

**City of Covington  
Parks and Recreation Commission  
Meeting Agenda**

Date: Wednesday, May 15, 2013

Place: **Aquatic Center/National Water Safety Month**

Time: 6:00 PM

		<u>Minutes</u>	<u>End Time</u>
<b>ROLL CALL</b>			
Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand	Steve Pand	0	6:00
<b>APPROVAL OF AGENDA</b>	Steve Pand	2	6:02
<b>APPROVAL OF APRIL MINUTES</b>	Steve Pand	3	6:05
<b>NEW BUSINESS</b>			
1. Covington Community Sports Annual Report	CCS	20	6:25
2. Field Use and Recreation Programming and Fees	Pat Patterson	20	6:45
3. Aquatics Annual Update	Ethan Newton	30	7:15
4. 2014 Capital and Operating Budget Request (Discussion 2)	Scott Thomas	10	7:25
5. Parks, Arts, Aquatics, Recreation Citizen Committee	Scott Thomas	10	7:35
6. Joint Meeting With Council – Tue, June 11, 6PM	Scott Thomas	10	7:45
7. Park Tour Planning	Steve Pand	5	7:50
8. Debrief Earth/Arbor Day	Steve Pand	5	7:55
<b>GOOD OF THE ORDER</b>			
- CCP Ribbon Cutting – Sat, June 8, 11AM	All	5	8:00
-			
<b>ADJOURNMENT</b>	Steve Pand	0	8:00
Estimated Meeting Time: <u> 2 </u> hour, <u> 00 </u> minutes			



# Covington Parks and Recreation Commission

## Extended Agenda

Aquatics  
Park Maintenance  
Recreation  
Not a Regular Meeting

### 2013

❖ \* \* Saturday, June 8<sup>th</sup>, 11AM \* \*

- Covington Community Park Opening

❖ \* \* Tuesday, June 11<sup>th</sup>, 6 PM \* \*

- Annual Joint Meeting with City Council
- PAARAC? Parks, Arts, Aquatics, Recreation Advisory Committee
- Parks Ordinance Update
- 2014 Capital and Operating Budget

### Wednesday, June 19<sup>th</sup> (Start at the Shop?)

- Update of Parks Ordinance
- Depart for Annual Park Tour (Covington Community Park?)
- Park Maintenance Update (Ross)

### Wednesday, July 17<sup>th</sup>

- Plan for State of the City & Joint Meeting (Sep)
- ❖ Parks & Recreation Month

### Wednesday, August 21<sup>st</sup>

- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest (Pat via Scott)

❖ \* \* Thursday, September 19<sup>th</sup> ??? \* \*

- State of the City Address by Mayor and CM
- Joint Meeting w/ Commissions (?)

❖ Tuesday, October, City Manager's Budget Message to Council

### Wednesday, October 16<sup>th</sup>

- Recreation Update (Pat Patterson)
- Budget Message Review and Comment
- Commission Terms

❖ Tuesday, October, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

❖ Saturday, October 26, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers

### Wednesday, November 20<sup>th</sup>

- 2014 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?

❖ Tuesday, November, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

❖ Tuesday November, Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120

❖ December, Consider Adopting the CY2014 Operating and Capital Budget

### Wednesday, December 18<sup>th</sup>

- 4th Qtr Commissioner Volunteer Hours
- 2013 Dept. and Commission Work Plans

### 2014

#### January 15<sup>th</sup>

- Retiring Commissioner Appreciation
- 2014 Dept. and Commission Work Plans
- 2014 "Tree Board" Work Plan
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22<sup>nd</sup>

❖ \* \* Tuesday, January ---- \* \*

- Council Interview Commission Applicants

### Wednesday, February 19<sup>th</sup>

- Officer Elections

- New Member Orientation
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22<sup>nd</sup>
- Status & Dollars in Park Acquisition
- Report on Utility Tax Funds
- Report on Parks & Rec Budget

### **Wednesday, March 19<sup>th</sup>**

- Plan for Arbor Day - Wednesday, April 13<sup>th</sup> (state) or Friday, April 29<sup>th</sup> (national)
- Plan for Earth Day (Friday, April 22)

### ❖ \* \* **Tuesday, March 26<sup>th</sup>** \* \*

- *PRC Chair accept Earth & Arbor Day proclamations*

### **Wednesday, April 16<sup>th</sup>**

- CCS Annual Report (normally in April)
- ?? Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- 2014 Capital and Operating Budget Request
- Plan for Park Tour (June Meeting)
- ❖ *Earth/Arbor Day Celebration: TBD*

### **Wednesday, May 21<sup>st</sup>** (@ Aquatic Center for National Water Safety Month)

- Aquatics Update (Ethan Newton)
- 2014 Capital and Operating Budget
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- ❖ National Water Safety Month

### **Items To Be Scheduled**

- ❖ Parks and Rec Update to Arts Comm
- ❖ Impact fee study

### ❖ **Not a Regular Meeting Date**