



**HUMAN SERVICES COMMISSION
MINUTES
July 10, 2014- 6:30 p.m.**

CALL TO ORDER

Chair McGregor called the July 10, 2014 regular meeting of the Human Services Commission to order at 6:32 p.m.

MEMBERS PRESENT

Joyce Bowling, Leslie Hamada, Brian Lord, Jared McMeen, Fran McGregor, and Lesley Schlesinger

MEMBERS ABSENT

Commissioner Adam Wheeler was excused

CITY STAFF PRESENT

Victoria Throm, Personnel & Human Services Analyst

APPROVAL OF CONSENT AGENDA

CM McMEEN MOVED AND CM LORD SECONDED TO APPROVE THE AGENDA TO INCLUDE THE MINUTES FROM JUNE 12, 2014 AS WRITTEN. VOTE: 6-0. MOTION CARRIED.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS:

Item 1. Finalize Kids Activity for Commissioners Booth at Covington Days Festival
The commission chose to have the children color and decorate thank you cards which will be given to the human services agencies. The members also asked Victoria to include a pre-printed message inside that conveys a thank you message and place for signature. To help the kids gain a better understanding of what human services are, Victoria will make a stand-up poster board with the funded agencies logos and brief description of the services offered. The Commissioners activity zone will be on Sunday, July 20th from noon to 2:00 p.m. Brian Lord, Fran McGregor, Leslie Hamada, and Lesley Schlesinger volunteered their time to host the booth. Each commission will be providing a kid friendly project related to their commission.

NEW BUSINESS:

Item 2. Review Funding Application & Score Sheets (#1-15)

Chair McGregor led the review by asking if anyone had any questions or problems regarding the score sheet. Some of the questions related to scoring the question about “does your agency have an emergency plan in place”. Fran clarified that either they answer yes they have a plan or no they don’t. Fran’s concern was the lack of definition of an agency’s paid staff positions and credentials. Several members said they would have liked more narrative on how they serve Covington residents and marketing plan.

Many of our new members were not familiar with these agencies so they requested an interview with Auburn Youth Resources and Community in Schools of Kent. Victoria will set that up for the August meeting.

Due to a misunderstanding, not all commissioners had completed their score sheets for the first fifteen applications. Victoria said she can wait until August to review them if the members would like to wait until they have completed all of the score sheets. A new due date for the score sheets will be August 22nd. This will allow staff time to review and rank-order them.

Item 3. Review Second Quarter Human Services Reports

Victoria said not all the agencies had submitted the reports yet, (which are due July 15th). This item was tabled until the August meeting.

COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF

A site visit to Children’s Therapy Center is scheduled for July 30th at 9:30 a.m. Commissioners McMeen, Hamada, and Bowling are able to attend. Victoria will notify the Director of this date for a tour.

Chair McGregor invited the commission to join the Covington DV Task Force group in the Covington Days Parade. Victoria will provide a Purple Light Nights® logo T-shirt for the event. Anyone interested may be at the staging area at Real Life Church on Wax Road between 9:00-9:30 a.m.

CM Hamada moved and CM Lord seconded to adjourn the July 10, 2014 meeting at 8:17 p.m. VOTE 6:0. Motion Carried.

Submitted by:



Victoria Throm
Personnel & Human Services Analyst