

**Covington Transportation Benefit District
Special Meeting Minutes
Tuesday, May 14, 2013**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Special Meeting of the Covington Transportation Benefit District was called to order in the Covington Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, May 14, 2013, at 9:08 p.m., with Margaret Harto, Chair of the Board, presiding.

BOARD MEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

STAFF PRESENT:

Derek Matheson, Chief Executive Officer; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Richard Hart, Community Development Director; Rob Hendrickson, Treasurer of the Board; Kevin Klason, Covington Police Chief; Scott Thomas, Parks & Recreation Director; Sara Springer, Legal Advisor to the Board; and Sharon Scott, Board Clerk.

APPROVAL OF AGENDA:

Board Action: Vice Chair Wagner moved and Board Member Lucavish seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Chair of the Board Harto called for public comments.

There being no comments, Chair Harto closed the public comment period.

NEW BUSINESS:

1. Adopt Resolution to Establish Rules and By-Laws.

RESOLUTION NO. 13-01

A RESOLUTION OF THE COVINGTON TRANSPORTATION
BENEFIT DISTRICT ESTABLISHING ORGANIZATIONAL
RULES AND BYLAWS OF THE BOARD OF THE
COVINGTON TRANSPORTATION BENEFIT DISTRICT.

Board Action: Vice Chair Wagner moved and Board Member Snoey seconded to adopt Resolution No. 13-01 establishing organizational rules and bylaws of the Board of the Covington Transportation Benefit District. Vote: 7-0. Motion carried.

2. Adopt Material Change Policy.

RESOLUTION NO. 13-02

A RESOLUTION OF THE BOARD OF THE COVINGTON
TRANSPORTATION BENEFIT DISTRICT, COVINGTON,
KING COUNTY, WASHINGTON, ADOPTING A MATERIAL
CHANGE POLICY

Board Action: Board Member Lanza moved and Vice Chair Wagner seconded to pass Resolution No. 13-02 adopting a material change policy to the administrative policies of the District. Vote: 7-0. Motion carried.

3. Discuss Interlocal Agreement with the City of Covington.

Treasurer of the Board Rob Hendrickson gave the report on this item.

4. Discuss Use of Funds.

Public Works Director Glenn Akramoff gave the report on this item.

Board members provided comments asked questions, and Chief Executive Officer Derek Matheson and Board Attorney Sara Springer provided responses.

BOARD/STAFF COMMENTS:

The next Covington Transportation Benefit District board meeting is scheduled for Tuesday, June 11, 2013.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:50 p.m.

Prepared by:



Joan Michaud
Senior Deputy City Clerk

Submitted by:



Sharon Scott
Board Clerk