

**HUMAN SERVICES COMMISSION
MINUTES
February 13, 2013- 6:00 p.m.**

Council Chambers

CALL TO ORDER

Chair Ahmad called the February 13, 2013 special meeting of the Human Services Commission to order at 6:05 p.m.

MEMBERS PRESENT

Haris Ahmad, Leslie Hamada, Colleen Holmes, Mia McFarland, Fran McGregor-Hollums and John Woodcock

MEMBERS ABSENT

Sue Ray was excused.

CITY STAFF PRESENT

Victoria Throm, Personnel & Human Services Analyst

APPROVAL OF CONSENT AGENDA

CM HOLMES MOVED AND CM MCGREGOR-HOLLUMS SECONDED TO APPROVE THE AGENDA, WHICH INCLUDES THE MINUTES FROM JANUARY 10, 2012 AS WRITTEN. VOTE: 6-0. MOTION CARRIED.

OLD BUSINESS:

None

NEW BUSINESS:

Item 1. Recommendation to City Council to Participate in the Memo of Understanding for Joint Human Services Application and Reporting Process.

Victoria gave a brief overview of the joint MOU for human services reporting and application. She explained that all King County consortium cities have developed a common on-line reporting process through the same portal as the funding application called Sharelap. The goal is to streamline agency reports so that all cities in the consortium receive the same reports. The demographic profile and outcome reports will be changed to an annual report due at the end of the year. The on-line reporting will be available for first quarter - April 2013. Victoria has prepared a draft agenda bill for Council and she asked the commission to send a recommendation to Council to participate in the joint reporting and application MOU.

ACTION: CM HOLMES MOVED AND CM HAMADA SECONDED TO RECOMMEND TO CITY COUNCIL TO PARTICIPATE IN THE MOU FOR THE JOINT HUMAN SERVICES APPLICATION AND REPORTING PROCESS. VOTE: 6-0. MOTION CARRIED.

COMMENTS AND DISCUSSION OF COMMISSIONERS AND STAFF

With no further business, Chair Ahmad adjourned the special meeting at 6:10 p.m. for the purpose of attending a site visit to Auburn Youth Resources (AYR) in Auburn. AYR is a newly funded agency this year so the commission requested a tour of the Drop-In Center and the Youth Shelter.

Submitted by:

Victoria Throm
Personnel & Human Services Analyst