

Covington: Unmatched quality of life  
**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)



**Tuesday, October 23, 2012**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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**\*\*Note\*\* A Special Meeting is scheduled from 6:00 to 7:00 p.m.**

**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION - NONE**

**PUBLIC COMMENT** *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment is not intended for conversation or debate. Comments shall be limited to no more than four minutes per person and no more than ten minutes per group. If additional time is needed the city shall be notified in advance and background information shall be submitted in writing regarding the topic that will be addressed. The city reserves the right to deny any request, based on time constraints. Individuals may petition the City Clerk or the City Manager to appear on the agenda of a future study session as time allows for up to 15 minutes to address the council on specific issues or requests.\**

**APPROVE CONSENT AGENDA**

- C-1. Minutes: September 25, 2012 Regular Meeting Minutes (Scott)
- C-2. Vouchers (Hendrickson)

**REPORTS OF COMMISSIONS**

- Human Services Chair Haris Ahmad: October 11 special meeting for site visit.
  - Arts Chair Sandy Bisordi: October 11 meeting.
  - Budget Priorities Advisory Committee Liaison Joseph Cimaomo, Jr.: Oct. 3 & 17 meetings.
  - Parks & Recreation Chair Steven Pand: October 17 meeting.
  - Economic Development Council Co-Chair Jeff Wagner: September 27 meeting.
- Future Meetings:** Planning: Oct. 4 & Oct. 18 meetings canceled; next meeting Nov. 1.

**PUBLIC HEARING**

1. Receive Testimony Regarding Proposed Fiscal Year 2013 Budget and Revenue Sources (Hendrickson)

**NEW BUSINESS**

2. Branding Exercise (Slate)

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** (\*See Guidelines on Public Comments above in First Public Comment Section)

**EXECUTIVE SESSION – If Needed**

**ADJOURN**

*Any person requiring disability accommodation should contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial 253-480-2400.*

**Consent Agenda Item C-1**

Covington City Council Meeting

Date: October 23, 2012

SUBJECT: APPROVAL OF MINUTES: SEPTEMBER 25, 2012 CITY COUNCIL  
REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_  
seconds, to approve the September 25, 2012 City Council Regular  
Meeting Minutes.**

**City of Covington**  
**Regular City Council Meeting Minutes**  
**Tuesday, September 25, 2012**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271<sup>st</sup> Street, Suite 100, Covington, Washington, Tuesday, September 25, 2012, at 7:06 p.m., with Mayor Harto presiding.

**COUNCILMEMBERS PRESENT:**

Margaret Harto, Mark Lanza, David Lucavish, Jim Scott, Wayne Snoey, and Jeff Wagner.

**COUNCILMEMBERS ABSENT:**

Marlla Mhoon.

**STAFF PRESENT:**

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Karla Slate, Community Relations Coordinator; Sara Springer, City Attorney; Scott Thomas, Parks & Recreation Director; and Sharon Scott, City Clerk/Executive Assistant.

**Council Action: Councilmember Lanza moved and Councilmember Scott seconded to excuse Councilmember Mhoon who was on vacation. Vote: 6-0. Motion carried.**

Mayor Harto invited the Spartans Patrol from the Webelos Den of Pack 506 Cub Scouts to open the meeting with the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

**Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to approve the Agenda. Vote: 6-0. Motion carried.**

**PUBLIC COMMUNICATION:**

- Kent School District Superintendent Dr. Edward Lee Vargas accepted a proclamation recognizing the week of October 21-27, 2012 as “Safe Schools Week” in Covington.
- Community Development Director Richard Hart accepted a proclamation recognizing the week of October 7-13, 2012 as “Fire Prevention Week” in Covington.
- Public Works Director Glenn Akramoff accepted a proclamation recognizing Saturday, October 27, 2012, as “Make a Difference Day” in Covington.
- Planning Commission Chair Daniel Key accepted a proclamation recognizing the month of October 2012 as “National Community Planning Month” in Covington.

- **Personnel & Human Services Analyst Victoria Throm** accepted a proclamation recognizing the month of October 2012 as “Domestic Violence Awareness Month” in Covington.

Mayor Harto recognized Finance Director Rob Hendrickson for his 21 years of receiving the annual Professional Finance Officer Award from the Washington Financial Officers Association for the State of Washington.

**PUBLIC COMMENT:**

Mayor Harto called for public comments.

**Brandon Anderson with BranBar LLC** asked Council to continue its efforts to bring the Northern Notch inside city limits.

**Robert Thorpe, President of R.W. Thorpe & Associates, Inc.**, suggested that there was confusion with the process to bring the Notch inside city limits and offered his clarification and his suggestion for an alternative which was to ask the county council to give Covington nine more months to provide the county with additional information.

**Personnel & Human Services Analyst Victoria Throm** gave a report on the recent Mayor’s Day of Concern food drive.

There being no further comments, Mayor Harto closed the public comment period.

**APPROVE CONSENT AGENDA:**

C-1. Minutes: September 11, 2012 Regular Meeting Minutes.

C-2. Vouchers: Vouchers #28208-28268, in the Amount of \$233,781.85, Dated September 5, 2012; and Paylocity Payroll Checks #1000730693-1000730705 and Paylocity Payroll Checks #1000730707-1000730708 Inclusive, Plus Employee Direct Deposits in the Amount of \$144,553.24, Dated September 14, 2012.

**Council Action: Councilmember Wagner moved and Councilmember Lanza seconded to approve the Consent Agenda. Vote: 6-0. Motion carried.**

**REPORTS OF COMMISSIONS:**

**Human Services Commission** – Chair Haris Ahmad reported on the September 13 meeting.

**Arts Commission** – Chair Sandy Bisordi reported on the August 9 and September 13 meetings.

**Budget Priorities Advisory Committee** – Member Joseph Cimaomo, Jr. reported on the August 1, August 15, and September 19 meetings. The September 5 meeting was canceled.

**Parks & Recreation Commission** – No report. The August 15 and September 19 meetings were canceled.

**Planning Commission** – No report. The August 2, August 16, September 6, and September 20 meetings were canceled.

**Economic Development Council** – No report. The July and August meetings were canceled.

**NEW BUSINESS:**

1. Debrief Northern Notch Advocacy Effort.

City Manager Derek Matheson gave the staff report on this item.

Community Development Director Richard Hart then provided information about the County’s plans regarding the population and employment targets.

Councilmembers provided comments and asked questions, and Mr. Hart provided responses.

Council concurred to let city staff make inquiries of King County staff to get input on going further in the process and what could be done to continue the advocacy effort.

**COUNCIL/STAFF COMMENTS:**

Councilmembers and staff discussed Future Agenda Topics and made comments.

**PUBLIC COMMENTS:**

Mayor Harto called for public comments.

**Robert Thorpe, President of R.W. Thorpe & Associates, Inc.**, offered some input regarding previous questions that Council had regarding the Notch process and said he would send Council additional information.

There being no further comments, Mayor Harto closed the public comment period.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:55 p.m.

Prepared by:

Submitted by:

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Joan Michaud  
Senior Deputy City Clerk

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Sharon Scott  
City Clerk

**Consent Agenda Item C-2**

Covington City Council Meeting

Date: October 23, 2012

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #28329-28387, in the Amount of \$165,555.48, Dated October 2, 2012; Vouchers #28388-28444, in the amount of \$435,100.01, Dated October 16, 2012; and Paylocity Payroll Checks #1000783081-1000783089 and Paylocity Payroll Checks #1000783094-1000783095 Inclusive, Plus Employee Direct Deposits in the Amount of \$141,448.36, Dated October 12, 2012.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve for payment: Vouchers #28329-28387, in the Amount of \$165,555.48, Dated October 2, 2012; Vouchers #28388-28444, in the amount of \$435,100.01, Dated October 16, 2012; and Paylocity Payroll Checks #1000783081-1000783089 and Paylocity Payroll Checks #1000783094-1000783095 Inclusive, Plus Employee Direct Deposits in the Amount of \$141,448.36, Dated October 12, 2012.**

October 2, 2012

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check # 28329 Through Check # 28387

In the Amount of \$165,555.48

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

\_\_\_\_\_  
Cassandra Parker  
Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

				<u>Check Amount</u>
<b>Check No:</b>	<b>28329</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>1955</b>	<b>All-Around Fence Co.</b>		
4884	2011 storm repair; Shire Hills		10/02/2012	1,880.95
4883	2011 storm repair; Morgan Creek Estates		10/02/2012	613.59
				<b>Check Total:</b>
				2,494.54
<b>Check No:</b>	<b>28330</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>1705</b>	<b>Alpine Products, Inc.</b>		
TM-127415	Purple Light Nights signs		10/02/2012	191.63
				<b>Check Total:</b>
				191.63
<b>Check No:</b>	<b>28331</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>0955</b>	<b>American Red Cross</b>		
10150702	Safety training classes		10/02/2012	34.20
				<b>Check Total:</b>
				34.20
<b>Check No:</b>	<b>28332</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>1534</b>	<b>APWA - WA State Chapter</b>		
2012892	Fealy; APWA fall conference		10/02/2012	100.00
2012892	Fealy; APWA fall conference		10/02/2012	100.00
2012892	Fealy; APWA fall conference		10/02/2012	50.00
				<b>Check Total:</b>
				250.00
<b>Check No:</b>	<b>28333</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>1767</b>	<b>Brian Bykonen</b>		
1767-10	Bykonen; WACE conference, per diem		10/02/2012	23.00
				<b>Check Total:</b>
				23.00
<b>Check No:</b>	<b>28334</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>0026</b>	<b>C&amp;B Awards</b>		
25134	CEDC; name badges		10/02/2012	78.74
25134	Aquatics staff; name badges		10/02/2012	78.73
25134	Parker; name plate		10/02/2012	6.79
				<b>Check Total:</b>
				164.26
<b>Check No:</b>	<b>28335</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>2463</b>	<b>Capital Lighting</b>		
115454	City hall; light bulbs		10/02/2012	43.33
				<b>Check Total:</b>
				43.33
<b>Check No:</b>	<b>28336</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>2270</b>	<b>CenturyLink</b>		
6317966698	City hall; telephone, 9/13-10/13/12		10/02/2012	47.14
				<b>Check Total:</b>
				47.14
<b>Check No:</b>	<b>28337</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>1779</b>	<b>Conway Pedersen Economics, Inc</b>		
1779-10	Puget Sound Economic Forecaster, renewal		10/02/2012	428.97
				<b>Check Total:</b>
				428.97
<b>Check No:</b>	<b>28338</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>0184</b>	<b>Cordi &amp; Bejarano</b>		
165/166	Public defender services; 8/3-9/7/12		10/02/2012	3,700.00
				<b>Check Total:</b>
				3,700.00
<b>Check No:</b>	<b>28339</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>1952</b>	<b>Covington Copy It...Mail It</b>		
21237	Postage; plan review		10/02/2012	11.42
				<b>Check Total:</b>
				11.42
<b>Check No:</b>	<b>28340</b>	<b>Check Date:</b>	<b>10/02/2012</b>	
<b>Vendor:</b>	<b>0537</b>	<b>Covington Water District</b>		
104587-000	Crystal view; water, 8/18-9/21/12		10/02/2012	920.75
122505-000	Maint shop; water, 7/21-9/21/12		10/02/2012	132.56
105731-000	SR 516; water, 8/18-9/21/12		10/02/2012	45.80
107666-000	Community park; water, 7/21-9/21/12		10/02/2012	33.65
108188-000	Skate park; water, 7/21-9/21/12		10/02/2012	53.15
122505-000	Maint shop; water, 7/21-9/21/12		10/02/2012	66.28
122505-000	Maint shop; water, 7/21-9/21/12		10/02/2012	132.56
115324-000	Aquatics; water, 7/21-9/21/12		10/02/2012	1,833.90
				<b>Check Total:</b>
				3,218.65

				<u>Check Amount</u>
<b>Check No:</b> 28341	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2468	<b>Jesse Dalton</b>			
RE2468-5	Dalton; WRPA conference, parking	10/02/2012		13.00
			<b>Check Total:</b>	13.00
<b>Check No:</b> 28342	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0771	<b>David Evans &amp; Associates, Inc.</b>			
322939	Integrated Traffic Impact; 8/5-9/1/12	10/02/2012		12,206.15
322939	Traffic Concurrency; Multicare Hospital	10/02/2012		4,155.83
			<b>Check Total:</b>	16,361.98
<b>Check No:</b> 28343	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1983	<b>De Lage Landen Financial Svcs</b>			
15213034	Copier lease, 9/15-10/14/12	10/02/2012		120.08
			<b>Check Total:</b>	120.08
<b>Check No:</b> 28344	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1996	<b>Facility Maintenance Contracto</b>			
SALES01465	Maint shop; janitorial service, Sept.	10/02/2012		101.60
SALES01465	Maint shop; janitorial service, Sept.	10/02/2012		50.80
SALES01465	Maint shop; janitorial service, Sept.	10/02/2012		101.60
			<b>Check Total:</b>	254.00
<b>Check No:</b> 28345	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1710	<b>The Falconer Group</b>			
12-028	Facilitator; BPAC meeting	10/02/2012		1,080.00
			<b>Check Total:</b>	1,080.00
<b>Check No:</b> 28346	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1473	<b>Ferguson Enterprises, Inc.</b>			
2433956	Aquatics; drinking fountain water filter	10/02/2012		105.12
			<b>Check Total:</b>	105.12
<b>Check No:</b> 28347	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1913	<b>Galaxy Catering</b>			
0920122	Arts Commission; State of City dinner	10/02/2012		118.60
0920122	State of City, catered dinner	10/02/2012		830.20
0920122	Parks Commission; State of City dinner	10/02/2012		166.04
			<b>Check Total:</b>	1,114.84
<b>Check No:</b> 28348	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1733	<b>The Good Earth Works, Inc.</b>			
121597	#3178/#2566; parts	10/02/2012		52.31
121597	#3178/#2566; parts	10/02/2012		26.15
121597	#3178/#2566; parts	10/02/2012		52.31
			<b>Check Total:</b>	130.77
<b>Check No:</b> 28349	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0302	<b>Gray &amp; Osborne</b>			
10445.00-1	CIP 1026; engineering, 8/19-9/15/12	10/02/2012		3,056.50
			<b>Check Total:</b>	3,056.50
<b>Check No:</b> 28350	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1799	<b>Griffis Heating, Inc.</b>			
S-11266	Server room; repair a/c unit	10/02/2012		841.25
S-11265	Server room; diagnose a/c problem	10/02/2012		92.31
			<b>Check Total:</b>	933.56
<b>Check No:</b> 28351	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2168	<b>H.D. Fowler Company, Inc.</b>			
I3227598	Jetset repair bags	10/02/2012		96.62
			<b>Check Total:</b>	96.62
<b>Check No:</b> 28352	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0677	<b>Margaret Harto</b>			
0677-10	Harto; AWC forum, mileage	10/02/2012		16.21
			<b>Check Total:</b>	16.21
<b>Check No:</b> 28353	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1658	<b>Hertz Equipment Rental Corp.</b>			
26352709-0	Rental; excavator, 8/5-9/4/12	10/02/2012		1,138.12
26325709-0	Rental; excavator, 9/4-9/7/12	10/02/2012		151.75
			<b>Check Total:</b>	1,289.87

				<u>Check Amount</u>
<b>Check No:</b> 28354	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0923	<b>Hewlett-Packard Company</b>			
51827342	HP Compaq Elite 8300; computer	10/02/2012		728.71
<b>Check Total:</b>				728.71
<b>Check No:</b> 28355	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1997	<b>HSBC Business Solutions</b>			
1989305452	Maint shop; creamer, paper products	10/02/2012		12.67
1989305452	Maint shop; creamer, paper products	10/02/2012		25.34
1989305452	Maint shop; creamer, paper products	10/02/2012		25.34
010605	Commission; dinner meeting	10/02/2012		43.14
068273	Panasonic SZ7 camera	10/02/2012		134.61
1989305452	Tea, creamer, paper products, cleaner	10/02/2012		205.07
<b>Check Total:</b>				446.17
<b>Check No:</b> 28356	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1342	<b>Integra Telecom</b>			
10072773	Aquatics; telephone, 9/8-10/7/12	10/02/2012		88.52
10072773	City hall; telephone, 9/8-10/7/12	10/02/2012		1,193.80
10072773	Maint shop; telephone, 9/8-10/7/12	10/02/2012		87.04
10072773	Maint shop; telephone, 9/8-10/7/12	10/02/2012		174.09
10072773	Maint shop; telephone, 9/8-10/7/12	10/02/2012		174.09
<b>Check Total:</b>				1,717.54
<b>Check No:</b> 28357	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1701	<b>Johnsons Home &amp; Garden</b>			
369451	Aquatics; o-ring	10/02/2012		1.08
<b>Check Total:</b>				1.08
<b>Check No:</b> 28358	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0050	<b>Kent School District</b>			
00550-10	School mitigation payable; July - Sept	10/02/2012		21,853.00
<b>Check Total:</b>				21,853.00
<b>Check No:</b> 28359	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0143	<b>King County Finance</b>			
3000286	Jail costs; 8/1-8/31/12	10/02/2012		459.98
<b>Check Total:</b>				459.98
<b>Check No:</b> 28360	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0204	<b>King County Pet Licensing</b>			
0204-10	Pet license remittance; September	10/02/2012		65.00
<b>Check Total:</b>				65.00
<b>Check No:</b> 28361	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2490	<b>Law Office of Theresa and Phil</b>			
2490-10	Public defender, video court, August	10/02/2012		1,100.00
<b>Check Total:</b>				1,100.00
<b>Check No:</b> 28362	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1431	<b>Valerie Lyon</b>			
1431-10	Lyon; meeting mileage	10/02/2012		34.41
<b>Check Total:</b>				34.41
<b>Check No:</b> 28363	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2537	<b>Motor Oil Supply</b>			
225042	Absorbant for spills	10/02/2012		239.28
<b>Check Total:</b>				239.28
<b>Check No:</b> 28364	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0682	<b>Nextel Communications</b>			
591066496-	Internet connection card, 9/21-10/20/12	10/02/2012		40.99
591066496-	Internet connection card, 9/21-10/20/12	10/02/2012		20.49
591066496-	Internet connection card, 9/21-10/20/12	10/02/2012		61.49
<b>Check Total:</b>				122.97
<b>Check No:</b> 28365	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1432	<b>Pacific Topsoils, Inc.</b>			
36275	Disposal fees; concrete, wood, soil	10/02/2012		493.50
36770	Disposal fees; concrete, wood, soil	10/02/2012		164.50
<b>Check Total:</b>				658.00

				<u>Check Amount</u>
<b>Check No:</b> 28366	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2499	<b>Partner Construction Products</b>			
5130	Rental; Asphalt melter, 9/4-9/14/12	10/02/2012		3,583.80
			<b>Check Total:</b>	3,583.80
<b>Check No:</b> 28367	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0164	<b>Pitney Bowes</b>			
2004515-SP	Potage meter lease; 6/30-9/30/12	10/02/2012		716.76
5502006974	Postage meter ink cartridge	10/02/2012		62.65
			<b>Check Total:</b>	779.41
<b>Check No:</b> 28368	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1197	<b>Rainier Wood Recyclers</b>			
00044412	Disposal fees; brush/stump	10/02/2012		82.50
00044381	Disposal fees; brush/stump	10/02/2012		97.50
			<b>Check Total:</b>	180.00
<b>Check No:</b> 28369	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2250	<b>SBS Legal Services</b>			
C018	Legal services; September	10/02/2012		5,000.00
			<b>Check Total:</b>	5,000.00
<b>Check No:</b> 28370	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2474	<b>SCORE</b>			
165	Jail costs; August	10/02/2012		11,160.00
			<b>Check Total:</b>	11,160.00
<b>Check No:</b> 28371	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0345	<b>Sharon Scott</b>			
0345-10	State of the City meeting; flowers	10/02/2012		48.84
			<b>Check Total:</b>	48.84
<b>Check No:</b> 28372	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1759	<b>Sedgwick CMS Holdings, Inc.</b>			
WINV000013	AWC workers comp retro fee; 1/1-12/31/12	10/02/2012		2,738.15
			<b>Check Total:</b>	2,738.15
<b>Check No:</b> 28373	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 1905	<b>Sharp Electronics Corporation</b>			
C757133-70	Copier; usage, 8/14-9/14/12	10/02/2012		15.84
C757892-70	Copier; usage, 8/21-9/20/12	10/02/2012		19.43
C757133-70	Copier; usage, 8/14-9/14/12	10/02/2012		23.76
			<b>Check Total:</b>	59.03
<b>Check No:</b> 28374	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 2044	<b>Karla Slate</b>			
2044-10	Slate; 3CMA conference, mileage/per diem	10/02/2012		252.86
			<b>Check Total:</b>	252.86
<b>Check No:</b> 28375	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0736	<b>Sound Security, Inc.</b>			
0606798-IN	Security monitoring; October	10/02/2012		964.00
			<b>Check Total:</b>	964.00
<b>Check No:</b> 28376	<b>Check Date:</b> 10/02/2012			
<b>Vendor:</b> 0281	<b>Standard Insurance Company</b>			
0063555100	Life Insurance Premiums; October	10/02/2012		42.92
0063555100	Life Insurance Premiums; October	10/02/2012		70.88
0063555100	Life Insurance Premiums; October	10/02/2012		208.70
0063555100	Life Insurance Premiums; October	10/02/2012		201.71
0063555100	Life Insurance Premiums; October	10/02/2012		270.40
0063555100	Life Insurance Premiums; October	10/02/2012		9.00
0063555100	Life Insurance Premiums; October	10/02/2012		68.79
0063555100	Life Insurance Premiums; October	10/02/2012		96.57
0063555100	Life Insurance Premiums; October	10/02/2012		8.44
0063555100	Life Insurance Premiums; October	10/02/2012		29.53
0063555100	Life Insurance Premiums; October	10/02/2012		24.83
0063555100	Life Insurance Premiums; October	10/02/2012		11.25
0063555100	Life Insurance Premiums; October	10/02/2012		46.66
0063555100	Life Insurance Premiums; October	10/02/2012		42.91
0063555100	Life Insurance Premiums; October	10/02/2012		33.75

			<u>Check Amount</u>
0063555100	Life Insurance Premiums; October	10/02/2012	106.82
0063555100	Life Insurance Premiums; October	10/02/2012	128.76
0063555100	Life Insurance Premiums; October	10/02/2012	72.00
0063555100	Life Insurance Premiums; October	10/02/2012	273.69
0063555100	Life Insurance Premiums; October	10/02/2012	45.00
0063555100	Life Insurance Premiums; October	10/02/2012	7.91
0063555100	Life Insurance Premiums; October	10/02/2012	192.40
0063555100	Life Insurance Premiums; October	10/02/2012	51.69
0063555100	Life Insurance Premiums; October	10/02/2012	94.42
0063555100	Life Insurance Premiums; October	10/02/2012	85.23
0063555100	Life Insurance Premiums; October	10/02/2012	21.99
0063555100	Life Insurance Premiums; October	10/02/2012	34.34
0063555100	Life Insurance Premiums; October	10/02/2012	38.25
0063555100	Life Insurance Premiums; October	10/02/2012	11.25
0063555100	Life Insurance Premiums; October	10/02/2012	85.84
0063555100	Life Insurance Premiums; October	10/02/2012	72.67
0063555100	Life Insurance Premiums; October	10/02/2012	22.50
0063555100	Life Insurance Premiums; October	10/02/2012	171.68
0063555100	Life Insurance Premiums; October	10/02/2012	136.01
0063555100	Life Insurance Premiums; October	10/02/2012	25.30
0063555100	Life Insurance Premiums; October	10/02/2012	210.86
0063555100	Life Insurance Premiums; October	10/02/2012	32.19
<b>Check Total:</b>			<b>3,087.14</b>
<b>Check No:</b>	<b>28377</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>0777</b>	<b>Suburban Propane</b>	
1730-06119	Gardner property; propane tank lease	10/02/2012	97.74
<b>Check Total:</b>			<b>97.74</b>
<b>Check No:</b>	<b>28378</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>2500</b>	<b>Tetra Tech, Inc.</b>	
50598685	CIP 1127; engineering, 7/28-8/24/12	10/02/2012	67,162.59
<b>Check Total:</b>			<b>67,162.59</b>
<b>Check No:</b>	<b>28379</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>2536</b>	<b>United States Treasury</b>	
2781	NW Storm; vactor truck, 9/19, MV	10/02/2012	942.50
2018	NW Storm; clean/replace filters, MV	10/02/2012	2,640.00
<b>Check Total:</b>			<b>3,582.50</b>
<b>Check No:</b>	<b>28380</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>0357</b>	<b>Valley Communications</b>	
0013422	800 MHz access fee; September	10/02/2012	75.00
<b>Check Total:</b>			<b>75.00</b>
<b>Check No:</b>	<b>28381</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>1084</b>	<b>Valley Medical Center</b>	
R12-010109	B11-0195; overpayment	10/02/2012	132.00
<b>Check Total:</b>			<b>132.00</b>
<b>Check No:</b>	<b>28382</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>2262</b>	<b>Voyager Fleet Systems Inc.</b>	
8692854602	Vehicle fuel	10/02/2012	2,436.77
<b>Check Total:</b>			<b>2,436.77</b>
<b>Check No:</b>	<b>28383</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>0925</b>	<b>Jeff Wagner</b>	
0925-10	Wagner; various meetings, mileage/park	10/02/2012	156.95
<b>Check Total:</b>			<b>156.95</b>
<b>Check No:</b>	<b>28384</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>1408</b>	<b>Washington Workwear Stores Inc</b>	
6621	Christensen; work boots	10/02/2012	187.86
<b>Check Total:</b>			<b>187.86</b>
<b>Check No:</b>	<b>28385</b>	<b>Check Date:</b>	<b>10/02/2012</b>
<b>Vendor:</b>	<b>0629</b>	<b>WSEMA</b>	
0629-1	Akramoff; WSEMA dues, 10/1/12-9/30/13	10/02/2012	75.00
0629-1	Bates; WSEMA dues, 10/1/12-9/30/13	10/02/2012	75.00
0629-1	State; WSEMA dues, 10/1/12-9/30/13	10/02/2012	75.00

				<u>Check Amount</u>
<b>Check No: 28386</b>				
<b>Vendor: 0995</b>				
<b>Check Date: 10/02/2012</b>				
<b>Xerox Corporation</b>				
500640773	Color copier lease	10/02/2012		425.71
500642018	B&W copier lease	10/02/2012		518.30
<b>Check Total:</b>				<b>944.01</b>
<b>Check No: 28387</b>				
<b>Vendor: 1894</b>				
<b>Check Date: 10/02/2012</b>				
<b>Diana Ziolkowski</b>				
1894-10-2	Facility maintenance, 9/30	10/02/2012		12.00
1894-10-1	Facility monitoring; 9/23, 9/25, 9/30	10/02/2012		84.00
<b>Check Total:</b>				<b>96.00</b>
<b>Date Totals:</b>				<b>165,555.48</b>
<b>Report Total:</b>			<b>0.00</b>	<b>165,555.48</b>

October 16, 2012

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check # 28388 Through Check # 28444

In the Amount of \$435,100.01

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

\_\_\_\_\_  
Cassandra Parker  
Accountant

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marilla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

				<u>Check Amount</u>
<b>Check No:</b>	<b>28388</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0683</b>	<b>Abaco Pacific, Inc.</b>		
0683-10-1	CD03-0003; services, 4/1-9/30/12	10/16/2012		677.48
0683-10-1	LU11-0016; services, 4/1-9/30/12	10/16/2012		40.15
0683-10-1	CIP 1039; services, 4/1-9/30/12	10/16/2012		713.70
0683-10-1	CIP 1127; services, 4/1-9/30/12	10/16/2012		430.20
0683-10	LU11-0016; services, 4/1-9/30/12	10/16/2012		1,263.94
<b>Check Total:</b>				<b>3,125.47</b>
<b>Check No:</b>	<b>28389</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2167</b>	<b>Advent Print Resources</b>		
661758	Emergency management; giveaways	10/16/2012		719.89
<b>Check Total:</b>				<b>719.89</b>
<b>Check No:</b>	<b>28390</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0206</b>	<b>AFLAC</b>		
638245	Insurance premiums; October	10/16/2012		511.21
<b>Check Total:</b>				<b>511.21</b>
<b>Check No:</b>	<b>28391</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0463</b>	<b>Allied Waste Services</b>		
0176-00353	Maint shop; dispsal, 9/1-9/30/12	10/16/2012		226.56
0176-00353	Maint shop; dispsal, 9/1-9/30/12	10/16/2012		113.28
0176-00353	Aquatics; waste disposal, 9/1-9/30/12	10/16/2012		245.05
0176-00353	Maint shop; dispsal, 9/1-9/30/12	10/16/2012		226.56
<b>Check Total:</b>				<b>811.45</b>
<b>Check No:</b>	<b>28392</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2033</b>	<b>Aquatic Specialty Services</b>		
3302	Aquatics; pool chemicals	10/16/2012		1,068.62
3285	Aquatics; clean/calibration service	10/16/2012		124.90
<b>Check Total:</b>				<b>1,193.52</b>
<b>Check No:</b>	<b>28393</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2223</b>	<b>ARC Imaging Resources</b>		
962861	Plotter/Scanner maint; 9/21-10/21/12	10/16/2012		85.68
962861	Plotter/Scanner maint; 9/21-10/21/12	10/16/2012		85.68
962861	Plotter/Scanner maint; 9/21-10/21/12	10/16/2012		42.83
<b>Check Total:</b>				<b>214.19</b>
<b>Check No:</b>	<b>28394</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0077</b>	<b>Association of WA Cities</b>		
1001-37018	Junkin; AWC supervisor training class	10/16/2012		10.00
1001-37018	Junkin; AWC supervisor training class	10/16/2012		10.00
1001-37018	Junkin; AWC supervisor training class	10/16/2012		5.00
<b>Check Total:</b>				<b>25.00</b>
<b>Check No:</b>	<b>28395</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2387</b>	<b>Atmosphere, Inc.</b>		
12181	Minor housing repair; #STEN-11B.12	10/16/2012		1,709.53
<b>Check Total:</b>				<b>1,709.53</b>
<b>Check No:</b>	<b>28396</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0499</b>	<b>Bank of America</b>		
3544-10	Matheson; CEDC breakfast meeting	10/16/2012		43.55
3544-10	Harto; chamber luncheon	10/16/2012		10.00
7620-10	Credit; Matheson; Sept chamber lunch	10/16/2012		-15.00
7620-10	Kirshenbaum; Cash receipts, training	10/16/2012		25.00
7620-10	Lyon; Cash receipts, training	10/16/2012		25.00
3544-10	Matheson; meeting, parking	10/16/2012		20.00
4935-10	#2883; vehicle vacuum	10/16/2012		5.00
4935-10	Morrissey; ACCIS conference registration	10/16/2012		250.00
4230-10	Throm; NHRMA conference	10/16/2012		500.00
7620-10	Artist biography display frame	10/16/2012		16.00
7620-10	Artist biography display frame, use tax	10/16/2012		-1.27
7620-10	Community room; broom/mop holder	10/16/2012		12.77
7620-10	Peddler permit supplies	10/16/2012		29.41
7620-10	Peddler permit supplies, use tax	10/16/2012		-2.33
4230-10	Hagen; Crystal Reports, registration	10/16/2012		115.00
4230-10	Power adapters	10/16/2012		5.42

			<u>Check Amount</u>
4230-10	Beaufre; NHRMA conference	10/16/2012	500.00
9115-10	Slate; 3CMA conference, hotel	10/16/2012	383.26
0411-10	Aquatics; white grease	10/16/2012	5.31
5059-10	Volunteer dinner; tablecloth cleaning	10/16/2012	195.48
2959-10	Vondran; APWA conference, hotel	10/16/2012	408.74
2959-10	Vondran; APWA conference, hotel	10/16/2012	613.11
2959-10	SurveyMonkey; subscription, September	10/16/2012	24.00
2959-10	Bykonen; WACA conference, hotel	10/16/2012	105.74
2959-10	SE KC PW directors meeting; refreshments	10/16/2012	6.81
7620-10	American, State, POW/MIA flags	10/16/2012	304.57
7620-10	American, State, POW/MIA flags, use tax	10/16/2012	-24.12
7620-10	Matheson; Chamber lunch, Sept	10/16/2012	20.00
7620-10	Council meeting; cake reception	10/16/2012	17.99
7620-10	Harto; AWC forum, registration	10/16/2012	45.00
4935-10	#2883; vehicle wash	10/16/2012	10.00
3692-10	Hendrickson; WFOA conference, hotel	10/16/2012	340.23
3692-10	Crystal Reports XI software, use tax	10/16/2012	-35.83
3692-10	Crystal Reports XI software	10/16/2012	452.41
2959-10	SE KC PW directors meeting; refreshments	10/16/2012	8.88
2959-10	SE KC PW directors meeting; refreshments	10/16/2012	8.88
2959-10	SE KC PW directors meeting; refreshments	10/16/2012	6.82
9115-10	Aquatics; merit award gift cards	10/16/2012	125.00
			<b>Check Total:</b>
			4,560.83
<b>Check No:</b>	<b>28397</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>0078</b>	<b>Shellie Bates</b>	
0078-10	Bates; 15 year service award	10/16/2012	175.00
			<b>Check Total:</b>
			175.00
<b>Check No:</b>	<b>28398</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>2368</b>	<b>Best Parking Lot Cleaning Inc.</b>	
119479	Water truck job; 9/11/12	10/16/2012	331.23
			<b>Check Total:</b>
			331.23
<b>Check No:</b>	<b>28399</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>2538</b>	<b>Bio Clean, Inc.</b>	
4610	CIP 1010; soil sampling and report	10/16/2012	4,615.50
			<b>Check Total:</b>
			4,615.50
<b>Check No:</b>	<b>28400</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>2516</b>	<b>Bob's Heating &amp; Air Conditioni</b>	
65994	Minor housing repair; #TAIT-19-12	10/16/2012	1,410.71
			<b>Check Total:</b>
			1,410.71
<b>Check No:</b>	<b>28401</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>1868</b>	<b>The Brickman Group Ltd, LLC</b>	
328830	Streets; landscaping, October	10/16/2012	3,952.60
328830	Parks; landscaping, October	10/16/2012	1,388.69
			<b>Check Total:</b>
			5,341.29
<b>Check No:</b>	<b>28402</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>2136</b>	<b>Carbonic Systems, Inc.</b>	
05082466	Aquatics; carbomizer rental	10/16/2012	59.73
			<b>Check Total:</b>
			59.73
<b>Check No:</b>	<b>28403</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>2382</b>	<b>Close Call Plumbing</b>	
2382-10	Minor housing repair; #JANE-02C-12	10/16/2012	86.88
			<b>Check Total:</b>
			86.88
<b>Check No:</b>	<b>28404</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>0184</b>	<b>Cordi &amp; Bejarano</b>	
167	Public defender; 9/11-9/21	10/16/2012	2,590.00
			<b>Check Total:</b>
			2,590.00
<b>Check No:</b>	<b>28405</b>	<b>Check Date:</b> 10/16/2012	
<b>Vendor:</b>	<b>0780</b>	<b>DAWN</b>	
0780-3Qtr	Human services; 3rd Quarter	10/16/2012	2,000.00
0780-3Qtr	Human services; joint funding, 3rd Qtr	10/16/2012	10,400.00
			<b>Check Total:</b>
			12,400.00

				<u>Check Amount</u>
<b>Check No:</b>	<b>28406</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0072</b>	<b>Dept of Labor &amp; Industries</b>		
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		448.75
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		406.68
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		6,060.02
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		655.36
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		1,524.83
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		1,741.80
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		465.17
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		133.30
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		179.81
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		330.96
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		606.66
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		157.33
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		3,922.92
2069131	Industrial Insurance, 3rd Quarter	10/16/2012		363.68
<b>Check Total:</b>				<b>16,997.27</b>
<b>Check No:</b>	<b>28407</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>1875</b>	<b>FirstChoice</b>		
489994	Coffee service	10/16/2012		110.13
<b>Check Total:</b>				<b>110.13</b>
<b>Check No:</b>	<b>28408</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2078</b>	<b>Girard Resources &amp; Recycling,</b>		
12326	Crushed rock	10/16/2012		16.23
<b>Check Total:</b>				<b>16.23</b>
<b>Check No:</b>	<b>28409</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2045</b>	<b>Goodbye Graffiti Seattle</b>		
16851	Everclean program; October	10/16/2012		376.84
<b>Check Total:</b>				<b>376.84</b>
<b>Check No:</b>	<b>28410</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>2534</b>	<b>Goodfellow Bros., Inc.</b>		
2	CIP 1010; construction, September	10/16/2012		324,821.58
2	CIP 1010; retainage, September	10/16/2012		-16,241.08
<b>Check Total:</b>				<b>308,580.50</b>
<b>Check No:</b>	<b>28411</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0867</b>	<b>Home Depot Credit Services</b>		
8091369	Maint shop; cable ties, hose	10/16/2012		12.15
8091369	Maint shop; cable ties, hose	10/16/2012		24.30
8091369	City hall; lightbulbs	10/16/2012		69.24
8091369	Maint shop; cable ties, hose	10/16/2012		24.30
4057923	Maint shop; supplies	10/16/2012		2.92
7013949	Purple Lights sign parts	10/16/2012		3.00
7014091	Tree lighting hardware	10/16/2012		39.81
6091467	City hall; return light bulbs	10/16/2012		-60.59
6091468	City hall; return light bulbs	10/16/2012		-8.65
2015266	Tree lighting; cable ties	10/16/2012		21.69
8017000	Mortar mix	10/16/2012		18.83
42820	Aquatics; drive guide	10/16/2012		14.09
64831	Sprayer replacement parts	10/16/2012		28.17
4057923	Maint shop; supplies	10/16/2012		5.83
4057923	Maint shop; supplies	10/16/2012		5.83
<b>Check Total:</b>				<b>200.92</b>
<b>Check No:</b>	<b>28412</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>1803</b>	<b>Iron Mountain</b>		
FYC0706	Document storage to 10/31/12	10/16/2012		142.00
<b>Check Total:</b>				<b>142.00</b>
<b>Check No:</b>	<b>28413</b>	<b>Check Date:</b>	<b>10/16/2012</b>	
<b>Vendor:</b>	<b>0143</b>	<b>King County Finance</b>		
6271-6280	Street services; 10/10-9/6/12	10/16/2012		3,436.91
6549-6557	Street services; 8/10-9/6/12	10/16/2012		5,267.19
6271-6280	CIP 1010; signs	10/16/2012		27.01
6271-6280	Covington Days Parade, traffic control	10/16/2012		1,654.03

			<u>Check Amount</u>
6548-6548	Street services; 8/10-9/6/12	10/16/2012	488.93
<b>Check Total:</b>			<b>10,874.07</b>
<b>Check No:</b>	<b>28414</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>1828</b>	<b>Kathleen Kirshenbaum</b>	
1828-10	Wellness; flu vaccine reimbursement	10/16/2012	29.99
1828-10	Kirshenbaum; public defender, mileage	10/16/2012	13.73
<b>Check Total:</b>			<b>43.72</b>
<b>Check No:</b>	<b>28415</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>2490</b>	<b>Law Office of Theresa and Phil</b>	
2490-10	Public defender; video court, September	10/16/2012	1,000.00
<b>Check Total:</b>			<b>1,000.00</b>
<b>Check No:</b>	<b>28416</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>1622</b>	<b>Law Offices of Thomas R Hargan</b>	
12-CV09	Prosecution services through 9/30/12	10/16/2012	4,546.25
<b>Check Total:</b>			<b>4,546.25</b>
<b>Check No:</b>	<b>28417</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>1131</b>	<b>Lincoln Equipment, Inc.</b>	
SI199783	Aquatics; spine board mounting bracket	10/16/2012	64.43
<b>Check Total:</b>			<b>64.43</b>
<b>Check No:</b>	<b>28418</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>1878</b>	<b>MacLeod Reckord</b>	
6596	CIP 1010; construction admin,9/1-9/30	10/16/2012	7,644.38
<b>Check Total:</b>			<b>7,644.38</b>
<b>Check No:</b>	<b>28419</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>1688</b>	<b>Mountain Mist</b>	
054257-10	Aquatics; bottled water, September	10/16/2012	42.07
054257-10	Maint Shop; bottled water, September	10/16/2012	18.19
054257-10	Maint Shop; bottled water, September	10/16/2012	9.10
054257-10	Maint Shop; bottled water, September	10/16/2012	18.19
054257-10	City Hall; bottled water, September	10/16/2012	102.28
<b>Check Total:</b>			<b>189.83</b>
<b>Check No:</b>	<b>28420</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>1327</b>	<b>Ethan Newton</b>	
1327-10	Newton; mileage reimbursement, Sept.	10/16/2012	46.40
<b>Check Total:</b>			<b>46.40</b>
<b>Check No:</b>	<b>28421</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>0004</b>	<b>Office Depot</b>	
1508964385	Parker; mousepad	10/16/2012	10.14
8274366620	Office supplies	10/16/2012	11.94
1508964385	Hendrickson; computer mouse	10/16/2012	54.29
6239968650	Office supplies	10/16/2012	209.99
6261322030	Office supplies	10/16/2012	253.44
6274365480	Office supplies	10/16/2012	186.98
6274365480	Laminating pouches, lanyards	10/16/2012	20.85
<b>Check Total:</b>			<b>747.63</b>
<b>Check No:</b>	<b>28422</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>0418</b>	<b>Olympic Environmental Resource</b>	
20125	2012 Spring Recycling event	10/16/2012	14,916.17
<b>Check Total:</b>			<b>14,916.17</b>
<b>Check No:</b>	<b>28423</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>0056</b>	<b>Cassandra Parker</b>	
0056-10	Parker; 15 year service award	10/16/2012	175.00
<b>Check Total:</b>			<b>175.00</b>
<b>Check No:</b>	<b>28424</b>	<b>Check Date: 10/16/2012</b>	
<b>Vendor:</b>	<b>0057</b>	<b>Petty Cash</b>	
0057-10	Akramoff;Transit strategic plan, parking	10/16/2012	5.00
0057-10	Akramoff;Transit strategic plan, parking	10/16/2012	5.00
0057-10	Akramoff;Transit strategic plan, parking	10/16/2012	5.00
0057-10	Bykonen; shoe laces	10/16/2012	4.88
0057-10	Newton; WRPA presentation, parking	10/16/2012	8.00
0057-10	Akramoff;Transit strategic plan, parking	10/16/2012	5.00

			<u>Check Amount</u>
0057-10	Akramoff; Transit strategic plan, parking	10/16/2012	5.00
0057-10	Akramoff; Transit strategic plan, parking	10/16/2012	5.00
<b>Check Total:</b>			42.88
<b>Check No:</b>	<b>28425</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>0973</b>	<b>Public Finance Inc.</b>	
0001586	LID Administration; 4th Quarter	10/16/2012	121.50
<b>Check Total:</b>			121.50
<b>Check No:</b>	<b>28426</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>0161</b>	<b>Puget Sound Energy</b>	
4513241002	SR 516; electricity, 8/30-9/28/12	10/16/2012	155.68
7042895297	Streets; electricity, 9/5-10/3/12	10/16/2012	10.30
0047532379	Streets; electricity, 8/30-9/28/12	10/16/2012	74.87
8732768927	Maint shop; electricity, 8/30-9/28/12	10/16/2012	67.19
4513241002	Crystal view; electricity, 8/30-9/28/12	10/16/2012	10.30
1777131457	Streets; electricity, 8/30-9/28/12	10/16/2012	83.18
8732768927	Maint shop; electricity, 8/30-9/28/12	10/16/2012	67.19
8732768927	Maint shop; electricity, 8/30-9/28/12	10/16/2012	33.59
5282721009	Aquatics; natural gas, 8/30-9/28/12	10/16/2012	2,117.74
5282721009	Aquatics; electricity, 8/30-9/28/12	10/16/2012	2,037.03
4077639500	Skate park; electricity, 9/5-10/3/12	10/16/2012	12.26
7042899661	Streets; electricity, 9/1-10/2/12	10/16/2012	90.41
7042898077	Streets; electricity, 9/1-10/2/12	10/16/2012	76.30
7042894027	City tree; electricity, 9/1-10/2/12	10/16/2012	10.30
7042898374	Streets; electricity, 9/5-10/3/12	10/16/2012	58.94
7042894886	Streets; electricity, 9/5-10/3/12	10/16/2012	54.64
7042897053	Streets; electricity, 9/1-10/2/12	10/16/2012	7,843.46
8910394751	City hall; electricity, 9/1-10/2/12	10/16/2012	2,638.59
4077636381	Streets; electricity, 9/1-10/2/12	10/16/2012	94.90
7042890538	Streets; electricity, 9/1-10/2/12	10/16/2012	66.09
7042894027	Streets; electricity, 9/1-10/2/12	10/16/2012	12.16
<b>Check Total:</b>			15,615.12
<b>Check No:</b>	<b>28427</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>1197</b>	<b>Rainier Wood Recyclers</b>	
00044610	Brush; disposal	10/16/2012	15.00
00044507	Brush/stump; disposal fees	10/16/2012	90.00
00044507	Brush/stump; disposal fees	10/16/2012	22.50
<b>Check Total:</b>			127.50
<b>Check No:</b>	<b>28428</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>1774</b>	<b>Shope Concrete Products</b>	
9936235	Risers, frame and grate	10/16/2012	455.19
<b>Check Total:</b>			455.19
<b>Check No:</b>	<b>28429</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>2044</b>	<b>Karla Slate</b>	
2044-10	Slate; RASKC meeting, mileage	10/16/2012	34.47
<b>Check Total:</b>			34.47
<b>Check No:</b>	<b>28430</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>0993</b>	<b>Soos Creek Water &amp; Sewer Dist.</b>	
0700-90680	Aquatics; sewer, 8/1-9/30/12	10/16/2012	1,812.00
0700-92790	Maint shop; sewer, 8/1-9/30/12	10/16/2012	152.34
0700-92790	Maint shop; sewer, 8/1-9/30/12	10/16/2012	76.17
0700-92790	Maint shop; sewer, 8/1-9/30/12	10/16/2012	152.34
<b>Check Total:</b>			2,192.85
<b>Check No:</b>	<b>28431</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>1903</b>	<b>Sound Publishing, Inc.</b>	
493254	Monthly full page ads, resource guide	10/16/2012	1,778.50
<b>Check Total:</b>			1,778.50
<b>Check No:</b>	<b>28432</b>	<b>Check Date:</b>	<b>10/16/2012</b>
<b>Vendor:</b>	<b>1104</b>	<b>Stanley Security Solutions Inc</b>	
902286033	Aquatics; lock	10/16/2012	381.16
<b>Check Total:</b>			381.16

				<u>Check Amount</u>
<b>Check No:</b> 28433	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 2515	<b>Terra Firma Consulting</b>			
12-22	Urban Forestry Strategic Plan	10/16/2012		2,700.00
			<b>Check Total:</b>	2,700.00
<b>Check No:</b> 28434	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 2539	<b>Dawn Thiessen</b>			
8014094	Refund; community room rental deposit	10/16/2012		257.00
			<b>Check Total:</b>	257.00
<b>Check No:</b> 28435	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 2103	<b>US Bancorp Equip Finance Inc.</b>			
213236789	Copier lease, 10/3-11/2/12	10/16/2012		150.82
213236789	Copier lease, 10/3-11/2/12	10/16/2012		100.54
213569874	Copier lease	10/16/2012		101.89
			<b>Check Total:</b>	353.25
<b>Check No:</b> 28436	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 0046	<b>Verizon Wireless</b>			
971802088-	Maint shop; on call phone, 9/21-10/20/12	10/16/2012		12.09
971802088-	Maint shop; on call phone, 9/21-10/20/12	10/16/2012		6.04
971802088-	Maint shop; on call phone, 9/21-10/20/12	10/16/2012		12.09
			<b>Check Total:</b>	30.22
<b>Check No:</b> 28437	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 0819	<b>Don Vondran</b>			
0819-10	Vondran; APWA conference, miles/meals	10/16/2012		159.82
12-27	Vondran; 2012 flexible spending	10/16/2012		197.57
0819-10	Vondran; APWA conference, miles/meals	10/16/2012		239.72
			<b>Check Total:</b>	597.11
<b>Check No:</b> 28438	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 1105	<b>Washington State Patrol</b>			
I13002081	Background checks; September	10/16/2012		100.00
I13000365	Background checks; July	10/16/2012		10.00
			<b>Check Total:</b>	110.00
<b>Check No:</b> 28439	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 1408	<b>Washington Workwear Stores Inc</b>			
812	Hard hats, safety vest	10/16/2012		25.40
812	Hard hats, safety vest	10/16/2012		25.40
811	Adopt A Street; vests, gloves, hard hats	10/16/2012		87.87
811	Adopt A Street; vests, gloves, hard hats	10/16/2012		87.87
			<b>Check Total:</b>	226.54
<b>Check No:</b> 28440	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 1496	<b>Dan Wesley</b>			
1496-10	Wesley; APWA conference, miles/meals	10/16/2012		387.97
			<b>Check Total:</b>	387.97
<b>Check No:</b> 28441	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 2230	<b>Wilbur-Ellis Company</b>			
6705946RI	Erosion control; mix seed	10/16/2012		374.49
			<b>Check Total:</b>	374.49
<b>Check No:</b> 28442	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 0995	<b>Xerox Corporation</b>			
064206143	B&W copier; usage, 6/30-9/25/12	10/16/2012		156.56
			<b>Check Total:</b>	156.56
<b>Check No:</b> 28443	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 0781	<b>YWCA of Seattle &amp; King County</b>			
0781-3Qtr	Human services, Emgcy Housing; 3rd Qtr	10/16/2012		835.50
0781-3Qtr-	Human services; Domestic Violence, 3Qtr	10/16/2012		1,664.00
			<b>Check Total:</b>	2,499.50
<b>Check No:</b> 28444	<b>Check Date:</b> 10/16/2012			
<b>Vendor:</b> 1894	<b>Diana Ziolkowski</b>			
1894-10-1	Facility maintenance; 10/8	10/16/2012		12.00
1894-10	Facility monitoring; 10/7, 10/8, 10/14	10/16/2012		93.00
			<b>Check Total:</b>	105.00

		<u>Check Amount</u>
<b>Date Totals:</b>		435,100.01
<b>Report Total:</b>	0.00	435,100.01

October 12, 2012

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 10/12/12 consisting of:

PAYLOCITY CHECK # 1000783081 through PAYLOCITY CHECK # 1000783089 and PAYLOCITY CHECK # 1000783094 through PAYLOCITY CHECK # 1000783095 inclusive, plus employee direct deposits

IN THE AMOUNT OF \$141,448.36

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

\_\_\_\_\_  
Robert M. Hendrickson  
Finance Director

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved: \_\_\_\_\_

## 10/12/12 Payroll Voucher

### Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Name	Net Amount
103700	Regular	10/12/2012	Bates, Krista	88.66
103701	Regular	10/12/2012	Kirshenbaum, Kathleen	563.73
103702	Regular	10/12/2012	Lyon, Valerie	1,452.37
103703	Regular	10/12/2012	Matheson, Derek M	4,394.33
103704	Regular	10/12/2012	Mhoon, Darren S	1,315.05
103705	Regular	10/12/2012	Michaud, Joan M	1,806.60
103706	Regular	10/12/2012	Scott, Sharon G	2,657.03
103707	Regular	10/12/2012	Slate, Karla J	2,286.21
103708	Regular	10/12/2012	Hart, Richard	3,432.24
103709	Regular	10/12/2012	Cles, Staci M	1,722.76
103710	Regular	10/12/2012	Hagen, Lindsay K	1,375.72
103711	Regular	10/12/2012	Hendrickson, Robert	3,555.37
103712	Regular	10/12/2012	Parker, Cassandra	2,312.01
103713	Regular	10/12/2012	Allen, Joshua C	1,034.14
103714	Regular	10/12/2012	Dalton, Jesse J	1,904.89
103715	Regular	10/12/2012	Fealy, William J	1,861.62
103716	Regular	10/12/2012	Gaudette, John J	1,856.20
103717	Regular	10/12/2012	Hall, Ron	1,024.95
103718	Regular	10/12/2012	Hershaw, Reiner L	926.73
103719	Regular	10/12/2012	Junkin, Ross D	2,703.63
103720	Regular	10/12/2012	Moorman, Jason	1,069.38
103721	Regular	10/12/2012	Wesley, Daniel A	2,114.73
103722	Regular	10/12/2012	Bykonen, Brian D	2,953.33
103723	Regular	10/12/2012	Christenson, Gregg R	2,636.70
103724	Regular	10/12/2012	Lyons, Salina K	2,006.17
103725	Regular	10/12/2012	Meyers, Robert L	3,113.34
103726	Regular	10/12/2012	Ogren, Nelson W	2,580.60
103727	Regular	10/12/2012	Thompson, Kelly	1,868.84
103728	Regular	10/12/2012	Morrissey, Mayson	2,616.63
103729	Regular	10/12/2012	Bahl, Rachel A	1,588.97
103730	Regular	10/12/2012	Martinsons, Jaquelyn	235.38
103731	Regular	10/12/2012	Newton, Ethan A	2,022.65
103732	Regular	10/12/2012	Patterson, Clifford	2,355.79
103733	Regular	10/12/2012	Thomas, Scott R	3,326.63
103734	Regular	10/12/2012	Akramoff, Glenn A	3,386.00
103735	Regular	10/12/2012	Bates, Shellie L	1,818.83
103736	Regular	10/12/2012	Buck, Shawn M	1,474.58
103737	Regular	10/12/2012	Parrish, Benjamin A	1,736.42
103738	Regular	10/12/2012	Vondran, Donald M	3,371.57
103739	Regular	10/12/2012	Andrews, Kaitlyn E	80.28
103740	Regular	10/12/2012	Blakely, Coleman P.	48.18
103741	Regular	10/12/2012	Campbell, Noel M	55.46
103742	Regular	10/12/2012	Carrillo, Anthony G	74.92
103743	Regular	10/12/2012	Cox, Melissa	529.77
103744	Regular	10/12/2012	Felcyn, Adam	482.74
103745	Regular	10/12/2012	Foxworthy, Rebecca	49.61
103746	Regular	10/12/2012	Houghton, Cassandra L	379.26
103747	Regular	10/12/2012	Kim, Tabitha J	71.30
103748	Regular	10/12/2012	Kiselyov, Tatyana	551.62
103749	Regular	10/12/2012	MacConaghy, Hailey	433.75
103750	Regular	10/12/2012	Mooney, Lynell	327.49

103751 Regular	10/12/2012	Praggastis, Alexander	320.72
103752 Regular	10/12/2012	Reese, Rachel E	245.40
103753 Regular	10/12/2012	Tomalik, Stefan A	69.58
103754 Regular	10/12/2012	Tran, Jenifer	55.46
103755 Regular	10/12/2012	von Michalofski, Kayla M	78.03
103756 Regular	10/12/2012	Wardrip, Spencer A	217.42
103757 Regular	10/12/2012	Beaufriere, Noreen	2,702.17
103758 Regular	10/12/2012	Throm, Victoria J	1,857.20
1000783081 Regular	10/12/2012	Baughan, Jayson H.	354.94
1000783082 Regular	10/12/2012	Bell, Colin Q	141.10
1000783083 Regular	10/12/2012	Carkeek, Lena	304.22
1000783084 Regular	10/12/2012	Cox, Cory R	74.92
1000783085 Regular	10/12/2012	Johansen, Andrea	416.56
1000783086 Regular	10/12/2012	Panzer, Erika	477.02
1000783087 Regular	10/12/2012	Praggastis, Elena C	129.24
1000783088 Regular	10/12/2012	Vieira, Logan G	99.85
1000783089 Regular	10/12/2012	Wunschel, Ethan G.	42.81

**Totals for Payroll Checks 68 Items 91,221.80**

**Third Party Checks for Account Paylocity Account**

Check/Voucher	Check Type	Check Date	Employee Name	Net Amount
103759	AGENCY	10/12/2012	ICMA Retirement Trust	14,521.19
103760	AGENCY	10/12/2012	Vantagepoint Transfer Agent-	358.78
103761	AGENCY	10/12/2012	City of Covington	2,675.31
103762	AGENCY	10/12/2012	Paylocity Corporation	125.00
103763	AGENCY	10/12/2012	City of Covington Employee	74.00
103764	AGENCY	10/12/2012	ICMA Retirement Trust	12,287.36
103765	AGENCY	10/12/2012	ICMA Retirement Trust	1,970.19
103766	AGENCY	10/12/2012	ICMA Retirement Trust	192.00
103767	AGENCY	10/12/2012	HRA VEBA Trust Contributions	1,020.00
1000783094	AGENCY	10/12/2012	WASH CHILD SUPPORT	110.41
1000783095	AGENCY	10/12/2012	United Way of King County	14.00

**Totals for Third Party Checks 11 Items 33,348.24**

Tax Liabilities	16,707.32
Paylocity Fees	171.00

**Grand Total \$ 141,448.36**

**Agenda Item 1**  
Covington City Council Meeting  
Date: October 23, 2012

**SUBJECT:** PRELIMINARY PUBLIC HEARING TO RECEIVE TESTIMONY FROM THE PUBLIC AND PRESENTATION FROM STAFF REGARDING PROPOSED FISCAL YEAR 2013 BUDGET AND REVENUE SOURCES.

**ATTACHMENT(S):**

1. Description of 2013 Revenue Sources.
2. PowerPoint Presentation.
3. Real Estate Excise Tax Forecast.
4. 2012-2018 Base Revenue and Expenditure Forecast – All Funds.
5. Property Tax Worksheet.

**COUNCILMEMBERS AND STAFF: PLEASE REMEMBER TO BRING YOUR  
PRELIMINARY 2013 BUDGET WORKBOOK BINDERS TO THE MEETING.  
THANK YOU!**

**RECOMMENDED BY:** Rob Hendrickson, Finance Director

**EXPLANATION:**

This public hearing is required under state law (RCW 84.55.120) to consider possible increases in property tax revenues and to review other revenue sources that support the City's general fund. The Finance Director will review the history of Covington's revenue collections, the current year's collections, and 2013's revenue projections.

This hearing, mandated by law, should focus on the City's revenue sources and potential adjustments to property tax revenues. The deadline for setting 2013 property tax levies for cities in King County is December 3, 2012.

It is the policy of the City to follow applicable laws as they relate to the budget process.

**ALTERNATIVES:**

N/A

**FISCAL IMPACT:**

**CITY COUNCIL ACTION:** \_\_\_ Ordinance \_\_\_ Resolution \_\_\_ Motion \_\_\_  Other

**NO COUNCIL ACTION REQUIRED AT THIS MEETING**



## DESCRIPTION OF 2013 REVENUE SOURCES

This summary describes each of the major revenue sources that appear in the 2013 budget by category. Budget amounts are based on the best available information at the time of budget preparation.

### Beginning Fund Balance

### All Funds

This is the estimate of funds remaining unspent at the end of the previous budget year and available for use in the following budget year. This amount will fluctuate annually depending on the amount of reserves, under or over collection of revenues, and under or over expenditure of appropriations.

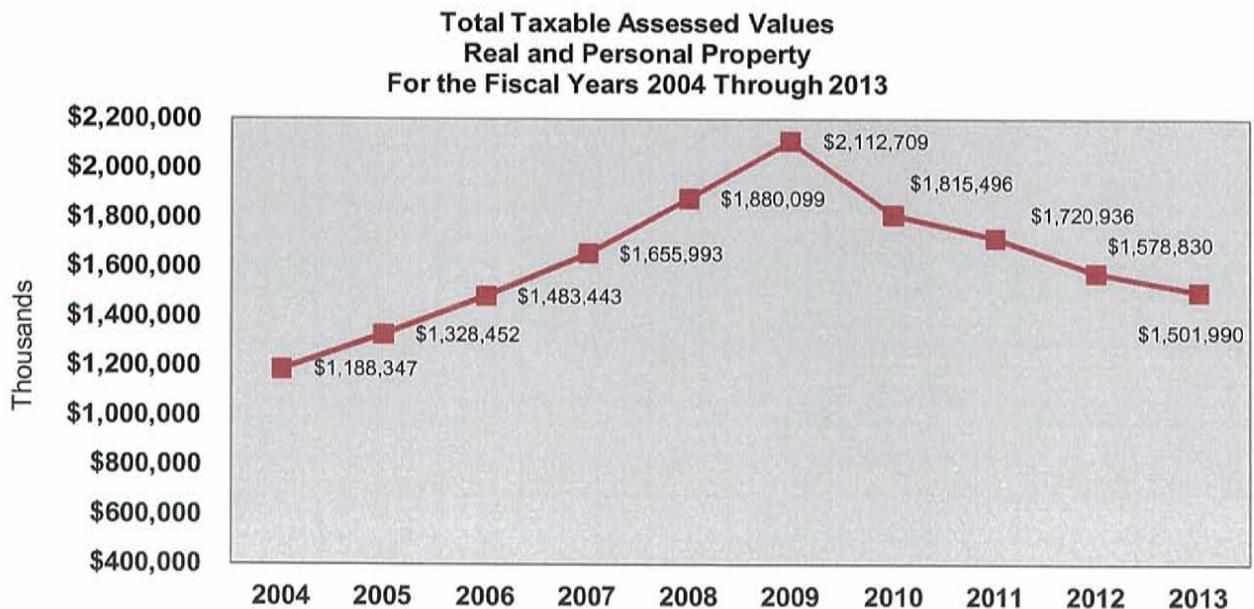
## TAXES

### Property Taxes

### General Fund

Property taxes are one of the largest and most stable sources of revenue for the City. With the passage of Initiative 747, state law limits the levy increase to 101%. In June 2006, the King County Superior Court ruled that Initiative 747 was unconstitutional. In November 2007, the Washington State Legislature reinstated the 1% property tax limit factor adopted by the voters under Initiative 747. The City has budgeted a levy increase in the amount of 101%. An increment for new construction is also added to this amount. The estimated levy for 2013 is \$2,340,000. The estimated taxable assessed valuation (AV) is \$1,501,990,369, which includes \$8,391,166 in new construction. The final levy rate is \$1.55793/\$1,000 AV.

The City saw a 25% decrease in assessed value from 2009 to 2013.



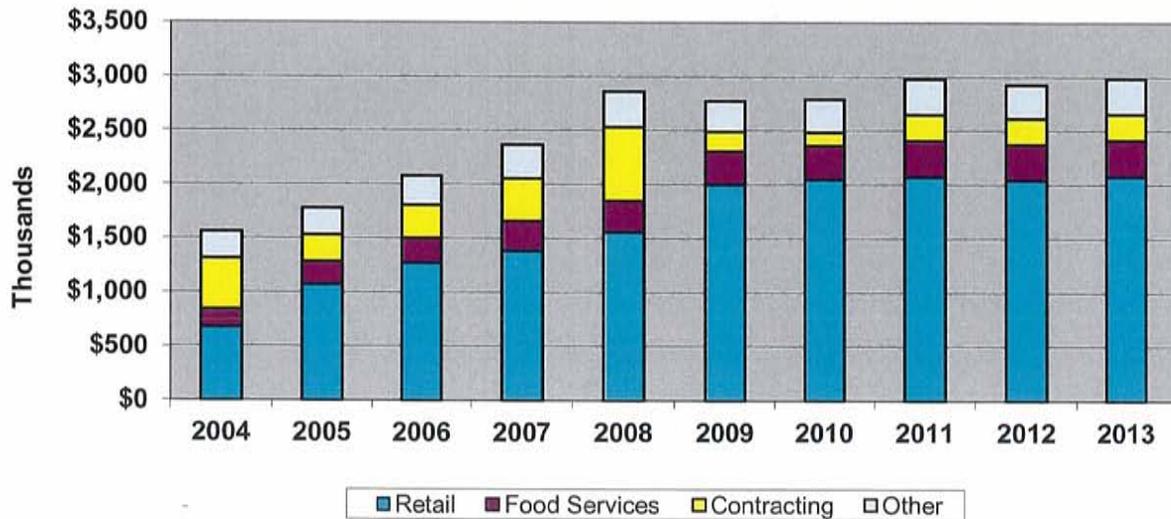
**Sales Taxes**

**General Fund/Parks Fund**

Sales taxes are subject to fluctuation from year to year due to changes in the economy and the buying habits of consumers. Sales tax is distributed monthly and is based on sales from two months previous. Revenues for 2013 are estimated at \$2,988,000. Sales tax is currently divided between the General Fund and Parks Fund 84% and 16% respectively. The total sales tax of 8.6% is distributed among public agencies as follows:

Sales Tax Distribution	
Agency	Tax Rate
State of Washington	6.50%
<b>City of Covington</b>	<b>0.85%</b>
King County/METRO	0.60%
Traffic and Traffic Congestion	0.30%
King County	0.15%
King County Criminal Justice Levy	0.10%
King County Mental Health	0.10%
<b>Total Sales Tax Rate</b>	<b><u>8.60%</u></b>

**Sales Tax by Classifications  
For the Fiscal Years 2004 Through 2013**



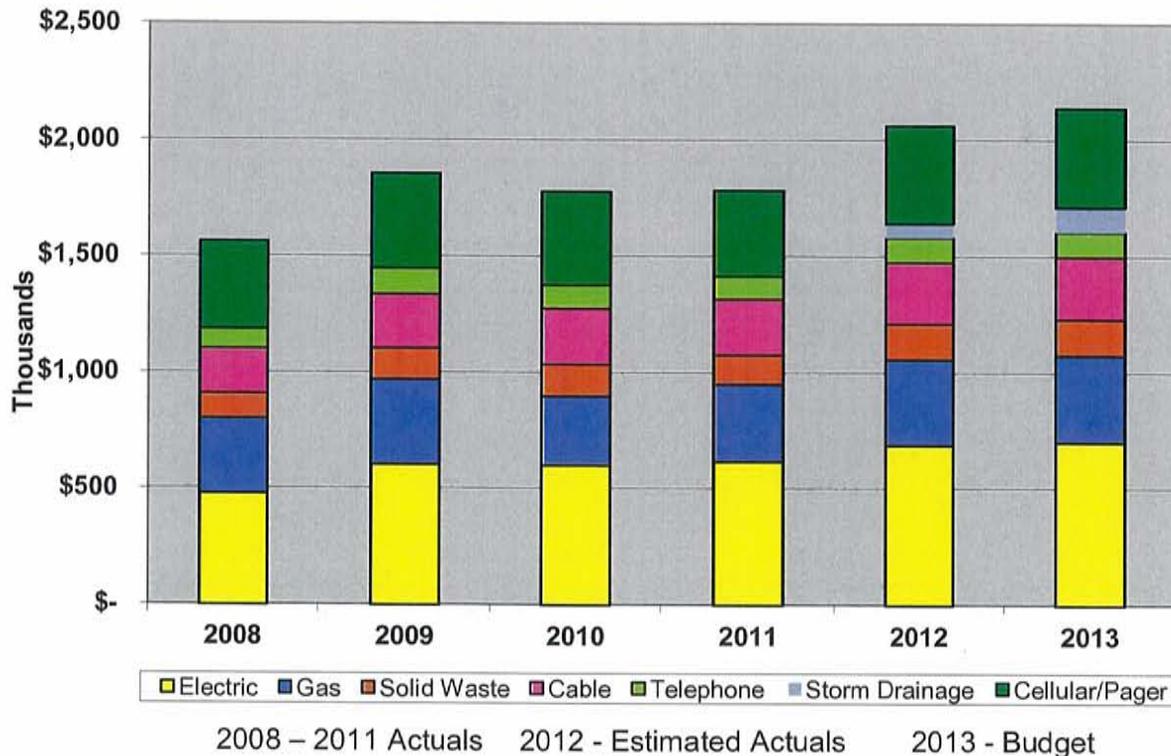
2004 - 2011 - Actuals    2012 - Estimated Actuals    2013 - Budget

**Utility Taxes**

**General Fund/Parks Fund/Street Fund**

Utility taxes are imposed on utilities such as electricity, natural gas, solid waste, cable, telephones, storm drainage, and cellular phones. In 2007, the City adopted a 5.5% utility tax. In 2011 the City increased the rate to 6%. The new rate took effect February 1, 2012. The additional 0.5% is dedicated to the Covington Community Park. In June 2012, the City began charging its own drainage utility; these taxes are remitted to the General Fund. Revenues for 2013 are estimated at \$2,140,140. Utility tax revenues are allocated between the General Fund, Parks Fund, and Street Fund.

**Utility Tax by Classification  
For the Fiscal Years 2008 Through 2013**



**Criminal Justice Sales Tax**

**General Fund**

King County levies an optional 0.1% sales tax to support criminal justice programs, under authority granted by the State. This optional tax, collected by the State, is distributed as follows: 10% to the County, and the remainder to cities and towns on the basis of population. The 2013 estimate of \$355,000 is based on inflation and population growth. This tax is distributed monthly to cities.

**Real Estate Excise Tax (REET)**

**Real Estate Excise Tax Funds**

The real estate excise tax is levied on all sales of real estate, measured by the full selling price, including the amount of any liens, mortgages, and other debts given to secure the purchase. The state levies this tax at the rate of 1.28%. The City has also authorized a locally imposed tax of 0.5%, in two 0.25% increments, replacing that tax formally levied by King County. Both increments must be spent for local capital improvements, identified under the capital facilities plan element of the City's Comprehensive Plan. The amount of tax collected depends totally upon real estate sales activity for residential and non-residential, including new construction and economic fluctuations. The 2013 estimates are based on estimated changes in real estate prices, new residential development increases, and new non-residential development increases.

Distribution occurs on the 10<sup>th</sup> of each month to cities in King County. The 2013 revenue estimate is \$363,000.

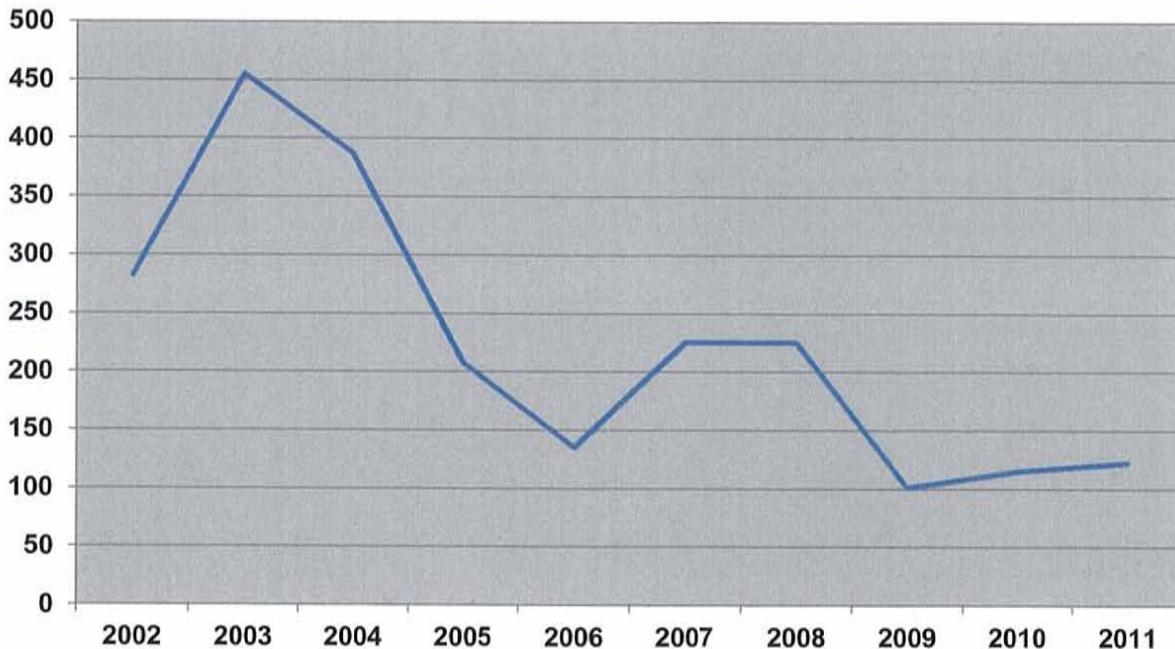
### LICENSES AND PERMITS

#### Building, Cable TV, Misc.

#### Development Services Fund/ Street Fund

Licenses and permit activities are user fees derived from various regulatory activities of the City. Cable TV franchise fees, which are applied to the Street Fund, are based on population growth. For 2013 the estimated fees are \$199,000. Building permit revenues are based on staff estimates and are applied to the Development Services Fund. In 2013, \$710,323 is estimated based on 45 new single family permits, anticipated commercial fees, and land use revenues. A fee of \$60 is collected for business licenses from those businesses that conduct activities within the City. This fee is collected annually and is also applied to the Development Services Fund. The 2013 revenue estimate for this license fee is \$52,000. For 2013, all other permits and licenses such as sign permits and peddler's permits are estimated at \$3,700.

**Number of Building Permits Issued  
For Fiscal Years 2002 Through 2011**



### INTERGOVERNMENTAL

#### Liquor Excise Tax

#### General Fund

With the passage of ESHB 2823, the legislature will, beginning October 2012, divert all the liquor excise tax revenue that would normally have been distributed to the City for one year. The 2013 estimate of \$14,918 is based on the City's population and per capita estimates provided by Municipal Research Services Center. The only distribution the City will receive in 2013 will be in October.

**Liquor Board Profits**

**General Fund**

With the passage of initiative 1183, the state is now collecting revenue in the form of license fees from distributors and retailers. A portion of these "liquor profits" will still come to the City. The initiative provides that each recipient receive no less than it received from the liquor revolving fund during a set comparable period. What this means for the City is, we will be receiving the same distribution each year in the future with no allowances for inflation. To be eligible to receive this revenue and Liquor Excise Taxes, a city must devote at least 2% of its distribution to support an approved alcoholism or drug addiction program as well as enhanced public safety programs. The 2013 estimate of \$159,307 is based on estimates provided by Municipal Research Services Center. This money is distributed quarterly beginning in March.

**Motor Vehicle Fuel**

**Street Fund**

State law provides that the State-levied tax on gasoline be shared with cities and towns. Of the base tax amount of 23 cents per gallon, 6.92% is redistributed to cities and towns to be used for street maintenance as well as construction, improvement, chip sealing, seal coating, and repair of arterial highways and city streets. These funds will be deposited in the Street Fund and used for the described purposes. Estimates are based on the City's population and per capita estimates provided by Municipal Research Services Center. This tax is distributed on the 20<sup>th</sup> of each month (or the last working day prior to the 20<sup>th</sup>). For 2013, we are estimating \$366,566.

**Criminal Justice Shared Revenues**

**General Fund**

Municipal Criminal Justice Funding has shifted from application based to a per capita distribution. Estimates are based on the City's population and per capita estimates provided by Municipal Research Services Center. For 2013, we are estimating \$46,424.

**Recycling Grants**

**General Fund**

The City is involved with King County and the State of Washington in an effort to encourage recycling. The City offers events in the spring and fall of every year. Costs for these events are reimbursed to the City through the grant process. For 2013 we estimate being awarded \$56,500.

**CHARGES FOR SERVICES**

**Interfund Service Payments/Overhead**

**General Fund**

These fees are collected from other Funds within the City for their percentage of General Fund Services that they require. There are two interfund payments - central services overhead and interfund service payments. Central services overhead is spread over every fund besides the General Fund based on the amount of FTEs. Each fund pays their proportional share of the Central Services Department which consists of things such as the building lease, office supplies, and IT. Beginning in 2013, The Central services overhead payments are a direct reduction to the City's Central Services Department base budget, therefore there is no revenue recorded.

The interfund service payment is for each fund's share of the assistance they receive from the City Manager, Finance, Legal, and Personnel offices. The 2013 budget is estimated at \$380,225.

**Land Use/Inspection/Engineering Fees**

**Development Services Fund**

These fees are collected for services related to the issuance of permits for both residential and commercial aspects of construction or capital improvements, and for services related to the review of plans for compliance with aspects of the various codes. Fees are generally collected at a level estimated to recover the cost of the service. The 2013 budget for these fees is estimated at \$542,036.

**Parks Fees**

**Parks Fund**

These fees are collected for services related to the Aquatic Center and Recreation programs. The 2013 revenues are estimated at \$457,930.

**Surface Water Management Fees**

**Surface Water Management Fund**

These fees are collected on developed properties within the City to maintain storm and surface water runoff in the City. These fees provide for things such as maintenance and repair and construction of storm water facilities. The 2013 budget is estimated at \$1,733,000.

**FINES AND FORFEITURES**

**District Court, False Alarm, and Miscellaneous Fines**

**General Fund**

The City is entitled to money received in payment of fines, forfeitures, fees, costs and penalties associated with enforcement of local ordinances. Based on current collections we are estimating \$161,400 in revenue for 2013. In 2013 the City will again be utilizing King County for its court services through an interlocal agreement. As part of the agreement, King County receives 100% of revenues collected to provide the City's court services.

**MISCELLANEOUS**

**Technology Surcharge**

**General Fund**

These fees are collected for services related to the issuance of permits for both residential and commercial aspects of construction. The estimate for 2013 is \$16,000.

**Interest Income**

**All Funds**

The City will receive interest on cash balances through investment of public funds as allowed by law. The amount received will vary with interest rates, types and duration of investments, and the amount of cash available for investment during any particular budget year. The overall 2013 estimate of \$31,320 is based on annualized 2012 data, economic outlook, and the assumption that fund balances available for investing will be at 2012 levels.



**City of Covington  
Financial Forecast  
2013 - 2018**

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Rob Hendrickson  
October 23, 2012



**“Forecasting is similar to catching a  
black cat in the forest... at night.”**

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## Objectives

- The economy from the top down
- The revenues that drive the Covington bus
- The meat and potatoes



## A top down view

- What's going on across the world and the nation?
- How are Washington and the Puget Sound faring?
- How does Covington fit into all this or does it?



## Potential headwinds

- The sovereign debt crisis in Europe
- Economic slow down in China
- 68 days to the fiscal cliff
- Gridlock



## Things to keep in your back pocket

- That's not a tiger in your tank – it's your wallet!
- Low interest rates
- Election
- Housing rebound
- Employment

PUT A TIGER IN YOUR TANK



NEW POWER FORMULA. LOW VISCOSITY. FIGHTS THROTTLE HISSING.

ESSEX

Essex Motor OIL



## The Real Washington

- Employment
- Housing
  - Construction
  - Prices
- Personal income
- Exports
  - Slowing global economy
- Inflation
  - Shelter costs



## Meanwhile closer to home...

- Outrunning the pack
  - Puget Sound ahead of the nation
- Planes, games and frames
  - 6,200 aerospace jobs
  - Microsoft and Nintendo strong
  - Solid rebound in housing
- Development
- Housing
- Employment



## Covington – road to recovery?



- Major revenues
  - Trend is up
- What's up doc?
  - 232,000<sup>2</sup> FT of medical offices and facilities
- Housing
  - Largest number of SF permits since 2005!
- Retail
  - Number one in retail sales annual growth of 10.6% (#2 was Richland at 7.0%)



## Property Tax

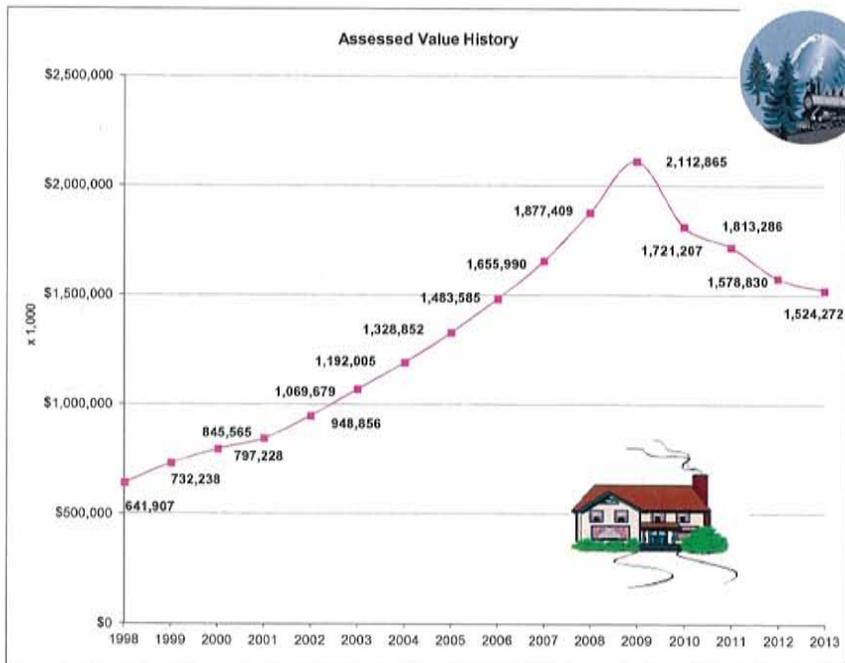


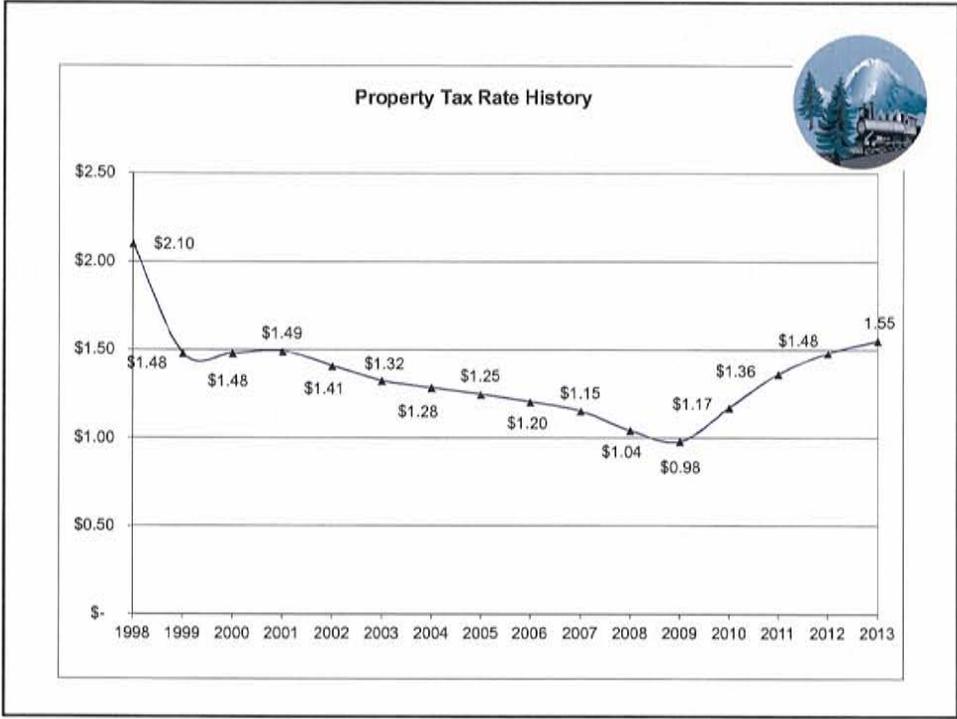
- Assessment drops levy rate rises (the teeter totter effect)
- Add 1 percent
- Throw in some new construction
- Final worksheet tally





2012 Levy Amount	\$2,303,323
X1%	23,033
Increase in utility value	-0-
Plus: new construction	34,606
Re-levy for prior year refunds	<u>3,365</u>
<b>2013 Property Tax Levy</b>	<b><u>\$2,364,327</u></b>
Assessed Valuation	\$1,524,272,079
<b>2013 Levy Rate</b>	<b>\$1.55112</b>





### Property tax math 101

	2011	2012	% change
Assessed Value	\$ 1,578,829,650.00	\$ 1,524,272,079.00	-3.46%
Tax Levy	\$ 2,338,084.00	\$ 2,364,327.00	1.12%
Levy Rate	\$ 1.48	\$ 1.55	4.74%
Home value	\$ 325,000.00	\$ 313,769.40	-3.46%
Tax Assessment	\$ 481.29	\$ 486.69	1.12%

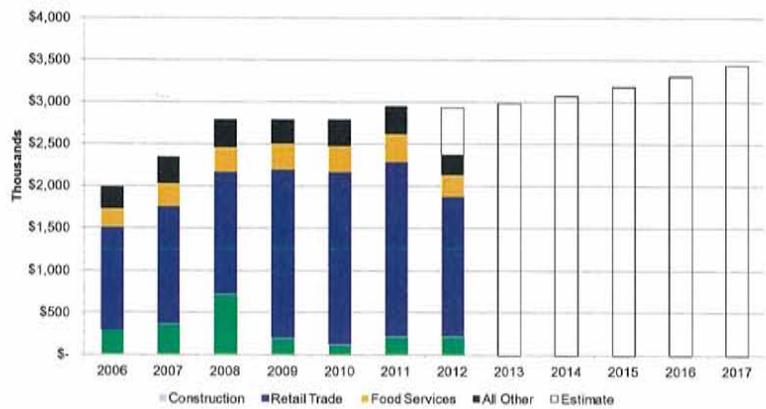


## Sales Tax

- Business is (almost) booming
  - Consumers are spending
  - Construction is on the rise
  - Living wage jobs are on the way



Sales Tax by Year



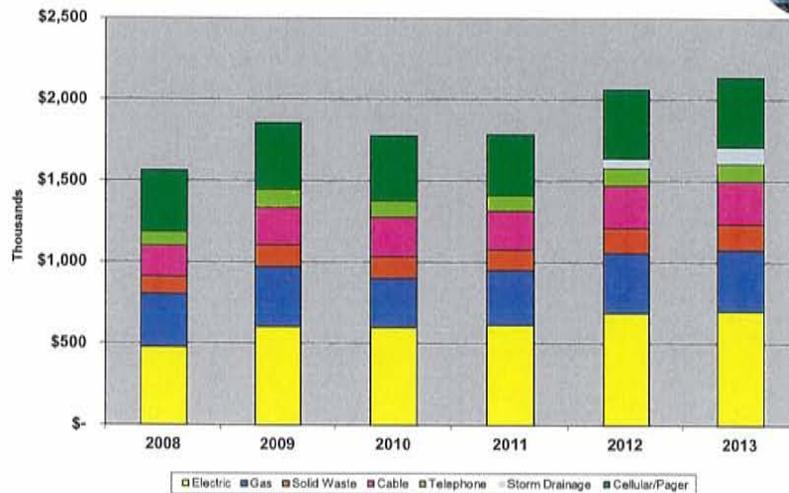


## Utility Tax

- Utility tax is doing SWMingly well
- 2013 expectations
  - Small rate increase in electric and gas to cover low income programs



Utility Tax by Classification  
For the Fiscal Years 2008 Through 2013

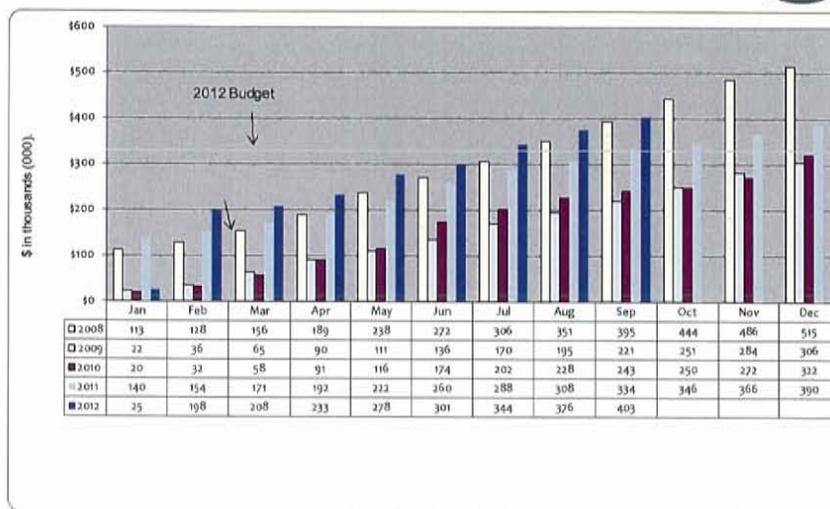




## Real Estate Excise Tax

- Commercial sales vault us above forecast – again
- Collections will exceed \$500,000 – first time since 2008
- Home sales for 2012 are on track to beat 2011
- More of the same in 2013?

### REET Collections



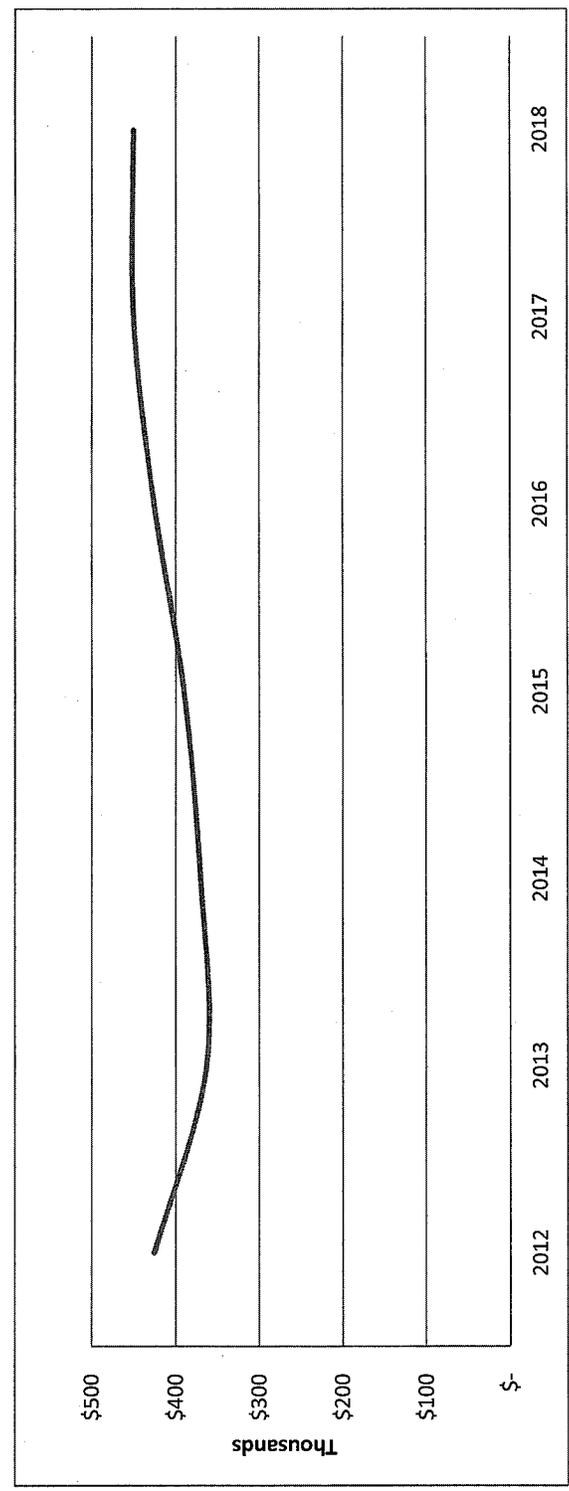


## The meat and potatoes

- FORECAST

**City of Covington**  
**Estimated REET Cash Flow, Debt Service, and General Fund Transfers**  
**2012 - 2018**

Estimated REET Funds Available Balance							
	2012	2013	2014	2015	2016	2017	2018
Current estimated balance (both REET 1 & 2)	-	-	1,055	1,851	1,085	1,000	1,000
Annual estimated revenue (both REET 1 & 2)	425,000	363,000	370,000	390,000	425,000	450,000	450,000
Subtotal Revenue	425,000	363,000	371,055	391,851	426,085	451,000	451,000
Less: PWTF Debt Service Payment:	(228,864)	(227,790)	(226,715)	(225,641)	(224,566)	(223,492)	(222,417)
Less: 2007 Bond Debt Service:	(1,024,976)	(1,027,938)	(1,024,217)	(1,023,779)	(1,026,409)	(1,024,634)	(1,026,884)
Subtotal Debt Service	(1,253,840)	(1,255,728)	(1,250,932)	(1,249,420)	(1,250,975)	(1,248,126)	(1,249,301)
Add: Transfer in from SWM/Street	828,840	893,783	881,728	858,654	825,890	798,126	799,301
Add: Transfers in from General Fund	-	1,055	1,851	1,085	1,000	1,000	1,000
<b>Available REET balance at year end</b>							



**CITY OF COVINGTON**  
**GENERAL FUND LONG RANGE FORECAST**  
 2012-2018 Analysis in 000s  
 BASE BUDGET

**ATTACHMENT 4**

	2012	2013	2014	2015	2016	2017	2018
<b>BEGINNING FUND BALANCE</b>	\$ 3,005	\$ 3,192	\$ 2,909	\$ 2,477	\$ 2,064	\$ 1,947	\$ 1,952
<b>REVENUES</b>							
Sales Tax <sup>1</sup>	\$ 2,461	\$ 2,510	\$ 2,585	\$ 2,673	\$ 2,780	\$ 2,891	\$ 3,007
Property Tax	2,340	2,340	2,410	2,483	2,557	2,634	2,713
Utility Tax <sup>2</sup>	2,065	2,140	2,204	2,270	2,339	2,409	2,481
Local Criminal Justice	354	355	369	384	399	415	432
Intergovernmental Revenue	349	306	346	356	367	378	389
Charges for Services	12	17	17	18	18	19	19
Fines & Forfeitures	151	161	169	178	187	196	206
Miscellaneous	67	62	42	43	44	46	47
Interfund Payment	358	380	271	285	299	314	329
Operating Transfer In <sup>3</sup>	-	61	38	38	38	38	38
<b>BASE BUDGET REVENUES</b>	<b>8,157</b>	<b>8,332</b>	<b>8,453</b>	<b>8,728</b>	<b>9,028</b>	<b>9,340</b>	<b>9,662</b>
<b>EXPENDITURES</b>							
Salaries and Wages	1,339	1,321	1,373	1,428	1,486	1,545	1,607
Personnel Benefits	478	478	514	552	594	638	686
Supplies	55	58	60	62	63	65	67
Other Services and Charges	1,252	1,373	1,415	1,457	1,501	1,546	1,592
Intergovernmental	3,525	3,768	3,900	4,037	4,178	4,324	4,476
Capital Outlay	10	-	-	-	-	-	-
Debt Service	13	-	-	-	-	-	-
Interfund Payment for Services	18	-	-	-	-	-	-
Central Services Cost Allocation	(392)	(416)	(437)	(459)	(482)	(506)	(531)
Operating Transfer Out less debt service transfer <sup>4</sup>	592	639	665	692	719	748	778
<b>BASE BUDGET EXPENDITURES</b>	<b>6,889</b>	<b>7,222</b>	<b>7,490</b>	<b>7,769</b>	<b>8,059</b>	<b>8,361</b>	<b>8,675</b>
<b>Operating Surplus/Deficit by Year</b>	<b>\$ 1,268</b>	<b>\$ 1,111</b>	<b>\$ 963</b>	<b>\$ 959</b>	<b>\$ 970</b>	<b>\$ 979</b>	<b>\$ 987</b>
<b>OTHER FINANCING USES</b>							
Decision Cards	-	164	176	176	176	176	183
Budget Strategies	-	-	-	-	-	-	-
Debt Service Transfer	829	893	882	859	826	798	749
<b>TOTAL OTHER FINANCING USES</b>	<b>829</b>	<b>1,056</b>	<b>1,058</b>	<b>1,035</b>	<b>1,002</b>	<b>974</b>	<b>933</b>
<b>Annual Surplus/Deficit</b>	<b>\$ 439</b>	<b>\$ 54</b>	<b>\$ (95)</b>	<b>\$ (76)</b>	<b>\$ (33)</b>	<b>\$ 5</b>	<b>\$ 238</b>
<b>TOTAL USES</b>	<b>\$ 7,718</b>	<b>\$ 8,278</b>	<b>\$ 8,548</b>	<b>\$ 8,804</b>	<b>\$ 9,061</b>	<b>\$ 9,335</b>	<b>\$ 9,607</b>
One-time Costco payout	253	337	337	337	84	-	-
<b>Sources over Uses</b>	<b>\$ 187</b>	<b>\$ (283)</b>	<b>\$ (432)</b>	<b>\$ (413)</b>	<b>\$ (117)</b>	<b>\$ 5</b>	<b>\$ 55</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>3,192</b>	<b>2,909</b>	<b>2,477</b>	<b>2,064</b>	<b>1,947</b>	<b>1,952</b>	<b>2,007</b>
Cumulative net amount available for debt service.	\$ 2,694	\$ 2,514	\$ 2,189	\$ 2,100	\$ 2,037	\$ 2,047	\$ 2,095
Amount transferred to the debt service fund.	\$ 829	\$ 893	\$ 882	\$ 859	\$ 826	\$ 798	\$ 798
Remainder of debt service reserve.	\$ 1,865	\$ 1,622	\$ 1,307	\$ 1,241	\$ 1,212	\$ 1,248	\$ 1,297
<b>COSTCO RESERVE</b>	<b>\$ 671</b>	<b>\$ 565</b>	<b>\$ 460</b>	<b>\$ 123</b>	<b>\$ 38</b>	<b>\$ -</b>	<b>\$ -</b>
<b>UNRESERVED FUND BALANCE</b>	<b>\$ 655</b>	<b>\$ 722</b>	<b>\$ 710</b>	<b>\$ 700</b>	<b>\$ 697</b>	<b>\$ 704</b>	<b>\$ 709</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>\$ 3,192</b>	<b>\$ 2,909</b>	<b>\$ 2,477</b>	<b>\$ 2,064</b>	<b>\$ 1,947</b>	<b>\$ 1,952</b>	<b>\$ 2,007</b>
10% fund balance target	\$ 630	\$ 658	\$ 682	\$ 708	\$ 734	\$ 761	\$ 843
Fund balance policy	Meets 10%						
Margin above/below the 10% threshold	\$ 2,562	\$ 2,251	\$ 1,794	\$ 1,357	\$ 1,213	\$ 1,191	\$ 1,164

**Notes:**

- 1) This worksheet makes no assumptions as to new programs and decision cards past 2013 other than ongoing costs.
- 2) This update includes the 6% utility tax from SWM (partial for 2012) and reduces the liquor excise tax revenues for 2012 and 2013.

**Footnotes:**

- <sup>1</sup> Sales tax is allocated at 84% of forecasted revenues to the General Fund and 16% to the Parks Fund.
- <sup>2</sup> This represents gross receipts for utility tax collections. Transfers are made to other funds.
- <sup>3</sup> This transfer is from the LID Guaranty Fund.
- <sup>4</sup> Operating transfers go to Streets, Parks, SWM, and Long Term Debt.



## CITY OF COVINGTON STREET FUND LONG RANGE FORECAST

2012-2018 Analysis in 000s  
BASE BUDGET

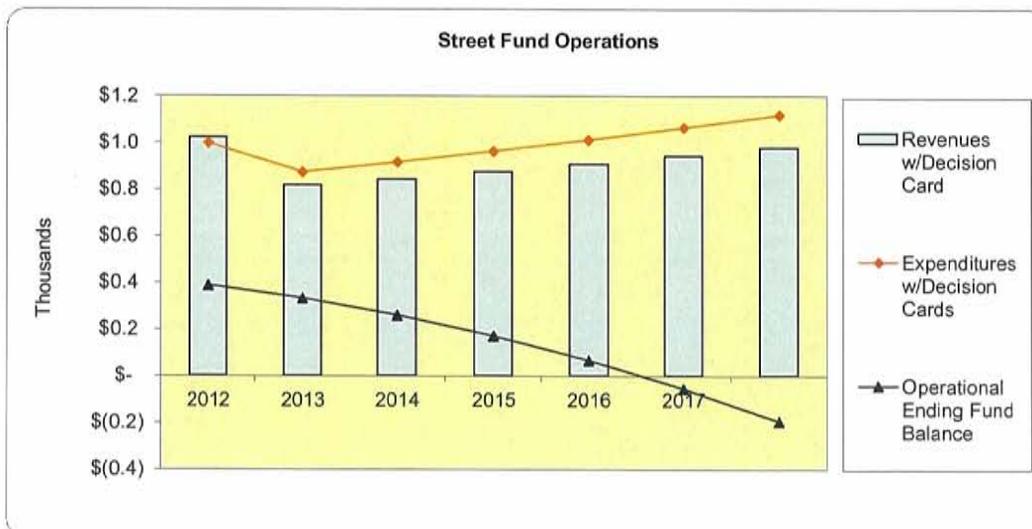
	2012	2013	2014	2015	2016	2017	2018
<b>BEGINNING FUND BALANCE</b>	\$ 363	\$ 387	\$ 332	\$ 259	\$ 171	\$ 66	\$ (55)
<b>REVENUES</b>							
Licenses and Permits	\$ 199	\$ 199	\$ 204	\$ 209	\$ 214	\$ 220	\$ 225
Street Fuel Tax	350	367	385	404	424	446	468
Intergovernmental Revenues	63	-	-	-	-	-	-
Charges for Goods and Services	42	5	-	-	-	-	-
Miscellaneous	0	0	0	0	0	0	0
<b>BASE BUDGET SUBTOTAL</b>	<b>654</b>	<b>571</b>	<b>589</b>	<b>613</b>	<b>639</b>	<b>665</b>	<b>693</b>
Operating Transfers In	336	246	254	261	269	277	285
Insurance Recoveries	31	-	-	-	-	-	-
Revenue Decision Card	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,022</b>	<b>817</b>	<b>843</b>	<b>875</b>	<b>908</b>	<b>943</b>	<b>979</b>
<b>EXPENDITURES</b>							
Salaries and Wages	287	281	293	304	316	329	342
Personnel Benefits	106	111	119	128	138	148	159
Supplies	42	63	65	67	69	71	73
Other Services and Charges	336	338	355	373	391	411	431
Intergovernmental	119	130	137	144	151	158	166
Capital Outlay	13	-	-	-	-	-	-
Debt Service: Principal	2	-	-	-	-	-	1
Interfund Payment for Services	77	-	-	-	-	-	-
Operating Transfer Out	16	2	-	-	-	-	-
<b>BASE BUDGET SUBTOTAL</b>	<b>997</b>	<b>926</b>	<b>969</b>	<b>1,016</b>	<b>1,066</b>	<b>1,118</b>	<b>1,174</b>
Decision Cards	-	(53)	(53)	(53)	(53)	(53)	(55)
Budget Strategies	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>997</b>	<b>873</b>	<b>916</b>	<b>963</b>	<b>1,012</b>	<b>1,064</b>	<b>1,118</b>
<b>Operating Surplus/Deficit by Year</b>	<b>\$ 25</b>	<b>\$ (56)</b>	<b>\$ (73)</b>	<b>\$ (88)</b>	<b>\$ (104)</b>	<b>\$ (122)</b>	<b>\$ (140)</b>
<b>ENDING FUND BALANCE</b>	<b>387</b>	<b>332</b>	<b>259</b>	<b>171</b>	<b>66</b>	<b>(55)</b>	<b>(195)</b>
REET Payback <sup>1</sup>	-	-	-	-	-	-	-
<b>TOTAL ENDING FUND BALANCE</b>	<b>387</b>	<b>332</b>	<b>259</b>	<b>171</b>	<b>66</b>	<b>(55)</b>	<b>(195)</b>
10% fund balance target	\$ 90	\$ 92	\$ 97	\$ 102	\$ 107	\$ 112	\$ 117
Fund balance policy	Meets 10%	Meets 10%	Meets 10%	Meets 10%	Under 10%	Under 10%	Under 10%
Margin above/below the 10% threshold	\$ 297	\$ 239	\$ 162	\$ 69	\$ (40)	\$ (167)	\$ (312)

**Notes:**

1) This worksheet makes no assumptions as to new programs and decision cards past 2012 other than ongoing costs.

**Footnotes:**

<sup>1</sup> Funds borrowed from REET to maintain the Street Fund's positive cash flow are being repaid in 2011.



**CITY OF COVINGTON**  
**DEVELOPMENT SERVICES FUND LONG RANGE FORECAST**

2012-2018 Analysis in 000s  
 BASE BUDGET

	2012	2013	2014	2015	2016	2017	2018
<b>BEGINNING FUND BALANCE</b>	\$ 1,563	\$ 1,431					
<b>REVENUES</b>							
Licenses & Permits	\$ 587	\$ 766					
Intergovernmental Revenues	39	-					
Charges for Goods & Services	201	542					
Miscellaneous Revenues	1	3					
Operating Transfer In	-	-					
<b>TOTAL REVENUES<sup>1</sup></b>	<b>828</b>	<b>1,311</b>					
<b>EXPENDITURES</b>							
Salaries and Wages	477	432					
Personnel Benefits	150	150					
Supplies	5	7					
Other Services and Charges	36	325					
Intergovernmental	53	61					
Other Financing	-	-					
Interfund Payment for Services	239	-					
<b>BASE EXPENDITURES</b>	<b>959</b>	<b>975</b>					
Decision Cards	-	53					
<b>TOTAL EXPENDITURES</b>	<b>959</b>	<b>1,028</b>					
<b>Operating Surplus/Deficit by Year</b>	<b>(131)</b>	<b>283</b>					
Operating Transfer	-	-					
<b>Ending Fund Balance</b>	<b>\$ 1,431</b>	<b>\$ 1,714</b>	<b>\$ -</b>				
Fund balance target	\$ 124	\$ 197	\$ -	\$ -	\$ -	\$ -	\$ -
Fund balance policy	Meets 10%	Meets 10%	Meets 10%	Meets 10%	Meets 10%	Meets 10%	Meets 10%
Margin above/below the 10% threshold	\$ 1,307	\$ 1,517	\$ -	\$ -	\$ -	\$ -	\$ -

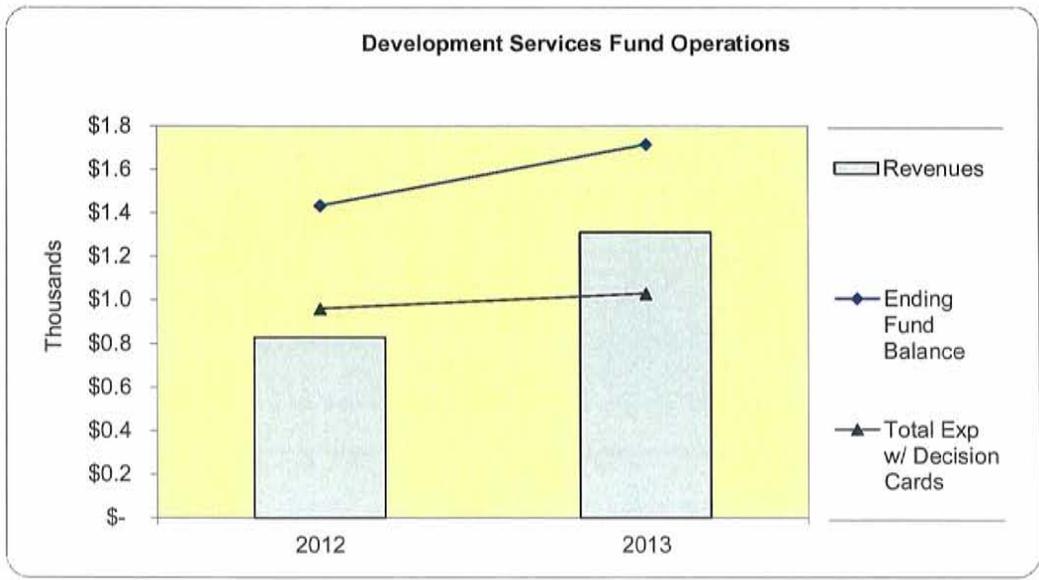
Due to the nature of Development Services being a working capital fund where projects cross years and the source of revenue is based solidly on economic cycles, accurate forecasting becomes speculative beyond 2013.

**Notes:**

1) This worksheet makes no assumptions as to new programs and decision cards past 2012 other than ongoing costs.

**Footnotes:**

<sup>1</sup> Reflects all revenues related to Development Review.



# CITY OF COVINGTON PARKS & RECREATION SERVICES FUND LONG RANGE FORECAST

2012-2018 Analysis in 000s

## BASE BUDGET

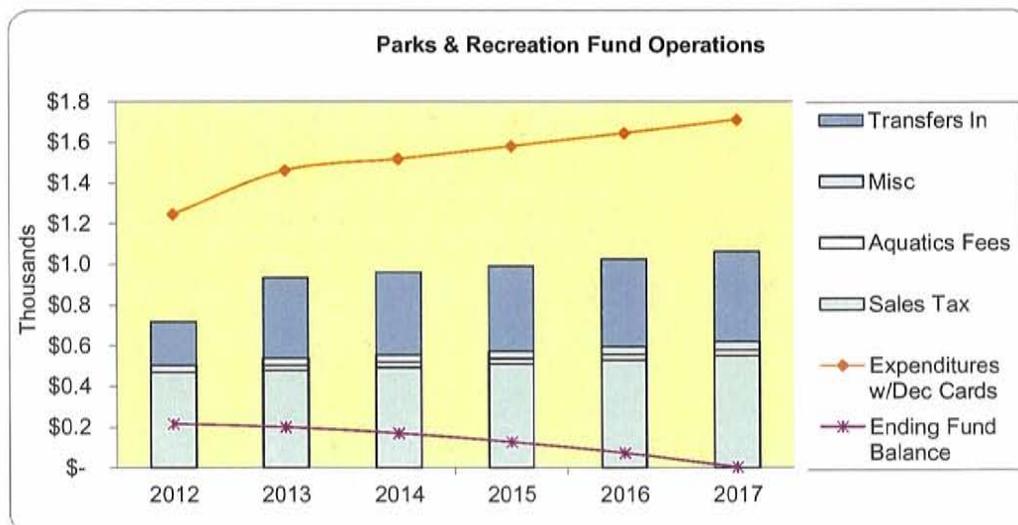
	2012	2013	2014	2015	2016	2017	2018
<b>BEGINNING FUND BALANCE</b>	232	215	200	170	126	71	2
<b>REVENUES</b>							
Sales Tax <sup>1</sup>	\$ 469	\$ 478	\$ 492	\$ 509	\$ 529	\$ 551	\$ 573
Intergovernmental Revenues	2	-	-	-	-	-	-
Charges for Goods and Services	-	25	26	27	27	28	29
Aquatics Fees	510	514	529	545	562	579	596
Athletics & Recreation	-	-	-	-	-	-	-
Miscellaneous	36	36	37	38	39	41	42
Other Financing Sources	-	-	-	-	-	-	-
<b>BASE BUDGET SUBTOTAL</b>	<u>1,017</u>	<u>1,053</u>	<u>1,085</u>	<u>1,119</u>	<u>1,158</u>	<u>1,198</u>	<u>1,239</u>
Operating Transfers In	212	393	405	417	430	443	456
<b>TOTAL REVENUES</b>	<u>1,229</u>	<u>1,446</u>	<u>1,490</u>	<u>1,536</u>	<u>1,588</u>	<u>1,640</u>	<u>1,695</u>
<b>EXPENDITURES</b>							
Salaries and Wages	612	627	652	678	705	733	762
Personnel Benefits	184	190	204	219	236	253	272
Supplies	104	73	75	77	79	82	84
Other Services and Charges	190	378	390	401	414	426	439
Intergovernmental	8	1	1	1	1	1	1
Capital Outlay	-	-	-	-	-	-	-
Operating Transfer	27	27	27	27	27	27	27
Interfund Payment for Services	122	-	-	-	-	-	-
<b>BASE BUDGET SUBTOTAL</b>	<u>1,246</u>	<u>1,296</u>	<u>1,349</u>	<u>1,404</u>	<u>1,462</u>	<u>1,523</u>	<u>1,586</u>
Decision Cards	-	166	171	176	181	186	192
Budget Strategies	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>1,246</u>	<u>1,462</u>	<u>1,519</u>	<u>1,580</u>	<u>1,643</u>	<u>1,709</u>	<u>1,778</u>
<b>Operating Surplus/Deficit by Year</b>	<b>(18)</b>	<b>(15)</b>	<b>(30)</b>	<b>(44)</b>	<b>(56)</b>	<b>(69)</b>	<b>(83)</b>
<b>ENDING FUND BALANCE</b>	<b>215</b>	<b>200</b>	<b>170</b>	<b>126</b>	<b>71</b>	<b>2</b>	<b>(81)</b>
10% fund balance target	\$ 125	\$ 130	\$ 135	\$ 140	\$ 146	\$ 152	\$ 159
Fund balance policy	Meets 10%	Meets 10%	Meets 10%	Under 10%	Under 10%	Under 10%	Under 10%
Margin above/below the 10% threshold	\$ 90	\$ 70	\$ 35	\$ (14)	\$ (75)	\$ (150)	\$ (240)

**Notes:**

1) This worksheet makes no assumptions as to new programs and decision cards past 2012 other than ongoing costs.

**Footnotes:**

<sup>1</sup> Sales tax is allocated at 84% of forecasted revenues to the General Fund and 16% to the Parks



# CITY OF COVINGTON

## SURFACE WATER MANAGEMENT FUND LONG RANGE FORECAST

2012-2018 Analysis in 000s  
BASE BUDGET

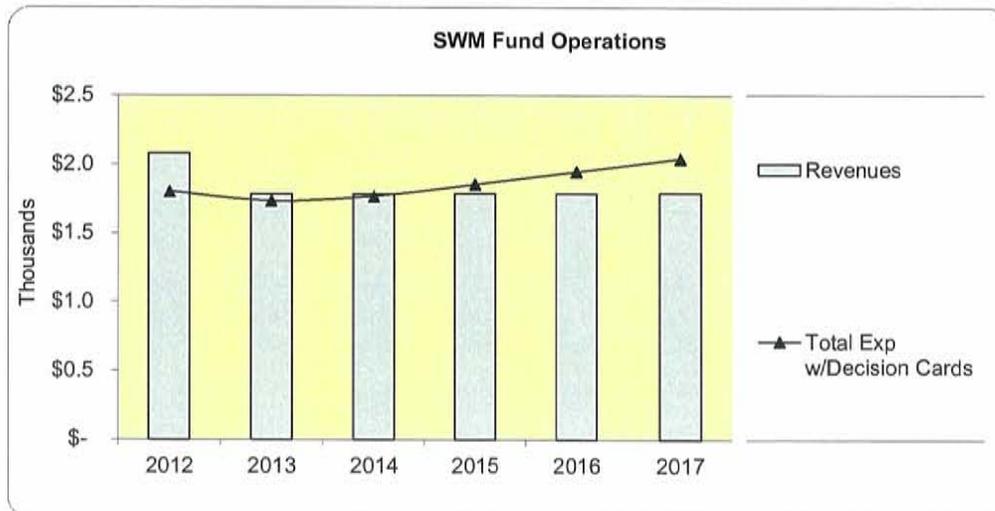
	2012	2013	2014	2015	2016	2017	2018
<b>BEGINNING FUND BALANCE</b>	\$ 1,670	\$ 1,949	\$ 1,999	\$ 2,016	\$ 1,948	\$ 1,791	\$ 1,540
<b>REVENUES</b>							
Customer Charges <sup>1</sup>	\$ 1,736	\$ 1,733	\$ 1,733	\$ 1,733	\$ 1,733	\$ 1,733	\$ 1,733
Intergovernmental Revenues	122	42	44	45	47	49	51
Grant Revenue	215	-	-	-	-	-	-
Misc	6	6	6	6	7	7	7
<b>TOTAL REVENUES</b>	<u>2,079</u>	<u>1,781</u>	<u>1,783</u>	<u>1,785</u>	<u>1,787</u>	<u>1,789</u>	<u>1,791</u>
Transfers In	-	-	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>2,079</u>	<u>1,781</u>	<u>1,783</u>	<u>1,785</u>	<u>1,787</u>	<u>1,789</u>	<u>1,791</u>
<b>EXPENDITURES</b>							
Salaries and Wages	497	511	531	552	574	597	621
Personnel Benefits	191	201	216	232	249	268	288
Supplies	28	42	45	47	49	52	54
Other Services and Charges	306	845	887	931	978	1,027	1,078
Intergovernmental	88	54	56	59	62	65	68
Capital Outlay	286	-	-	-	-	-	-
Debt Service: Principal	2	-	-	-	-	-	-
Debt Service: Interest	0	33	31	31	31	31	31
Interfund Payment for Services	402	-	-	-	-	-	-
<b>BASE BUDGET TOTAL</b>	<u>1,800</u>	<u>1,685</u>	<u>1,766</u>	<u>1,853</u>	<u>1,944</u>	<u>2,040</u>	<u>2,141</u>
Decision Card	-	46	-	-	-	-	-
Budget Strategies	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<u>1,800</u>	<u>1,731</u>	<u>1,766</u>	<u>1,853</u>	<u>1,944</u>	<u>2,040</u>	<u>2,141</u>
<b>Operating Surplus/Deficit by Year</b>	<b>279</b>	<b>50</b>	<b>17</b>	<b>(68)</b>	<b>(157)</b>	<b>(251)</b>	<b>(350)</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>1,949</b>	<b>1,999</b>	<b>2,016</b>	<b>1,948</b>	<b>1,791</b>	<b>1,540</b>	<b>1,190</b>
10% fund balance target	\$ 140	\$ 165	\$ 173	\$ 182	\$ 191	\$ 201	\$ 211
Margin above the 10% threshold	\$ 1,810	\$ 1,834	\$ 1,843	\$ 1,766	\$ 1,600	\$ 1,339	\$ 979

**Notes:**

- 1) This worksheet makes no assumptions as to new programs and decision cards past 2012 other than ongoing costs.
- 1) This worksheet reflects the utility tax transfer out (partial in 2012) to the general fund.

**Footnotes:**

<sup>1</sup> This reflects ongoing 0% increases.



**City of Covington  
Estimated Property Tax  
2013**

ATTACHMENT 5

2012 Levy Amount=	\$	2,303,323
x1%		23,033
Increase in utility value		-
Plus: New Construction		34,606
Relevy for prior year refunds		3,365
<b>2013 Property Tax Levy</b>	<b>\$</b>	<b>2,364,327</b>

**Assessed Valuation**      \$      **1,524,272,079**

2013 Estimated Levy Rate=      \$      1.55112

EXAMPLE		
Home value	=	Tax Amount
\$ 325,000	=	\$ 504

	2011		2012		% change
Assessed Value	\$ 1,578,829,650.00		\$ 1,524,272,079.00		-3.46%
Tax Levy	\$ 2,338,084.00		\$ 2,364,327.23		1.12%
Levy Rate	\$ 1.48		\$ 1.55112		4.74%
Home value	\$ 325,000.00		\$ 313,769.40		-3.46%
Tax Assessment	\$ 481.29		\$ 486.69		1.12%

**Agenda Item 2**  
Covington City Council Meeting  
Date: October 23, 2012

SUBJECT: BRANDING EXERCISE

RECOMMENDED BY: Karla Slate, Community Relations Coordinator

ATTACHMENT(S):

1. None

PREPARED BY: Karla Slate, Community Relations Coordinator

EXPLANATION:

In preparation for improving and refreshing the city's brand, a branding exercise will take place to allow City Council to discuss their thoughts and provide input on the process.

ALTERNATIVES:

N/A

FISCAL IMPACT:

None

CITY COUNCIL ACTION:    \_\_\_Ordinance    \_\_\_Resolution    \_\_\_Motion      X  None

REVIEWED BY: City Manager

**DISCUSSION OF  
FUTURE AGENDA TOPICS:**

**9:00 a.m., Saturday, November 3, 2012  
Special Meeting – Budget Workshop**

**7:00 p.m., Tuesday, November 13, 2012 Regular Meeting**

**(Draft Agendas Attached)**

**Draft**  
as of 10/17/12

Covington: Unmatched quality of life



**CITY OF COVINGTON**  
**SPECIAL MEETING AGENDA - BUDGET WORKSHOP**

Council Chambers – 16720 SE 271<sup>st</sup> Street, Suite 100, Covington

[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Saturday, November 3, 2012 - 9:00 a.m.**

**GENERAL INFORMATION:**

*The workshop is an informal meeting involving discussion between and among the City Council and city staff regarding presentations and strategies. Workshops may involve presentations, feedback, brainstorming, etc., regarding further work to be done by the staff on key policy matters.*

**CALL CITY COUNCIL WORKSHOP TO ORDER**

**ROLL CALL**

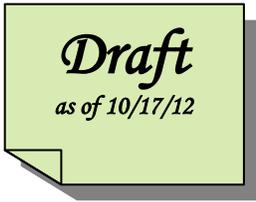
**APPROVAL OF AGENDA**

**ITEM(S) FOR DISCUSSION**

1. Department 2013 Budget Presentations. (Hendrickson)
  - a. Executive (Matheson/Beaufreere)
  - b. Finance (Hendrickson)
  - c. Community Development (Hart)
  - d. Public Works (Akramoff)
  - e. Parks & Recreation (Thomas)
  - f. Police (Klason)
2. Review Budget Strategies. (Matheson)
3. Discuss Budget Presentations. (Council)

**ADJOURN**

*Any person requiring disability accommodation should contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial 253- 480-2400.*



Covington: Unmatched quality of life  
**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)



**Tuesday, November 13, 2012**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION - NONE**

**PUBLIC COMMENT** *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment is not intended for conversation or debate. Comments shall be limited to no more than four minutes per person and no more than ten minutes per group. If additional time is needed the city shall be notified in advance and background information shall be submitted in writing regarding the topic that will be addressed. The city reserves the right to deny any request, based on time constraints. Individuals may petition the City Clerk or the City Manager to appear on the agenda of a future study session as time allows for up to 15 minutes to address the council on specific issues or requests.\**

**APPROVE CONSENT AGENDA**

- C-1. Minutes: November 3, 2012 City Council Special Meeting – Budget Workshop (Scott)
- C-2. Vouchers (Hendrickson)

**NEW BUSINESS**

1. Gary Patrick Memorial Resolution (Council)
2. Consider Resolutions Amending 2013 Development, Building Permit, and Administrative Fees (Hart)
3. Consider 2013 Legislative Agenda (Matheson)
4. Third Quarter Financial Report (Hendrickson)

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** *(\*See Guidelines on Public Comments above in First Public Comment Section)*

**EXECUTIVE SESSION – If Needed**

**ADJOURN**