	6006	#3489; excavator trailer		2,100.00
	6006	#3489; excavator trailer		11,900.00
Total for Check Number 30777:				17,344.01
30778	0355	WRPA	02/18/2014	
	0355-2	Bahl; WCIA risk management school		249.00
Total for Check Number 30778:				249.00
30779	0113	WSAPT	02/18/2014	
	0113-2	Thompson; WSAPT membership dues		35.00
Total for Check Number 30779:				35.00
30780	1894	Diana Ziolkowski	02/18/2014	
	1894-2	Facility monitoring; 2/11		21.00
	1894-2-1	Facility maintenance; 2/11		12.00
Total for Check Number 30780:				33.00
Total for 2/18/2014:				306,830.37
Report Total (67 checks):				306,830.37

February 28, 2014

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 02/28/14 consisting of:

PAYLOCITY CHECK # 1002118277 through PAYLOCITY CHECK # 1002118286 inclusive,
plus employee direct deposits

IN THE AMOUNT OF \$160,525.69

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Rob Hendrickson
Finance Director

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

02/28/14 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
106898	Regular	2/28/2014	377	Bates, Krista	77.57
106899	Regular	2/28/2014	246	Kirshenbaum, Kathleen	794.73
106900	Regular	2/28/2014	243	Lyon, Valerie	1,452.27
106901	Regular	2/28/2014	278	Matheson, Derek M	4,767.27
106902	Regular	2/28/2014	234	Mhoon, Darren S	1,397.10
106903	Regular	2/28/2014	162	Michaud, Joan M	1,909.58
106904	Regular	2/28/2014	123	Scott, Sharon G	2,488.19
106905	Regular	2/28/2014	313	Slate, Karla J	2,320.82
106906	Regular	2/28/2014	275	Hart, Richard	3,569.55
106907	Regular	2/28/2014	368	Mueller, Ann M	1,624.60
106908	Regular	2/28/2014	180	Cles, Staci M	1,780.72
106909	Regular	2/28/2014	146	Hagen, Lindsay K	1,536.57
106910	Regular	2/28/2014	235	Hendrickson, Robert	3,687.51
106911	Regular	2/28/2014	105	Parker, Cassandra	2,556.85
106912	Regular	2/28/2014	433	Cimaomo, Joseph T	390.11
106913	Regular	2/28/2014	323	Harto, Margaret	457.75
106914	Regular	2/28/2014	324	Lanza, Mark	382.11
106915	Regular	2/28/2014	326	Mhoon, Marlla	392.11
106916	Regular	2/28/2014	327	Scott, James A	405.57
106917	Regular	2/28/2014	329	Wagner, Jeffrey	415.57
106918	Regular	2/28/2014	374	Allen, Joshua C	1,955.52
106919	Regular	2/28/2014	353	Dalton, Jesse J	2,333.21
106920	Regular	2/28/2014	373	Fealy, William J	2,246.73
106921	Regular	2/28/2014	301	Gaudette, John J	1,919.45
106922	Regular	2/28/2014	186	Junkin, Ross D	2,799.60
106923	Regular	2/28/2014	252	Wesley, Daniel A	2,175.39
106924	Regular	2/28/2014	268	Bykonen, Brian D	2,100.68
106925	Regular	2/28/2014	279	Christenson, Gregg R	2,376.75
106926	Regular	2/28/2014	270	Lyons, Salina K	2,323.13
106927	Regular	2/28/2014	269	Meyers, Robert L	3,285.62
106928	Regular	2/28/2014	284	Ogren, Nelson W	2,751.59
106929	Regular	2/28/2014	266	Thompson, Kelly	2,107.91
106930	Regular	2/28/2014	307	Morrissey, Mayson	2,778.58
106931	Regular	2/28/2014	199	Bahl, Rachel A	2,010.82
106932	Regular	2/28/2014	292	Carkeek, Lena	1,482.88
106933	Regular	2/28/2014	428	Feser, Angela M	2,741.43
106934	Regular	2/28/2014	293	MacConaghy, Hailey	1,467.88
106935	Regular	2/28/2014	397	Martinsons, Jaquelyn	103.72
106936	Regular	2/28/2014	195	Patterson, Clifford	2,430.73
106937	Regular	2/28/2014	306	Thomas, Scott R	3,509.33
106938	Regular	2/28/2014	106	Bates, Shellie L	2,004.15
106939	Regular	2/28/2014	349	Buck, Shawn M	1,618.84
106940	Regular	2/28/2014	273	French, Fred	1,033.03
106941	Regular	2/28/2014	436	Lindskov, Robert T	2,868.46
106942	Regular	2/28/2014	257	Parrish, Benjamin A	1,798.01
106943	Regular	2/28/2014	173	Vondran, Donald M	3,614.61
106944	Regular	2/28/2014	431	Allen, Kaitlyn	395.45
106945	Regular	2/28/2014	388	Andrews, Kaitlyn E	310.09
106946	Regular	2/28/2014	434	Bailey, Brooke	66.73

106947 Regular	2/28/2014	393 Blakely, Coleman P.	126.21
106948 Regular	2/28/2014	258 Cox, Melissa	720.06
106949 Regular	2/28/2014	385 Cranstoun, Alexander M	94.55
106950 Regular	2/28/2014	409 Hanger, Austin R.	33.37
106951 Regular	2/28/2014	359 Houghton, Cassandra L	166.52
106952 Regular	2/28/2014	305 Kiselyov, Tatyana	474.63
106953 Regular	2/28/2014	425 Knox, John Q	38.94
106954 Regular	2/28/2014	426 Knox, Patrick L	133.56
106955 Regular	2/28/2014	410 Lanz, Avalon A.	148.90
106956 Regular	2/28/2014	416 Lipinski, Matthew	27.81
106957 Regular	2/28/2014	435 Martin, Iain-Josiah	72.30
106958 Regular	2/28/2014	340 Middleton, Jordan	61.18
106959 Regular	2/28/2014	297 Mooney, Lynell	139.09
106960 Regular	2/28/2014	319 Praggastis, Alexander	211.82
106961 Regular	2/28/2014	383 Reese, Rachel E	615.81
106962 Regular	2/28/2014	424 Rhoads, Jerrett K	680.61
106963 Regular	2/28/2014	429 Sizemore, Christine A	334.26
106964 Regular	2/28/2014	390 Tomalik, Stefan A	871.56
106965 Regular	2/28/2014	384 von Michalofski, Kayla M	214.26
106966 Regular	2/28/2014	392 Wardrip, Spencer A	532.03
106967 Regular	2/28/2014	432 Wilton, Sara J	94.55
106968 Regular	2/28/2014	116 Beaufreere, Noreen	2,780.90
106969 Regular	2/28/2014	137 Throm, Victoria J	1,901.86
1002118277 Regular	2/28/2014	364 Newell, Nancy J	138.52
1002118278 Regular	2/28/2014	328 Snoey, Wayne	187.61
1002118279 Regular	2/28/2014	403 Bowen, Joshua W	576.69
1002118280 Regular	2/28/2014	437 George, James C	8.34
1002118281 Regular	2/28/2014	399 Jensen, Emily A	55.61
1002118282 Regular	2/28/2014	391 Mayes, Annika L	91.09
1002118283 Regular	2/28/2014	412 Reynolds, Shannon J.	425.16
1002118284 Regular	2/28/2014	398 Vieira, Logan G	27.97
1002118285 Regular	2/28/2014	395 Wunschel, Ethan G.	113.74

Totals for Payroll Checks 81 Items 103,116.38

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
106970	AGENCY	2/28/2014	401SS	ICMA Retirement Trust	16,452.65
106971	AGENCY	2/28/2014	457Ex	Vantagepoint Transfer Agent-	383.82
106972	AGENCY	2/28/2014		CICOV City of Covington	2,815.23
106973	AGENCY	2/28/2014		EFSDU Paylocity Corporation	125.00
106974	AGENCY	2/28/2014		Emp City of Covington Employee	113.00
106975	AGENCY	2/28/2014	IC401	ICMA Retirement Trust	14,071.36
106976	AGENCY	2/28/2014	IC457	ICMA Retirement Trust	1,916.70
106977	AGENCY	2/28/2014		ROTH ICMA Retirement Trust	100.00
106978	AGENCY	2/28/2014		VEBA HRA VEBA Trust	1,558.00
1002118286	AGENCY	2/28/2014	JG1	WASH CHILD SUPPORT	110.41
Totals for Third Party			10 Items		37,646.17

Tax Liabilities 19,420.26
Paylocity Fees 342.88

Grand Total \$ 160,525.69

Consent Agenda Item C-3

Covington City Council Meeting

Date: March 11, 2014

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH SBS LEGAL SERVICES, PLLC FOR 2014 CITY ATTORNEY SERVICES.

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. Proposed contract for City Attorney Services.

PREPARED BY: Sharon Scott, City Clerk/Executive Assistant

EXPLANATION:

The city contracts with SBS Legal Services, PLLC, for City Attorney services. The current contract expires on March 25, 2014. The proposed contract reflects the increased hours approved with the 2014 budget.

ALTERNATIVES:

1. Not approve the contract and provide direction to staff.

FISCAL IMPACT: None

CITY COUNCIL ACTION: ___ Ordinance ___ Resolution X Motion ___ Other

Councilmember _____ moves, Councilmember _____ seconds to authorize the City Manager to execute a contract with SBS Legal Services, PLLC for 2014 City Attorney services.

REVIEWED BY: Derek Matheson, City Manager

CONTRACT FOR SERVICES

This Agreement is entered into by and between the City of Covington, Washington (the "City"), and SBS Legal Services, PLLC, (the "Contractor").

IN CONSIDERATION OF the mutual benefits and conditions hereinafter contained, the parties hereto agree as follows:

1. Scope and Schedule of Services to be Performed by Contractor. The Contractor shall provide City Attorney services to the City and Sara B. Springer, a member attorney of the Contractor, shall serve as the City Attorney, providing the traditional scope of attorney services. The Contractor shall also be responsible for providing an equally qualified coverage attorney, when necessary. In performing such services, the Contractor shall at all times faithfully, and to the best of its ability and experience, perform all of the duties that are required of it pursuant to the express terms of this Agreement, the rules of professional responsibility, and the direction of city management.

2. Compensation and Method of Payment.

a. Compensation. The City shall pay the Contractor a flat monthly fee of ~~\$5,000~~6,450.00 for legal services. The flat monthly fee is based upon the Contractor providing up to ~~thirtyfourty~~-five (435) hours of attorney time each month. Any legal services performed above ~~thirtyfourty~~-five (435) hours in a given month shall be billed to the tenth (1/10) of the hour at the regular hourly rate of \$145.00. Should the Contractor perform less than ~~thirtyfourty~~ (430) hours of legal services in a given month, the Contractor shall apply a pro-rated credit, calculated to the tenth(1/10) of the hour at the regular hourly rate of \$145.00, to the flat fee owed by the City to the Contractor. Any legal services provided by a coverage attorney shall be included within the above compensation provisions.

b. Travel. The Contractor shall not bill nor be entitled to payment for travel time to and from the City. Any other travel by the Contractor on behalf of the City shall be billed at to the tenth (1/10) of the hour at 50% of the regular hourly rate of the Contractor.

c. Miscellaneous Expenses. The Contractor shall not bill nor be entitled to payment for telephone, photocopy, fax, and mileage expenses incurred in the performance of its duties; provided, however, that the City shall make a reasonable accommodation to reimburse the Contractor for unusual photocopy and fax costs, if any, that may arise in the course of litigation to which the City is a party or other extraordinary projects. In all events, the City shall reimburse the Contractor for legal messenger service expenses, court filing fees, transcripts, and other similar expenses advanced on the City's behalf.

d. Payment. The Contractor shall submit monthly payment invoices to the City after such services have been performed. The City shall pay the full amount of the invoice within thirty (30) days of receipt, unless there is a dispute. In the event of a dispute, the City shall pay any amount not in dispute and the parties shall meet to resolve any differences. If the parties are unable to resolve any such differences, the parties shall submit the disputed amount to the Fee Arbitration Board of the State of Washington Bar Association for arbitration and prompt resolution. The parties agree to be bound by the results of such arbitration. In the event of non-payment following arbitration, the City shall pay the Contractor the costs of collecting the debt, including court costs and fees, and reasonable attorneys fees.

3. Duration of Agreement. This Agreement shall be in full force and effect for a period of twelve (12) months, commencing on the date executed by the parties below unless sooner terminated under the provisions hereinafter specified.

4. Independent Contractor. Throughout the term of this Agreement, the Contractor shall utilize only attorneys licensed by the State of Washington and in good standing with the Washington State Bar Association. The Contractor and the City agree that the Contractor is an independent contractor with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties

hereto. Neither the Contractor nor any employee of the Contractor shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the Contractor, or any employee of the Contractor.

The parties acknowledge that the Contractor will provide work and services for other clients in its independent law practice. The Contractor agrees not to perform such services for other clients where a conflict of interest or ethical violation as defined in the Rules of Professional Conduct for attorneys exists.

5. Indemnification. The Contractor releases and shall defend, indemnify and hold harmless the City, its elected officials, officers, employees, agents and volunteers from any and all claims, demands, losses, actions and liabilities (including costs and all attorney's fees) arising from the negligent and intentionally wrongful acts or omissions of the Contractor in the performance of legal services under this Agreement, or by the Contractor's breach of this Agreement. To the maximum extent permitted by applicable law, this indemnification provision shall apply. However, this shall not require the Contractor to indemnify the City against any liability for damages arising out of bodily injury or property damages caused by or resulting from negligence of the City. Further, the City shall protect, defend and indemnify and save harmless the Contractor, its attorneys and other employees from all costs, claims, judgments or damages arising out of the negligent acts or omissions of the City, its officers, employees or volunteers or due to the City's breach of this Agreement.

6. Insurance. The Contractor shall procure and maintain in full force throughout the duration of the Agreement professional liability insurance including Errors and Omissions as appropriate to the services performed and shall be written on a claims made form basis with limits of in no case less than \$500,000.00 per occurrence. Cancellation of the required insurance shall automatically result in termination of this Agreement. A declaration of professional liability insurance as required above shall be delivered to the City within fifteen (15) days of execution of this Agreement.

7. Record Keeping and Reporting.

a. The Contractor shall maintain accounts and records, including personnel, property, financial and programmatic records which sufficiently and properly reflect all direct and indirect costs of any nature expended and services performed in the performance of this Agreement and other such records as may be deemed necessary by the City to ensure the performance of this Agreement.

b. These records shall be maintained for a period of seven (7) years after termination hereof unless permission to destroy them is granted by the office of the archivist in accordance with RCW Chapter 40.14 and by the City.

8. Termination. This Agreement may be terminated by either party with or without cause by providing a thirty (30) day written notice of termination to the other party.

9. Discrimination Prohibited. The Contractor shall not discriminate against any employee, applicant for employment, or any person seeking the services of the Contractor to be provided under this Agreement on the basis of race, color, religion, creed, sex, age, national origin, marital status or presence of any sensory, mental or physical handicap.

10. Entire Agreement. This Agreement contains the entire Agreement between the Parties hereto and no other Agreements, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or bind any of the parties hereto. Either Party may request changes in the agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendments to this Agreement.

11. Notices. Notices to the City of Covington shall be sent to the following address:

City Clerk, City of Covington
16720 SE 271st St, Suite 100
Covington, Washington 98042

Notices to the Contractor shall be sent to the address provided by the Contractor upon the signature line below.

12. Assignment. Neither the Contractor nor the City shall have the right to transfer or assign, in whole or in part, any or all of its obligations and rights hereunder without the prior written consent of the other party.

13. Applicable Law; Venue; Attorney's Fees. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be properly laid in King County, Washington. The prevailing party in any such action shall be entitled to its attorney's fees and costs of suit.

DATED this 11 day of March, 2014.

CITY OF COVINGTON

CONTRACTOR: SBS Legal Services, PLLC

By: _____

By: _____

Title: City Manager

Title: Owner/Attorney

ATTEST/AUTHENTICATED:

Printed Name: Sara Springer

Sharon Scott, City Clerk

Address: 1340 N. 79th Street, #301

Seattle WA 98103

Date approved by City Council: March 11, 2014
(If Applicable)

SUBJECT: BRAND LAUNCH, STAFFING AND FUNDING

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. none

PREPARED BY: Karla Slate, Communications and Marketing Manager

EXPLANATION:

The City embarked on a branding project led by the Covington Economic Development Council (CEDC) in 2012. The project will culminate with a brand launch at the 2014 Covington Days Festival. It is very important to CEDC that the brand be launched at Covington Days because the timing of the brand launch is essential to the success of the brand.

The city assumed management of the Covington Days Festival in March 2013 and executed the first city-run festival on July 20-21, 2013. The event was a great success and planning for the 2014 festival has already begun. The 2014 festival will be held on July 19-20 in a new location, on the grounds of the newest Valley Medical Center facility in Covington.

The brand launch and festival are being planned simultaneously and each takes considerable amount of dedicated staff time and funding. Current staffing levels do not allow both projects to receive enough dedicated staff time that they need to be successful.

Staff considered the possibility of hiring an outside consultant to coordinate and complete the branding project. However, fees for this type of project consultant would be high and it would take even more staff time to oversee and manage a consultant and contract.

It is recommended that the City Council authorize the transfer of \$5,000 from the General Fund to the Parks Fund to increase the hours of the Recreation Assistant. The Recreation Assistant would utilize the additional hours to assume some of the Covington Days planning responsibilities. This would free up the necessary time for the Communications and Marketing Manager to dedicate to the brand launch.

It is recommended that the City Council authorize the use of an additional \$5,000 from the General Fund to execute the brand launch and complete the brand project. These funds would be used for advertising, signage, supplies and materials for the launch event, branded collateral, promotional marketing items, graphic design, and other necessities.

ALTERNATIVES:

1. Consider hiring an outside consultant to complete the branding project.
2. Consider delaying the brand launch until Covington Days 2015.
3. Provide alternate direction to staff.

FISCAL IMPACT: \$10,000 from the General Fund fund balance.

CITY COUNCIL ACTION: ___ Ordinance ___ Resolution X Motion ___ Other

Council member _____ moves, Council member _____ seconds, to authorize the use of \$5,000 from the General Fund to execute the brand launch and to authorize the transfer of \$5,000 from the General Fund to the Parks Fund to increase the Recreation Assistant's hours to help plan Covington Days.

REVIEWED BY: City Manager, Finance Director

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

**5:20 p.m., Tuesday, March 25, 2014 Special Meeting for
Commission Interviews**

7:00 p.m. Tuesday, March 25, 2014 Regular Meeting

(Draft Agenda Attached)



Covington: Unmatched quality of life
CITY OF COVINGTON
CITY COUNCIL SPECIAL & REGULAR MEETING AGENDA
www.covingtonwa.gov



Tuesday, March 25, 2014
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Council will interview Human Services & Planning Commission applicants beginning at 5:20 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- International Student Exchange Day Proclamation (Kentlake and Kentwood High Schools)

RECEPTION TO WELCOME EXCHANGE STUDENTS AND TEACHERS

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

C-1. Minutes: February 25, 2014 Study Session; February 25, 2014 Regular Meeting; and March 11, 2014 Special & Regular Meetings (Scott)

C-2. Vouchers (Hendrickson)

C-3. Consider Amendment to Contract for Covington Community Park Maintenance (Vondran)

REPORTS OF COMMISSIONS

- Human Services Chair Haris Ahmad: March 13 meeting.
- Arts Chair Sandy Bisordi: March 13 meeting.
- Parks & Recreation Chair Steven Pand: March 19 meeting.
- Planning Chair Sean Smith: March 6 and March 20 meetings.
- Economic Development Council Co-Chair Jeff Wagner: February 27 meeting.

NEW BUSINESS

1. Consider Appointments to Human Services Commission (Council)
2. Discuss Covington Community Park Phase II 50% Design Alternatives (Feser)
3. Present Park Impact Fees Study (Feser)
4. Present and Discuss Parks CIP/CFP (Feser)
5. Approve School Resource Officer Agreement (Klason)
6. Presentation of 2013 Year End Financials (Hendrickson)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – If Needed

ADJOURN

For disability accommodation contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, dial (800) 833-6384 and ask the operator to dial 253-480-2400.