

# COVINGTON ECONOMIC DEVELOPMENT COUNCIL

City Council Chambers  
16720 SE 271<sup>st</sup> Street, Suite 100  
Covington, WA 98042  
253-480-2400

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## MINUTES

**Thursday, September 26, 2013**

6:30 to 8:30 pm

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Rick Oliveira called meeting to order at 6:34 pm.

Members Present: Hugh Kodama, Jeff Wagner, Josh Parnell, Kevin Holland, Laura Roth, Mike Hanratty, Rick Oliveira, Steve Pand, Zach Steele

Members Absent: Jim Hutchinson

Minutes for August 22, 2013, approved 9-0.

### **Announcements**

#### **Chamber Report:** Krista Bates

- Annual Dinner Auction – preliminary planning, set budget, St. John the Baptist potential venue. Working on the date.
- Will receive many membership renewals in November - 33 renewals are due at that time.
- Leadership Institute of South Puget Sound – Nine month leadership development program, Krista's tuition sponsored by: Multi-Care Health System, RE/MAX Choice Executives, Lakeside Industries and Pinnacle Medical Wellness.

#### **City Report:** Derek Matheson and Richard Hart

- Town Center: Last Friday was the deadline for RFQ. Received two high quality proposals. Town Center study RFP received four proposals.
- Higher education: Have been conducting tours and meetings with local universities. Began lobbying for needs assessment.
- Wendy's restaurant in the pre-application phase. Construction could begin next year.
- Hawk Property Subarea Plan – Progressing as planned. The next Public Workshop on the Planned Action EIS is scheduled for Tuesday, October 29 in the Council Chambers. Next Public Hearing on the Subarea Plan before the Planning Commission will be held on Thursday, November 7.

## **2013 CEDC Initiatives**

Branding Update – Karla Slate

- Viewed several potential logo concepts and discussed meanings.
- Narrowed down to four options through process of elimination. Will view amended logos at next meeting and plan joint meeting for City Council and Chamber Board to comment.

## **CEDC Code of Conduct**

Decided that if a member of the council is absent for two or more regularly scheduled meetings, the co-chairs may choose to meet with them to discuss their reasons for absence and gauge their commitment to the council. If the co-chairs feel that the individual is not committed to being on the council, they may report to the entity responsible for their appointment at which time they may choose to remove that individual from the council. This will be done on a case-by-case basis.

## **2013 CEDC Initiatives**

Business Breakfast Update – Krista Bates

- Currently have 48 guests registered (higher than attendance at last year's event.)
- Please RSVP by October 9.
- Dignitaries attending: Rep. Pat Sullivan, City Council members, contact Sen. Joe Fain
- Accepting door prize donations.

Discuss other Initiatives:

- Mike joined the Data committee.
- Zach joined the Business Retention / Expansion committee.
- Committees will meet separately and bring reports to the next CEDC meeting.

### **Comments:**

- Upcoming CEDC Meetings: Cancelled regular November and December meetings due to holidays. Tentatively scheduled meeting for December 5 or December 12.
- Kevin: Did a great wedding last weekend in Oregon.
- Josh: Attended a shopping center convention that was very informative and encouraging.
- Rick: Concerned about truck traffic on 172nd Avenue SE going towards SE Wax Road. Derek will notify Community Development.
- Jeff: Other communities are “jealous” about the possibilities of Covington’s Northern Gateway Project.

**Next Meeting:** Thursday, October 24, 2013

Meeting adjourned at 8:18 pm.

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**CEDC Members:**

Rick Olivera: Co-Chair  
Zach Steele  
Josh Parnell  
Hugh Kodama  
Mike Hanratty

Jeff Wagner: Co-Chair  
Jim Hutchinson  
Laura Roth  
Steven Pand  
Kevin Holland

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**Staff:**

Derek Matheson, City Manager  
Richard Hart, Community Development Manager  
Krista Bates, Covington Chamber of Commerce Office Manager