

**City of Covington  
Parks and Recreation Commission  
Meeting Agenda**

Date: Wednesday, December 18, 2013  
Place: Council Chambers  
Time: 6:00 PM

		<u>Minutes</u>	<u>End Time</u>
<b>ROLL CALL</b>			
Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand	Steve Pand	0	6:00
<b>EXCUSED/UNEXCUSED ABSENCES</b>	Steve Pand	1	6:01
<b>APPROVAL OF AGENDA</b>	Steve Pand	1	6:02
<b>APPROVAL OF NOVEMBER MINUTES</b>	Steve Pand	3	6:05
<b>NEW BUSINESS</b>			
1. Park Planning Update	Angie Feser	30	6:35
2. Update of Parks Ordinance	Scott Thomas	15	6:50
3. 2014 Dept. and Commission Work Plans	Scott Thomas	15	7:15
4. Covington Community Sports Update	Scott Thomas	15	7:30
<b>GOOD OF THE ORDER</b>			
- Agenda additions	All	10	7:40
- Council appreciation			
<b>ADJOURNMENT</b>	Steve Pand	0	7:40
Estimated Meeting Time: <u>1</u> hour, <u>40</u> minutes			



# Covington Parks and Recreation Commission

## Extended Agenda

Aquatics  
Park Maintenance  
Recreation  
Not a Regular Meeting

### 2013

- ❖ Tuesday, October 22<sup>nd</sup>, City Manager's Budget Message to Council
- ❖ Tuesday, October 22<sup>nd</sup>, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue
- ❖ Saturday, October 26, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers

### Wednesday, November 20<sup>th</sup>

- Budget Message Review and Comment
- 2014 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?
- ❖ Tuesday, November 26<sup>th</sup>, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue
- ❖ Tuesday November 26<sup>th</sup>, Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120
- ❖ December 10<sup>th</sup>, Consider Adopting the CY2014 Operating and Capital Budget

### Wednesday, December 18<sup>th</sup>

- Park Planning Update
- Update of Parks Ordinance
- 4th Qtr Commissioner Volunteer Hours
- 2014 Dept. and Commission Work Plans

### 2014

### January 15<sup>th</sup>

- Park CIP Work Session
- Update of Parks Ordinance
- Retiring Commissioner Appreciation

- 2014 Dept. and Commission Work Plans
- 2014 "Tree Board" Work Plan
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22<sup>nd</sup>
- ❖ \* \* Tuesday, January ---- \* \*
- *Council Interview Commission Applicants*

### Wednesday, February 19<sup>th</sup>

- Covington Community Park Phase 2 50% Design Review
- Officer Elections
- New Member Orientation
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22<sup>nd</sup>
- Status & Dollars in Park Acquisition
- Report on Utility Tax Funds
- Report on Parks & Rec Budget

### Wednesday, March 19<sup>th</sup>

- Park CIP Review and Comment
- Plan for Arbor Day - Wednesday, April 13<sup>th</sup> (state) or Friday, April 29<sup>th</sup> (national)
- Plan for Earth Day (Friday, April 22)
- ❖ \* \* Tuesday, March 26<sup>th</sup> \* \*
- *PRC Chair accept Earth & Arbor Day proclamations*

### Wednesday, April 16<sup>th</sup>

- CCS Annual Report (normally in April)
- ?? Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- 2014 Capital and Operating Budget Request
- Plan for Park Tour (June Meeting)
- ❖ *Earth/Arbor Day Celebration: TBD*

### Wednesday, May 21<sup>st</sup> (@ Aquatic Center for National Water Safety Month)

- Aquatics Update (Ethan Newton)
- 2014 Capital and Operating Budget
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- ❖ National Water Safety Month

❖ *\* \* Tuesday, June 10<sup>th</sup>, 6 PM \* \**

- *Annual Joint Meeting with City Council*
- *2015 Capital and Operating Budget*

**Wednesday, June 18<sup>th</sup>** (Start at the Shop?)

- Depart for Annual Park Tour (Covington Community Park?)
- **Park Maintenance Update (Ross)**

**Wednesday, July 16<sup>th</sup>**

- PRePAC Parks and Recreation Priorities Advisory Committee
- Plan for State of the City & Joint Meeting (Sep)
- ❖ **Parks & Recreation Month**

**Wednesday, August 20<sup>th</sup>**

- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest! (Pat via Scott)

❖ *Tuesday, October 14<sup>th</sup>, City Manager's Budget Message to Council*

❖ *\* \* Thursday, September 18<sup>th</sup> \* \**

- *State of the City Address by Mayor and CM*
- *Joint Council-Commissions Meeting*

**Wednesday, October 15<sup>th</sup>**

- **Recreation Update (Pat Patterson)**
- Budget Message Review and Comment
- SOTC-JCCM Review and Comment
- Commission Terms

**Items To Be Scheduled**

- ❖ Parks and Rec Update to Arts Comm
- ❖ Impact fee study

❖ *Not a Regular Meeting Date*