



**City of Covington  
Parks & Recreation Commission  
Minutes**

October 17, 2012

Covington Large Conference Room

6:00 PM

**CALL TO ORDER** Meeting was called to order at 6:00 pm.

**ROLL CALL** Present: Dave Aldous, Kollin Higgins, Liz Fast, Bryan Higgins, Steve Pand and William Pand

Excused: Conni Elliott

**CITY STAFF PRESENT** Scott Thomas, Pat Patterson

**APPROVAL OF AGENDA**

The agenda was approved.

**APPROVAL OF CONSENT AGENDA**

No minutes were provided for approval.

**CITIZEN COMMENTS**

No citizens were present.

**CONTINUED BUSINESS**

There was no continued business

**NEW BUSINESS**

1. Pat Patterson, Recreation Manager, presented the annual Recreation Update. PowerPoint provided in the file.
2. Scott presented the latest information about the proposed department operating budget. There are two significant proposals for the 2013 budget: 1) it proposes that park maintenance be fully moved to Public Works and, 2) lift the restriction of new utility tax money (increased by City Council last year for use only at Covington Community Park) so that those funds can be used to maintain other parks. Commissioners discussed their role in the department per the municipal code and comments to make on the proposed budget.
3. There was a brief discussion about the Joint Councils-Commissions meeting after the State of the City Address. Commissioners thought it was a good meeting.
4. Commissioners reviewed the proposed 2013 work plan. If the budget proposals are approved they will want Glenn to staff several meetings to stay informed about park maintenance.
5. Scott provided a draft "Purpose Statement" for the Urban Forestry Strategic Plan and the commissioners discussed the public comment meeting to be part of the rescheduled November 7<sup>th</sup> meeting in the community room. After the urban forestry meeting the commissioners will move to the large conference room to conduct a normal meeting with Glenn while Scott wraps up the forestry meeting and will join them later.
6. Scott inquired whether commissioners whose terms expire next January intend to reapply. Three

intend to reapply: Steve Pand, William Pand (1 year youth term), Kollin Higgins (outside). Bryan Higgins does not intend to reapply so there will be a vacancy for sure. Scott encouraged commissioners to recruit for new members.

**GOOD OF THE ORDER**

1. Scott informed the commission that the Arts Commission will have a joint meeting with the Council on 10/23

**COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF**

The commission requested copies of previous years' parks and recreation department budgets be provided to them as soon as possible.

With no further discussion, the meeting adjourned at approximately 7:58 PM.

Respectfully submitted,

*Scott Thomas, Parks and Recreation Director*