



**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, October 13, 2015**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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*Note: A Study Session is scheduled from 6:00 to 7:00 p.m.*

**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION**

- Safe Schools Week Proclamation – Week of October 18, 2015 (Kent School District Superintendent Dr. Calvin Watts and School Resource Officer Karen Davy)
- Green River Coalition Report on Covington Community Park Project – Greg Wingard (15 minutes)
- Recognition of State Legislator (Council)

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**APPROVE CONSENT AGENDA**

- C-1. Minutes: September 8, 2015 Regular Meeting and September 22, 2015 Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Approve Partial Termination of Easement for Maple Hills (Lyons)

**PUBLIC HEARING**

- 1. Receive Public Testimony and Consider an Ordinance Authorizing the City of Covington's Assumption of the Rights, Powers, Functions, and Obligations of the Covington Transportation Benefit District (Bolli)

**CONTINUED BUSINESS**

- 2. Consider Ordinance to Include Mandatory Garbage Collection and/or Yard Waste & Recycling (Harto, Mhoon, and Smith)

**NEW BUSINESS**

- 3. Town Center Presentation (Panattoni/Helix Design Group) – 30 minutes
- 4. Consider Funding Sources (Cimaomo, Lanza, and Mhoon)
- 5. Discuss Items for 2016 Legislative Agenda (Bolli)
- 6. City Manager Presents 2016 Budget Message (Bolli)

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION**

- To Consider Real Estate Acquisition Pursuant to RCW 42.30.110(1) (b)
- To Discuss Potential Litigation Pursuant to RCW 42.30.110(1)(i)

**ADJOURN**

**Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).**

**Consent Agenda Item C-1**

Covington City Council Meeting

Date: October 13, 2015

SUBJECT: APPROVAL OF MINUTES: SEPTEMBER 8, 2015 CITY COUNCIL REGULAR MEETING MINUTES AND SEPTEMBER 22, 2015 CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve the September 8, 2015 City Council Regular Meeting Minutes and the September 22, 2015 City Council Regular Meeting Minutes.**

**City of Covington  
Regular City Council Meeting Minutes  
Tuesday, September 8, 2015**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, September 8, 2015, at 7:15 p.m., with Mayor Margaret Harto presiding.

**COUNCILMEMBERS PRESENT:**

Margaret Harto, Joe Cimaomo (arrived @ 8:30 p.m.), Mark Lanza (arrived @ 7:40 p.m.), Jim Scott, Sean Smith, and Jeff Wagner.

**COUNCILMEMBERS ABSENT:**

Marlla Mhoon.

**Council Action: Councilmember Scott moved and Mayor Pro Tem Wagner seconded to excuse Councilmembers Cimaomo, Lanza, and Mhoon. Vote: 4-0. Motion carried.**

**STAFF PRESENT:**

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Andrew McCurdy, Covington Police Chief; Karla Slate, Communications & Marketing Manager; Angie Feser, Interim Parks & Recreation Director; Sara Springer, City Attorney (arrived @ 7:53 p.m.); Salina Lyons, Principal Planner; Rachel Bahl, Aquatics Supervisor; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Harto opened the meeting by inviting Traton Nixon, Adam Laws, and Elric Good from Boy Scout Troop 594 to lead the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Smith seconded to approve the Agenda. Vote: 4-0. Motion carried.**

**PUBLIC COMMUNICATION:**

- Lila Henderson, Executive Director of Maple Valley Food Bank, accepted the Saturday, September 19, 2015, Mayor’s Day of Concern for the Hungry Proclamation.
- Battalion Chief Tom Betenson accepted the October 4, 2015 Fire Prevention Week Proclamation.
- Personnel & Human Services Analyst Victoria Throm accepted the October 2015 Domestic Violence Awareness Month Proclamation.
- Paula Frederick, Kent Youth & Family Services, accepted the September 2015 National Recovery Month Proclamation.
- Senator Joe Fain and Representative Pat Sullivan were recognized for their ongoing support of the Covington community.

Council recessed for a reception honoring the state legislators from 7:35 to 7:50 p.m.

**PUBLIC COMMENT:**

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

**APPROVE CONSENT AGENDA:**

- C-1. Minutes: July 28, 2015 City Council Special Study Session Minutes; July 28, 2015 City Council Regular Meeting Minutes; and August 11, 2015 City Council Regular Meeting Minutes.
- C-2. Vouchers: Electronic fund transfer in the amount of \$26,930.10 dated July 21, 2015; Vouchers #32880-32957, including ACH payments and electronic funds transfers, in the amount of \$253,673.40 dated August 7, 2015; Vouchers #32958-33022, including ACH payments and electronic funds transfers, in the amount of \$888,908.71 dated August 21, 2015; Vouchers #33023-33028, including ACH payments, in the amount of \$4,477.08 dated August 24, 2015; Vouchers #33029-33029, including ACH payments, in the amount of \$150.00 dated August 27, 2015; Paylocity Payroll Checks #1004086714-1004086728 and Paylocity Payroll Checks# 1004086733-1004086733 inclusive, plus employee direct deposits, in the amount of \$180,453.73, dated August 14, 2015; and Paylocity Payroll Checks #1004148643-1004148654 inclusive, plus employee direct deposits in the amount of \$201,932.39 dated August 28, 2015.
- C-3. Consider Resolution Adopting Comprehensive Emergency Management Plan Fourth Edition.

RESOLUTION NO. 15-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ADOPTING THE CITY OF COVINGTON COMPREHENSIVE EMERGENCY MANAGEMENT PLAN, FOURTH EDITION AS APPROVED BY THE STATE OF WASHINGTON EMERGENCY MANAGEMENT DIVISION

- C-4. Authorize Use of Traffic Impact Fees for Right-of-Way Phase of CIP 1127.

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Scott seconded to approve the Consent Agenda. Vote: 5-0. Motion carried.**

**CONTINUED BUSINESS:**

- 1. Continue Discussion of Funding Priorities.

City Manager Bolli gave the staff report on this item.

Councilmembers discussed projects and the prioritization of them. Councilmembers also discussed available funding options.

**Council Action:** There was Council consensus that hiring a police officer is the Council's top priority and hiring a maintenance worker is the second priority.

**Council Action:** There was also Council consensus that the Town Center is a top priority and Council wishes to press forward in doing what it is able to do to make that become a reality.

**Council Action:** There was also Council consensus to direct staff to merge the Covington Transportation Benefit District and the Covington City Council pursuant to new legislation and implement a \$20 car tab fee councilmanically as the best option at this point in time for increased funding. Council directed staff to place the merging of the Transportation Benefit District and the car tab ordinance on an upcoming agenda as soon as that was possible.

**NEW BUSINESS:**

2. Consider Appointments to Arts Commission.

**Council Action:** Mayor Pro Tem Wagner moved and Councilmember Smith seconded to appoint Tyler Bykonen to fill open Position No. 1 on the Arts Commission with a term expiring May 31, 2016. Vote: 6-0. Motion carried.

3. Consider Appointments to Parks and Recreation Priorities Advisory Committee (PRePAC).

**Council Action:** Mayor Pro Tem Wagner moved and Councilmember Scott seconded to appoint the Parks and Recreation Priorities Advisory Committee per the city manager's recommendations and to authorize the city manager to fill vacancies from among applicants. Vote: 6-0. Motion carried.

**Council Action:** Mayor Pro Tem Wagner moved and Councilmember Scott seconded to appoint Jennifer Harjehausen as chair of the Parks and Recreation Priorities Advisory Committee. Vote: 6-0. Motion carried.

4. Covington Community Park Phase 1 Funding and Project Timeline Update.

Interim Parks & Recreation Director Angie Feser gave the staff report for this item.

Councilmembers provided preferences on the amenities for the park and asked questions, and Ms. Feser provided responses.

5. 2015 Second Quarter Financial Report.

Finance Director Rob Hendrickson gave the staff report on this item.

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff discussed Future Agenda Topics and made comments.

Public Works Director Don Vondran asked for Council authority to proceed with a change order for the Jenkins Creek Park Pedestrian Project contract. The paperwork would follow on the consent agenda for the September 22 meeting.

**Council Action: There was Council consensus to proceed with the change order with the final paperwork being added to the consent agenda for the September 22 meeting.**

Finance Director Rob Hendrickson asked for Council authority to proceed with a request for proposals on the financial audit, as Covington, as well as many other cities, has concerns over the State Auditor’s Office conducting the audits recently.

**Council Action: There was Council consensus to direct Mr. Hendrickson to proceed with a request for proposals for financial auditing.**

**PUBLIC COMMENTS:**

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

**Council Action: There was Council consensus to extend the meeting to 10:30 p.m.**

**EXECUTIVE SESSION:**

To discuss potential litigation pursuant to RCW 42.30.110(1)(i) from 9:50 to 10:30 p.m.

Mayor Harto announced the City Council would move into Executive Session after which no further action was anticipated.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:30 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**City of Covington  
Regular City Council Meeting Minutes  
Tuesday, September 22, 2015**

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, September 22, 2015, at 7:06 p.m., with Mayor Harto presiding.

**COUNCILMEMBERS PRESENT:**

Margaret Harto, Joe Cimaomo, Mark Lanza (arrived @ 7:55 p.m.), Marlla Mhoon (arrived @ 7:30 p.m.), Jim Scott, Sean Smith, and Jeff Wagner.

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Scott seconded to excuse Councilmember Lanza who would be arriving late due to a family medical emergency and excuse Councilmember Mhoon who would be arriving late returning from vacation. Vote: 5-0. Motion carried.**

**STAFF PRESENT:**

Regan Bolli, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Angie Feser, Interim Parks & Recreation Director; Sara Springer, City Attorney; Bob Lindskov, City Engineer; Shellie Bates, Programs Supervisor; Rachel Bahl, Aquatics Supervisor; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Harto opened the meeting with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Cimaomo seconded to approve the Agenda as amended to add New Business Item No. 4, Consider Resolution Indicating the City Council’s Intention to Hold a Public Hearing on the Assumption of the Covington Transportation Benefit District into the City Council. Vote: 5-0. Motion carried.**

**PUBLIC COMMUNICATION:**

- Pat McLaughlin and Jeff Gaisford with King County Solid Waste Division provided a presentation and handout entitled, “70% Recycling: A Case for Change.”

**PUBLIC COMMENT:**

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

**APPROVE CONSENT AGENDA:**

C-1. Vouchers: Vouchers #33030-33081, including ACH payments and electronic funds transfers, in the amount of \$434,385.87 dated September 4, 2015.

C-2. Approve Street Sweeping Contract Amendment No. 1.

C-3. Approve Jenkins Creek Park Pedestrian Project Change Order No. 1 and Amendment No. 4.

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Mhoon seconded to approve the Consent Agenda: 6-0. Motion carried.**

**REPORTS OF COMMISSIONS:**

**Human Services Commission** – Chair Fran McGregor reported on the June 11, July 9, August 13, and September 10 meetings.

**Parks & Recreation Commission** – Chair Laura Morrissey reported on the August 19 and September 16 meetings.

**Planning Commission** – Community Development Director Richard Hart reported on the August 6, August 20, and September 17 meetings. The September 3 meeting was canceled.

**Arts Commission** – Member Jennifer Harjehausen reported on the August 13 and September 10 meetings.

**Economic Development Council** – Co-Chair Jeff Wagner reported on the August 27 meeting. Zach Steele and Jeff Wagner were re-elected as co-chairs.

**NEW BUSINESS:**

1. Appointment to Human Services Commission.

**Council Action: Councilmember Scott moved and Councilmember Smith seconded to appoint Josh Max to youth replacement Position No. 4 on the Human Services Commission with a term expiring March 31, 2016. Vote: 7-0. Motion carried.**

2. Annual Aquatics Update Presentation.

Aquatics Supervisor Rachel Bahl gave the staff report on this item, providing a PowerPoint presentation.

Councilmembers provided comments and asked questions, and Ms. Bahl provided responses.

3. Consider Ordinance to include Mandatory Garbage Collection and/or Yard Waste and Recycling.

Mayor Pro Tem Wagner recused himself from this agenda item and left the Council Chambers.

Public Works Director Don Vondran gave the staff report on this item.

Councilmembers provided comments and asked questions, and Mr. Vondran provided responses.

**Council Action: Councilmember Lanza moved and Councilmember Scott seconded to pass (Option 1) an ordinance, in substantial form as that included in the agenda packet, relating to universal mandatory solid waste collection services in the City of Covington and amending**

**Chapter 8.15 of the Covington Municipal Code to affect the same, with an effective date of July 1, 2016. Vote: 3-3 (voting yes: Cimaomo, Lanza, and Scott; voting no: Harto, Mhoon, and Smith). Motion failed.**

**Council Action: Councilmember Mhoon moved and Councilmember Smith seconded to pass (Option 2) an ordinance, in substantial form as that included in the agenda packet, relating to universal mandatory solid waste and yard waste collection services in the City of Covington and amending Chapter 8.15 of the Covington Municipal Code to affect the same, with an effective date of July 1, 2016. Vote: 3-3 (voting yes: Harto, Mhoon, and Smith; voting no: Cimaomo, Lanza, and Scott). Motion failed.**

Mayor Pro Tem Wagner rejoined the meeting at 9:40 p.m.

4. Consider Resolution Indicating the City Council’s Intention to Hold a Public Hearing on the Assumption of the Covington Transportation Benefit District into the City Council.

RESOLUTION NO. 15-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, INDICATING THE CITY COUNCIL’S INTENTION TO HOLD A PUBLIC HEARING ON OCTOBER 13, 2015 ON THE PROPOSED ASSUMPTION OF THE RIGHTS, POWERS, FUNCTIONS, AND OBLIGATIONS OF THE COVINGTON TRANSPORTATION BENEFIT DISTRICT

**Council Action: Councilmember Lanza moved and Councilmember Smith seconded to adopt Resolution No. 15-10 to hold a public hearing on the assumption of Transportation Benefit District. Vote: 7-0. Motion carried.**

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff discussed Future Agenda Topics and made comments.

**PUBLIC COMMENTS:**

Mayor Harto called for public comments.

**Chris Dellicker, 19820 SE 263<sup>rd</sup> Place, Covington,** spoke against mandatory garbage collection.

**Leroy Stevenson, 26828 166<sup>th</sup> Place SE, Covington,** spoke against mandatory garbage collection.

There being no further comments, Mayor Harto closed the public comment period.

**Council Action: Mayor Pro Tem Wagner moved and Councilmember Scott seconded to extend the meeting until 10:15 p.m. Vote: 7-0. Motion carried.**

**EXECUTIVE SESSION:**

To discuss potential litigation pursuant to RCW 42.30.110(1)(i) from 9:55 to 10:15 p.m.

Mayor Harto announced the City Council would move into Executive Session for approximately fifteen minutes after which no further action was anticipated.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:15 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**Consent Agenda Item C-2**

Covington City Council Meeting

Date: October 13, 2015

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #33082-33133, including ACH payments and electronic funds transfers, in the amount of \$719,134.03, dated September 18 2015; Vouchers #33134-33174, including ACH payments and electronic fund transfers, in the amount of \$317,365.72, dated October 2, 2015; Paylocity Payroll Checks #1004206548-1004206560 inclusive, plus employee direct deposits in the amount of \$166,618.77, dated September 11, 2015; and Paylocity Payroll Checks #1004254776-1004254789 and Paylocity Payroll Checks #10042554833-1004254833 inclusive, plus employee direct deposits in the amount of \$225,420.19, dated September 25, 2015.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve for payment Vouchers #33082-33133, including ACH payments and electronic funds transfers, in the amount of \$719,134.03, dated September 18 2015; Vouchers #33134-33174, including ACH payments and electronic fund transfers, in the amount of \$317,365.72, dated October 2, 2015; Paylocity Payroll Checks #1004206548-1004206560 inclusive, plus employee direct deposits in the amount of \$166,618.77, dated September 11, 2015; and Paylocity Payroll Checks #1004254776-1004254789 and Paylocity Payroll Checks #10042554833-1004254833 inclusive, plus employee direct deposits in the amount of \$225,420.19, dated September 25, 2015.**

September 18, 2015

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check #33082 through Check #33133, including ACH payments and electronic funds transfers

In the Amount of \$719,134.03

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Jeff Wagner  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

# Accounts Payable

## Checks by Date - Detail by Check Date

User: scles  
 Printed: 9/16/2015 12:03 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
40	2783	WA State Dept of Revenue	09/08/2015	
	2783-09-2015	Sales tax August 2015		1,548.32
	2783-09-2015	Sales tax August 2015		1,151.97
	2783-09-2015	Use tax August 2015		3.20
	2783-09-2015	Use tax August 2015		260.17
	2783-09-2015	Use tax August 2015		44.48
	2783-09-2015	Use tax August 2015		325.34
	2783-09-2015	B&O tax August 2015		717.08
	2783-09-2015	B&O tax August 2015		54.94
Total for Check Number 40:				4,105.50
Total for 9/8/2015:				4,105.50
ACH	0683	Abaco Pacific, Inc.	09/18/2015	
	0683-9	So Co Park; acquisition services; 1/1-9/10/15		862.20
	0683-9	Oakpointe; acquisition services; 1/1-9/10/15		577.50
Total for this ACH Check for Vendor 0683:				1,439.70
ACH	0771	David Evans & Associates, Inc.	09/18/2015	
	362317	Traffic concurrency; Tahoma Crest		2,700.00
	362317	Integrated traffic impact; 7/19-8/15/15		3,195.06
	362317	Traffic concurrency; Multicare Amendment		5,800.00
Total for this ACH Check for Vendor 0771:				11,695.06
ACH	0819	Don Vondran	09/18/2015	
	0819-9	Vondran; APWA Congress; per diem, shuttle		161.75
	0819-9	Vondran; APWA Congress; per diem, shuttle		161.75
Total for this ACH Check for Vendor 0819:				323.50
ACH	1271	Rob Hendrickson	09/18/2015	
	1271-2015	Hendrickson; 10 year service award		100.00
Total for this ACH Check for Vendor 1271:				100.00
ACH	1408	Washington Workwear Stores Inc.	09/18/2015	
	11716	Buck; work shirts		74.91
	2028	Ogren; hard had, safety glasses		34.19
	2038	Allen; work gloves		1.73
	2038	Allen; work gloves		1.73
	2038	Allen; work gloves		0.87
Total for this ACH Check for Vendor 1408:				113.43
ACH	1622	Law Offices of Thomas R Hargan, PLLC	09/18/2015	
	15-CV08	Prosecution services through 8/31/15		4,532.07

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 1622:				4,532.07
ACH	1688	Mountain Mist	09/18/2015	
	054257-9	Maint shop; bottled water, August		18.19
	054257-9	Aquatics; bottled water, August		89.26
	054257-9	Maint shop; bottled water, August		9.10
	054257-9	City hall; bottled water, August		111.28
	054257-9	Maint shop; bottled water, August		18.19
Total for this ACH Check for Vendor 1688:				246.02
ACH	1705 TM-152093	Alpine Products, Inc. Event signs	09/18/2015	
Total for this ACH Check for Vendor 1705:				290.72
ACH	2621 2621-9	Jaquelyn Martinsons Martinsons; First aid/CPR course	09/18/2015	
Total for this ACH Check for Vendor 2621:				16.99
33082	2625 1742748-8530423	ACCIS Morrissey; ACCIS fall conference, registration	09/18/2015	
Total for Check Number 33082:				175.00
33083	0206 791633	AFLAC Insurance premiums, September	09/18/2015	
Total for Check Number 33083:				565.97
33084	2033 9492	Aquatic Specialty Services Aquatics; vacuum repair	09/18/2015	
Total for Check Number 33084:				62.45
33085	2223 A15535	ARC Imaging Resources Plotter/ Scanner; Usage, 7/9-8/9/15	09/18/2015	
Total for Check Number 33085:				31.17
33086	0499	Bank of America	09/18/2015	
	0332-9	#2577; control part		98.04
	0332-9	#3376; metal		4.83
	0332-9	#3376; metal		9.67
	0332-9	#3376; metal		9.67
	0405-9	Aquatics; swim meet meeting, coffee		32.47
	0405-9	Upgraded survey services		26.00
	0405-9	Aquatics; magnetic sleeves for display boards, u		-14.73
	0405-9	Aquatics; magnetic sleeves for display boards		185.98
	0405-9	Aquatics; nitrile gloves, use tax		-44.04
	0405-9	Postage; thank you cards		9.80
	0405-9	Water safety instructor class fees		70.00
	0405-9	Aquatics; nitrile gloves		556.14
	2675-9	Soccer bags/arm bands		216.92
	2675-9	Soccer bags/arm bands, use tax		-17.18
	2675-9	Flag football jersey		34.58
	2675-9	Flashlight rechargeable battery replacement		16.77
	2675-9	Flashlight rechargeable battery replacement, use		-1.33
	2675-9	Soccer coach packets		48.82
	2675-9	First aid kits/ice packs		183.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2675-9	First aid kits/ice packs, use tax		-14.56
	2675-9	Fatal vision marijuana simulation kit		992.60
	2675-9	Fatal vision marijuana simulation kit, use tax		-78.60
	2923-9	Volunteer appreciation dinner; ice, soda, craft sup		82.25
	2923-9	Logo candy; retiring commissioner thank you gi		169.67
	2923-9	Beaufere/Throm; NRMA seminar, registration		900.00
	2923-9	Logo candy; retiring commissioner thank you gi		-13.44
	3331-9	Washington State flag		60.71
	3331-9	Bolli; SCA networking dinner		50.00
	3331-9	Mhoon; SCA networking dinner		45.00
	3433-9	Bolli; MV/Soos Creek quarterly lunch meeting		14.52
	3639-9	4K monitors, use tax		-86.96
	3639-9	Officer Davy; WSSO conference, hotel		415.00
	3639-9	4K monitors		1,098.12
	3639-9	ControlNow monitoring		24.43
	3639-9	HDMI cables/adapters		30.47
	3639-9	USB for monitors		13.03
	3639-9	SSL certificate renewals		399.98
	3639-9	Aquatics swim team; refreshments		51.99
	6686-9	Ogren; video card		370.85
	6686-9	CiderFest tasting glasses, use tax		-29.88
	6686-9	CiderFest tasting glasses		377.35
	6686-9	Ogren; video card, use tax		-29.37
	7314-9	Soccer net support straps		115.56
	7314-9	Volunteer appreciation dinner; catering		1,400.00
	8754-9	CiderFest; BBQ/chair rental, propane		202.54
	8754-9	Events; thermometers		11.88
	8754-9	Events; cooler		75.38
	8754-9	CiderFest; health food permit		226.00
	8754-9	CiderFest; cooking/booth supplies, barrier fence		474.99
	8754-9	City events; wristbands/table covers		146.54
	8754-9	Slate; PRSA meeting, registration		20.00
			Total for Check Number 33086:	8,942.30
33087	2368	Best Parking Lot Cleaning Inc.	09/18/2015	
	140390	Street Cleaning; Maple Valley, August		2,389.20
	140565	Street Cleaning; August		2,867.04
			Total for Check Number 33087:	5,256.24
33088	1075	Bowen Scarff Ford Sales, Inc.	09/18/2015	
	658622	#3420; Car Parts: Bezel		54.82
			Total for Check Number 33088:	54.82
33089	1868	The Brickman Group Ltd, LLC	09/18/2015	
	5101827522	Landscaping maintenance; September		5,400.68
	5101827522	Landscaping maint, retainage, September		-270.03
			Total for Check Number 33089:	5,130.65
33090	0026	C&B Awards	09/18/2015	
	1999	Fall soccer; coach t-shirts		1,612.30
	2030	Bykonen; name plate		3.94
	2030	Parker; name plate		7.87
	2030	Commissioner Tomalick/Knapton/Higgins, name		23.63
	2030	Commissioner Dimmett; name plate		7.87
	2030	Bykonen; name plate		3.93
	2035	Fall soccer; youth t-shirts		4,438.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33090:	6,098.04
33091	2463	Capital Lighting	09/18/2015	
	12645	Maint Shop; lights		61.19
	12645	Maint Shop; lights		30.59
	12645	Maint Shop; lights		61.18
			Total for Check Number 33091:	152.96
33092	0366	City of Covington	09/18/2015	
	0366-9	SWM utility tax; August		219.75
			Total for Check Number 33092:	219.75
33093	2179	Conservation Technix, Inc.	09/18/2015	
	499	PROS plan update; 8/1-8/31/15		8,913.00
			Total for Check Number 33093:	8,913.00
33094	2487	Costco Wholesale Corporation	09/18/2015	
	2487-9	Traffic mitigation fee; Payment #15		84,225.59
			Total for Check Number 33094:	84,225.59
33095	1983	De Lage Landen Financial Svcs	09/18/2015	
	47124191	Copier's lease; 9/1-9/30/15		104.41
			Total for Check Number 33095:	104.41
33096	2467	Department of Enterprise Services	09/18/2015	
	73136533	2000 Window envelopes		122.70
	73138615	Officer Davy/Tarp; business cards		82.52
	73138615	Christenson; business cards		41.25
			Total for Check Number 33096:	246.47
33097	0207	Fast Water Heater Company	09/18/2015	
	REC002152	P15-0032; Permit refund		51.00
	REC002152	P15-0032; Permit refund		40.00
			Total for Check Number 33097:	91.00
33098	0127	GFOA	09/18/2015	
	0127-9	Parker; GFOA GAAP update, registration		135.00
			Total for Check Number 33098:	135.00
33099	3008	GISHAB	09/18/2015	
	14064293	Fealy; Industrial Safety & Health conference		200.00
			Total for Check Number 33099:	200.00
33100	1733	The Good Earth Works, Inc.	09/18/2015	
	133784	Maint shop; nylon line, gas cans, oil, air filters		194.78
	133784	Maint shop; nylon line, gas cans, oil, air filters		194.78
	133784	Maint shop; nylon line, gas cans, oil, air filters		97.40
			Total for Check Number 33100:	486.96
33101	2553	Gordon Thomas Honeywell Governmental	09/18/2015	
	Aug15 1123	Governmental Affairs services; August		2,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33101:	2,000.00
33102	0302 14528.00-000015	Gray & Osborne 7/19-8/15/15; Jenkins Creek Pedestrian Trail	09/18/2015	17,190.63
			Total for Check Number 33102:	17,190.63
33103	0867	Home Depot Credit Services	09/18/2015	
	1014408	CCP; grass turf rug, piping, valve boxes, clamps		238.93
	1014467	PVC couplings, tees		20.44
	1014467	Maint shop; trenching shovel		11.71
	1014467	Maint shop; trenching shovel		11.72
	1014467	Maint shop; trenching shovel		5.86
	2015649	Maint shop; pliers		8.68
	2015649	Maint shop; pliers		8.68
	2015649	Maint shop; pliers		4.33
	2015649	Peat moss		13.00
	2563655	Ratcheting screwdriver		21.69
	5020770	CCP; gate parts		1.06
	7563885	Wiring for generator grounding		8.04
	9013301	Maint shop; tree pruner, blade saw		43.41
	9013301	Maint shop; tree pruner, blade saw		43.41
	9013301	Maint shop; tree pruner, blade saw		21.71
			Total for Check Number 33103:	462.67
33104	1722	Honey Bucket	09/18/2015	
	2-1315410	KidsFest/Movie; portable toilet		591.00
	2-1319854	CCP; additional portable toilet service, 8/23/15		145.00
	2-1320151	Mattson; portable toilet, 8/21-9/17/15		177.50
	2-1320365	Skate park; portable toilet, 8/20-9/16/15		202.95
	2-1327499	Cedar Heights; portable toilet, 8/26-9/22/15		117.50
	2-1329397	CCP; portable toilet service, 8/28-9/24/15		255.00
	2-1333064	Cedar Heights; portable toilet, 8/31-9/27/15		177.50
	2-1333065	Mattson; portable toilet, 8/31-9/27/15		177.50
	2-1333066	Jenkins Creek; portable toilet, 8/31-9/27/15		177.50
			Total for Check Number 33104:	2,021.45
33105	3010 1912801012942	Interstate All Battery Center Recycle bucket	09/18/2015	76.02
			Total for Check Number 33105:	76.02
33106	1803 LUK1213	Iron Mountain Document storage; 9/1-9/30/15	09/18/2015	249.96
			Total for Check Number 33106:	249.96
33107	2792	Kent Fire Department RFA	09/18/2015	
	15-545	Fire prevention services; 2nd Quarter 2015		11,324.66
	15-545	Fire marshal services; 2nd Quarter 2015		1,349.73
	15-545	Fire investigation services; 2nd Quarter 2015		6,908.36
			Total for Check Number 33107:	19,582.75
33108	0050 0050-9	Kent School District School mitigation payable; August	09/18/2015	206,464.00
			Total for Check Number 33108:	206,464.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
33109	0143 45565 61374	King County Finance Disposal fees WRIA watershed planning; 2nd trimester 2015	09/18/2015	
				39.22
				2,670.66
			Total for Check Number 33109:	2,709.88
33110	1258 12-024K GIS 12-024K GIS	King County Finance - GIS Comp plan update maps, misc values Comp plan update maps, misc values	09/18/2015	
				1,534.00
				1,534.00
			Total for Check Number 33110:	3,068.00
33111	0641 15-0758 15-0758	King County Sheriff's Office Sheriffs office; lease, August Police services, August	09/18/2015	
				-1,879.17
				288,886.50
			Total for Check Number 33111:	287,007.33
33112	2802 812115 814215	KPG Park sign design; services through 8/25/15 Park sign design; stock photos	09/18/2015	
				493.50
				229.00
			Total for Check Number 33112:	722.50
33113	2490 2490-9	Law Office of Theresa and Phillip Griffin Public defense; video court, July/August	09/18/2015	
				2,600.00
			Total for Check Number 33113:	2,600.00
33114	2367 144943	Magnum Print Solutions Toners	09/18/2015	
				397.46
			Total for Check Number 33114:	397.46
33115	1230 1230-9	Darren Mhoon Mhoon; 10 year service award	09/18/2015	
				100.00
			Total for Check Number 33115:	100.00
33116	2550 74673 74703	Motorplex Pro-Tow #3307; a/c repairs #3495; lube/oil service	09/18/2015	
				2,418.20
				50.37
			Total for Check Number 33116:	2,468.57
33117	1487 762716 762716 762716	NAPA Auto Parts Trailer wire Trailer wire Trailer wire	09/18/2015	
				2.50
				4.99
				4.99
			Total for Check Number 33117:	12.48
33118	0004 1829504155 789366349001 789366349002 789366522001	Office Depot Flag football certificates Office supplies USB drive USB drives	09/18/2015	
				21.70
				147.36
				13.12
				14.12
			Total for Check Number 33118:	196.30
33119	2771 766566	Pacific Office Automation Copier maintenance, 5/12-8/12/15	09/18/2015	
				38.23

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33119:	38.23
33120	1407 14-82138 14-82139	Parametrix, Inc. City code/Comp plan services; 7/5-8/1/15 Plan review services; 7/5-8/1/15	09/18/2015	209.02 2,049.17
			Total for Check Number 33120:	2,258.19
33121	2180 9635589	Powerplan - OIB #3488; hydraulic part	09/18/2015	1,383.49
			Total for Check Number 33121:	1,383.49
33122	2860 377900	Protect Youth Sports Background checks	09/18/2015	344.00
			Total for Check Number 33122:	344.00
33123	0161 200003986730-9 200003987282-9 200003987464-9 200004045635-9 200004045866-9 200005568858-9 200013103656-9 200013951476-9 200014568881-9 200014568881-9 200014568881-9 200022909309-9 200022909689-9 300000007744-9	Puget Sound Energy Streets; electricity, 8/1-9/1/15 Streets; electricity, 8/5-9/2/15 Streets; electricity, 8/5-9/2/15 Streets; electricity, 8/1-9/1/15 Streets; electricity, 8/5-9/2/15 Streets; electricity, 7/30-8/28/15 CCP; electricity, 7/30-8/28/15 Streets; electricity, 7/30-8/28/15 Maint shop; electricity, 7/30-8/28/15 Maint shop; electricity, 7/30-8/28/15 Maint shop; electricity, 7/30-8/28/15 Streets; electricity, 8/1-9/1/15 Skate park; electricity, 8/5-9/2/15 Aquatics; natural gas, 7/30-8/28/15	09/18/2015	73.32 50.18 11.75 71.80 55.32 71.30 42.69 64.11 75.30 37.66 75.30 95.75 12.16 1,682.75
			Total for Check Number 33123:	2,419.39
33124	2680 708491	Safeguard Business Systems CiderFest t-shirts	09/18/2015	845.99
			Total for Check Number 33124:	845.99
33125	2474 1486 1502	SCORE Jail costs; medical services, July Jail costs, August	09/18/2015	46.10 15,908.00
			Total for Check Number 33125:	15,954.10
33126	1905 C838115-701 C838159-701	Sharp Electronics Corporation Workroom; copier usage, 7/24-8/31/15 Aquatics; copiers' usage, 8/3-9/1/15	09/18/2015	1,411.53 80.39
			Total for Check Number 33126:	1,491.92
33127	3009 IS-PSO-412837 IS-PSO-412837	SoftwareOne, Inc. Vondran; Adobe acrobat subscription, 8/31-12/31 Vondran; Adobe acrobat subscription, 8/31-12/31	09/18/2015	26.28 26.28
			Total for Check Number 33127:	52.56
33128	1158 103459A	Sprint Rothhammer Intl, Inc. Resale items; goggles, swim caps, nose clips	09/18/2015	190.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33128:	190.00
33129	2103 286746367 286746367	US Bancorp Equip Finance Inc. Copier lease Copier lease	09/18/2015	86.88 130.32
			Total for Check Number 33129:	217.20
33130	3011 4042401 4042404	US Bank Bond 2007A Series 2007A; admin fee Bond 2007T Series 2007T; admin fee	09/18/2015	425.00 425.00
			Total for Check Number 33130:	850.00
33131	0046 9751003719 9751003719 9751003719 9751003719 9751003719 9751003719 9751003719 9751003719 9751003719	Verizon Wireless Cellular service, 8/21-9/20/15 Cellular service/tablet data, 8/21-9/20/15 Cellular service, 8/21-9/20/15 Cellular service, 8/21-9/20/15 Cellular service, 8/21-9/20/15 Cellular service/tablet data, 8/21-9/20/15 Cellular service/tablet data, 8/21-9/20/15 Cellular service, 8/21-9/20/15 Cellular service/tablet data, 8/21-9/20/15	09/18/2015	29.26 319.73 49.44 30.06 58.51 175.99 98.52 177.46 77.99
			Total for Check Number 33131:	1,016.96
33132	2955 P3169.01-2	Walker Macy Design review services; 4/26-8/25/16	09/18/2015	562.23
			Total for Check Number 33132:	562.23
33133	0629 0629-9 0629-9-1 0629-9-2	WSEMA Bates; WSEMA membership dues, 10/1/15-9/30/ Vondran; WSEMA membership dues, 10/1/15-9/ Slate; WSEMA membership dues, 10/1/15-9/30/	09/18/2015	75.00 75.00 75.00
			Total for Check Number 33133:	225.00
			Total for 9/18/2015:	715,028.53
			Report Total (62 checks):	719,134.03

October 2, 2015

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check #33134 through Check #33174, including ACH payments and electronic fund transfers

In the Amount of \$317,365.72

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

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\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Jeff Wagner  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

# Accounts Payable

## Checks by Date - Detail by Check Date

User: scles  
 Printed: 10/1/2015 1:47 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
41	1917	US Bank National Association	10/01/2015	
	1917-10	Credit card fees for 9/1-9/30/15, recorded in Oct		86.51
	1917-10	Credit card fees for 9/1-9/30/15, recorded in Oct		28.11
Total for Check Number 41:				114.62
Total for 10/1/2015:				114.62
ACH	0056 0056-10	Cassandra Parker Parker; WFOA conference, parking/mileage	10/02/2015	96.76
Total for this ACH Check for Vendor 0056:				96.76
ACH	0546 0546-10	Victoria Throm AWC health screening; refreshments	10/02/2015	33.51
Total for this ACH Check for Vendor 0546:				33.51
ACH	0651 0651-10	Lindsay Hagen Hagen; WFOA conference, parking/mileage	10/02/2015	96.76
Total for this ACH Check for Vendor 0651:				96.76
ACH	0706	Covington Retail Associates	10/02/2015	
	4655	1st floor; operating expenses, October		10,401.29
	4655	1st floor; building lease, October		26,359.92
	4656	2nd floor; building lease, October		3,362.83
	4656	2nd floor; operating expenses, October		1,406.68
Total for this ACH Check for Vendor 0706:				41,530.72
ACH	1091 1256259-0 1261653-0 1261653-0 1261855-0	Complete Office Solutions Aquatics; desk chairs Office supplies Office supplies Feser; desk chair	10/02/2015	375.76 265.27 8.32 187.88
Total for this ACH Check for Vendor 1091:				837.23
ACH	1271 1271-10	Rob Hendrickson Hendrickson; WFOA conference, parking	10/02/2015	30.00
Total for this ACH Check for Vendor 1271:				30.00
ACH	1408 2046 2046 2046	Washington Workwear Stores Inc. Gaudette; work pants Gaudette; work pants Gaudette; work pants	10/02/2015	15.64 15.64 7.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for this ACH Check for Vendor 1408:	39.09
ACH	1705 TM-152714	Alpine Products, Inc. Event signs	10/02/2015	119.90
			Total for this ACH Check for Vendor 1705:	119.90
ACH	1767 1767-10	Brian Bykonen Bykonen; WACE conference, per diem	10/02/2015	23.00
			Total for this ACH Check for Vendor 1767:	23.00
ACH	1901 0069027 0069027 0069027	Modern Building Systems, Inc. Maint shop; building lease, 10/1-11/1/15 Maint shop; building lease, 10/1-11/1/15 Maint shop; building lease, 10/1-11/1/15	10/02/2015	284.54 569.06 569.06
			Total for this ACH Check for Vendor 1901:	1,422.66
ACH	2151 2151-10	Shawn Buck Buck; Urban Forestry seminar, per diem	10/02/2015	21.30
			Total for this ACH Check for Vendor 2151:	21.30
ACH	2250 C059	SBS Legal Services Legal services; 9/1-9/28/15	10/02/2015	9,315.00
			Total for this ACH Check for Vendor 2250:	9,315.00
ACH	2500 50960054	Tetra Tech, Inc. CIP 1127; engineering, 7/25-8/21/15	10/02/2015	9,766.38
			Total for this ACH Check for Vendor 2500:	9,766.38
ACH	2529 2529-10 2529-10 2529-10	Bill Fealy Fealy; Urban Forestry seminar, per diem Fealy; Urban Forestry seminar, per diem Fealy; Urban Forestry seminar, per diem	10/02/2015	8.52 8.52 4.26
			Total for this ACH Check for Vendor 2529:	21.30
ACH	2555 46466368 46490411 46609751	NuCO2 LLC Aquatics; CO2 for pH control Aquatics; CO2 for pH control Credit; CO2 for pH control	10/02/2015	158.93 80.17 -158.93
			Total for this ACH Check for Vendor 2555:	80.17
ACH	2747 2747-10 2747-10-1 2747-10-1	Bob Lindskov Reimbursement; SCATBd meeting refreshments Lindskov; KCPEC meetings, parking Lindskov; KCPEC meetings, parking	10/02/2015	53.90 17.40 11.60
			Total for this ACH Check for Vendor 2747:	82.90
ACH	2811 I000261 I000261	Planet Technologies, Inc. Office365 ProPlus subscriptions, use tax Office365 ProPlus subscriptions; 9/15-5/16	10/02/2015	-228.25 2,882.35
			Total for this ACH Check for Vendor 2811:	2,654.10
33134	1534	APWA - WA State Chapter	10/02/2015	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1747308-8557763	Fealy; APWA fall conference, registration		197.50
	1747308-8557763	Fealy; APWA fall conference, registration		197.50
	1747308-8558329	Junkin; APWA fall conference, registration		137.50
	1747308-8558329	Junkin; APWA fall conference, registration		137.50
	1747308-8558329	Wesley; APWA fall conference, registration		395.00
	1747308-8558329	Lindskov; APWA fall conference, registration		158.00
	1747308-8558329	Vondran; APWA fall conference, registration		197.50
	1747308-8558329	Vondran; APWA fall conference, registration		197.50
	1747308-8558329	Lindskov; APWA fall conference, registration		237.00
			Total for Check Number 33134:	1,855.00
33135	2033 9583	Aquatic Specialty Services Pool chemicals	10/02/2015	952.65
			Total for Check Number 33135:	952.65
33136	2223 810879	ARC Imaging Resources Plotter paper	10/02/2015	100.19
			Total for Check Number 33136:	100.19
33137	2462 INV037138 INV037138 INV037138 INV037138 INV037138 INV037138	ArcMate Manufacturing Corporation Maint shop; garbage reachers Maint shop; garbage reachers Maint shop; garbage reachers Maint shop; garbage reachers, use tax Maint shop; garbage reachers, use tax Maint shop; garbage reachers, use tax	10/02/2015	81.36 162.70 162.70 -12.89 -12.88 -6.44
			Total for Check Number 33137:	374.55
33138	0019 100315L1020150	AWC Employee Benefits Trust Medical Insurance Premiums, October Medical Insurance Premiums, October	10/02/2015	750.00 809.72 5,982.83 1,774.21 6,941.83 2,268.34 2,196.79 1,899.25 6,713.40 8,983.53 1,125.00 10,749.79 2,479.93 442.89
			Total for Check Number 33138:	53,117.51
33139	0026 2068	C&B Awards Soccer t-shirts	10/02/2015	24.75
			Total for Check Number 33139:	24.75
33140	1997 350916 350916 350916 350916	Capital One Commercial Maint shop; coffee, creamer, paper towels, filters Maint shop; coffee, creamer, paper towels, filters City hall; creamer, paper products, batteries Maint shop; coffee, creamer, paper towels, filters	10/02/2015	23.69 11.84 294.19 23.68

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33140:	353.40
33141	2270 6317966698B-10	CenturyLink City hall; telephone, 9/13-10/13/15	10/02/2015	101.74
			Total for Check Number 33141:	101.74
33142	2366 1350742815	CenturyLink Business Services Aquatics; internet/loop, August	10/02/2015	360.00
			Total for Check Number 33142:	360.00
33143	1170 GW2809561 NW2809561	Coastwide Laboratories Aquatics; cleaning supplies Aquatics; cleaning supplies	10/02/2015	158.12 842.11
			Total for Check Number 33143:	1,000.23
33144	0184 216/217	Cordi & Bejarano Public defender; 7/7-9/8/15	10/02/2015	4,500.00
			Total for Check Number 33144:	4,500.00
33145	3015 3015-10	Cougar Mountain Zoo Tree lighting; deposit for reindeer visit	10/02/2015	284.00
			Total for Check Number 33145:	284.00
33146	0537 104587-10 105731-10 107666-10 108188-10 115324-10 122505-10 122505-10 122505-10 132669-10 132670-10	Covington Water District Crystal view; water, 8/22-9/18/15 SR 516; water, 8/22-9/18/15 CCP; water, 7/18-9/18/15 Skate park; water, 7/18-9/18/15 Aquatics; water, 7/18-9/18/15 Maint shop; water, 7/18-9/18/15 Maint shop; water, 7/18-9/18/15 Maint shop; water, 7/18-9/18/15 CCP; water, 7/18-9/18/15 CCP; water, 8/22-9/18/15	10/02/2015	430.00 58.60 43.00 61.25 1,964.30 37.11 74.22 74.22 66.90 1,678.05
			Total for Check Number 33146:	4,487.65
33147	1996 01465150915 01465150915 01465150915	Facility Maintenance Contractors Maint shop; janitorial service Maint shop; janitorial service Maint shop; janitorial service	10/02/2015	113.60 56.80 113.60
			Total for Check Number 33147:	284.00
33148	1875 122432	FirstChoice Coffee service	10/02/2015	114.63
			Total for Check Number 33148:	114.63
33149	2648 2648-10	Hart's Gymnastics Instructor payment; Gymnastics, September	10/02/2015	404.80
			Total for Check Number 33149:	404.80
33150	1658 28162740-001	Hertz Equipment Rental Corp. Rental; brush chipper, 8/3-8/31/15	10/02/2015	2,497.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33150:	2,497.80
33151	3014	Craig Holmes	10/02/2015	
	3014-10	25 Covington books, use tax		-17.20
	3014-10	25 Covington books; for Japanese sister city		217.20
			Total for Check Number 33151:	200.00
33152	1722	Honey Bucket	10/02/2015	
	2-1347629	Kentwood High; portable toilet, 9/10-10/7/15		177.50
	2-1355913	Skate park; portable toilet, 9/17-10/14/15		202.95
			Total for Check Number 33152:	380.45
33153	1342	Integra Telecom	10/02/2015	
	13282910	Maint shop; telephone, 9/8-10/7/15		181.57
	13282910	Maint shop; telephone, 9/8-10/7/15		181.58
	13282910	Maint shop; telephone, 9/8-10/7/15		90.79
	13282910	Aquatics; telephone, 9/8-10/7/15		90.23
	13282910	City hall; telephone, 9/8-10/7/15		1,494.95
			Total for Check Number 33153:	2,039.12
33154	0143	King County Finance	10/02/2015	
	65550-65552	Street services		2,282.74
			Total for Check Number 33154:	2,282.74
33155	1111	King County Treasury	10/02/2015	
	292206-9123-08	Noxious Weed, SWM, King CD 2015		575.51
			Total for Check Number 33155:	575.51
33156	0004	Office Depot	10/02/2015	
	1842035887	Office supplies		7.91
	791902741001	Park Director; chair mat		38.00
	791902741001	Office supplies		323.06
	791902806001	Office supplies		45.44
	792099597001	Office supplies		104.92
	792099664001	Tape		14.45
	793000605001	Office supplies		85.98
	793000605001	CD-R, cases, labels, bubble mailers		55.19
	793000605001	Dish soap		10.84
	793009803001	Binders, cd labels		73.28
	793009803001	Office supplies		17.37
	794584134001	Office supplies		241.07
	794584155001	Office supplies		5.26
			Total for Check Number 33156:	1,022.77
33157	2993	Pacific Northwest Collections Inc.	10/02/2015	
	15588	All-Service Plumbing, paid pursuant to protest l		977.77
			Total for Check Number 33157:	977.77
33158	0818	Pacific Office Automation	10/02/2015	
	47307802	Copier lease; 9/15-10/14/15		122.47
			Total for Check Number 33158:	122.47
33159	0164	Pitney Bowes	10/02/2015	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2004515-SP15	Pitney Bowes; lease, 6/30-9/30/15		716.76
Total for Check Number 33159:				716.76
33160	0161	Puget Sound Energy	10/02/2015	
	300000001770-10	City tree; electricity, 8/1-9/1/15		10.84
	300000001770-10	Streets; electricity, 8/1-9/1/15		10.84
	300000001788-10	Streets; electricity, 7/31-8/31/15		8,503.73
	300000001788-10	Streets; electricity, 7/31-8/31/15		69.78
	300000001804-10	Streets; electricity, 8/1-9/1/15		43.68
	300000001804-10	Streets; electricity, 7/30-8/28/15		49.97
	300000007934-10	City hall; natural gas, 8/1-9/1/15		36.58
	300000007934-10	City hall; electricity, 8/1-9/1/15		1,665.53
	300000011266-10	SR 516; electricity, 8/1-9/1/15		165.21
	300000011266-10	Crystal view; electricity, 7/28-8/28/15		10.84
Total for Check Number 33160:				10,567.00
33161	1850 1510-6	Sherwin-Williams Co. CCP; paint	10/02/2015	
Total for Check Number 33161:				958.72
33162	3012 INV00098446	Smarsh Inc. Text archiving setup/service; 8/4-8/31/15	10/02/2015	
Total for Check Number 33162:				149.50
33163	1903 751906 751906	Sound Publishing, Inc. Monthly full page ad Weekly bulletins; 8/14, 8/21, 8/28	10/02/2015	
Total for Check Number 33163:				1,714.83
33164	0736 778916	Sound Security, Inc. Prox fob; replacement	10/02/2015	
Total for Check Number 33164:				7.61
33165	0281	Standard Insurance Company	10/02/2015	
	63555100001-10	Life Insurance Premiums, October		283.97
	63555100001-10	Life Insurance Premiums, October		175.20
	63555100001-10	Life Insurance Premiums, October		7.91
	63555100001-10	Life Insurance Premiums, October		9.45
	63555100001-10	Life Insurance Premiums, October		95.97
	63555100001-10	Life Insurance Premiums, October		87.89
	63555100001-10	Life Insurance Premiums, October		116.20
	63555100001-10	Life Insurance Premiums, October		44.13
	63555100001-10	Life Insurance Premiums, October		361.80
	63555100001-10	Life Insurance Premiums, October		583.51
	63555100001-10	Life Insurance Premiums, October		519.84
	63555100001-10	Life Insurance Premiums, October		311.17
	63555100001-10	Life Insurance Premiums, October		600.61
	63555100001-10	Life Insurance Premiums, October		181.55
	63555100001-10	Life Insurance Premiums, October		97.19
Total for Check Number 33165:				3,476.39
33166	0217 L110215	State Auditor's Office Audit fees; August	10/02/2015	
Total for Check Number 33166:				796.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 33166:	796.50
33167	0150 2302344	Tab Products Co Labels for mobile filing unit	10/02/2015	552.84
			Total for Check Number 33167:	552.84
33168	2556 114-3290730	United Site Services Gardner property; fence rental, 9/5-10/2/15	10/02/2015	355.77
			Total for Check Number 33168:	355.77
33169	2103 287636765 288012305 288078769	US Bancorp Equip Finance Inc. Workroom copier; lease, October Reception copier; lease, October Police copier; lease, October	10/02/2015	639.10 93.40 93.40
			Total for Check Number 33169:	825.90
33170	3013 272608	US Mower #3557; mower attachment on excavator	10/02/2015	15,522.57
			Total for Check Number 33170:	15,522.57
33171	2652 5002493687	Wells Fargo Financial Leasing Plotter/scanner; lease, 10/10-11/9/15	10/02/2015	227.09
			Total for Check Number 33171:	227.09
33172	3005 3	WHH Nisqually Federal Services LLC CIP 1014; construction, 8/29-9/25/15	10/02/2015	135,042.22
			Total for Check Number 33172:	135,042.22
33173	2230 9424005 9424005	Wilbur-Ellis Company Fertilizer Casoron/seed mix	10/02/2015	246.33 732.56
			Total for Check Number 33173:	978.89
33174	0355 0355-10 0355-10 0355-10 0355-10 0355-10 0355-10 0355-10	WRPA Conway; 2015 Business Institute, registration Patterson; 2015 Business Institute, registration Leung; 2015 Business Institute, registration Leung; 2015 Business Institute, registration Finazzo; 2015 Business Institute, registration Feser; 2015 Business Institute, registration Kiselyov; 2015 Business Institute, registration	10/02/2015	129.00 129.00 64.50 64.50 129.00 129.00 129.00
			Total for Check Number 33174:	774.00
			Total for 10/2/2015:	317,251.10
			Report Total (59 checks):	317,365.72

September 11, 2015

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 09/11/15 consisting of:

PAYLOCITY CHECK # 1004206548 through PAYLOCITY CHECK # 1004206560 inclusive,  
plus employee direct deposits

IN THE AMOUNT OF \$166,618.77

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Jeff Wagner  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved: \_\_\_\_\_

09/11/15 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
110505	Regular	9/11/2015	503	Bolli, Regan H	4,700.17
110506	Regular	9/11/2015	246	Kirshenbaum, Kathleen	535.68
110507	Regular	9/11/2015	243	Lyon, Valerie	1,485.70
110508	Regular	9/11/2015	234	Mhooon, Darren S	1,469.26
110509	Regular	9/11/2015	162	Michaud, Joan M	2,187.70
110510	Regular	9/11/2015	123	Scott, Sharon G	2,541.67
110511	Regular	9/11/2015	313	Slate, Karla J	2,508.30
110512	Regular	9/11/2015	275	Hart, Richard	3,401.33
110513	Regular	9/11/2015	368	Mueller, Ann M	1,261.04
110514	Regular	9/11/2015	180	Cles, Staci M	1,871.11
110515	Regular	9/11/2015	146	Hagen, Lindsay K	1,617.75
110516	Regular	9/11/2015	235	Hendrickson, Robert	3,813.07
110517	Regular	9/11/2015	105	Parker, Cassandra	2,610.89
110518	Regular	9/11/2015	454	Salazar-Delatorre, Viviana J	206.99
110519	Regular	9/11/2015	374	Allen, Joshua C	1,837.50
110520	Regular	9/11/2015	353	Dalton, Jesse J	1,918.45
110521	Regular	9/11/2015	524	Denning, Jerald J	943.88
110522	Regular	9/11/2015	373	Fealy, William J	1,947.18
110523	Regular	9/11/2015	301	Gaudette, John J	1,849.85
110524	Regular	9/11/2015	511	Goranson, Gage W	989.95
110525	Regular	9/11/2015	186	Junkin, Ross D	2,858.07
110526	Regular	9/11/2015	520	Serfling, Daniel D	842.05
110527	Regular	9/11/2015	457	Smith, Nathan H	1,106.43
110528	Regular	9/11/2015	268	Bykonen, Brian D	2,209.04
110529	Regular	9/11/2015	279	Christenson, Gregg R	2,952.14
110530	Regular	9/11/2015	270	Lyons, Salina K	2,332.27
110531	Regular	9/11/2015	269	Meyers, Robert L	3,443.91
110532	Regular	9/11/2015	284	Ogren, Nelson W	2,811.62
110533	Regular	9/11/2015	266	Thompson, Kelly	2,187.61
110534	Regular	9/11/2015	518	Islam, Shahinur	415.86
110535	Regular	9/11/2015	307	Morrissey, Mayson	2,967.96
110536	Regular	9/11/2015	199	Bahl, Rachel A	2,106.35
110537	Regular	9/11/2015	451	Conway, Sean	1,597.22
110538	Regular	9/11/2015	428	Feser, Angela M	2,808.80
110539	Regular	9/11/2015	448	Finazzo, Dominic V	1,558.76
110540	Regular	9/11/2015	305	Kiselyov, Tatyana	1,597.22
110541	Regular	9/11/2015	453	Leung, Rachael M	1,295.62
110542	Regular	9/11/2015	397	Martinsons, Jaquelyn	626.60
110543	Regular	9/11/2015	195	Patterson, Clifford	2,484.06
110544	Regular	9/11/2015	106	Bates, Shellie L	2,113.67
110545	Regular	9/11/2015	349	Buck, Shawn M	1,713.42
110546	Regular	9/11/2015	273	French, Fred	194.46
110547	Regular	9/11/2015	436	Lindskov, Robert T	3,033.51
110548	Regular	9/11/2015	257	Parrish, Benjamin A	2,020.63
110549	Regular	9/11/2015	173	Vondran, Donald M	3,819.84
110550	Regular	9/11/2015	252	Wesley, Daniel A	2,224.67
110551	Regular	9/11/2015	388	Andrews, Kaitlyn E	255.84
110552	Regular	9/11/2015	378	Bell, Colin Q	780.82
110553	Regular	9/11/2015	481	Binder, Jordan M	89.77
110554	Regular	9/11/2015	513	Bryant, Colin A	126.78
110555	Regular	9/11/2015	517	Burke, Austin W	162.08
110556	Regular	9/11/2015	514	Collins, Ashtyn E	287.57
110557	Regular	9/11/2015	258	Cox, Melissa	926.17
110558	Regular	9/11/2015	338	Felcyn, Adam	156.76

110559 Regular	9/11/2015	505 Gormley, Hannah E	243.82
110560 Regular	9/11/2015	508 Halbert, Olivia M	199.01
110561 Regular	9/11/2015	426 Knox, Patrick L	495.04
110562 Regular	9/11/2015	410 Lanz, Avalon A.	492.19
110563 Regular	9/11/2015	435 Martin, Iain-Josiah	823.04
110564 Regular	9/11/2015	525 Mastroianni, Anthony J	131.44
110565 Regular	9/11/2015	483 Medel, Erick	126.49
110566 Regular	9/11/2015	340 Middleton, Jordan	313.69
110567 Regular	9/11/2015	439 Newman, Ashley M	210.96
110568 Regular	9/11/2015	445 Portin, Andrew	169.30
110569 Regular	9/11/2015	319 Praggastis, Alexander	73.46
110570 Regular	9/11/2015	387 Praggastis, Elena C	199.62
110571 Regular	9/11/2015	484 Roth, Alexander E	510.37
110572 Regular	9/11/2015	492 Spencer, Ethan R	447.73
110573 Regular	9/11/2015	392 Wardrip, Spencer A	620.11
110574 Regular	9/11/2015	432 Wilton, Sara J	109.67
110575 Regular	9/11/2015	495 Tashiro-Townley, Joshua C	28.45
110576 Regular	9/11/2015	116 Beaufrere, Noreen	2,841.79
110577 Regular	9/11/2015	137 Throm, Victoria J	1,945.46
1004206548 Regular	9/11/2015	364 Newell, Nancy J	33.25
1004206549 Regular	9/11/2015	499 Goodman, Ryan A	69.50
1004206550 Regular	9/11/2015	509 Brannon, David J	113.72
1004206551 Regular	9/11/2015	526 Duval-Dreblow, Shailynn R	125.08
1004206552 Regular	9/11/2015	400 Quintos, Edward Louie D	296.46
1004206553 Regular	9/11/2015	415 Rinck, Tyler P	79.78
1004206554 Regular	9/11/2015	489 Wold, Jared K	429.69
1004206555 Regular	9/11/2015	480 Woods, Dylan J	569.23
1004206556 Regular	9/11/2015	521 Ellsworth, Joseph G	23.72
1004206557 Regular	9/11/2015	523 Gerona, Kiilee A	52.17
1004206558 Regular	9/11/2015	519 Lopez, Joseph C	56.91
1004206559 Regular	9/11/2015	474 Shank, Elijah J	47.43
<b>Totals for Payroll Checks</b>	<b>85 Items</b>		<b>107,683.63</b>

Third Party Checks for Account Paylocity Account					
Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
110578	AGENCY	9/11/2015	401SS	ICMA Retirement Trust	17,077.80
110579	AGENCY	9/11/2015	457Ex	Vantagepoint Transfer Agent-457	359.09
110580	AGENCY	9/11/2015	CICOV	City of Covington	2,740.29
110581	AGENCY	9/11/2015		Emp City of Covington Employee	84.00
110582	AGENCY	9/11/2015	IC401	ICMA Retirement Trust	14,794.09
110583	AGENCY	9/11/2015	IC457	ICMA Retirement Trust	1,766.98
110584	AGENCY	9/11/2015		ROTH ICMA Retirement Trust	150.00
110585	AGENCY	9/11/2015		VEBA HRA VEBA Trust Contributions	1,670.00
1004206560	AGENCY	9/11/2015	JG1	WASH CHILD SUPPORT	110.41
<b>Totals for Third Party Checks</b>	<b>9 Items</b>				<b>38,752.66</b>

Tax Liabilities	19962.1
Paylocity Fees	220.38

**\$ 166,618.77**

September 25, 2015

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 09/25/15 consisting of:

PAYLOCITY CHECK # 1004254776 through PAYLOCITY CHECK # 1004254789 and  
PAYLOCITY CHECK # 1004254833 through PAYLOCITY-CHECK # 1004254833 inclusive,  
plus employee direct deposits

IN THE AMOUNT OF \$225,420.19

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

\_\_\_\_\_  
Cassandra Parker  
Senior Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Jeff Wagner  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved: \_\_\_\_\_

## 09/25/15 Payroll Voucher

## Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
110591	Regular	9/25/2015	503	Bolli, Regan H	4,696.33
110592	Regular	9/25/2015	246	Kirshenbaum, Kathleen	601.32
110593	Regular	9/25/2015	243	Lyon, Valerie	1,484.05
110594	Regular	9/25/2015	234	Mhoon, Darren S	1,452.81
110595	Regular	9/25/2015	162	Michaud, Joan M	2,187.70
110596	Regular	9/25/2015	123	Scott, Sharon G	2,540.35
110597	Regular	9/25/2015	313	Slate, Karla J	2,508.30
110598	Regular	9/25/2015	275	Hart, Richard	3,401.33
110599	Regular	9/25/2015	368	Mueller, Ann M	1,275.19
110600	Regular	9/25/2015	180	Cles, Staci M	1,871.12
110601	Regular	9/25/2015	146	Hagen, Lindsay K	1,616.92
110602	Regular	9/25/2015	235	Hendrickson, Robert	3,786.61
110603	Regular	9/25/2015	105	Parker, Cassandra	2,610.88
110604	Regular	9/25/2015	454	Salazar-Delatorre, Viviana J	273.04
110605	Regular	9/25/2015	433	Cimaomo, Joseph T	390.53
110606	Regular	9/25/2015	323	Harto, Margaret	457.75
110607	Regular	9/25/2015	324	Lanza, Mark	382.53
110608	Regular	9/25/2015	326	Mhoon, Marlla	392.53
110609	Regular	9/25/2015	327	Scott, James A	413.61
110610	Regular	9/25/2015	502	Smith, Sean D	413.61
110611	Regular	9/25/2015	329	Wagner, Jeffrey	415.57
110612	Regular	9/25/2015	374	Allen, Joshua C	1,957.06
110613	Regular	9/25/2015	353	Dalton, Jesse J	1,894.76
110614	Regular	9/25/2015	524	Denning, Jerald J	859.15
110615	Regular	9/25/2015	373	Fealy, William J	1,767.83
110616	Regular	9/25/2015	301	Gaudette, John J	2,019.67
110617	Regular	9/25/2015	511	Goranson, Gage W	885.74
110618	Regular	9/25/2015	186	Junkin, Ross D	2,857.50
110619	Regular	9/25/2015	520	Serfling, Daniel D	795.77
110620	Regular	9/25/2015	457	Smith, Nathan H	799.08
110621	Regular	9/25/2015	268	Bykonen, Brian D	2,209.04
110622	Regular	9/25/2015	279	Christenson, Gregg R	2,952.13
110623	Regular	9/25/2015	270	Lyons, Salina K	2,330.94
110624	Regular	9/25/2015	269	Meyers, Robert L	3,443.90
110625	Regular	9/25/2015	284	Ogren, Nelson W	2,811.63
110626	Regular	9/25/2015	266	Thompson, Kelly	2,187.61
110627	Regular	9/25/2015	518	Islam, Shahinur	415.86
110628	Regular	9/25/2015	307	Morrissey, Mayson	2,967.40
110629	Regular	9/25/2015	199	Bahl, Rachel A	2,106.35
110630	Regular	9/25/2015	451	Conway, Sean	1,597.22
110631	Regular	9/25/2015	428	Feser, Angela M	2,806.16
110632	Regular	9/25/2015	448	Finazzo, Dominic V	1,558.76
110633	Regular	9/25/2015	305	Kiselyov, Tatyana	1,597.23
110634	Regular	9/25/2015	453	Leung, Rachael M	1,295.62
110635	Regular	9/25/2015	397	Martinsons, Jaquelyn	631.85
110636	Regular	9/25/2015	195	Patterson, Clifford	2,484.06
110637	Regular	9/25/2015	306	Thomas, Scott R	22,013.30
110638	Regular	9/25/2015	106	Bates, Shellie L	2,113.71
110639	Regular	9/25/2015	349	Buck, Shawn M	1,755.18

110640 Regular	9/25/2015	273 French, Fred	52.03
110641 Regular	9/25/2015	436 Lindskov, Robert T	3,033.51
110642 Regular	9/25/2015	257 Parrish, Benjamin A	2,018.02
110643 Regular	9/25/2015	173 Vondran, Donald M	3,817.19
110644 Regular	9/25/2015	252 Wesley, Daniel A	2,224.68
110645 Regular	9/25/2015	388 Andrews, Kaitlyn E	192.65
110646 Regular	9/25/2015	434 Bailey, Brooke	408.95
110647 Regular	9/25/2015	378 Bell, Colin Q	405.48
110648 Regular	9/25/2015	481 Binder, Jordan M	149.64
110649 Regular	9/25/2015	513 Bryant, Colin A	112.04
110650 Regular	9/25/2015	517 Burke, Austin W	315.34
110651 Regular	9/25/2015	379 Carrillo, Anthony G	381.87
110652 Regular	9/25/2015	258 Cox, Melissa	815.63
110653 Regular	9/25/2015	526 Duval-Dreblow, Shailynn R	361.05
110654 Regular	9/25/2015	505 Gormley, Hannah E	93.53
110655 Regular	9/25/2015	508 Halbert, Olivia M	68.23
110656 Regular	9/25/2015	409 Hanger, Austin R.	265.66
110657 Regular	9/25/2015	460 Hatch, Christopher	128.71
110658 Regular	9/25/2015	512 Hauer, Colton A	271.91
110659 Regular	9/25/2015	359 Houghton, Cassandra L	518.88
110660 Regular	9/25/2015	426 Knox, Patrick L	212.26
110661 Regular	9/25/2015	410 Lanz, Avalon A.	696.83
110662 Regular	9/25/2015	416 Lipinski, Matthew	705.84
110663 Regular	9/25/2015	435 Martin, Iain-Josiah	647.13
110664 Regular	9/25/2015	525 Mastroianni, Anthony J	202.95
110665 Regular	9/25/2015	483 Medel, Erick	292.73
110666 Regular	9/25/2015	340 Middleton, Jordan	187.40
110667 Regular	9/25/2015	516 Montero, Ivan P	874.92
110668 Regular	9/25/2015	445 Portin, Andrew	45.67
110669 Regular	9/25/2015	387 Praggastis, Elena C	435.52
110670 Regular	9/25/2015	484 Roth, Alexander E	363.84
110671 Regular	9/25/2015	429 Sizemore, Christine A	400.34
110672 Regular	9/25/2015	492 Spencer, Ethan R	402.08
110673 Regular	9/25/2015	506 Thompson, William Z	22.75
110674 Regular	9/25/2015	392 Wardrip, Spencer A	734.23
110675 Regular	9/25/2015	432 Wilton, Sara J	271.98
110676 Regular	9/25/2015	528 Hopp, Tyler A	111.10
110677 Regular	9/25/2015	467 Lam, Brandon A	144.50
110678 Regular	9/25/2015	468 Lam, Matthew T	90.24
110679 Regular	9/25/2015	495 Tashiro-Townley, Joshua C	135.16
110680 Regular	9/25/2015	116 Beaufre, Noreen	2,840.97
110681 Regular	9/25/2015	137 Throm, Victoria J	1,945.45
1004254776 Regular	9/25/2015	364 Newell, Nancy J	63.72
1004254777 Regular	9/25/2015	499 Goodman, Ryan A	197.69
1004254778 Regular	9/25/2015	509 Brannon, David J	159.21
1004254779 Regular	9/25/2015	430 Hanson, Sean C	658.45
1004254780 Regular	9/25/2015	400 Quintos, Edward Louie D	177.03
1004254781 Regular	9/25/2015	415 Rinck, Tyler P	108.84
1004254782 Regular	9/25/2015	489 Wold, Jared K	184.15
1004254783 Regular	9/25/2015	480 Woods, Dylan J	310.36
1004254784 Regular	9/25/2015	470 Cekarmis, Dusan	192.64
1004254785 Regular	9/25/2015	472 Davidson, Tucker P	58.62
1004254786 Regular	9/25/2015	521 Ellsworth, Joseph G	66.39
1004254787 Regular	9/25/2015	273 Guyll, Ezra J	98.32

1004254788 Regular	9/25/2015	519 Lopez, Joseph C	68.76	
1004254789 Regular	9/25/2015	474 Shank, Elijah J	68.76	
<b>Totals for Payroll Checks</b>	<b>105 Items</b>		<b>136,098.42</b>	
Third Party Checks for Account Paylocity Account				
Check/Voucher	Check Type	Check Date	Employee Id Employee Name	Net Amount
110682	AGENCY	9/25/2015	401SS ICMA Retirement Trust	23,125.24
110683	AGENCY	9/25/2015	457Ex Vantagepoint Transfer Agent-	359.09
110684	AGENCY	9/25/2015	CICOV City of Covington	2,740.29
110685	AGENCY	9/25/2015	Emp City of Covington Employee	104.00
110686	AGENCY	9/25/2015	IC401 ICMA Retirement Trust	19,923.09
110687	AGENCY	9/25/2015	IC457 ICMA Retirement Trust	1,766.98
110688	AGENCY	9/25/2015	ROTH ICMA Retirement Trust	150.00
110689	AGENCY	9/25/2015	VEBA HRA VEBA Trust	7,671.90
1004254833	AGENCY	9/25/2015	JG1 WASH CHILD SUPPORT	110.41
<b>Totals for Third Party</b>	<b>9 Items</b>			<b>55,951.00</b>
			Tax Liabilities	32688.99
			Paylocity Fees	681.78
			<b>Grand Total</b>	<b>\$ 225,420.19</b>

## Consent Agenda Item C-3

Covington City Council Meeting

Date: October 13, 2015

SUBJECT: AUTHORIZE THE CITY MANAGER TO SIGN AN AGREEMENT FOR A PARTIAL TERMINATION OF EASEMENT ASSOCIATED WITH THE DEVELOPMENT OF MAPLE HILLS SUBDIVISION (PP99-004).

RECOMMENDED BY: Richard Hart, Community Development Director

ATTACHMENT(S):

1. Proposed Partial Termination of Easement
2. Partial Easement Illustration (Maple Hills Overall Plan)

PREPARED BY: Salina Lyons, Principal Planner  
Nelson Ogren, Development Review Engineer

EXPLANATION:

Pursuant to the Hearing Examiner's Conditions of Approval ("Conditions"), dated May 16, 1986, for the plat of Maple Hills, City File No. PP99-004/1025, Presidio Merced Acquisition Sourcing LLC ("Developer") is required to terminate portions of easements that run through the development site.

The Developer is constructing roads and sidewalks required for the development of Maple Hills which have been (Maple Hills Phase 1) and will be (Phases II & IV) dedicated to the city upon approval of the associated final plats. The new roads replace old access easements that cross the Maple Hills site. These old access easements were never used but were available to nearby property owners to access Maple Hills.

The city has an interest in these old easements by virtue of its ownership of Parcel 2591780190, a stormwater tract, in Forest Crest Estates, a small subdivision to the south of Maple Hills, as well as Tracts I and L, also stormwater tracts, that were recently dedicated to the city upon recording the final plat for Maple Hills Phase I.

Because the newly constructed roads within the Maple Hills Subdivision replace the old, outdated access easements, the Developer is requesting that the city authorize the city manager to sign the Partial Termination of Easement document (**Attachment 1**), which will release the city's interest in said easements. A map exhibit showing the location of the new roads within Maple Hills and the old easements that the Developer is requesting be terminated is shown in **Attachment 2**.

ALTERNATIVES: None.

FISCAL IMPACT: No direct impact.

CITY COUNCIL ACTION:           Ordinance           Resolution      X   Motion           Other

**Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to authorize the city manager to sign the Agreement for a Proposed Partial Termination of Easement for the development of Maple Hills (PP99-004/1025) in substantial form as that attached hereto.**

REVIEWED BY:    Community Development Director  
                          Public Works Director  
                          Finance Director  
                          City Attorney  
                          City Manager

# ATTACHMENT 1

**After recording return to:**

Cairncross & Hempelmann, P.S.  
524 Second Avenue, Suite 500  
Seattle, WA 98104-2323  
Attn: Nancy Bainbridge Rogers

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## PARTIAL TERMINATION OF EASEMENT

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Reference numbers of related documents: 5191618; 7310240443; 7310240444; 7310020303;  
7310020302; 7805150681; 7805250611; 8310260942

GRANTOR: City of Covington, a municipal corporation

GRANTEE: Presidio Merced Acquisition Sourcing, LLC  
Maple Hills Covington Homeowners' Association

ABBREVIATED LEGAL DESCRIPTION: NW QTR NE QTR STR 29-22-06 EXC S 330 FT  
THEREOF AND EXC E ONE-QUARTER OF N 132  
FT OF S 462 FT OF SAID SUBDIVISION EXC COAL  
& MINERAL RIGHTS

Situated in the County of King, State of Washington

TAX PARCEL NO(s).: 2922069134; 2922069001; 2922069002; 7760401070;  
5095000320; 2591780190

## PARTIAL TERMINATION OF EASEMENT

**THIS PARTIAL TERMINATION OF EASEMENT** is made as of this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between Presidio Merced Acquisition Sourcing, LLC and Maple Hills Covington Homeowners' Association (collectively "**Presidio Merced**") and City of Covington, a municipal corporation ("**Neighbor**").

### RECITALS

A. Presidio Merced owns the real property legally described on Exhibit A (the "**Presidio Property**").

B. Neighbor owns the real property legally described on Exhibit B (the "**Neighbor Property**");

C. The Neighbor Property may be benefited by one or more easements on the Presidio Property (the "**Easement**"), as referenced on Exhibit C;

D. The Easement affects more property than just the Presidio Property and the Neighbor Property;

E. Two portions of the Easement are located on the Presidio Property, one portion to the west, legally described in part as "the west 30 feet of the northwest quarter of the northeast quarter of Section 29, Township 22 N., Range 6 E., W.M. except the south 330 feet" (the "**West Prong**"), and the other portion to the east, legally described in part as "the east 30 feet of the northwest quarter of the northeast quarter of Section 29, Township 22 N., Range 6 E., W.M." (the "**East Prong**"). A full legal description and depiction of the area is attached on Exhibit D;

F. All access throughout the Presidio Property previously provided by the Easement has now been relocated onto public roadways;

G. Neighbor desires to terminate, and release all rights it may have in the West Prong and the East Prong.

### AGREEMENT

In exchange for \$10.00 and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Effective as of the date hereof, Neighbor terminates, quitclaims and releases any and all rights, interest, or title in the West Prong and the East Prong, and the Easement is of no further force and effect as to such areas.

2. In the unlikely event that further action is required in order to effect this agreement to terminate, Neighbor agrees to take any such reasonably necessary steps.

*[signatures on the following page]*

DATED as of the date first written above.

**Neighbor:**

CITY OF COVINGTON, a municipal corporation

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

Attest:

By \_\_\_\_\_  
City Clerk

Approved as to form:

By \_\_\_\_\_  
City Attorney

**Presidio Merced:**

PRESIDIO MERCED ACQUISITION SOURCING, LLC,  
a Delaware limited liability company

**By:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Its:** \_\_\_\_\_

MAPLE HILLS COVINGTON HOMEOWNERS'  
ASSOCIATION,  
a Washington nonprofit corporation

**By:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Its:** \_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

On this day personally appeared before me \_\_\_\_\_, to me known to be the \_\_\_\_\_ of CITY OF COVINGTON, a municipal corporation that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument and that the seal affixed, if any, is the corporate seal of said corporation.

GIVEN under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington, residing at \_\_\_\_\_.  
My commission expires \_\_\_\_\_.

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

On this day personally appeared before me \_\_\_\_\_, to me known to be the \_\_\_\_\_ of Presidio Merced Acquisition Sourcing LLC, the Delaware Limited Liability Company that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument and that the seal affixed, if any, is the corporate seal of said corporation.

GIVEN under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington, residing at \_\_\_\_\_.  
My commission expires \_\_\_\_\_.

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

On this day personally appeared before me \_\_\_\_\_, to me known to be the \_\_\_\_\_ of MAPLE HILLS COVINGTON HOMEOWNERS ASSOCIATION, the Washington nonprofit corporation that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument and that the seal affixed, if any, is the corporate seal of said corporation.

GIVEN under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
NOTARY PUBLIC in and for the State of  
Washington, residing at \_\_\_\_\_.  
My commission expires \_\_\_\_\_.

**Exhibit A**

**Legal Description of the Presidio Property**

**Presidio Merced Acquisition Sourcing LLC**

LOT 32, AND TRACTS A, B, AND O, MAPLE HILLS DIV. I VOL. 270, PGS. 27-37, KING COUNTY.

King County Tax Parcel 2922069134:

**PARCEL A:**

THE EAST QUARTER OF THE NORTH 132 FEET OF THE SOUTH 462 FEET OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 22 NORTH, RANGE 6 EAST, W.M.;

EXCEPT ALL COAL AND MINERALS AND THE RIGHT TO EXPLORE FOR AND MINE THE SAME AS RESERVED BY DEED RECORDED UNDER KING COUNTY RECORDING NO. 135893.

**PARCEL B:**

THE SOUTH 330 FEET OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 22 NORTH, RANGE 6 EAST, W.M.

EXCEPT THE WEST  $\frac{3}{4}$  THEREOF;

EXCEPT ALL COAL AND MINERALS AND THE RIGHT TO EXPLORE FOR AND MINE THE SAME, AS EXCLUDED BY DEED RECORDED UNDER KING COUNTY RECORDING NO. 135893.

*SITUATE IN THE COUNTY OF KING, STATE OF WASHINGTON.*

**Maple Hills Covington Homeowners Association**

TRACTS C, D, E, F, G, H, J, K, and N, MAPLE HILLS DIV. I VOL. 270, PGS. 27-37, KING COUNTY.

**Exhibit B**

**Legal Description of Neighbor Property**

Parcel A (King County Parcel No. 2591780190)

TRACT A, FOREST CREST ESTATES, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 213 OF PLATS, PAGES 61 AND 62, IN KING COUNTY, WASHINGTON.

Parcel B

TRACTS I AND L, MAPLE HILLS DIV. I VOL. 270, PGS. 27-37, KING COUNTY.

**Exhibit C**

**Easement**

1. Easement, King County record no. 5191618, recorded August 10, 1960;
2. Real estate contract, King County record no. 7310240443, recorded September 26, 1973;
3. Real estate contract, King County record no. 7310240444, recorded September 26, 1973;
4. Real estate contract, King County record no. 7310020303, recorded September 26, 1973;
5. Real estate contract, King County record no. 7310020302, recorded September 26, 1973;
6. Statutory warranty deed, King County record no. 7805150681, recorded October 1, 1973;
7. Real estate contract, King County record no. 7805250611, recorded May 15, 1978;
8. Real estate contract, King County record no. 8310260942, recorded October 20, 1983.

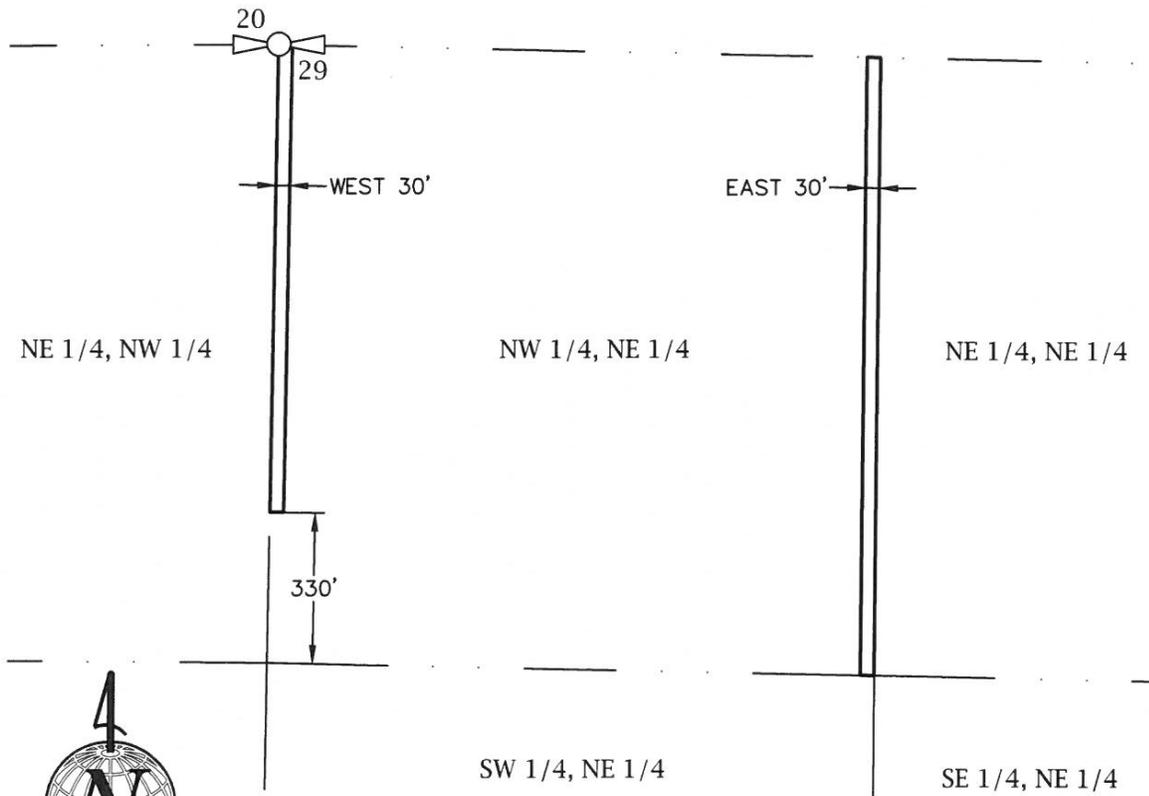
**Exhibit D**

**Terminated Easement Area**

THAT PORTION OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWNSHIP 22 N., RANGE 6 E., W.M. DESCRIBED AS FOLLOWS:

THE WEST 30 FEET OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER;  
EXCEPT THE SOUTH 330 FEET;

TOGETHER WITH THE EAST 30 FEET OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER.



THIS EXHIBIT HAS BEEN PREPARED TO ASSIST IN THE INTERPRETATION OF THE ACCOMPANYING LEGAL DESCRIPTION. IF THERE IS A CONFLICT BETWEEN THE WRITTEN LEGAL DESCRIPTION AND THIS SKETCH, THE LEGAL DESCRIPTION SHALL PREVAIL.

POR. NW 1/4 OF THE NE 1/4, SEC. 29, TWN. 22 N., RGE. 6 E., W.M. CITY OF COVINGTON, COUNTY OF KING, STATE OF WASHINGTON

CEDAR DOWNS PARK

WEST PRONG OLD  
ACCESS EASEMENT

EAST PRONG OLD  
ACCESSE ASEMENT

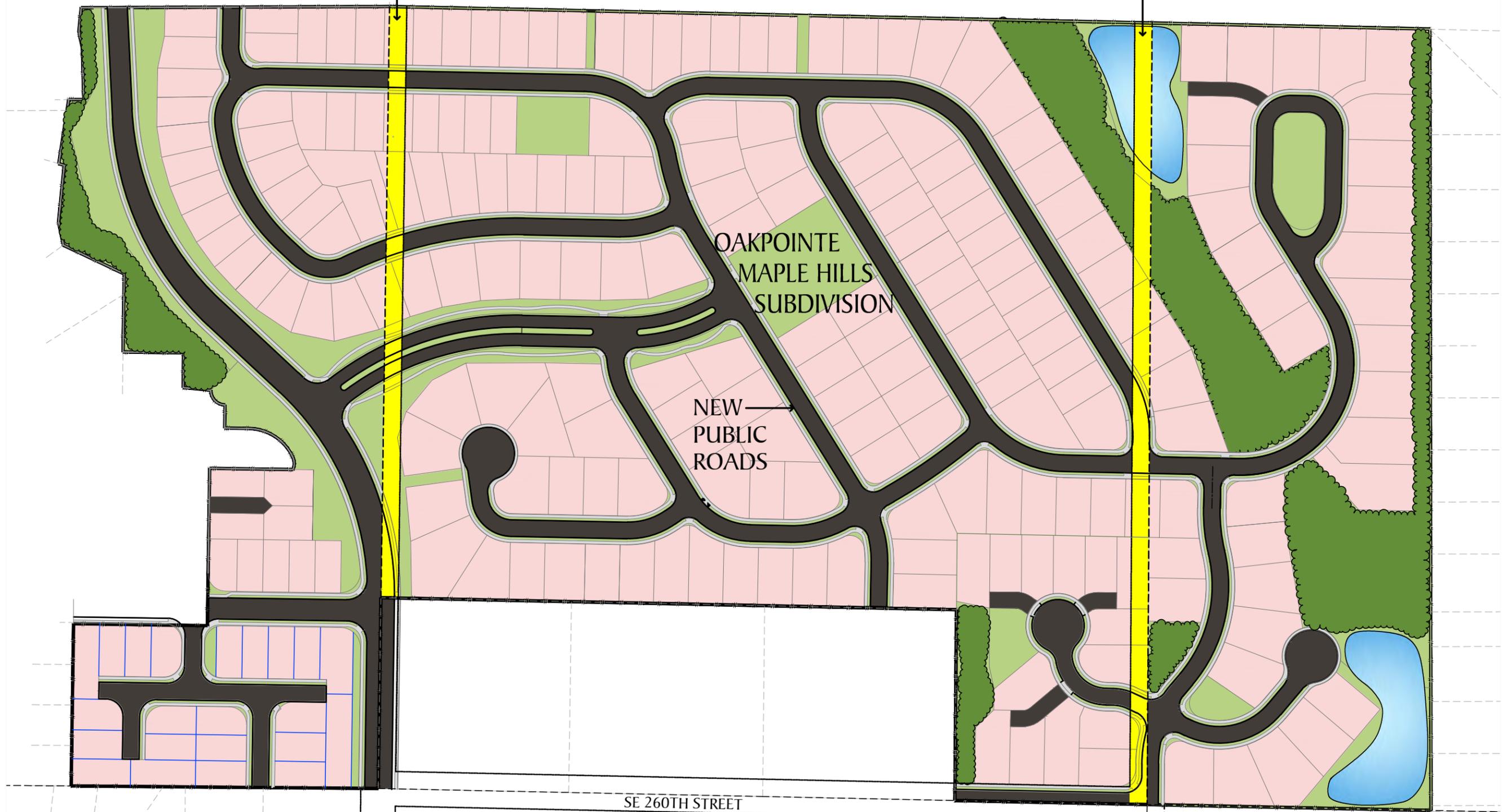
OAKPOINTE  
MAPLE HILLS  
SUBDIVISION

NEW  
PUBLIC  
ROADS

SE 260TH STREET

204TH AVENUE SE

208TH AVENUE SE



**Agenda Item 1**  
Covington City Council Meeting  
Date: October 13, 2015

SUBJECT: PUBLIC HEARING TO RECEIVE PUBLIC TESTIMONY AND CONSIDER AN ORDINANCE AUTHORIZING THE CITY OF COVINGTON'S ASSUMPTION OF THE RIGHTS, POWERS, FUNCTIONS, AND OBLIGATIONS OF THE COVINGTON TRANSPORTATION BENEFIT DISTRICT.

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S)

1. Proposed Ordinance Authorizing the City of Covington's Assumption of the Rights, Powers, Functions, and Obligations of the Covington Transportation Benefit District.

PREPARED BY: Sara Springer, City Attorney

EXPLANATION:

On July 1, 2015, the Washington State Legislature enacted Second Engrossed Substitute Senate Bill 5987 (2ESSB 5987) entitled "Transportation Revenue", of which a new Section 301 of Part III, "Local Transportation Revenue—Transportation Benefit Districts" provides that in any city in which a transportation benefit district has been established pursuant to Chapter 36.73 of the Revised Code of Washington (RCW) with boundaries coterminous with the boundaries of the city may absorb that transportation benefit district and assume all the district's rights, powers, functions, and obligations.

The Covington City Council (the "Council") previously passed Ordinance No. 02-13 to create the Covington Transportation Benefit District ("TBD"), pursuant to RCW 36.73, with boundaries coterminous with the boundaries of the city and with all seven Council members serving as the TBD board members. As it currently exists, the TBD is a quasi-municipal corporation and independent taxing district created for the sole purpose of constructing, improving, maintaining, and funding transportation improvements within the district's boundaries (*i.e.* the city's boundaries).

The city's assumption of the TBD will not impair or alter any existing rights, actions, activities, proceedings, or other provision of law relating to transportation benefit districts. Specifically, the city's assumption of the TBD will have no impact on the various mechanisms by which funds may be raised or expended for transportation improvements as allowed under Chapter 36.73 RCW. Rather, the city's assumption of the TBD and elimination of the TBD as a separate government entity will promote efficiency in government operation and administration and eliminate confusion regarding the Council and TBD board members as the same representatives of two separate government entities.

At the September 8, 2015 regular council meeting the Council directed staff to bring forward a proposed ordinance authorizing the city to assume the TBD. Pursuant to Section 302 of 2ESSB 5987, at the September 22, 2015 regular council meeting the Council passed a resolution

indicating its intention to hold a public hearing at this October 13, 2015 regular council meeting on the city's proposed assumption of the rights, powers, functions, and obligations of the TBD. Accordingly, tonight's public hearing is to receive public comment and testimony and for the Council to subsequently consider the attached proposed ordinance (Attachment 1) authorizing the city to assume the rights, powers, functions, and obligations of the TBD. The proposed ordinance also amends certain provisions of the Covington Municipal Code to conform to the city's assumption of the TBD and abolishment of the TBD board.

ALTERNATIVES: NA

FISCAL IMPACT:

The proposed ordinance authorizing the city to assume the rights, powers, functions, and obligations of the TBD will not have any discernable fiscal impact on the city's resources because, as previously noted, the city's assumption of the TBD will not impair or alter any existing rights, actions, activities, proceedings, or other provision of law relating to transportation benefit districts, including available funding mechanisms (or funding mechanisms previously approved by the TBD).

CITY COUNCIL ACTION:  Ordinance  Resolution  Motion  Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to pass an ordinance, in substantial form as that attached hereto, to eliminate the Covington Transportation Benefit District as a separate governmental entity and for the City of Covington to assume the rights, powers, functions, and obligations of the Covington Transportation Benefit District.**

REVIEWED BY: City Manager; City Attorney; Public Works Director; Finance Director

**ORDINANCE NO. 07-15**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ASSUMING THE RIGHTS, POWERS, FUNCTIONS, AND OBLIGATIONS OF THE COVINGTON TRANSPORTATION BENEFIT DISTRICT; REPEALING SECTION 12.125.020 AND AMENDING SECTIONS 12.125.030 AND .040 OF THE COVINGTON MUNICIPAL CODE TO EFFECT THE SAME; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, on April 9, 2013 and pursuant to Chapter 36.73 of the Revised Code of Washington (RCW), the City Council of the City of Covington (the “Council” and “City”, respectively) passed Ordinance No. 02-13 creating the Covington Transportation Benefit District (“TBD”) with boundaries coterminous with the boundaries of the City and with all seven Council members serving as the TBD board members; and

WHEREAS, on July 1, 2015, the Washington State Legislature enacted Second Engrossed Substitute Senate Bill 5987 (2ESSB 5987) entitled “Transportation Revenue”, of which a new Section 301 of Part III, “Local Transportation Revenue—Transportation Benefit Districts” provides that in any city or county in which a transportation benefit district has been established pursuant to Chapter 36.73 RCW with boundaries coterminous with the boundaries of the city or county may absorb that transportation benefit district and assume all the district’s rights, powers, functions, and obligations; and

WHEREAS, pursuant to Section 302 of 2ESSB 5987, the Council adopted Resolution No. 15-10, declaring its intent to conduct a public hearing at its regular council meeting on October 13, 2015, to consider the City’s proposed assumption of all rights, powers, functions, and obligations of the TBD; and

WHEREAS, on October 13, 2015, the Council conducted the public hearing allowing all persons interested in the City’s proposed assumption of the TBD the opportunity to be heard; and

WHEREAS, the Council has determined that it is in the best interest and welfare of the public for the City to assume the rights, powers, functions, and obligations of the TBD;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Assumption of the Covington Transportation Benefit District.** Pursuant to 2ESSB 5987 Section 301 and 303, the City of Covington hereby assumes all of the rights, powers, functions, and obligations of the Covington Transportation Benefit District. The City is hereby vested with each and every right, power, immunity, function, and obligation currently granted to or possessed by the TBD as of the effective date of this ordinance. The rights, powers, functions, and obligations previously exercised and/or performed by the governing body of the TBD are hereby assumed by and transferred to the Covington City Council.

**Section 2. Section 12.125.020 CMC Repealed.** Pursuant to 2ESSB 5987 Section 303(2), Section 12.125.020 CMC (“Governing Body”) is hereby repealed, abolishing the governing body of the TBD, and the City Council of the City of Covington is vested with all rights, powers, immunities, functions, and obligations otherwise vested by law in the governing board of a transportation benefit district pursuant to Chapter 36.73 RCW.

**Section 3. Section 12.125.030 CMC Amended.** Section 12.125.030 (“Powers”) of the CMC is hereby amended as follows:

**12.125.030 Powers.**

The City is vested with all rights, powers, immunities, functions, and obligations otherwise vested by law in a transportation benefit district under Chapter 36.73 RCW ~~The TBD and the TBD Board shall have~~ and the City Council may exercise any powers provided by law to fulfill the purpose of the TBD.

**Section 4. Section 12.125.040 CMC Amended.** Section 12.125.040 (“Transportation improvements funded.”) of the CMC is hereby amended as follows:

**12.125.040 Transportation improvements funded.**

The funds generated by the TBD may be used for any purpose allowed by law ~~including to operate the TBD~~ and to make transportation improvements that are consistent with existing State, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels pursuant to Chapter 36.73 RCW, as the same may be amended from time to time. The transportation improvements funded ~~by the TBD~~ shall be made in an effort to protect the City’s long-term investments in its infrastructure, to reduce the risk of transportation facility failure, to improve safety, to continue optimal performance of the infrastructure over time, to avoid more expensive infrastructure replacements in the future, and to improve modal connectivity within the City of Covington. Additional transportation improvement projects of the TBD may be funded only after compliance with the provisions of Chapter 36.73 RCW.

**Section 5. No Existing Right Impaired.** Pursuant to 2ESSB 5987 Section 304, the City’s assumption of the power, rights, functions, and obligations of the TBD does not impair or alter any existing rights previously acquired by the TBD under Chapter 36.73 RCW or any other provision of law relating to transportation benefit districts, nor does it impair or alter any actions, activities, or proceedings validated thereunder, nor any rule, regulation, or order promulgated thereunder. The assumption of control of the TBD’s functions by the City, and the transfer of rights, powers, functions, and obligations as provided for in 2ESSB 5987 Section 304, does not impair or alter the validity of any act previously performed by the TBD or any officer thereof prior to the assumption of such rights, powers, functions, and obligations by the City pursuant to this ordinance.

**Section 6. Rules, Regulations, Pending Business, and Contracts.** Pursuant to 2ESSB 5987 Section 305, all rules and regulations and all pending business before the board of the TBD transferred to the City must be continued and acted upon by the City; all existing contracts and obligations of the transferred TBD shall remain in full force and effect and must be performed by

the City; and the transfer of the TBD as authorized under 2ESSB 5987 Section 305 does not affect the validity of any official act performed by any TBD official prior to the transfer of the TBD to the City.

**Section 7. TBD Records.** Pursuant to 2ESSB 5987 Section 306(1), all reports, documents, surveys, books, records, files, papers, or other writings relating to the administration of the powers, duties, and functions of the TBD and available to the transportation benefit district must be made available to the City.

**Section 8. Funds, Credits, Appropriations, Federal Grants, or Other Assets.** Pursuant to 2ESSB 5987 Section 306(2) and (3), all funds, credits, or other assets held in connection with the powers, duties, and functions of the TBD transferred to the City are hereby assigned to the City; any appropriations or federal grant made to the TBD for the purposes of carrying out the rights, powers, functions, and obligations assumed by the City are hereby credited to the City on the Effective Date of this ordinance for the purpose of carrying out such transferred rights, powers, functions, and obligations.

**Section 9. Assumption of Indebtedness.** Pursuant to 2ESSB 5987 Section 307, the City hereby assumes and agrees to provide for the payment of all the indebtedness of the TBD.

**Section 10. Severability.** Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 11. Corrections.** Upon the approval of the city attorney, the city clerk is authorized to make any necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 12. Effective Date.** This ordinance shall be published in the official newspaper of the City and shall take full force and effect five (5) days after the date of publication.

**PASSED BY THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON,** at a regular meeting thereof this 13th day of October, 2015.

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MARGARET HARTO, MAYOR

ATTESTED:

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Sharon Scott, City Clerk

PUBLISHED: October 16, 2015

EFFECTIVE: October 21, 2015

APPROVED AS TO FORM:

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Sara Springer, City Attorney

**Agenda Item 2**  
Covington City Council Meeting  
Date: October 13, 2015

SUBJECT: CONSIDER AN ORDINANCE RELATING TO UNIVERSAL MANDATORY SOLID WASTE COLLECTION SERVICE, WITH OR WITHOUT MANDATORY YARD WASTE COLLECTION, AND AMENDING CHAPTER 8.15 CMC

RECOMMENDED BY: Mayor Margaret Harto, Councilmember Marlla Mhoon,  
Councilmember Sean Smith

ATTACHMENT(S):

A. Blue Sheet from September 22, 2015 City Council Meeting

PREPARED BY: Don Vondran, PE, Public Works Director  
Shellie Bates, Programs Supervisor

EXPLANATION:

The above named councilmembers requested that this item return to the agenda. See Attachment A for the blue sheet from the September 22, 2015 City Council Meeting.

REVIEWED BY: City Manager; City Attorney, Finance Director

**Agenda Item 3**

Covington City Council Meeting

Date: September 22, 2015

**SUBJECT:** CONSIDER AN ORDINANCE RELATING TO UNIVERSAL MANDATORY SOLID WASTE COLLECTION SERVICE, WITH OR WITHOUT MANDATORY YARD WASTE COLLECTION, AND AMENDING CHAPTER 8.15 CMC

**RECOMMENDED BY:** Regan Bolli, City Manager

**ATTACHMENT(S):**

1. **Option 1:** Proposed Ordinance Relating to Universal Mandatory Solid Waste Collection Services in the City of Covington; Amending Chapter 8.15 of the CMC
2. **Option 2:** Proposed Ordinance Relating to Universal Mandatory Solid Waste and Yard Waste Collection Services in the City of Covington; Amending Chapter 8.15 of the CMC
3. Comparison for Mandatory Solid Waste Services Spreadsheet

**PREPARED BY:** Don Vondran, PE, Public Works Director  
Shellie Bates, Programs Supervisor

**EXPLANATION:****A. Background**

On January 31, 2015, at the council's Annual Strategic Planning Summit, the council discussed mandatory garbage, recycling, and yard waste collection in Covington and requested that staff research the impacts and provide a follow-up presentation.

At the regular council meeting on April 28, 2015, staff presented additional information regarding mandatory garbage, recycling, and yard waste collection. The council further discussed the issue and directed staff to bring back an ordinance for the council's consideration for implementing mandatory garbage and recycling collection either with or without mandatory yard waste collection.

**B. Proposed Ordinances for Consideration**

Pursuant to council's direction, staff has prepared two ordinances for the council's consideration.

- **Option 1** amends CMC 8.15 to include universal mandatory solid waste collection (including recycling) ONLY, and *does not* make yard waste collection mandatory. (Attachment 1)
- **Option 2** amends CMC 8.15 to include universal mandatory solid waste collection (and recycling), AND mandatory yard waste collection. (Attachment 2)

**To note:** Pursuant to the definitions in CMC 8.15.010, "solid waste" includes recyclable materials. Additionally, as the council will recall from staff's presentation in April, the city's contracted solid waste collector, Republic Services, includes recycling service with garbage service. Therefore, the mandatory collection of solid waste automatically includes the mandatory collection of recyclable materials. Yard waste collection service is separate from the solid waste collection service.

Common provisions of *both* proposed ordinances include:

- Universal mandatory solid waste collection service with the city's contracted collector (at least at the minimum service level provided by the collector).
- Exceptions to mandatory collection service (*e.g.* adjoining properties owned by same owner; both commercial and residential properties within the city; access to property; etc.).
- Criminal enforcement provisions for illegal dumping of solid waste and yard waste.
- An effective date of July 1, 2016. This will allow city staff time to develop and administer an extended education plan to help current and non-subscribers to better understand the reason for and benefits of mandatory collection (as strongly recommended by other cities that have adopted mandatory collection).

### **C. Rates Comparison**

As presented by staff at the April 28<sup>th</sup> council meeting, public works staff worked with the city's finance staff and Republic Services to determine how the adoption of an ordinance making solid waste and yard waste services mandatory will affect the respective rates for each (as compared with the current rates for each).

The attached spreadsheet shows rates for current services, rates for mandatory services, and the additional revenue that would be generated from additional citizens subscribing to solid waste and yard waste services if made mandatory, as well as estimated revenue from an increase in the utility tax collected. (Attachment 3)

### **D. Other Cities with Mandatory Collection**

Numerous cities have adopted mandatory solid waste collection, including Auburn, Kent, Renton, Lynnwood, Puyallup, and Shelton. The City of Kent went to mandatory solid waste and yard waste collection services several years ago. After making their solid waste collection mandatory, they noticed a decrease in code enforcement cases regarding garbage, including dumping in areas around the city such as storm ponds and green belts. This was an added benefit in terms of compliance with their National Pollutant Discharge and Elimination System (NPDES) permit.

### **E. Requested Action.**

City staff is requesting that the council select one of the options provided below:

**Option 1:** Pass the ordinance amending CMC 8.15 to include universal mandatory solid waste collection (including recycling) ONLY, and *does not* make yard waste collection mandatory (yard waste collection service would still remain optional).

**Option 2:** Pass the ordinance amending CMC 8.15 to include universal mandatory solid waste collection (and recycling), AND mandatory yard waste collection

ALTERNATIVES:

1. Council may direct staff to amend either or both of the proposed ordinances to bring back to the council for further review.
2. Do not pass either proposed ordinance and leave the city's current optional solid waste, and yard waste collection services unchanged. No motion or action is needed by council for this alternative (and, if either or both Options 1 and 2 fail to pass, this alternative will be the default outcome).

FISCAL IMPACT:

The estimated revenue increase in utility tax from mandatory solid waste AND yard waste collection would be about \$35,000 annually, based on the current utility tax rate of 6%.

CITY COUNCIL ACTION:     Ordinance     Resolution     Motion     Other

**Option 1: Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to pass an ordinance, in substantial form as that attached hereto, relating to universal mandatory solid waste collection services in the City of Covington and amending Chapter 8.15 of the CMC to affect the same, with an effective date of July 1, 2016.**

**Option 2: Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to pass an ordinance, in substantial form as that attached hereto, relating to universal mandatory solid waste and yard waste collection services in the city of Covington and amending Chapter 8.15 of the CMC to affect the same, with an effective date of July 1, 2016.**

REVIEWED BY: City Manager; City Attorney, Finance Director

**OPTION 1 — Mandatory Solid Waste (and Recycling) ONLY**

**ORDINANCE NO. XX-15**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, RELATING TO UNIVERSAL MANDATORY SOLID WASTE COLLECTION SERVICE IN THE CITY OF COVINGTON; AMENDING CHAPTER 8.15 OF THE COVINGTON MUNICIPAL CODE AND RELATED ORDINANCES REGULATING SOLID WASTE; AND PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, AND SUMMARY PUBLICATION.

WHEREAS, the City of Covington (“City”) has broad authority under the Washington State Constitution, Article XI, Section 11 and under state statutes, including Titles 35 and 35A of the Revised Code of Washington (RCW), to enact regulations the city council determines are necessary and appropriate to promote public health, safety, and general welfare within the City; and

WHEREAS, the regulation of common nuisance activities is a necessary governmental service to protect the public health, safety, and general welfare and to promote economic growth, environmental compliance, and aesthetic values in the community; and

WHEREAS, the accumulation of garbage and refuse on property and illegal dumping on private and public property, including storm ponds and green belts, can lead to the harboring of vermin, the creation of odors, the spread of litter to adjacent private and public property, and other health, safety, and environmental problems; is detrimental to neighborhood quality, stability, and property values; can interfere with the city’s compliance with its National Pollutant Discharge and Elimination System (NPDES) permit; and is unsightly and contrary to the aesthetic values of the community and therefore is detrimental and contrary to the aforementioned goals; and

WHEREAS, the City has determined that a universal, mandatory solid waste collection requirement would be the best mechanism to prevent the harms described above; and

WHEREAS, the entire City is served by a contracted solid waste collector; and

WHEREAS, the city council has determined that it will promote the public health, safety, and general welfare, and will be in the best interests of the City and the City’s property owners, residents, tenants, and general public, to enact the regulations in this ordinance requiring that solid waste collection service is mandatory for all premises in the City, commercial and residential, that create, generate, or accumulate solid waste and refuse;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1. Chapter 8.15 CMC Amended.** Chapter 8.15 of the Covington Municipal Code (CMC) and Ordinance No. 04-02, as amended by Ordinance No. 04-13, are amended as follows:

**8.15.010 Definitions.**

For the purposes of this chapter, unless otherwise defined, the following shall have the intended definitions:

(1) “Collector” or “collector of solid waste and/or recyclables” means the company(ies) with which the City has contracted to collect, haul, or dispose of solid waste, recyclables, and/or yard waste.

(2) “Commercial” means any establishment or business that is not residential in nature, including hotels/motels, churches, nonprofit organizations, Federal, State and local government-owned facilities.

(3) “Person” means every person, firm, partnership, association, institution, and corporation. The term shall also mean the occupant and/or the owner of the premises for which service mentioned in this chapter is rendered.

(4) “Solid waste” means all putrescible and nonputrescible solid and semisolid wastes including, but not limited to, garbage, rubbish, ashes, industrial wastes, swill, sewage sludge, demolition and construction wastes, abandoned vehicles or parts thereof, and recyclable materials, ~~and yard waste.~~ (RCW 70.95.030(22)).

(5) “Yard waste” means compostable organic materials resulting from landscape maintenance and pre- and post-consumer organic wastes including, but not limited to, leaves, brush, tree trimmings, grass clippings, weeds, shrubs, garden waste, and food scraps. Branches or roots must be smaller than four (4) inches in diameter and shorter than four (4) feet in length. Yard waste does not include stumps, demolition wood, large amounts of dirt, rocks, glass, plastics, metal, concrete, sheet rock, asphalt, or any other nonorganic land-clearing debris. (The collector may change the range of materials handled as yard waste upon the approval of the City to reflect those materials allowed by the Seattle-King County Health Department to be treated as such for the frequency of collection provided by the collector.)

**8.15.020 Purpose.**

The purpose of this chapter is to prevent harm to the health and safety of the public and to promote the public health, safety, and general welfare by providing for the regulation of solid waste collection and disposal and maintaining consistent and reliable solid waste services under the exclusive supervision and control of the City.

It is expressly the purpose of this chapter to provide for and promote the health of the general public, and not to create or otherwise establish or designate any particular class or

group of persons who will or should be especially protected or benefited by the terms of this chapter.

It is the specific intent of this chapter to place the obligation of complying with its requirements upon waste generators, collectors, and/or operators of solid waste handling sites, and no provision of, nor term used in this chapter is intended to impose any duty whatsoever upon the City nor any of its officers or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory.

Nothing contained in this chapter is intended to be, nor shall be construed to create or form the basis for any liability on the part of the City or its officers, employees or agents, for any injury or damage resulting from the failure of any person subject to this chapter to comply with the provisions herein, or by reason or in consequence of any act or omission in connection with the implementation or enforcement of this chapter on the part of the City.

#### **8.15.030 Hauling restrictions.**

~~It is unlawful for any person, other than a contractor/collector having a contract for solid waste and recyclable material collection and disposal with the City, to collect, haul, or dispose of solid waste within the City. Provided, however, nothing in this section shall be construed to prohibit (1) portions of the waste stream that are being recycled through permitted commercial recyclers; or (2) a residential occupant transporting, on a nonregular or occasional basis, surplus accumulations of rubbish or garbage from his/her residence to an approved disposal site. (Ord. 04-13 § 1 (Exh. 1))~~

#### **8.15.040 Contract for solid waste collection services – Terms.**

(1) The City shall let a contract or contracts to provide for the collection of all solid wastes and yard waste within the City. The details of such a contract or contracts shall be agreed upon after negotiations and the City Council's action thereon shall be final. Such negotiations may be preceded by a call for bids or proposals if determined to be necessary and at the discretion of City Council. Such contract shall obligate the collector to pick up solid wastes and yard waste in the City in accordance with this chapter and shall provide for the collector to be paid for its services out of fees for collection.

(2) Every such contract for solid waste and yard waste collection also shall contain a provision that such contract may not be assigned by the collector, or the responsibilities thereunder transferred, except with the prior consent of the City.

(3) Such contract(s) shall be for such term as the City Council shall find is in the best public interest and may contain provisions, upon proper standards, for adjustments in service rates.

(4) Such contract(s) shall contain suitable provisions permitting the forfeiture of the contract for nonperformance or violation of such contract by the collector. (Ord. 04-13 § 1 (Exh. 1))

### **8.15.050 Collection – Requirements.**

#### (1) Solid waste.

(a) Solid waste collection required. The collector shall collect, remove, and dispose of all solid waste from the premises, whether residential, commercial, industrial, or otherwise, existing within the City upon such periodic schedule as included in the collection contract. All persons and properties within the city are required to use the solid waste collector(s) of the city and it shall be unlawful for any person, other than those duly authorized by the city, to haul solid waste through the streets of the city. Pursuant to the definition of “solid waste” in this chapter, solid waste collection shall also include the collection of recyclable materials.

(b) Solid waste minimum service level. All persons and occupied property shall use and be responsible for at least the minimum level of solid waste collection service, including recycling, and associated charges for residential or commercial service, as applicable, offered by the collector unless exempted from such requirement under subsection (3) of this section. The collector will automatically bill the residential or commercial customer for such minimum level of service if the customer does not sign up for service within thirty (30) days of occupying a property in the city or the effective date of the enacting ordinance of this section, whichever is later.

(2) Yard waste service level. At minimum, the collector shall offer biweekly curbside yard waste collection service to city customers on a year-round basis and pursuant to any other terms negotiated in the contract with the city. Yard waste collection is an optional service for all persons and occupied property.

#### (3) Exception to solid waste collection requirement.

(a) If one property owner owns adjacent properties on different utility accounts, one solid waste service may be shared based upon a written request to and approval from the city and the collector.

(b) If a residential customer owns a business in the city limits and the solid waste produced at the residence is being collected at the business, the residential account may be exempted from mandatory service based upon a written request to and approval from the city and the collector.

(c) If the collector is unable to provide solid waste collection service due to inadequate clearance for the disposal vehicles, a customer may file a written request with the city for an exemption from solid waste collection services. Such exemption must be approved by the collector and shall be conditioned upon agreement that solid waste will be disposed of properly on a weekly basis at a permitted landfill by the customer.

(d) If upon satisfactory evidence on an annual basis that a person or property produces no solid waste, the respective account may be exempted from mandatory service based upon a written request to and approval from the city and the collector.

(4) Self-haul. Nothing in this section shall prohibit the limited and occasional hauling of solid waste, recyclable materials, or yard wastes by a customer from its specific property

to an approved King County solid waste, recyclable materials, or yard waste collection site. Occasional haulers are not exempt from the mandatory solid waste collection service and payment requirements and are responsible for any associated fees for such collection site services, as applicable.

(3) All solid waste that is generated and/or placed for collection and collected within the City for delivery to the King County solid waste system for disposal shall be in compliance with the Resource Conservation and Recovery Act as amended (42 U.S.C. 6901 et seq.), Chapter 70.95 RCW, King County Board of Health Rules and Regulations No. 8, and all other applicable Federal, State, and local environmental health laws, rules, or regulations.

(6) The provisions of this section shall apply to all persons within the City, including the collector, and any other persons authorized by this chapter or other laws to collect waste within the City for disposal.

#### **8.15.060 Rates.**

(1) The rates for solid waste and yard waste collection ~~handling~~ service shall be calculated in accordance with such collection contract(s) for solid waste collection service as the City may enter into.

(2) In the event of any change in rates, customers shall be notified in writing of such change in such manner and with such time schedule as may be established by applicable law.

(3) The City shall maintain, publish, and make available to the public a current schedule of rates for solid waste collection ~~handling~~ service. Publishing may occur via the City's website. (Ord. 04-13 § 1 (Exh. 1))

#### **8.15.070 Billing.**

(1) The collector shall bill for all solid waste and yard waste collection services in accordance with the collection contract entered into with the City. All costs related to billing and bill collection will be paid by the collector.

(2) Charges for any special services not covered in the collection contract shall be determined by the mutual agreement of the City and the collector.

(3) The bills provided by the collector will be due in accordance with guidelines established by the collector, which may include penalties for late payment.

(4) The collector may use a collection agency, a lien process, or any other available legal method to recover the past due balance from the customer. (Ord. 04-13 § 1 (Exh. 1))

**8.15.080 Improper disposal.**

(1) It is unlawful for any person to bury, burn, dump, collect, or in any other manner dispose of solid waste and/or yard waste upon any street, alley, public place, or private property within the City.

(2) It is unlawful to deposit any solid waste and/or yard waste in a solid waste and/or yard waste container owned or maintained on the premises of another unless invited, licensed, or otherwise privileged to do so.

(3) It is unlawful for any person to burn any solid waste and/or yard waste, except brush, grass, weeds, and cuttings from trees, lawn, or gardens, in any manner not authorized by the applicable provisions of the City's fire code.

(4) Whenever solid waste and/or yard waste dumped in violation of this chapter contains three (3) or more items bearing the name of one individual, there shall be a rebuttable presumption that the individual whose name appears on such items committed the unlawful dumping. (Ord. 04-13 § 1 (Exh. 1))

(5) Any person violating this section shall be guilty of a misdemeanor under CMC 1.30.030 and any person convicted thereof may be punished by a fine of not more than \$500.00 or by imprisonment for no more than ninety (90) days or by both such fine and imprisonment.

**8.15.090 Administrative and enforcement responsibility.**

The administration and enforcement of this chapter shall be the responsibility of the Director of Public Works or his/her designee. The Director or his/her designee may make inspections to enforce this chapter and may notify the person or collector that they are in violation of this chapter. The Director may issue any written rules that are consistent with this chapter and which he/she finds are necessary for the proper administration of this chapter. (Ord. 04-13 § 1 (Exh. 1))

**8.15.100 Violations.**

Any person violating any part of this chapter shall be deemed to have created a public nuisance pursuant to CMC 1.30.030. Said violations may be enforced pursuant to Chapter 1.30 CMC. (Ord. 04-13 § 1 (Exh. 1))

**8.15.110 Plan adopted.**

The final 2001 King County Solid Waste Management Plan dated November 2001, including Appendices Volumes 1 and 2, is hereby designated and adopted as the City's Comprehensive Solid Waste Management Plan, except as otherwise set forth herein or by City ordinance. (Ord. 04-13 § 1 (Exh. 1); Ord. 04-02 § 1. Formerly 8.15.010)

**8.15.120 Determining levels and types of service.**

Pursuant to RCW 70.95.160, the City of Covington hereby determines that King County shall not exercise any powers regarding the levels and types of service of any aspect of solid waste handling within the corporate limits of the City as now exist or as may hereafter be amended. The level of and types of service for any aspect of solid waste handling shall be determined by City ordinance and not as set forth in any County regulation or ordinance as now exists or as may hereafter be adopted, including without limitation, the Comprehensive Solid Waste Management Plan. (Ord. 04-13 § 1 (Exh. 1); Ord. 04-02 § 2. Formerly 8.15.020)

**Section 2. New Section.** A new section 8.15.025 is added to Chapter 8.15 CMC, as follows:

**8.15.025 Mandatory removal and disposal.**

The maintenance of health and sanitation require, and it is the intention of this chapter to make, the collection, removal and proper disposal of solid waste within the city by the collector mandatory and universal. This section does not apply to portions of the waste stream that are being recycled through private, permitted recyclers or yard waste collection. This section does not apply to any account which has received a written exception to solid waste collection service from the City pursuant to the terms of this chapter.

**Section 3. New Section.** A new section 8.15.075 is added to Chapter 8.15 CMC, as follows:

**8.15.075 Accumulation of solid waste.**

It shall be the duty of the owner of any residence or commercial establishment to ensure that all solid waste that is created or accumulated is deposited into an approved container and is collected by a city-contracted collector.

**Section 4. Ordinance Controls.** All ordinances and sections of the Covington Municipal Code in conflict with this ordinance are, to the extent of the conflict, superseded and have no further force or effect.

**Section 5. Severability.** Should any section, subsection, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be held invalid or unconstitutional by a court of competent jurisdiction, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk is authorized to make any necessary non-substantive, technical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Summary Publication.** Publication of this ordinance in the official newspaper of the City shall be by summary publication consisting of the ordinance title.

**Section 8. Effective Date.** This ordinance shall take effect and be in force on and after July 1, 2016, which date is more than five (5) days after its passage and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, at a regular meeting thereof this 13<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Mayor Margaret Harto

PUBLISHED:

EFFECTIVE: July 1, 2016

ATTESTED:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sharon Scott, City Clerk

\_\_\_\_\_  
Sara Springer, City Attorney

**OPTION 2—Mandatory Solid Waste (and Recycling) AND Yard Waste**

**ORDINANCE NO XX-15**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, RELATING TO UNIVERSAL MANDATORY SOLID WASTE AND YARD WASTE COLLECTION SERVICE IN THE CITY OF COVINGTON; AMENDING CHAPTER 8.15 OF THE COVINGTON MUNICIPAL CODE AND RELATED ORDINANCES REGULATING SOLID WASTE; AND PROVIDING FOR AN EFFECTIVE DATE, SEVERABILITY, AND SUMMARY PUBLICATION.

WHEREAS, the City of Covington (“City”) has broad authority under the Washington State Constitution, Article XI, Section 11 and under state statutes, including Titles 35 and 35A of the Revised Code of Washington (RCW), to enact regulations the city council determines are necessary and appropriate to promote public health, safety, and general welfare within the City; and

WHEREAS, the regulation of common nuisance activities is a necessary governmental service to protect the public health, safety, and general welfare and to promote economic growth, environmental compliance, and aesthetic values in the community; and

WHEREAS, the accumulation of garbage and refuse on property and illegal dumping on private and public property, including storm ponds and green belts, can lead to the harboring of vermin, the creation of odors, the spread of litter to adjacent private and public property, and other health, safety, and environmental problems; is detrimental to neighborhood quality, stability, and property values; can interfere with the city’s compliance with its National Pollutant Discharge and Elimination System (NPDES) permit; and is unsightly and contrary to the aesthetic values of the community and therefore is detrimental and contrary to the aforementioned goals; and

WHEREAS, the City has determined that a universal, mandatory solid waste and yard waste collection requirement would be the best mechanism to prevent the harms described above; and

WHEREAS, the entire City is served by a contracted solid waste collector; and

WHEREAS, the city council has determined that it will promote the public health, safety, and general welfare, and will be in the best interests of the City and the City’s property owners, residents, tenants, and general public, to enact the regulations in this ordinance requiring that

solid waste and yard waste collection service is mandatory for all premises in the City, commercial and residential, that create, generate, or accumulate solid waste and yard waste;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1. Chapter 8.15 CMC Amended.** Chapter 8.15 of the Covington Municipal Code (CMC) and Ordinance No. 04-02, as amended by Ordinance No. 04-13, are amended as follows:

**8.15.010 Definitions.**

For the purposes of this chapter, unless otherwise defined, the following shall have the intended definitions:

(1) “Collector” or “collector of solid waste and/or recyclables” means the company(ies) with which the City has contracted to collect, haul, or dispose of solid waste, recyclables, and/or yard waste.

(2) “Commercial” means any establishment or business that is not residential in nature, including hotels/motels, churches, nonprofit organizations, Federal, State and local government-owned facilities.

(3) “Person” means every person, firm, partnership, association, institution, and corporation. The term shall also mean the occupant and/or the owner of the premises for which service mentioned in this chapter is rendered.

(4) “Solid waste” means all putrescible and nonputrescible solid and semisolid wastes including, but not limited to, garbage, rubbish, ashes, industrial wastes, swill, sewage sludge, demolition and construction wastes, abandoned vehicles or parts thereof, and recyclable materials, ~~and yard waste.~~ (RCW 70.95.030(22)).

(5) “Yard waste” means compostable organic materials resulting from landscape maintenance and pre- and post-consumer organic wastes including, but not limited to, leaves, brush, tree trimmings, grass clippings, weeds, shrubs, garden waste, and food scraps. Branches or roots must be smaller than four (4) inches in diameter and shorter than four (4) feet in length. Yard waste does not include stumps, demolition wood, large amounts of dirt, rocks, glass, plastics, metal, concrete, sheet rock, asphalt, or any other nonorganic land-clearing debris. (The collector may change the range of materials handled as yard waste upon the approval of the City to reflect those materials allowed by the Seattle-King County Health Department to be treated as such for the frequency of collection provided by the collector.)

**8.15.020 Purpose.**

The purpose of this chapter is to prevent harm to the health and safety of the public and to promote the public health, safety, and general welfare by providing for the regulation of solid waste collection and disposal and maintaining consistent and reliable solid waste services under the exclusive supervision and control of the City.

It is expressly the purpose of this chapter to provide for and promote the health of the general public, and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this chapter.

It is the specific intent of this chapter to place the obligation of complying with its requirements upon waste generators, collectors, and/or operators of solid waste handling sites, and no provision of, nor term used in this chapter is intended to impose any duty whatsoever upon the City nor any of its officers or employees, for whom the implementation or enforcement of this chapter shall be discretionary and not mandatory.

Nothing contained in this chapter is intended to be, nor shall be construed to create or form the basis for any liability on the part of the City or its officers, employees or agents, for any injury or damage resulting from the failure of any person subject to this chapter to comply with the provisions herein, or by reason or in consequence of any act or omission in connection with the implementation or enforcement of this chapter on the part of the City.

#### **8.15.030 Hauling restrictions.**

~~It is unlawful for any person, other than a contractor/collector having a contract for solid waste and recyclable material collection and disposal with the City, to collect, haul, or dispose of solid waste within the City. Provided, however, nothing in this section shall be construed to prohibit (1) portions of the waste stream that are being recycled through permitted commercial recyclers; or (2) a residential occupant transporting, on a nonregular or occasional basis, surplus accumulations of rubbish or garbage from his/her residence to an approved disposal site. (Ord. 04-13 § 1 (Exh. 1))~~

#### **8.15.040 Contract for solid waste collection services – Terms.**

(1) The City shall let a contract or contracts to provide for the collection of all solid wastes and yard waste within the City. The details of such a contract or contracts shall be agreed upon after negotiations and the City Council's action thereon shall be final. Such negotiations may be preceded by a call for bids or proposals if determined to be necessary and at the discretion of City Council. Such contract shall obligate the collector to pick up solid wastes and yard waste in the City in accordance with this chapter and shall provide for the collector to be paid for its services out of fees for collection.

(2) Every such contract for solid waste and yard waste collection also shall contain a provision that such contract may not be assigned by the collector, or the responsibilities thereunder transferred, except with the prior consent of the City.

(3) Such contract(s) shall be for such term as the City Council shall find is in the best public interest and may contain provisions, upon proper standards, for adjustments in service rates.

(4) Such contract(s) shall contain suitable provisions permitting the forfeiture of the contract for nonperformance or violation of such contract by the collector. (Ord. 04-13 § 1 (Exh. 1))

### **8.15.050 Collection – Requirements.**

(1) Universal collection required. The collector shall collect, remove, and dispose of all solid waste and yard waste from the premises, whether residential, commercial, industrial, or otherwise, existing within the City upon such periodic schedule as included in the collection contract. All persons and properties within the city are required to use the solid waste collector(s) of the city and it shall be unlawful for any person, other than those duly authorized by the city, to haul solid waste and/or yard waste through the streets of the city. Pursuant to the definition of “solid waste” in this chapter, solid waste collection shall also include the collection of recyclable materials.

(2) Minimum service level. All persons and occupied property shall use and be responsible for at least the minimum level of solid waste, including recycling, and yard waste collection service, and associated charges for residential or commercial service, as applicable, offered by the collector unless exempted from such requirement under subsection (3) of this section. The collector will automatically bill the residential or commercial customer for such minimum level of service if the customer does not sign up for service within thirty (30) days of occupying a property in the city or the effective date of the enacting ordinance of this section, whichever is later.

(3) Exception to collection requirement.

(a) If one property owner owns adjacent properties on different utility accounts, one solid waste and yard waste service may be shared based upon a written request to and approval from the city and the collector.

(b) If a residential customer owns a business in the city limits and the solid waste and yard waste produced at the residence is being collected at the business, the residential account may be exempted from mandatory service based upon a written request to and approval from the city and the collector.

(c) If the collector is unable to provide collection service due to inadequate clearance for the disposal vehicles, a customer may file a written request with the city for an exemption from mandatory collection services. Such exemption must be approved by the collector and shall be conditioned upon agreement that solid waste and yard waste will be disposed of properly on a weekly basis at a permitted landfill by the customer.

(d) If upon satisfactory evidence on an annual basis that a person or property produces no solid waste or yard waste, the respective account may be exempted from mandatory collection service based upon a written request to and approval from the city and the collector.

(4) Self-haul. Nothing in this section shall prohibit the limited and occasional hauling of solid waste, recyclable materials, or yard wastes by a customer from its specific property to an approved King County solid waste, recyclable materials, or yard waste collection site. Occasional haulers are not exempt from the mandatory solid waste collection service and payment requirements and are responsible for any associated fees for such collection site services, as applicable.

(35) All solid waste that is generated and/or placed for collection and collected within the City for delivery to the King County solid waste system for disposal shall be in compliance with the Resource Conservation and Recovery Act as amended (42 U.S.C. 6901 et seq.), Chapter 70.95 RCW, King County Board of Health Rules and Regulations No. 8, and all other applicable Federal, State, and local environmental health laws, rules, or regulations.

(6) The provisions of this section shall apply to all persons within the City, including the collector, and any other persons authorized by this chapter or other laws to collect waste within the City for disposal.

#### **8.15.060 Rates.**

(1) The rates for solid waste and yard waste collection ~~handling~~ service shall be calculated in accordance with such collection contract(s) for ~~solid waste collection~~ service as the City may enter into.

(2) In the event of any change in rates, customers shall be notified in writing of such change in such manner and with such time schedule as may be established by applicable law.

(3) The City shall maintain, publish, and make available to the public a current schedule of rates for solid waste and yard waste collection ~~handling~~ service. Publishing may occur via the City's website. (Ord. 04-13 § 1 (Exh. 1))

#### **8.15.070 Billing.**

(1) The collector shall bill for all solid waste and yard waste collection services in accordance with the collection contract entered into with the City. All costs related to billing and bill collection will be paid by the collector.

(2) Charges for any special services not covered in the collection contract shall be determined by the mutual agreement of the City and the collector.

(3) The bills provided by the collector will be due in accordance with guidelines established by the collector, which may include penalties for late payment.

(4) The collector may use a collection agency, a lien process, or any other available legal method to recover the past due balance from the customer. (Ord. 04-13 § 1 (Exh. 1))

#### **8.15.080 Improper disposal.**

(1) It is unlawful for any person to bury, burn, dump, collect, or in any other manner dispose of solid waste and/or yard waste upon any street, alley, public place, or private property within the City.

(2) It is unlawful to deposit any solid waste and/or yard waste in a solid waste and/or yard waste container owned or maintained on the premises of another unless invited, licensed, or otherwise privileged to do so.

(3) It is unlawful for any person to burn any solid waste and/or yard waste, except brush, grass, weeds, and cuttings from trees, lawn, or gardens, in any manner not authorized by the applicable provisions of the City's fire code.

(4) Whenever solid waste and/or yard waste dumped in violation of this chapter contains three (3) or more items bearing the name of one individual, there shall be a rebuttable presumption that the individual whose name appears on such items committed the unlawful dumping. (Ord. 04-13 § 1 (Exh. 1))

(5) Any person violating this section shall be guilty of a misdemeanor under CMC 1.30.030 and any person convicted thereof may be punished by a fine of not more than \$500.00 or by imprisonment for no more than ninety (90) days or by both such fine and imprisonment.

#### **8.15.090 Administrative and enforcement responsibility.**

The administration and enforcement of this chapter shall be the responsibility of the Director of Public Works or his/her designee. The Director or his/her designee may make inspections to enforce this chapter and may notify the person or collector that they are in violation of this chapter. The Director may issue any written rules that are consistent with this chapter and which he/she finds are necessary for the proper administration of this chapter. (Ord. 04-13 § 1 (Exh. 1))

#### **8.15.100 Violations.**

Any person violating any part of this chapter shall be deemed to have created a public nuisance pursuant to CMC 1.30.030. Said violations may be enforced pursuant to Chapter 1.30 CMC. (Ord. 04-13 § 1 (Exh. 1))

#### **8.15.110 Plan adopted.**

The final 2001 King County Solid Waste Management Plan dated November 2001, including Appendices Volumes 1 and 2, is hereby designated and adopted as the City's Comprehensive Solid Waste Management Plan, except as otherwise set forth herein or by City ordinance. (Ord. 04-13 § 1 (Exh. 1); Ord. 04-02 § 1. Formerly 8.15.010)

#### **8.15.120 Determining levels and types of service.**

Pursuant to RCW 70.95.160, the City of Covington hereby determines that King County shall not exercise any powers regarding the levels and types of service of any aspect of solid waste handling within the corporate limits of the City as now exist or as may hereafter be amended. The level of and types of service for any aspect of solid waste handling shall be determined by City ordinance and not as set forth in any County regulation or ordinance as now exists or as may hereafter be adopted, including without limitation, the Comprehensive Solid Waste Management Plan. (Ord. 04-13 § 1 (Exh. 1); Ord. 04-02 § 2. Formerly 8.15.020)

**Section 2. New Section.** A new section 8.15.025 is added to Chapter 8.15 CMC, as follows:

**8.15.025 Mandatory removal and disposal.**

The maintenance of health and sanitation require, and it is the intention of this chapter to make, the collection, removal and proper disposal of solid waste and yard waste within the city by the collector mandatory and universal. This section does not apply to portions of the waste stream that are being recycled through private, permitted recyclers. This section does not apply to any account which has received a written exception to solid waste and yard waste service from the City pursuant to the terms of this chapter.

**Section 3. New Section.** A new section 8.15.075 is added to Chapter 8.15 CMC, as follows:

**8.15.075 Accumulation of solid waste and yard waste.**

It shall be the duty of the owner of any residence or commercial establishment to ensure that all solid waste and yard waste that is created or accumulated is deposited into an approved container and is collected by a city-contracted collector.

**Section 4. Ordinance Controls.** All ordinances and sections of the Covington Municipal Code in conflict with this ordinance are, to the extent of the conflict, superseded and have no further force or effect.

**Section 5. Severability.** Should any section, subsection, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be held invalid or unconstitutional by a court of competent jurisdiction, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk is authorized to make any necessary non-substantive, technical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Summary Publication.** Publication of this ordinance in the official newspaper of the City shall be by summary publication consisting of the ordinance title.

**Section 8. Effective Date.** This ordinance shall take effect and be in force on and after July 1, 2016, which date is more than five (5) days after its passage and publication.

[SIGNATURES INCLUDED ON NEXT PAGE]

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PASSED BY THE CITY COUNCIL OF THE CITY OF COVINGTON,  
WASHINGTON, at a regular meeting thereof this 13<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Mayor Margaret Harto

PUBLISHED:

EFFECTIVE: July 1, 2016

ATTESTED:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sharon Scott, City Clerk

\_\_\_\_\_  
Sara Springer, City Attorney

**City of Covington  
Comparison for Mandatory Garbage or Garbage and Yard Waste Services**

Description	Service Level	Existing Service Fee	Current Residents Paying for Service	Current Yearly Total	Mandatory Rate Reduction	Mandatory Service Fee	Covington Households	Total Fees with Mandatory Collection	Increased Fees with Mandatory Collection	Estimated Revenue increase with current Utility Tax (6%)	Estimated Revenue increase with Utility Tax (12%)*
Weekly Residential Curbside (includes embedded EOW recycling)	32-gallon cart	\$ 17.66	4,960	\$ 1,051,123.20	\$ 0.12	\$ 17.54	6,368	\$ 1,340,336.64	\$ 289,213.44	\$ 17,352.81	\$ 190,998.61
Yard/Food Waste Service (EOW)	96-gallon cart	\$ 7.70	2,998	\$ 277,015.20	\$ 0.13	\$ 7.57	6,368	\$ 578,469.12	\$ 301,453.92	\$ 18,087.24	\$ 36,174.47
				\$ 1,328,138.40				\$ 1,918,805.76			
										\$ 35,440.04	\$ 227,173.08

\* The revenue increase is the amount above what was received in 2014 (\$156,293) plus the 12% increase in the new customers

\$ 156,293.00 2014 Solid Waste Utility Tax Received  
 \$ 79,688.30 Estimated portion of Solid Waste Utility Tax from residential customers using current yearly total (above)

SUBJECT: PRESENTATION BY HELIX DESIGN GROUP OF DESIGN DRAWINGS FOR TOWN CENTER, CITY HALL & PUBLIC PLAZA.

RECOMMENDED BY: Richard Hart, Community Development Director

ATTACHMENT(S):

1. Consultant Drawings

PREPARED BY: Richard Hart, Community Development Director

EXPLANATION:

In February 2014, city council authorized staff to partner with Panattoni Development Company LLC and their partnership team, consisting of several sub-consultants, including Helix Design Group, to explore partnership and development opportunities in the Town Center and evaluate the feasibility of a public-private Town Center partnership. The partnership includes options for purchasing Covington Elementary School, located on SE Wax road, from the Kent School District and setting aside a portion of the site to be a focal point for Covington's Town Center to include a new city hall, public plaza and public green spaces. The remainder of the site would be developed with mixed use as outlined in the city's 2009 Downtown Plan.

In January 2013, the City of Covington entered into an agreement with the Kent School District for a Right of First Offer on the property which is set to expire in December 2016. The Kent School District has indicated it is considering selling the property in the next several years if they are successful with a bond issue to support construction of the new elementary school. The school district wants to sell the existing 16.6 acre site, on SE Wax Road, and build a new larger elementary school at the southwest corner of SE 256<sup>th</sup> St. and 156<sup>h</sup> Ave SE in Covington. In anticipation for purchase of the current Covington Elementary property, the city will need to develop concept design plans and elevations for public outreach and presentation to the city council. It is critical that some pre-planning for the concept design and town center imagery take place to develop ideas for public outreach and discussion.

Earlier this year the City entered into a contract with Helix Design Group to develop a concept design proposal including plans, elevations, massing models and digital pictures for our proposed Town Center Plaza site. This work is the logical first step for review by the council if the city desires to move forward with a public private partnership to develop the Covington Town Center.

Tonight Helix Design Group will present the City Council with the final design drawings, elevations, and massing models for the proposed town center plaza site and engage in a discussion with council.

ALTERNATIVES:

NA

FISCAL IMPACT:

None

CITY COUNCIL ACTION:    \_\_\_Ordinance    \_\_\_Resolution    \_\_\_Motion    X Other

**None. Provide comments and direction to staff and consultants.**

REVIEWED BY: Finance Director; City Manager; City Attorney.



## TOWN CENTER DEVELOPMENT PARTNERSHIP

OCTOBER 13, 2015



# WHAT WE WERE HIRED TO DO

Build on Previous studies and planning work to conceptualize the broad elements of a Town Center Plaza.

Develop Conceptual Site plan built around a large Civic Plaza.

Develop a conceptual City Hall Design based on the 2013 Study by Clark Architects PLLC.

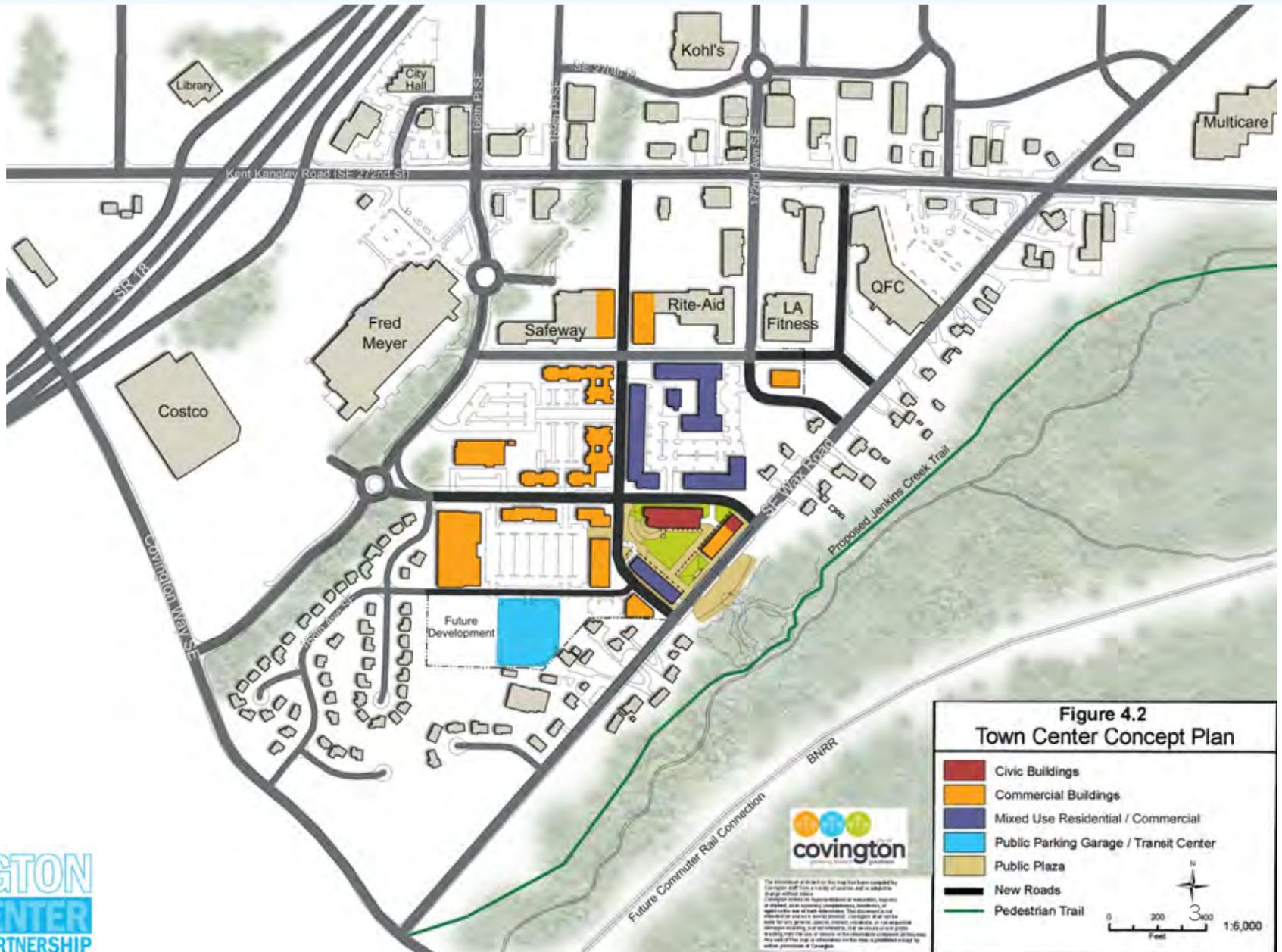
Explore how City Hall future space planning expansion needs could be met.

Explore other Commercial uses to embellish the Civic Plaza.

Explore total build out to understand how the Town Center integrates with all project elements.

Use conceptual drawings to solicit comments from Civic Groups and Stake Holders.

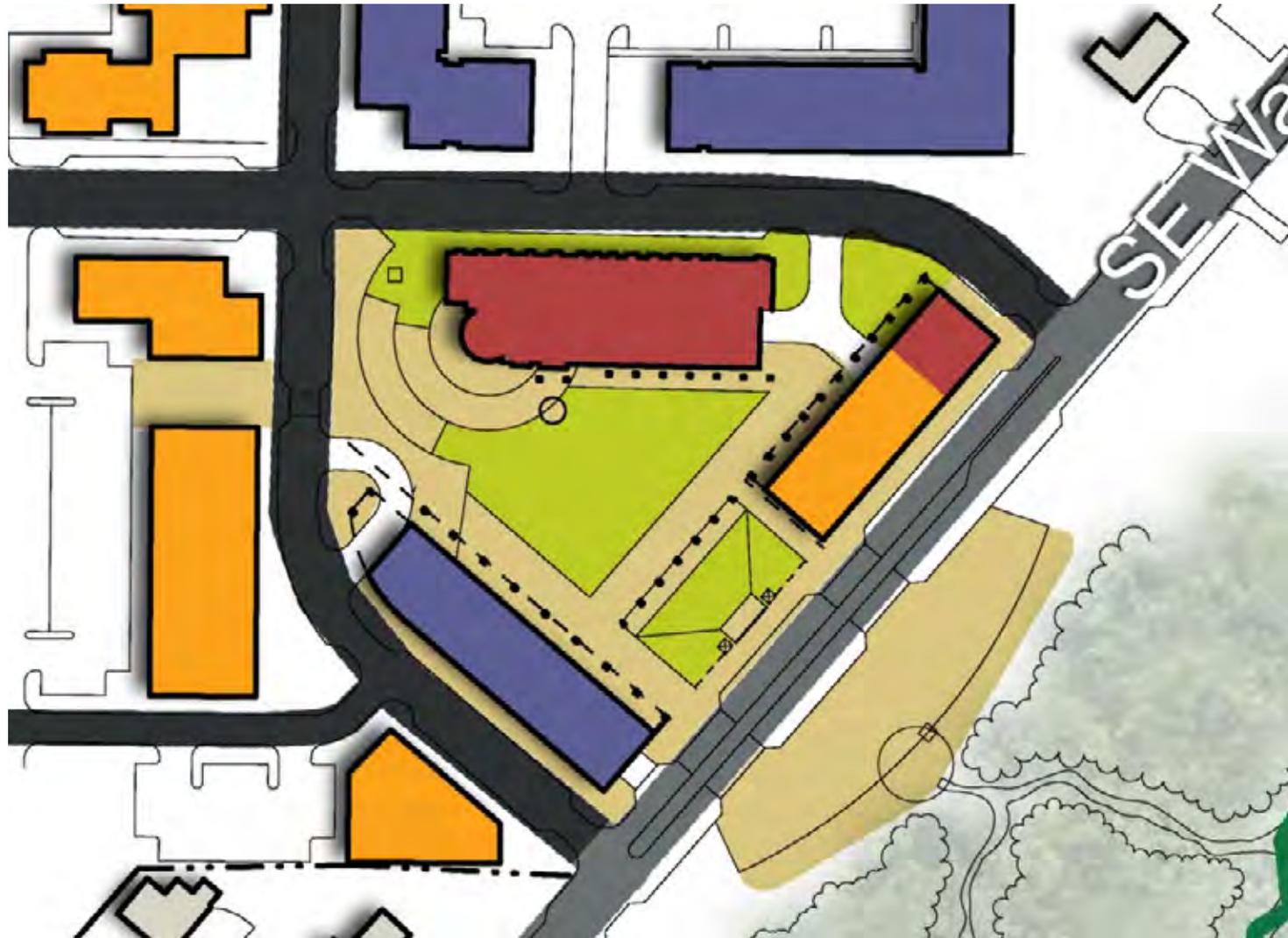
# TOWN CENTER Base Drawing



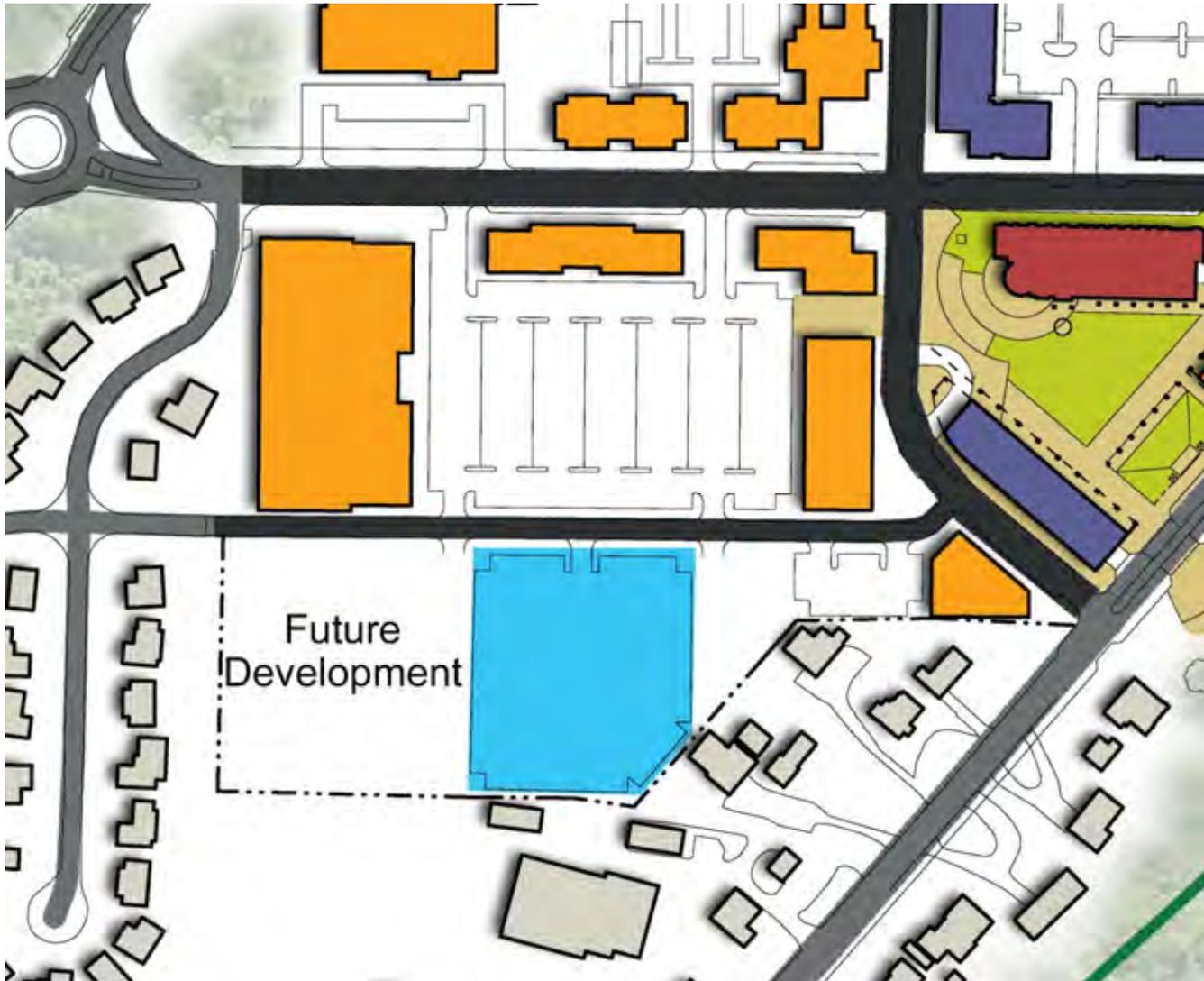
# TOWN CENTER Overview



# CITY HALL Site Plan



# CITY HALL West Site



# CITY HALL First Floor

## Expansion Strategy:

- Move **Police** to Building 2
- Replace with Staff Lockers/Showers, Lunchroom, Human Services & Community Relations

Admin - EOC

Community Development

Police



Admin -  
Council Chambers

Parks & Recreation

Possible Expansion

# CITY HALL Second Floor

## Parks & Recreation

## Public Works

## Admin - Finance

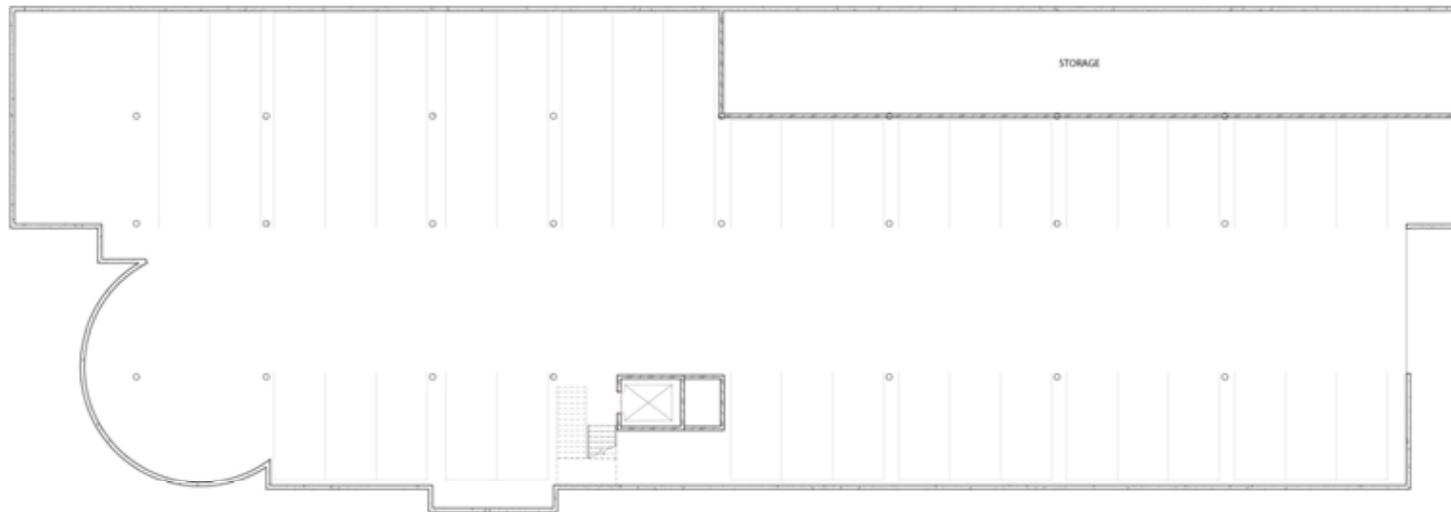


## Administration

### Expansion Strategy:

- Move Lunchroom, Human Services & Community Relations to First Floor Expansion Area

# CITY HALL Parking



# CITY HALL Perspective View



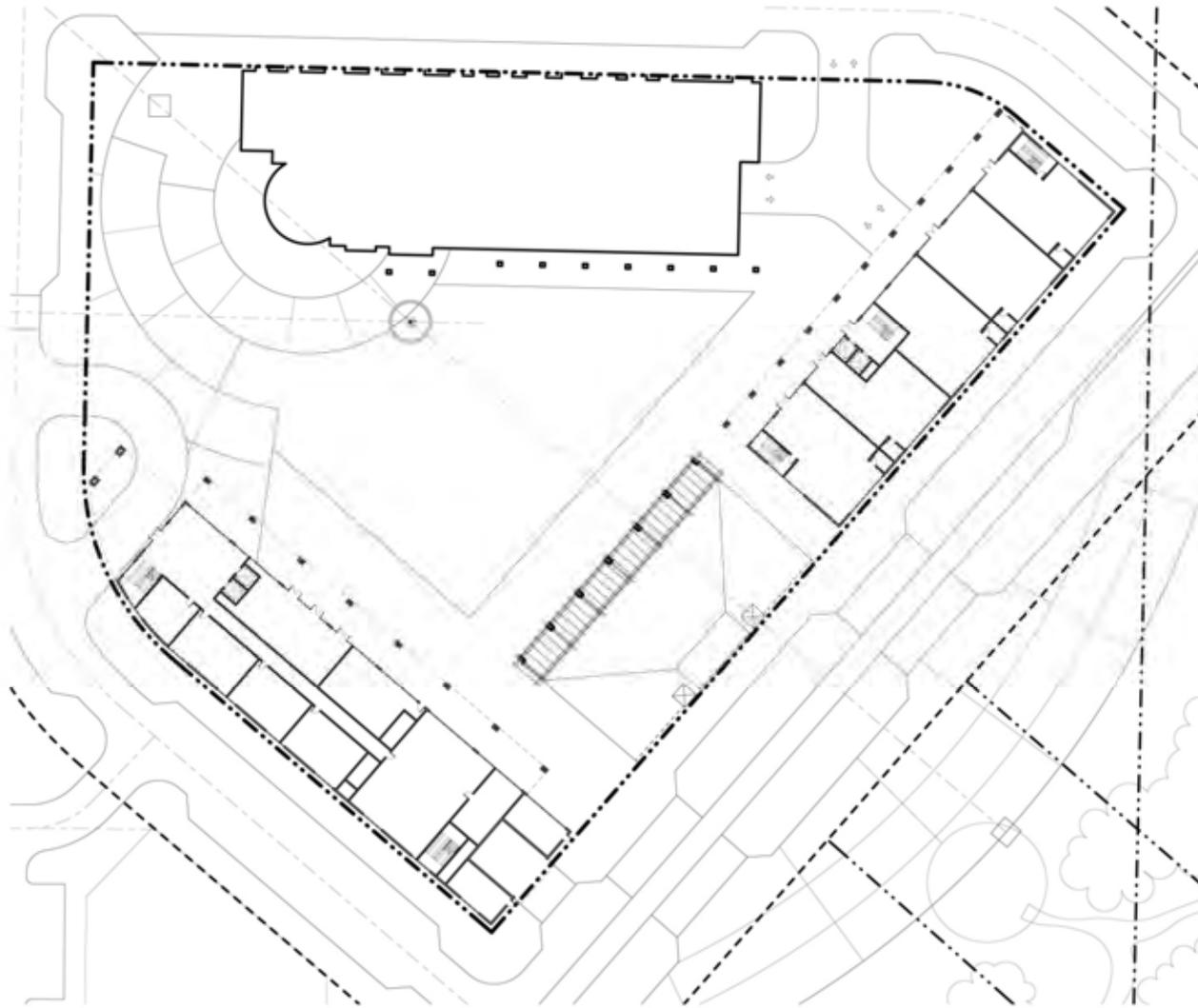
# CITY HALL Perspective View



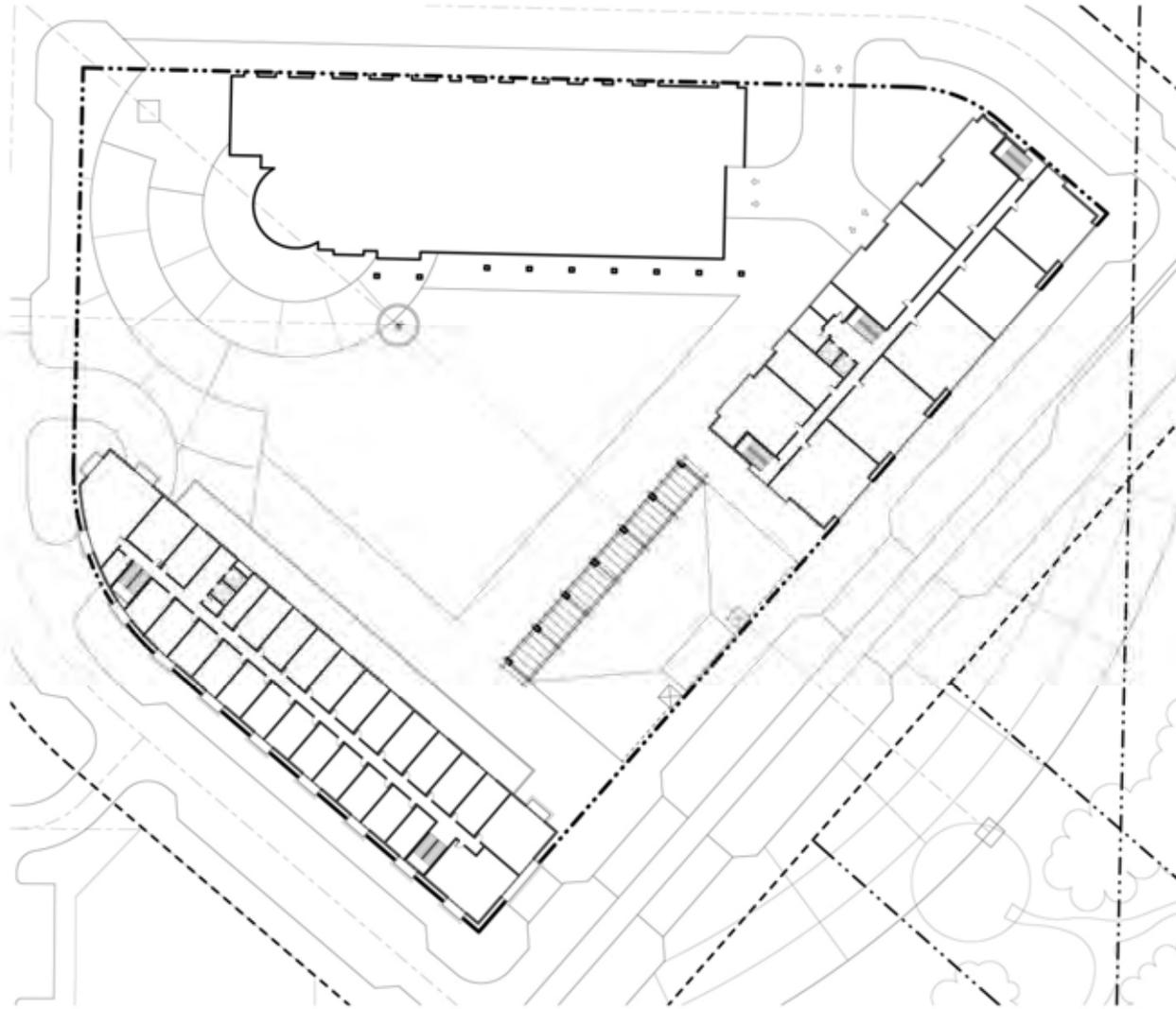
# BUILDINGS 2 & 3 Overview



# BUILDINGS 2 & 3 First Floor



# BUILDINGS 2 & 3 Second Floor



# BUILDINGS 2 & 3 Plaza Activities



# COVINGTON TOWN CENTER



**Agenda Item 4**  
Covington City Council Meeting  
Date: October 13, 2015

SUBJECT: CONSIDER FUNDING SOURCES TO PROVIDE ADDITIONAL POLICE RESOURCES

RECOMMENDED BY: Councilmembers Lanza, Mhoon, and Cimaomo

ATTACHMENT(S): None

PREPARED BY: Rob Hendrickson, Finance Director

EXPLANATION:

This item is being brought forth by Councilmembers Lanza, Mhoon and Cimaomo to discuss viable funding sources for additional police resources.

ALTERNATIVES:

FISCAL IMPACT:

Discussion only. No fiscal impact.

CITY COUNCIL ACTION:   \_\_\_Ordinance   \_\_\_Resolution   \_\_\_Motion   XOther

**ASK QUESTIONS OF STAFF  
PROVIDE DIRECTION TO STAFF  
NO ACTION NECESSARY**

REVIEWED BY: City Manager; Finance Director

**Agenda Item 5**  
Covington City Council Meeting  
Date: October 13, 2015

SUBJECT: 2016 LEGISLATIVE AGENDA

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S):

1. Possible 2016 legislative agenda items

PREPARED BY: Regan Bolli, City Manager

EXPLANATION:

The City Council adopts a legislative agenda every year. The attached legislative agenda items are revised from 2015 and include issues that have arisen. Furthermore, those issues that were resolved from 2015 have been removed.

Subsequent to this meeting staff will be meeting with our city's lobbyist to review council recommendations and priorities for the 2016 legislative session. Following tonight's council review and our lobbyist's review, staff will present a final 2016 legislative agenda to council for approval. Following approval staff will present our 2016 Legislative Agenda with our 47<sup>th</sup> District Legislators.

ALTERNATIVES:

FISCAL IMPACT: Staff time

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution \_\_\_\_\_ Motion   X   Other

**Provide feedback and direction to staff.**

REVIEWED BY: Management Team

Draft 9/30/15

- **Transportation:**
  - Lobby to move the funding dates up for Covington Connector
  - Collaboratively work with Maple Valley and Black Diamond to continue lobbying for the widening of SR 516 from 185<sup>th</sup> to Four Corners.
- **Unfunded Mandate:** Oppose unfunded and under-funded mandates on local government. Support funding for existing mandates including comprehensive plan updates, Shoreline Management Act updates and National Pollution Discharge Elimination System (NPDES) requirements.
- **Park Grants:** Monitor proposed statutory revisions to RCO Washington Wildlife and Recreation Program (WWRP), which could significantly impact our park and trails funding grant opportunities.
- **Outdoor Recreation:** Support the proposed amendment to RCW 4.24.210 which would add bicycling as an activity classified as outdoor recreation.
- **Street Grant Policy:** Policy giving priority grant funding to streets with high average daily traffic flow counts.
- **TBD/Council Authority:** Authority to impose a .002 sale tax increase councilmanically.
- **Property Tax:** Advocate to lift the 1% property tax ceiling.
- **State Income Tax:** Monitor potential state income tax measure for ramifications to existing city revenue.
- **Rail:** Support Auburn's efforts to secure an Amtrak stop, and support other parties' rail advocacy efforts when helpful to Southeast King County's rail and transit advocacy efforts.
- **Public Meetings:** Lobby for public meeting recordings to serve as the official, certified minutes of the public meeting.
- **AWC & SCA Legislative Programs:** Support the Association of Washington Cities (AWC) and Suburban Cities Association (SCA) legislative programs. Support other local government professional associations' legislative programs when consistent with the aforementioned programs.
- **Economic Development Funding:** Support constitutional amendments and/or legislation to create pure tax increment financing. Support funding for the Local Infrastructure Financing Tool (LIFT) and Local Revitalization Financing (LRF) programs. Support efforts to make LIFT and LRF simpler, more flexible, and user-friendlier.
- **Joint Legislative Agenda:** The cities of Black Diamond, Covington, and Maple Valley will continue to advocate jointly for federal and state funding for State Route 169 and State Route 516 improvements and for transit alternatives in the three rapidly growing communities.

**Agenda Item 6**  
Covington City Council Meeting  
Date: October 13, 2015

SUBJECT: 2016 OPERATING AND CAPITAL BUDGET PRESENTATION

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S):

1. 2016 Budget Workbook (under separate cover)
2. Budget Message

PREPARED BY:

Rob Hendrickson, Finance Director

EXPLANATION:

The City Manager will present the 2016 Operating and Capital Budget.

ALTERNATIVES:

N/A

FISCAL IMPACT:

N/A

CITY COUNCIL ACTION:     Ordinance     Resolution     Motion     Other

**Ask questions of staff**

REVIEWED BY: City Manager; Finance Director



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## ATTACHMENT 2

October 13, 2016

Dear Mayor Harto, Mayor Pro Tem Wagner, Honorable Councilmembers, Residents and Businesses of Covington:

It is my pleasure to present the 2016 Preliminary Operating and Capital Budget. This budget encompasses and implements council policies and conforms to state law.

As the city approaches the end of its second decade of existence, new and exciting projects are beginning to take shape. The Town Center, the Hawk property, CCP Phase 2, and SoCo Park are just a few projects the city has lined up.

While this list is impressive for a city our size and age, tough decisions are going to be needed in the near future on the city's priorities as limited resources become more of an issue. Currently the city is enjoying record sales tax revenues even exceeding those from 2013. These revenues and others however, can only stretch so far in supporting ongoing operational services. The large capital projects need an infusion from other sources whether it be from grants, levies or bonds or a combination of all three.

The intent of government is to provide services to the public in the most efficient manner possible while keeping taxes at a reasonable level. My overarching goal for 2016 and beyond is to meet the city's ongoing demands by aligning appropriate levels of service within city resources. The following levels of service illustrate how to achieve this:

- Provide a responsive and efficient internal permitting and development process.
- Continue to build on the successful aquatics, recreation and athletic programs.
- Build staff levels to maintain city parks.
- Continue to maintain our streets at the highest level we can while considering the voters disapproval of street maintenance funds.
- Maintain a sufficiently staffed police department.
- Continue work towards a Town Center.
- Maintain a 20% general fund fund balance and a 15% fund balance in development services, parks and streets.
- Help foster a sense of unity by focusing on goals established by the city council:
  - economic development
  - town center
  - youth and families
  - neighborhoods
  - municipal services
  - customer service

These service levels represent a commitment to the community on behalf of council and staff.

---

growing toward greatness.



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## **Economic Outlook<sup>1</sup>**

The stock market is the big story. China's Yuan has been fluctuating since 2010 and the stock market has reacted inversely to those changes. Currently the Yuan is rising and the stock market is dropping. Third quarter 2015 was the worst quarter in four years for the Dow. On the national front, the Federal Reserve is debating whether to raise the fed funds rate that has been near zero percent since 2008. The national economy shows continued strength in areas such as residential construction and existing home sales. However, factors on a global scale continue to bring potential risk to the national economy and the State including the slowing of the Chinese economy and ongoing instability in the Middle East and Eastern Europe.

Washington's economy continues to slow after a torrid pace earlier in the year. The new pace is more sustainable and is on track to continued modest growth. Employment grew almost as expected through July while housing permits declined from the beginning of the year when mild weather and the strong multi-family housing market were driving higher than normal permits.

In the Puget Sound region, retail sales are expected to hit a 4.4 percent pace through the end of the year. This pace is being fueled in part by rising prices and an increase in real growth. For 2016 retail sales are expected to remain almost even at 4.5 percent. The City is projecting a 2.3 percent increase in sales tax revenue over 2015 estimated actuals.

The consumer price index for the Puget Sound is forecast to remain virtually unchanged from 2015 to 2106.

## **Budget Process**

The 2016 budget process began in June with the annual budget call. At that time, the calendar and decision card criteria were reviewed with the directors and budget team. For 2016, directors were encouraged to be thoughtful with the number of decision cards they submit. Beginning in August, I met with individual directors to review base budgets and decision cards. Once these meetings were completed and the preliminary forecast was reviewed, the finance team and I met to discuss which decision cards would move forward.

The following guiding principles are used in the budget decision making process:

- Critical need versus non-critical need
- Increase fund balance percentage
- Prioritize based on council discussions and the annual council summit
- Maintain levels of service

These principles and the final budget decisions were reviewed with members of the management team at the end of September.

## **2016 Budget Strategies**

- Use fund balance only in cases where funds have deficits to cover (for 2016 that would be the general fund, street fund, development services fund, surface water management fund, and capital investment program fund).

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<sup>1</sup> Economic information is supplied by the *Puget Sound Economic Forecaster*, Volume 22 Number 3 September 2015



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- Merge the parks fund with the general fund.
- Implement new revenue for the street fund and eliminate the general fund subsidy.

**Funds Overview**

It should be noted prior to the individual funds discussion that overall increases to salaries and benefits include a COLA of 1.6072% and health benefit increases ranging from 0 – 10%. A 2% wellness discount applies to overall health benefits which equates to \$13,000.

**General Fund**

The general fund is the largest city fund and provides for the day-to-day operations of city government. Revenues are unrestricted and are available to use for any government purpose.

For 2016, we are forecasting a 3.9 percent total increase in revenues over 2015 estimates for the entire fund.

- Property tax for 2016 is estimated to be \$2.5 million. This includes a one percent increase plus new construction.
- Sales tax revenue for 2016 is expected to increase by 2.3 percent over 2015 estimated collections. Retail sales and construction have had a strong year. Total sales tax collections for 2016 are estimated to be \$3.6 million, with the general fund receiving 84 percent (\$3.0 million) and the parks fund 16 percent (\$570,600).
- Utility tax collections for 2016 are estimated at \$2.1 million, 2.0 percent below budget due mostly to the behavioral change in cell phone usage – less phone usage and more data usage which isn't taxable. For 2016, the forecast is basically even.
- Other sources of revenue total \$2.3 million with \$1.1 million being reimbursed to the general fund through interfund payments from other funds.

On the operating base budget expenditure side (excludes transfers), the budget is 4.8 percent, or \$342,650 higher than estimated actuals for 2015. This is primarily intergovernmental expense such as an additional police officer, a three percent increase in the police contract, increase in Animal Control, audit costs, voter registration, and jail and court services. There is a substantial reduction in transfers to other funds. The one-time capital was removed for 2016.

I am recommending nine decision cards totaling \$116,810 – \$106,100 in one-time costs and \$10,710 in ongoing costs. The decision cards are:

Title/Description	Fund	Initiating Dept.	Amount Funded	
			One-Time	Ongoing
Cost of living adjustment cut	GF	Exec	-	-
Chamber of Commerce membership	GF	Council	-	4,510
Desktop replacement cycle update	GF	Central	-	1,650
Full Office 365 online migration	GF	Central	-	-
Improved City Hall firewall	GF	Central	1,000	200
Mobile Smartboard lease	GF	Central	300	2,650
Network storage replacement	GF	Central	11,300	1,700
Server Room A/C unit replacement	GF	Central	12,000	-
Sharepoint Consultant	GF	Central	-	-
Budget Transparency	GF	Central	-	-
Conference Room Upgrade	GF	Central	-	-
Window blinds cleaning and repair	GF	Central	-	-



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DSLR camera kit	GF	Central	1,500	-
Comp Plan implementation	GF	Comm Dev	20,000	-
Transfer-out to CIP for Gerry Crick Skate Park	CIP	CIP	60,000	-
Net Total General Fund			106,100	10,710

**Street Fund**

There are two main dedicated sources of revenue for this fund: Comcast franchise fees and motor vehicle fuel tax. Franchise fees are forecasted to stay even while the fuel tax is forecasted to decrease slightly for 2016. Base budget expenditures before decision cards are \$1.2 million which is an increase from expected expenditures in 2015 of 7.5 percent, which is due to an increase in maintenance and interfund service payments to the general fund.

I am recommending two decision cards totaling \$11,000 in one-time costs. The decision cards are:

Title/Description	Initiating		Amount Funded	
	Fund	Dept.	One-Time	Ongoing
Cost of living adjustment cut	ST	ST	-	-
Fence installation for maintenance storage	ST	ST	6,000	-
Additional storage sheds for maintenance facility	ST	ST	5,000	-
Net Total Street Fund			11,000	-

I've authorized staff to remove the general fund subsidy from the street fund for 2016. There are high priority needs in the general fund that need those dollars. The street fund needs to be self-reliant. I'm asking council to support the street fund by implementing a \$20 motor vehicle license fee. Unless council approves this additional funding source for the street fund, the fund will be insolvent by the end of 2016 and services will have to be re-prioritized.

**Development Services Fund**

In 2016, we are forecasting a 40.8 percent reduction in revenues over 2015 budget due to the majority of anticipated projects being submitted in 2015 instead of 2016. Base budget expenditures are \$1.3 million, which is an increase from expected expenditures in 2015 of 4.6 percent.

I am recommending four decision cards for this fund totaling \$144,020 - \$26,550 in one-time costs and \$117,470 in ongoing costs.



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Title/Description	Fund	Initiating Dept.	Amount Funded	
			One-Time	Ongoing
Cost of living adjustment cut	DS	Dev Svcs	-	-
Permit/Planning Technician (1.0 FTE)	DS	Dev Svcs	3,050	112,470
Critical area survey and maintenance program	DS	Dev Svcs	8,000	3,000
Electronic plan review	DS	Dev Svcs	11,900	1,600
Impact fee deferral system	DS	Dev Svcs	3,600	400
Net Total Development Services			26,550	117,470

**Parks Fund**

Operating revenues in the parks fund for 2016 are expected to increase by 5.2 percent over 2015 adopted budget. Base budget expenditures show a decrease of 2.2 percent as a result of bringing the maintenance function for Covington Community Park in-house.

I am recommending 15 decision cards totaling \$190,425 - \$102,000 in one-time costs and \$88,005 in ongoing costs. The decision cards are:

Title/Description	Fund	Initiating Dept.	Amount Funded	
			One-Time	Ongoing
Cost of living adjustment cut	Parks		-	-
Vehicle #3383 replacement	Parks	Maint	37,500	1,020
Fence installation for maintenance storage	Parks	Maint	4,500	-
Additional storage sheds for maintenance facility	Parks	Maint	5,000	-
Fall protection for pool maintenance	Parks	Aquatics	12,000	2,500
Fall prevention for roof	Parks	Aquatics	11,000	-
Fall protection for interior signage maintenance	Parks	Aquatics	1,100	-
Furnishings for Aquatic Center new room	Parks	Aquatics	10,000	-
Inflatable Octopus replacement cycle	Parks	Aquatics	5,000	-
Increase program supplies	Parks	Aquatics	2,000	-
Automatic pool vacuum replacement	Parks	Aquatics	3,500	-
Recreation Specialist	Parks	Recreation	3,100	80,275
Adobe licenses	Parks	Parks	-	2,550
Absorb online registration fees	Parks	Parks	-	-
Canopy cover replacement and branding	Parks	Parks	-	-
Mobile registration	Parks	Parks	1,500	400
Marketing banners/signs	Parks	Parks	2,220	1,260
Park Planner training - CPTED certification	Parks	Parks	-	-
PROS Plan update	Parks	Parks	4,000	-
Net Total Parks Fund			102,420	88,005



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**Surface Water Management Fund (SWM)**

Revenues for SWM are increasing 13.3 percent over 2015 estimates. This reflects an increase in drainage fee revenues. Staff is projecting deficit spending. This was intentional to draw down fund balance for capital and one-time uses. Base budget expenditures are increasing by 8.3 percent over 2015 estimates. Again, this is due to capital and one-time uses.

I am recommending four decision cards totaling \$66,550 - \$17,500 in one-time costs for additional seasonal maintenance workers and \$49,050 in ongoing costs.

Title/Description	Fund	Initiating Dept.	Amount Funded	
			One-Time	Ongoing
Cost of living adjustment cut	SWM	SWM	-	-
Critical area survey and maintenance program	DS	Dev Svcs	8,000	-
Fence installation for maintenance storage	SWM	SWM	4,500	-
Additional storage sheds for maintenance facility	SWM	SWM	5,000	-
Seasonal SWM maintenance workers (2)	SWM	SWM	-	49,050
Net Total Surface Water Management Fund			17,500	49,050

**Capital Investment Program Fund**

For 2016, I am recommending four decision cards as follows:

Title/Description	Fund	Initiating Dept.	Amount Funded	
			One-Time	Ongoing
Covington Community Parks Phase II	CIP	CIP	1,177,000	-
RCO LWCF grant			(250,000)	-
RCO - WWRP-LP grant			(250,000)	-
Department of Commerce grant			(500,000)	-
Gerry Crick Skate Park renovation	CIP	CIP	120,000	-
KC Youth Sports Facilities grant			(30,000)	-
Donations			(8,500)	-
Parks fee-in-lieu			(21,500)	-
Transfer-in from General Fund			(60,000)	-
Public Art - Gerry Crick Skate Park renovation	CIP	CIP	900	-
Aquatic Center Renovations	CIP	CIP	250,000	-
Department of Commerce grant			(242,107)	-
Net Capital Investment Program Fund			185,793	-



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### Summary

With the recommended changes, the 2016 budget reflects a city coming of age. There are structural changes as well as new revenues, and personnel and programs being requested. While not all of the requests have been funded, staff remains committed to the vision established by the council.

It is my intent through responsible budgeting to ensure a smooth transition from a young city to a maturing city that still maintains a connection to its roots but looks to the future. Thank you for your confidence in me to lead the city on its next great adventure.

George Eliot said "Great things are not done by impulse, but by a series of small things brought together." This council has proven over the years that by doing the small things great things will happen. Thank you council - for your vision and determination to make Covington great!

I would like to acknowledge the efforts of the directors and employees who stand by and support this city. Finance staff deserves extra thanks for their efforts in coordinating the budget process and making an immense amount of information understandable.

I look forward to your thoughtful deliberations in the weeks to come.

Sincerely,

Regan Bolli

City Manager

**DISCUSSION OF  
FUTURE AGENDA TOPICS:**

**6:00 p.m., Tuesday, October 27, 2015 Special Meeting  
Joint Study Session with Arts Commission**

**7:00 p.m., Tuesday, October 27, 2015 Regular Meeting**

**(Draft Agendas Attached)**



**CITY OF COVINGTON  
SPECIAL MEETING AGENDA  
CITY COUNCIL JOINT STUDY SESSION WITH ARTS COMMISSION**  
Council Chambers – 16720 SE 271<sup>st</sup> Street, Suite 100, Covington  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, October 27, 2015 – 6:00 p.m.**

**GENERAL INFORMATION:**

*The study session is an informal meeting involving discussion between and among the City Council, Commissioners, and city staff regarding policy issues. Study sessions may involve presentations, feedback, brainstorming, etc., regarding further work to be done by the staff on key policy matters.*

**CALL CITY COUNCIL JOINT STUDY SESSION TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**ITEM(S) FOR DISCUSSION**

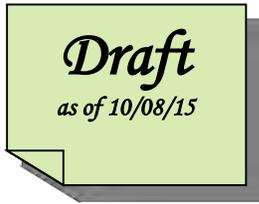
1. Public Art Policies (Lesli Cohan)

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**ADJOURN**

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).

*\*Note\* A Regular Council meeting will follow at approximately 7:00 p.m.*



**CITY OF COVINGTON  
CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, October 27, 2015  
7:00 p.m.**

**City Council Chambers  
16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

*Note: A Study Session is scheduled from 6:00 to 7:00 p.m.*

**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION - NONE**

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**APPROVE CONSENT AGENDA**

- C-1. Minutes: October 13, 2015 Special Study Session and October 13, 2015 Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Approve Interlocal Agreement with Kent Regional Fire authority for Fire Marshal Services (Hart)

**REPORTS OF COMMISSIONS**

- Human Services Chair Fran McGregor: October 8 meeting.
- Parks & Recreation Chair Laura Morrissey: October 21 meeting.
- Planning Chair Bill Judd: October 1 meeting; October 15 meeting canceled.
- Arts Chair Lesli Cohan: October 8 meeting.
- PRePAC Chair Jennifer Harjehausen: September 23 meeting and October 10 Parks Tour.
- Economic Development Council Co-Chair Jeff Wagner: September 24 and October 22 meetings.

**PUBLIC HEARING**

1. Receive Public Testimony Regarding Proposed Fiscal Year 2015 Revenues Sources and Possible Increase in Property Tax Levy (First of Two Public Hearings) (Hendrickson)
2. Receive Public Testimony and Adopt Ordinance Regarding Kent School District's Six Year Capital Facilities Plan and School Impact Fees (Hart)
3. Receive Public Testimony and Adopt Ordinance Extending Interim Recreational Marijuana Regulations (Hart)
4. Receive Public Testimony Regarding Hawk Property Annexation (Hart/Mueller)

**NEW BUSINESS**

5. Consider Drug Free Zone Resolution (McCurdy)
6. Consider Ordinance Establishing City Hall Hours of Operation (Scott)

7. Consider Annexation of Hawk Property (Hart/Mueller)
8. Consider Adoption of Revenue Sources (Bolli)

**COUNCIL/STAFF COMMENTS** - Future Agenda Topics

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION** – if needed

**ADJOURN**

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