



CITY OF COVINGTON
TRANSPORTATION BENEFIT DISTRICT SPECIAL MEETING
Council Chambers – 16720 SE 271st Street, Suite 100, Covington, WA
www.covingtonwa.gov

Tuesday, February 24, 2015 – 7:30 p.m. or directly following regular council meeting*

**Meeting will be called to order no earlier than 7:30 pm; however, if regular city council meeting does not adjourn before 7:30 pm this TBD meeting will be called to order directly following adjournment of regular city council meeting.*

Call to Order

Roll Call

Approval of Agenda

Public Comment Speakers will state their name, address, and organization. Comments are directed to the Board, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

Approve Consent Agenda

- C-1. Approve Minutes of February 10, 2015 Special Meeting (Scott)

New Business

1. Consider Appointment of Con Committee Members (Scott)
2. Approve 0.002 Sales Tax Proposition Fact Sheet (Slate)
3. Consider Explanatory Statement Options for Voters Pamphlet (Springer)

Adjourn

Any person requiring disability accommodation should contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay services, please use the state's toll-free relay service at 800-833-6384 and ask the operator to dial 253-480-2400.

SUBJECT: APPROVAL OF MINUTES: FEBRUARY 10, 2015 COVINGTON TRANSPORTATION
BENEFIT DISTRICT SPECIAL MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, Board Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

BOARD ACTION: ___ Resolution X Motion ___ Other

**Board member _____ moves, Board member _____
seconds, to approve the February 10, 2015 Covington Transportation Benefit
District Special Meeting Minutes.**

**Covington Transportation Benefit District
Special Meeting Minutes
Tuesday, February 10, 2015**

The Special Meeting of the Covington Transportation Benefit District was called to order in the Covington Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, February 10, 2015, at 8:55 p.m., with Margaret Harto, Chair of the Board, presiding.

BOARD MEMBERS PRESENT:

Margaret Harto, Joe Cimaomo, Mark Lanza, Marlla Mhoon, Jim Scott, Sean Smith, and Jeff Wagner.

STAFF PRESENT:

Regan Bolli, Chief Executive Officer; Rob Hendrickson, Treasurer; Sara Springer, Legal Advisor to the Board; Don Vondran, Public Works Director; Kevin Klason, Covington Police Chief; Karla Slate, Communications & Marketing Manager; and Sharon Scott, Board Clerk.

APPROVAL OF AGENDA:

Board Action: Vice Chair Wagner moved and Board Member Mhoon seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Chair of the Board Harto called for public comments.

There being no comments, Chair Harto closed the public comment period.

APPROVAL OF CONSENT AGENDA:

C-1. Minutes: January 27, 2015 Transportation Benefit District Special Meeting Minutes.

Board Action: Vice Chair Wagner moved and Board Member Smith seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

NEW BUSINESS:

1. Update Regarding 2014 Annual Report and 2015 Annual Budget.

Chair Harto informed the Board that Public Works Director Don Vondran has no report on this item as there are no funds yet. No action was required, and the item was for informational purposes only.

2. Consider Appointment of Con Committee Members.

City Manager Regan Bolli informed the Board that no applications had been received yet.

3. Approve 0.002 Sales Tax Proposition Fact Sheet.

City Manager Regan Bolli indicated that staff was ready to receive board member comments on the Fact Sheet.

Board members provided comments and feedback to staff. Board members also asked questions, and staff provided responses.

4. Consider Explanatory Statement Options for Voters Pamphlet.

Board members provided comments and feedback. Board members also asked questions, and Mr. Bolli and Ms. Springer provided responses.

Board Action: Vice Chair Wagner moved and Board Member Scott seconded to approve Option 1, in substantial form as presented in the Agenda Packet as the explanatory statement to be submitted to King County Elections to include in the April 28, 2015, special election local voters' pamphlet for the 0.002 sales and use tax ballot proposition. Vote: 7-0. Motion carried.

Legal Advisor Sara Springer asked the Board if they would like to review the last version of the Explanatory Statement and the Fact Sheet at another meeting.

Board Action: The Board concurred to schedule its next meeting on February 24 to review the last version of the Voters Pamphlet Explanatory Statement and the revised Fact Sheet.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:50 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
Board Clerk

SUBJECT: CONSIDER APPOINTMENTS TO CON COMMITTEE FOR BALLOT MEASURE

RECOMMENDED BY: Regan Bolli, District Chief Executive Officer

ATTACHMENT(S): Letter from Leroy Stevenson

PREPARED BY: Sharon Scott, District Clerk

EXPLANATION:

At the January 27 meeting the board passed a resolution calling for a special election to ask voters to consider a 0.002 sales and use tax to fund the Transportation Benefit District. The board also approved a motion to request King County Elections to prepare and distribute a local voters’ pamphlet for the special election.

Individuals must be appointed to pro and con committees to write voters’ pamphlet statements in support of and against the ballot proposition. The board may appoint up to three individuals to each committee. At the January 27 meeting the board appointed Mary Pritchard, Steve Pand and Laura Morrissey to the pro committee.

Staff received a letter from Leroy Stevenson expressing his interest in serving on the con committee. Any further applications received prior to this evening’s board meeting will be presented for the board’s consideration.

ALTERNATIVES: Not Applicable

FISCAL IMPACT: None

BOARD ACTION: _____ Resolution Motion _____ Other

Boardmember _____ moves, and Boardmember _____ seconds to appoint _____, _____ and _____ to the Con Committee.

REVIEWED BY: District Chief Executive Officer, District Legal Advisor



13 FEB 2015

TO: SHARON SCOTT

FROM: LEROY STEVENSON

SUBJECT: TBD ELECTION
VOTERS GUIDE

CON COMMITTEE APPOINTMENTS
I WOULD LIKE TO BE ON THE
COMMITTEE AGAINST.

PLEASE SUBMIT MY NAME
AND ADVISE ME OF ANY
WRITTEN REQUIREMENTS.

THANK YOU.

Levy H. Stevenson
(253) 630-7676

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SUBJECT: APPROVE 0.002 SALES TAX PROPOSITION FACT SHEET

RECOMMENDED BY: Regan Bolli, District Chief Executive Officer

ATTACHMENT(S):

- 1. TBD Fact Sheet

PREPARED BY: Karla Slate, Communications and Marketing Manager

EXPLANATION:

With the decision for the TBD to propose two tenths of a percent sales tax increase on the April 2015 ballot, the city plans to prepare and execute a public education plan on behalf of the TBD regarding the proposed ballot measure.

The Fact Sheet will be used inform and educate the public, using neutral, fact-based information, about the city’s unmet transportation needs including street overlays, the street maintenance, and public safety. The TBD will also provide information about how it operates and how funds from the sales tax increase would be utilized by the TBD.

Pursuant to state election laws and guidelines, the messaging will be strictly informational, educational and fact-based and will focus on key topics including the city’s unmet transportation needs, the sales tax proposal, creation of the TBD, updates based on TBD decisions, the ballot measure, and election information.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

BOARD ACTION: ___Resolution ___X___Motion ___Other

**Board member _____ moves, and board member _____
seconds, to approve the 0.002 Sales Tax Proposition Fact Sheet.**

REVIEWED BY: District Chief Executive Officer, District Legal Advisor

PROPOSITION 1

» Frequently Asked Questions

What is Proposition 1?

» A 0.002 sales tax increase is being proposed to generate designated revenue to maintain and repair Covington’s streets and pedestrian safe walkways.

Why Proposition 1?

- » While the state has a separate transportation budget funded by a gas tax, and counties have a county road levy, cities like Covington do not have a dedicated transportation revenue stream. This proposed sales tax increase would create a designated revenue stream for street and sidewalk maintenance.
- » A 0.002 sales tax increase equates to two cents for every \$10.00 in taxable purchases and would expire in 10 years. This sales tax would be paid by everyone shopping in Covington and everyone using Covington streets and services, not just Covington residents.



CITY TOTAL SALES AND USE TAX (State 6.5% +Local)

Kent	9.8%
Auburn	9.8%
Renton	9.5%
Federal Way	9.5%
Tukwila	9.5%
Maple Valley	8.6%
Covington	8.6%

How will Proposition 1 help you?

If passed, the sales tax revenue generated by Proposition No.1 would be used to sustain existing routine street maintenance programs, reinstate street overlays, enhance asphalt patching and crack sealing, repair/construction of sidewalks and pedestrian walkways, and address other unmet transportation needs. (Resolution XX-XX) See maintenance needs map on the backside of this document.



WHAT IS A TRANSPORTATION BENEFIT DISTRICT (TBD)?

At the recommendation of our citizen advisory committee, the Covington Transportation Benefit District (TBD) was formed to address the city’s unmet transportation needs.

The citizen advisory committee’s recommendation was to ask voters to approve a 0.002 sales tax increase to fund street maintenance and pedestrian safe walkways.

The TBD board cannot increase the sales tax without voter approval.



City of Covington
16720 SE 271st St #100
Covington, WA 98042
253.480.2400

Agenda Item 3

Covington Transportation Benefit District

Date: February 24, 2015

SUBJECT: CONSIDER FINAL EXPLANATORY STATEMENT OPTIONS FOR TBD PROPOSITION NO. 1
IN APRIL 28, 2015 SPECIAL ELECTION VOTERS' PAMPHLET

RECOMMENDED BY: Sara Springer, TBD Legal Advisor

ATTACHMENT(S): NA

PREPARED BY: Sara Springer, TBD Legal Advisor

EXPLANATION:

At the January 27, 2015, and February 10, 2015, TBD meetings the board considered options for the voters' pamphlet explanatory statement for TBD Proposition No. 1. The board provided feedback to staff—based on that feedback, staff has prepared the following final two explanatory statement options for the board to review and provide feedback.

Option 1 is the most simplistic option based upon the board's previous suggested edits. Option 2 uses Option 1 as the base, but also contains additional language favored by a number of board members, as well as new proposed language based upon the board's feedback. The text that differs in Option 2 is underlined for ease of review.

Ultimately the Legal Advisor must approve any explanatory statement submitted to the county for the voters' pamphlet. The explanatory statement is limited to 250 words and must be submitted to the county no later than March 13, 2015.

Option 1

Proposition 1 represents an effort by the Covington Transportation Benefit District to fund transportation maintenance and improvement projects identified in Covington's six-year Transportation Improvement Program. Among other unmet transportation needs, revenue generated by the district will be used to fund the reinstatement of street resurfacing, enhanced asphalt patching and crack sealing, and to sustain existing maintenance programs for the city's streets and pedestrian walkways. A vote to approve Proposition 1 will authorize an additional retail sales and use tax of 0.002 of the selling price, meaning only an additional 2¢ for every \$10.00 spent. The .0002 sales tax increase would only be valid for a period of 10 years.

Option 2

Proposition 1 represents an effort by the Covington Transportation Benefit District to fund transportation maintenance and improvement projects identified in Covington's six-year Transportation Improvement Program. Among other unmet transportation needs, revenue

generated by the district will be used to fund the reinstatement of street resurfacing, enhanced asphalt patching and crack sealing, and to sustain existing maintenance programs for the city's streets and pedestrian walkways. A vote to approve Proposition 1 will authorize an additional retail sales and use tax of 0.002 of the selling price, meaning only an additional 2¢ for every \$10.00 spent. The revenue generated from the tax can only be used to maintain and improve Covington's transportation system. The district, in an effort to offset the impact to Covington residents, is seeking a sales tax increase so that all persons travelling Covington's streets to shop and conduct business in Covington share the costs of street and pedestrian walkway maintenance, not just Covington residents. The .0002 sales tax increase would only be valid for a period of 10 years.

ALTERNATIVES:

Direct staff to draft additional explanatory statement options to consider.

FISCAL IMPACT:

None

BOARD ACTION: Resolution Motion Other

Board member _____ moves and Board member _____ seconds to approve _____ as the explanatory statement for the board's legal adviser to finalize and submit to King County Elections for the April 28, 2015, special election local voters' pamphlet for Proposition No.1.

REVIEWED BY: Board Legal Advisor