



## City of Covington Parks & Recreation Commission Minutes

February 18, 2015  
6:00 PM

Covington City Hall

**CALL TO ORDER** Meeting was called to order at 6:00 pm.

**ROLL CALL** Chair Steve Pand, Vice-Chair Laura Morrissey, Conni Elliott, Troy McIntyre, Bryan Higgins, George Tomalik, Lisa Knapton

Excused Absence:

Unexcused Absence: Troy McIntyre

**CITY STAFF PRESENT** Angie Feser

**APPROVAL OF AGENDA**

The Agenda was approved as submitted.

**APPROVAL OF CONSENT AGENDA**

1. The January meeting minutes were approved as submitted.

**CITIZEN COMMENTS**

**CONTINUED BUSINESS**

There was no continued business.

**NEW BUSINESS**

1. **Retiring Commissioner Appreciation/Reception** – Chair Pand acknowledged the outgoing CM Liz Fast, David Aldous and youth Commissioner William Pand. The Commission had a short reception to celebrate the contributions of the commissioners where Angie presented recognition items for the out-going Commissioners.
2. **Election of Parks & Recreation Commission Chair** – CM Pand nominated CM Morrissey for Commission Chair. The motion was unanimously approved with no discussion. CM Higgins volunteered to assume the role of Vice Chair.
3. **Park Impact Fees Study Update** – The study was presented at the January 27 City Council meeting. Next steps include the writing of revised City Code to incorporate the new impact fees and that will go through a public review process. Angie will be meeting with stakeholders over the next couple of months.
4. **PROS Plan Update** – Angie gave the new CM an overview of what the PROS Plan is and the update process. We received five submittals in response to the Request for Proposal and interviewed three consultant teams. Conservation Technix was selected and assuming contract approval, the work will start in the next month.
5. **Parks & Recreation Department Overview: 2014 Accomplishments/2015 Work Plan** – Angie presented a very professional and comprehensive overview of the Department's work in 2014 and plans for 2015.
6. **New Commissioner Orientation** – Angie is planning a new CM orientation program to acquaint them with the programs and existing activities.

**GOOD OF THE ORDER**

- CM Higgins expressed that it was good to be back on the Commission.
- CM Pand expressed that we should invite the City Manager to a PR Commission meeting. Angie will extend the invitation on our behalf. CM Pand also expressed that we need to stay vigilant about learning what parks maintenance expenses are.

- CM Knapton expressed her passion for fitness, outdoor activities, and parks and how happy she is to be here.

With no further discussion, the meeting adjourned at approximately 7:30 PM.

Respectfully submitted,

*Conni Elliott*

Secretary, Parks and Recreation Commission