



## Parks and Recreation Commission

Date: Wednesday, August 19, 2015, 6:00 PM  
 Place: Covington City Hall, Council Chambers  
 16720 SE 271st Street, Covington, Washington

### Meeting Agenda

	<u>Minutes</u>	<u>End Time</u>
<b>ROLL CALL</b>		
Chair Laura Morrissey, Vice-Chair Bryan Higgins, Conni Elliott, Lisa Knapton, Troy McIntyre, Steve Pand, Zbigniew Tomalik	0	6:00
<b>EXCUSED/UNEXCUSED ABSENCES</b>	1	6:01
<b>APPROVAL OF AGENDA</b>	1	6:02
<b>APPROVAL OF MINUTES (June and July)</b>	3	6:05
<b>PUBLIC COMMENT</b>	5	6:10
<b>NEW BUSINESS</b>		
1. Report on Recreation and Entertainment: Classes, Camps, Cooperation, Covington Days, Summer Concert Series, KidsFest!	20	6:30
2. Budget Update	10	6:30
3. Covington Days Debrief	10	6:40
4. Sports Complex Info	10	6:50
<b>STAFF REPORT</b>	15	7:05
<b>GOOD OF THE ORDER</b>		
- Review next agenda	15	7:20
<b>ADJOURNMENT</b>	0	7:20

Estimated Meeting Time: 1 hour(s), 20 minutes

*\*Handout materials*

# Covington Parks and Recreation Commission

## Extended Agenda

Aquatics  
Park Maintenance  
Recreation  
Not a Regular  
Meeting Date

### Wednesday, September 16<sup>th</sup>

- PROS Plan Update Review #1, Draft Plan
- 3rd Qtr Commissioner Volunteer Hours

### ❖ \*\* Thursday, September 17<sup>th</sup> \*\*

- *State of the City Address by Mayor and CM*
- *Joint Council-Commissions Meeting*

### ❖ Tuesday, October 13, City Manager's Budget Message to Council, Preliminary Budget Available to the public

### Wednesday, October 21<sup>st</sup>

- Recreation Update (Pat Patterson)
- Budget Message Review and Comment
- SOTC-JCCM Review and Comment
- Commission Terms

### ❖ Tuesday, October 27, 2015, first public hearing on revenue sources including consideration of possible increases in the property tax

### ❖ Saturday, October 31, 2015, 8A-12N (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers (always last Saturday)

### Wednesday, November 18<sup>th</sup>

- 2015 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?
- 4th Qtr Commissioner Volunteer Hours

### ❖ Tuesday, November 24, 2015, second public hearing, property tax levy set.

### ❖ Tuesday, December 8, 2015, Consider Adopting the Operating and Capital Budgets

### Wednesday, December 16, 2015

- PROS Plan Update Review #2, Preliminary Plan
- Park Planning Update

### ❖ \*\* Tuesday, January 12, 2016 \*\*

- *Council Interview Commission Applicants*

### Wednesday, January 13, 2016

- ?Retiring Commissioner Appreciation?
- Department and Commission Work Plans, this year
- "Tree Board" Work Plan
- Plan for Earth Day – Sunday, April 24<sup>th</sup>
- Plan for Arbor Day
- 4th Qtr Commissioner Volunteer Hours

### • \*\* Tuesday, January 26, 2016 \*\*

- *Council Interview Commission Applicants*

### ❖ Saturday, January 30, 2015, City Council Summit

### Wednesday, February 10<sup>th</sup>

- Department and Commission Work Plans, this year

### Wednesday, March 9<sup>th</sup>

- Plan for Arbor Day – Wednesday (state) or Friday (national)
- Plan for Earth Day (Friday, April 22)
- Plan for Joint Meeting with City Council

### Wednesday, April 13<sup>th</sup>

- Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- CIP Work Plan for Next Year
- Divisions Work Plans for Next Year
- Plan for Joint Meeting with City Council
- Plan for Park Tour (June Meeting)
- 1st Qtr Commissioner Volunteer Hours
- ❖ *Earth/Arbor Day Celebration: April ##*

### \*\* Tuesday, April ##<sup>th</sup>, 2016 \*\*

- ❖ *PRC Chair accept Arbor Day and National Aquatic Month proclamations*

**Wednesday, May 11<sup>th</sup>** (@ Aquatic Center for National Water Safety Month)

- Aquatics Update (Rachel Bahl)
- CIP Work Plan for Next Year
- Divisions Work Plans for Next Year
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- ❖ National Water Safety Month

**Wednesday, June 8<sup>th</sup>** (Start at the Shop?)

- Annual Park Tour (Tour only, no agenda items)
- Park Maintenance Update (Ross)
- PRePAC Draft Report, Review and Comment
- Parks Capital Improvement Program (CIP) Review

❖ **\* \* Tuesday, June 14<sup>th</sup>, 6 PM \* \***

- Annual Joint Meeting with City Council
- What topic(s)?

❖ **Saturday/Sunday July 16-17**

- Covington Days – PROS Plan Booth

**Wednesday, July 20<sup>th</sup>**

- Parks & Recreation Decision Card List
- Plan for State of the City and Joint Council-Commission Meeting
- 2nd Qtr Commissioner Volunteer Hours
- ❖ Parks & Recreation Month

**Wednesday, August 17<sup>th</sup>**

- Report on Recreation and Entertainment: Classes, Covington Days, Summer Concert Series, KidsFest! (Info from Pat, presented by Scott)