

Covington: Unmatched quality of life



AGENDA CITY OF COVINGTON CITY COUNCIL REGULAR MEETING www.ci.covington.wa.us

Tuesday, February 8, 2011
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

- Cub Scout Pack 506 – Wolf Den to lead the Pledge

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Announcement of Volunteer and Commissioner of the Year (Council)

RECEPTION FOR VOLUNTEERS AND COMMISSIONERS

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

- C-1. Approval of Minutes (Scott)
- C-2. Approval of Vouchers. (Hendrickson)

NEW BUSINESS

1. Consider Ordinance to Add Utility Facility Definitions to the Zoning Code (Nemens/Hart)
2. Discuss and Consider Fleet Management Policy (Akramoff)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (*See Guidelines on Public Comments above in First Public Comment Section)

EXECUTIVE SESSION: If Needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.

Consent Agenda Item C-1

Covington City Council Meeting

Date: February 8, 2011

SUBJECT: APPROVAL OF MINUTES: JANUARY 11, 2011 CITY COUNCIL REGULAR MEETING MINUTES; JANUARY 25, 2011 CITY COUNCIL JOINT STUDY SESSION WITH PLANNING COMMISSION MINUTES; AND JANUARY 25, 2011 CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the January 11, 2011 City Council Regular Meeting Minutes; January 25, 2011 City Council Joint Study Session with Planning Commission Minutes; and January 25, 2011 City Council Regular Meeting Minutes.

City of Covington
Regular City Council Meeting Minutes
Tuesday, January 11, 2011

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

INTERVIEWS - 5:30-7:00 P.M.:

The Council conducted interviews for openings on the Covington Parks & Recreation Commission. Applicants interviewed for openings included William Pand, Joseph Cimaomo, Jr., Conni Elliott, Craig Feldman, and Jen Ben.

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, January 11, 2011, at 7:10 p.m., with Mayor Margaret Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey (present for meeting; not present at interviews), and Jeff Wagner.

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Kevin Klason, Covington Police Chief; Karla Slate, Community Relations Coordinator; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Mhoon seconded to approve the agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Hugh Kodama, Covington Multicare Administrator, 11303 Madero Drive SW, Lakewood,

announced the Washington State Department of Health's approval of Multicare's application for a 58 bed hospital in Covington. Mr. Kodama provided details of the services the hospital will provide.

Dr. Fazlolah Khatami, House of Mercy, spoke regarding an invoice received by House of Mercy for surface water. Dr. Khatami requested Council assistance with the surface water bill, noting House of Mercy charity status.

Public Works Director Glenn Akramoff indicated staff would work with Dr. Khatami on the appeals process.

Mr. Mahmood Sarram, House of Mercy, advised he was proud and happy to be in this community. Mr. Sarram indicated he hoped House of Mercy could do its part in creating

diversity to the area and mentioned House of Mercy wished to have a school on the premises in the future.

Chele Dimmett, Timberlane resident, spoke on the many changes that have taken place in the Timberlane community in the last couple of months including new board members. Ms. Dimmett informed the Council that one goal for the board is to change Timberlane for the better, change the perception in the community, and become a community resource. Ms. Dimmett indicated she would be attending as many council meetings as possible to represent Timberlane and keep Council informed.

There being no further comments, Mayor Harto closed the public comment period.

The Council recessed at 7:20 p.m. for a short celebration on the new hospital and reconvened at 7:30 p.m.

APPROVE CONSENT AGENDA:

C-1. Approval of Minutes: December 14, 2010 City Council Regular Meeting Minutes.

C-2. Approval of Vouchers: Vouchers #24577-24651, in the Amount of \$110,690.08, Dated December 14, 2010; Vouchers #24652-24698, in the Amount of \$883,419.37, Dated December 27, 2010; Payroll Checks #8498-8506, Inclusive, Plus Employee Direct Deposits in the Amount of \$124,734.65, Dated December 10, 2010; and Payroll Checks #8507-8515, Inclusive, Plus Employee Direct Deposits in the Amount of \$130,303.87, Dated December 23, 2010.

C-3. Approval of 2011 Primary Representatives and Alternates to the following:

- South County Area Transportation Board (SCATBd)
- Suburban Cities Association's Public Issues Committee (PIC)
- Metropolitan Solid Waste Management Advisory Committee (MSWMAC)
- Water Resource Inventory Area 9 Forum (WRIA 9)
- Jail Oversight Assembly (JOA)
- Kent Fire Department Regional Fire Authority (RFA)
- DMU Electeds Working Group (DMU)

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

NEW BUSINESS:

1. Consider Appointments to Parks & Recreation Commission.

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to appoint William Pand to fill Position No. 1 on the Parks & Recreation Commission with a term expiring January 31, 2012 (youth position). Vote: 6-0. (Councilmember Snoey abstained from the vote as he was unable to attend the interviews due to work commitments.) Motion carried.

Council Action: Councilmember Mhoon moved and Councilmember Scott seconded to appoint Conni Elliott to fill Position No. 2 on the Parks & Recreation Commission with a term expiring January 31, 2014. Vote: 6-0. (Councilmember Snoey abstained from the vote as he was unable to attend the interviews due to work commitments.) Motion carried.

2. Consider Resolution Adopting Comprehensive Emergency Management Plan.

Public Works Office Supervisor Shellie Bates gave the staff report on this item.

RESOLUTION NO. 11-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, ADOPTING THE CITY OF COVINGTON COMPREHENSIVE EMERGENCY MANAGEMENT PLAN, THIRD EDITION AS APPROVED BY THE STATE OF WASHINGTON EMERGENCY MANAGEMENT DIVISION.

Council Action: Councilmember Lanza moved and Councilmember Snoey seconded to pass Resolution No. 11-01 adopting the City of Covington Comprehensive Emergency Management Plan, Third Edition as approved by the State of Washington Emergency Management Division. Vote: 7-0. Motion carried.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Councilmember Scott commended Aquatics Supervisor Ethan Newton for recruiting two of the commission applicants.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:10 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

City of Covington
City Council Special Joint Study Session with Planning Commission Minutes
Tuesday, January 25, 2011

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Special Joint Study Session with the Planning Commission was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, January 25, 2011, at 6:04 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish (arrived @ 6:10 p.m.), Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

PLANNING COMMISSIONERS PRESENT:

Jack Brooks, Bill Judd, Sonia Foss, Daniel Key, and Ed Pfeiffer.

PLANNING COMMISSIONERS ABSENT:

Sean Smith and Alex White.

STAFF PRESENT:

Derek Matheson, City Manager; David Nemens, Community Development Director; Richard Hart, Planning Manager; Salina Lyons, Senior Planner; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto called the study session to order.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Scott seconded to approve the Agenda. Vote: 6-0. Motion carried.

ITEMS FOR DISCUSSION:

1. Planning Commission 2011 Work Plan.

Planning Manager Richard Hart and Planning Commission Vice Chair Daniel Key gave the staff presentation.

Council and Planning Commission discussed the nine work plan tasks for 2011 which included: 1) completion of the Shoreline Master Program adoption by Council, 2) annual Comprehensive Plan docket, 3) development of zoning regulations for electric vehicle charging stations, 4) revised zoning regulations for banner signs, 5) zoning code amendment to give Community Development Director ability to designate street types in town center zone for determining design guidelines when public street type is not so designated, 6) water and sewer infrastructure needs in downtown zones, 7) Municipal Code changes for deferral of collection of traffic impact fees, 8) continuing zoning code amendments, and 9) update Community Development website.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:42 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

City of Covington
Regular City Council Meeting Minutes
Tuesday, January 25, 2011

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, January 25, 2011, at 7:02 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; David Nemens, Community Development Director; Karla Slate, Community Relations Coordinator; Sara Springer, City Attorney; Richard Hart, Planning Manager; Salina Lyons, Senior Planner; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Harto introduced Troup 474 First Class Scout Jeremy Cooker who led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Lucavish moved and Councilmember Mhoon seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMUNICATION:

Council presented a proclamation to Tom Woods, President of Communities in Schools, in recognition of National Mentoring Month in Covington for the month of January 2011.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Mary Pritchard, Covington resident, thanked Council for directing the Public Works Department to erect the “no parking signs” in Timberlane and also thanked Public Works Director Glenn Akramoff for attending the Timberlane HOA meeting in January.

Risa Anderson, Maple Valley resident, Covington/Maple Valley Reporter newspaper employee, thanked Council for its business the past two years in contracting with the Reporter to publish the City of Covington’s ads and newsletters. Ms. Anderson also complimented Community Relations Coordinator Karla Slate on her work and expressed eagerness to continue the association into 2011.

There being no further comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

- C-1. Approval of Vouchers: Vouchers #24699-24803, in the Amount of \$366,578.28, Dated January 11, 2011; and Payroll Checks #8516-8524, Inclusive, Plus Employee Direct Deposits in the Amount of \$123,914.89, Dated January 7, 2011.
- C-2. Execute an Agreement with Reporter Newspapers for Monthly Update, City Report Card, and Annual Residents' Guide.
- C-3. Blythe Schneider Request for Extension of Commercial Site Development Permit.

Council Action: Councilmember Lucavish moved and Councilmember Wagner seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

REPORTS OF COMMISSIONS:

Human Services Commission – January 13 meeting - no report.

Arts Commission – October, November, December & January meetings – no report.

Parks & Recreation – Chair David Aldous reported on the November 17 and January 19 meetings.

Planning Commission – Vice Chair Daniel Key reported on the November 4, November 18, January 6, and January 20 meetings.

Economic Development Council - The next Economic Development Council meeting is scheduled for January 27.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Mayor Harto announced that communication had been received from Valley Medical Center notifying that Valley Medical Center had signed a preliminary agreement to explore affiliation with the University of Washington and the University Hospital which would include Children's Hospital, Harborview, and Seattle Cancer Care Alliance.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

Mary Pritchard, Covington resident, informed Council that Covington will have a resident turning 100 in November and requested recognition for that resident.

Mayor Harto agreed that would be a wonderful idea.

There being no further comments, Mayor Harto closed the public comment period.

Unapproved Draft – January 25, 2011 Regular Meeting Minutes
Submitted for Approval: February 8, 2011

EXECUTIVE SESSION:

To review the performance of a public employee. (RCW 42.30.110(1)(g)) from 7:33 to 8:33 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:33 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: February 8, 2011

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #24804-24866, in the Amount of \$339,011.87, Dated January 24, 2011; and Payroll Checks #8525-8533, Inclusive, Plus Employee Direct Deposits in the Amount of \$130,670.85, Dated January 21, 2011.

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment: Vouchers #24804-24866, in the Amount of \$339,011.87, Dated January 24, 2011; and Payroll Checks #8525-8533, Inclusive, Plus Employee Direct Deposits in the Amount of \$130,670.85, Dated January 21, 2011.

January 24, 2011

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 24804 Through Check # 24866

In the Amount of \$339,011.87

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

Check Amount

Check No: 24804	Check Date: 01/24/2011		
Vendor: 0463	Allied Waste Services		
0176-00300	Aquatics; disposal, 12/1-12/31/10	01/24/2011	227.56
0176-00300	Maint shop; disposal, 12/1-12/31/10	01/24/2011	220.15
0176-00300	Maint shop; disposal, 12/1-12/31/10	01/24/2011	110.07
0176-00300	Maint shop; disposal, 12/1-12/31/10	01/24/2011	220.15
	Check Total:		777.93
Check No: 24805	Check Date: 01/24/2011		
Vendor: 2117	Bank of America		
2117-1	Bank analysis fees, December 2010	01/24/2011	2,757.49
	Check Total:		2,757.49
Check No: 24806	Check Date: 01/24/2011		
Vendor: 0391	City of Renton		
24655	Jail costs; December 2010	01/24/2011	70.00
	Check Total:		70.00
Check No: 24807	Check Date: 01/24/2011		
Vendor: 0780	DAWN		
0780-4Qtr	Human services; 4th Qtr 2010	01/24/2011	2,000.00
	Check Total:		2,000.00
Check No: 24808	Check Date: 01/24/2011		
Vendor: 0072	Dept of Labor & Industries		
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	121.72
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	2,525.70
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	526.61
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	152.02
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	2,372.34
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	221.32
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	867.81
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	721.25
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	306.50
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	304.03
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	136.84
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	299.41
93929600-4	Industrial Insurance, 4th Quarter 2010	01/24/2011	156.38
	Check Total:		8,711.93
Check No: 24809	Check Date: 01/24/2011		
Vendor: 0361	Employment Security Department		
013167-000	Unemployment compensation; 4th Qtr 2010	01/24/2011	11,672.00
	Check Total:		11,672.00
Check No: 24810	Check Date: 01/24/2011		
Vendor: 0271	Kent Youth & Family Services		
0271-4Qtr	Substance Abuse; 4th Quarter 2010	01/24/2011	1,875.00
0271-4Qtr-	Family Counseling; 4th Quarter 2010	01/24/2011	1,625.00
	Check Total:		3,500.00
Check No: 24811	Check Date: 01/24/2011		
Vendor: 0333	Maple Valley Food Bank		
0333-4Qtr	Human services; 4th Quarter 2010	01/24/2011	3,625.00
	Check Total:		3,625.00
Check No: 24812	Check Date: 01/24/2011		
Vendor: 1858	Northwest Cascade, Inc.		
22	CIP 1082; construction, 8/15-10/15/10	01/24/2011	136,829.87
	Check Total:		136,829.87
Check No: 24813	Check Date: 01/24/2011		
Vendor: 1063	Ritz Camera		
1698050000	11 - Camera cases	01/24/2011	1,373.19
	Check Total:		1,373.19
Check No: 24814	Check Date: 01/24/2011		
Vendor: 0409	The Storehouse		
0409-4Qtr	Human services; 4th Quarter 2010	01/24/2011	2,000.00
	Check Total:		2,000.00

				<u>Check Amount</u>
Check No: 24815	Check Date: 01/24/2011			
Vendor: 0917	Yakima County Dept Corrections			
0917-1	Jail costs; December	01/24/2011		3,583.10
			Check Total:	3,583.10
Check No: 24816	Check Date: 01/24/2011			
Vendor: 0781	YWCA of Seattle & King County			
0781-4Qtr	Housing program; 4th Quarter 2010	01/24/2011		750.00
0781-4Qtr-	DV services; 4th Quarter 2010	01/24/2011		2,500.00
			Check Total:	3,250.00
Check No: 24817	Check Date: 01/24/2011			
Vendor: 0206	AFLAC			
564186	Insurance premiums; January	01/24/2011		475.97
			Check Total:	475.97
Check No: 24818	Check Date: 01/24/2011			
Vendor: 0254	American Public Works Assoc			
616227	Akramoff; APWA Snowfighters conference	01/24/2011		92.50
692932	Junkin; APWA Snowfighters conference	01/24/2011		85.00
692932	Junkin; APWA Snowfighters conference	01/24/2011		170.00
692932	Junkin; APWA Snowfighters conference	01/24/2011		170.00
676235	Wesley; APWA Snowfighters conference	01/24/2011		425.00
616227	Akramoff; APWA Snowfighters conference	01/24/2011		92.50
			Check Total:	1,035.00
Check No: 24819	Check Date: 01/24/2011			
Vendor: 1534	APWA - WA State Chapter			
2011074	Akramoff; 2011 APWA spring conference	01/24/2011		112.50
2011054	Vondran; 2011 APWA spring conference	01/24/2011		170.00
2011054	Vondran; 2011 APWA spring conference	01/24/2011		255.00
2011074	Akramoff; 2011 APWA spring conference	01/24/2011		112.50
			Check Total:	650.00
Check No: 24820	Check Date: 01/24/2011			
Vendor: 2220	Ashton Capital Corporation			
LU08-0012	Refund; landscaping financial guarantee	01/24/2011		5,382.12
			Check Total:	5,382.12
Check No: 24821	Check Date: 01/24/2011			
Vendor: 0019	AWC Employee Benefits Trust			
1031502201	Medical Insurance Premiums, February	01/24/2011		5,642.72
1031502201	Medical Insurance Premiums, February	01/24/2011		480.08
1031502201	Medical Insurance Premiums, February	01/24/2011		768.29
1031502201	Medical Insurance Premiums, February	01/24/2011		3,744.60
1031502201	Medical Insurance Premiums, February	01/24/2011		2,061.56
1031502201	Medical Insurance Premiums, February	01/24/2011		7,442.06
1031502201	Medical Insurance Premiums, February	01/24/2011		7,452.12
1031502201	Medical Insurance Premiums, February	01/24/2011		996.93
1031502201	Medical Insurance Premiums, February	01/24/2011		4,138.60
1031502201	Medical Insurance Premiums, February	01/24/2011		3,578.17
1031502201	Medical Insurance Premiums, February	01/24/2011		1,839.57
1031502201	Medical Insurance Premiums, February	01/24/2011		1,920.39
1031502201	Medical Insurance Premiums, February	01/24/2011		40,065.09
			Check Total:	40,065.09
Check No: 24822	Check Date: 01/24/2011			
Vendor: 1868	The Brickman Group Ltd, LLC			
415644	Streets; landscaping, January	01/24/2011		3,677.20
415644	Parks; landscaping, January	01/24/2011		1,331.43
			Check Total:	5,008.63
Check No: 24823	Check Date: 01/24/2011			
Vendor: 1178	Childcare Resources			
1178-4Qtr	Human services; joint funding, 4th Qtr	01/24/2011		6,072.25
1178-4Qtr	Human services; 4th Quarter 2010	01/24/2011		840.00
			Check Total:	6,912.25
Check No: 24824	Check Date: 01/24/2011			
Vendor: 2221	City of Clyde Hill			
2221-1	2011 JAG Assessments	01/24/2011		250.00

				<u>Check Amount</u>
				Check Total: 250.00
Check No: 24825	Check Date: 01/24/2011			
Vendor: 0906	Staci Cles			
10-59	Cles; 2010 flexible spending	01/24/2011		529.60
11-03	Cles; 2011 flexible spending	01/24/2011		788.40
10-58	Cles; 2010 flexible spending	01/24/2011		47.17
				Check Total: 1,365.17
Check No: 24826	Check Date: 01/24/2011			
Vendor: 1170	Coastwide Laboratories			
W2268033-1	Aquatics; cleaner	01/24/2011		218.04
				Check Total: 218.04
Check No: 24827	Check Date: 01/24/2011			
Vendor: 0706	Covington Retail Associates			
3394	2nd floor; operating expenses, February	01/24/2011		1,534.47
3389	1st floor; building lease, February	01/24/2011		23,880.83
3394	2nd floor; building lease, February	01/24/2011		3,046.58
3389	1st floor; operating expenses, February	01/24/2011		9,847.39
				Check Total: 38,309.27
Check No: 24828	Check Date: 01/24/2011			
Vendor: 0308	Covington Tire Factory			
0096654	#2673; lube/oil/air filter maintenance	01/24/2011		51.68
				Check Total: 51.68
Check No: 24829	Check Date: 01/24/2011			
Vendor: 0537	Covington Water District			
107666-1	Community park; water, 11/15/10-1/14/11	01/24/2011		33.00
105731-1	SR516; water, 12/9/10-1/14/11	01/24/2011		44.90
122505-1	Maint shop; water, 11/15/10-1/18/11	01/24/2011		23.34
122505-1	Maint shop; water, 11/15/10-1/18/11	01/24/2011		11.67
122505-1	Maint shop; water, 11/15/10-1/18/11	01/24/2011		23.34
104587-1	Crystal view; water, 12/9/10-1/14/11	01/24/2011		23.48
115324-1	Aquatics; water, 11/15/10-1/14/11	01/24/2011		902.65
108188-1	Skate park; water, 11/15/10-1/14/11	01/24/2011		52.65
				Check Total: 1,115.03
Check No: 24830	Check Date: 01/24/2011			
Vendor: 2222	db General Contractors			
10845-1	Aquatics; door repairs	01/24/2011		13,980.35
				Check Total: 13,980.35
Check No: 24831	Check Date: 01/24/2011			
Vendor: 1983	De Lage Landen Financial Srves			
8519605	Copier; lease, 1/15-2/14/11	01/24/2011		120.08
				Check Total: 120.08
Check No: 24832	Check Date: 01/24/2011			
Vendor: 0354	Grainger			
9437512164	Aquatics; drain gun, drain stick	01/24/2011		399.69
				Check Total: 399.69
Check No: 24833	Check Date: 01/24/2011			
Vendor: 1770	Richard Hart			
1770-1	Hart; APA conference, airfare	01/24/2011		378.40
				Check Total: 378.40
Check No: 24834	Check Date: 01/24/2011			
Vendor: 1271	Rob Hendrickson			
11-04	Hendrickson; 2011 flexible spending	01/24/2011		102.00
				Check Total: 102.00
Check No: 24835	Check Date: 01/24/2011			
Vendor: 1722	Honey Bucket			
1-239665	Skate park; portable toilet, 1/5-2/4/11	01/24/2011		197.06
				Check Total: 197.06
Check No: 24836	Check Date: 01/24/2011			
Vendor: 2219	Elizabeth Houghton			
1042995.00	Refund; WSI/FIT classes, Cassandra	01/24/2011		236.00
				Check Total: 236.00

Check Amount

Check No: 24837	Check Date: 01/24/2011		
Vendor: 1032	iddings inc.		
11712	Washed sand; snow/ice supplies	01/24/2011	995.48
			Check Total: 995.48
Check No: 24838	Check Date: 01/24/2011		
Vendor: 1342	Integra Telecom		
7811854	City hall; telephone, 1/8-2/7/11	01/24/2011	1,362.20
			Check Total: 1,362.20
Check No: 24839	Check Date: 01/24/2011		
Vendor: 0533	KC Sexual Assault Resource Ctr		
0533-4Qtr	Human services; joint funding, 4Qtr 2010	01/24/2011	27,921.00
0533-4Qtr	Human services; 4th Quarter 2010	01/24/2011	1,135.00
			Check Total: 29,056.00
Check No: 24840	Check Date: 01/24/2011		
Vendor: 1405	Lakeside Industries		
12029542MB	EZ street asphalt	01/24/2011	72.71
			Check Total: 72.71
Check No: 24841	Check Date: 01/24/2011		
Vendor: 1131	Lincoln Equipment, Inc.		
SI154273	Aquatics; handrail covers	01/24/2011	522.76
			Check Total: 522.76
Check No: 24842	Check Date: 01/24/2011		
Vendor: 1921	Mastermark		
0565907	Date stamp	01/24/2011	31.98
			Check Total: 31.98
Check No: 24843	Check Date: 01/24/2011		
Vendor: 0252	Microflex		
00019795	Taxtool; annual maint and support fee	01/24/2011	940.33
			Check Total: 940.33
Check No: 24844	Check Date: 01/24/2011		
Vendor: 1928	Mayson Morrissey		
10-60	Morrissey; 2010 flexible spending	01/24/2011	132.00
			Check Total: 132.00
Check No: 24845	Check Date: 01/24/2011		
Vendor: 1844	National Arbor Day Foundation		
8786009432	Arbor Day Foundation; membership dues	01/24/2011	15.00
			Check Total: 15.00
Check No: 24846	Check Date: 01/24/2011		
Vendor: 0305	Net Venture		
517655	Maint shop; DSL, 1/24-4/23/11	01/24/2011	59.94
517655	Maint shop; DSL, 1/24-4/23/11	01/24/2011	59.94
517655	Maint shop; DSL, 1/24-4/23/11	01/24/2011	29.97
			Check Total: 149.85
Check No: 24847	Check Date: 01/24/2011		
Vendor: 1327	Ethan Newton		
1327-1	Aquatics; banquet table rolls	01/24/2011	81.40
			Check Total: 81.40
Check No: 24848	Check Date: 01/24/2011		
Vendor: 0682	Nextel Communications		
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	27.60
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	89.58
591066496-	Internet connection card, 1/21-2/20/11	01/24/2011	61.49
591066496-	Internet connection card, 1/21-2/20/11	01/24/2011	40.99
591066496-	Internet connection card, 1/21-2/20/11	01/24/2011	40.99
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	28.00
591066496-	Internet connection card, 1/21-2/20/11	01/24/2011	20.49
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	251.23
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	16.20
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	80.03
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	75.70
550142028-	Cellular service, 1/8-2/7/11	01/24/2011	405.30

				<u>Check Amount</u>
Check No: 24849				Check Total:
Check Date: 01/24/2011				1,137.60
Vendor: 0004 Office Depot				
5482213070	Office supplies	01/24/2011		407.72
5482215840	Office supplies	01/24/2011		96.73
5474462500	Office supplies	01/24/2011		449.77
				Check Total:
				954.22
Check No: 24850				
Check Date: 01/24/2011				
Vendor: 0056 Cassandra Parker				
11-05	Parker; 2011 flexible spending	01/24/2011		985.00
				Check Total:
				985.00
Check No: 24851				
Check Date: 01/24/2011				
Vendor: 0164 Pitney Bowes				
546532	Postage meter lease; 2/16-5/15/11	01/24/2011		283.99
				Check Total:
				283.99
Check No: 24852				
Check Date: 01/24/2011				
Vendor: 2084 Planning Association of WA				
2084-11	Hart; 2011 PAW membership dues	01/24/2011		40.00
				Check Total:
				40.00
Check No: 24853				
Check Date: 01/24/2011				
Vendor: 1361 Puget Sound Business Journal				
7198744-11	Puget Sound Business Journal; 1yr renewal	01/24/2011		79.95
				Check Total:
				79.95
Check No: 24854				
Check Date: 01/24/2011				
Vendor: 0161 Puget Sound Energy				
4077639500	Skate park; electricity, 12/5-1/5/11	01/24/2011		12.66
7042898374	Streets; electricity, 12/5-1/5/11	01/24/2011		85.01
8910394751	City hall; electricity, 12/4-1/4/11	01/24/2011		2,648.37
7042895297	Streets; electricity, 12/5-1/5/11	01/24/2011		9.92
7042894886	Streets; electricity, 12/5-1/5/11	01/24/2011		68.46
				Check Total:
				2,824.42
Check No: 24855				
Check Date: 01/24/2011				
Vendor: 0185 Puget Sound Finance Officers				
0185-1	PSFOA; 2011 membership dues	01/24/2011		50.00
				Check Total:
				50.00
Check No: 24856				
Check Date: 01/24/2011				
Vendor: 1508 Louis Quintanar				
11-06	Quintanar; 2011 flexible spending	01/24/2011		180.00
				Check Total:
				180.00
Check No: 24857				
Check Date: 01/24/2011				
Vendor: 0006 Qwest				
6392827698	City hall; telephone, 1/8-2/8/11	01/24/2011		133.55
				Check Total:
				133.55
Check No: 24858				
Check Date: 01/24/2011				
Vendor: 1478 Rent Me Storage, LLC				
47827	Maint shop storage, lease, 1/22-2/22	01/24/2011		56.60
47827	Maint shop storage, lease, 1/22-2/22	01/24/2011		28.29
47827	Maint shop storage; interest, 1/22-2/22	01/24/2011		10.01
47827	Maint shop storage; interest, 1/22-2/22	01/24/2011		10.01
47827	Maint shop storage; interest, 1/22-2/22	01/24/2011		5.00
47827	Maint shop storage, lease, 1/22-2/22	01/24/2011		56.60
				Check Total:
				166.51
Check No: 24859				
Check Date: 01/24/2011				
Vendor: 1905 Sharp Electronics Corporation				
C707747-70	Copier; usage, 12/14/10-1/14/11	01/24/2011		89.50
C707747-70	Copier; usage, 12/14/10-1/14/11	01/24/2011		59.66
				Check Total:
				149.16
Check No: 24860				
Check Date: 01/24/2011				
Vendor: 1158 Sprint Rothhammer Intl, Inc.				
71864A	Aquatics; resale items, googles, caps	01/24/2011		287.74
				Check Total:
				287.74

				<u>Check Amount</u>
Check No: 24861	Check Date: 01/24/2011			
Vendor: 1907	Star Rentals			
33-075827-	Tree lighting; boomlift rental, 1/6/11	01/24/2011		173.22
			Check Total:	173.22
Check No: 24862	Check Date: 01/24/2011			
Vendor: 2014	Jean Szybnski			
2014-11	Utility tax rebate; telephone	01/24/2011		5.75
2014-11	Utility tax rebate; electricity	01/24/2011		28.29
2014-11	Utility tax rebate; natural gas	01/24/2011		40.32
2014-11	Utility tax rebate; solid waste	01/24/2011		14.55
2014-11	Utility tax rebate; cable	01/24/2011		13.17
			Check Total:	102.08
Check No: 24863	Check Date: 01/24/2011			
Vendor: 0819	Don Vondran			
0819-1	Vondran; APWA board meeting, mileage	01/24/2011		22.03
0819-1	Vondran; APWA board meeting, mileage	01/24/2011		14.69
			Check Total:	36.72
Check No: 24864	Check Date: 01/24/2011			
Vendor: 0602	Washington State University			
29940367	Michaud; NW Clerk Institute, PD3	01/24/2011		575.00
29940367	Michaud; NCI, commuter meals	01/24/2011		150.00
			Check Total:	725.00
Check No: 24865	Check Date: 01/24/2011			
Vendor: 1408	Washington Workwear Stores Inc			
6015	O & M; rain jacket, sweatshirts	01/24/2011		62.54
188	Wesley; boots	01/24/2011		119.45
188	Wesley; safety vests	01/24/2011		86.86
6015	O & M; rain jacket, sweatshirts	01/24/2011		31.27
6015	O & M; rain jacket, sweatshirts	01/24/2011		62.54
			Check Total:	362.66
Check No: 24866	Check Date: 01/24/2011			
Vendor: 0355	WRPA			
11-111	Newton; WRPA annual conference	01/24/2011		289.00
11-111	Patterson; WRPA annual conference	01/24/2011		216.75
11-111	Patterson; WRPA annual conference	01/24/2011		72.25
			Check Total:	578.00
			Date Totals:	339,011.87
			Report Total:	0.00 339,011.87

January 21, 2011

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 01/21/11 consisting of:

COVINGTON CHECK # 8525 through CHECK # 8533

ADP CHECK # 51586476 through ADP CHECK # 51586489 inclusive, plus employee direct deposits

IN THE AMOUNT OF \$130,670.85

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Robert M. Hendrickson
Finance Director

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

01/21/11 Payroll Voucher

<u>Employee</u>	<u>Check/Voucher</u>	<u>Pay Date</u>	<u>Net Pay</u>
Chapter 13 Trustee,	00008525	01/21/2011	1,466.00
City of Covington,	00008526	01/21/2011	2,456.88
Employee Fund,	00008527	01/21/2011	73.00
HRA VEBA Trust Contributions,	00008528	01/21/2011	2,040.00
ICMA Retirement Trust-457,	00008529	01/21/2011	1,973.00
Nationwide,	00008530	01/21/2011	24,670.74
United Way of King County,	00008531	01/21/2011	18.00
VantagePoint Trnsfr Agnt-457,	00008532	01/21/2011	338.40
WA State Support Registry,	00008533	01/21/2011	235.41
Agnish, Ashley	00030001	01/21/2011	102.66
Kirshenbaum, Kathleen M.	00030002	01/21/2011	642.45
Lyon, Valerie J.	00030003	01/21/2011	1,321.32
Matheson, Derek M.	00030004	01/21/2011	4,385.39
Mhoon, Darren	00030005	01/21/2011	1,199.31
Michaud, Joan M	00030006	01/21/2011	1,296.88
Scott, Sharon G	00030007	01/21/2011	2,364.03
Slate, Karla J.	00030008	01/21/2011	2,072.55
Hart, Richard E.	00030009	01/21/2011	2,771.28
Nemens, David S.	00030010	01/21/2011	3,600.70
Quintanar, Louis A.	00030011	01/21/2011	935.70
Cles, Staci M	00030012	01/21/2011	1,541.92
Hagen, Lindsay K.	00030013	01/21/2011	1,306.54
Hendrickson, Robert M.	00030014	01/21/2011	3,263.72
Parker, Cassandra M	00030015	01/21/2011	2,132.27
Harto, Margaret L	00030016	01/21/2011	461.75
Lanza, Mark A	00030017	01/21/2011	390.86
Mhoon, Marlla R.	00030018	01/21/2011	390.86
Scott, James A.	00030019	01/21/2011	415.57
Wagner, Jeffrey S	00030020	01/21/2011	415.57
Egbert, Thomas J.	00030021	01/21/2011	376.41
Gaudette, John J.	00030022	01/21/2011	647.65
Junkin, Ross D.	00030023	01/21/2011	2,454.00
Marchefka, Joe A.	00030024	01/21/2011	1,822.06
Wesley, Daniel A.	00030025	01/21/2011	1,967.82
Christenson, Gregg R.	00030026	01/21/2011	1,789.39
Lyons, Salina K.	00030027	01/21/2011	2,131.45
Meyers, Robert L.	00030028	01/21/2011	2,708.05
Ogren, Nelson W.	00030029	01/21/2011	2,360.39
Thompson, Kelly J.	00030030	01/21/2011	1,879.49
Morrissey, Mayson A.	00030031	01/21/2011	2,368.87
Patterson, Clifford G.	00030032	01/21/2011	2,220.85
Thomas, Scott R.	00030033	01/21/2011	3,167.79
Akramoff, Glenn A.	00030034	01/21/2011	3,185.16
Bates, Shellie L	00030035	01/21/2011	1,784.76
Buck, Shawn M.	00030036	01/21/2011	611.61
Gamlem, Diane L.	00030037	01/21/2011	1,615.26
Parrish, Benjamin A.	00030038	01/21/2011	1,585.34
Vondran, Donald M	00030039	01/21/2011	3,063.29
Bahl, Rachel	00030040	01/21/2011	1,458.97
Carrillo, Cameron G.	00030041	01/21/2011	315.54
Clarke, Thomas	00030042	01/21/2011	310.55

01/21/11 Payroll Voucher

Cox, Melissa L.	00030043	01/21/2011	176.31
Evans, Kristin D.	00030044	01/21/2011	106.42
Felcyn, Adam P.	00030045	01/21/2011	163.52
Lusebrink, Christa	00030046	01/21/2011	129.46
MacConaghy, Hailey E.	00030047	01/21/2011	374.92
Mathison, Matthew	00030048	01/21/2011	354.61
Middleton, Jordan M.	00030049	01/21/2011	175.63
Mooney, Lynell M.	00030050	01/21/2011	211.94
Newton, Ethan A.	00030051	01/21/2011	1,905.73
Perko, John J.	00030052	01/21/2011	36.41
Praggastis, Alexander N.	00030053	01/21/2011	239.79
Reynolds, Taylor S.	00030054	01/21/2011	150.82
Beaufriere, Noreen	00030055	01/21/2011	2,542.90
Throm, Victoria J	00030056	01/21/2011	1,796.53
Lucavish, David M.	51586476	01/21/2011	415.57
Snoey, Wayne L	51586477	01/21/2011	188.36
Carkeek, Lena K.	51586478	01/21/2011	551.38
Dupuis, Chelsea	51586479	01/21/2011	6.22
Eastin, Tatiana M.	51586480	01/21/2011	117.87
Farris, Carly	51586481	01/21/2011	352.11
Golan, Samuel C.	51586482	01/21/2011	70.21
Goldfoos, Rhyan E.	51586483	01/21/2011	282.88
Hatch, Jenessa R.	51586484	01/21/2011	150.47
Jensen, Rachel M.	51586485	01/21/2011	56.24
Johansen, Andrea J.	51586486	01/21/2011	272.02
Milburn, Matthew M.	51586487	01/21/2011	2.60
Panzer, Erika B	51586488	01/21/2011	246.35
Wilson, John A.	51586489	01/21/2011	2.60
Taxes			15,187.69
ADP Fees			295.83
Grand Total			<u><u>\$130,670.85</u></u>

Agenda Item 1
Covington City Council Meeting
Date: February 8, 2011

SUBJECT: ORDINANCE ADDING NEW ZONING CODE DEFINITION FOR UTILITY FACILITY, MAJOR, CMC 18.20.1349; AND UTILITY FACILITY, MINOR, CMC 18.20.1350

RECOMMENDED BY: David Nemens, Community Development Director
Richard Hart, Planning Manager

ATTACHMENTS:

1. Staff Memo to Planning Commission dated January 6, 2011
2. Ordinance Adopting New Definitions for Major & Minor Utility Facility in CMC Title 18

PREPARED BY: Richard Hart, Planning Manager

EXPLANATION:

During the process of adopting new downtown zoning code regulations during 2010, the final adopting ordinance for CMC Title 18 inadvertently left out two definitions for Major and Minor Utility Facilities. The Planning Commission and City Council packets and review material during the public hearing and review process had these definitions, and the Council was aware of the proposed definitions. However, staff inadvertently left out these two definitions in the final Council adopting ordinance on September 26, 2010. Upon advice and counsel of our City Attorney, as these definitions were fully contemplated, reviewed, and commented upon by the Council, Planning Commission, and the public, and the omission of the definitions in the final adopting ordinance was merely a scrivener's error, this inadvertent omission can be cured by adopting an ordinance to amend the zoning code with the new definitions without any further public hearings. The staff memo to the Planning Commission outlines the exact language to be added and the sections of the definition section that will be amended. (See Attachment 1) The proposed ordinance for adoption is included as Attachment 2.

ALTERNATIVES:

1. Request additional information or input from staff or the Planning Commission.

FISCAL IMPACT:

None.

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

Council member _____ moves, and Council member _____ seconds that Ordinance No. _____ adding new definitions to CMC 18.20.1349 and CMC 18.20.1350 regarding major and minor utilities be approved.

REVIEWED BY: City Manager; City Attorney

Memo

To: Planning Commission Members

From: Richard Hart, Planning Manager

CC: Salina Lyons, Senior Planner & David Nemens, Community Development Director

Date: January 6, 2011

Re: **Proposed Adjustments to the Definitions of Major & Minor Utilities in the Zoning Code**

The recently-adopted downtown zoning code inadvertently left out the definitions of major and minor utilities in the final adopting ordinance. The definitions were included in the drafts that were reviewed by the City Council. Upon advice from the City Attorney, we were instructed to take this omission to the Council with a new ordinance and indicate it was a “scrivener’s” error and ask that they adopt a new ordinance with the omitted definitions. These definitions align with the other features in the new use table of the downtown code.

We wanted to provide the Planning Commission with a copy of the proposed definitions so you were aware of the process. The attorney indicated it was not necessary to hold a hearing with the Planning Commission. We are interested in getting these definitions into the code as quickly as possible as the utility companies have some projects on the drawing board that may need to reference these definitions. The exact language is as follows:

18.20.1349 Utility facility, major.

“Utility facility, major” means large scale facilities that serve a regional need, have major above-ground visual impacts and/or result in noise, odors, or other activities that are incompatible with residential and other less intensive uses. Such facilities may include sewage treatment plants, transfer stations, electrical substations, high voltage transmission lines, regional water storage tanks and reservoirs, storage yards and regional sewer collectors and interceptors. This definition does not include wireless communication facilities.

18.20.1350 Utility facility, minor

“Utility facility, minor” means a small scale facility serving primarily local distribution needs within the City, including underground power lines, water distribution lines, sewer lift stations, and storm water conveyance pipes, fiber optic cable, pump stations and hydrants, switching boxes, and other structures normally found in a street right-of-way to serve adjacent properties.

ORDINANCE NO. 01-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON AMENDING SECTION 18.20.1349 AND 18.20.1350 OF THE COVINGTON MUNICIPAL CODE RELATING TO DEFINITIONS BY ADDING A NEW DEFINITION FOR MAJOR UTILITY AND MINOR UTILITY. (AMENDING ORD. NO. 42-02 §2)

WHEREAS, the City Council recently adopted extensive changes to the city's zoning code, Title 18 CMC, in September 2010; and

WHEREAS, the City Council, based upon recommendations from the Planning Commission in September 2010, reviewed and adopted amendments to Title 18 CMC that called for a definition of utilities; and

WHEREAS, the Planning Commission, City Council, and the public had an opportunity to review the proposed definitions for major and minor utilities, including staff documents and recommendations, prior to the adoption of the amendments to Title 18 CMC in September 2010; and

WHEREAS, as the result of a scrivener's error, staff inadvertently omitted the proposed definitions for major and minor utilities from the final adopting Ordinance No. 10-10 approved by the City Council in September 2010; and

WHEREAS, it is in the public interest to provide for such definitions in Title 18 CMC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Sections 18.20.1349 and 18.20.1350 of the Covington Municipal Code are hereby amended to add the following definitions for major and minor utility facility in the zoning & development code as follows:

18.20.1349 Utility facility, major.

“Utility facility, major” means large scale facilities that serve a regional need, have major above-ground visual impacts and/or result in noise, odors, or other activities that are incompatible with residential and other less intensive uses. Such facilities may include sewage treatment plants, transfer stations, electrical substations, high voltage transmission lines, regional water storage tanks and reservoirs, storage yards and regional sewer collectors and interceptors. This definition does not include wireless communication facilities.

18.20.1350 Utility facility, minor.

“Utility facility, minor” means a small scale facility serving primarily local distribution needs within the City, including underground power lines, water distribution lines, sewer lift stations, and storm water conveyance pipes, fiber optic cable, pump stations and hydrants, switching boxes, and other structures normally found in a street right-of-way to serve adjacent properties.

Section 2. This ordinance shall be in full force and effect five days after proper posting and publication. A summary of this ordinance may be published in lieu of publishing the ordinance in its entirety.

Section 3. If any provision of this ordinance, or ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance and ordinances and/or resolutions modified by it shall remain in force and effect.

Passed by the City Council on the 8th day of February, 2011.

Mayor Margaret Harto

PUBLISHED: 02-11-2011

EFFECTIVE: 02-16-2011

ATTESTED:

Sharon Scott
City Clerk

APPROVED AS TO FORM:

Sara Springer
City Attorney

Agenda Item 2

Covington City Council Meeting

Date: February 8, 2011

SUBJECT: DISCUSS AND CONSIDER THE CITY OF COVINGTON FLEET MANAGEMENT POLICY.

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. City of Covington Fleet Management Policy Final Draft – January 2011. **(Separate document provided in Council mailboxes. Copy is available at City Hall for public viewing.)**

PREPARED BY: Glenn Akramoff, Public Works Director

EXPLANATION:

The Public Works Department manages the City of Covington fleet vehicles and equipment. A policy has been drafted that includes all areas impacted by equipment and vehicle operations. The Finance Department and Personnel Division spent a great deal of time reviewing and editing the policy to assure consistency and accuracy with all other City policies and procedures.

A municipality's vehicles and equipment are one of its greatest risk exposures both for employees and the traveling public. This document puts all of the procedures and expectations that go along with utilizing fleet vehicles in one place so all City staff can easily find information they need. It clarifies the roles and responsibilities of each department, the Fleet Manager and those who operate the vehicles on a daily basis. The policy also allows the contractors who help maintain the vehicles and equipment to understand the City of Covington's direction on maintenance and record keeping.

While this policy is not required, the current focus on climate change is likely to bring new regulations on fleet operations in the future. Reducing the impact on the environment, purchasing the smallest vehicle possible and lessening vehicle trips are all regulations that are on the horizon for fleet managers in the near future. All are addressed in this policy in a way that allows the operational cost to remain low and the City to be proactive in its approach. This policy is also consistent with and will be included in the Public Works department's strategic planning effort.

ALTERNATIVES:

Not approve Fleet Policy.

FISCAL IMPACT:

None

CITY COUNCIL ACTION: ___ Ordinance ___ Resolution __X__ Motion ___ Other

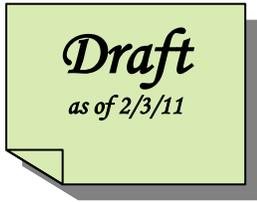
Council member _____ moves, Council member _____ seconds, to adopt the City of Covington Fleet Management Policy.

REVIEWED BY: City Manager; City Attorney; Finance Director; Personnel Manager

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

February 22 – City Council Regular Meeting

(Draft Agenda Attached)



Covington: Unmatched quality of life



AGENDA CITY OF COVINGTON CITY COUNCIL REGULAR MEETING www.ci.covington.wa.us

Tuesday, February 22, 2011
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

- C-1. Approval of Minutes (Scott)
- C-2. Approval of Vouchers. (Hendrickson)

REPORTS OF COMMISSIONS

- Human Services Chair Haris Ahmad: January 13 and February 10 Meetings.
- Arts Chair Gregg Lobdell: October – February Meetings.
- Parks & Recreation Chair David Aldous: February 16 Meeting.
- Planning Chair Sean Smith: February 17 Meeting.
- Economic Development Co-Chair Hugh Kodama: January 27 Meeting.

NEW BUSINESS

1. Consider Acceptance of CIP 1082 (Vondran/Akramoff)
2. Discuss Plan Administrator Change (Hendrickson)
3. Consider Interlocal Agreement with the City of Black Diamond for Building Plans Examining, Inspection, and Code Enforcement Services (Nemens/Meyers)
4. Consider Ordinance Designating Street Type on Undesignated Streets in Downtown Zones (Nemens/Hart)
5. Community Development Department 2010 Work Plan Update and 2011 Work Plan Presentation (Nemens/Hart/Lyons/Meyers)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (*See Guidelines on Public Comments above in First Public Comment Section)

EXECUTIVE SESSION: If Needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.