



CITY OF COVINGTON
TRANSPORTATION BENEFIT DISTRICT SPECIAL MEETING
Council Chambers – 16720 SE 271st Street, Suite 100, Covington, WA
www.covingtonwa.gov

Tuesday, October 28, 2014 – 8:00 p.m. or directly following regular council meeting*

**Meeting will be called to order no earlier than 8:00 pm; however, if regular city council meeting does not adjourn before 8:00 pm this TBD meeting will be called to order directly following adjournment of regular city council meeting.*

Call to Order

Roll Call

Approval of Agenda

Public Comment Speakers will state their name, address, and organization. Comments are directed to the Board, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

Approve Consent Agenda

- C-1. Approve Minutes of April 24, 2014 Special Meeting (Scott)

New Business

1. Funding: Next Steps Revisited (Board)

Adjourn

Any person requiring disability accommodation should contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay services, please use the state's toll-free relay service at 800-833-6384 and ask the operator to dial 253-480-2400.

Consent Agenda Item C-1
Covington Transportation Benefit District
Date: October 28, 2014

SUBJECT: APPROVAL OF MINUTES: APRIL 24, 2014 COVINGTON TRANSPORTATION BENEFIT DISTRICT SPECIAL MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, Board Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

BOARD ACTION: ___ Resolution X Motion ___ Other

Board member _____ moves, Board member _____ seconds, to approve the April 24, 2014 Covington Transportation Benefit District Special Meeting Minutes.

**Covington Transportation Benefit District
Special Meeting Minutes
Thursday, April 24, 2014**

The Special Meeting of the Covington Transportation Benefit District was called to order in the Covington Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Thursday, April 24, 2014, at 5:30 p.m., with Jeff Wagner, Vice Chair of the Board, presiding.

BOARD MEMBERS PRESENT:

Joe Cimaomo, Mark Lanza, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

BOARD MEMBERS ABSENT:

Margaret Harto.

Board Action: Board Member Mhoon moved and Board Member Cimaomo seconded to excuse Chair Harto who was on bereavement. Vote: 6-0. Motion carried.

STAFF PRESENT:

Derek Matheson, Chief Executive Officer; Rob Hendrickson, Treasurer; Sara Springer, Legal Advisor to the Board; Don Vondran, Public Works Director; Karla Slate, Communications & Marketing Manager; Kevin Klason, Covington Police Chief; Bob Lindskov, City Engineer; and Sharon Scott, Board Clerk.

APPROVAL OF AGENDA:

Board Action: Board Member Cimaomo moved and Board Member Lanza seconded to approve the Agenda. Vote: 6-0. Motion carried.

PUBLIC COMMENT:

Vice Chair of the Board Wagner called for public comments.

Leroy Stevenson, 26838 166th Place SE, Covington, asked the Board to consider using reserve funds and rely on future revenues rather than increasing the sales tax.

There being no further comments, Vice Chair Wagner closed the public comment period.

APPROVAL OF CONSENT AGENDA:

C-1. Minutes: February 11, 2014 Transportation Benefit District Special Meeting Minutes.

Board Action: Board Member Mhoon moved and Board Member Lanza seconded to approve the Consent Agenda. Vote: 6-0. Motion carried.

NEW BUSINESS:

1. Funding; Next Steps Revisited.

Chief Executive Officer Derek Matheson gave the report on this item.

Board Action: Board Member Snoey moved to table the discussion until the City Council could meet to discuss city finances. No second.

Board members discussed and asked questions, and Mr. Matheson provided responses.

Board Action: There was Board consensus to schedule the next Transportation Benefit District meeting in June or July to get information to move forward with a ballot measure in 2015.

BOARD/STAFF COMMENTS:

Board Members made comments.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:06 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
Board Clerk

SUBJECT: FUNDING; NEXT STEPS

RECOMMENDED BY: Rob Hendrickson, Interim CEO

ATTACHMENT(S):

PREPARED BY: Rob Hendrickson, Interim CEO

EXPLANATION:

This is an opportunity for the board to begin discussion of next steps for funding the TBD following Proposition 1's defeat by 39 votes at the November 5, 2013, general election.

The board's options include:

- Schedule a February 2015 election on the same sales tax option as Prop. 1. The deadline to call a February election is December 26, 2014. Key decisions for the board include whether to modify the ballot title and explanatory statement, whether to modify the use of the funds, and whether to request a voter's pamphlet. Voter's pamphlets are produced only upon request for February and April elections. Ballot measures for surrounding districts are unknown at this time. Staff estimates that if passed, sales tax collections would be between \$750,000 and \$780,000 based on current trends. Voter's pamphlets are produced only upon request for February and April elections at a cost of \$1,150-\$1,570. King County Elections estimates the February election cost at \$23,000-\$26,000.
- Schedule an April 2015 election on the sales tax option. The deadline to call an April election is in early March. Key decisions for the board include whether to modify the ballot title and explanatory statement, whether to modify the use of the funds, and whether to request a voter's pamphlet. As noted above, voter's pamphlets are produced only upon request for February and April elections. Election cost estimates are the same for April as outlined for February.
- Schedule an August or November 2015 election on the sales tax option. The deadline to call an August election is in early May and the deadline for November is in early August. Key decisions for the board include whether to modify the ballot title and explanatory statement and whether to modify the use of the funds. Voter's pamphlets are automatic for primary and general elections. Staff can determine the election cost(s) upon request.
- Enact a vehicle license fee (VLF) of up to \$20. Staff estimates a \$20 fee would generate \$180,000-280,000 per year, which, when combined with the (new and yet-to-be-

allocated) solid waste annual franchise fee of \$75,000, could stabilize the Street Fund and support a smaller annual street overlay program. Key decisions for the board include the fee level and use of the funds. A public vote is not required unless the board wants to set a fee higher than \$20.

- The VLF option on its own would not generate enough revenue to eliminate the General Fund subsidy of the Street Fund, which the city council had committed to use to enhance police service if Proposition 1 had passed. The city council would have to consider other funding options for the Street Fund such as a utility tax or property tax levy lid lift. Such funding options would need to be separately discussed and considered by the city council.
- Take no action. Key decisions for the council would be to consider funding sources other than the TBD to fund the Street Fund and police services in the long-term if the TBD board takes no action to institute any funding sources.

ALTERNATIVES: Discussed above

FISCAL IMPACT: To be determined

BOARD ACTION: Resolution Motion Other

Discussion item only. Ask questions of staff.

REVIEWED BY: Treasurer, Legal Advisor