



**CITY OF COVINGTON  
CITY COUNCIL REGULAR MEETING AGENDA**

[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, November 25, 2014  
7:00 p.m.**

**City Council Chambers  
16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

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**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION – NONE**

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**APPROVE CONSENT AGENDA**

C-1. Vouchers (Hendrickson)

**REPORTS OF COMMISSIONS**

- Human Services Chair Fran McGregor: November 13 meeting.
- Parks & Recreation Chair Steven Pand: November 19 meeting.
- Arts Chair Lesli Cohan: November 13 meeting.
- Planning Chair Sean Smith: November 20 meeting; November 6 meeting canceled.
- **Future Meetings:** Economic Development Council: Next meeting December 4.

**PUBLIC HEARING**

1. Receive Public Testimony Regarding Proposed Fiscal Year 2015 Budget
  - 1a. Consider Ordinance Setting the 2014 Property Tax Levy for Collection in 2015
  - 1b. Consider Ordinance Authorizing a Property Tax Increase (Parker/Hendrickson)

**NEW BUSINESS**

2. Consider Resolution Increasing Surface Water Management Rates (Vondran)
3. Approve City Manager Contract (Beaufreere)

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION – If Needed**

**ADJOURN**

**Consent Agenda Item C-1**

Covington City Council Meeting

Date: November 25, 2014

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #31736-31799, including ACH Payments and an Electronic Funds Transfer and Voided Voucher #31800 in the Amount of \$540,060.02, Dated November 10, 2014 and Paylocity Payroll Checks #1003069579-1003069597 and Paylocity Payroll Check #1003069600-1003069600 inclusive, Plus Employee Direct Deposits in the Amount of \$158,348.09, Dated November 21, 2014.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance \_\_\_\_\_ Resolution  X  Motion \_\_\_\_\_ Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to approve for payment Vouchers #31736-31799, including ACH Payments and an Electronic Funds Transfer and Voided Voucher #31800 in the Amount of \$540,060.02, Dated November 10, 2014 and Paylocity Payroll Checks #1003069579-1003069597 and Paylocity Payroll Check #1003069600-1003069600 inclusive, Plus Employee Direct Deposits in the Amount of \$158,348.09, Dated November 21, 2014.**

November 10, 2014

City of Covington

City of Covington

City of Covington  
Voucher/Check Register

Check #31736 through Check #31799, including ACH payments and an  
electronic funds transfer  
And Voided Check #31800

In the Amount of \$540,060.02

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

\_\_\_\_\_  
Cassandra Parker  
Interim Deputy Finance Director

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved \_\_\_\_\_

# Accounts Payable

## Checks by Date - Detail by Check Date

User: scles  
 Printed: 11/13/2014 3:22 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8	1917	US Bank National Association	11/03/2014	
	10-2014	Fees for October transactions, recorded in Nover		24.12
	10-2014	Fees for October transactions, recorded in Nover		1.81
	10-2014	Fees for October transactions, recorded in Nover		71.56
Total for Check Number 8:				97.49
Total for 11/3/2014:				97.49
ACH	0546 0546-11	Victoria Throm Throm; King County meeting, mileage	11/10/2014	15.05
Total for this ACH Check for Vendor 0546:				15.05
ACH	0771 349776	David Evans & Associates, Inc. Integrated Traffic Impact; 9/14-10/11/14	11/10/2014	1,364.22
Total for this ACH Check for Vendor 0771:				1,364.22
ACH	0780 0780-3Qtr 0780-3Qtr	DAWN Human services, joint funding; 3rd Quarter 2014 Human services; 3rd Quarter 2014	11/10/2014	6,370.00 2,000.00
Total for this ACH Check for Vendor 0780:				8,370.00
ACH	1178 1178-3Qtr 1178-3Qtr	Child Care Resources Human services; 3rd Quarter 2014 Human services, joint funding; 3rd Quarter 2014	11/10/2014	896.25 5,000.00
Total for this ACH Check for Vendor 1178:				5,896.25
ACH	1408	Washington Workwear Stores Inc.	11/10/2014	
	11200	Seasonal crew; embroidered hats		95.54
	11200	Seasonal crew; embroidered hats		95.54
	11200	Junkin; embroidered hat		5.97
	11200	Junkin; embroidered hat		11.94
	11200	Seasonal crew; embroidered hats		47.76
	11200	Junkin; embroidered hat		11.94
	1697	Dalton; work pants		19.55
	1697	Dalton; work pants		9.77
	1697	Dalton; work pants		19.54
	1698	Gaudette; hard hat		21.72
	1698	Gaudette; hard hat		10.85
	1698	Gaudette; insulated bibs		39.10
	1698	Gaudette; hard hat		21.72
	1698	Gaudette; insulated bibs		39.10
	1698	Gaudette; insulated bibs		19.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 1408:				469.58
ACH	1622 14-CV10	Law Offices of Thomas R Hargan, PLLC Prosecution services through 10/31/14	11/10/2014	4,538.53
Total for this ACH Check for Vendor 1622:				4,538.53
ACH	1688 054257-11 054257-11 054257-11 054257-11 054257-11	Mountain Mist Maint shop; bottled water, October Maint shop; bottled water, October City hall; bottled water, October Maint shop; bottled water, October Aquatics; bottled water, October	11/10/2014	18.19 9.10 93.28 18.19 57.76
Total for this ACH Check for Vendor 1688:				196.52
ACH	1901 0063074 0063074 0063074	Modern Building Systems, Inc. Maint shop; building lease, 12/1/14-1/1/15 Maint shop; building lease, 12/1/14-1/1/15 Maint shop; building lease, 12/1/14-1/1/15	11/10/2014	284.54 569.06 569.06
Total for this ACH Check for Vendor 1901:				1,422.66
ACH	2105 2105-11 2105-11-1	Rachel Bahl Bahl; mileage reimbursement, September Bahl; mileage reimbursement, October	11/10/2014	65.86 134.18
Total for this ACH Check for Vendor 2105:				200.04
ACH	2250 C044 C045	SBS Legal Services Legal services; October Legal services; 11/1-11/7/14	11/10/2014	12,177.50 2,407.00
Total for this ACH Check for Vendor 2250:				14,584.50
ACH	2262 869285460443	Voyager Fleet Systems Inc. Vehicle fuel	11/10/2014	1,538.82
Total for this ACH Check for Vendor 2262:				1,538.82
ACH	2266 2266-11	Lena Carkeek Carkeek; mileage reimbursement, July	11/10/2014	18.26
Total for this ACH Check for Vendor 2266:				18.26
ACH	2500 50849179	Tetra Tech, Inc. CIP 1127; engineering, 8/23-9/26/14	11/10/2014	34,477.41
Total for this ACH Check for Vendor 2500:				34,477.41
ACH	2654 33057	Canber Corps CCP; park maintenance, October	11/10/2014	5,223.64
Total for this ACH Check for Vendor 2654:				5,223.64
31736	0206 485835	AFLAC Insurance premiums; November	11/10/2014	666.04
Total for Check Number 31736:				666.04
31737	0955 10330436	American Red Cross Lifeguarding classes	11/10/2014	216.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 31737:	216.00
31738	2033	Aquatic Specialty Services	11/10/2014	
	7541	Aquatics; pool chemicals		797.99
	7541	Aquatics; clean/calibration services; October		179.19
			Total for Check Number 31738:	977.18
31739	2223	ARC Imaging Resources	11/10/2014	
	992939	Plotter/scanner; usage, 9/9-10/9/14		57.86
			Total for Check Number 31739:	57.86
31740	2631	Auburn Youth Research - Outreach	11/10/2014	
	2631-3Qtr	Human services; 3rd Quarter 2014		375.00
			Total for Check Number 31740:	375.00
31741	0019	AWC Employee Benefits Trust	11/10/2014	
	100315L1120140	Medical Insurance Premiums, November		6,615.72
	100315L1120140	Medical Insurance Premiums, November		5,611.53
	100315L1120140	Medical Insurance Premiums, November		7,253.85
	100315L1120140	Medical Insurance Premiums, November		10,829.25
	100315L1120140	Medical Insurance Premiums, November		1,816.87
	100315L1120140	Medical Insurance Premiums, November		2,093.71
	100315L1120140	Medical Insurance Premiums, November		2,149.70
	100315L1120140	Medical Insurance Premiums, November		422.56
	100315L1120140	Medical Insurance Premiums, November		1,084.95
	100315L1120140	Medical Insurance Premiums, November		1,684.38
	100315L1120140	Medical Insurance Premiums, November		3,492.48
	100315L1120140	Medical Insurance Premiums, November		770.20
	100315L1120140	Medical Insurance Premiums, November		1,565.08
	100315L1120140	Medical Insurance Premiums, November		6,295.26
			Total for Check Number 31741:	51,685.54
31742	2646	Balloon Specialties	11/10/2014	
	1114RNT109	Helium tank; DOT tracking report		12.41
	1114RNT109	Helium tank; DOT tracking report		12.41
			Total for Check Number 31742:	24.82
31743	0499	Bank of America	11/10/2014	
	0405-11	Aquatics; cleaning supplies		63.75
	0405-11	Aquatics; merit awards, John Knox/Ashley New		50.00
	0405-11	Spooky swim; supplies		161.80
	1030-11	CCP; field striper, use tax		-181.55
	1030-11	Maint shop; frames		52.51
	1030-11	Maint shop; frames		52.51
	1030-11	Maint shop; frames		26.25
	1030-11	Junkin/Allen; APWA conference, hotel rooms		150.34
	1030-11	CCP; hand sanitizer kit, refill soap		143.10
	1030-11	Junkin/Allen; APWA conference, hotel rooms		150.34
	1030-11	Junkin/Allen; APWA conference, hotel rooms		75.16
	1030-11	CCP; field striper		2,292.55
	2923-11	Beaufre/Throm; Human Resource Academy, re		1,100.00
	2923-11	Employee recognition; treasure chest awards		75.00
	2959-11	Soccer/flag football medals		1,472.20
	2959-11	Spooky swim; decorations		38.51
	2959-11	Thank you gifts for Suwanne GA video presentat		58.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	2959-11	Volleyball scoreboards, use tax		-6.22
	2959-11	Standard for Fire walls		45.61
	2959-11	Standard for Fire walls, use tax		-3.61
	2959-11	Volleyball scoreboards		78.56
	3331-11	USA/Washington/POW MIA flags, use tax		-24.46
	3331-11	Coaches ID badge holders		54.90
	3331-11	Coaches ID badge holders, use tax		-4.35
	3331-11	Harto; SCA & AWC joint networking dinner		50.00
	3331-11	Return; keyboard		-65.16
	3331-11	Keyboard		65.16
	3331-11	USA/Washington/POW MIA flags		308.91
	3331-11	Hart; Covington Chamber luncheon		20.00
	3639-11	Volleyballs, mesh ball bags, use tax		-15.91
	3639-11	Lyons; APA conference, hotel		233.84
	3639-11	Lyons; APA conference, hotel		58.46
	3639-11	Volleyballs, mesh ball bags		200.88
	6093-11	Allen; Pre-License Pesticide training, registration		72.00
	6093-11	Allen; Pre-License Pesticide training, registration		72.00
	6093-11	Allen; Pre-License Pesticide training, registration		36.00
	6093-11	Gaudette; NAFA boot camp, registration		80.00
	6093-11	Gaudette; NAFA boot camp, registration		80.00
	6093-11	Gaudette; NAFA boot camp, registration		40.00
	6167-11	Vondran; APWA conference, hotel		140.94
	6167-11	Vondran; APWA conference, hotel		140.94
	6167-11	Wesley; APWA conference, hotel		187.92
	6686-11	Internal/external hard drives, router		456.08
	6686-11	Slate; PRSA conference, taxi, bag fee, hotel		1,339.36
	6686-11	State of the City dinner; tablecloth cleaning		82.54
	6686-11	Internal/external hard drives, router, use tax		-36.12
	7314-11	Thomas; NRPA conference, taxi/hotel		989.40
	7768-11	Training officials DVD		29.21
	7768-11	Training officials DVD, use tax		-2.31
			Total for Check Number 31743:	10,485.04
31744	2368	Best Parking Lot Cleaning Inc.	11/10/2014	
	134612	Street cleaning; October		3,735.84
	134613	MV, street cleaning; October		2,389.20
			Total for Check Number 31744:	6,125.04
31745	2471	Bitco Software, LLC	11/10/2014	
	600	Web updates in PermitTrax to reflect new brand		290.00
			Total for Check Number 31745:	290.00
31746	2849	Bricks 4 Kidz	11/10/2014	
	1024	Instructor payment; 9/11-10/23/14		189.00
			Total for Check Number 31746:	189.00
31747	2629	Brodie Electric, LLC	11/10/2014	
	393	Aquatics Center; light fixture repairs		3,786.88
			Total for Check Number 31747:	3,786.88
31748	0366	City of Covington	11/10/2014	
	BL12-152	Aquatic Center; annual fire inspection		143.50
			Total for Check Number 31748:	143.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
31749	2382	Close Call Plumbing	11/10/2014	
	ALCO-01-13	Minor housing repair; ALCO-01-13		938.74
	CHUR-01-13	Minor housing repair; CHUR-01-13		1,829.91
Total for Check Number 31749:				2,768.65
31750	1699	Communities in Schools of Kent	11/10/2014	
	1699-3Qtr	Human services; 3rd Quarter 2014		750.00
Total for Check Number 31750:				750.00
31751	0184	Cordi & Bejarano	11/10/2014	
	200	Public defender services; 7/21-9/30/14		5,200.00
Total for Check Number 31751:				5,200.00
31752	2467	Department of Enterprise Services	11/10/2014	
	73124345	Thom; business cards		43.69
	73126862	Junkin; business cards		15.80
	73126862	Lindskov; business cards		23.70
	73126862	French; business cards		15.80
	73126862	Vondran; business cards		19.75
	73126862	Slate; business cards		39.50
	73126862	Kiselyov; business cards		39.49
	73126862	Finazzo; business cards		39.50
	73126862	Bahl; business cards		39.49
	73126862	Wesley; business cards		39.50
	73126862	Officer Cross; business cards		39.50
	73126862	Bates; business cards		19.75
	73126862	Bates; business cards		19.75
	73126862	Lindskov; business cards		15.80
	73126862	Vondran; business cards		19.75
	73126862	Leung; business cards		19.75
	73126862	Leung; business cards		19.75
	73126862	Conway; business cards		39.50
	73126862	Fealy/Gaudette/Dalton/Allen; business cards		31.60
	73126862	Fealy/Gaudette/Dalton/Allen; business cards		63.20
	73126862	Fealy/Gaudette/Dalton/Allen; business cards		63.20
	73126862	French; business cards		23.70
	73126862	Junkin; business cards		31.60
	73126862	Beaufre; business cards		39.50
	73126862	Officer Cissna; business cards		39.50
	73126862	Wagner; business cards		39.50
	73126862	Junkin; business cards		31.60
Total for Check Number 31752:				873.17
31753	0913	Dept. of Transportation	11/10/2014	
	RE313ATB4101413	CIP 1127; engineering, 9/1-9/30/14		37.95
Total for Check Number 31753:				37.95
31754	1996	Facility Maintenance Contractors	11/10/2014	
	140915	Maint shop; janitorial service		109.60
	140915	Maint shop; janitorial service		54.80
	140915	Maint shop; janitorial service		109.60
	141015	Maint shop; janitorial service		54.80
	141015	Maint shop; janitorial service		109.60
	141015	Maint shop; janitorial service		109.60

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 31754:	548.00
31755	2553 Oct 14 1123	Gordon Thomas Honeywell Governmental Governmental Affairs services; October	11/10/2014	1,705.00
			Total for Check Number 31755:	1,705.00
31756	0354 9582551595	Grainger Coupler	11/10/2014	7.98
			Total for Check Number 31756:	7.98
31757	0302 13599.00-12	Gray & Osborne Timberlane/Jenkins Park SW LID & Retro; 9/14-	11/10/2014	8,013.64
			Total for Check Number 31757:	8,013.64
31758	2616 2616-3Qtr	Greater Maple Valley Community Center Human services; 3rd Quarter 2014	11/10/2014	1,000.00
			Total for Check Number 31758:	1,000.00
31759	2527 45	Harkness Construction, LLC Minor housing repair; #HUTC-02-13	11/10/2014	345.35
			Total for Check Number 31759:	345.35
31760	2789 557-1406	Henderson, Young & Company Parks Impact fee; 10/1-10/31/14	11/10/2014	18,438.00
			Total for Check Number 31760:	18,438.00
31761	0867 0063286 1010919 15357 191840 3011798 3011823 3011823 3011823 3021449 3021449 3021449 3021449 4021105 4563306 5011607 5011607 5011607 5011607 5021067 5585471 6014663 6014663 6103845 6110006 7010278 7010318 7014573 7014573	Home Depot Credit Services Garden staples Batteries Jenkins Creek bridge; lumber, sheathing, supplie Rental; trash pump, 10/6/14 Garden staples Maint shop; grass rug, shims, spray adhesive Maint shop; grass rug, shims, spray adhesive Maint shop; grass rug, shims, spray adhesive Jenkins Creek bridge; nails, anchors Maint shop; hammer Maint shop; hammer Maint shop; hammer Jenkins Creek bridge; wire Snips Maint shop; Makita drill Maint shop; Makita drill Maint shop; Makita drill Paint, brushes Jenkins Creek; screws, bits Purple Night Lights; outlets for trees Chains to secure excavator Chains to secure excavator Jenkins Creek bridge; return materials Return; GFCI outlets Jenkins Creek bridge; lumber, sheathing, supplie Self-leveling sealant Maint shop; auger, right angle Maint shop; auger, right angle	11/10/2014	14.63 13.54 206.95 34.64 14.63 16.73 16.73 8.36 44.31 4.30 4.30 2.14 62.74 18.21 51.69 51.69 25.85 53.75 12.33 40.16 154.59 103.06 -133.36 -40.16 135.37 73.32 9.33 18.65

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	7014573	Maint shop; auger, right angle		18.65
	7014573	Jenkins Creek Bridge; supplies		22.94
	7014587	Walker mower; parts		1.70
	7014587	Walker mower; parts		0.86
	7014587	Walker mower; parts		1.70
	7021350	Jenkins Creek bridge; lumber		98.71
	7063585	Maint shop; planer kit		32.37
	7063585	Maint shop; planer kit		64.72
	7063585	Maint shop; planer kit		64.72
	7103680	Jenkins Creek bridge; return lumber		-81.80
	8010142	CCP; field marking supplies		48.51
	8063451	Liquid nails		3.84
	9011156	#3370; washer, bolts		1.06
	9011156	#3370; washer, bolts		0.53
	9011156	#3370; washer, bolts		1.06
	9012272	Hardware to secure City tree		173.90
	9021300	Maint shop; tree pruner		17.37
	9021300	Maint shop; tree pruner		34.74
	9021300	Maint shop; shop towels, garden staples		5.52
	9021300	Maint shop; shop towels, garden staples		11.06
	9021300	Maint shop; shop towels, garden staples		11.06
	9021300	Maint shop; tree pruner		34.74
	9021506	#3370; bolts		0.32
	9021506	#3370; bolts		0.32
	9021506	#3370; bolts		0.16
			Total for Check Number 31761:	1,587.24
31762	1722 2-1048490	Honey Bucket CCP; portable toilet service, 10/13-11/12/14	11/10/2014	508.00
			Total for Check Number 31762:	508.00
31763	0533 0533-3Qtr 0533-3Qtr	KC Sexual Assault Resource Ctr Human services; 3rd Quarter 2014 Human services, joint funding; 3rd Quarter 2014	11/10/2014	1,216.00 26,876.25
			Total for Check Number 31763:	28,092.25
31764	0271 0271-3Qtr 0271-3Qtr-1	Kent Youth & Family Services Human services; Clinical, 3rd Quarter 2014 Human services; Early Childhood Education, 3rd	11/10/2014	2,500.00 625.00
			Total for Check Number 31764:	3,125.00
31765	0143 35290 50428-50428 50480-50483 50619-50619	King County Finance Dump fees Street services Street services Street services	11/10/2014	624.99 2,143.97 3,310.33 716.82
			Total for Check Number 31765:	6,796.11
31766	0204 0204-11	King County Pet Licensing Pet license remittance; October	11/10/2014	695.00
			Total for Check Number 31766:	695.00
31767	0641 14-1004 14-1004	King County Sheriff's Office Sheriff's office; lease, October Police services, October	11/10/2014	-1,879.17 281,035.09

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 31767:	279,155.92
31768	1405 12041219MB	Lakeside Industries EZ asphalt	11/10/2014	209.51
			Total for Check Number 31768:	209.51
31769	0400 38600190604 38600190604 38600190604	Les Schwab #3370/3371; tire tubes including mount/dismoun #3370/3371; tire tubes including mount/dismoun #3370/3371; tire tubes including mount/dismoun	11/10/2014	18.33 36.65 36.66
			Total for Check Number 31769:	91.64
31770	2813 2813-11 2813-11 2813-11-1 2813-11-1	Rachael Leung Leung; mileage reimbursement, September Leung; mileage reimbursement, September Leung; mileage reimbursement, October Leung; mileage reimbursement, October	11/10/2014	4.71 4.70 7.06 7.05
			Total for Check Number 31770:	23.52
31771	1878 6985	MacLeod Reckord CCP; Phase 2 Design, 10/1-10/31/14	11/10/2014	1,293.75
			Total for Check Number 31771:	1,293.75
31772	0333 0333-3Qtr	Maple Valley Food Bank Human services; 3rd Quarter 2014	11/10/2014	3,750.00
			Total for Check Number 31772:	3,750.00
31773	2486 845314	McLendon Hardware, Inc. Tarp, burlap, rope, nails	11/10/2014	140.66
			Total for Check Number 31773:	140.66
31774	1928 1928-11	Mayson Morrissey Morrissey; ACCIS fall conference, per diem	11/10/2014	33.60
			Total for Check Number 31774:	33.60
31775	1487 728263 728263 728263 728263 728966 728966 728966 729879 729879 729879 730110 730110 730110 730250 730779 730779 730779 730919	NAPA Auto Parts Maint shop; harness adapter Maint shop; harness adapter Maint shop; harness adapter #3420; clip Maint shop; concrete saw spark plug Maint shop; concrete saw spark plug Maint shop; concrete saw spark plug Walker mowers; gearbox oil Walker mowers; gearbox oil Walker mowers; gearbox oil Maint shop; air hose reel Maint shop; air hose reel Maint shop; air hose reel #3252/#3390/#3383; socket/wrench sets Maint shop; air compressor parts Maint shop; air compressor parts Maint shop; air compressor parts Maint shop; fitting, adapters	11/10/2014	0.53 1.05 1.05 13.66 1.73 3.47 3.47 10.41 10.41 5.20 49.73 99.48 99.48 227.96 16.93 16.93 8.47 2.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	730919	Maint shop; fitting, adapters		1.27
	730919	Maint shop; fitting, adapters		2.52
	730937	Maint shop; coupler/lamps		2.72
	730937	Maint shop; coupler/lamps		1.37
	730937	Maint shop; coupler/lamps		2.72
	731596	Maint shop; air compressor fittings		8.28
	731596	Maint shop; air compressor fittings		16.57
	731596	Maint shop; air compressor fittings		16.57
	731911	Maint shop; return air compressor fittings		-3.78
	731911	Maint shop; return air compressor fittings		-3.78
	731911	Maint shop; return air compressor fittings		-1.88
Total for Check Number 31775:				615.06
31776	0004	Office Depot	11/10/2014	
	1723765645	Paper		39.05
	734698010001	Office supplies		207.03
	737532577001	Office supplies		252.36
	737532577002	Office supplies		9.76
	737532812001	Office supplies		15.18
Total for Check Number 31776:				523.38
31777	0818	Pacific Office Automation	11/10/2014	
	43290965	Copier lease; 10/15-11/14/14		122.47
Total for Check Number 31777:				122.47
31778	2233	Pediatric Interim Care Center	11/10/2014	
	2233-3Qtr	Human services; 3rd Quarter 2014		375.00
Total for Check Number 31778:				375.00
31779	1958	Reber Ranch	11/10/2014	
	875783	Straw		27.92
Total for Check Number 31779:				27.92
31780	2474	SCORE	11/10/2014	
	973	Jail costs; additional days, August		270.00
Total for Check Number 31780:				270.00
31781	2207	db Secure Shred, LLC	11/10/2014	
	1527110614	Secure document destruction, 11/6/14		22.39
Total for Check Number 31781:				22.39
31782	1905	Sharp Electronics Corporation	11/10/2014	
	C815742-701	Copier; usage		16.40
	C815742-701	Copier; usage		24.60
Total for Check Number 31782:				41.00
31783	1850	Sherwin-Williams Co.	11/10/2014	
	4869-7	CCP; field paint		1,271.05
Total for Check Number 31783:				1,271.05
31784	1673	Sirennet.com	11/10/2014	
	0177398-IN	#3494; LED lights, use tax		-32.56
	0177398-IN	#3494; LED lights		411.16

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0177398-IN	#3495; LED lights		172.02
	0177398-IN	#3495; LED lights, use tax		-13.62
	0177558-IN	#3494; LED lights		221.54
	0177558-IN	#3495; LED lights		221.55
	0177558-IN	#3495; LED lights, use tax		-17.55
	0177558-IN	#3494; LED lights, use tax		-17.54
			Total for Check Number 31784:	945.00
31785	1903	Sound Publishing, Inc.	11/10/2014	
	670997	Monthly full page ads		3,086.25
	670997	Legal; Notice to Bid		157.17
	670997	Weekly bulletins; 9/12, 9/19		556.42
			Total for Check Number 31785:	3,799.84
31786	0736	Sound Security, Inc.	11/10/2014	
	742285	Maint shop; secure monitoring, November		40.80
	742285	Maint shop; secure monitoring, November		40.80
	742285	Security monitoring, November		1,003.00
	742285	Maint shop; secure monitoring, November		20.40
			Total for Check Number 31786:	1,105.00
31787	2469	South King Council of HS	11/10/2014	
	2469-3Qtr	Human services; 3rd Quarter 2014		375.00
			Total for Check Number 31787:	375.00
31788	0409	The Storehouse	11/10/2014	
	0409-3Qtr	Human services; 3rd Quarter 2014		1,785.75
			Total for Check Number 31788:	1,785.75
31789	2636	TRM Wood Products Co, Inc.	11/10/2014	
	308887	Jenkins Creek bridge; materials		61.90
	308921	Lumber		266.30
			Total for Check Number 31789:	328.20
31790	2103	US Bancorp Equip Finance Inc.	11/10/2014	
	264415613	Reception copier; lease		93.40
	264560806	Police copier; lease		93.40
	265369975	Copier lease		130.32
	265369975	Copier lease		86.88
			Total for Check Number 31790:	404.00
31791	1336	Utilities Service Co., Inc.	11/10/2014	
	9090	Aquatics; circulating pump/motor repairs		5,944.89
			Total for Check Number 31791:	5,944.89
31792	0357	Valley Communications	11/10/2014	
	0015362	800 MHz access fee; October		75.00
			Total for Check Number 31792:	75.00
31793	0046	Verizon Wireless	11/10/2014	
	971802088-00001	Cellular service/tablet data, 10/21-11/20/14		79.06
	971802088-00001	Cellular service, 10/21-11/20/14		28.75
	971802088-00001	Cellular service/tablet data, 10/21-11/20/14		178.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	971802088-00001	Cellular service, 10/21-11/20/14		29.95
	971802088-00001	Cellular service, 10/21-11/20/14		48.67
	971802088-00001	Cellular service, 10/21-11/20/14		28.85
	971802088-00001	Cellular service/tablet data, 10/21-11/20/14		322.48
	971802088-00001	Cellular service, 10/21-11/20/14		178.13
			Total for Check Number 31793:	894.02
31794	1105 i15002816	Washington State Patrol Background checks	11/10/2014	30.00
			Total for Check Number 31794:	30.00
31795	2652 5001605565	Wells Fargo Financial Leasing Plotter/scanner; lease, 11/10-12/9/14	11/10/2014	227.09
			Total for Check Number 31795:	227.09
31796	2850 509318 509318 509318	Wesmar Products, Inc. Maint shop; decal erasers Maint shop; decal erasers Maint shop; decal erasers	11/10/2014	39.09 19.54 39.09
			Total for Check Number 31796:	97.72
31797	2230 8536535 8536535 8536535	Wilbur-Ellis Company Pesticide Pesticide Pesticide	11/10/2014	173.37 86.69 173.37
			Total for Check Number 31797:	433.43
31798	2391 2391-11 2391-11 2391-11 2391-11 2391-11 2391-11	WSDA Allen; WSDA operator license Allen; WSDA operator license Allen; WSDA pesticide testing fee Allen; WSDA pesticide testing fee Allen; WSDA pesticide testing fee Allen; WSDA operator license	11/10/2014	13.20 6.60 5.00 10.00 10.00 13.20
			Total for Check Number 31798:	58.00
31799	0781 0781-3Qtr	YWCA of Seattle & King County Human services; 3rd Quarter 2014	11/10/2014	1,664.00
			Total for Check Number 31799:	1,664.00
			Total for 11/10/2014:	539,962.53
			Report Total (79 checks):	540,060.02

November 21, 2014

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 11/21/14 consisting of:

PAYLOCITY CHECK # 1003069579 through PAYLOCITY CHECK # 1003069597 and  
PAYLOCITY CHECK # 1003069600 through PAYLOCITY CHECK # 1003069600 inclusive,  
plus employee direct deposits

IN THE AMOUNT OF \$158,348.09

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

\_\_\_\_\_  
Cassandra Parker  
Interim Deputy Finance Director

\_\_\_\_\_  
Mark Lanza  
City Councilmember

\_\_\_\_\_  
Wayne Snoey  
City Councilmember

\_\_\_\_\_  
Marlla Mhoon  
City Councilmember

Council Meeting Date Approved: \_\_\_\_\_

**11/21/14 Payroll Voucher**

## Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
108554	Regular	11/21/2014	235	Hendrickson, Robert	4,069.14
108555	Regular	11/21/2014	246	Kirshenbaum, Kathleen	569.01
108556	Regular	11/21/2014	243	Lyon, Valerie	1,452.27
108557	Regular	11/21/2014	234	Mhoon, Darren S	1,437.30
108558	Regular	11/21/2014	162	Michaud, Joan M	2,140.00
108559	Regular	11/21/2014	123	Scott, Sharon G	2,488.19
108560	Regular	11/21/2014	313	Slate, Karla J	2,352.45
108561	Regular	11/21/2014	275	Hart, Richard	3,394.55
108562	Regular	11/21/2014	368	Mueller, Ann M	1,239.22
108563	Regular	11/21/2014	180	Cies, Staci M	1,780.71
108564	Regular	11/21/2014	146	Hagen, Lindsay K	1,536.56
108565	Regular	11/21/2014	105	Parker, Cassandra	2,861.57
108566	Regular	11/21/2014	454	Salazar-Delatorre, Viviana J	263.37
108567	Regular	11/21/2014	433	Cimaomo, Joseph T	390.11
108568	Regular	11/21/2014	323	Harto, Margaret	457.75
108569	Regular	11/21/2014	324	Lanza, Mark	382.11
108570	Regular	11/21/2014	326	Mhoon, Marlla	392.11
108571	Regular	11/21/2014	327	Scott, James A	413.57
108572	Regular	11/21/2014	329	Wagner, Jeffrey	415.57
108573	Regular	11/21/2014	374	Allen, Joshua C	2,274.65
108574	Regular	11/21/2014	353	Dalton, Jesse J	1,732.71
108575	Regular	11/21/2014	373	Fealy, William J	2,118.41
108576	Regular	11/21/2014	301	Gaudette, John J	2,113.36
108577	Regular	11/21/2014	186	Junkin, Ross D	2,799.60
108578	Regular	11/21/2014	268	Bykonen, Brian D	2,100.64
108579	Regular	11/21/2014	279	Christenson, Gregg R	2,727.24
108580	Regular	11/21/2014	270	Lyons, Salina K	2,323.13
108581	Regular	11/21/2014	269	Meyers, Robert L	3,285.62
108582	Regular	11/21/2014	284	Ogren, Nelson W	2,751.59
108583	Regular	11/21/2014	266	Thompson, Kelly	2,107.90
108584	Regular	11/21/2014	307	Morrissey, Mayson	2,827.16
108585	Regular	11/21/2014	199	Bahl, Rachel A	2,058.58
108586	Regular	11/21/2014	451	Conway, Sean	1,523.86
108587	Regular	11/21/2014	428	Feser, Angela M	2,232.50
108588	Regular	11/21/2014	448	Finazzo, Dominic V	1,485.88
108589	Regular	11/21/2014	305	Kiselyov, Tatyana	1,523.86
108590	Regular	11/21/2014	453	Leung, Rachael M	1,232.19
108591	Regular	11/21/2014	397	Martinsons, Jaquelyn	107.50
108592	Regular	11/21/2014	195	Patterson, Clifford	2,430.73
108593	Regular	11/21/2014	306	Thomas, Scott R	3,602.31
108594	Regular	11/21/2014	106	Bates, Shellie L	1,903.02
108595	Regular	11/21/2014	349	Buck, Shawn M	1,766.05
108596	Regular	11/21/2014	273	French, Fred	194.27
108597	Regular	11/21/2014	436	Lindskov, Robert T	2,885.20
108598	Regular	11/21/2014	257	Parrish, Benjamin A	1,926.60
108599	Regular	11/21/2014	173	Vondran, Donald M	3,719.61
108600	Regular	11/21/2014	252	Wesley, Daniel A	2,175.39
108601	Regular	11/21/2014	388	Andrews, Kaitlyn E	355.85
108602	Regular	11/21/2014	434	Bailey, Brooke	83.94
108603	Regular	11/21/2014	481	Binder, Jordan M	50.05
108604	Regular	11/21/2014	393	Blakely, Coleman P.	141.40
108605	Regular	11/21/2014	379	Carrillo, Anthony G	363.57
108606	Regular	11/21/2014	258	Cox, Melissa	714.53

108607 Regular	11/21/2014	409 Hanger, Austin R.	30.59
108608 Regular	11/21/2014	460 Hatch, Christopher	278.64
108609 Regular	11/21/2014	425 Knox, John Q	241.43
108610 Regular	11/21/2014	426 Knox, Patrick L	188.51
108611 Regular	11/21/2014	438 Mashika, Myroslav	114.44
108612 Regular	11/21/2014	423 McCarthy, Joseph	507.91
108613 Regular	11/21/2014	483 Medel, Erick	243.46
108614 Regular	11/21/2014	439 Newman, Ashley M	482.41
108615 Regular	11/21/2014	445 Portin, Andrew	22.34
108616 Regular	11/21/2014	319 Praggastis, Alexander	241.10
108617 Regular	11/21/2014	387 Praggastis, Elena C	303.38
108618 Regular	11/21/2014	429 Sizemore, Christine A	612.64
108619 Regular	11/21/2014	392 Wardrip, Spencer A	477.07
108620 Regular	11/21/2014	432 Wilton, Sara J	150.68
108621 Regular	11/21/2014	486 Camp, Alicia M	90.25
108622 Regular	11/21/2014	488 Cles, Erin L	64.12
108623 Regular	11/21/2014	482 Cruz, Garrett M	92.65
108624 Regular	11/21/2014	491 Ford, LaDrea D	72.03
108625 Regular	11/21/2014	116 Beaufriere, Noreen	2,780.90
108626 Regular	11/21/2014	137 Throm, Victoria J	1,901.86
1003069579 Regular	11/21/2014	364 Newell, Nancy J	60.95
1003069580 Regular	11/21/2014	328 Snoey, Wayne	187.61
1003069581 Regular	11/21/2014	378 Bell, Colin Q	806.48
1003069582 Regular	11/21/2014	437 George, James C	98.58
1003069583 Regular	11/21/2014	274 Goldfoos, Rhyan	99.33
1003069584 Regular	11/21/2014	430 Hanson, Sean C	612.47
1003069585 Regular	11/21/2014	399 Jensen, Emily A	273.40
1003069586 Regular	11/21/2014	415 Rinck, Tyler P	132.43
1003069587 Regular	11/21/2014	484 Roth, Alexander E	166.83
1003069588 Regular	11/21/2014	489 Wold, Jared K	16.69
1003069589 Regular	11/21/2014	480 Woods, Dylan J	33.37
1003069590 Regular	11/21/2014	395 Wunschel, Ethan G.	199.66
1003069591 Regular	11/21/2014	487 Bykonen, Tyler B	69.46
1003069592 Regular	11/21/2014	473 Hutsell, Tyler E	32.49
1003069593 Regular	11/21/2014	490 Kallaher, Jay S	121.91
1003069594 Regular	11/21/2014	461 Miller, Austin	114.79
1003069595 Regular	11/21/2014	462 Rogers, Trask	90.23
1003069596 Regular	11/21/2014	474 Shank, Elijah J	187.94
1003069597 Regular	11/21/2014	471 Shank, Maia M	60.84

**Totals for Payroll Checks 92 Items 101,936.33**

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
108627	AGENCY	11/21/2014	401SS	ICMA Retirement Trust	16,230.97
108628	AGENCY	11/21/2014	CICOV	City of Covington	2,717.58
108629	AGENCY	11/21/2014		Emp City of Covington Employee	106.00
108630	AGENCY	11/21/2014	IC401	ICMA Retirement Trust	14,218.25
108631	AGENCY	11/21/2014	IC457	ICMA Retirement Trust	2,127.34
108632	AGENCY	11/21/2014		ROTH ICMA Retirement Trust	150.00
108633	AGENCY	11/21/2014		VEBA HRA VEBA Trust	1,640.00
1003069600	AGENCY	11/21/2014	JG1	WASH CHILD SUPPORT	110.41
<b>Totals for Third Party 8 Items</b>					<b>37,300.55</b>

Tax Liabilities 18685.47  
Paylocity Fees 425.74

**Grand Total \$ 158,348.09**

**Agenda Item 1**  
Covington City Council Meeting  
Date: November 25, 2014

**SUBJECT:** PUBLIC HEARING TO RECEIVE TESTIMONY FROM THE PUBLIC REGARDING PROPOSED FISCAL YEAR 2015 BUDGET [**SECOND OF TWO PUBLIC HEARINGS**].

**ATTACHMENT(S):**

**RECOMMENDED BY:** Rob Hendrickson, Interim City Manager

**EXPLANATION:**

This is the second and final public hearing to receive testimony from the public on the 2015 proposed operating and capital budget and proposed increases in property tax revenues. This hearing is required to be held on or before the first Monday in December (December 1) and may be continued from day-to-day, but no later than the 25<sup>th</sup> day prior to the next fiscal year.

It is the policy of the city to follow applicable laws as they relate to the budget process.

**ALTERNATIVES:**

N/A

**FISCAL IMPACT:**

N/A

**CITY COUNCIL ACTION:** \_\_\_\_\_Ordinance \_\_\_\_\_Resolution \_\_\_\_\_Motion  X Other

**SUBJECT: PROPOSED ORDINANCE TO SET THE 2014 PROPERTY TAX LEVY FOR COLLECTION IN 2015.**

**ATTACHMENT(S):**

1. Proposed Ordinance
2. Property Tax Worksheet

**EXPLANATION:**

Property taxes for the City of Covington are currently one of three main sources of revenue for the city. Property taxes are subject to a variety of legal limitations, including limits on growth (the 101%), limits on tax rates, and limits on total rate for overlapping districts. Property taxes are the most stable form of taxation – one that is not portable.

Staff has proposed an estimated property tax increase of 0.2%. The increase will allow for any adjustments in revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made that are added to the worksheet by the county after adoption of the property tax levy ordinance.

A public hearing required under state law (RCW 84.55.120) to consider the city's revenue sources and potential adjustments to property tax revenues was held on October 28, 2014 and November 25, 2014. The deadline for setting 2014 property tax levies for cities in King County is November 30, 2014.

It is the policy of the city to follow applicable laws as they relate to the budget process.

**ALTERNATIVES:**

This is a significant revenue source for the city. Should the council elect to make any significant changes to the levy that has been projected in the preliminary budget and the 6-Year Forecast Model, a corresponding change in the budgeted expenditures may need to be made.

**FISCAL IMPACT:**

This ordinance sets the 2014 property tax levy for taxes to be collected in 2015. Covington's estimated assessed value (AV) for 2014 is \$1,886,750,378 including (estimated) \$9,165,280 for new construction.

Based on the AV, the estimated total levy is \$2,479,652. This includes the beginning levy of \$2,435,784, plus one percent of the beginning levy equaling \$24,358, plus an estimated amount for new construction of \$14,024, and prior year refunds of \$5,486. A final amount to be levied for new construction, the state-assessed public utility value, and prior year refunds made will be determined by the assessor's office.

The estimated dollar increase over the actual 2014 levy amount, excluding new construction, annexations, increase in utility value, and prior year refunds, is \$47,470, or 2.0%.

2015 expense request amount	\$ 2,500,000
Subtract last year's actual levy	<u>(2,475,514)</u>
	\$ 24,486
Subtract new construction	(14,024)
Subtract annexation	-
Subtract refunds	<u>(5,486)</u>
Increase Amount	<u>\$ 4,976</u>

Divide increased amount over last year's actual levy:  
 $\$4,976 / \$2,475,514 = 0.2\%$

Because the county does not have the final numbers for items such as new construction, the state-assessed public utility value, and refunds made at this time, language is included in the ordinance that gives the county permission to make changes based on the final numbers. This would result in additional taxes for the city. Therefore, the amount that will be included in the ordinance to cover any additional revenue not included in the preliminary worksheet will be **\$2,500,000**.

CITY COUNCIL ACTION:     Ordinance     Resolution     Motion     Other

**Councilmember \_\_\_\_\_ moves, Councilmember \_\_\_\_\_ seconds, to pass an ordinance setting the 2014 property tax levy for collection in 2015 at \$2,500,000.**

**ORDINANCE NO. 13-14**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ADOPTING THE REGULAR PROPERTY TAX LEVY FOR 2014 FOR COLLECTION IN 2015.**

WHEREAS, the city council of the City of Covington has met and considered its budget for the calendar year 2015; and

WHEREAS, the city council held a public hearing on November 25, 2014, and heard and duly considered relevant evidence and testimony regarding an increase in property tax revenues from January 1, 2015, to December 31, 2015; and

WHEREAS, the population of the City of Covington is more than 10,000;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The city council hereby establishes a regular property tax levy for 2014 for collection in 2015 in the amount of \$2,500,000, which is a 0.2% increase in property tax revenue from the previous year, in addition to revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state-assessed property, any annexations that have occurred, and refunds made in order to discharge the expected expenses and obligations of the city and in its best interest.

Section 2. This ordinance shall be in full force and effect five (5) days after proper posting and publication. A summary of this ordinance may be published in lieu of publishing the ordinance in its entirety.

Section 3. If any provision of this ordinance, or ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance and ordinances and/or resolutions modified by it shall remain in full force and effect.

ADOPTED by the City of Covington City Council at a regular meeting thereof held on the 25th day of November 2014.

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Mayor Margaret Harto

ATTESTED:

PUBLISHED: December 5, 2014  
EFFECTIVE: December 10, 2014

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Sharon Scott, City Clerk

APPROVED AS TO FORM:

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Sara Springer, City Attorney

# City of Covington Estimated Property Tax 2015

ATTACHMENT 2

2014 Levy Amount=	\$	2,435,784
	x1%	24,358
Increase in utility value		-
Plus: New Construction		14,024
Relevy for prior year refunds		5,486
<b>2014 Property Tax Levy</b>	<b>\$</b>	<b>2,479,652</b>
<b>Estimated Levy for County purposes</b>	<b>\$</b>	<b>2,500,000</b>
<b>Assessed Valuation</b>	<b>\$</b>	<b>1,886,750,378</b>
2014 Estimated Levy Rate=	\$	1.32503
(based on the estimated levy of \$2,500,000)		

<sup>1</sup> The estimated levy amount is based on King County's request that the city estimate above the expected levy to allow for additional adjustments that may occur after the city adopts the ordinance. Additional revenue may come from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made. If the levy amount is not requested the city could lose out on the additional revenue.

**SUBJECT:** PROPOSED ORDINANCE AUTHORIZING A PROPERTY TAX INCREASE IN TERMS OF BOTH DOLLARS AND PERCENTAGES AS REQUIRED BY RCW 84.55.120.

**ATTACHMENT(S):**

1. Proposed Ordinance.

**EXPLANATION:**

To increase the regular property tax levy to be collected in the 2015 tax year, the city council needs to adopt a separate ordinance as required by RCW 84.55.120, which states in part:

**“No increase in property tax revenue**, other than that resulting from the addition of new construction, increases in assessed value due to construction of electric generation wind turbine facilities classified as personal property, and improvements to property and any increase in the value of state-assessed property, **may be authorized by a taxing district**, other than the state, **except by adoption of a separate ordinance** or resolution, pursuant to notice, **specifically authorizing the increase in terms of both dollars and percentage**. The ordinance or resolution may cover a period of up to two years, but the ordinance shall specifically state for each year the dollar increase and percentage change in the levy from the previous year.”

This year the King County Assessor’s Office has asked us to calculate the percent increase differently than in previous years. The calculation is as follows:

2015 expense request amount	\$ 2,500,000
Subtract last year's actual levy	<u>(2,475,514)</u>
	\$ 24,486
Subtract new construction	(14,024)
Subtract annexation	-
Subtract refunds	<u>(5,486)</u>
Increase Amount	<u><u>\$ 4,976</u></u>

Divide increased amount over last year's actual levy:  
 $\$4,976/\$2,475,514 = 0.2\%$

The attached ordinance meets the requirements of RCW 84.55.120.

**FISCAL IMPACT:**

This ordinance states the property tax increase as 0.2%, or \$4,976, pursuant to state statute.

CITY COUNCIL ACTION:  Ordinance  Resolution  Motion  Other

**Councilmember \_\_\_\_\_ moves, and Councilmember \_\_\_\_\_ seconds, to pass an ordinance authorizing a property tax increase of two percent (0.2%), or \$4,976, pursuant to RCW 84.55.120.**

**ORDINANCE NO. 14-14**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, SPECIFICALLY AUTHORIZING A PROPERTY TAX INCREASE IN TERMS OF BOTH DOLLARS AND PERCENTAGES AS PURSUANT TO RCW 84.55.120.**

WHEREAS, the city council of the City of Covington has met and considered its budget for the calendar year 2015; and

WHEREAS, the city’s actual levy amount from the previous year was \$2,475,514; and

WHEREAS, the population of the city is more than 10,000;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2015 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$4,976, which is a percentage increase of 0.2% from the previous year. The increase is in addition to revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred, and refunds made.

Section 2. This ordinance shall be in full force and effect five (5) days after proper posting and publication. A summary of this ordinance may be published in lieu of publishing the ordinance in its entirety.

Section 3. If any provision of this ordinance, or ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance and ordinances and/or resolutions modified by it shall remain in full force and effect.

ADOPTED by the City of Covington City Council at a regular meeting thereof held on the 25th day of November, 2014.

\_\_\_\_\_  
Mayor Margaret Harto

ATTESTED:

\_\_\_\_\_  
Sharon Scott, City Clerk

PUBLISHED: December 5, 2014

EFFECTIVE: December 10, 2014

APPROVED AS TO FORM:

\_\_\_\_\_  
Sara Springer, City Attorney

**SUBJECT:** CONSIDER RESOLUTION ADOPTING A SURFACE WATER MANAGEMENT (SWM) RATE INCREASE AND APPROVAL OF INCLUDING PROGRAMMED 2015 CAPITAL NEEDS INTO THE 2015 BUDGET PROCESS

**RECOMMENDED BY:** Rob Hendrickson, Interim City Manager

**ATTACHMENT(S):**

1. SWM Fund Long Range Forecast – 5% Rate Increase
2. SWM Fund Long Range Forecast – 7% Rate Increase
3. SWM Capital Needs
4. Proposed Resolution

**PREPARED BY:** Don Vondran, Public Works Director

**EXPLANATION:**

At the October 28, 2014 City Council meeting staff presented the SWM rate study that looked at the infrastructure needs of the Surface Water Management program over the next 6 years. The presentation included options for funding infrastructure needs, such as a 5% or 7% annual rate increase. Council requested that staff bring back a resolution, along with long range forecasts, to consider the adoption of a 5% or 7% annual rate increase. Attachments 1 and 2 reflect those forecasts, respectively.

In addition to considering a rate increase to help fund the SWM program, staff is requesting council approval to include the 2015 programmed capital needs of the SWM program (see Attachment 3) into the 2015 budget process. The 2015 programmed capital needs include \$52,609 in Facility Rehabilitation, \$369,200 in Neighborhood Drainage Improvements, \$97,523 in Neighborhood Ditch Maintenance and \$37,080 in Capital Equipment. If council approves, these 2015 programmed capital needs would be included on the changes worksheet included in the budget adoption agenda item on December 9<sup>th</sup>.

**FISCAL IMPACT:**

The proposed rate increases along with the SWM fund balance will cover the programmed needs for the next 6 years. A 5% annual rate increase will cause the fund balance to drop below the 20% target in 2019. A 7% annual rate increase will allow for the programs necessary capital needs and keep the fund balance above the 20% target.

**CITY COUNCIL ACTION:** \_\_\_ Ordinance \_\_\_  Resolution \_\_\_ Motion \_\_\_ Other

**Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to pass a resolution adopting an annual SWM rate increase of \_\_\_\_\_ to begin in 2015 with the final increase going into effect in 2020.**

**REVIEWED BY:** Interim City Manager, Deputy Finance Director, City Attorney

## CITY OF COVINGTON SURFACE WATER MANAGEMENT FUND LONG RANGE FORECAST

2014-2020 Analysis in 000s

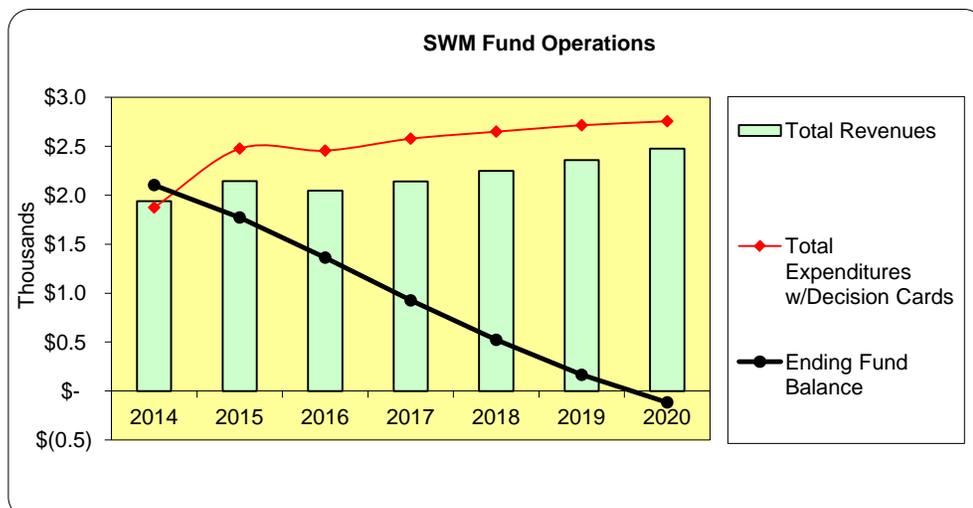
### BASE BUDGET WITH 5% ANNUAL SWM RATE INCREASE

	2014	2015	2016	2017	2018	2019	2020
<b>BEGINNING CASH BALANCE</b>	\$ 2,039	\$ 2,104	\$ 1,772	\$ 1,363	\$ 926	\$ 523	\$ 166
<b>REVENUES</b>							
Customer Charges <sup>1</sup>	\$ 1,778	\$ 1,867	\$ 1,960	\$ 2,058	\$ 2,161	\$ 2,269	\$ 2,383
Intergovernmental Revenues	41	52	54	57	60	63	66
Grant Revenue	115	221	26	20	20	20	20
Misc	5	5	5	5	5	6	6
<b>TOTAL REVENUES</b>	<u>1,940</u>	<u>2,145</u>	<u>2,046</u>	<u>2,141</u>	<u>2,247</u>	<u>2,358</u>	<u>2,475</u>
Transfers In	-	-	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>1,940</u>	<u>2,145</u>	<u>2,046</u>	<u>2,141</u>	<u>2,247</u>	<u>2,358</u>	<u>2,475</u>
<b>EXPENDITURES</b>							
Salaries and Wages	494	561	630	655	681	708	737
Personnel Benefits	209	234	251	270	291	312	336
Supplies	38	39	41	43	45	47	49
Other Services and Charges	885	946	993	1,043	1,095	1,150	1,207
Intergovernmental	41	62	65	68	72	75	79
Capital Outlay	177	-	-	-	-	-	-
Debt Service: Principal	-	-	-	-	-	-	-
Debt Service: Interest	30	33	33	2	2	2	2
Transfer Out	-	-	-	-	-	-	-
<b>BASE BUDGET TOTAL</b>	<u>1,875</u>	<u>1,874</u>	<u>2,013</u>	<u>2,081</u>	<u>2,185</u>	<u>2,295</u>	<u>2,410</u>
Decision Card	-	46	-	-	-	-	-
Budget Strategies	-	556	443	497	465	421	346
<b>TOTAL EXPENDITURES</b>	<u>1,875</u>	<u>2,476</u>	<u>2,456</u>	<u>2,578</u>	<u>2,649</u>	<u>2,715</u>	<u>2,756</u>
<b>Operating Surplus/Deficit by Year</b>	<b>65</b>	<b>(332)</b>	<b>(409)</b>	<b>(437)</b>	<b>(403)</b>	<b>(357)</b>	<b>(281)</b>
<b>ENDING CASH BALANCE</b>	<b>2,104</b>	<b>1,772</b>	<b>1,363</b>	<b>926</b>	<b>523</b>	<b>166</b>	<b>(116)</b>
20% fund balance target	\$ 369	\$ 368	\$ 396	\$ 416	\$ 437	\$ 459	\$ 482
Meets 20%	Meets 20%	Meets 20%	Meets 20%	Meets 20%	Meets 20%	Under 20%	Under 20%
Margin above the 20% threshold	\$ 1,735	\$ 1,404	\$ 967	\$ 510	\$ 86	\$ (293)	\$ (597)

**Notes:**

**Footnotes:**

<sup>1</sup> This reflects 5% annual increase.



## CITY OF COVINGTON SURFACE WATER MANAGEMENT FUND LONG RANGE FORECAST

2014-2020 Analysis in 000s

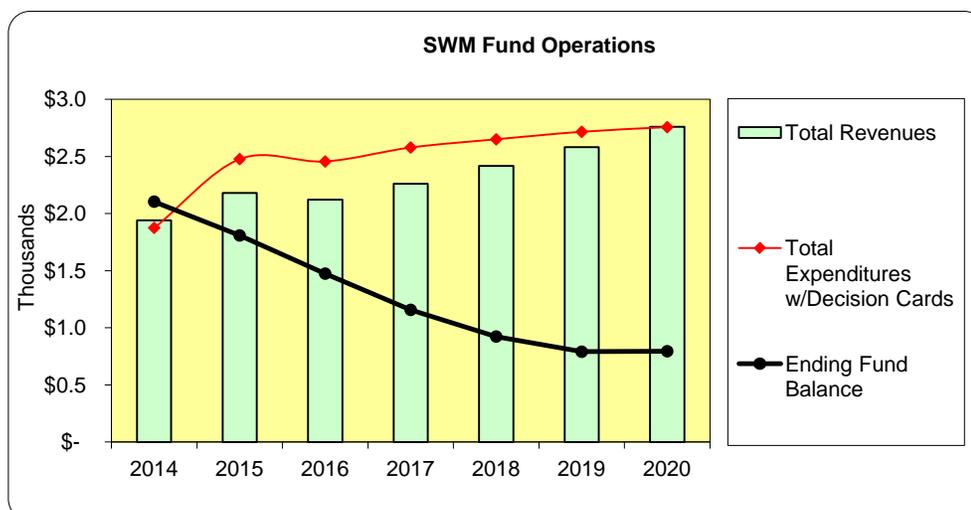
### BASE BUDGET WITH 7% ANNUAL SWM RATE INCREASE

	2014	2015	2016	2017	2018	2019	2020
<b>BEGINNING CASH BALANCE</b>	\$ 2,039	\$ 2,104	\$ 1,808	\$ 1,474	\$ 1,157	\$ 923	\$ 790
<b>REVENUES</b>							
Customer Charges <sup>1</sup>	\$ 1,778	\$ 1,902	\$ 2,036	\$ 2,178	\$ 2,331	\$ 2,494	\$ 2,668
Intergovernmental Revenues	41	52	54	57	60	63	66
Grant Revenue	115	221	26	20	20	20	20
Misc	5	5	5	5	5	6	6
<b>TOTAL REVENUES</b>	<u>1,940</u>	<u>2,180</u>	<u>2,121</u>	<u>2,261</u>	<u>2,416</u>	<u>2,582</u>	<u>2,760</u>
Transfers In	-	-	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>1,940</u>	<u>2,180</u>	<u>2,121</u>	<u>2,261</u>	<u>2,416</u>	<u>2,582</u>	<u>2,760</u>
<b>EXPENDITURES</b>							
Salaries and Wages	494	561	630	655	681	708	737
Personnel Benefits	209	234	251	270	291	312	336
Supplies	38	39	41	43	45	47	49
Other Services and Charges	885	946	993	1,043	1,095	1,150	1,207
Intergovernmental	41	62	65	68	72	75	79
Capital Outlay	177	-	-	-	-	-	-
Debt Service: Principal	-	-	-	-	-	-	-
Debt Service: Interest	30	33	33	2	2	2	2
Transfer Out	-	-	-	-	-	-	-
<b>BASE BUDGET TOTAL</b>	<u>1,875</u>	<u>1,874</u>	<u>2,013</u>	<u>2,081</u>	<u>2,185</u>	<u>2,295</u>	<u>2,410</u>
Decision Card	-	46	-	-	-	-	-
Budget Strategies	-	556	443	497	465	421	346
<b>TOTAL EXPENDITURES</b>	<u>1,875</u>	<u>2,476</u>	<u>2,456</u>	<u>2,578</u>	<u>2,649</u>	<u>2,715</u>	<u>2,756</u>
<b>Operating Surplus/Deficit by Year</b>	<b>65</b>	<b>(296)</b>	<b>(334)</b>	<b>(317)</b>	<b>(233)</b>	<b>(133)</b>	<b>4</b>
<b>ENDING CASH BALANCE</b>	<b>2,104</b>	<b>1,808</b>	<b>1,474</b>	<b>1,157</b>	<b>923</b>	<b>790</b>	<b>795</b>
20% fund balance target	\$ 369	\$ 368	\$ 396	\$ 416	\$ 437	\$ 459	\$ 482
Meets 20%	Meets 20%	Meets 20%	Meets 20%	Meets 20%	Meets 20%	Meets 20%	Meets 20%
Margin above the 20% threshold	\$ 1,735	\$ 1,440	\$ 1,078	\$ 741	\$ 487	\$ 332	\$ 313

**Notes:**

**Footnotes:**

<sup>1</sup> This reflects 7% annual increase.



		2015	2016	2017	2018	2019	2020	Notes	
<b>Annual Stormwater Facility Rehab 1027B (\$53,000/yr)</b>									
			Inflation Factor						
<b>Rehab List</b>	<b>Cost 2014\$</b>	1.03	1.06	1.09	1.12	1.15	1.18	3% inflation/year	
DP21065 Parke Meadows	\$35,385	\$36,447							
DP11069 Prestige Park II	\$23,022				\$26,475				
DP11068 Prestige Park I	\$23,022				\$26,475				
DP41039 Shire Hills	\$11,351						\$13,394		
DP41040 Shire Hills	\$11,241						\$13,264		
DP41052 Timber Heights	\$10,989						\$12,967		
DP41017 Timbercrest Estates	\$7,351		\$7,792						
DT11045 Pioneer Ridge Swale	\$52,416			\$57,133					
DP41008 Covington Park Div. 1 (Dog Park)	\$45,926				\$51,437				
DP21055 Foxwood	\$13,192	\$13,588							
DP21088 North Park	\$40,569		\$43,003						
Facility Fence Repair	\$2,500	\$2,575	\$2,650	\$2,725	\$2,800	\$2,875	\$2,950		
<b>Annual Stormwater Facility Rehab</b>	<b>\$318,551</b>	<b>\$52,609</b>	<b>\$53,445</b>	<b>\$59,858</b>	<b>\$54,237</b>	<b>\$55,826</b>	<b>\$42,576</b>		
<b>Annual Neighborhood Drainage Improvements 1027A</b>									
			Inflation Factor						
<b>CIP List</b>	<b>Cost 2014\$</b>	1.03	1.06	1.09	1.12	1.15	1.18	3% inflation/year	
Crystal View Outfall Retrofits	\$146,954				\$164,588				
Lillian's First Addition Outfall Retrofits	\$191,751					\$220,514			
The Reserve Capacity Improvement/Outfall Study	\$30,000			\$32,700					
Clements Capacity Project/ 263rd Drainage Improvements	\$240,000	\$247,200							
Timberlane/Jenkins Creek Park Stormwater LID	\$319,148	\$122,000	\$257,950	\$257,950					
Park Meadows Outfall	\$54,560						\$64,381		
Channing Park Swale Rehab	\$51,345						\$60,587		
212th AVE SE Outfall Retrofit	\$88,252				\$98,842				
DP21060 Woodcreek Inlet Retrofit	\$8,303						\$9,798		
DP41150 Timberlane Inlet Structure Rehab	\$6,656						\$7,854		
<b>Annual Neighborhood Drainage</b>	<b>\$1,544,364</b>	<b>\$369,200</b>	<b>\$257,950</b>	<b>\$290,650</b>	<b>\$263,431</b>	<b>\$220,514</b>	<b>\$142,620</b>		
<b>Annual Ditch Maintenance - ditching, culvert cleaning and shoulder grading</b>									
			Inflation Factor						
<b>Location List</b>	<b>Cost 2014\$</b>	1.03	1.06	1.09	1.12	1.15	1.18	3% inflation/year	
Aqua Vista	\$78,276.00		\$82,973						
Kamloch	\$33,715.00	\$34,726							
Timberlane	\$105,468.00			\$57,480	\$59,062				
The Lakes at Winterwood	\$74,693.00				\$41,828	\$42,948			
Shilo Woods	\$33,302.00						\$39,296		
156th Ave SE (272nd to N/O 256th)	\$27,325.00	\$28,145							
153rd Ave SE (N/O 256th)	\$34,706.00					\$39,912			
183rd Ave SE (S/O 240th)	\$21,450.00	\$22,094							
Victoria Glenn	\$27,277.00						\$32,187		
SE 262nd Place (E/O 180th Ave SE)	\$12,929.00				\$14,480				
Suncrest	\$24,620.00					\$28,313			
SE 272nd Street (185th to ECL)	\$46,250.00						\$54,575		
SE 262nd Place (E/O 156th)	\$8,194.00			\$8,931					
Fir Manor	\$12,193.00	\$12,559							
180th Ave SE (N/O 256th)	\$20,824.00		\$22,073						
SE 240th Street	\$30,892.00			\$33,672					
<b>Annual Ditch Maintenance</b>	<b>\$655,256</b>	<b>\$97,523</b>	<b>\$105,046</b>	<b>\$100,084</b>	<b>\$115,371</b>	<b>\$111,173</b>	<b>\$126,058</b>		
<b>Annual Catch Basin Cleaning - NPDES Requirement (increase beginning in 2017)</b>									
				\$30,000	\$31,500	\$33,075	\$34,729	5% inflation/year	
<b>Capital Equipment</b>									
			Inflation Factor						
		1.03	1.06	1.09	1.12	1.15	1.18	3% inflation/year	
Mower attachment for Excavator	\$36,000	\$37,080							
Kut Kwick (to Replace DeWeze in 2017)	\$25,000		\$26,500						
HazMat Storage shed	\$15,000			\$16,350					
Slope Mower	\$90,000								
Sweeper	\$300,000								
Sweeper Maintenance (Annual Ongoing)	\$10,000								
Maintenance Yard Property (SWM Portion)	\$300,000								
<b>Capital Equipment</b>	<b>\$0</b>								
		\$37,080	\$26,500	\$16,350	\$0	\$0	\$0		
Annual Programmed Expenditures		\$556,413	\$442,941	\$496,942	\$464,538	\$420,588	\$345,982		

**Total Programmed Expenditures \$2,727,404**

**Unprogrammed Future Needs**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ADOPTING A NEW SURFACE WATER MANAGEMENT FEE SCHEDULE; AND REPEALING RESOLUTION NO. 10-24**

**WHEREAS**, certain sections of the Covington Municipal Code authorize the City to charge a fee for services, and

**WHEREAS**, each year the city analyzes the surface water management rate model to ensure revenues keep pace with expenses and the council desires to modify the fee resolution to adopt new Surface Water Management Rates for 2015, and

**WHEREAS**, the council desires to increase the Surface Water Management Rates by \_\_\_% as determined in the six year plan in order to address SWM capital needs and NPDES requirements;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

**Section 1.** Adoption of Fees. Effective January 1, 2015, the city’s storm and surface water maintenance fees are hereby adopted in the form as attached hereto as Exhibit “A” which shall supersede any previously adopted storm and surface water maintenance fee schedule.

**Section 2.** Fee Waiver. The City Manager shall have the right to waive all or part of a storm and surface water maintenance fee if deemed in the best interest of the city.

**Section 3.** Repealer. Resolution No. 10-24 is hereby repealed.

**PASSED** in open and regular session on this 25<sup>th</sup> day of November, 2014.

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Mayor Margaret Harto

Attested:

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Sharon Scott, City Clerk

APPROVED AS TO FORM:

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Sara Springer, City Attorney

**2011 Current Baseline****Storm and Surface Water Maintenance, Operations and CIP**

<b>Land use</b>	<b>Impervious Surface %</b>		
Residential	NA	\$ 175.66	parcel/yr
Very Light	0 to 10%	\$ 175.66	parcel/yr
Light	>10% to 20%	\$ 433.54	acre/yr
Moderate	>20% to 45%	\$ 920.64	acre/yr
Moderately Heavy	>45% to 65%	\$ 1,552.27	acre/yr
Heavy	>65% to 85%	\$ 2,139.04	acre/yr
Very Heavy	>85% to 100%	\$ 2,698.40	acre/yr
City Roads	NA		NA
State Highways	NA		NA

*Note: parcel/yr = fee amount per parcel, per year. Acre/yr = fee*

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**2015 5% Rate Increase****Storm and Surface Water Maintenance, Operations and CIP**

<b>Land use</b>	<b>Impervious Surface %</b>		
Residential	NA	\$ 184.44	parcel/yr
Very Light	0 to 10%	\$ 184.44	parcel/yr
Light	>10% to 20%	\$ 455.22	acre/yr
Moderate	>20% to 45%	\$ 966.67	acre/yr
Moderately Heavy	>45% to 65%	\$ 1,629.88	acre/yr
Heavy	>65% to 85%	\$ 2,245.99	acre/yr
Very Heavy	>85% to 100%	\$ 2,833.32	acre/yr
City Roads	NA		NA
State Highways	NA		NA

*Note: parcel/yr = fee amount per parcel, per year. Acre/yr = fee*

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**2015 7% Rate Increase****Storm and Surface Water Maintenance, Operations and CIP**

<b>Land use</b>	<b>Impervious Surface %</b>		
Residential	NA	\$ 187.96	parcel/yr
Very Light	0 to 10%	\$ 187.96	parcel/yr
Light	>10% to 20%	\$ 463.89	acre/yr
Moderate	>20% to 45%	\$ 985.08	acre/yr
Moderately Heavy	>45% to 65%	\$ 1,660.93	acre/yr
Heavy	>65% to 85%	\$ 2,288.77	acre/yr
Very Heavy	>85% to 100%	\$ 2,887.29	acre/yr
City Roads	NA		NA
State Highways	NA		NA

*Note: parcel/yr = fee amount per parcel, per year. Acre/yr = fee*

### Agenda Item 3

Covington City Council Meeting

Date: November 25, 2014

SUBJECT: PROPOSED RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR CITY MANAGER SERVICES AND DELEGATING ADMINISTRATIVE POWERS AND DUTIES TO THE MANAGER.

RECOMMENDED BY: City Council

ATTACHMENTS:

- 1) Proposed Resolution.
- 2) Proposed Agreement. **[To be presented at the meeting]**

PREPARED BY: Noreen Beaufriere, Personnel Manager

EXPLANATION:

The City's regular City Manager, Derek Matheson, resigned from his position effective August 8, 2014. The City Council approved filling the vacancy with Finance Director Rob Hendrickson to serve as the Interim City Manager effective as of that same date until an executive search resulted in the appointment of a new City Manager by the City Council. In August, 2014, the City Council selected The Prothman Company to conduct the executive search to fill the position.

As a result of the search conducted by The Prothman Company, the City Council interviewed four (4) finalist candidates in Executive Session at the November 18, 2014 Council Meeting. Subsequent to those interviews the council unanimously selected Regan Bolli as the final candidate the council desired to offer the position of City Manager. The City Council authorized the Mayor, Mayor Pro Tem and Personnel Manager to enter into negotiations with Regan Bolli.

Exhibit 1 to this Agenda Item is the proposed Resolution Approving the City Manager Employment Agreement establishing a contractual relationship with Regan Bolli.

The proposed Employment Agreement was still being negotiated at the time the council packet was prepared, therefore the final proposed agreement will be provided to council at the council meeting. Should the Mayor, Mayor Pro Tem and Personnel Manager not reach agreement on the terms of the Employment Agreement prior to the council meeting; staff will recommend to remove this item from the agenda.

ALTERNATIVES:

FISCAL IMPACT: Budgeted Item

CITY COUNCIL ACTION: \_\_\_\_\_ Ordinance  X  Resolution \_\_\_\_\_ Motion \_\_\_\_\_ Other

**Council member \_\_\_\_\_ moves, Council member \_\_\_\_\_ seconds, to pass a resolution authorizing the Mayor to execute the Proposed Contract for City Manager and Delegating Administrative Powers and Duties to the City Manager.**

REVIEWED BY: City Manager, City Attorney

# ATTACHMENT 1

## RESOLUTION NO. 14-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR CITY MANAGER AND DELEGATING ADMINISTRATIVE POWERS AND DUTIES TO THE CITY MANAGER.

WHEREAS, the City Council of the City of Covington has been duly elected and is authorized to enter into contracts pursuant to RCW 35A.13.230; and

WHEREAS, the City Council desires to hire the services of a City Manager to serve as the executive administrator of the city; and

WHEREAS, the City Council has selected Regan Bolli to serve as the city's City Manager; now, therefore,

BE IT RESOLVED by the City Council of the City of Covington, King County, Washington, as follows:

Section 1. Appointment of City Manager. After due consideration, the City Council hereby appoints Regan Bolli as City Manager for the City of Covington and the Mayor is hereby authorized to execute the contract for services ATTACHED HERETO AS Exhibit "A". Pursuant to RCW 35A.13.230, this appointment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Section 2. Delegation of Administrative Powers and Duties. The City Council hereby delegates to the City Manager all such administrative powers and duties as are applicable to a City Manager pursuant to RCW 35A.13.080.

PASSED in open and regular session on this 25<sup>th</sup> day of November, 2014.

\_\_\_\_\_  
MAYOR MARGARET HARTO

ATTESTED:

\_\_\_\_\_  
Sharon Scott, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Sara Springer, City Attorney

**DISCUSSION OF  
FUTURE AGENDA TOPICS:**

**7:00 p.m. Tuesday, December 9, 2014 Regular Meeting**

**(Draft Agenda Attached)**



**CITY OF COVINGTON**  
**CITY COUNCIL REGULAR MEETING AGENDA**  
[www.covingtonwa.gov](http://www.covingtonwa.gov)

**Tuesday, December 9, 2014**  
**7:00 p.m.**

**City Council Chambers**  
**16720 SE 271<sup>st</sup> Street, Suite 100, Covington**

**CALL CITY COUNCIL REGULAR MEETING TO ORDER**

**ROLL CALL/PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC COMMUNICATION - NONE**

**PUBLIC COMMENT** Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.\*

**APPROVE CONSENT AGENDA**

- C-1. Minutes: November 18, 2014, 11:15 a.m. Special Meeting; November 18, 2014; 7:00 p.m. Special Meeting; and November 25, 2014 Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Approve Mountain Meadows Final Plat (Hart)
- C-4. Approve Abaco Pacific Agreement for Real Estate Services (Vondran)
- C-5. Approve Wilson Fleet Services Agreement (Vondran)
- C-6. Approve Recycling Events for 2015 Agreement (Vondran)
- C-7. Pass Ordinance Adopting a 2014 Budget Amendment (Hendrickson)
- C-8. Approve CEMP Update Consultant Agreement (Vondran)

**PUBLIC HEARING**

- 1. Receive Testimony from the Public and Adopt an Ordinance Regarding Kent School District’s Six Year Capital Facilities Plan and School Impact Fees (Hart)

**NEW BUSINESS**

- 2. Discuss Parks Impact Fees (Feser)
- 3. Consider Ordinance Adopting the CY2015 Operating and Capital Budget (Hendrickson)
- 4. Consider Interlocal Agreement with the Cities of Black Diamond and Maple Valley (Hart)

**COUNCIL/STAFF COMMENTS - Future Agenda Topics**

**PUBLIC COMMENT** \*See Guidelines on Public Comments above in First Public Comment Section

**EXECUTIVE SESSION – If Needed**

**ADJOURN**

*For disability accommodation contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, dial (800) 833-6384 and ask the operator to dial 253-480-2400.*