



City of Covington

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HUMAN SERVICES COMMISSION MINUTES

November 8, 2012 - 6:30 p.m.

Council Chambers

CALL TO ORDER

Chair Ahmad called the November 8, 2012 meeting of the Human Services Commission to order at 6:38 p.m.

MEMBERS PRESENT

Haris Ahmad, Leslie Hamada, Colleen Holmes, and John Woodcock

MEMBERS ABSENT

Mia McFarland, Fran McGregor-Hollums, and Sue Ray,

CITY STAFF PRESENT

Victoria Throm, Personnel & Human Services Analyst

APPROVAL OF CONSENT AGENDA

CM HOLMES MOVED AND CM HAMADA SECONDED TO APPROVE THE AGENDA, WHICH INCLUDES THE MINUTES FROM SEPT. 13, 2012, AND OCTOBER 11, 2012 AS WRITTEN. VOTE: 4-0. MOTION CARRIED.

OLD BUSINESS:

Item 1. Report on Recommendation of Human Services Funding to City Council

Victoria reported that CM Ray and CM McGregor-Hollums were also at the council meeting. Victoria reviewed the funding based on the providers current funding level, which agencies were recommended an increase in funding, and which agencies were reduced. The council members asked several questions about the decision to reduce the Storehouse and Community in Schools, while adding Auburn Youth Resources and MV Regional Shuttle. Staff and commission members explained the history of Storehouse reporting and application scores. In addition, they talked about the number of clients served at Covington Elementary did not justify the amount requested so their funding was reduced. After further discussion the Council came to the conclusion that after the commission spent five months in the funding process their funding recommendation was well researched and should be approved.

Item 2. Report on Site Visit to Maple Valley Community Center Regional Shuttle

Haris, Fran, John and Victoria attended the site visit. Haris and John shared how impressed they were with the community center facility and the shuttle program. There are two staff members who coordinate the shuttle schedule and manage to map a route

for the drivers each day to maximize the number of riders and minimize the driving time for clients. Allison Scott, Program Manager, lead a tour of the community center offices, dining area, as well as “The Den” which is the youth center located next door. The commission felt very confident with the decision to fund the regional shuttle to provide a much needed service for Covington residents.

NEW BUSINESS:

Item 3. Review 3rd Quarter Service Reports

The majority of providers submitted their 3rd quarter performance measures to be reviewed. Thirty of the 44 performance measures have met or exceeded the annual goal. The Storehouse provided their first demographic profile report. A volunteer set up a software program in order to capture the demographics of their clients. This was a huge accomplishment and will help the commission to understand the profile of families using the food bank.

The staff was directed to reduce the performance measures for shelter in 2013 due to most of the requests are for utility bills. Victoria will address this during her contract visit.

HealthPoint Dental Services – Victoria was asked to confirm how they verify a client’s address since we share a zip code with Kent many of the numbers counted may be in Kent.

Item 4. Work Plan for 2013

The work plan for 2013 was discussed. Victoria noted that next year is not a funding year and the human services master plan is complete so what are the priorities for the commission. She asked if they wanted to do additional site visits or have presentations from programs that are not funded but would be important to learn about. The commission was very interested in hearing from other providers.

The work plan for 2013 was set with the following agenda items:

MONTH	AGENDA ITEM 1	AGENDA ITEM 2
January	Review Year-End Service Reports	Auburn Street Outreach Program site visit
February	Review 2012 Outcome Reports	Presentation from the YWCA DV Advocate
March	Daytime site visit to HeadStart ECEAP program	Regular meeting
April	Orientation of New Commissioners	
May	Review 1 st Quarter Reports	Health Point Dental and Medical Services presentation
June	Site visit to Crisis Clinic and Teen Link	
July	Presentation by (TBD)	

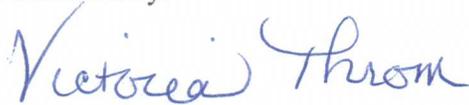
August	Review 2 nd Quarter Reports	
Sept.	Joint Council Meeting	
October	Child Care Resources presentation	
Nov.	Review 3 rd Quarter Service Reports	
Dec.	No meeting	

COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF

CM Holmes mentioned that shoppers who spend \$150 at Safeway get a free turkey and many already have a turkey so she recommended they donate it to Storehouse.

With no further business, Chair Ahmad adjourned the meeting at 8:20 p.m.

Submitted by:



Victoria Throm
Personnel & Human Services Analyst