



CITY OF COVINGTON
 Public Works & Emergency Management
 Department
 16720 SE 271st Street, Suite 100
 Covington, WA 98042
 Phone: (253) 638-1110
 Fax: (253) 638-1122

Street Standards Variance Request to the Public Works Director

Project Name:	City File No.
Site Address:	Signature: Date:
Parcel Number:	Engineering Firm Name:
Applicant/Design Engineer Name:	Telephone: FAX:
Address:	Email Address:
City, State Zip:	Development Review Engineer Initials:
<input type="checkbox"/> Check here if project engineering plans are approved and/or construction has begun.	

INSTRUCTIONS TO APPLICANT/DESIGN ENGINEER:

Please be sure to include 8 sets of plans, sketches, photos and maps which may assist in complete review and consideration of your variance request. For a complete list of road variance submittal requirements, refer to separate list from City of Covington. Failure to provide all pertinent information may result in delayed processing or denial of request. Please submit this request and applicable fees to the Planning & Public Works Department, Permit Services Division at 16720 SE 271st Street, Suite 100, Covington, WA 98042. To make an appointment for permit submittal, please call (253) 638-1110.

REFER TO SECTION 1.08 OF THE COVINGTON STREET STANDARDS
 AND SECTION 12.60.050 OF THE COVINGTON MUNICIPAL CODE FOR VARIANCES.

DESCRIPTION OF VARIANCE REQUEST:

APPLICABLE SECTION(S) OF STANDARDS:

JUSTIFICATION (see attachments, pages _____ to _____):

AUTHORIZATION SIGNATURES:

DEVELOPMENT STAFF RECOMMENDATION:	DEPT. OF PUBLIC WORKS AUTHORIZATION: [] Approval [] Conditioned Approval [] Denied
	CITY ENGINEER: DATE:
DEVELOPMENT REVIEW ENGINEER: DATE:	PUBLIC WORKS DIRECTOR: DATE:
CONDITIONS OF APPROVAL:	

Check out the City of Covington Web Site at www.ci.covington.wa.us