



Covington: Unmatched quality of life

AGENDA CITY OF COVINGTON CITY COUNCIL SPECIAL MEETING www.covingtonwa.gov

**Tuesday, May 8, 2012
7:30 p.m.**

**City Council Chambers
16720 SE 271st Street, Suite 100, Covington**

CALL CITY COUNCIL MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION – NONE

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

C-1. Minutes of April 24, 2012 Regular Meeting (Scott)

C-2. Vouchers (Hendrickson)

C-3. Approve Contract Amendment for Park Construction Management Services (Thomas)

NEW BUSINESS

1. Appoint Voting Delegate for Puget Sound Regional Council Assembly Meeting (Matheson)
2. 2012 First Quarter Financial Report (Hendrickson)
3. Discuss and Consider Direction on Solid Waste Franchise (Akramoff)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (**See Guidelines on Public Comments above in First Public Comment Section*)

EXECUTIVE SESSION – If Needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.

Consent Agenda Item C-1

Covington City Council Meeting

Date: May 8, 2012

SUBJECT: APPROVAL OF MINUTES: APRIL 24, 2012 CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the April 24, 2012 City Council Regular Meeting Minutes.

City of Covington
Regular City Council Meeting Minutes
Tuesday, April 24, 2012

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, April 24, 2012, at 7:02 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, and Jeff Wagner.

COUNCILMEMBERS ABSENT:

Wayne Snoey.

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Karla Slate, Community Relations Coordinator; Sara Springer, City Attorney; Scott Thomas, Parks & Recreation Director; and Sharon Scott, City Clerk/Executive Assistant.

Council Action: Councilmember Lanza moved and Councilmember Scott seconded to excuse Councilmember Snoey who was recovering from surgery. Vote: 6-0. Motion carried.

Mayor Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Mhoon seconded to approve the Agenda. Vote: 6-0. Motion carried.

PUBLIC COMMUNICATION:

- Parks & Recreation Commission Chair Steven Pand accepted a proclamation for Earth Day.
- Public Works Director Glenn Akramoff accepted proclamations for National Transportation Week and National Public Works Week.
- Aquatics Supervisor Ethan Newton accepted a proclamation for National Water Safety Month.
- Covington Water District Commissioner Vern Allemand accepted a proclamation for National Drinking Water Week.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Kollin Higgins, not a Covington resident, spoke regarding his concerns with the increased crime in the unincorporated residential area south of Covington and asked for council assistance in reminding King County councilmembers about the need for police service in this area.

There being no further comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

- C-1. Minutes: April 10, 2012 Regular Meeting Minutes.
- C-2. Vouchers #27515-27557, in the Amount of \$88,680.17, Dated April 2, 2012; Voucher #27558-27558, in the Amount of \$84,225.59, Dated April 9, 2012; and Paylocity Payroll Checks #1000458231-1000458242 Inclusive, Plus Employee Direct Deposits in the Amount of \$140,346.65, Dated April 13, 2012.

RESOLUTION NO. 12-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, RESCINDING RESOLUTION NO. 12-02 AND FIXING A NEW PUBLIC HEARING FOR VACATION OF A PORTION OF 176TH PLACE SE LOCATED BETWEEN WAX ROAD AND SE 270TH STREET.

- C-3. Rescind Resolution Setting Hearing Date for 176th Place SE Right-of-Way Vacation and Set New Date.
- C-4. Authorize Interlocal Agreement with State of Washington for Printing Services.

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to approve the Consent Agenda. Vote: 6-0. Motion carried.

REPORTS OF COMMISSIONS:

Human Services Commission – Vice Chair Fran McGregor-Hollums reported on the March 8 and April 12 meetings.

Arts Commission – Chair Sandy Bisordi reported on the April 12 meeting.

Planning Commission – Community Development Director Richard Hart reported on the April 5 meeting. The April 19 meeting was canceled.

Parks & Recreation Commission – Chair Steven Pand reported on the April 18 meeting.

Budget Priorities Advisory Committee - Liaison Darren Dofelmier reported on the April 4 and April 18 meetings.

NEW BUSINESS:

1. Consider Planning Commission Recommendation on Comprehensive Plan Amendment Docket.

Council Action: Councilmember Wagner moved and Councilmember Scott seconded that the city council set the official 2012 Comprehensive Plan and Development Regulation Amendment Docket as recommended by the Planning Commission to include two Comprehensive Plan Amendments: CPA 2012-01 and CPA 2012-02 and one Development Regulation Amendment: DRA 2012-01. Vote: 6-0. Motion carried.

2. Consider Consultant Contract for Northern Gateway Study.

Council Action: Councilmember Wagner moved and Councilmember Scott seconded to authorize the city manager to execute a personal services agreement in the amount of \$55,335 between the City of Covington and Stalzer and Associates to prepare Phase 1 of the Northern Gateway Study and Analysis. Vote: 6-0. Motion carried.

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to authorize the City Manager to execute agreements between the City of Covington and BranBar LLC and the City of Covington and Yarrow Bay Holdings, in substantial form of the agreements as presented, combined totaling \$55,335 as payment for Phase 1 of the Northern Gateway Study and Analysis. Vote: 6-0. Motion carried.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Parks & Recreation Director Scott Thomas reported on the recent loss of some grant funding for the Covington Community Park project and requested Council's agreement on the possibility that after the bids for the Park Project come in on May 17, that funds previously allocated to the Aquatics Center that are no longer needed be transferred to the Park Project.

Council Action: There was Council consensus that this possibility could be considered after the bids are received for the Covington Community Park Project to determine what the actual cost will be for construction.

Mayor Harto asked for Council's opinion of the idea to suggest the Human Services Commission consider allocating to Project Uth when it is dispersing any available extra funds during the year and encouraging Project Uth to submit an application for funding during the next funding cycle.

Council Action: There was Council consensus to agree with Mayor Harto's Project Uth suggestion.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

George Pearson, 16823 SE 265th Street, Covington, thanked staff for attending the recent Timberlane Homeowners Association meeting. Mr. Pearson also reported on the latest information regarding Timberlane which included the Red Cross' designation of the clubhouse

as an emergency center and Timberlane’s goal of purchasing a generator and building a kitchen in the clubhouse.

There being no further comments, Mayor Harto closed the public comment period.

EXECUTIVE SESSION:

Potential Litigation (RCW 42.30.110(1)(i)) from 8:25 p.m. to 8:35 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:35 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: May 8, 2012

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #27559-27641, in the Amount of \$207,532.60, Dated April 16, 2012; Voucher #27642-27642, in the Amount of \$72.78, Dated April 26, 2012; and Paylocity Payroll Checks #1000481558-1000481571 and Paylocity Payroll Checks #1000481725-1000481726 Inclusive, Plus Employee Direct Deposits in the Amount of \$145,593.85, Dated April 27, 2012.

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment: Vouchers #27559-27641, in the Amount of \$207,532.60, Dated April 16, 2012; Voucher #27642-27642, in the Amount of \$72.78, Dated April 26, 2012; and Paylocity Payroll Checks #1000481558-1000481571 and Paylocity Payroll Checks #1000481725-1000481726 Inclusive, Plus Employee Direct Deposits in the Amount of \$145,593.85, Dated April 27, 2012.

April 16, 2012

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 27559 Through Check # 27641

In the Amount of \$207,532.60

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

				<u>Check Amount</u>
Check No:	27559	Check Date:	04/16/2012	
Vendor:	0867	Home Depot Credit Services		
0095004	Stretch wrap for filter cartridges	04/16/2012		95.39
0015166	Aquatics; corner moulding, nails	04/16/2012		11.20
1014956	Aquatics; lumber, screws, hooks, rings	04/16/2012		45.39
9574784	Aquatics; tool box, totes	04/16/2012		48.54
9574784	Aquatics; shower head, caddy, hooks	04/16/2012		50.04
9593714	Aquatics; painting supplies	04/16/2012		39.83
3593940	Aquatics; spray bottle	04/16/2012		5.21
9095071	Returns; Aquatics, lumber, moulding	04/16/2012		-107.29
6010212	City hall, part for flag pole	04/16/2012		3.08
6010212	Building materials to make sander rack	04/16/2012		146.01
7058376	Propane	04/16/2012		19.35
3141534	Arbor day planting supplies	04/16/2012		31.98
Check Total:				388.73
Check No:	27560	Check Date:	04/16/2012	
Vendor:	2094	"Poly" Bag, LLC		
28914	Adopt A Street program; garbage bags	04/16/2012		113.37
28914	Adopt A Street program; garbage bags	04/16/2012		113.37
28915	Maint shop; garbage bags	04/16/2012		90.81
28915	Maint shop; garbage bags	04/16/2012		90.81
28915	Maint shop; garbage bags	04/16/2012		45.40
Check Total:				453.76
Check No:	27561	Check Date:	04/16/2012	
Vendor:	0206	AFLAC		
999450	Insurance premiums; April	04/16/2012		511.21
Check Total:				511.21
Check No:	27562	Check Date:	04/16/2012	
Vendor:	0463	Allied Waste Services		
0176-00337	Maint shop; disposal, 3/1-3/31/12	04/16/2012		224.93
0176-00337	Maint shop; disposal, 3/1-3/31/12	04/16/2012		112.47
0176-00337	Maint shop; disposal, 3/1-3/31/12	04/16/2012		224.93
0176-00337	Aquatics; disposal fees; 3/1-3/31/12	04/16/2012		241.95
Check Total:				804.28
Check No:	27563	Check Date:	04/16/2012	
Vendor:	2223	ARC Imaging Resources		
955754	Plotter/Scanner maint; 3/21-4/21/12	04/16/2012		39.96
955754	Plotter/Scanner maint; 3/21-4/21/12	04/16/2012		79.90
955754	Plotter/Scanner maint; 3/21-4/21/12	04/16/2012		79.90
Check Total:				199.76
Check No:	27564	Check Date:	04/16/2012	
Vendor:	0499	Bank of America		
3544-4	CEDC lunch meeting	04/16/2012		38.92
1030-4	Junkin; blue tooth	04/16/2012		15.43
1030-4	Junkin; cell phone case, protectors	04/16/2012		15.20
1030-4	Junkin; cell phone case, protectors	04/16/2012		15.20
1030-4	Junkin; cell phone case, protectors	04/16/2012		7.61
8290-4	Camera battery, use tax	04/16/2012		-2.96
8290-4	Camera battery	04/16/2012		37.40
8290-4	Distilled water for water testing kits	04/16/2012		0.89
8290-4	Community development retreat; meal	04/16/2012		54.75
8290-4	Community development retreat; meal	04/16/2012		54.76
3692-4	Aquatics; merit award gift cards	04/16/2012		75.00
3692-4	Parker; train for Springbrook conference	04/16/2012		63.00
3692-4	Aquatics; anniversary party decorations	04/16/2012		15.48
3692-4	Aquatics; anniversary party decorations	04/16/2012		27.15
3692-4	Spam filter annual service	04/16/2012		59.40
2959-4	Refund for cancelled auto charge on acct	04/16/2012		-29.99
2959-4	Refund for cancelled auto charge on acct	04/16/2012		-49.99
2959-4	Finance retreat; lunch	04/16/2012		59.13
9115-4	Hendrickson/Parker; PSFOA meeting	04/16/2012		50.00
9115-4	Monitor replacements, use tax	04/16/2012		-27.52

				<u>Check Amount</u>
9115-4	Monitor replacements	04/16/2012		347.50
9115-4	Security certificate	04/16/2012		69.99
9115-4	Replacement video card	04/16/2012		49.26
1346-4	Motor vehicle record request	04/16/2012		3.00
1346-4	Public records request; background check	04/16/2012		25.94
4935-4	Slate; Emergency Prep conference	04/16/2012		275.00
4935-4	Junkin; Emergency Prep conference	04/16/2012		275.00
4935-4	Bates; Emergency Prep conference	04/16/2012		275.00
1030-4	Junkin; blue tooth	04/16/2012		30.84
1030-4	Junkin; blue tooth	04/16/2012		30.84
3544-4	Matheson; meeting parking	04/16/2012		24.00
3544-4	Matheson; chamber lunch meeting	04/16/2012		15.00
6540-4	City hall; 10 keys	04/16/2012		30.00
0446-4	Student art show; supplies	04/16/2012		9.83
0446-4	Aquatics; hex caps	04/16/2012		17.37
0446-4	Aquatics; hex caps, use tax	04/16/2012		-1.38
0446-4	Art show reception; refreshments	04/16/2012		18.35
0446-4	Aquatics; anniversary party refreshments	04/16/2012		41.56
Check Total:				2,015.96
Check No:	27565	Check Date:	04/16/2012	
Vendor:	2368	Best Parking Lot Cleaning Inc.		
115133	Street cleaning; Maple Valley, March	04/16/2012		6,069.01
Check Total:				6,069.01
Check No:	27566	Check Date:	04/16/2012	
Vendor:	1868	The Brickman Group Ltd, LLC		
129288	Parks; landscaping, April	04/16/2012		1,388.69
129288	Streets; landscaping, April	04/16/2012		3,952.60
Check Total:				5,341.29
Check No:	27567	Check Date:	04/16/2012	
Vendor:	2136	Carbonic Systems, Inc.		
05061059	Aquatics; carbomizer rental	04/16/2012		59.73
Check Total:				59.73
Check No:	27568	Check Date:	04/16/2012	
Vendor:	2270	CenturyLink		
6381431686	Maint shop; telephone, 3/25-4/25/12	04/16/2012		36.62
6381431686	Maint shop; telephone, 3/25-4/25/12	04/16/2012		73.23
4137665359	Aquatics; telephone, 3/26-4/26/12	04/16/2012		280.54
6381431686	Maint shop; telephone, 3/25-4/25/12	04/16/2012		73.23
Check Total:				463.62
Check No:	27569	Check Date:	04/16/2012	
Vendor:	2366	CenturyLink Business Services		
1208231705	Aquatics; internet/loop, March	04/16/2012		475.00
Check Total:				475.00
Check No:	27570	Check Date:	04/16/2012	
Vendor:	0208	City of Kent		
RI 23762	Fire Investigation services; 1st Qtr	04/16/2012		488.00
RI 23762	Fire services; 1st Quarter	04/16/2012		11,949.00
Check Total:				12,437.00
Check No:	27571	Check Date:	04/16/2012	
Vendor:	1170	Coastwide Laboratories		
W2414191-1	Aquatics; paper towels	04/16/2012		240.19
Check Total:				240.19
Check No:	27572	Check Date:	04/16/2012	
Vendor:	0364	Code Publishing Company		
40527	Municipal code update	04/16/2012		698.84
Check Total:				698.84
Check No:	27573	Check Date:	04/16/2012	
Vendor:	0184	Cordi & Bejarano		
155/156	Public defender services; 3/13-3/23/12	04/16/2012		4,020.00
Check Total:				4,020.00

				<u>Check Amount</u>
Check No: 27574	Check Date: 04/16/2012			
Vendor: 0108	Covington Chamber of Commerce			
174052	Mhoon/Lucavish; Chamber auction	04/16/2012		120.00
			Check Total:	120.00
Check No: 27575	Check Date: 04/16/2012			
Vendor: 1952	Covington Copy It...Mail It			
2146	AWC municipal award submittal, postage	04/16/2012		16.55
			Check Total:	16.55
Check No: 27576	Check Date: 04/16/2012			
Vendor: 0043	Covington Mini Storage			
0043-4	Storage unit #E32; lease, May - Dec	04/16/2012		640.00
0043-4	Storage unit #C25; lease, May	04/16/2012		125.00
			Check Total:	765.00
Check No: 27577	Check Date: 04/16/2012			
Vendor: 0706	Covington Retail Associates			
0706-4	1st floor; building lease, May	04/16/2012		24,477.83
0706-4-1	2nd floor; operating expenses, May	04/16/2012		1,456.53
2011 CAM R	2nd floor; operating, Jan - March	04/16/2012		-178.06
2011 CAM R	2011 Reconciliation; 2nd floor	04/16/2012		-1,390.15
2011 CAM R	1st floor; operating, Jan - March	04/16/2012		109.98
2011 CAM R	2011 Reconciliation; 1st floor	04/16/2012		-1,497.30
3729	2nd floor; operating expense adjustment	04/16/2012		-59.35
3728	1st floor; operating expense adjustment	04/16/2012		36.66
0706-4-1	2nd floor; building lease, May	04/16/2012		3,122.75
0706-4	1st floor; operating expenses, May	04/16/2012		9,435.61
			Check Total:	35,514.50
Check No: 27578	Check Date: 04/16/2012			
Vendor: 0771	David Evans & Associates, Inc.			
317438	Integrated traffic impact; 3/4-3/31/12	04/16/2012		24,942.68
			Check Total:	24,942.68
Check No: 27579	Check Date: 04/16/2012			
Vendor: 1409	Delta Communications Systems			
916382	Aquatics; telephone, 4/1-4/30/12	04/16/2012		51.26
			Check Total:	51.26
Check No: 27580	Check Date: 04/16/2012			
Vendor: 2467	Department of Enterprise Servi			
2012030057	Slate; Adobe elements CD, license	04/16/2012		105.23
2012030057	Morrissey; Windows upgrade pack	04/16/2012		264.72
2012030057	Mueller; Acrobat license	04/16/2012		209.77
			Check Total:	579.72
Check No: 27581	Check Date: 04/16/2012			
Vendor: 0072	Dept of Labor & Industries			
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		118.65
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		460.71
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		1,700.66
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		1,445.91
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		393.59
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		330.40
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		3,535.79
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		179.81
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		2,783.27
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		448.75
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		336.56
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		627.58
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		157.33
93929600-1	Industrial Insurance, 1st Qtr 2012	04/16/2012		
			Check Total:	12,519.01
Check No: 27582	Check Date: 04/16/2012			
Vendor: 2173	Enumclaw Quarry, Inc.			
48091	Aquatic Center; quarry rock	04/16/2012		139.34
			Check Total:	139.34

			<u>Check Amount</u>
Check No: 27583	Check Date: 04/16/2012		
Vendor: 1996	Facility Maintenance Contracto		
SALES01465	Maint shop; janitorial service, April	04/16/2012	101.60
SALES01465	Maint shop; janitorial service, April	04/16/2012	50.80
SALES01465	Maint shop; janitorial service, April	04/16/2012	101.60
Check Total:			254.00
Check No: 27584	Check Date: 04/16/2012		
Vendor: 2078	Girard Resources & Recycling,		
9676	Dark bark	04/16/2012	185.38
9574	Aquatic Center; dark bark	04/16/2012	368.53
Check Total:			553.91
Check No: 27585	Check Date: 04/16/2012		
Vendor: 1733	The Good Earth Works, Inc.		
119336	Chainsaw; chains	04/16/2012	132.69
119336	Chainsaw; chains	04/16/2012	265.38
119336	Chainsaw; chains	04/16/2012	265.38
Check Total:			663.45
Check No: 27586	Check Date: 04/16/2012		
Vendor: 2045	Goodbye Graffiti Seattle		
15974	Everclean program; April	04/16/2012	376.84
Check Total:			376.84
Check No: 27587	Check Date: 04/16/2012		
Vendor: 1658	Hertz Equipment Rental Corp.		
26149876-0	Rental; excavator, 3/26-3/28/12	04/16/2012	541.63
Check Total:			541.63
Check No: 27588	Check Date: 04/16/2012		
Vendor: 1722	Honey Bucket		
1-444495	Skate park; portable toilet, 4/5-5/4/12	04/16/2012	204.75
Check Total:			204.75
Check No: 27589	Check Date: 04/16/2012		
Vendor: 1997	HSBC Business Solutions		
005093	Arbor day event; refreshments	04/16/2012	55.31
Check Total:			55.31
Check No: 27590	Check Date: 04/16/2012		
Vendor: 1342	Integra Telecom		
9537585	City hall; telephone, 4/8-5/7/12	04/16/2012	1,816.39
Check Total:			1,816.39
Check No: 27591	Check Date: 04/16/2012		
Vendor: 1803	Iron Mountain		
EZG8352	Document storage through 4/30/12	04/16/2012	310.63
Check Total:			310.63
Check No: 27592	Check Date: 04/16/2012		
Vendor: 2488	Taliga Iulai		
8013154	Refund; community room damage deposit	04/16/2012	257.00
8013154	Room rental; additional hour (2pm-3pm)	04/16/2012	-62.00
Check Total:			195.00
Check No: 27593	Check Date: 04/16/2012		
Vendor: 1701	Johnsons Home & Garden		
364337	Aquatics; paint pen	04/16/2012	5.74
Check Total:			5.74
Check No: 27594	Check Date: 04/16/2012		
Vendor: 2485	Kent East Hill Nursery, Inc.		
66433	Aquatic Center; replacement tree	04/16/2012	59.13
Check Total:			59.13
Check No: 27595	Check Date: 04/16/2012		
Vendor: 0050	Kent School District		
0050-4	School mitigation payable; March	04/16/2012	16,412.00
Check Total:			16,412.00
Check No: 27596	Check Date: 04/16/2012		
Vendor: 0143	King County Finance		
4077930	Maint; sewer treatment, 1/1-3/31/12	04/16/2012	9.71

			<u>Check Amount</u>
4077930	Maint; sewer treatment, 1/1-3/31/12	04/16/2012	19.43
4077930	Maint; sewer treatment, 1/1-3/31/12	04/16/2012	19.43
Check Total:			48.57
Check No:	27597	Check Date:	04/16/2012
Vendor:	1111	King County Treasury	
001190-025	Nox Weed/King CD	04/16/2012	12.23
085100-019	Nox Weed/King CD	04/16/2012	12.39
179638-119	Nox Weed/King CD	04/16/2012	12.23
005030-040	Nox Weed/King CD	04/16/2012	12.08
020003-007	Nox Weed/King CD	04/16/2012	12.08
252205-927	Nox Weed/King CD	04/16/2012	12.08
001190-026	Nox Weed/King CD	04/16/2012	12.54
252205-927	Nox Weed/King CD	04/16/2012	12.23
179631-013	Nox Weed/King CD	04/16/2012	12.23
179631-012	Nox Weed/King CD	04/16/2012	12.39
179631-010	Nox Weed/King CD	04/16/2012	13.60
179631-009	Nox Weed/King CD	04/16/2012	12.08
179620-064	Nox Weed/King CD	04/16/2012	12.23
179620-063	Nox Weed/King CD	04/16/2012	12.23
179620-062	Nox Weed/King CD	04/16/2012	12.24
179620-003	Nox Weed/King CD	04/16/2012	12.08
151592-035	Nox Weed/King CD	04/16/2012	12.08
151591-044	Nox Weed/King CD	04/16/2012	12.08
151591-043	Nox Weed/King CD	04/16/2012	12.08
151590-028	Nox Weed/King CD	04/16/2012	12.39
127400-030	Nox Weed/King CD	04/16/2012	12.08
127400-029	Nox Weed/King CD	04/16/2012	12.08
289520-031	Nox Weed/King CD	04/16/2012	12.08
262175-062	Nox Weed/King CD	04/16/2012	12.54
262175-068	Nox Weed/King CD	04/16/2012	12.08
262205-919	Nox Weed/King CD	04/16/2012	12.39
179636-127	Nox Weed/King CD	04/16/2012	12.24
232980-070	Nox Weed/King CD	04/16/2012	12.24
232980-071	Nox Weed/King CD	04/16/2012	12.39
232980-072	Nox Weed/King CD	04/16/2012	12.23
242205-900	SWM/Nox Weed/King CD	04/16/2012	145.69
179638-120	Nox Weed/King CD	04/16/2012	12.08
179632-009	Nox Weed/King CD	04/16/2012	12.08
179632-010	Nox Weed/King CD	04/16/2012	12.08
179635-115	Nox Weed/King CD	04/16/2012	13.15
232980-069	Nox Weed/King CD	04/16/2012	12.23
228670-011	Nox Weed/King CD	04/16/2012	12.08
212206-918	Nox Weed/King CD	04/16/2012	12.84
202206-901	Nox Weed/King CD/SWM	04/16/2012	149.15
184310-071	Nox Weed/King CD	04/16/2012	12.08
179670-028	Nox Weed/King CD	04/16/2012	12.08
179670-027	Nox Weed/King CD	04/16/2012	12.23
179670-026	Nox Weed/King CD	04/16/2012	12.24
179642-014	Nox Weed/King CD	04/16/2012	12.08
179639-029	Nox Weed/King CD	04/16/2012	12.08
179639-028	Nox Weed/King CD	04/16/2012	12.08
179639-027	Nox Weed/King CD	04/16/2012	12.08
289520-032	Nox Weed/King CD	04/16/2012	12.08
864960-021	Nox Weed/King CD	04/16/2012	12.08
864960-022	Nox Weed/King CD	04/16/2012	12.08
864960-023	Nox Weed/King CD	04/16/2012	12.08
864960-024	Nox Weed/King CD	04/16/2012	12.39
865010-031	Nox Weed/King CD	04/16/2012	12.08
923844-027	Nox Weed/King CD	04/16/2012	12.23
947850-119	Nox Weed/King CD	04/16/2012	12.08
947850-120	Nox Weed/King CD	04/16/2012	12.23
947850-121	Nox Weed/King CD	04/16/2012	12.85

			<u>Check Amount</u>
947850-123	Nox Weed/King CD	04/16/2012	12.23
947850-124	Nox Weed/King CD	04/16/2012	12.08
947855-046	Nox Weed/King CD	04/16/2012	12.54
714070-151	Nox Weed/King CD	04/16/2012	12.23
714070-152	Nox Weed/King CD	04/16/2012	12.08
714070-155	Nox Weed/King CD	04/16/2012	12.39
714070-156	Nox Weed/King CD	04/16/2012	12.08
714070-158	Nox Weed/King CD	04/16/2012	12.08
723730-127	Nox Weed/King CD	04/16/2012	13.45
756945-050	Nox Weed/King CD	04/16/2012	12.24
776040-105	Nox Weed/King CD	04/16/2012	12.23
776040-106	Nox Weed/King CD	04/16/2012	12.24
856200-031	Nox Weed/King CD	04/16/2012	12.08
856289-137	Nox Weed/King CD	04/16/2012	14.65
856289-138	Nox Weed/King CD	04/16/2012	12.39
858640-007	Nox Weed/King CD	04/16/2012	12.08
864780-022	Nox Weed/King CD	04/16/2012	12.08
864780-023	Nox Weed/King CD	04/16/2012	12.08
864820-020	Nox Weed/King CD	04/16/2012	12.23
864821-080	Nox Weed/King CD	04/16/2012	12.23
417850-109	Nox Weed/King CD	04/16/2012	12.08
429900-023	Nox Weed/King CD	04/16/2012	12.08
546930-051	Nox Weed/King CD	04/16/2012	12.23
546930-052	Nox Weed/King CD	04/16/2012	12.08
564130-035	Nox Weed/King CD	04/16/2012	12.08
564130-036	Nox Weed/King CD	04/16/2012	12.23
564130-038	Nox Weed/King CD	04/16/2012	12.08
564130-039	Nox Weed/King CD	04/16/2012	12.08
614765-049	Nox Weed/King CD	04/16/2012	12.23
665470-059	Nox Weed/King CD	04/16/2012	12.23
669900-155	Nox Weed/King CD	04/16/2012	12.24
680630-110	Nox Weed/King CD	04/16/2012	12.08
689250-018	Nox Weed/King CD	04/16/2012	12.08
689251-033	Nox Weed/King CD	04/16/2012	12.08
714070-146	Nox Weed/King CD	04/16/2012	12.24
714070-147	Nox Weed/King CD	04/16/2012	15.10
714070-149	Nox Weed/King CD	04/16/2012	12.23
291661-052	Nox Weed/King CD	04/16/2012	12.39
292206-920	Nox Weed/King CD	04/16/2012	12.08
302206-906	SWM/Nox Weed/King CD	04/16/2012	190.76
352205-915	Nox Weed/King CD	04/16/2012	12.54
352205-922	Nox Weed/King CD	04/16/2012	12.08
362205-903	Nox Weed/King CD	04/16/2012	12.54
362205-917	Nox Weed/King CD	04/16/2012	12.54
362205-919	Nox Weed/King CD	04/16/2012	12.24
362205-919	Nox Weed/King CD	04/16/2012	12.69
369150-024	Nox Weed/King CD	04/16/2012	12.08
369150-025	Nox Weed/King CD	04/16/2012	12.08
378040-002	Nox Weed/King CD	04/16/2012	12.08
378040-003	Nox Weed/King CD	04/16/2012	12.08
378040-004	Nox Weed/King CD	04/16/2012	12.08
378040-010	Nox Weed/King CD	04/16/2012	12.08
378040-013	Nox Weed/King CD	04/16/2012	12.08
378310-020	Nox Weed/King CD	04/16/2012	12.08
242205-902	Nox Weed/King CD	04/16/2012	13.60
242205-903	SWM/Nox Weed/King CD	04/16/2012	443.82
242205-903	Nox Weed/King CD	04/16/2012	12.08
242205-903	Nox Weed/King CD	04/16/2012	12.23
242205-904	Nox Weed/King CD	04/16/2012	12.23
242205-908	Nox Weed/King CD	04/16/2012	12.54
242205-910	SWM/Nox Weed/King CD	04/16/2012	1,117.01
242205-912	Nox Weed/King CD	04/16/2012	12.39

				<u>Check Amount</u>
242205-918	Nox Weed/King CD	04/16/2012		14.05
259178-019	Nox Weed/King CD	04/16/2012		12.08
Check Total:				3,474.10
Check No:	27598	Check Date:	04/16/2012	
Vendor:	1828	Kathleen Kirshenbaum		13.73
1828-4	Kirshenbaum; defense screening, mileage	04/16/2012		13.73
Check Total:				13.73
Check No:	27599	Check Date:	04/16/2012	
Vendor:	1405	Lakeside Industries		277.19
12032568MB	Liquid asphalt	04/16/2012		277.19
Check Total:				277.19
Check No:	27600	Check Date:	04/16/2012	
Vendor:	1622	Law Offices of Thomas R Hargan		4,345.35
12-CV03	Prosecution services through 3/31/12	04/16/2012		4,345.35
Check Total:				4,345.35
Check No:	27601	Check Date:	04/16/2012	
Vendor:	1989	Richard N. Little Consulting, LLC		4,000.00
1989-4	Government relations; March	04/16/2012		4,000.00
Check Total:				4,000.00
Check No:	27602	Check Date:	04/16/2012	
Vendor:	1498	M. Lee Smith Publisher LLC		397.00
14766361-R	Employment Law; annual renewal	04/16/2012		397.00
Check Total:				397.00
Check No:	27603	Check Date:	04/16/2012	
Vendor:	2489	Lea MacDonald		257.00
8013180	Refund; community room damage deposit	04/16/2012		257.00
Check Total:				257.00
Check No:	27604	Check Date:	04/16/2012	
Vendor:	1878	MacLeod Reckord		2,123.73
6445	Covington Park; Ph. 1, 3/1-3/31/12	04/16/2012		2,123.73
Check Total:				2,123.73
Check No:	27605	Check Date:	04/16/2012	
Vendor:	2367	Magnum Print Solutions		108.49
100984	Toner	04/16/2012		108.49
Check Total:				108.49
Check No:	27606	Check Date:	04/16/2012	
Vendor:	1719	Derek Matheson		291.19
1719-4	Matheson; OCCMA conf, miles/hotel/dinner	04/16/2012		291.19
Check Total:				291.19
Check No:	27607	Check Date:	04/16/2012	
Vendor:	1901	Modern Building Systems, Inc.		569.07
0047438	Maint shop; building lease, 5/1-6/1/12	04/16/2012		284.53
0047438	Maint shop; building lease, 5/1-6/1/12	04/16/2012		569.06
0047438	Maint shop; building lease, 5/1-6/1/12	04/16/2012		1,422.66
Check Total:				1,422.66
Check No:	27608	Check Date:	04/16/2012	
Vendor:	1688	Mountain Mist		10.59
054257-4	Maint Shop; bottled water, March	04/16/2012		5.30
054257-4	Maint Shop; bottled water, March	04/16/2012		10.59
054257-4	Maint Shop; bottled water, March	04/16/2012		108.78
054257-4	City Hall; bottled water, March	04/16/2012		31.82
054257-4	Aquatics; bottled water, March	04/16/2012		167.08
Check Total:				167.08
Check No:	27609	Check Date:	04/16/2012	
Vendor:	1487	NAPA Auto Parts		-12.16
626030	Credit; return socket wrong size	04/16/2012		12.16
625042	Maint shop; socket	04/16/2012		12.16
625042	Maint shop; socket	04/16/2012		6.08
625042	Maint shop; socket	04/16/2012		12.16
625025	Maint shop; socket	04/16/2012		12.16
625025	Maint shop; socket	04/16/2012		12.16

				<u>Check Amount</u>
625025	Maint shop; socket	04/16/2012		6.08
625044	Credit; socket not picked up	04/16/2012		-6.08
625044	Credit; socket not picked up	04/16/2012		-12.16
625044	Credit; socket not picked up	04/16/2012		-12.16
626447	#2767; signal lamp	04/16/2012		7.58
626447	#2767; signal lamp	04/16/2012		7.59
626447	#2767; signal lamp	04/16/2012		3.79
626347	#3307; air fitting	04/16/2012		2.40
626031	#3307; air coupler	04/16/2012		9.04
626030	Credit; return socket wrong size	04/16/2012		-12.16
625841	Maint shop; digital caliper	04/16/2012		6.51
626030	Credit; return socket wrong size	04/16/2012		-6.08
625988	Maint shop; socket	04/16/2012		13.03
625988	Maint shop; socket	04/16/2012		13.03
625988	Maint shop; socket	04/16/2012		6.51
625841	Maint shop; digital caliper	04/16/2012		13.03
625841	Maint shop; digital caliper	04/16/2012		13.03
Check Total:				95.54
Check No:	27610	Check Date:	04/16/2012	
Vendor:	1327	Ethan Newton		
1327-4	Newton; mileage reimbursement, March	04/16/2012		98.40
Check Total:				98.40
Check No:	27611	Check Date:	04/16/2012	
Vendor:	2384	Northwest Stormwater Managemen		
2714	Vactor truck; Maple Valley	04/16/2012		315.00
2727	Pipe jetting; Maple Valley	04/16/2012		942.50
Check Total:				1,257.50
Check No:	27612	Check Date:	04/16/2012	
Vendor:	0004	Office Depot		
6034615170	Paper	04/16/2012		7.90
6034615170	Paper	04/16/2012		7.91
6034615170	Office supplies	04/16/2012		365.15
6034615170	Post card paper	04/16/2012		74.25
6037128850	APWA Rodeo flyers	04/16/2012		41.27
Check Total:				496.48
Check No:	27613	Check Date:	04/16/2012	
Vendor:	0418	Olympic Environmental Resource		
20122	Spring recycling program implementation	04/16/2012		7,229.86
Check Total:				7,229.86
Check No:	27614	Check Date:	04/16/2012	
Vendor:	1249	Orca Pacific Inc.		
055466	Aquatics; pool chemicals	04/16/2012		288.34
Check Total:				288.34
Check No:	27615	Check Date:	04/16/2012	
Vendor:	0188	Pacific Business Systems		
7379	Phone system; fax line conversion	04/16/2012		111.42
Check Total:				111.42
Check No:	27616	Check Date:	04/16/2012	
Vendor:	1452	Palmer Coking Coal Company		
IN026376	Aquatic Center; topsoil	04/16/2012		59.87
IN026532	Crushed gravel	04/16/2012		103.21
Check Total:				163.08
Check No:	27617	Check Date:	04/16/2012	
Vendor:	0056	Cassandra Parker		
0056-4	Parker; Springbrook conference, per diem	04/16/2012		61.00
Check Total:				61.00
Check No:	27618	Check Date:	04/16/2012	
Vendor:	0973	Public Finance Inc.		
0001539	LID administration; 2nd Qtr 2012	04/16/2012		123.75
Check Total:				123.75

				<u>Check Amount</u>
Check No:	27619	Check Date:	04/16/2012	
Vendor:	0161	Puget Sound Energy		
5282721009	Aquatics; electricity, 3/2-3/30/12	04/16/2012		2,162.61
5282721009	Aquatics; natural gas, 3/2-3/30/12	04/16/2012		3,658.95
4513241002	SR 516; electricity, 3/2-3/30/12	04/16/2012		148.62
4513241002	Crystal view; electricity, 3/2-3/30/12	04/16/2012		9.97
8732768927	Maint shop; electricity, 3/2-3/30/12	04/16/2012		43.74
8732768927	Maint shop; electricity, 3/2-3/30/12	04/16/2012		87.48
4077636381	Streets; electricity, 3/6-4/3/12	04/16/2012		78.77
7042890538	Streets; electricity, 3/6-4/3/12	04/16/2012		56.10
8732768927	Maint shop; electricity, 3/2-3/30/12	04/16/2012		87.47
7042894027	Streets; electricity, 3/6-4/3/12	04/16/2012		9.97
7042894027	City tree; electricity, 3/6-4/3/12	04/16/2012		9.97
1777131457	Streets; electricity, 3/2-3/30/12	04/16/2012		85.60
0047532379	Streets; electricity, 3/2-3/30/12	04/16/2012		96.04
4077639500	Skate park; electricity, 3/7-4/4/12	04/16/2012		12.47
7042894886	Streets; electricity, 3/7-4/4/12	04/16/2012		54.67
7042898374	Streets; electricity, 3/7-4/4/12	04/16/2012		59.75
7042895297	Streets; electricity, 3/7-4/4/12	04/16/2012		9.97
7042897053	Streets; electricity, 3/6-4/3/12	04/16/2012		7,618.89
8910394751	City hall; electricity, 3/6-4/3/12	04/16/2012		2,569.83
7042899661	Streets; electricity, 3/6-4/3/12	04/16/2012		90.40
7042898077	Streets; electricity, 3/6-4/3/12	04/16/2012		69.51
Check Total:				17,020.78
Check No:	27620	Check Date:	04/16/2012	
Vendor:	2217	Puget Sound Health Partners		
8008773	Refund; community room damage deposit	04/16/2012		250.00
Check Total:				250.00
Check No:	27621	Check Date:	04/16/2012	
Vendor:	1478	Rent Me Storage, LLC		
54605	Maint shop storage, lease, 3/22-4/22	04/16/2012		62.15
54605	Maint shop storage; interest, 3/22-4/22	04/16/2012		2.23
54605	Maint shop storage; interest, 3/22-4/22	04/16/2012		4.45
54605	Maint shop storage; interest, 3/22-4/22	04/16/2012		4.45
54605	Maint shop storage, lease, 3/22-4/22	04/16/2012		31.08
54605	Maint shop storage, lease, 3/22-4/22	04/16/2012		62.15
Check Total:				166.51
Check No:	27622	Check Date:	04/16/2012	
Vendor:	2250	SBS Legal Services		
C012	Legal services; March	04/16/2012		5,510.00
Check Total:				5,510.00
Check No:	27623	Check Date:	04/16/2012	
Vendor:	2474	SCORE		
91	Jail costs; March	04/16/2012		15,500.00
Check Total:				15,500.00
Check No:	27624	Check Date:	04/16/2012	
Vendor:	2207	db Secure Shred, LLC		
77725	Secure document destruction; March	04/16/2012		21.94
Check Total:				21.94
Check No:	27625	Check Date:	04/16/2012	
Vendor:	2044	Karla Slate		
2044-4	Slate; RASKC meeting, mileage	04/16/2012		31.47
Check Total:				31.47
Check No:	27626	Check Date:	04/16/2012	
Vendor:	0871	Suzanne F. Smith		
592425	Bykonen; flagger training	04/16/2012		20.00
592425	Public works; flagger training	04/16/2012		96.00
592425	Public works; flagger training	04/16/2012		300.00
592425	Public works; flagger training	04/16/2012		48.00
592425	Ogren/Bykonen; flagger training	04/16/2012		56.00
Check Total:				520.00

				<u>Check Amount</u>
Check No: 27627	Check Date: 04/16/2012			
Vendor: 0993	Soos Creek Water & Sewer Dist.			
0700-92790	Maint shop; sewer, 2/1-3/31/12	04/16/2012		42.36
0700-92790	Maint shop; sewer, 2/1-3/31/12	04/16/2012		21.18
0700-92790	Maint shop; sewer, 2/1-3/31/12	04/16/2012		42.36
0700-90680	Aquatics; sewer, 2/1-3/31/12	04/16/2012		1,015.35
Check Total:				1,121.25
Check No: 27628	Check Date: 04/16/2012			
Vendor: 1903	Sound Publishing, Inc.			
449543	Weekly bulletin; March	04/16/2012		1,058.19
449543	Full page ads, special sections	04/16/2012		3,268.50
Check Total:				4,326.69
Check No: 27629	Check Date: 04/16/2012			
Vendor: 0736	Sound Security, Inc.			
0587696-IN	Security prox cards	04/16/2012		81.46
Check Total:				81.46
Check No: 27630	Check Date: 04/16/2012			
Vendor: 1907	Star Rentals			
33-082571-	Rental; pressure washer, 4/4-4/5/12	04/16/2012		208.05
Check Total:				208.05
Check No: 27631	Check Date: 04/16/2012			
Vendor: 2103	US Bancorp Equip Finance Inc.			
200518652	Copier lease, 4/3-5/2/12	04/16/2012		100.54
200518652	Copier lease, 4/3-5/2/12	04/16/2012		150.82
Check Total:				251.36
Check No: 27632	Check Date: 04/16/2012			
Vendor: 1917	US Bank National Association			
386000046-	Investment service charge; 1st Qtr 2012	04/16/2012		72.00
386000046-	Investment service charge; 1st Qtr 2012	04/16/2012		74.70
386000046-	Investment service charge; 1st Qtr 2012	04/16/2012		33.30
Check Total:				180.00
Check No: 27633	Check Date: 04/16/2012			
Vendor: 2383	Valley Freightliner, Inc.			
1213550255	#3307; repairs	04/16/2012		4,879.15
1220960245	Credit; #3307; repair dispute	04/16/2012		-1,679.15
Check Total:				3,200.00
Check No: 27634	Check Date: 04/16/2012			
Vendor: 1084	Valley Medical Center			
R12-009803	Permit# M12-0023; overpayment	04/16/2012		88.66
R12-009804	Permit #B12-0029; overpayment	04/16/2012		710.45
Check Total:				799.11
Check No: 27635	Check Date: 04/16/2012			
Vendor: 0046	Verizon Wireless			
971802088-	Maint shop; on call phone, 3/21-4/20	04/16/2012		6.03
971802088-	Maint shop; on call phone, 3/21-4/20	04/16/2012		12.08
971802088-	Maint shop; on call phone, 3/21-4/20	04/16/2012		12.08
Check Total:				30.19
Check No: 27636	Check Date: 04/16/2012			
Vendor: 0819	Don Vondran			
12-10	Vondran; 2012 flexible spending	04/16/2012		49.96
0819-4	Vondran; APWA conference, miles/dinner	04/16/2012		52.37
0819-4	Vondran; APWA conference, miles/dinner	04/16/2012		78.56
Check Total:				180.89
Check No: 27637	Check Date: 04/16/2012			
Vendor: 1421	Ward's Power Equipment			
38903	#2579; credit for used mower	04/16/2012		-27.15
38903	Maint shop; line trimmer parts	04/16/2012		48.26
38903	Maint shop; line trimmer parts	04/16/2012		48.26
38903	Maint shop; line trimmer parts	04/16/2012		24.13
38903	#2579; credit for used mower	04/16/2012		-27.15
Check Total:				66.35

				<u>Check Amount</u>
Check No: 27638	Check Date: 04/16/2012			
Vendor: 1105	Washington State Patrol			
I12007074	Background checks	04/16/2012		150.00
Check Total:				150.00
Check No: 27639	Check Date: 04/16/2012			
Vendor: 1408	Washington Workwear Stores Inc			
640	Maint shop; safety glasses	04/16/2012		4.67
640	Maint shop; safety glasses	04/16/2012		9.34
640	Maint shop; safety glasses	04/16/2012		9.33
638	Moorman; hard hat	04/16/2012		21.71
7105	Junkin; polo shirts, sport shirts	04/16/2012		32.58
7105	Junkin; polo shirts, sport shirts	04/16/2012		65.16
7105	Junkin; polo shirts, sport shirts	04/16/2012		65.16
628	Safety vests	04/16/2012		135.70
7106	Parrish; work shirts, sweat shirt	04/16/2012		167.63
639	Buck/Parrish; SWM team hats	04/16/2012		50.59
Check Total:				561.87
Check No: 27640	Check Date: 04/16/2012			
Vendor: 0137	WMCA			
0137-4	Scott; WMCA membership, 5/1/12-4/30/13	04/16/2012		75.00
0137-4-1	Michaud; WMCA membership, 5/1-4/30/13	04/16/2012		75.00
Check Total:				150.00
Check No: 27641	Check Date: 04/16/2012			
Vendor: 1894	Diana Ziolkowski			
1894-4	Facility monitoring; 4/8, 4/9, 4/15	04/16/2012		78.00
Check Total:				78.00
Date Totals:				207,532.60
Report Total:				0.00 207,532.60

April 26, 2012

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 27642 Through Check # 27642

In the Amount of \$72.78

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

			<u>Check Amount</u>
Check No: 27642	Check Date: 04/26/2012		
Vendor: 1111	King County Treasury		
262175-063	Nox weed/King CD	04/26/2012	12.23
262175-064	Nox Weed/King CD	04/26/2012	12.23
262175-065	Nox Weed/King CD	04/26/2012	12.08
262175-066	Nox Weed/King CD	04/26/2012	12.08
864810-021	Nox Weed/King CD	04/26/2012	12.08
948595-161	Nox Weed/King CD	04/26/2012	12.08
Check Total:			72.78
Date Totals:			72.78
Report Total:			0.00 72.78

April 27, 2012

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 04/27/12 consisting of:

PAYLOCITY CHECK # 1000481558 through PAYLOCITY CHECK # 1000481571 and PAYLOCITY CHECK # 1000481725 through PAYLOCITY CHECK # 1000481726 inclusive, plus employee direct deposits

IN THE AMOUNT OF \$145,593.85

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Robert M. Hendrickson
Finance Director

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

04/27/12 Payroll Voucher**Payroll Checks for Account Paylocity Account**

Check/Voucher	Check Type	Check Date	Employee Name	Net Amount
102324	Regular	4/27/2012	Kirshenbaum, Kathleen	623.07
102325	Regular	4/27/2012	Lyon, Valerie	1,452.37
102326	Regular	4/27/2012	Matheson, Derek M	4,394.32
102327	Regular	4/27/2012	Mhoon, Darren S	1,278.56
102328	Regular	4/27/2012	Michaud, Joan M	1,721.72
102329	Regular	4/27/2012	Scott, Sharon G	2,657.02
102330	Regular	4/27/2012	Slate, Karla J	2,286.21
102331	Regular	4/27/2012	Hart, Richard	3,432.25
102332	Regular	4/27/2012	Mueller, Ann M	2,269.36
102333	Regular	4/27/2012	Cles, Staci M	1,722.80
102334	Regular	4/27/2012	Hagen, Lindsay K	1,375.72
102335	Regular	4/27/2012	Hendrickson, Robert	4,055.37
102336	Regular	4/27/2012	Parker, Cassandra	2,244.65
102337	Regular	4/27/2012	Dalton, Jesse J	1,599.03
102338	Regular	4/27/2012	Fealy, William J	1,861.62
102339	Regular	4/27/2012	Gaudette, John J	1,280.50
102340	Regular	4/27/2012	Hall, Ron	1,016.10
102341	Regular	4/27/2012	Johnson, Juan C	994.17
102342	Regular	4/27/2012	Junkin, Ross D	2,598.60
102343	Regular	4/27/2012	Wesley, Daniel A	2,290.41
102344	Regular	4/27/2012	Bykonen, Brian D	2,955.33
102345	Regular	4/27/2012	Christenson, Gregg R	2,636.66
102346	Regular	4/27/2012	Lyons, Salina K	2,198.18
102347	Regular	4/27/2012	Meyers, Robert L	3,113.34
102348	Regular	4/27/2012	Ogren, Nelson W	2,512.12
102349	Regular	4/27/2012	Thompson, Kelly	1,814.62
102350	Regular	4/27/2012	Morrissey, Mayson	2,543.18
102351	Regular	4/27/2012	Bahl, Rachel A	1,549.65
102352	Regular	4/27/2012	Newton, Ethan A	2,022.65
102353	Regular	4/27/2012	Patterson, Clifford	2,355.79
102354	Regular	4/27/2012	Thomas, Scott R	3,241.18
102355	Regular	4/27/2012	Akramoff, Glenn A	3,337.66
102356	Regular	4/27/2012	Bates, Shellie L	1,861.32
102357	Regular	4/27/2012	Buck, Shawn M	1,466.00
102358	Regular	4/27/2012	Parrish, Benjamin A	1,688.12
102359	Regular	4/27/2012	Vondran, Donald M	3,281.60
102360	Regular	4/27/2012	Beatty, Kyle B	264.04
102361	Regular	4/27/2012	Campbell, Noel M	56.45
102362	Regular	4/27/2012	Cox, Melissa	281.34
102363	Regular	4/27/2012	Felcyn, Adam	391.36
102364	Regular	4/27/2012	Foxworthy, Rebecca	206.08
102365	Regular	4/27/2012	Holmes, Kyle	132.19
102366	Regular	4/27/2012	Houghton, Cassandra L	281.21
102367	Regular	4/27/2012	Kiselyov, Tatyana	409.44
102368	Regular	4/27/2012	MacConaghy, Hailey	574.30
102369	Regular	4/27/2012	Middleton, Jordan	327.40
102370	Regular	4/27/2012	Mohr, Emily A	32.11
102371	Regular	4/27/2012	Mooney, Lynell	366.57
102372	Regular	4/27/2012	Perko, John	135.06
102373	Regular	4/27/2012	Tran, Jenifer	151.72

102374 Regular	4/27/2012	Beaufriere, Noreen	2,702.17
102375 Regular	4/27/2012	Throm, Victoria J	1,857.20
102390 Regular	4/27/2012	Harto, Margaret	461.75
102391 Regular	4/27/2012	Lanza, Mark	391.28
102392 Regular	4/27/2012	Mhoon, Marlla	391.28
102393 Regular	4/27/2012	Scott, James A	415.57
102394 Regular	4/27/2012	Wagner, Jeffrey	415.57
1000481558 Regular	4/27/2012	Newell, Nancy	27.70
1000481559 Regular	4/27/2012	Allen, Joshua C	907.41
1000481560 Regular	4/27/2012	Moorman, Jason	1,060.00
1000481561 Regular	4/27/2012	Bates, Krista	44.32
1000481562 Regular	4/27/2012	Baughan, Jayson H.	413.09
1000481563 Regular	4/27/2012	Carkeek, Lena	428.18
1000481564 Regular	4/27/2012	Cochran, Neil A	79.07
1000481565 Regular	4/27/2012	Eastin, Tatiana	423.43
1000481566 Regular	4/27/2012	Hatch, Jenessa	56.78
1000481567 Regular	4/27/2012	Johansen, Andrea	242.62
1000481568 Regular	4/27/2012	Panzer, Erika	265.77
1000481569 Regular	4/27/2012	Powell, Sarajane L	292.85
1000481725 Regular	4/27/2012	Lucavish, David	415.57
1000481726 Regular	4/27/2012	Snoey, Wayne	188.78

Totals for Payroll Checks 71 Items 94,820.91

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Name	Net Amount
102376	AGENCY	4/27/2012	ICMA Retirement Trust	14,575.16
102377	AGENCY	4/27/2012	Vantagepoint Transfer Agent-457	358.78
102378	AGENCY	4/27/2012	City of Covington	3,033.83
102379	AGENCY	4/27/2012	Paylocity Corporation	125.00
102380	AGENCY	4/27/2012	City of Covington Employee Fund	74.00
102381	AGENCY	4/27/2012	ICMA Retirement Trust	12,352.36
102382	AGENCY	4/27/2012	ICMA Retirement Trust	1,411.91
102383	AGENCY	4/27/2012	ICMA Retirement Trust	200.00
102384	AGENCY	4/27/2012	HRA VEBA Trust Contributions	1,050.00
1000481570	AGENCY	4/27/2012	WASH CHILD SUPPORT	110.41
1000481571	AGENCY	4/27/2012	United Way of King County	14.00
102395	AGENCY	4/27/2012	ICMA Retirement Trust	377.60
102396	AGENCY	4/27/2012	ICMA Retirement Trust	225.00
Totals for Third Party		13 Items		33,908.05

Tax Liabilities	16,528.79
Paylocity Fees	336.10

Total	\$ 145,593.85
-------	----------------------

Consent Agenda Item C-3

Covington City Council Meeting

Date: May 8, 2012

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE CONTRACT AMENDMENT #3 WITH MACLEOD RECKORD FOR CONSTRUCTION MANAGEMENT SERVICES ON THE COVINGTON COMMUNITY PARK PROJECT.

RECOMMENDED BY: Scott Thomas, Parks Director

ATTACHMENT(S):

1. MacLeod Reckord Amendment #3 - Scope of Services

PREPARED BY: Don Vondran, City Engineer

EXPLANATION:

This supplement allows for the consultant, MacLeod Reckord, and their sub consultants to provide bidding and construction administration support for the Covington Community Park project. The supplement is in the amount of \$49,294 and a detailed breakdown and scope of services can be seen in Attachment 1.

The construction management support is necessary in order to administer the project due to the limited resources that we have available.

FISCAL IMPACT:

The \$49,294 is less than 3% of the total estimated construction of \$1.84 million. This is considerably lower than acceptable percentages that are often closer to 10% and can be as much as 15% for more complicated projects. The use of city staff to manage as much of the project as possible allows this percentage to be a lower amount being paid to the consultant.

This amount is within the budget projected for these services.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to authorize the City Manager to execute Contract Amendment #3 with MacLeod Reckord for construction management services on the Covington Community Park Project.

REVIEWED BY: City Manager, City Attorney, Finance Director

CITY OF COVINGTON
CONTRACT FOR SERVICES

Amendment #3

Between the City of Covington and MacLeod Reckord PLLC

That portion of Contract No. 921-09 between the City of Covington and MacLeod Reckord PLLC is amended as follows:

1. Section 3. Term of Agreement is extended to April 30, 2013;
2. Section 4. Compensation and Method of Payment, the total contract amount is increased by \$49,294 to an amount not to exceed \$562,515;
3. Exhibit A, Scope of Work is expanded to include Covington Community Park Phase 1 Contract Administration Services.

All other provisions of the contract shall remain in full force and effect.

Dated this 8th day of May, 2012.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

CITY OF COVINGTON

By: Derek Matheson
Its: City Manager

Attest:

Approved as to form:

Sharon Scott, City Clerk

Sara Springer, City Attorney

MACLEOD RECKORD

By: _____
Its: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this day personally appeared before me _____, to me known to be the _____ of _____ that executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute said instrument and that the seal affixed, if any, is the corporate seal of said corporation.

GIVEN my hand and official seal this _____ day of _____, 2012.

(typed/printed name of notary)
Notary Public in and for the State of Washington.
My commission expires _____

MacLeod Reckord, PLLC

Landscape Architecture ■ Planning ■ Urban Design

Colman Building

91 Marion Street

Seattle, Washington 98104

P 206-323-7919

F 206-323-9242

April 9, 2012

Don Vondran, P.E.

City Engineer

City of Covington

16720 Se 271st Ste, Suite 100

Covington, WA 98042

Re: Amendment #3–Covington Community Park Phase 1 Construction Contract Administration Services Proposal

MacLeod Reckord, PLLC is pleased to submit the attached scope of work and proposed fees for construction administration services on Covington Community Park Phase 1. We have included the services of PACE Engineers, Inc. to provide construction contract administration on SE 240th Street frontage improvements and the stormwater system; the services of Sparling to provide construction contract administration services on the electrical service and system; and the services of ESA to assist us with construction contract administration of wetland mitigation and creation. Attached are detailed scopes of work and fee proposals for MacLeod Reckord and each of the subconsultants.

MacLeod Reckord proposes to provide services on a time and materials basis not to exceed \$49,294.00 to be billed and payable monthly in accordance with the base contract. Fees are based on a seven month construction schedule with advertisement for bids in April 2012.

Following is a summary of proposed fees:

MacLeod Reckord, PLLC	\$ 31,940
PACE	\$ 8,500
Sparling	\$ 4,141
ESA	\$ 3,135
10% Subconsultant Administration	<u>\$ 1,578</u>
Total Proposed Fees	\$ 49,294

MacLeod Reckord is excited to be reaching another milestone in the project and getting Phase 1 construction underway. Thank you for your consideration of this proposal.

Sincerely,



Ed MacLeod

attach: Scopes and Fees

COVINGTON COMMUNITY PARK
CONSTRUCTION CONTRACT ADMINISTRATION SERVICES
Scope of Work
April 2012

Task 1. Limited Construction Administration

Assist the Owner with the administration of the construction contract as follows:

- 1.1 Attend pre-construction conference including the review/preparation of conference agenda and meeting notes.
- 1.2 Weekly Construction Meetings (28)
Attend weekly construction meetings to review project status including RFIs, submittals, change proposals and change orders, progress payments, as-builts schedule and three week schedule. Chair an open discussion concerning construction issues, prepare a list of action items and meeting notes.
- 1.3 Weekly Construction Progress Observations (28)
Provide weekly construction observation walkthrough of the site to observe contractor's progress and workmanship and provide a written report to the Owner.
- 1.4 Review material samples provided by the contractor and provide a recommendation to the Owner.
- 1.5 Review product submittals from the contractor and provide a recommendation to the Owner.
- 1.6 Perform additional site observations at critical times during construction and as requested by the Owner or contractor and provide a report to the Owner. (4)
- 1.7 Review the contractor's submitted project schedule and provide recommendations to the Owner.
- 1.8 Review the contractor's schedule of values and provide recommendations to the Owner.
- 1.9 Review shop drawings for accuracy and conformance with the contract documents and provide a written recommendation to the Owner.
- 1.10 Review test results for conformance with requirements of permits and contract documents.
- 1.11 Respond to contractors' request for additional information (RFIs).
- 1.12 Witness irrigation pressure tests performed by the contractor in the presence of the landscape architect and provide test results to the Owner.
- 1.13 Witness irrigation coverage tests performed by the contractor in the presence of the landscape architect and provide the Owner with a list of changes and adjustments to be performed by the contractor.
- 1.14 Preliminary Punch List
Perform a thorough walkthrough of the completed project and provide the Owner with a list of construction deficiencies requiring correction by the contractor.
- 1.15 Final Punch List
Perform a thorough walkthrough of the completed project to back check the preliminary punch list and provide a recommendation to the Owner.
- 1.16 Administration

Task 2. Project Closeout

- 2.1 Coordinate receipt of required contractor closeout documents including warranties, release of liens, Operation & Maintenance Manuals, and Record Drawings.
- 2.2 “As-Built” Drawings
Convert contractor provided redline markups of changes during construction to AutoCAD electronic files and submit to Owner.
- 2.3 Administration

End of Scope of Services

MacLeod Reckord, PLLC

Landscape Architects

FEE DERIVATION

Project: Covington Park CA Services

Date: April 9, 2012

TASK	HOURS				RATE/FEE				SUBTOTAL	TOTAL
	PRINC	PM	LA	DRAFT	PRINC \$150	PM \$127	LA \$100	DRAFT \$85		
TASK 1. LIMITED CONSTRUCTION ADMINISTRATION										
1.1 Pre-Construction Conference	4				600	-	-	-		
1.2 Weekly Construction Meetings and Minutes (26)		78			-	9,906	-	-		
1.3 Weekly Construction Progress Observations and Reports (26)		52			-	6,604	-	-		
1.4 Review Material Samples		8			-	1,016	-	-		
1.5 Review Product Submittals		12			-	1,524	-	-		
1.6 Requested Site Observations and Reports (4)		12			-	1,524	-	-		
1.7 Review Contractor Schedule		4			-	508	-	-		
1.8 Review Schedule of Values		4			-	508	-	-		
1.9 Review Shop Drawings		6			-	762	-	-		
1.10 Review Test Results		4			-	508	-	-		
1.11 Respond to RFIs	1	8	4		150	1,016	400	-		
1.12 Irrigation Pressure Tests (2)			8		-	-	800	-		
1.13 Irrigation Coverage Test (1)			4		-	-	400	-		
1.14 Preliminary Punch List		6			-	762	-	-		
1.15 Final Punch List	4	4			600	508	-	-		
1.16 Administration	4				600	-	-	-		
									28,696	
TASK 2. PROJECT CLOSEOUT										
2.1 Coordinate Contractor Closeout Documents:										
Warranties		2			-	254	-	-		
Release of Liens		2			-	254	-	-		
O&M Manuals		4			-	508	-	-		
Record Drawings (Redline Mark-ups)		2			-	254	-	-		
2.2 Convert Mark-Ups to Electronic Files	1	2	4	12	150	254	400	1,020		
2.3 Administration	1				150	-	-	-		
									3,244	
TOTAL:										\$ 31,940

February 16, 2012

Mr. Ed MacLeod
MacLeod Reckord Landscape Architects
91 Marion Street
Seattle, WA 98104

**Subject: Covington Park – Phase I
 Proposal for Construction Administration Services**

Dear Mr. MacLeod:

PACE Engineers, Inc. would like to thank you for the opportunity to submit this proposal for providing Construction Administration Services for the subject project. As we understand it the overall scope of work is to provide civil engineering support during bidding, award, construction and closeout of the project for completion of Phase I of Covington Park in the City of Covington.

Listed below is our proposed scope of services, assumptions and estimated budget for the proposed work. If anything in this proposal is not as you anticipated, please let us know so we can adjust it as required. The tasks and scope of work as we envision them are as follows:

Scope of Work for Construction Administration Services

1. Provide support during bidding and award. This may entail addressing questions before bid, completion of addenda and/or contractor reference checks.
2. Attend construction meetings for coordination as required. This may include pre-construction meetings with jurisdictions prior to construction and site meetings to review and report on progress during construction.
3. Provide review and response to material submittals to check for conformance to project specifications.
4. Provide review and response to Requests For Information (RFI's) from the contractor during construction.
5. Provide review and response to Change Order Requests from the contractor for changed conditions or work scope.
6. Provide review and response to contractor Pay Requests in reference to work accomplished during construction.
7. Provide review of contractor red-line mark-ups to support final as-built drawings for permanent records.
8. We are available to provide any other construction support activities as necessary to successfully complete the project, CESCL duties such as turbidity and pH monitoring and reporting, construction inspection, surveyed as-built verification, final as-built drawings, etc. Note that this scope of work item is not part of the estimated budget below and we would propose providing an estimated budget for

Mr. Ed MacLeod
MacLeod Reckord Landscape Architects
February 16, 2012
Page 2

these services as requested.

Fee Estimate

Due to potential unforeseen conditions and contractor variability this task is presented as an estimated budget. Work efforts will be performed and billed on a **time and materials** basis at the attached rate schedule. Additional efforts beyond the budgeted amount will not be performed without prior authorization.

ESTIMATED BUDGET **\$8,500.00**

This budget has been based on 2012 billing rates. If the project extends beyond December 2012 PACE anticipates rates will be billed at current rates at the time of service.

In summary, we have developed a scope of work and estimated budget based on our present knowledge of the project. We have tried to cover all aspects of the project; however, if you feel that additional areas of work require our attention, if you have any questions or if you desire additional information please do not hesitate to contact us.

We are pleased to have this opportunity to submit a proposal to accomplish the civil engineering related Construction Administration tasks for the subject project and look forward to working with you on another successful project. If you concur with this proposal, and the attached Terms and Conditions, please have the appropriately authorized person sign below and forward one copy back to our office.

Sincerely,



PACE Engineers, Inc.

Philip D. Cheesman, P.E.
Vice President

Attachments: 2012 Rate Schedule, Terms and Conditions

I agree to the above described **construction administration** services proposal.

Name/Signature Title Date

February 22, 2012

Ed Macleod
MacLeod Reckord
91 Marion Street
Seattle, WA 98104

*Subject: Covington Community Park
Construction Administration ~ Additional Service Request*

ASR#1

Mr. MacLeod:

We are requesting authorization for Additional Services as listed below for the Covington Community Park project. These services modify our Covington Community Park Phase 2 Agreement dated March 5, 2009 for the above Project. Additional Services include:

Scope of Additional Services:

1. (3) Site Visits/Review Meeting (at 4 hours each including travel time)
2. Submittal Review (4 hours)
3. RFI review and response (8 hours)
4. Punch list and light readings (6 hours including travel time)

Compensation:

Compensation for the services defined above shall be a fixed fee amount of \$4,141.

Entire Agreement:

All provisions of the original Agreement referenced above and any subsequent modifications to date shall remain in effect for these Additional Services.

We are pleased to provide the above Additional Services, and await your signature of this Agreement before proceeding. Please call with any questions you may have.

Sparling Inc., by

Wesley Ward, Project Manager

MacLeod Reckord, by

Ed Macleod, Principal

Signature

Date 02/22/2012

Signature

Date



Agenda Item 1
Covington City Council Meeting
Date: May 8, 2012

SUBJECT: APPOINT VOTING DELEGATE FOR THE 2012 PUGET SOUND REGIONAL COUNCIL GENERAL ASSEMBLY MEETING.

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S): None

PREPARED BY: Sharon Scott, City Clerk/Executive Assistant

EXPLANATION:

The Puget Sound Regional Council (PSRC) will hold its annual General Assembly meeting on June 7, 2012 from 3:30 to 8:30 pm. Each city has a weighted vote on matters before the General Assembly. At the time of this writing there was no councilmember registered to attend this meeting. Council may wish to appoint a voting delegate. Following is the draft agenda for the evening's meeting.

Agenda

3:30 PM — Registration
4 — 5:30 PM — Business Meeting
5:30 — 6:30 PM — No-Host Reception
6:30 — 8:30 PM — Dinner

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: ___Ordinance ___Resolution __X_Motion ___Other

Councilmember _____ moves, and Councilmember _____ seconds to appoint Councilmember _____ as the City of Covington's voting delegate at the 2012 Puget Sound Regional Council General Assembly meeting.

REVIEWED BY: City Manager

Agenda Item 2
Covington City Council Meeting
Date: May 8, 2012

SUBJECT: 2012 FIRST QUARTER FINANCIAL REPORTS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S):

1. 2012 First Quarter Report
2. Quarterly Performance Reports by Fund
3. Major Revenue Comparison

PREPARED BY:

Rob Hendrickson, Finance Director

EXPLANATION:

It is the policy of the City and a requirement of state law (RCW 35A.34.240) to provide financial reports to the governing body on a quarterly basis.

ALTERNATIVES:

N/A

FISCAL IMPACT:

None.

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

NO ACTION NECESSARY AT THIS MEETING

REVIEWED BY: City Manager

March 31, 2012

Economic & Revenue Summary

~WA State Economic & Revenue Forecast Council



- March employment grew by only 120,000 jobs, well below most economists' expectations and much slower than the 200,000 plus gains seen in the previous three months.
- The U.S. unemployment rate dropped 0.1% to 8.2% as discouraged job seekers left the labor force.
- As in the national economy, recent employment growth suggests a possible slowdown in the Washington labor market recovery.
- Major General Fund-State revenue collections for the March 11 – April 10, 2012 collection period were \$24.9 million (2.7%) higher than the February forecast.
- Cumulatively, collections since the February forecast are \$17.2 million (1.0%) higher than forecasted.
- The construction sector has stopped declining but is not adding to growth.
- Single family housing continues to struggle but multi-family construction is improving—potentially due to rising rents and declining apartment vacancies.

2012 First Quarter

While the first quarter does not reflect trends for the remainder of the year it is important to get a solid footing established early on. If there is weakness early in the year it is harder to make up dollars later. Strength in the first quarter allows for softness later in the year without having to scramble to make cuts or look for new revenue sources to shore up a struggling budget. This quarter is looking strong. It is staff's hope that this trend reflects gaining strength in the economy and will continue.

- Rob Hendrickson, Finance Director

Inside this issue:

Property Tax	2	Cash and Investments	6
Real Estate Excise Tax	2	Capital Investment Program	7
Retail Sales and Use Tax	3		
Utility Tax	3		
General Fund	4		
Public Works	5		
Development Services	5		
Parks and Recreation	5		

Property Tax

Property tax is collected by King County and distributed on a daily basis to all taxing agencies within the county. Since taxes are due on April 30 and October 30 each year, the major distributions are realized in early May and November.

Through 1st quarter the City received \$85,776 or 3.6% of budget. This is just a fraction of the assessed levy for the year and is \$27,427 above 2011 first quarter collections.

Property tax is the most stable source of revenue the City has. It is

2010	2011	2012
\$ 73,491	\$ 58,349	\$ 84,776

\$2,340,000 and the levy rate is \$1.48/\$1,000 assessed value.

The City's assessed valuation is \$1.579 billion—a decrease of \$142 million or 8.3% over the previous year.

one leg of the “three legged” stool which the General Fund relies on for revenue. The other two legs are sales tax and utility tax.

Property taxes are unrestricted. This means there are no restrictions on what the revenue can be used to pay for within the City. Currently property taxes are allocated 100% to the General Fund.

This 2011 levy for 2012 collection is

The cap for property tax collections is \$1.60/\$1,000 assessed value. If property valuations decline another 5% (or \$77.4 million) then the levy would be bumping the rate cap.

A report in March stated that home prices are at their lowest since November 2002. The Seattle market was included as making “new lows”. (CNN Money—March 27, 2012)

Real Estate Excise Tax (REET)

REET is a restricted revenue dedicated to paying debt service on the 2007 transportation bonds and loans from the Public Works Trust Fund. This tax is levied by the City

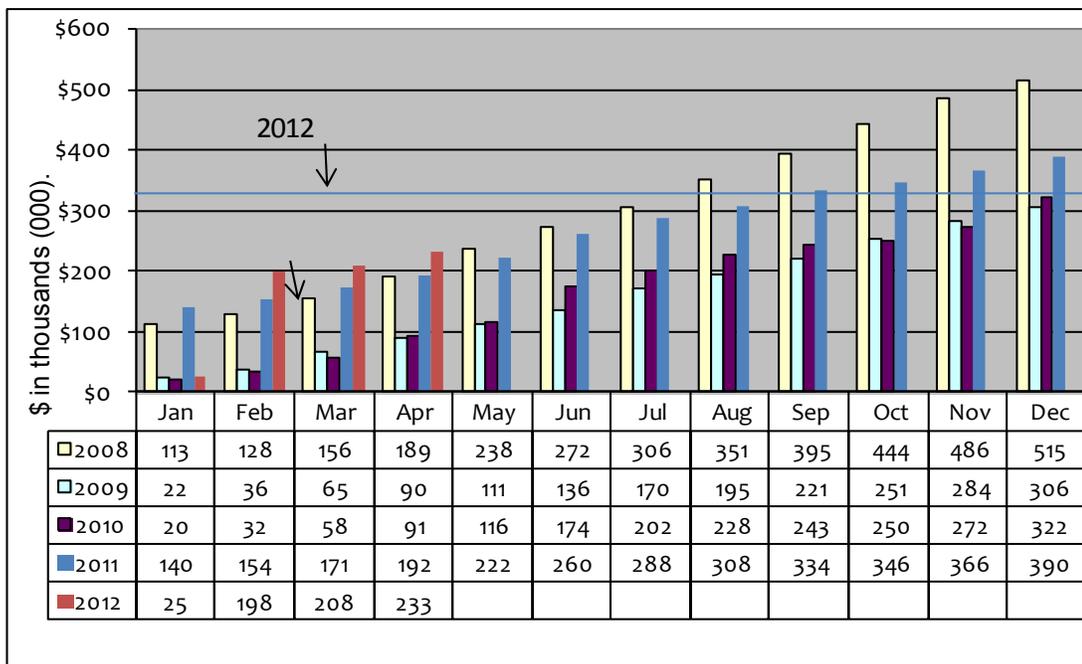
on all sales of real estate at the rate of one-half percent (two quarter percents).

Through the first quarter, collections are at \$207,527 or 63.8% of

budget. The Home Depot Shopping Center Complex sale contributed to the large amount. The budget for 2012 is \$325,000.

Through March there were eight new home sales, 35 existing home sales, 11 land only sales, two building sales, and seven commercial sales.

Generally, existing home sales drive REET, but commercial sales add revenue rapidly and in large chunks.



Retail Sales & Use Tax

Sales and Use Tax is the largest revenue source available to the City. It currently supports the General Fund at 84% and the Parks and Recreation Fund at 16%. The first quarter (on a cash basis) is above 2011 levels by \$72,047 or 2.8%. Total collections are at \$814,099 or 28.6%.

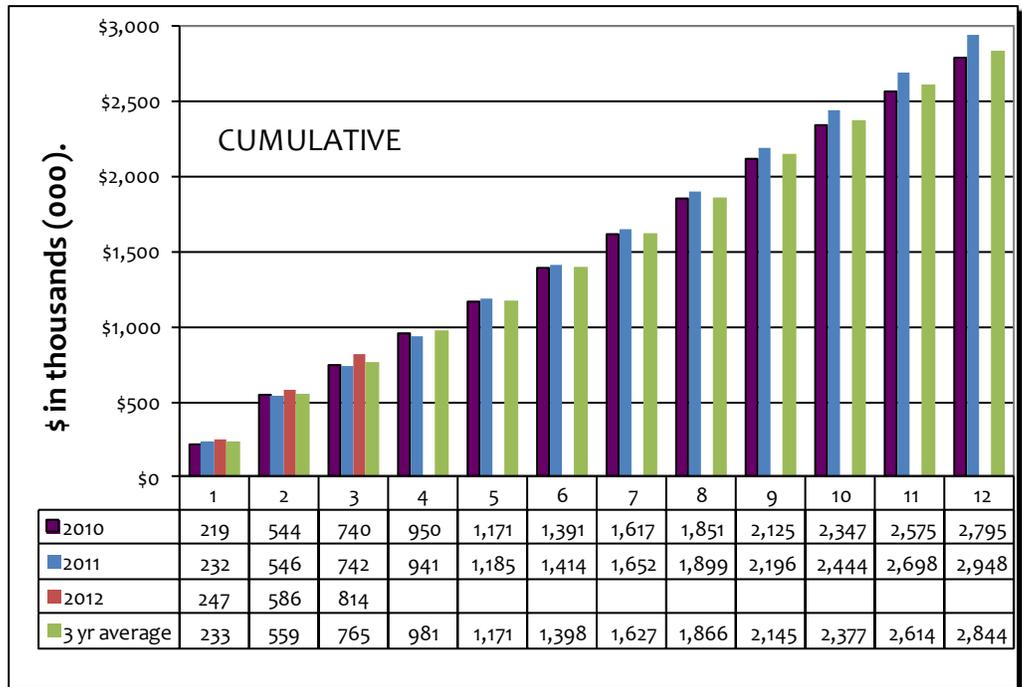
In year over year comparisons, retail sales increased by 4.9%, construction increased 107.5%, food services was up 3.4%, and all other categories increased 5.2%.

Retail sales benefited as several new retailers entered the marketplace such as Air-stream Trailer Sales, and Big Lots.

The last five months (Oct – Feb sales) have had the highest collection amounts in

Covington’s history. And nine of the last 12 months have been the highest collections ever for their respective months. Since Jan 2011, construction has seen positive increases on a year over year basis. Retail has been positive since June 2011 and all categories have

been positive since August 2011. Some of the increase can be attributed to new retail business. However, there appears to be overall strengthening in the market including food services. There are still road bumps ahead but this appears to be the trend for now.



Utility Tax

The City imposes a utility tax on electrical energy, natural gas, brokered natural gas, solid waste, cable television, and telephone at the rate of 6.0%.

The utility tax supports the general fund including debt service, streets, parks and parks CIP.

The first quarter is starting higher than 2011 by \$49,778. Cable is the only category that is lower than last year.

MuniServices is in process of conducting an audit of solid waste, cable and telephone service that should provide some answers to the swings in revenue.

The accompanying chart reflects the changes in revenue for the first quarter of 2011 and 2012.



Utility	2011	2012
Electricity	\$179,147	\$188,608
Natural Gas	125,566	136,877
Solid Waste	28,616	34,643
Cable	60,990	58,977
Telephone	119,950	144,942
Total	\$514,269	\$564,047

GENERAL FUND

Revenues for the first quarter are 20.7% of budget or \$1.7 million. This is ahead of 2011 levels by about \$140,000. Sales tax, on a cash basis, is 9.7% or \$72,049 higher (this is due to a change in % allocation) than 2011 first quarter while utility tax is 9.7% or \$49,778 above 2011 collections (due in part to rate change). Property taxes are higher than 2011. The first half of property taxes are due April 30. Total expenditures including

transfers out through March are \$1,056,300. This is a decrease in spending of 2.4% or \$25,300 over the same period last year.

Overall, 11.9% of the budget has been spent. Note in the chart below that most departments are well below the 25% mark, but the City Council and Central Services are at 31% and 36% respectively. These departments paid some large one-time charges in January, thus skewing the reporting for the

year.

Police Services is abnormally low and will be billed in May after the first distribution of property tax revenue. Expenditures would still be under the 25% mark if the police billing were added.

Beginning fund balance is \$3,004,967—an increase of \$653,377. This is a result of under spending and increased revenues during 2011.

GENERAL FUND DEPARTMENT BUDGET UPDATE

Department	YTD - 2011	% of Budget	YTD - 2012	% of Budget
City Council	52,385	36.8%	44,167	11.1%
Municipal Court	66,204	13.2%	64,109	9.7%
City Manager	182,869	20.8%	192,973	20.4%
Finance	122,947	24.3%	127,200	24.2%
Legal	11,271	13.1%	10,158	12.7%
Personnel	70,775	21.7%	82,660	24.8%
Central Services	313,085	33.6%	324,456	35.6%
Law Enforcement	2,886	0.1%	1,221	0.0%
Community Development	143,090	32.8%	81,118	20.8%
Operating Transfers Out	<u>116,122</u>	10.0%	<u>128,028</u>	8.4%
TOTAL	<u>\$ 1,081,634</u>	13.6%	<u>\$ 1,056,269</u>	11.9%

PUBLIC WORKS

Public Works consists of Street Operations and Surface Water Management (SWM).

Street Operations is funded by franchise fees received from Comcast and a motor vehicle fuel excise tax—gas tax.

Franchise fees are right on target at 25.1% or \$49,884. Total operating revenues are \$134,940 and transfers in are \$68,927. At \$203,866, this puts total revenues right at 25% for the first quarter.

The gas tax is running slightly under budget. This could be due to the economy or inaccurate fore-

casting. The forecast is generated through Municipal Research Services Corporation (MRSC). The amount received was about 22.5% (\$83,661) of budget. This is lower than 2011 by about \$5,000.

Total expenditures are under budget for the first quarter. Total expenditures are at 20.2% or \$183,063. This will adjust upward as maintenance and construction season begin in the second quarter.

SWM is primarily funded through drainage fees that are collected by King County. The City has col-

lected just a fraction of the budgeted amount—\$69,900 or 4.1%. Total revenues are at 4.4% or \$80,645.

Operating expenditures are at 19.4% or \$234,848. With transfers out and debt service costs total uses are \$333,570 or 19.1%.

Fund balances for Street Operations declined by \$229,607 while increasing in SWM by \$373,151.

The reduction in Street Operations was due to the repayment of REET money which was used to strengthen cash flow in prior years.

DEVELOPMENT SERVICES

While revenue in the first quarter is about on target it is almost \$98,000 ahead of 2011 for the same time period. Through the end of March, \$368,806 or 26.8% has been received. Permit revenues are driving this increase.

The number of permits for single family residences are at 24 com-

pared to six in 2011. New commercial is at two compared to one in 2011.

Operational expenditures came in at 22.9% or \$167,481. Including interfund services of \$37,634 raises the percentage to 23.3%.

Beginning fund balance is

\$1,562,733—an increase of \$761,459. Higher than forecast revenues contributed to this increase.

PARKS and RECREATION

Parks is divided into four divisions: aquatics, maintenance, recreation, and parks administration. Revenues are derived from a portion of sales tax (16%), aquatics revenue, and some miscellaneous revenues such as rentals and interest earnings.

Revenue came in slightly ahead of forecast at 25.9% or \$313,255—led

in part by sales tax. Aquatics revenue is 22.4% or \$111,793—\$8,124 above 2011.

Attendance is slightly ahead of 2011 at 18,664. Considering that January was almost 900 less than 2011 this is quite encouraging.

Overall operating expenditures for the four divisions are 21.7% or about \$238,378. Overall uses are

\$268,854 or 21.6%. Revenues are exceeding expenditures by \$44,401.

The beginning fund balance is \$232,391 which is a decrease of \$957.

Cash & Investments

Total cash and investments total \$11,160,805. This exceeds March 2011 by \$3.45 million. The largest gainer is CIP followed by Development Services and the General Fund.

The Local Government Investment Pool (LGIP) is currently earning 0.17%. The City has \$7,583,843 invested with the LGIP. The LGIP invests in short term securities. It is comparable to an SEC regulated Rule 2a-7 money market fund and offers 100% liquidity to its participants.

Investments outside the LGIP total \$2,498,789.65 (market value). That is split between US Government Agencies at \$2,002,122 and Municipal Securities at \$496,667.65.

The weighted yield of the portfolio with the state pool is 0.45% and without the pool is 1.45%. Average days to maturity with the pool is 230 days or 0.63 years and without the pool is 823 days or 2.25 years.

Cash on hand is kept at US Bank and various petty cash funds

throughout the City.

The chart below reflects the amount of cash and investments allocated to each fund within the City compared to 2011. This is reconciled and updated on a monthly basis.



TOTAL GENERAL LEDGER ACCOUNTS

	as of 03/31/11	as of 03/31/12	Δ
GENERAL FUND	\$2,131,989.42	\$2,868,630.47	\$ 736,641.05
STREET FUND	293,648.80	266,724.15	(26,924.65)
CONTINGENCY FUND	419,317.31	419,618.43	301.12
CUMULATIVE RESERVE FUND	1,412,250.64	1,434,187.25	21,936.61
REET 1ST 1/4% FUND	202,914.62	103,763.47	(99,151.15)
REET 2ND 1/4% FUND	202,914.62	103,763.47	(99,151.15)
DEVELOPMENT SERVICES FUND	771,822.20	1,734,660.18	962,837.98
PARKS FUND	172,700.11	190,690.23	17,990.12
LID 99-01 GUARANTY FUND	52,156.93	52,258.32	101.39
LID 99.01 FUND	17,786.04	145.83	(17,640.21)
CAPITAL IMPROVEMENT PROGRAM	434,170.43	2,093,514.86	1,659,344.43
SURFACE WATER MANAGEMENT	1,099,199.50	1,416,842.83	317,643.33
UNEMPLOYMENT INSURANCE	139,471.31	142,548.30	3,076.99
EQUIPMENT REPLACEMENT	358,171.83	333,456.87	(24,714.96)
TOTAL ALL FUNDS	<u>\$7,708,513.76</u>	<u>\$11,160,804.66</u>	<u>\$3,452,290.90</u>

Capital Investment Program

A very insignificant amount has been spent through the first quarter—about \$10,000 out of a \$3.27 million budget.

The table below outlines the individual projects.

No revenues were received during this period. However, there are monies in liability accounts to offset these expenditures.

Project #	Project Description	Revenues	Expenditures
1010	Covington Community Park	\$0	\$2,710
1039	SR 516 Safety Widening	\$0	\$7,244

CITY OF COVINGTON FINANCE DEPARTMENT

**16720 SE 271st St
Suite 100
Covington, WA 98042**

**Phone: 253-638-1110
Fax: 253-638-1122**

Rob Hendrickson - Finance Director
Casey Parker - Accountant
Lindsay Hagen - Finance Specialist
Staci Cles - Accounting Clerk

City of Covington ATTACHMENT 2

Quarterly Performance Report - General Fund

as of 3/31/2012

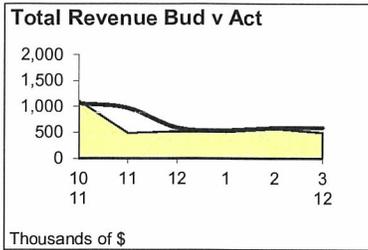


Chart 1

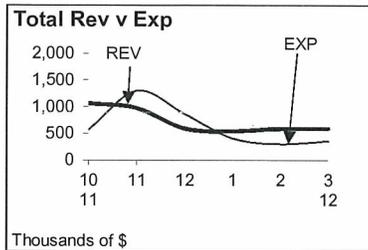


Chart 2

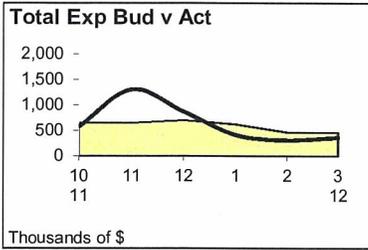


Chart 3

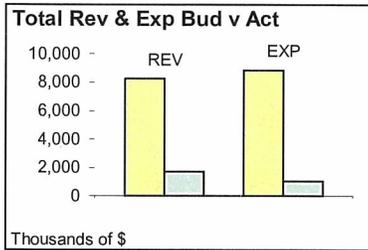


Chart 4

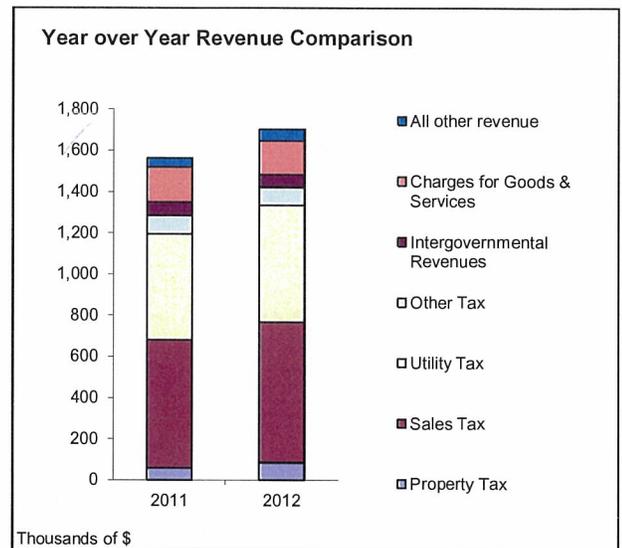
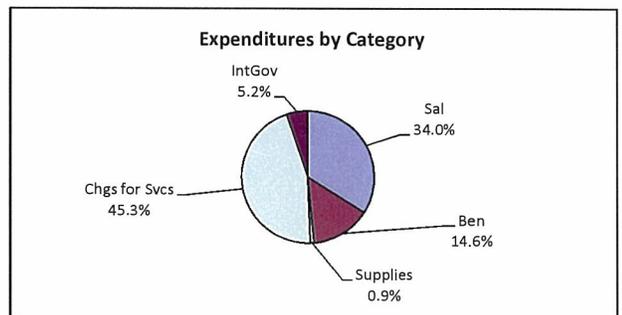
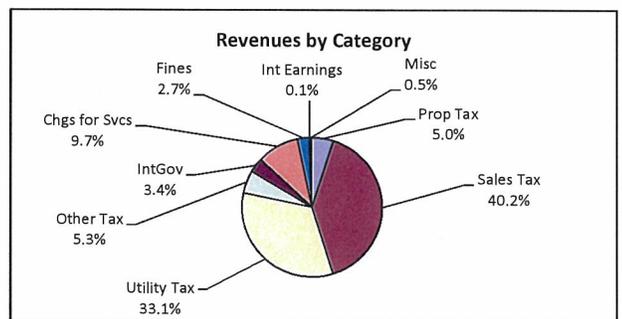


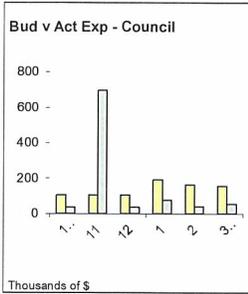
Chart 5

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Property Tax	\$ 2,340.0	\$ 84.8	\$ 2,255.2	3.6%	\$ 58.3
Sales Tax	2,394.0	683.8	1,710.2	28.6%	623.3
Utility Tax	2,012.5	564.0	1,448.4	28.0%	514.3
Other Tax	354.0	89.5	264.5	25.3%	87.2
Intergovernmental Rev	309.5	58.6	250.9	18.9%	65.8
Charges for Goods & Svcs	668.6	165.9	502.7	24.8%	170.8
Fines & Penalties	132.0	45.7	86.3	34.6%	31.1
Investment Interest	6.3	2.5	3.8	40.2%	3.9
Miscellaneous	22.0	8.2	13.8	37.1%	7.1
Total Operating Revenues	8,238.9	1,703.1	6,535.8	20.7%	1,561.8
Other Financing Sources	-	-	-	0.0%	0.0
Total Sources	\$ 8,238.9	\$ 1,703.1	\$ 6,535.8	20.7%	\$ 1,561.9
Salaries & Wages	\$ 1,346.2	\$ 313.4	\$ 1,032.9	23.3%	\$ 349.0
Benefits	516.0	134.2	381.7	26.0%	139.6
Supplies	60.9	8.5	52.3	14.0%	7.2
Charges for Services	1,576.1	418.1	1,158.0	26.5%	409.7
Intergovernmental Svcs	3,789.4	48.3	3,741.1	1.3%	53.0
Capital	9.8	-	9.8	0.0%	-
Total Operating Expenses	7,298.4	922.5	6,375.9	12.6%	958.5
Other Financing Uses	1,551.6	133.8	1,417.8	8.6%	123.1
Total Uses	\$ 8,850.0	\$ 1,056.3	\$ 7,793.7	11.9%	\$ 1,081.6

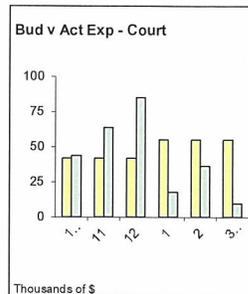


Legend	
	Cur Year
	Budget
	Actual
Data in Thousands of \$	

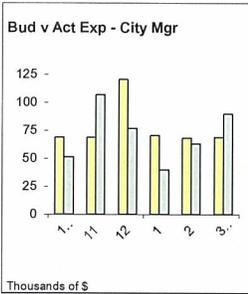
General Fund Expenditures by Department through 3/31/12



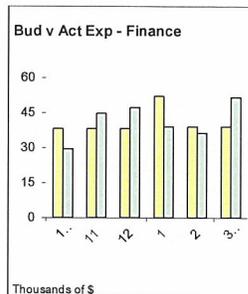
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	\$ 38.4	\$ 9.6	\$ 28.8	25.0%
Benefits	3.4	0.7	2.7	20.3%
Supplies	4.9	1.1	3.9	21.6%
Charges for Services	351.1	32.8	318.3	9.3%
Total Operating Expenses	397.8	44.2	353.7	11.1%
Other Financing Uses	1,520.7	128.2	1,392.5	8.4%
Total Uses	\$ 1,918.6	\$ 172.4	\$ 1,746.2	9.0%



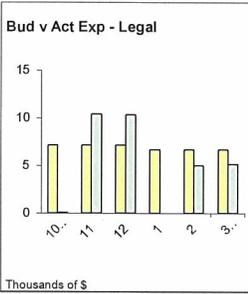
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	-	-	-	-
Benefits	-	-	-	-
Supplies	-	-	-	0.0%
Charges for Services	\$ 104.3	\$ 16.1	\$ 88.2	15.4%
Intergovernmental Svcs	558.0	48.0	510.0	8.6%
Total Operating Expenses	\$ 662.3	\$ 64.1	\$ 598.2	9.7%



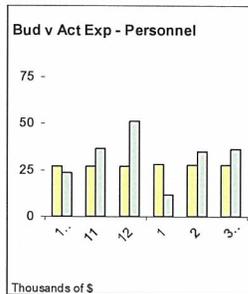
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	\$ 515.2	\$ 116.4	\$ 398.8	22.6%
Benefits	198.4	54.4	144.0	27.4%
Supplies	3.4	0.0	3.3	1.3%
Charges for Services	109.2	22.0	87.2	20.2%
Intergovernmental Svcs	119.5	-	119.5	0.0%
Total Operating Expenses	\$ 945.8	\$ 193.0	\$ 752.8	20.4%



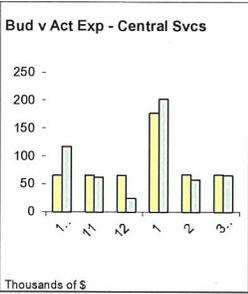
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	\$ 319.7	\$ 73.7	\$ 246.0	23.0%
Benefits	125.7	35.7	90.0	28.4%
Supplies	2.7	0.6	2.1	20.8%
Charges for Services	36.5	17.2	19.3	47.1%
Intergovernmental Svcs	31.0	-	31.0	0.0%
Capital Outlay	9.8	-	9.8	0.0%
Total Operating Expenses	\$ 525.4	\$ 127.2	\$ 398.2	24.2%



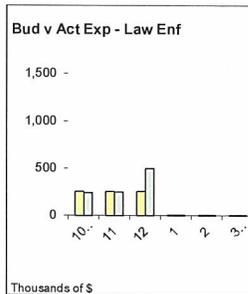
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Charges for Services	\$ 80.0	\$ 10.2	\$ 69.8	12.7%
Total Uses	\$ 80.0	\$ 10.2	\$ 69.8	12.7%



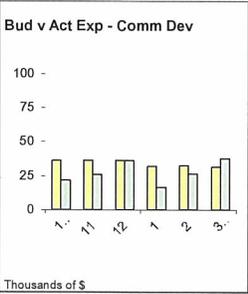
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	\$ 155.7	\$ 35.9	\$ 119.8	23.1%
Benefits	51.8	14.3	37.5	27.6%
Supplies	1.0	0.5	0.5	52.1%
Charges for Services	124.8	31.9	92.9	25.6%
Total Operating Expenses	\$ 333.3	\$ 82.7	\$ 250.6	24.8%



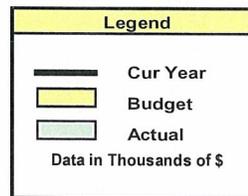
Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	\$ 80.6	\$ 18.4	\$ 62.2	22.8%
Benefits	36.1	10.6	25.5	29.3%
Supplies	40.1	6.1	34.0	15.3%
Charges for Services	729.7	285.3	444.4	39.1%
Capital	-	-	-	0.0%
Total Operating Expenses	886.5	320.4	566.1	36.1%
Other Financing Uses	24.7	4.1	20.7	16.4%
Total Uses	\$ 911.2	\$ 324.5	\$ 586.8	35.6%



Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Supplies	\$ 7.5	\$ 0.0	\$ 7.5	0.6%
Charges for Services	8.0	1.1	6.8	14.2%
Intergovernmental Svcs	3,067.6	-	3,067.6	0.0%
Total Operating Expenses	3,083.0	1.2	3,081.9	0.0%
Other Financing Uses	0.2	0.0	0.1	25.0%
Total Uses	\$ 3,083.2	\$ 1.2	\$ 3,082.0	0.0%



Total Rev & Exp - YTD	2012		2011	
	Budget	Actual	\$ Rem	% Coll YTD
Salaries & Wages	\$ 236.6	\$ 59.3	\$ 177.3	25.1%
Benefits	100.5	18.5	82.0	18.4%
Supplies	1.3	0.1	1.1	10.7%
Charges for Services	32.5	1.4	31.1	4.4%
Intergovernmental Svcs	13.3	0.2	13.0	1.7%
Total Operating Expenses	384.2	79.6	304.6	20.7%
Other Financing Uses	6.0	1.5	4.5	25.0%
Total Uses	\$ 390.2	\$ 81.1	\$ 309.1	20.8%



City of Covington

Quarterly Performance Report - Street Operations

as of 3/31/2012

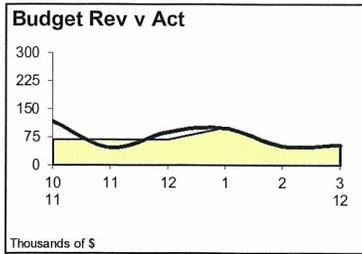


Chart 1

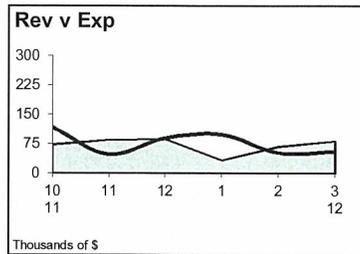


Chart 2

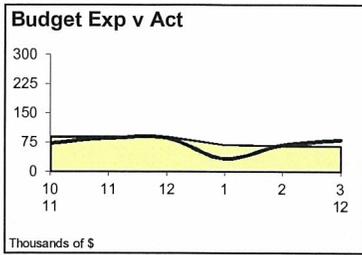
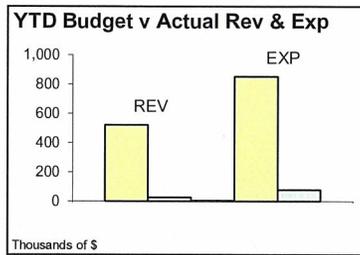


Chart 3



Less: Operating Transfers and Other Financing Uses

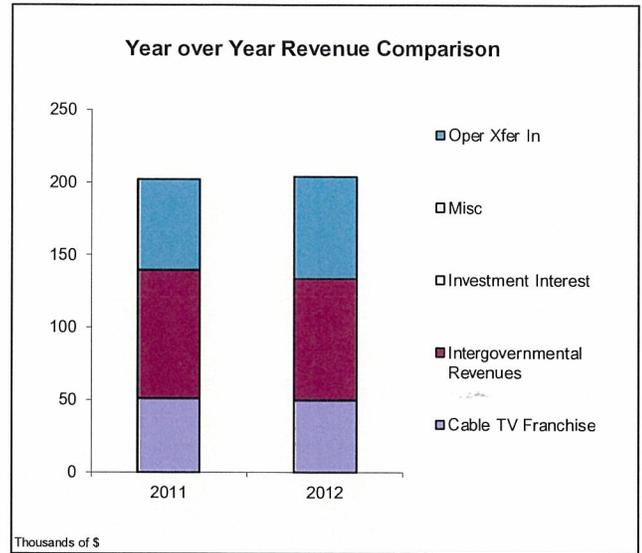
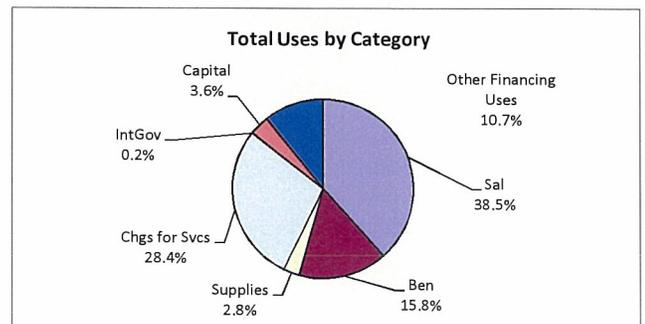
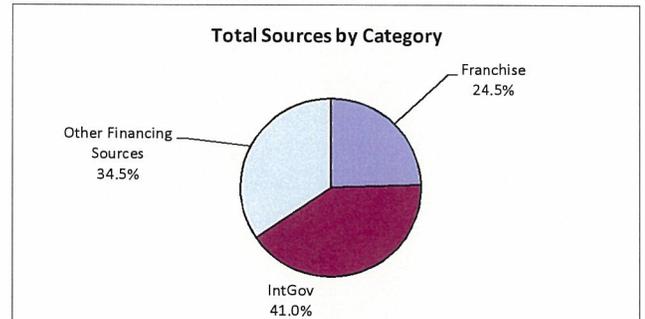


Chart 5

Rev & Exp - YTD	2012		\$ Rem	% Coll	2011
	Budget	Actual			Actual
Cable TV Franchise	\$ 199.0	\$ 49.9	\$ 149.1	25.1%	\$ 51.2
Intergovernmental Revenues	371.7	83.7	288.0	22.5%	88.5
Investment Interest	0.3	-	0.3	0.0%	-
Miscellaneous	-	-	-	0.0%	-
Total Operating Revenues	571.0	133.5	437.5	23.4%	139.8
Operating Transfer In	245.9	70.3	175.6	28.6%	62.3
Total Sources	\$ 816.9	\$ 203.9	\$ 613.0	25.0%	\$ 202.0
Salaries & Wages	\$ 269.3	\$ 70.5	\$ 198.9	26.2%	\$ 52.0
Benefits	106.2	29.0	77.1	27.3%	24.3
Supplies	59.0	5.2	53.8	8.8%	5.3
Charges for Services	266.5	52.1	214.5	19.5%	37.8
Intergovernmental	128.3	0.3	128.0	0.2%	2.8
Capital	-	6.5	(6.5)	0.0%	-
Total Operating Expenses	829.3	163.5	665.8	19.7%	122.3
Other Financing Uses	78.8	19.6	59.2	24.8%	271.5
Total Uses	\$ 908.1	\$ 183.1	\$ 725.0	20.2%	\$ 393.7

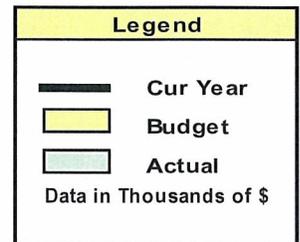
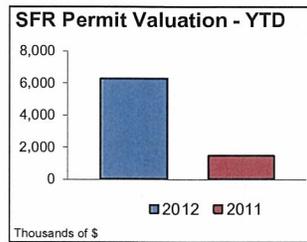
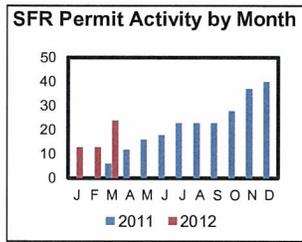
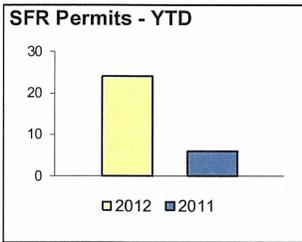
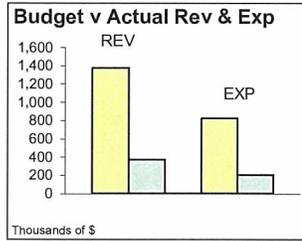
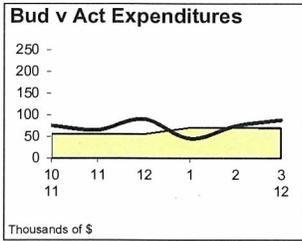
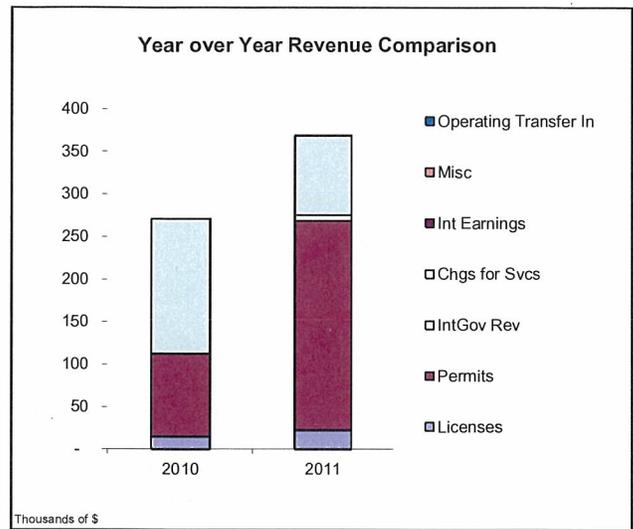
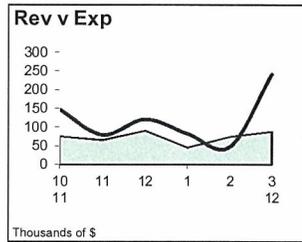
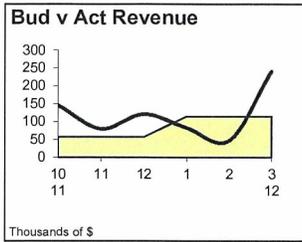


Legend	
	Cur Year
	Budget
	Actual
Data in Thousands of \$	

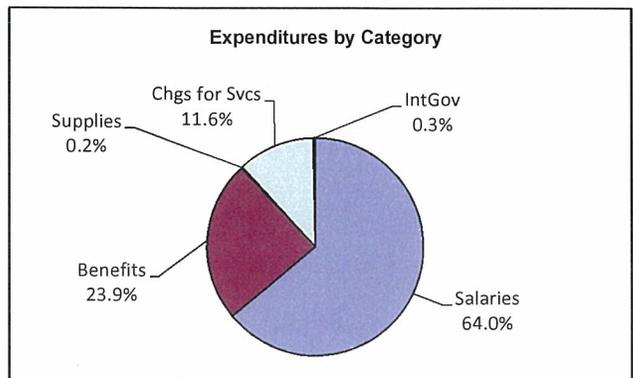
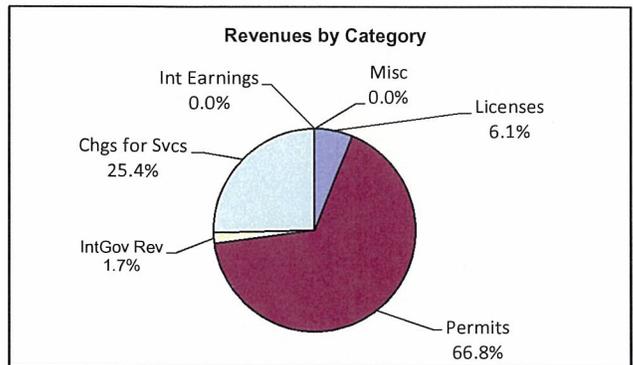
City of Covington

Quarterly Performance Report - Development Services

as of 3/31/2012



Rev & Exp - YTD	2012	2012	\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Licenses	47.4	22.4	25.0	47.2%	14.9
Permits	591.6	246.5	345.1	41.7%	97.1
Intergovernmental Svcs	72.4	6.2	8.6%		0.5
Charges for Services	664.9	93.7	571.3	14.1%	158.7
Interest Income	-	-	-	0.0%	-
Miscellaneous	-	0.0	(0.0)	0.0%	-
Total Operating Revenues	1,376.3	368.8	941.3	26.8%	271.2
Operating Transfer In	-	-	-	0.0%	-
Total Sources	\$ 1,376.3	\$ 368.8	\$ 941.3	26.8%	\$ 271.2
Salaries & Wages	469.1	107.2	361.9	22.8%	111.0
Benefits	148.3	40.0	108.3	27.0%	34.7
Supplies	5.0	0.3	4.6	6.5%	0.9
Charges for Services	62.4	19.4	43.0	31.1%	3.2
Intergovernmental	45.2	0.6	44.6	1.3%	0.2
Total Operating Expenses	730.1	167.5	562.6	22.9%	150.0
Other Financing Uses	151.9	37.6	114.2	24.8%	35.5
Total Uses	\$ 881.9	\$ 205.1	\$ 676.8	23.3%	\$ 185.5



City of Covington

Quarterly Performance Report - Parks and Recreation Services

as of 3/31/2012

SUMMARY CHARTS

DEPARTMENTS

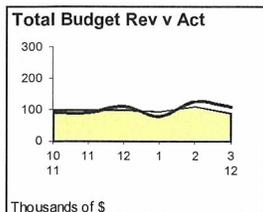


Chart 1

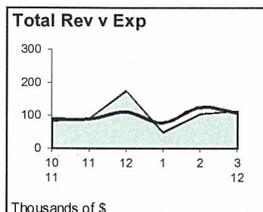
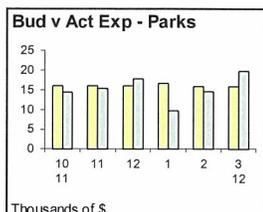


Chart 2



Thousands of \$

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Salaries & Wages	\$ 121.1	\$ 27.6	\$ 93.5	22.8%	\$ 26.0
Benefits	34.7	8.5	26.2	24.5%	8.3
Supplies	0.9	0.1	0.8	7.9%	0.0
Charges for Services	7.8	1.1	6.7	14.2%	0.4
Intergovernmental Svcs	0.9	0.3	0.6	32.2%	-
Total Operating Expenses	165.4	37.6	127.8	22.7%	34.7
Other Financing Uses	25.6	6.4	19.2	25.0%	6.9
Total Uses	\$ 191.0	\$ 44.0	\$ 147.0	23.0%	\$ 41.6

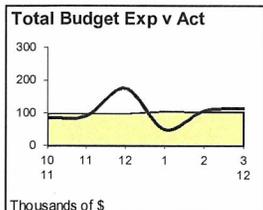


Chart 3

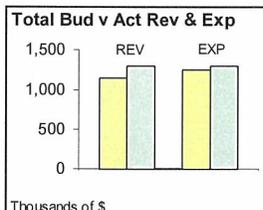
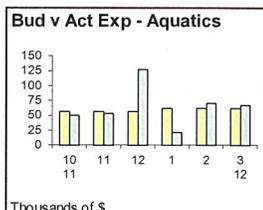


Chart 4



Thousands of \$

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Salaries & Wages	\$ 345.4	\$ 70.9	\$ 274.5	20.5%	\$ 67.3
Benefits	95.3	19.0	76.4	19.9%	18.5
Supplies	101.0	17.4	83.6	17.2%	20.3
Charges for Services	110.0	37.2	72.8	33.8%	25.4
Intergovernmental Svcs	7.1	1.0	6.1	14.8%	0.7
Total Operating Expenses	658.8	145.5	513.3	22.1%	132.2
Other Financing Uses	85.9	14.6	71.3	17.0%	15.3
Total Uses	\$ 744.7	\$ 160.1	\$ 584.6	21.5%	\$ 147.5

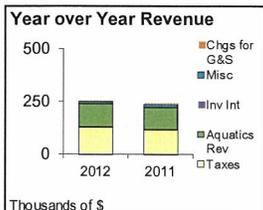


Chart 5

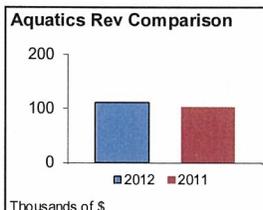
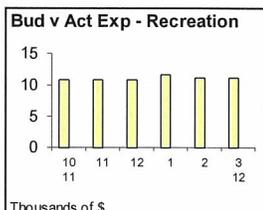


Chart 6



Thousands of \$

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Salaries & Wages	\$ 67.1	\$ 14.6	\$ 52.5	21.8%	\$ 6.9
Benefits	19.4	4.7	14.7	24.0%	11.2
Supplies	4.2	0.2	4.0	3.8%	0.2
Charges for Services	24.1	1.7	22	7.1%	2.3
Intergovernmental Svcs	-	-	-	0.0%	-
Total Operating Expenses	114.8	21.1	93.7	18.4%	20.5
Other Financing Uses	20.3	5.1	15.2	25.0%	5.2
Total Uses	\$ 135.1	\$ 26.2	\$ 108.9	19.4%	\$ 25.7

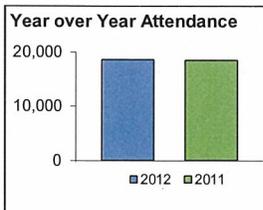
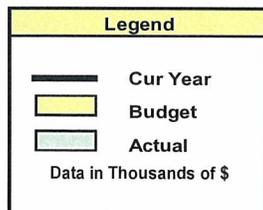
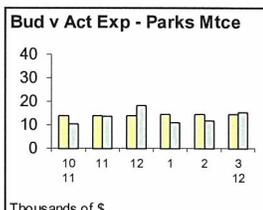


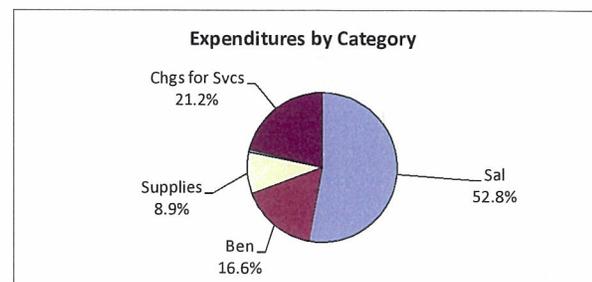
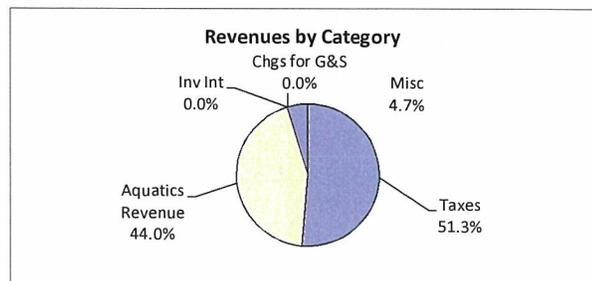
Chart 7



Thousands of \$

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Salaries & Wages	\$ 65.5	\$ 12.8	\$ 52.6	19.6%	\$ 11.1
Benefits	29.1	7.4	21.7	25.3%	6.2
Supplies	9.1	3.5	5.6	38.4%	2.4
Charges for Services	54.1	10.5	43.6	19.4%	8.4
Capital Outlay	-	-	-	0.0%	-
Total Operating Expenses	157.8	34.2	123.6	21.7%	28.0
Other Financing Uses	17.8	4.4	13.5	24.5%	4.5
Total Uses	\$ 175.6	\$ 38.6	\$ 137.0	22.0%	\$ 32.5

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Taxes	\$ 456.0	\$ 130.3	\$ 325.7	28.6%	\$ 118.7
Grants	-	-	-	0.0%	-
Aquatics Revenue	498.9	111.8	387.1	22.4%	103.7
Investment Interest	0.2	-	0.2	0.0%	-
Charges for Goods & Services	-	0.0	(0.0)	0.0%	6.0
Miscellaneous	41.9	11.9	30.0	28.4%	15.1
Total Operating Revenues	997.0	254.0	743.0	25.5%	243.5
Other Financing Sources	211.6	59.3	152.3	28.0%	53.8
Total Sources	\$ 1,208.5	\$ 313.3	\$ 895.3	25.9%	\$ 297.3
Salaries & Wages	\$ 599.1	\$ 125.9	\$ 473.2	21.0%	\$ 111.3
Benefits	178.5	39.5	139.0	22.1%	44.1
Supplies	115.1	21.1	94.0	18.4%	22.8
Intergovernmental Svcs	8.1	1.3	6.7	16.6%	0.7
Charges for Services	196.0	50.5	145.5	25.8%	36.4
Capital Outlay	-	-	-	0.0%	-
Total Operating Expenses	1,096.8	238.4	858.4	21.7%	215.4
Other Financing Uses	149.7	30.5	119.2	20.4%	31.8
Total Uses	\$ 1,246.5	\$ 268.9	\$ 977.6	21.6%	\$ 247.3



City of Covington

Quarterly Performance Report - SWM Operations

as of 3/31/2012

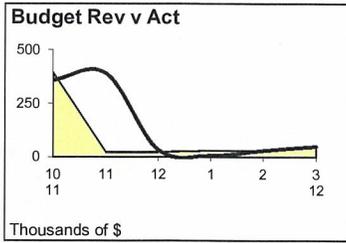


Chart 1

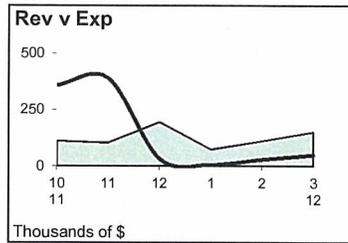


Chart 2

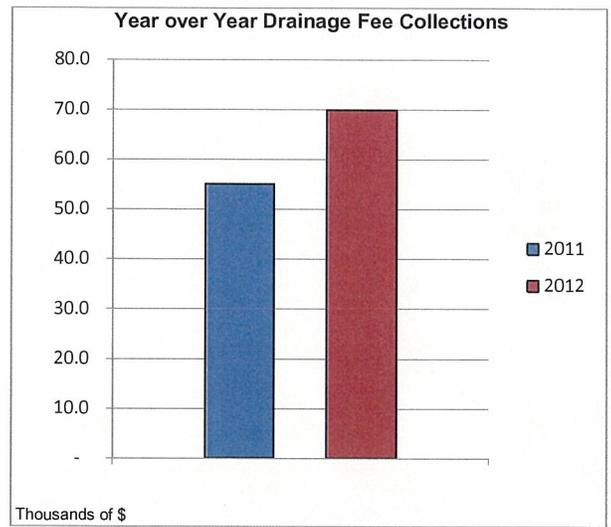


Chart 5

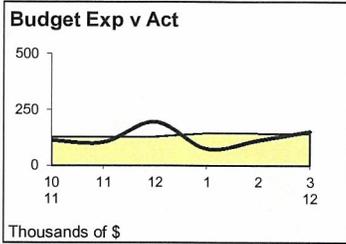


Chart 3

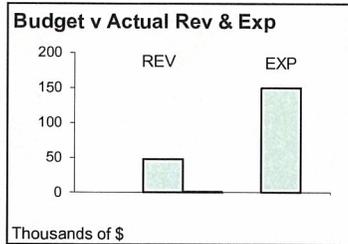
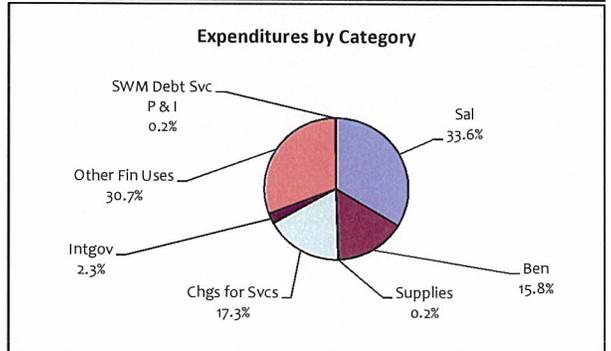
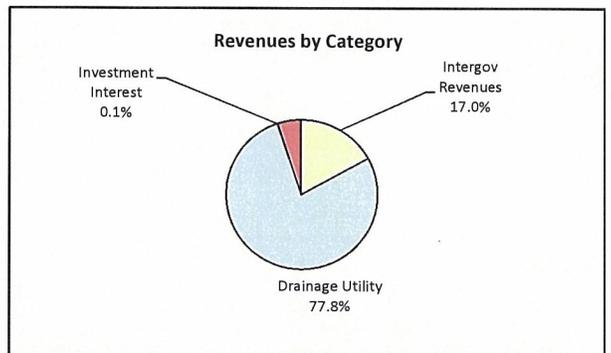


Chart 4

Rev & Exp - YTD	2012		\$ Rem	% Coll YTD	2011
	Budget	Actual			Actual
Grants	\$ 88.8	\$ -	88.8	0.0%	\$ -
KC Salmon Conservancy	-	-	-	-	-
Intergovernmental Revenues	55.9	15.2	40.7	27.2%	-
Drainage Utility	1,704.1	69.9	1,634.1	4.1%	55.1
Investment Interest	-	0.1	(0.1)	0.0%	-
Miscellaneous	-	(4.6)	4.6	-	-
Comp/Loss	-	-	-	-	-
Total Operating Revenues	1,848.7	80.6	1,768.1	4.4%	55.1
Transfers In	-	-	-	-	-
Total Sources	\$ 1,848.7	\$ 80.6	\$ 1,768.1	4.4%	\$ 55.1
Salaries	\$ 538.3	\$ 107.7	\$ 430.6	20.0%	\$ 106.1
Benefits	199.4	50.6	148.9	25.4%	46.8
Supplies	43.7	0.6	43.1	1.4%	1.0
Charges for Services	339.0	55.4	283.6	16.3%	17.2
Intergovernmental	87.3	7.3	80.0	8.4%	3.7
Capital Outlay	-	13.2	(13.2)	-	-
Total Operating Expenditures	1,207.8	234.8	972.9	19.4%	174.8
Other Financing Uses	499.7	98.2	401.5	19.7%	101.7
SWM Debt Service P & I	34.7	0.5	34.2	1.5%	0.5
Total Uses	\$ 1,742.1	\$ 333.6	\$ 1,408.6	19.1%	\$ 276.9



Legend	
	Cur Year
	Budget
	Actual
Data in Thousands of \$	

	Source/Data			Budget vs Actual		Revenue by Month (shown on a cash basis)	
				YTD	Annual		
	1Q-11	1Q-12	% Diff				
GENERAL FUND	Sales Tax						
	Qtr - Qtr Revenues	742,052	814,099	9.7%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 2,850,000	\$ 814,099	28.6%			
2011 Annual Revenues	\$ 2,904,000	\$ 2,947,658	101.5%				
2010 Annual Revenues	\$ 3,025,000	\$ 2,795,130	92.4%				
GENERAL FUND	Property Tax						
	Qtr - Qtr Revenues	\$ 58,349	\$ 84,776	45.3%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 2,340,000	\$ 84,776	3.6%			
2011 Annual Revenues	\$ 2,356,779	\$ 1,976,819	83.9%				
2010 Annual Revenues	\$ 2,112,000	\$ 2,046,294	96.9%				
GENERAL FUND	Utility Tax						
	Qtr - Qtr Revenues	\$ 514,268	\$ 564,043	9.7%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 2,012,475	\$ 564,043	28.0%			
2011 Annual Revenues	\$ 2,016,000	\$ 1,785,767	88.6%				
2010 Annual Revenues	\$ 2,060,060	\$ 1,778,701	86.3%				
STREET FUND	Fuel Tax						
	Qtr - Qtr Revenues	\$ 197,813	\$ 196,256	-0.8%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 371,700	\$ 196,256	52.8%			
2011 Annual Revenues	\$ 378,202	\$ 366,520	96.9%				
2010 Annual Revenues	\$ 380,000	\$ 378,263	99.5%				
DEV SVCS	Development Services Permitting Revenue/Activity						
	Qtr - Qtr Revenues	\$ 97,090	\$ 246,537	153.9%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 566,835	\$ 246,537	43.5%			
2011 Annual Revenues	\$ 327,766	\$ 556,842	169.9%				
2010 Annual Revenues	\$ 175,500	\$ 391,659	223.2%				
PARKS	Aquatics Revenue/Attendance *						
	Qtr - Qtr Revenues	\$ 90,730	\$ 111,793	23.2%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 462,820	\$ 111,793	24.2%			
2011 Annual Revenues	\$ 486,330	\$ 462,942	95.2%				
2010 Annual Revenues	\$ 423,746	\$ 423,754	100.0%				
SWM	SWM Fees						
	Qtr - Qtr Revenues	\$ 55,086	\$ 69,917	26.9%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 1,704,052	\$ 69,917	4.1%			
2011 Annual Revenues	\$ 1,542,260	\$ 1,606,794	104.2%				
2010 Annual Revenues	\$ 1,258,896	\$ 1,443,633	114.7%				
REET	Real Estate Excise Tax (REET)/Ave Sales Price/Unit						
	Qtr - Qtr Revenues	\$ 170,978	\$ 207,527	21.4%			
	Budget	Actual	% Collected				
	2012 Annual Revenues	\$ 325,000	\$ 207,527	63.9%			
2011 Annual Revenues	\$ 300,000	\$ 322,179	107.4%				
2010 Annual Revenues	\$ 350,000	\$ 305,687	87.3%				

* Attendance, permitting activity, and average unit sales price are shown on the secondary axis to compare with revenue intake.

SUBJECT: DISCUSS AND CONSIDER DIRECTION ON SOLID WASTE FRANCHISE

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. Emails from Republic and Waste Management regarding study session questions

PREPARED BY: Glenn Akramoff, Public Works Director

EXPLANATION:

On Tuesday, February 14, the City Council held a study session focused on the history and current conditions of the solid waste franchise within the City of Covington. The objectives for the study session were to provide information on the current franchise, summarize possible options available for future franchise agreements, hear comments from the current and potential service providers, answer questions pertaining to solid waste, and determine the next steps. At the study session the Council requested further information regarding continuity of service should labor issues arise and the reasoning behind the length of the franchise terms. Republic and Waste Management submitted responses to these questions and are attached as Attachment 1 hereto. It was also determined that once the research was completed the issue would be brought back to the City Council for further discussion of the possible options for a new franchise agreement.

A. Current Conditions

At incorporation, Washington Utilities and Transportation Commission (WUTC) set the service area and rates for solid waste services within the city and issued an operational certificate (“G Certificate”) to the hauler who had been performing solid waste services within the city limits prior to incorporation--Republic Services (Allied Waste). Pursuant to state regulations, the city passed an ordinance in November 2003 granting a franchise to Republic from January 2004 to December 2010. The city had the option to indefinitely extend the franchise with Republic after December 2010 and has continued under that same franchise agreement to date.

The city is now reviewing its current franchise agreement with Republic and considering options for entering into a new franchise agreement due to changes in customer needs, technology changes and improvements, and changes to state and federal regulations. Some of these changed conditions and issues to consider for a new franchise agreement include:

- Service rates
- Tracking of all services within the city
- Lack of sufficient services, especially in commercial recycling
- Decreasing garbage flow
- Homeowner Association service support
- Mandatory garbage and recycling
- Reduction in carbon emissions
- Alternative fuel use

- NPDES spill tracking
- Reduction of litter on city streets
- City Code updates

B. Options for Moving Forward

Because the original term of the current franchise agreement with Republic has passed, the city is free to explore options for entering into a new franchise agreement with Republic or with another service provider. Specifically, the current options before the city are:

Option #1 – Status Quo

Continue operating under current franchise agreement with Republic—no change in current franchise conditions or services.

Option #2 – Full RFP/RFQ Process

Hire a consultant and provide a fully competitive and open RFP process and negotiate a new solid waste franchise with the selected service provider.

Option #3 – Negotiate with Current Service Provider

Hire a consultant and enter into immediate negotiations with Republic, the current franchise holder, to update the services and conditions of the franchise to meet the changing needs of the city.

C. Recommendation

Staff is recommending Option # 3. In staff’s review of all issues, services, and concerns, we feel Option #3 will provide the best and most timely positive impact on solid waste services to the community at this time. Republic has been a solid and responsive partner with the city to ensure that our solid waste needs are met. Direct negotiations with Republic will incur fewer up-front and out-of-pocket costs and provide an efficient process for the city to enter into a new franchise agreement that meets the needs and concerns as outlined above. Additionally, city staff has the benefit of reviewing several recent solid waste RFP/RFQ processes conducted in other jurisdictions to help inform their negotiations with Republic. Finally, if Republic and the city fail to reach an agreement on new franchise terms, the other two options remain.

FISCAL IMPACT:

Option#1 – No direct cost and no reduction of operational cost.

Option #2 – Approximately \$17,000- \$20,000 for consultant and City Attorney services.

Option #3 – Approximately \$6,000 – \$11,000 for consultant support and City Attorney services.

NOTE: Consultant costs have been negotiated as reimbursements to cities within King County as part of a final franchise agreement.

CITY COUNCIL ACTION: Ordinance Resolution X Motion Other

Council member _____ moves, Council member _____ seconds, to authorize the City Manager to proceed with Option #__.

REVIEWED BY: City Manager, City Attorney, Finance Director

From: Moser, Laura [<mailto:lmoser@wm.com>]
Sent: Tuesday, April 03, 2012 8:54 AM
To: Glenn Akramoff
Subject: Follow-up information we discussed.

Good morning Glenn,

Here is the follow-up I promised on Waste Management's written comment in regards to the February 14, 2012, council questions.

1. How would a labor issue affect City of Covington elected leaders?

Waste Management Contingency Planning with the City of Covington

When the unexpected happens, the City of Covington can be assured of Waste Management's ability to respond quickly. Waste Management has activated our pre-established continuity plans on several occasions for a variety of reasons (mostly weather related) during the past five years. With over 500 trucks within 60 minutes of the City of Covington and additional 850 trucks within a few hours, Waste Management is uniquely positioned to provide continuity of services when unexpected events occur.

Because of strategic and careful pre-planning, periodic concerns about labor interruptions have not resulted in noticeable or prolonged interruptions to our customers in the Pacific Northwest. However, when we have been faced with a labor dispute:

- Waste Management has relied on strategic, consistent communications with local municipal elected officials and government staff.
- Waste Management planned purposefully and thoughtfully around adjustments to our hours, staffing levels and routes in order to maintain collection services to our customers.
- Waste Management has a team of over 500 individuals throughout the Company who are on call for local deployment. These men and women are Waste Management employees with a wealth of operational experience, serving as drivers and operations management staff at other Waste Management locations throughout the Country.

2. Contract Terms and why we typically go with a 7-year plus (2) 2-year extensions

In Puget Sound as well as in the Pacific Northwest, most solid waste contracts are typically between seven to 10 years. Many cities like to have options to extend their contracts with two, two-year extensions. Moreover, Waste Management are our municipal partners recognize that when WM starts a new contract there are many new capital investments, new trucks, carts and large containers. Over a 10-year period, WM is able to amortize equipment in a reasonable timeframe while also keeping costs to a minimum for customers. Additionally, customers like to have the same vendor year over year. They do not like the disruption of transitioning to new service providers every few years.

Glenn, I hope you find this information helpful; let me know if you need anything else.

Thanks,

Laura Moser

Municipal & Community Relations Manager

Waste Management South Sound

PO Box 1877, Auburn, WA. 98071

lmoser@wm.com

Office 253-804-5730 / Cell 206-391-9112 / Fax 253-804-6654

"From Everyday Collection, To Environmental Protection, Think GREEN, Think Waste Management"

From: Frey, Don [<mailto:DFrey@republicservices.com>]
Sent: Wednesday, February 29, 2012 2:04 PM
To: Glenn Akramoff
Cc: Manes, Dennis
Subject: Labor & Terms Question

Hi Glenn:

Here is a high level overview for the two questions you wanted answers for. Please let me know if more detail is wanted for the Labor Harmony answer as we have extensive plans I didn't know if you would need it at this time?

Thanks

Don Frey
Municipal Relationship Manager
Allied Waste Services
22010 76th Ave South
Kent, WA 98032
253-395-2094 Office
253-239-8859 Fax
dfrey@republicservices.com

Republic Labor Contingency Overview

Just to give you a heads up on our labor contingency plan. In the last 50 years that we have been doing business in South King County we have never had a work stoppage due to labor relations. In fact, when we negotiate our Collective Bargaining Agreements with our labor force we strive to reach a win-win agreement. Meaning one that is beneficial to our employees, the company and to the municipal customers we serve. I know this is not always the case with some of our competitors.

However, in the event that we were to encounter a labor relations work stoppage, Republic Services has the National bandwidth to mobilize an interim work force. (Again not all of our competitors have this ability). Specifically, we keep a working list of employees that have been identified in other Republic Business Divisions throughout the United States that are ready to travel on very short notice to meet the need.

These are route supervisors and other non-union personnel that have their CDL and experience running our trucks and equipment (many were former drivers). This list is constantly updated and managed for accuracy at our Regional Office by our Director of Field Operations (Darrell Reno). He is directly responsible the mobilization of this team (we call them the Blue Crew) in just such an event.

In fact if we are in a situation where we feel labor relationship are under strain to the point where we feel a potential work stoppage is imminent (contract negotiation, etc.) we will mobilize the Blue Crew into our local city in advance and put them up in local hotels "just in case" they are needed. We do not spare any expense when it comes to this as we understand any break in service to our customers is not acceptable.

In addition to this emergency response team we have made arrangements with (other businesses in the valley and on the East and West hills in Kent) that we can operate out of on a rotational basis. This is a key advantage since in the event of a strike often times picketers will try to stop trucks from moving in and out of a designated facility. We can also rotate drop points for MSW and recycling as non-traditional transfer stations at recycling facilities as well.

Management has a dedicated strike preparation committee made up of all of the GM's, Operations Managers and key Supervisory personnel to coordinate and oversee these efforts.

Republic has a company-wide policy in place that addresses management-labor relations during a work stoppage, and provides essential ground rules for managing the process and managing collection operations during this time.

The plan is specific and comprehensive, and is also considered sensitive information. It should be noted that local Republic Services management and labor work hard to avert work stoppages, as evidenced by the successful Teamster 174 contracts negotiated recent years here in the Puget Sound area. Republic Services is the only hauler in the last three years that did not suffer a labor disruption due to a strike.

Contract Terms:

Initial terms – are medium to long term partially because it is time consuming and very expensive for municipalities to conduct the procurement process. Primarily the reason for longer contract terms is to allow contractors to recover the capital cost of equipment (vehicles & containers) purchased to provide the collection service. Because renewal terms are not guaranteed, contractors will depreciate these capital costs exclusively over the initial contract term.

(Medium term=7 – 10 years)(Long term = 10 – 20 years)

Renewal Terms – The collection contract should also include the possibility to extend or renew the contract when it expires. There are two different types of contract renewals: automatic and optional.

Automatic renewal – provides that, unless there is some form of written notice provide within a certain time frame prior to the expiration of the contract, the contract will be automatically renewed for a specified term. These provisions can be written so that either the city or the contractor or both can choose not to renew the agreement.

Optional renewal – allows the city the option, in its sole discretion, to renew the contract at the end of the term. In this case, the city must provide written notice to the contractor in order to renew the contract.

Republic Services desires a minimum contract term of at least 7 years to allow us time to depreciate the capital cost of the all equipment purchased to provide collection service.

The renewal option that best serves the City is the Optional renewal and Republic is comfortable with this option as an additional incentive to maintain exceptional service and relationships with the City.

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

May 22, 2012 – City Council Special & Regular Meeting

(Draft Agenda Attached)



Covington: Unmatched quality of life



AGENDA
CITY OF COVINGTON
CITY COUNCIL SPECIAL & REGULAR MEETINGS
www.covingtonwa.gov

Tuesday, May 22, 2012
6:15 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Council will interview Arts Commission applicants beginning at 6:15 p.m.

CALL CITY COUNCIL MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Annual Update from King County Councilmember Reagan Dunn

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per person and no more than ten minutes per group. If additional time is needed the city shall be notified in advance and background information shall be submitted in writing regarding the topic that will be addressed. The city reserves the right to deny any request, based on time constraints. Individuals may petition the City Clerk or the City Manager to appear on the agenda of a future study session as time allows for up to 15 minutes to address the council on specific issues or requests.**

APPROVE CONSENT AGENDA

- C-1. Minutes: May 8, 2012 Joint Study Session with the Covington Chamber of Commerce Board of Directors and the Covington Economic Development Council and May 8, 2012 Special Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Appoint Voting Delegate(s) to Association of Washington Cities Annual Meeting (Council)
- C-4. Covington Community Sports Agreement for Use of Kent School District Facilities (Patterson)

REPORTS OF COMMISSIONS

- Human Services Chair Haris Ahmad: May 10 Meeting.
- Arts Chair Sandy Bisordi: May 10 Meeting.
- Planning Chair Daniel Key: May 3 and May 17 Meetings.
- Parks & Recreation Chair Steven Pand: May 16 Meeting.
- Economic Development Council Co-Chair Jeff Wagner: April 26 Meeting.
- Budget Priorities Advisory Committee Liaison Darren Dofelmier: May 2 & 16 Meetings.

PUBLIC HEARING

1. Public Testimony, Discussion, and Possible Action Amending Ordinance for Noise and Construction Hours of Operation (Hart)

NEW BUSINESS

2. Consider Appointments to Arts Commission (Council)
3. Consider Code Changes for Wireless Communications Facilities (Hart)
4. Consider Amendments to 2012 Fee Resolution (Lyons)
5. Ordinance Establishing Six Percent Utility Tax on Surface Water Management Fund (Hendrickson)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (**See Guidelines on Public Comments above in First Public Comment Section*)

EXECUTIVE SESSION – If Needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.