



**City of Covington
Parks & Recreation Commission
Minutes**

November 20, 2013
6:00 PM

Covington Council Chambers

CALL TO ORDER Meeting was called to order at 6:00 pm.
ROLL CALL Members Present: Dave Aldous, Conni Elliott, Troy McIntyre, Laura Morrissey, Steve Pand
Excused Absence: William Pand, Liz Fast
Unexcused Absence:
CITY STAFF PRESENT Scott Thomas, Angie Feser (Parks Planner)

APPROVAL OF AGENDA

The agenda was approved.

APPROVAL OF CONSENT AGENDA

1. The October 16 meeting minutes were approved as submitted.

CITIZEN COMMENTS

Bryan Higgins was present.

CONTINUED BUSINESS

There was no continued business.

NEW BUSINESS

1. **Novotx Park Maintenance Tracking** – Don Vondran and Ross Junkin came and explained the spreadsheet that tracks the hours allocated to Parks for maintenance. Novotx is tracking time, but that doesn't yet convert to a dollar amount, or hourly rate. Focus tonight was on CCP.
2. **Budget Review and Comment** – Scott reviewed the budget structure as it pertains to the Parks Dept. and discussion centered on Derek's budget letter. It doesn't look like TBD is going to pass. There was discussion about a Parks bond in the near future and how soon a group would need to come forward to form a bond committee.
3. **2014 Department and Commission Work Plan** – Aquatic Center focus is on staff development to replace openings created by Ethan's move; Rachel working on recruiting/training, facilities improvement, and pool maintenance. Aquatic Center recently surpassed 100k customers, with a 2013 goal of 90k. Scott believes fees and capacity have leveled off. There will be focus on marketing to attract new customers, new segments. Recreation will purchase a stage and canopy for summer concerts and festivals with funds from King County; tree lighting a stable program; would like to get recreation classes going; work on programming for CCP (soccer, tball, concerts, etc); work on discussions with CCS. Angie will be working on parks CIP, Parks Impact Fees; and CCP Phase 2.

GOOD OF THE ORDER

- Steve discussed holding the December meeting. The CM decided to be here.
- The CM discussed excused/unexcused absences and the criteria of missing up to 3 meetings a year. CM will determine, based on the member's reason for absence, whether it is excused or unexcused.

With no further discussion, the meeting adjourned at approximately 7:45 PM.

Respectfully submitted,

Conni Elliott

Parks and Recreation Commission Secretary