



City of Covington

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HUMAN SERVICES COMMISSION MINUTES

May 10, 2012 - 6:30 p.m.

Council Chambers

CALL TO ORDER

Chair Haris Ahmad called the May 10, 2012 meeting of the Human Services Commission to order at 6:39 p.m.

MEMBERS PRESENT

Haris Ahmad, Colleen Holmes, Fran McGregor-Hollums, Mia McFarland, and John Woodcock

MEMBERS ABSENT

Leslie Hamada and Sue Ray were excused.

CITY STAFF PRESENT

Victoria Throm, Personnel & Human Services Analyst

PLEDGE OF ALLEGIANCE

Chair Ahmad led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

CM MCGREGOR-HOLLUMS MOVED AND CM HOLMES SECONDED TO APPROVE THE AGENDA, WHICH INCLUDES THE MINUTES FROM MARCH 8, 2012, AS WRITTEN. VOTE: 5-0. MOTION CARRIED.

ELECTION OF OFFICERS:

Item 1. Election of Chair and Vice-Chair for a one-year term.

CM MCGREGOR NOMINATED HARIS AHMAD FOR THE POSITION OF CHAIR. CM HOLMES SECONDED THE NOMINATION. VOTE: YAY – 4; ABSTENTION – 1; NAY – 0. NOMINATION APPROVED.

CM AHMAD NOMINATED FRAN MCGREGOR-HOLLUMS FOR THE POSITION OF VICE-CHAIR. CM MCGREGOR-HOLLUMS SECONDED THE NOMINATION. VOTE: YAY – 4; ABSTENTION – 1; NAY – 0. NOMINATION APPROVED.

OLD BUSINESS:

Item 2. Review remaining 1st Quarter Human Service Reports

The Commission reviewed the service reports and demographics reports on the remaining eight programs submitted for 1st quarter. Overall, only 7 of 43 goals were not met, with many agencies exceeding their quarter goals.

Victoria reported that in the past month she has helped a homeless youth with food and referred him to Auburn Youth Resources shelter and referred another family to King County Sexual Assault Resource Center for advocacy. CM Holmes noted that we should feel proud of our city for providing the funding to these agencies so our residents can find help.

Item 3. Review Human Services Master Plan Conclusions and Recommendations

The Commissioners completed their assignments to review one section of the Human Services Master Plan. CM Hamada, Holmes, Ahmad, Ray, and McGregor submitted their changes and recommendations to Victoria and she was able to incorporate those changes into the Plan. CM Holmes asked if the final plan would be distributed to all other commissions and Victoria confirmed that it would be since the Plan has goals and assessments that affect other commissions.

NEW BUSINESS:

Item 4. Distribute 2013-14 Funding Cycle Applications

The human services applications for funding notebooks were distributed to the Commissioners. There were a total of 32 applications which included eleven new programs. Victoria reviewed the application rating sheet with the commissioners so they were familiar with the questions and rating criteria. For practice the commissioners picked one application and went through the process of review and rating the program following the evaluation rating form. This exercise was very helpful. The deadline to finish the review and submit the rating sheets was set for end of July. Presentations by agencies to the commission will be held in August.

COMMENTS

With no further business, Chair Ahmad adjourned the meeting at 8:23 p.m.

Submitted by:



Victoria Throm
Personnel & Human Services Analyst