

Covington: Unmatched quality of life
AGENDA
CITY OF COVINGTON
CITY COUNCIL SPECIAL AND REGULAR MEETINGS
www.covingtonwa.gov



Tuesday, July 12, 2011
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

*Council will interview Covington Economic Development Council and Planning Commission
Applicants beginning at 6:15 p.m.*

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Mid Plan Report on Committee to End Homelessness – 20 minutes (Bill Block)
- 2011 Citizen of the Year Proclamation
- 2011 Honorary Citizen of the Year Proclamation

RECEPTION FOR CITIZEN AND HONORARY CITIZEN OF THE YEAR

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

- C-1. Approval of Minutes (Scott)
- C-2. Approval of Vouchers (Hendrickson)

NEW BUSINESS

1. Consider Appointments to Covington Economic Development Council (Council)
2. Consider Resolution Supporting King County Veterans and Human Services Levy (Throm)
3. Street Light Funding Presentation (Akramoff)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (*See Guidelines on Public Comments above in First Public Comment Section)

EXECUTIVE SESSION: If needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.

Consent Agenda Item C-1

Covington City Council Meeting

Date: July 12, 2011

SUBJECT: APPROVAL OF MINUTES: JUNE 14, 2011 CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the June 14, 2011 City Council Regular Meeting Minutes.

City of Covington
Regular City Council Meeting Minutes
Tuesday, June 14, 2011

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, June 14, 2011, at 7:02 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza (arrived @ 7:03 p.m.), David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

Council Action: Councilmember Snoey moved and Councilmember Scott seconded to excuse Councilmember Lanza. Vote: 6-0. Motion carried.

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Scott Thomas, Parks & Recreation Director; Sara Springer, City Attorney; and Sharon Scott, City Clerk/Executive Assistant

Mayor Margaret Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Approval of Minutes: May 17, 2011 City Council Special Joint Study Session with Covington Chamber of Commerce Board of Directors and Covington Economic Development Council Minutes and May 24, 2011 City Council Regular Meeting Minutes.

C-2. Vouchers #25343-25405, in the Amount of \$69,337.41, Dated May 16, 2011; Vouchers #25406-25454, in the Amount of \$147,648.26, Dated June 1, 2011; Paylocity Payroll Checks #1000017573-1000017599, Inclusive, Plus Employee Direct Deposits in the Amount of \$140,248.35, Dated May 27, 2011; and Paylocity Payroll Checks #1000029572-1000029594, Inclusive, Plus Employee Direct Deposits in the Amount of \$132,746.87, Dated June 10, 2011.

C-3. Resolution Adopting 2012-2017 Transportation Improvement Program.

RESOLUTION NO. 11-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, ADOPTING A SIX-YEAR (2012 – 2017) TRANSPORTATION IMPROVEMENT PROGRAM AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND TRANSPORTATION IMPROVEMENT BOARD

C-4. Resolution Declaring Two Vehicles Surplus and Authorize Replacement.

RESOLUTION NO. 11-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DECLARING TWO VEHICLES AS SURPLUS PROPERTY AND AUTHORIZE REPLACEMENT.

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

NEW BUSINESS:

1. Briefing on Proposed Promotion-in-Place Program.

Personnel Manager Noreen Beaufriere gave the staff report on this item.

Council provided comments and asked questions, and Ms. Beaufriere and Mr. Akramoff provided responses.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

City Clerk/Executive Assistant Sharon Scott informed Council that the joint meeting with the Kent School District Board of Directors and the City Council had been tentatively scheduled for Tuesday, August 30, at 6:00 p.m.

Mayor Harto asked if councilmembers were interested in asking Lobbyist Dick Little to speak at a future Council meeting. City Manager Derek Matheson suggested a thank you presentation for the legislators and lobbyist at a future meeting. Council agreed and directed staff to schedule this presentation.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

EXECUTIVE SESSION:

Potential Litigation. (RCW 42.30.110(1)(i)) from 7:57 to 8.08 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:08 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: July 12, 2011

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #25517-25569, in the Amount of \$357,070.81, Dated June 27, 2011; and Vouchers #25570-25570, in the Amount of \$30.50, Dated June 30, 2011.

PREPARED BY: Sharon Scott, City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment: Vouchers #25517-25569, in the Amount of \$357,070.81, Dated June 27, 2011; and Vouchers #25570-25570, in the Amount of \$30.50, Dated June 30, 2011.

June 27, 2011

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 25517 Through Check # 25569

In the Amount of \$357,070.81

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

				<u>Check Amount</u>
Check No: 22518	Check Date: 06/27/2011			
Vendor: 1798	AHBL, Inc.			
83202	SMP Phase III; services, 4/26-5/25/11	06/27/2011		245.00
			Check Total:	245.00
Check No: 22519	Check Date: 06/27/2011			
Vendor: 2251	All City Sawing and Drilling,			
5326	Asphalt slab sawing	06/27/2011		651.60
			Check Total:	651.60
Check No: 22520	Check Date: 06/27/2011			
Vendor: 0088	American Planning Association			
145408-115	Lyons; APA membership, 10/1/11-9/30/12	06/27/2011		62.60
145408-115	Lyons; APA membership, 10/1/11-9/30/12	06/27/2011		250.40
			Check Total:	313.00
Check No: 22521	Check Date: 06/27/2011			
Vendor: 2033	Aquatic Specialty Services			
709	Aquatics; pool chemicals	06/27/2011		1,211.16
585	Aquatics; clean/calibration service, May	06/27/2011		124.90
			Check Total:	1,336.06
Check No: 22522	Check Date: 06/27/2011			
Vendor: 2223	ARC Imaging Resources			
945330	Plotter/Scanner maint; 5/21-6/21/11	06/27/2011		103.05
945330	Plotter/Scanner maint; 5/21-6/21/11	06/27/2011		51.52
945330	Plotter/Scanner maint; 5/21-6/21/11	06/27/2011		103.05
			Check Total:	257.62
Check No: 22523	Check Date: 06/27/2011			
Vendor: 0019	AWC Employee Benefits Trust			
100106158E	Nemens; COBRA insurance, July	06/27/2011		457.04
100106158E	Nemens; COBRA insurance, July	06/27/2011		195.87
			Check Total:	652.91
Check No: 22524	Check Date: 06/27/2011			
Vendor: 1306	Bank of America			
045609-000	Safety deposit box	06/27/2011		77.00
			Check Total:	77.00
Check No: 22525	Check Date: 06/27/2011			
Vendor: 1676	Bravo Environmental			
531180	Street sweeping; 6/5	06/27/2011		1,031.70
531081	Street sweeping; 5/31	06/27/2011		1,031.70
			Check Total:	2,063.40
Check No: 22526	Check Date: 06/27/2011			
Vendor: 0026	C&B Awards			
24134	Commissioners name badges, desk plates	06/27/2011		85.52
24134	Bykonen; name badge, desk plate	06/27/2011		15.48
			Check Total:	101.00
Check No: 22527	Check Date: 06/27/2011			
Vendor: 0684	City of Enumclaw			
03294	Jail costs; May	06/27/2011		60.00
			Check Total:	60.00
Check No: 22528	Check Date: 06/27/2011			
Vendor: 1091	Complete Office Solutions			
716324-0	Paper	06/27/2011		36.89
706093-0	Paper	06/27/2011		34.86
718677-0	Poly zip bags	06/27/2011		63.64
			Check Total:	135.39
Check No: 22529	Check Date: 06/27/2011			
Vendor: 0184	Cordi & Bejarano			
122	Public defender; 6/3/11	06/27/2011		700.00
			Check Total:	700.00
Check No: 22530	Check Date: 06/27/2011			
Vendor: 0706	Covington Retail Associates			
3526	2nd floor; operating expenses, July	06/27/2011		1,515.88
3526	2nd floor; building lease, July	06/27/2011		3,046.58

			<u>Check Amount</u>
3521	1st floor; operating expenses, July	06/27/2011	9,398.95
3521	1st floor; building lease, July	06/27/2011	23,880.83
Check Total:			37,842.24
Check No:	22531	Check Date: 06/27/2011	
Vendor:	0537	Covington Water District	
105731-6	SR 516; water, 5/16-6/13/11	06/27/2011	44.90
104587-6	Crystal view; water, 5/16-6/13/11	06/27/2011	68.98
Check Total:			113.88
Check No:	22532	Check Date: 06/27/2011	
Vendor:	1983	De Lage Landen Financial Srvc	
9940769	Copier; lease, 6/15-7/14/11	06/27/2011	120.08
9614352	Copier; lease, 5/15-6/14/11	06/27/2011	120.08
Check Total:			240.16
Check No:	22533	Check Date: 06/27/2011	
Vendor:	0913	Dept. of Transportation	
RE313ATB10	CIP 1039; engineering, 5/1-5/31/11	06/27/2011	43.45
Check Total:			43.45
Check No:	22534	Check Date: 06/27/2011	
Vendor:	1981	Design Air, Ltd.	
S9001-08	Aquatics; boiler insp, prev maintenance	06/27/2011	1,870.09
Check Total:			1,870.09
Check No:	22535	Check Date: 06/27/2011	
Vendor:	1996	Facility Maintenance Contracto	
SALES01465	Maint shop; janitorial service, June	06/27/2011	99.60
SALES01465	Maint shop; janitorial service, June	06/27/2011	49.80
SALES01465	Maint shop; janitorial service, June	06/27/2011	99.60
SALES01465	Maint shop; janitorial service, May	06/27/2011	99.60
SALES01465	Maint shop; janitorial service, May	06/27/2011	99.60
SALES01465	Maint shop; janitorial service, May	06/27/2011	49.80
Check Total:			498.00
Check No:	22536	Check Date: 06/27/2011	
Vendor:	2078	Girard Resources & Recycling,	
4406	Crushed rock	06/27/2011	66.35
Check Total:			66.35
Check No:	22537	Check Date: 06/27/2011	
Vendor:	1733	The Good Earth Works, Inc.	
113898	Throttle cable	06/27/2011	9.56
113898	Throttle cable	06/27/2011	4.77
113898	Throttle cable/carburetor	06/27/2011	83.68
Check Total:			98.01
Check No:	22538	Check Date: 06/27/2011	
Vendor:	0651	Lindsay Hagen	
11-34	Hagen; 2011 flexible spending	06/27/2011	516.00
Check Total:			516.00
Check No:	22539	Check Date: 06/27/2011	
Vendor:	1271	Rob Hendrickson	
11-35	Hendrickson; 2011 flexible spending	06/27/2011	117.01
Check Total:			117.01
Check No:	22540	Check Date: 06/27/2011	
Vendor:	0923	Hewlett-Packard Company	
49624702	4 - computers	06/27/2011	2,858.35
49562627	5 - media card readers	06/27/2011	135.75
Check Total:			2,994.10
Check No:	22541	Check Date: 06/27/2011	
Vendor:	1997	HSBC Business Solutions	
1918082522	Maint shop; coffee, paper towels	06/27/2011	32.59
1918082522	Paper products, coffee creamer	06/27/2011	121.61
1918082522	Maint shop; coffee, paper towels	06/27/2011	32.59
1918082522	Maint shop; coffee, paper towels	06/27/2011	16.30
1918082522	Klason; chairmat	06/27/2011	25.90
1918082522	Laser Fax machine	06/27/2011	152.03

			<u>Check Amount</u>
050321	Citizen Academy; graduation dinner	06/27/2011	107.40
008721	Citizens Academy; cake	06/27/2011	17.99
Check Total:			506.41
Check No:	22542	Check Date:	06/27/2011
Vendor:	1342	Integra Telecom	
8401411	City hall; telephone, 6/8-7/7/11	06/27/2011	1,340.96
Check Total:			1,340.96
Check No:	22543	Check Date:	06/27/2011
Vendor:	0050	Kent School District	
0050-6	School mitigation payable; May	06/27/2011	10,972.00
Check Total:			10,972.00
Check No:	22544	Check Date:	06/27/2011
Vendor:	0143	King County Finance	
1618514	Jail costs; 5/1-5/31/11	06/27/2011	15,280.42
1618396	Regional animal services; 1/1-6/30/11	06/27/2011	28,572.50
1617778	Street services; 5/1-5/31/11	06/27/2011	600.11
1617780	Street services; 5/1-5/31/11	06/27/2011	2,281.32
1617780	Street services; 5/1-5/31/11	06/27/2011	442.98
1617779	Street services; 5/1-5/31/11	06/27/2011	6,190.04
1617777	Street services; 5/1-5/31/11	06/27/2011	153.03
Check Total:			53,520.40
Check No:	22545	Check Date:	06/27/2011
Vendor:	0273	King County Water & Land	
WRIA9-5704	WRIA services; 1/1-4/30/11	06/27/2011	2,469.33
Check Total:			2,469.33
Check No:	22546	Check Date:	06/27/2011
Vendor:	1878	MacLeod Reckord	
6185	Covington Park; Phs 1 Dvlpmnt, 5/1-5/31	06/27/2011	19,424.34
Check Total:			19,424.34
Check No:	22547	Check Date:	06/27/2011
Vendor:	1928	Mayson Morrissey	
11-36	Morrissey; 2011 flexible spending	06/27/2011	756.95
Check Total:			756.95
Check No:	22548	Check Date:	06/27/2011
Vendor:	0682	Nextel Communications	
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	233.94
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	31.16
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	75.31
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	96.29
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	25.97
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	231.73
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	25.97
550142028-	Cellular service, 6/8-7/8/11	06/27/2011	80.03
Check Total:			800.40
Check No:	22549	Check Date:	06/27/2011
Vendor:	0004	Office Depot	
5666466700	Slate; erasable wall calendar	06/27/2011	19.54
1352327994	Aquatics; cash box, receipt book	06/27/2011	33.28
5679675340	Coffee creamer	06/27/2011	8.00
5679675340	Office supplies	06/27/2011	213.54
Check Total:			274.36
Check No:	22550	Check Date:	06/27/2011
Vendor:	1452	Palmer Coking Coal Company	
IN023857	Crushed gravel	06/27/2011	69.33
Check Total:			69.33
Check No:	22551	Check Date:	06/27/2011
Vendor:	0056	Cassandra Parker	
11-37	Parker; 2011 flexible spending	06/27/2011	28.00
Check Total:			28.00

			<u>Check Amount</u>
Check No: 22552	Check Date: 06/27/2011		
Vendor: 0161	Puget Sound Energy		
566757574-	CIP 1039; underground conversion	06/27/2011	163,880.00
			Check Total: 163,880.00
Check No: 22553	Check Date: 06/27/2011		
Vendor: 1508	Louis Quintanar		
1508-6	Quintanar; 5 year service award	06/27/2011	75.00
			Check Total: 75.00
Check No: 22554	Check Date: 06/27/2011		
Vendor: 0006	Qwest		
6392827698	City hall; telephone, 6/8-7/8/11	06/27/2011	133.52
			Check Total: 133.52
Check No: 22555	Check Date: 06/27/2011		
Vendor: 2252	Regina Redmond		
1050540.00	Refund; swim lessons, Anaya Isabell	06/27/2011	25.38
			Check Total: 25.38
Check No: 22556	Check Date: 06/27/2011		
Vendor: 1478	Rent Me Storage, LLC		
50182	Maint shop storage, lease, 6/22-7/22	06/27/2011	58.38
50182	Maint shop storage; interest, 6/22-7/22	06/27/2011	8.22
50182	Maint shop storage; interest, 6/22-7/22	06/27/2011	8.22
50182	Maint shop storage; interest, 6/22-7/22	06/27/2011	4.11
50182	Maint shop storage, lease, 6/22-7/22	06/27/2011	29.20
50182	Maint shop storage, lease, 6/22-7/22	06/27/2011	58.38
			Check Total: 166.51
Check No: 22557	Check Date: 06/27/2011		
Vendor: 1905	Sharp Electronics Corporation		
C720724-70	Copier; usage, 5/17-6/17/11	06/27/2011	26.15
C720724-70	Copier; usage, 5/17-6/17/11	06/27/2011	17.43
			Check Total: 43.58
Check No: 22558	Check Date: 06/27/2011		
Vendor: 0632	Wayne Snoey		
0632-6	Snoey; King County Council meeting	06/27/2011	15.00
0632-6-1	Snoey; PSRC meeting, parking/mileage	06/27/2011	38.42
			Check Total: 53.42
Check No: 22559	Check Date: 06/27/2011		
Vendor: 0736	Sound Security, Inc.		
L314510	Deposit; security access panel install	06/27/2011	616.31
			Check Total: 616.31
Check No: 22560	Check Date: 06/27/2011		
Vendor: 0281	Standard Insurance Company		
0063555100	Life Insurance Premiums, July	06/27/2011	18.17
0063555100	Life Insurance Premiums, July	06/27/2011	79.33
0063555100	Life Insurance Premiums, July	06/27/2011	33.75
0063555100	Life Insurance Premiums, July	06/27/2011	64.57
0063555100	Life Insurance Premiums, July	06/27/2011	269.06
0063555100	Life Insurance Premiums, July	06/27/2011	44.55
0063555100	Life Insurance Premiums, July	06/27/2011	130.98
0063555100	Life Insurance Premiums, July	06/27/2011	169.33
0063555100	Life Insurance Premiums, July	06/27/2011	35.03
0063555100	Life Insurance Premiums, July	06/27/2011	42.92
0063555100	Life Insurance Premiums, July	06/27/2011	64.88
0063555100	Life Insurance Premiums, July	06/27/2011	11.25
0063555100	Life Insurance Premiums, July	06/27/2011	22.50
0063555100	Life Insurance Premiums, July	06/27/2011	51.69
0063555100	Life Insurance Premiums, July	06/27/2011	8.44
0063555100	Life Insurance Premiums, July	06/27/2011	27.85
0063555100	Life Insurance Premiums, July	06/27/2011	176.27
0063555100	Life Insurance Premiums, July	06/27/2011	201.72
0063555100	Life Insurance Premiums, July	06/27/2011	9.00
0063555100	Life Insurance Premiums, July	06/27/2011	24.24
0063555100	Life Insurance Premiums, July	06/27/2011	34.34

			<u>Check Amount</u>
0063555100	Life Insurance Premiums, July	06/27/2011	25.09
0063555100	Life Insurance Premiums, July	06/27/2011	69.45
0063555100	Life Insurance Premiums, July	06/27/2011	85.84
0063555100	Life Insurance Premiums, July	06/27/2011	181.77
0063555100	Life Insurance Premiums, July	06/27/2011	128.76
0063555100	Life Insurance Premiums, July	06/27/2011	105.19
0063555100	Life Insurance Premiums, July	06/27/2011	269.02
0063555100	Life Insurance Premiums, July	06/27/2011	95.18
0063555100	Life Insurance Premiums, July	06/27/2011	70.65
0063555100	Life Insurance Premiums, July	06/27/2011	42.92
0063555100	Life Insurance Premiums, July	06/27/2011	46.66
0063555100	Life Insurance Premiums, July	06/27/2011	7.91
0063555100	Life Insurance Premiums, July	06/27/2011	70.88
0063555100	Life Insurance Premiums, July	06/27/2011	201.87
0063555100	Life Insurance Premiums, July	06/27/2011	11.25
0063555100	Life Insurance Premiums, July	06/27/2011	32.19
Check Total:			2,964.50
Check No:	22561	Check Date:	06/27/2011
Vendor:	0062	Suburban Cities Association	
1918	SCA Networking; Matheson	06/27/2011	45.00
1918	SCA Networking; Harto/Snoey/Mhoon	06/27/2011	135.00
Check Total:			180.00
Check No:	22562	Check Date:	06/27/2011
Vendor:	1523	Kelly Thompson	
1523-6	Reimbursement; meeting refreshments	06/27/2011	18.58
Check Total:			18.58
Check No:	22563	Check Date:	06/27/2011
Vendor:	0546	Victoria Throm	
0546-6	Reimbursement; RDVTF refreshments	06/27/2011	70.06
Check Total:			70.06
Check No:	22564	Check Date:	06/27/2011
Vendor:	2253	Bryane Ucol	
8011607	Refund; room rental deposit, 6/11	06/27/2011	250.00
Check Total:			250.00
Check No:	22565	Check Date:	06/27/2011
Vendor:	0819	Don Vondran	
11-38	Vondran; 2011 flexible spending	06/27/2011	140.40
Check Total:			140.40
Check No:	22566	Check Date:	06/27/2011
Vendor:	1408	Washington Workwear Stores Inc	
329	Marchefka; work boots	06/27/2011	78.19
329	Marchefka; work boots	06/27/2011	39.09
321	Slate; jacket, t-shirt	06/27/2011	97.73
329	Marchefka; work boots	06/27/2011	78.19
Check Total:			293.20
Check No:	22567	Check Date:	06/27/2011
Vendor:	1441	Watson Security	
9569	Deposit; lock work installation	06/27/2011	722.66
Check Total:			722.66
Check No:	22568	Check Date:	06/27/2011
Vendor:	1894	Diana Ziolkowski	
1894-6	Facility monitoring; 6/13	06/27/2011	33.00
Check Total:			33.00
Check No:	25517	Check Date:	06/27/2011
Vendor:	0699	Department of Licensing	
0699-6	#3307; 2005 Dump truck, licensing/taxes	06/27/2011	4,213.50
Check Total:			4,213.50
Check No:	25569	Check Date:	06/27/2011
Vendor:	0019	AWC Employee Benefits Trust	
150280-072	Medical Insurance Premiums, July	06/27/2011	7,760.60
150280-072	Medical Insurance Premiums, July	06/27/2011	768.29

			<u>Check Amount</u>
150280-072	Medical Insurance Premiums, July	06/27/2011	480.08
150280-072	Medical Insurance Premiums, July	06/27/2011	2,061.56
150280-072	Medical Insurance Premiums, July	06/27/2011	1,321.00
150280-072	Medical Insurance Premiums, July	06/27/2011	5,286.72
150280-072	Medical Insurance Premiums, July	06/27/2011	2,751.67
150280-072	Medical Insurance Premiums, July	06/27/2011	5,642.72
150280-072	Medical Insurance Premiums, July	06/27/2011	1,920.39
150280-072	Medical Insurance Premiums, July	06/27/2011	1,839.57
150280-072	Medical Insurance Premiums, July	06/27/2011	4,392.76
150280-072	Medical Insurance Premiums, July	06/27/2011	7,811.08
150280-072	Medical Insurance Premiums, July	06/27/2011	42,036.44
		Check Total:	42,036.44
		Date Totals:	357,070.81
		Report Total:	0.00 357,070.81

June 30, 2011

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 25570 Through Check # 25570

In the Amount of \$30.50

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

			<u>Check Amount</u>
Check No: 25570	Check Date: 06/30/2011		
Vendor: 0699	Department of Licensing		
0699-6-1	#3307; 2005 Dump truck, licensing	06/30/2011	30.50
Check Total:			30.50
Date Totals:			30.50
Report Total:			0.00 30.50

Agenda Item 1
Covington City Council Meeting
Date: July 12, 2011

SUBJECT: CONSIDER APPOINTMENTS TO OPENINGS ON THE COVINGTON ECONOMIC DEVELOPMENT COUNCIL (CEDC).

RECOMMENDED BY: Derek Matheson, City Manager
Richard Hart, Community Development Director

ATTACHMENT(S): See Interview Schedule and Applications provided separately.

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION:

Five CEDC terms will expire on July 31, 2011. Two of these terms are to be appointed by the City of Covington. Each term is for a period of two years. The city received two applications for appointment to CEDC as follows:

Name of Applicant

Edwin Cook (currently serving in Position No. 2)
Steven Pand (currently serving in Position No. 8)

ALTERNATIVES:

Not appoint at this time and direct staff to continue to advertise for additional applicants.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motions _____ Other

Council member _____ moves, Council member _____ seconds, to appoint _____ to fill Position No. 2 on the Covington Economic Development Council with a term expiring July 31, 2013.

Council member _____ moves, Council member _____ seconds, to appoint _____ to fill Position No. 8 on the Covington Economic Development Council with a term expiring July 31, 2013.

REVIEWED BY: City Manager; Community Development Director.

SUBJECT: CONSIDER RESOLUTION STATING THE COVINGTON CITY COUNCIL'S SUPPORT OF THE KING COUNTY VETERANS AND HUMAN SERVICES LEVY ON THE AUGUST 16, 2011 PRIMARY BALLOT.

RECOMMENDED BY: Derek Matheson, City Manager;

ATTACHMENT(S):

1. Proposed Resolution
2. Responses to Council Questions on the Veterans & Human Services Levy 2011
3. 2010 Veterans & Human Services Levy Accomplishments

PREPARED BY: Victoria Throm, Personnel & Human Services Analyst

EXPLANATION:

Attached is a proposed resolution in support of the King County Veterans & Human Services Levy that is on the August 16, 2011 primary ballot. At the June 28, 2011 City Council meeting, there was a concern from the council that the 2011 levy would propose an increase to property taxes. To address that concern, Anna Markee, Special Projects Manager at the King County Department of Community and Human Services, issued a response to council questions on the Veterans & Human Services Levy (Attachment 2).

The Levy proposal authorizes an annual increase on the assessment rate (5 cents per \$1,000 of assessed value) after the first year. The increase would be either 1% or the percent of increase in the Consumer Price Index with a maximum of 3%, whichever is greater. *This inflation factor ensures that levy funding can keep up with the cost of living.* Attachment 2 explains in detail the range of levy costs with the inflationary factor, how levy proceeds are distributed, and projects that benefit the South King County population.

The Veterans and Human Services Levy has served over 80,000 King County clients from 2006-2010. The proposed renewal would generate about \$16 million annually for the next six years. The typical household would invest only about \$17 per year. With current and future budget cuts to human services, this levy is one of the few stable funding sources remaining dedicated to veterans, working families, and vulnerable residents.

ALTERNATIVES:

Not to support the levy.

FISCAL IMPACT:

No direct fiscal impact to the City of Covington.

CITY COUNCIL ACTION: ___ Ordinance X Resolution ___ Motion ___ Other

**Council member _____ moves, Council member _____
seconds, to pass a resolution stating the Covington City Council’s support of
the King County Veterans & Human Services Levy renewal on the August
16, 2011 primary election ballot.**

REVIEWED BY: Personnel Manager; City Manager; City Attorney.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, STATING THE CITY COUNCIL'S SUPPORT OF KING COUNTY VETERANS AND HUMAN SERVICES LEVY ON THE AUGUST 16, 2011 PRIMARY ELECTION BALLOT.

WHEREAS, King County voters approved the Veterans and Human Services Levy in November 2005; and

WHEREAS, the Veterans and Human Services Levy provides \$13.3 million each year through 2011 and the levy revenue is divided equally to provide services to 1) veterans, military personnel and their families [Veterans Levy Fund], and 2) other individuals and families in need [Human Services Fund]; and

WHEREAS, the levy serves the following groups of people:

- veterans, military personnel and their families;
- individuals and families who have experienced long-term homelessness;
- individuals who have recently been released from prison or jail; and
- families and young children who are at risk.

WHEREAS, funds from the Veterans and Human Services Levy have been directed to five strategic areas: 1) enhancing services and access for veterans, military personnel and their families; 2) ending homelessness through outreach, prevention, permanent supportive housing and employment; 3) increasing access to behavioral health services; 4) strengthening families at risk; and 5) increasing the effectiveness of levy funds by evaluating programs and managing levy resources; and

WHEREAS, the programs supported by levy funds have served over 82,000 King County residents through 2010 at a cost of less than \$15 per year for the average King County household; and

WHEREAS, the Veterans and Human Services Levy expires at the end of 2011 and the King County Council is responsible for placing measures on election ballots for countywide action; and

WHEREAS, federal and state budget reductions will likely affect local veterans and human services programs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council, after receiving public comment at an open and regular meeting, hereby supports the King County Veterans and Human Services Levy renewal for an additional six years.

Section 2. The City Council hereby urges citizens to vote yes on the King County Veterans and Human Services Levy on August 16, 2011.

PASSED in open and regular session on this 12th day of July 2011.

MARGARET HARTO, MAYOR

ATTESTED:

Sharon Scott, City Clerk

APPROVED AS TO FORM:

Sara Springer, City Attorney

ATTACHMENT 2

Responses to Council Questions on the Veterans & Human Services Levy 2011

1. What is the range of levy costs with the inflationary factor?

The inflationary factor and range of levy amounts were described in the King County Budget and Fiscal Management Committee Revised Staff Report as follows:

Under Washington State law, lid-lift levies (such as the Veterans and Human Services Levy) are allowed to increase by 1% over the prior year's levy plus the value of new construction. This is true for all levies, unless the ballot proposition (and ordinances approving the proposition) contain a different limit factor; a different increase than the 1% amount.

The services that the levy can support will erode over the life of the levy. This is simply a product of the forecasted costs of services are projected to increase greater than 1%. While the ultimate cost growth will be determined by the programs and services proposed by the Executive and adopted by the Council, the services largely rely on people. The costs associated with employees will grow by more than 1% per year.

Table 1 shows different scenarios for limit factors and how those scenarios would affect both the tax collections as well as the rate. **The King County Council voted to cap the inflationary factor at 3%.**

Table 1: Limit Factor Scenarios

Year	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	Total
<i>1% Growth Factor</i>							
Amount	16,347,231	16,610,356	16,895,246	17,217,790	17,571,275	17,953,380	102,595,278
Rate	0.0500	0.048	0.046	0.044	0.043	0.041	
<i>2% Growth Factor</i>							
Amount	16,347,231	16,773,828	17,229,252	17,730,472	18,271,769	18,851,827	105,204,379
Rate	0.0500	0.049	0.047	0.046	0.045	0.043	
<i>CPI-W Growth Factor</i>							
Amount	16,347,231	16,742,769	17,227,486	17,783,765	18,392,498	19,048,147	105,541,896
Rate	0.0500	0.048	0.047	0.046	0.045	0.044	
<i>3% Growth Factor</i>							
Amount	16,347,231	16,937,301	17,566,552	18,253,227	18,993,014	19,785,899	107,883,224
Rate	0.0500	0.049	0.048	0.047	0.046	0.046	

As the table shows, there is very little impact on the actual tax rate between the various scenarios; the lowest the rate is projected to get is 4.1 cents by 2017 under the 1% scenario. The highest the rate is projected to get is 4.6 cents by 2017 under the 3% growth factor projection. This difference of 0.5 cent equates to \$2 on a \$400,000 home. The difference between a 1% scenario and a CPI-W scenario would be the greatest in the final year of the levy with a difference of 0.3 cent, equating to roughly \$1.20 on a \$400,000 home in the final year.

Despite the relatively minor change in rate, the total collection will be several million dollars different depending on the limit factor chosen. Compared to the base rate of growth of 1% the various scenarios would be:

- \$2.6 million greater over the life of the levy at a 2% limit factor
- \$2.9 million greater over the life of the levy at a CPI-W limit factor
- \$5.3 million greater over the life of the levy at a 3% limit factor

2. ***How are levy proceeds distributed?***

It is difficult to get a precise amount of levy funds spent in each city specifically since many of the services funded are available to residents countywide. While levy revenues have been expended across the county, a higher proportion of funds have been allocated to programs serving households in Seattle and **South King County** where there higher rates of poverty and more disabled veterans living there.

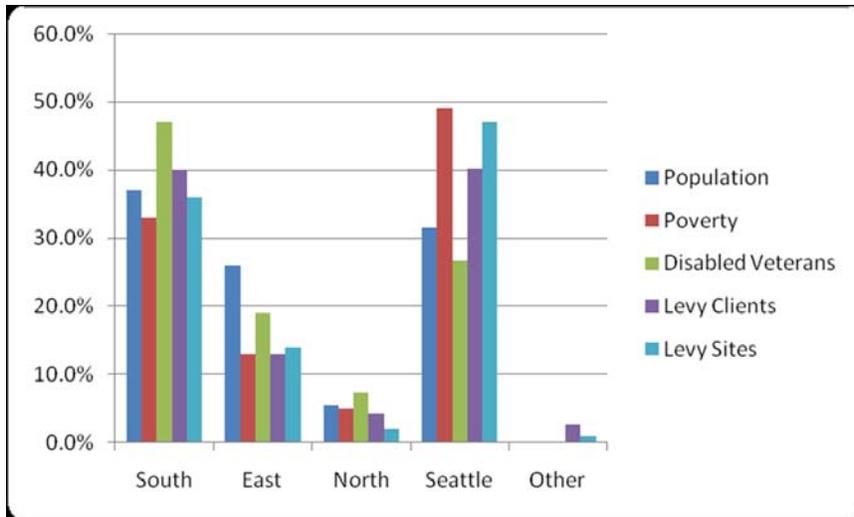
The following chart indicates the percentages of clients served by geographic region.

Subregion	Population	Poverty	Disabled Veterans	Levy Clients	Levy Sites
South	37.0%	33.0%	47.0%	40.1%	36.0%
East	26.0%	13.0%	19.0%	12.9%	14.0%
North	5.5%	49.0%	7.3%	4.3%	2.0%
Seattle	31.5%	49.0%	26.7%	40.2%	47.0%
Other ¹	0.0%	0.0%	0.0%	2.6%	1.0%

Source: King County Veterans and Human Services Levy

Levy Funds Help Those Most in Need Countywide

The Levy has funded programs throughout King County, from Duvall to Des Moines, Bothell to Black Diamond, North Bend to Normandy Park, and Shoreline to Seattle and SeaTac. Individuals and families across the county have been supported to live healthier, safer and more productive lives. Within the county, both poverty and rates of disabled veterans are **concentrated in cities in South King County** and Seattle.



Note: ‘Other’ category includes individuals who are homeless and provided their last permanent residence and people from outside of King County who may have been screened for eligibility.

3. **What are the projects that benefit our South King County population?**

The Veterans and Human Services Levy focuses on serving those most in need and has placed a special emphasis on serving South King County which has high levels of poverty, disabled veterans, and other indicators of need. **In fact, 40 percent of all clients served by the levy report addresses in South King County.**

Service Sites near Covington:

- Greater Maple Valley Community Center-Play & Learn Group
- Public Health Kent Office-Nurse Family Partnership
- Black Diamond Community Center-Veterans Outreach
- Gracie Hanson Center, Ravensdale-Play & Learn Group
- Children’s Therapy Center, Kent-Play & Learn Group
- Passage Point Family Housing, Maple Valley
- Maple Valley Food Bank-King County Veterans Program

Some Programs Serving Covington Clients:

STRATEGY 1: Enhancing services and access for veterans, military personnel, and their families

- King County Veterans Program – Renton WorkSource; Case Management & Financial Assistance
- Washington State Dept. of Veteran’s Affairs: Military Family Outreach Specialist; Veterans PTSD Treatment; Veterans Incarcerated Program; Homeless Veterans Reintegration Program
- Compass Housing Alliance - Renton Veterans Center
- Valley Cities Counseling – employment linked to housing and supportive services.

STRATEGY 2: Ending homelessness

- Housing Stability Program (one time rental assistance) **Covington City Hall Site**
- Sound Mental Health - Outreach to Long Term Homeless People in South King County-PATH
- YWCA of Seattle, King County - Landlord Liaison Project; Employment linked to housing and supportive services

STRATEGY 3: Increasing access to behavioral health services

- Mental Health services are available at Valley Cities Counseling and consultation – employment linked to housing and supportive services.

STRATEGY 4: Strengthening families at risk

- Play & Learn groups helped 83% of participating families learn to improve their relationships and prepare their children to succeed in school.
- Public Health Seattle-King County – Mobile Medical Van; The Nurse Family Partnership saves \$18,054 per child served by reducing involvement in their criminal justice system and increasing educational achievement.

4. Do other areas of the County fund human services? What is the range of variation?

There are 19 cities outside City of Seattle that provide funding for human services. Following is a chart that indicates the General Fund human services funding levels in 2011 by cities in South King County:

CITY	2011 Human Services General Funds
Kent	\$828,634
Covington	\$105,000
Des Moines	\$75,000
Federal Way	\$516,000
Renton	\$464,654
SeaTac	\$361,879
Tukwila	\$367,000



King County

Department of Community
and Human Services

Veterans and Human Services Levy

Proposed renewal, August 16th Primary Election: King County voters approved the first Veterans and Human Services Levy in 2005. With the levy expiring this year, voters will have the opportunity to renew the levy. The proposed renewal would generate about \$16 million annually for six years. Half of the funds would continue to be dedicated to veterans and their families and the other half would serve working families and vulnerable residents. The typical homeowner would invest about \$17 per year.



"The Veterans program allowed me time to repair my life and proceed with my education." –Veteran Client



Keisha is now on a career path and her son is growing up healthy.

Andrews Glen in Factoria will provide 30 homes for veterans and other vulnerable people.



Image courtesy of SMR Architects

Serve Our Veterans

Services for veterans and their families honor those who have served our country. Levy funds dramatically expanded the geographic reach of our services and allowed our community to provide veterans with more comprehensive support including Post Traumatic Stress Disorder (PTSD) treatment, employment, and connection to the federal benefits they have earned. The Levy has launched groundbreaking initiatives for National Guard and Reserve families who previously had no assistance.

End Homelessness

The Levy invests in cost-effective, proven methods to prevent homelessness, help people get back on their feet, and reduce their use of expensive services like the emergency room and jail. Community agencies use innovative methods including mobile medical services to reach out to vulnerable people including veterans in many parts of the county. This strategy leverages other funding sources and is a major driver of the Ten-Year Plan to End Homelessness.

Improve Behavioral Health

Because of the Levy, King County is on the cutting edge of providing mental health care to people who previously could not get the care they need. Through a team approach, veterans and their families, seniors, new parents, and others now receive specialized treatment that integrates physical and mental health care.

Strengthen Families

Levy funds promote healthy child development. These forward-thinking investments help new parents provide stability for their children so they can succeed in school and life. This also reduces the chances that the children will end up involved in the costly criminal justice or drug-treatment systems.

Department of Community and Human Services
206-263-9100, www.kingcounty.gov/dchs

Veterans and Human Services Levy



Over 82,000 clients served

2006-2010 Accomplishments

King County

Serve Our Veterans **14,071 Served**

- ✓ The Veterans Program expanded from a single downtown Seattle site to ten walk-in sites around the county
- ✓ 84% of veterans and their families enrolled in the program improved their housing, employment, or income
- ✓ Levy-funded PTSD treatment for veterans has a 95% success rate in reducing symptoms
- ✓ 439 National Guard and Reserve families who had nowhere to turn are now getting the help they need
- ✓ By connecting incarcerated veterans to mental health, employment and housing services, King County reduced jail costs by nearly \$1 million

End Homelessness **20,730 Served**

- ✓ Through innovative methods like the Mobile Medical Clinic, over 2,800 isolated, chronically homeless people in our community made an ongoing connection to services
- ✓ 93% of at-risk families who received one-time assistance with their rent or mortgage were still in their housing a year later
- ✓ Levy funds invested in over 1,200 new apartments with on-site services specifically for veterans and their families and vulnerable people with disabilities.
- ✓ Residents in levy-funded apartments with services use 84% fewer public hospital days than when they were homeless, saving the public nearly \$500,000

Improve Behavioral Health **18,183 Served**

- ✓ Mental Health services are now available in 26 primary care clinics throughout the county
- ✓ Over 15,000 residents accessed to mental health services who previously were turned away
- ✓ The PEARLS program for seniors with chronic illnesses is 96% effective in improving clients' mental health, thereby reducing their use of public nursing homes

Strengthen Families **30,552 Served**

- ✓ Play & Learn groups helped 83% of participating families learn to improve their relationships and prepare their children to succeed in school
- ✓ The Nurse Family Partnership saves \$18,054 per child served by reducing involvement in the criminal justice system and increasing educational achievement.
- ✓ 1,536 mothers struggling with mental illness received treatment that helps them foster the healthy development of their children
- ✓ Through 2010, the Cultural Navigator program helped over 2,500 individuals in East and South King County who are new to the U.S. connect to appropriate services

*All figures are current as of 2010. Administration costs are below 5%.

Department of Community and Human Services
206-263-9100, www.kingcounty.gov/dchs

SUBJECT: STREET LIGHT FUNDING PRESENTATION

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. NONE

PREPARED BY: Glenn Akramoff, Public Works Director

EXPLANATION:

Street lights are becoming a growing issue for the Public Works Department. Currently there are three requests to take on street lights. Each provides a different perspective on the issue. The first is on Covington Way which is utilized by many drivers on a highly traveled street. The second is Wellington Estates which is a neighborhood with no homeowner's association and has no billing mechanism. The third is a homeowner's association which does not want to bill or pay for them any longer. The City Council has not to date created policy direction on how they wish to approach this issue.

There are three ways street lights are currently handled:

1. The City pays for power and maintenance of certain lights. These are mostly on the main streets and all of the new capital projects completed over the last few years. It does include a few neighborhoods as well.
2. The water districts bill homeowners through the water bills and pays PSE directly. They add an administrative fee on top of the bill to recoup the billing costs. Covington Water District and King County Water District #111 both provide this service in Covington.
3. Homeowners pay for the street lights in their neighborhood through the Homeowner's Association. This is common in many of the newer subdivisions in Covington.

In each case INTOLight - a part of Puget Sound Energy (PSE) - provides full maintenance services and electricity. PSE will not bill individual homeowners for portions of a street light bill. The City doesn't have a system to bill for street lights and it's questionable whether cities have the legal authority to create such a system.

The City pays for its lights through the Street Fund. The Street Fund pays for the Operation and Maintenance of the right-of-way including streetlights, traffic signals, street repairs, sidewalks and landscape maintenance. The electricity bill, which is 85% street lights, is currently about 12% of the Street Fund budget. The City is paying the bill on approximately 40% of the street lights within the City. In the last four years the electric bill has more than doubled due to an increase in lighting throughout the City as well as power rate increases.

The current dilemma is that if the City was to take over the entire City's street lighting and not bill for them, the Street Fund's only function would be to pay for electricity. The right-of-way

plays a major role in the success of Covington including desirability for businesses and residents, not to mention it's one of the biggest risk exposures and is already underfunded.

Staff will provide an overview of past efforts as well as future plans to prepare a City Street Light Policy, and staff welcomes any preliminary guidance Council is willing to provide.

ALTERNATIVES:

NONE.

FISCAL IMPACT:

NONE

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

NO ACTION NECESSARY – DISCUSSION ITEM ONLY

REVIEWED BY: City Manager; City Attorney, Finance Director

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

July 26, 2011 – Meeting Canceled

**August 9, 2011 – Special Meeting for Planning Commission
Interviews and Regular City Council Meeting**

(Draft Agendas Attached)

Draft

As of 7/07/11

Covington: Unmatched quality of life
AGENDA
CITY OF COVINGTON
CITY COUNCIL SPECIAL AND REGULAR MEETING
www.covingtonwa.gov



Tuesday, August 9, 2011
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Council will interview Planning Commission applicants beginning at 6:30 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION - None

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

- C-1. Approval of Minutes (Scott)
- C-2. Approval of Vouchers (Hendrickson)
- C-3. Approval of Joint Street Sweeping Agreement for the Cities of Covington and Maple Valley (Akramoff)
- C-4. Approve Cornerstone Final Plat (Lyons)

PUBLIC HEARING

- 1. Receive Testimony from the Public on the Proposed 2011 Comprehensive Plan Amendments (Hart)

NEW BUSINESS

- 2. Consider Appointments to Planning Commission (Council)
- 3. Introduction to CIP 1127 (Akramoff)
- 4. King County Sheriff's Office Sublease Agreement (Matheson)
- 5. Public Engagement Process Charter (Hendrickson)
- 6. Second Quarter Financial Report (Hendrickson)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (*See Guidelines on Public Comments above in First Public Comment Section)

EXECUTIVE SESSION: If needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.