

**City of Covington  
Parks and Recreation Commission  
Meeting Agenda**

Date: Wednesday, January 15, 2014  
Place: Council Chambers  
Time: 6:00 PM

		<u>Minutes</u>	<u>End Time</u>
<b>ROLL CALL</b>			
Chair Steve Pand, Vice-Chair Troy McIntyre, Dave Aldous, Conni Elliott, Liz Fast, Laura Morrissey, William Pand	Steve Pand	0	6:00
<b>EXCUSED/UNEXCUSED ABSENCES</b>	Steve Pand	1	6:01
<b>APPROVAL OF AGENDA</b>	Steve Pand	1	6:02
<b>APPROVAL OF MINUTES</b>	Steve Pand	3	6:05
<b>NEW BUSINESS</b>			
1. "Tree Board" Work Plan (incl. Arbor Day and Earth Day)	Scott Thomas	15	6:20
2. Covington Community Sports Update	Scott Thomas	15	6:35
3. Parks CIP	Angie Feser	45	7:20
<b>GOOD OF THE ORDER</b>			
- Agenda additions	All	10	7:30
- Earth Day and Arbor Day proclamations accepted by _____			
- 4 <sup>th</sup> Quarter 2014 Time Sheets			
<b>ADJOURNMENT</b>	Steve Pand	0	7:30
Estimated Meeting Time: <u> 1 </u> hour, <u> 30 </u> minutes			

# Covington Parks and Recreation Commission

## Extended Agenda

Aquatics  
Park Maintenance  
Recreation  
Not a Regular Meeting

### Wednesday, February 19<sup>th</sup>

- Covington Community Park Phase 2, 50% Design Review
- Officer Elections
- New Member Orientation
- Plan for Arbor Day - \_\_\_\_\_, April \_\_
- Plan for Earth Day – Friday, April 22<sup>nd</sup>
- Status & Dollars in Park Acquisition
- Report on Utility Tax Funds
- Report on Parks & Rec Budget

### \* \* Tuesday, March 11, 2014 \* \*

- *PRC Chair accept Earth & Arbor Day proclamations*

### Wednesday, March 19<sup>th</sup>

- Park CIP Review and Comment
- Plan for Arbor Day - Wednesday, April 9, 2014 (state) or Friday, April 25, 2014 (national)
- Plan for Earth Day (Friday, April 22)

### Wednesday, April 16<sup>th</sup>

- CCS Annual Report (normally in April)
- ?? Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- 2014 Capital and Operating Budget Request
- Plan for Park Tour (June Meeting)
- ❖ *Earth/Arbor Day Celebration: TBD*

### Wednesday, May 21<sup>st</sup> (@ Aquatic Center for National Water Safety Month)

- Aquatics Update (Rachel Bahl)
- 2015 Capital and Operating Budget
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- ❖ National Water Safety Month

### \* \* Tuesday, June 10<sup>th</sup>, 6 PM \* \*

- *Annual Joint Meeting with City Council*
- *2015 Capital and Operating Budget*

### Wednesday, June 18<sup>th</sup> (Start at the Shop?)

- Depart for Annual Park Tour (Covington Community Park?)
- Park Maintenance Update (Ross)

### Wednesday, July 16<sup>th</sup>

- Plan for State of the City & Joint Meeting (Sep)
- ❖ *Parks & Recreation Month*

### Wednesday, August 20<sup>th</sup>

- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest! (Pat via Scott)

### ❖ Tuesday, -----, City Manager's Budget Message to Council

### ❖ \* \* Thursday, September 18<sup>th</sup> \* \*

- *State of the City Address by Mayor and CM*
- *Joint Council-Commissions Meeting*

### Wednesday, October 15<sup>th</sup> (Scott Out)

- *Recreation Update (Pat Patterson)*
- Budget Message Review and Comment
- SOTC-JCCM Review and Comment
- Commission Terms

### ❖ Saturday, October 25, 2014, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers

### ❖ Tuesday, October 28, 2014, City Manager's Budget Message to Council

### ❖ Tuesday, October 28, 2014, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

### Wednesday, November 19, 2014

- Budget Message Review and Comment
- 2015 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?

### ❖ Tuesday, November 25, 2014, Receive Public Testimony Regarding Proposed Fiscal Year

*Budget and Revenue Sources and Possible  
Increases in Property Tax Revenue*

- ❖ *Tuesday November 25, 2014, Consider  
Ordinance Authorizing a Property Tax  
Increase in Terms of Both Dollars and  
Percentages as Required by RCW 84.55.120*
  
- ❖ *December 9, 2014, Consider Adopting the  
Operating and Capital Budget*

**Wednesday, December 17, 2014**

- Park Planning Update
- Update of Parks Ordinance
- 4th Qtr Commissioner Volunteer Hours
- 2015 Dept. and Commission Work Plans

- ❖ *\* \* Tuesday, January 13, 2015 \* \**
- *Council Interview Commission Applicants*

**Wednesday, January 21, 2015**

- Retiring Commissioner Appreciation
- Dept. and Commission Work Plans
- "Tree Board" Work Plan
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22<sup>nd</sup>

**Items To Be Scheduled**

- ❖ Parks and Rec Update to Arts Comm
- ❖ Impact fee study
  
- ❖ *Not a Regular Meeting Date*