

Covington: Unmatched quality of life
AGENDA
CITY OF COVINGTON
CITY COUNCIL SPECIAL & REGULAR MEETINGS
www.covingtonwa.gov



Tuesday, May 24, 2011
6:15 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Council will interview Arts Commission applicants beginning at 6:15 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Presentation on Unmatched “Healthy” Quality of Life – Megan Vaughn

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

- C-1. Approval of Minutes (Scott)
- C-2. Approval of Vouchers (Hendrickson)
- C-3. Covington Community Sports Agreement for Use of Kent School District Recreational Facilities (Patterson)
- C-4. Appoint Voting Delegate(s) for the 2011 Association of Washington Cities Annual Business Meeting (Council)

REPORTS OF COMMISSIONS

- Arts Chair Gregg Lobdell: May 12 Meeting.
- Parks & Recreation Chair David Aldous: May 18 Meeting.
- Planning Chair Sean Smith: May 5 and May 19 Meetings.
- Economic Development Co-Chair Hugh Kodama: April 26 Meeting.

- Human Services: May meeting canceled; next meeting scheduled for June 9.

CONTINUED BUSINESS

None

NEW BUSINESS

1. Consider Appointments to Arts Commission (Council)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (*See Guidelines on Public Comments above in First Public Comment Section)

EXECUTIVE SESSION - Real Estate Acquisition. (RCW 42.30.110(1)(b))

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.

Consent Agenda Item C-1

Covington City Council Meeting

Date: May 24, 2011

SUBJECT: APPROVAL OF MINUTES: MAY 10, 2011 CITY COUNCIL STUDY SESSION
MINUTES AND MAY 10, 2011 CITY COUNCIL REGULAR MEETING
MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

**Councilmember _____ moves, Councilmember _____
seconds, to approve the May 10, 2011 City Council Study Session Minutes
and the May 10, 2011 City Council Regular Meeting Minutes.**

City of Covington
City Council Study Session Minutes
Tuesday, May 10, 2011

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Study Session was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, May 10, 2011, at 6:03 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, David Lucavish (arrived @ 6:07 p.m.), Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

COUNCILMEMBERS ABSENT:

Mark Lanza

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto called the study session to order.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Mhoon seconded to approve the Agenda. Vote: 5-0. Motion carried.

ITEMS FOR DISCUSSION:

1a. 2011-2017 Early Budget Forecast Update.

Finance Director Rob Hendrickson gave the staff report on this item.

Council discussed this topic and asked questions, and staff provided responses.

Council agreed with staff recommendation to defer any decisions on this item until the 2012 budget process.

1b. Public Engagement Process Update.

City Manager Derek Matheson gave the staff report on this item.

Council asked questions, and Mr. Matheson responded. Council indicated staff was heading in the correct direction with this topic.

Unapproved Draft – May 10, 2011 Study Session Minutes
Submitted for Approval: May 24, 2011

PUBLIC COMMENTS:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:55 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

**City of Covington
Regular City Council Meeting Minutes
Tuesday, May 10, 2011**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, May 10, 2011, at 7:09 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Noreen Beaufriere, Personnel Manager; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Scott Thomas, Parks & Recreation Director; Renee Walls, Acting City Attorney; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Snoey seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Don Frey, representing Allied Waste, 12803 SE 231st Way, Kent resident, advised that he is proud and pleased to be Covington's current provider and wants to continue that relationship. Mr. Frey gave a brief history on Allied Waste Management and spoke on some of its practices and services.

Dave Baugh, Anderson, Baugh & Associates, mailing address: 2626 40th Avenue West, Seattle 98199, office mailing address: 7115 S. 182nd Street, Suite 147, Kent 98032, representing BranBar, urged Council support of Agenda Item 6E, Option #3.

Brandon Anderson, P.O. Box 7157, Covington, spoke in favor of Agenda Item 6E, Option #3. Mr. Anderson also thanked Council and staff for quick action at the last meeting to send a letter to the King County Executive and King County Council.

Barry Anderson, representing Anderson, Baugh & Associates and partner in BranBar, LLC, landowner of a property in the Covington Notch, spoke in favor of Agenda Item 6E, Option #3 and the possibility of it bringing in retail sales tax dollars by 2014 or 2015. Mr.

Unapproved Draft – May 10, 2011 Regular Meeting Minutes
Submitted for Approval: May 24, 2011

Anderson provided a handout flow chart regarding the 2011 Comprehensive Plan Timeline and Sub-Area Zoning Study and briefed Council on his plan.

There being no further comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Approval of Minutes: April 24, 2011 City Council Regular Meeting Minutes.

C-2. Approval of Vouchers: Vouchers #25195-25276, in the Amount of \$334,333.56, Dated April 19, 2011; Vouchers #25277-25277, in the Amount of \$3,437.40, Dated April 25, 2011; and Payroll Checks #5153883-5153893, Inclusive, Plus Employee Direct Deposits in the Amount of \$133,368.20, Dated April 29, 2011.

Council Action: Councilmember Wagner moved and Councilmember Mhoon seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

PUBLIC HEARING:

1. Receive Public Testimony on Proposed 2012-2017 Transportation Improvement Program.

City Engineer Don Vondran gave the staff report on this item. Mr. Vondran also introduced new City employee Engineering Technician Shawn Buck and recognized his contribution to the Transportation Improvement Program.

Mayor Harto called for public comments for the public hearing.

Barry Anderson, P.O. Box 7157, Covington, commented on the increase in cost for CIP 1124 since 2004. Mr. Anderson also mentioned that BranBar would be happy to pay for the left turn lane insertion for CIP 1063.

There being no further comments, Mayor Harto closed the public hearing.

NEW BUSINESS:

2. Discuss Proposed 2012-2017 Transportation Improvement Program.

Council Action: There was Council consensus to place this item on the Consent Agenda for the June 14 City Council meeting.

3. Discuss Interlocal Agreement with Cities of Black Diamond and Maple Valley.

Public Works Director Glenn Akramoff gave the staff report on this item.

Council asked questions and provided comments.

Council Action: Councilmember Wagner moved and Councilmember Scott seconded to authorize the City Manager to enter into the Interlocal Agreement, in substantially similar form, between the cities of Maple Valley, Covington and Black Diamond for joint Public Works operation and cooperative purchasing. Vote: 7-0. Motion carried.

4. Consider Ordinance Granting Electric Lightwave a Non-Exclusive Franchise.

Public Works Director Glenn Akramoff provided the staff report for this item.

Council asked questions and provided comments. Councilmember Lucavish suggested postponing this item to give staff time to look into technology upgrades in connectivity.

Council Action: There was Council consensus to bring this item back to the May 24 City Council meeting agenda to allow staff time to gather more information to answer all of Council's questions.

5. Traffic Model Presentation.

City Engineer Don Vondran gave the staff report on this item.

Council asked questions and provided comments. Mr. Vondran and Senior Planner Salina Lyons provided responses.

Council Action: There was Council consensus to request staff to research Council's questions and bring this item back to a future Council meeting for further study.

6. Report on Anderson Baugh Request re Northern Notch.

Community Development Director Richard Hart gave the staff report on this item.

Council provided comments and discussed.

Council Action: Councilmember Wagner moved and Councilmember Snoey seconded to adopt Option 4 under Item E: "Direct city staff to meet with Anderson Baugh and King County to develop a multiple-year process and plan with specific task, milestones, timelines, needed resources and funding plan. This process and plan would include a collaborative public participation process and sub-area plan that culminates in developing new land use policies, proposed land uses, specific zoning regulations, and infrastructure plans that will be adopted through the City's annual comprehensive plan amendment docketing process. City staff would bring the multi-year process and plan to the city council for review and endorsement." Vote: 7-0. Motion carried.

7. 2011 First Quarter Financial Report.

Finance Director Rob Hendrickson gave the staff report on this item.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Mayor Harto requested, and councilmembers agreed they were in favor of, scheduling a discussion on medical marijuana dispensaries at a future Council meeting.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

Barry Anderson, thanked the City Manager and Community Development Director for their work on Agenda Item 6, and thanked the Council for their consideration of the matter. Mr. Anderson suggested the Council might be interested in watching the King County Council meeting tape from the previous night, especially Kathy Lambert's item regarding non confirming use of properties in Woodinville.

There being no further comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:34 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: May 24, 2011

SUBJECT: APROVAL OF VOUCHERS.

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #25278-25340, in the Amount of \$109,170.63, Dated May 2, 2011; Vouchers #25341-25342, in the Amount of \$2,030.22, Dated May 12, 2011; and Covington Payroll Check #1035 and Paylocity Payroll Checks #1000003702-1000003719, Inclusive, Plus Employee Direct Deposits in the Amount of \$135,011.18, Dated May 13, 2011.

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment: Vouchers #25278-25340, in the Amount of \$109,170.63, Dated May 2, 2011; Vouchers #25341-25342, in the Amount of \$2,030.22, Dated May 12, 2011; and Covington Payroll Check #1035 and Paylocity Payroll Checks #1000003702-1000003719, Inclusive, Plus Employee Direct Deposits in the Amount of \$135,011.18, Dated May 13, 2011.

May 2, 2011

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 25278 through Check # 25340

In the Amount of \$109,170.63

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

				<u>Check Amount</u>
Check No:	25278	Check Date:	05/02/2011	
Vendor:	2094	"Poly" Bag, LLC		
26850	Maint shop; garbage bags	05/02/2011		88.72
26850	Maint shop; garbage bags	05/02/2011		44.36
26850	Maint shop; garbage bags	05/02/2011		88.72
Check Total:				221.80
Check No:	25279	Check Date:	05/02/2011	
Vendor:	0846	ADP, Inc.		
600094	Quarterly report fees	05/02/2011		18.00
Check Total:				18.00
Check No:	25280	Check Date:	05/02/2011	
Vendor:	1798	AHBL, Inc.		
82760	Shoreline Master Plan, Ph III, 2/26-3/25	05/02/2011		260.00
Check Total:				260.00
Check No:	25281	Check Date:	05/02/2011	
Vendor:	1705	Alpine Products, Inc.		
TM-115096	Maint shop; rain barrels	05/02/2011		22.78
TM-115096	Maint shop; rain barrels	05/02/2011		22.77
TM-115096	Maint shop; rain barrels	05/02/2011		11.39
Check Total:				56.94
Check No:	25282	Check Date:	05/02/2011	
Vendor:	2033	Aquatic Specialty Services		
399	Aquatics; pool chemicals	05/02/2011		2,374.81
403	Aquatics; clean/calibration service	05/02/2011		124.90
Check Total:				2,499.71
Check No:	25283	Check Date:	05/02/2011	
Vendor:	2223	ARC Imaging Resources		
943913	Plotter/Scanner maint; 4/21-5/21/11	05/02/2011		153.02
943913	Plotter/Scanner maint; 4/21-5/21/11	05/02/2011		153.02
943913	Plotter/Scanner maint; 4/21-5/21/11	05/02/2011		76.50
Check Total:				382.54
Check No:	25284	Check Date:	05/02/2011	
Vendor:	0019	AWC Employee Benefits Trust		
100106158E	Nemens; COBRA Insurance, May	05/02/2011		195.87
100106158E	Nemens; COBRA Insurance, May	05/02/2011		457.04
Check Total:				652.91
Check No:	25285	Check Date:	05/02/2011	
Vendor:	2105	Rachel Bahl		
2105-5-1	Aquatics; April Pools Day, ice	05/02/2011		12.72
2105-5	Bahl; mileage reimbursement, March	05/02/2011		19.07
Check Total:				31.79
Check No:	25286	Check Date:	05/02/2011	
Vendor:	0499	Bank of America		
4935-5	Akramoff; APWA conference, hotel	05/02/2011		152.18
4935-5	Public Works Week posters	05/02/2011		14.66
1030-5	Junkin; Snowfighters conference, hotel	05/02/2011		250.65
1030-5	Junkin; Snowfighters conference, hotel	05/02/2011		125.34
3692-5	Vondran; APWA conference, hotel	05/02/2011		265.91
1030-5	Junkin; Snowfighters conference, hotel	05/02/2011		250.65
3692-5	Vondran; APWA conference, hotel	05/02/2011		177.27
3544-5	Matheson; chamber luncheon	05/02/2011		15.00
3544-5	Matheson; lunch meetings	05/02/2011		41.85
9115-5	Hard drive/vehicle power adapter, usetax	05/02/2011		-13.29
6540-5	Cabinet drawer locks/caster wheels	05/02/2011		40.35
6540-5	Bates; planner storage cases	05/02/2011		25.11
6540-5	Covington's Best award; 1st Quarter	05/02/2011		25.00
4935-5	Akramoff; Snowfighters conference, hotel	05/02/2011		156.66
9115-5	Laptop hard drive/vehicle power adapter	05/02/2011		167.80
4935-5	Akramoff; Snowfighters conference, hotel	05/02/2011		156.66
4935-5	Wesley; Snowfighters conference, hotel	05/02/2011		626.64
2959-5	Wesley; digital camera/case	05/02/2011		111.33
2959-5	Hart; APA conference, hotel	05/02/2011		375.96

			<u>Check Amount</u>
2959-5	Hart; APA conference, hotel	05/02/2011	877.24
3692-5	Hendrickson; WMTA conference, hotel	05/02/2011	353.31
4935-5	Public Works Week posters, use tax	05/02/2011	-1.16
0446-5	Resale items; lifeguarding book	05/02/2011	26.25
8290-5	Building safety month campaign kit	05/02/2011	82.12
4935-5	Public Works Week posters, use tax	05/02/2011	-1.16
1030-5	Landscaping plants	05/02/2011	427.92
4935-5	Akramoff; APWA conference, hotel	05/02/2011	152.18
4935-5	Public Works Week posters	05/02/2011	14.66
Check Total:			4,897.09
Check No:	25287	Check Date:	05/02/2011
Vendor:	2237	Blackburn Mfg. Co.	
C070569-IN	Pesticide/Herbicide marker flags,use tax	05/02/2011	-2.98
C070569-IN	Pesticide/Herbicide marker flags,use tax	05/02/2011	-1.49
C070569-IN	Pesticide/Herbicide marker flags	05/02/2011	18.80
C070569-IN	Pesticide/Herbicide marker flags	05/02/2011	37.60
C070569-IN	Pesticide/Herbicide marker flags	05/02/2011	37.60
C070569-IN	Pesticide/Herbicide marker flags,use tax	05/02/2011	-2.98
Check Total:			86.55
Check No:	25288	Check Date:	05/02/2011
Vendor:	1075	Bowen Scarff Ford Sales, Inc.	
300249	272nd/Cov Way; landscaping, April	05/02/2011	250.00
Check Total:			250.00
Check No:	25289	Check Date:	05/02/2011
Vendor:	1676	Bravo Environmental	
530630	Street sweeping; 4/24	05/02/2011	1,031.70
530631	Street sweeping; 4/18	05/02/2011	412.68
530570	Sweeping; Zone 1	05/02/2011	825.36
530541	Sweeping; Zone 2	05/02/2011	825.36
530629	Sweeping; Zone 3	05/02/2011	825.36
Check Total:			3,920.46
Check No:	25290	Check Date:	05/02/2011
Vendor:	1868	The Brickman Group Ltd, LLC	
579724	Streets; landscaping, May	05/02/2011	3,677.20
579724	Parks; landscaping, May	05/02/2011	1,331.44
Check Total:			5,008.64
Check No:	25291	Check Date:	05/02/2011
Vendor:	0026	C&B Awards	
23925	Public works; 1st quarter award	05/02/2011	4.62
23925	Public works; 1st quarter award	05/02/2011	4.61
Check Total:			9.23
Check No:	25292	Check Date:	05/02/2011
Vendor:	0681	Chuck's Drug	
152373	Prescription for prisoner; Keven Foy	05/02/2011	19.95
Check Total:			19.95
Check No:	25293	Check Date:	05/02/2011
Vendor:	0877	City of Auburn	
11-023744	2011 Human services	05/02/2011	7,071.00
Check Total:			7,071.00
Check No:	25294	Check Date:	05/02/2011
Vendor:	0953	City of Tukwila	
MB-00778	2011 Human services; Dynamic Family	05/02/2011	9,000.00
Check Total:			9,000.00
Check No:	25295	Check Date:	05/02/2011
Vendor:	0906	Staci Cles	
11-20	Cles; 2011 flexible spending	05/02/2011	95.00
Check Total:			95.00
Check No:	25296	Check Date:	05/02/2011
Vendor:	1170	Coastwide Laboratories	
W2307029	Aquatics; cleaning supplies	05/02/2011	971.21
Check Total:			971.21

				<u>Check Amount</u>
Check No:	25297	Check Date:	05/02/2011	
Vendor:	1091	Complete Office Solutions		
697250-0	Paper	05/02/2011		34.86
702699-0	Office supplies	05/02/2011		56.03
Check Total:				90.89
Check No:	25298	Check Date:	05/02/2011	
Vendor:	0706	Covington Retail Associates		
3480	2nd floor; operating expenses, May	05/02/2011		1,515.88
3480	2nd floor; building lease, May	05/02/2011		3,046.58
3475	1st floor; operating expenses, May	05/02/2011		9,398.95
3475	1st floor; building lease, May	05/02/2011		23,880.83
Check Total:				37,842.24
Check No:	25299	Check Date:	05/02/2011	
Vendor:	0537	Covington Water District		
105731-5	SR 516; water, 3/14-4/19/11	05/02/2011		44.90
104587-5	Crystal view; water, 3/14-4/19/11	05/02/2011		26.46
Check Total:				71.36
Check No:	25300	Check Date:	05/02/2011	
Vendor:	1983	De Lage Landen Financial Srvcs		
9322460	Copier lease; 4/15-5/14/11	05/02/2011		120.08
Check Total:				120.08
Check No:	25301	Check Date:	05/02/2011	
Vendor:	1409	Delta Communications Systems		
916180	Aquatics; long distance, May	05/02/2011		51.26
Check Total:				51.26
Check No:	25302	Check Date:	05/02/2011	
Vendor:	0699	Department of Licensing		
0699-5	Drivers abstract	05/02/2011		10.00
Check Total:				10.00
Check No:	25303	Check Date:	05/02/2011	
Vendor:	0136	Department of Transportation		
RE41JA4992	CIP 1039; engineering, March	05/02/2011		220.71
Check Total:				220.71
Check No:	25304	Check Date:	05/02/2011	
Vendor:	1996	Facility Maintenance Contracto		
110415	Maint shop; janitorial service, April	05/02/2011		99.60
110415	Maint shop; janitorial service, April	05/02/2011		49.80
110415	Maint shop; janitorial service, April	05/02/2011		99.60
Check Total:				249.00
Check No:	25305	Check Date:	05/02/2011	
Vendor:	1876	John Gaudette		
1876-5	City Hall; flourescent tube recycle fee	05/02/2011		31.20
Check Total:				31.20
Check No:	25306	Check Date:	05/02/2011	
Vendor:	1733	The Good Earth Works, Inc.		
113263	Maint shop; gas cans, pull rope assembly	05/02/2011		17.88
113263	Maint shop; gas cans, pull rope assembly	05/02/2011		35.75
113275	Backpack blower	05/02/2011		195.46
113275	Backpack blower	05/02/2011		97.74
113275	Backpack blower	05/02/2011		195.46
113263	Maint shop; gas cans, pull rope assembly	05/02/2011		35.75
Check Total:				578.04
Check No:	25307	Check Date:	05/02/2011	
Vendor:	1770	Richard Hart		
1770-5	Hart; APA conference, per diem	05/02/2011		41.80
1770-5	Hart; APA conference, per diem	05/02/2011		17.91
Check Total:				59.71
Check No:	25308	Check Date:	05/02/2011	
Vendor:	1032	iddings inc.		
12198	Gravel	05/02/2011		184.35
12245	Mulch for tree wells	05/02/2011		60.71

				<u>Check Amount</u>
Check Total:				245.06
Check No:	25309	Check Date:	05/02/2011	
Vendor:	1007	Ross Junkin		
1007-5	Junkin; Snowfighters Conf, perdiem/miles	05/02/2011		90.67
1007-5	Junkin; Snowfighters Conf, perdiem/miles	05/02/2011		181.33
1007-5	Junkin; Snowfighters Conf, perdiem/miles	05/02/2011		181.33
1007-5-1	Junkin; Emergency Prep conf, parking	05/02/2011		20.00
Check Total:				473.33
Check No:	25310	Check Date:	05/02/2011	
Vendor:	0271	Kent Youth & Family Services		
0271-1Qtr1	Human services; 1st Quarter 2011	05/02/2011		625.00
0271-1Qtr	Human services; 1st Quarter 2011	05/02/2011		2,500.00
Check Total:				3,125.00
Check No:	25311	Check Date:	05/02/2011	
Vendor:	0143	King County Finance		
7100100	Jail costs; one on one guarding, March	05/02/2011		563.30
1612017	Jail costs; March	05/02/2011		17,762.49
Check Total:				18,325.79
Check No:	25312	Check Date:	05/02/2011	
Vendor:	0204	King County Pet Licensing		
0204-5	Pet License Remittance; April	05/02/2011		250.00
Check Total:				250.00
Check No:	25313	Check Date:	05/02/2011	
Vendor:	0831	Knotty Tree Service		
247610	Cornerstone Pond; tree removal/clean up	05/02/2011		1,791.90
Check Total:				1,791.90
Check No:	25314	Check Date:	05/02/2011	
Vendor:	2238	L.K. Goodwin, Co.		
L98755	Transfer cart for inflatables, use tax	05/02/2011		-68.09
L98755	Aquatics; transfer cart for inflatables	05/02/2011		859.83
Check Total:				791.74
Check No:	25315	Check Date:	05/02/2011	
Vendor:	0400	Les Schwab		
538624	SWM pond, tire removal, disposal fee	05/02/2011		27.15
Check Total:				27.15
Check No:	25316	Check Date:	05/02/2011	
Vendor:	2240	LMN Architects		
51095	Design review assistance, 3/1-3/31/11	05/02/2011		580.00
Check Total:				580.00
Check No:	25317	Check Date:	05/02/2011	
Vendor:	1796	Robert Meyers		
1796-5	Meyers; Emergency Prep conf, parking	05/02/2011		20.00
Check Total:				20.00
Check No:	25318	Check Date:	05/02/2011	
Vendor:	1866	Minuteman Press		
26712	Parrish; business cards	05/02/2011		47.79
26712	Wilson; business cards	05/02/2011		47.80
26712	Wesley; business cards	05/02/2011		47.79
26712	Buck; business cards	05/02/2011		47.79
Check Total:				191.17
Check No:	25319	Check Date:	05/02/2011	
Vendor:	1327	Ethan Newton		
1327-5-1	Newton; WRPA conference, per diem	05/02/2011		55.20
1327-5	Newton; mileage reimbursement, April	05/02/2011		111.38
1327-5	Aquatics; hose couplers	05/02/2011		20.18
Check Total:				186.76
Check No:	25320	Check Date:	05/02/2011	
Vendor:	0682	Nextel Communications		
550142028-	Cellular service, 4/8-5/7/11	05/02/2011		28.16
550142028-	Cellular service, 4/8-5/7/11	05/02/2011		84.40
550142028-	Cellular service, 4/8-5/7/11	05/02/2011		314.88

			<u>Check Amount</u>
550142028-	Cellular service, 4/8-5/7/11	05/02/2011	253.42
550142028-	Cellular service, 4/8-5/7/11	05/02/2011	33.91
591066496-	Internet connection card; 4/21-5/20/11	05/02/2011	20.49
591066496-	Internet connection card; 4/21-5/20/11	05/02/2011	40.99
591066496-	Internet connection card; 4/21-5/20/11	05/02/2011	61.49
591066496-	Internet connection card; 4/21-5/20/11	05/02/2011	40.99
550142028-	Cellular service, 4/8-5/7/11	05/02/2011	81.66
550142028-	Cellular service, 4/8-5/7/11	05/02/2011	109.34
550142028-	Cellular service, 4/8-5/7/11	05/02/2011	28.16
Check Total:			1,097.89
Check No: 25321 Check Date: 05/02/2011			
Vendor: 0004 Office Depot			
5586047650	Coffee creamer	05/02/2011	8.00
1333218277	Art Show; card stock for certificates	05/02/2011	30.43
1333619928	Envelopes	05/02/2011	18.45
5586062260	Pens	05/02/2011	5.91
5586047650	Office supplies	05/02/2011	231.21
5619015780	Office supplies	05/02/2011	635.36
5619015780	Coffee creamer	05/02/2011	4.00
Check Total:			933.36
Check No: 25322 Check Date: 05/02/2011			
Vendor: 0056 Cassandra Parker			
11-22	Parker; 2011 flexible spending	05/02/2011	107.03
Check Total:			107.03
Check No: 25323 Check Date: 05/02/2011			
Vendor: 0164 Pitney Bowes			
554814	Postage meter lease; 5/16-8/15/11	05/02/2011	273.67
Check Total:			273.67
Check No: 25324 Check Date: 05/02/2011			
Vendor: 2239 Premier Renovations			
201058	Entry door repair/window panel install	05/02/2011	653.91
Check Total:			653.91
Check No: 25325 Check Date: 05/02/2011			
Vendor: 0006 Qwest			
4137665359	Aquatics; telephone, 4/26-5/26/11	05/02/2011	271.06
Check Total:			271.06
Check No: 25326 Check Date: 05/02/2011			
Vendor: 1958 Reber Ranch			
516530	SWM Pond; straw	05/02/2011	16.43
514216	SWM Pond; board	05/02/2011	10.95
Check Total:			27.38
Check No: 25327 Check Date: 05/02/2011			
Vendor: 1905 Sharp Electronics Corporation			
C715437-70	Copier; usage, 3/14-4/14/11	05/02/2011	46.88
C715437-70	Copier; usage, 3/14-4/14/11	05/02/2011	31.26
C716351-70	Copier; usage, 3/25-4/22/11	05/02/2011	18.74
Check Total:			96.88
Check No: 25328 Check Date: 05/02/2011			
Vendor: 0632 Wayne Snoey			
0632-5	Snoey; various meeting, meal/mileage	05/02/2011	41.83
Check Total:			41.83
Check No: 25329 Check Date: 05/02/2011			
Vendor: 0736 Sound Security, Inc.			
0543613-IN	Security cards	05/02/2011	54.30
0545912-IN	Security monitoring; May	05/02/2011	707.50
Check Total:			761.80
Check No: 25330 Check Date: 05/02/2011			
Vendor: 0281 Standard Insurance Company			
0063555100	Life Insurance Premiums; May	05/02/2011	103.88
0063555100	Life Insurance Premiums; May	05/02/2011	79.33
0063555100	Life Insurance Premiums; May	05/02/2011	64.57

			<u>Check Amount</u>
0063555100	Life Insurance Premiums; May	05/02/2011	20.93
0063555100	Life Insurance Premiums; May	05/02/2011	42.92
0063555100	Life Insurance Premiums; May	05/02/2011	35.03
0063555100	Life Insurance Premiums; May	05/02/2011	11.25
0063555100	Life Insurance Premiums; May	05/02/2011	85.84
0063555100	Life Insurance Premiums; May	05/02/2011	69.45
0063555100	Life Insurance Premiums; May	05/02/2011	22.50
0063555100	Life Insurance Premiums; May	05/02/2011	169.33
0063555100	Life Insurance Premiums; May	05/02/2011	130.98
0063555100	Life Insurance Premiums; May	05/02/2011	44.55
0063555100	Life Insurance Premiums; May	05/02/2011	33.75
0063555100	Life Insurance Premiums; May	05/02/2011	201.98
0063555100	Life Insurance Premiums; May	05/02/2011	42.92
0063555100	Life Insurance Premiums; May	05/02/2011	46.66
0063555100	Life Insurance Premiums; May	05/02/2011	11.25
0063555100	Life Insurance Premiums; May	05/02/2011	32.18
0063555100	Life Insurance Premiums; May	05/02/2011	27.85
0063555100	Life Insurance Premiums; May	05/02/2011	70.88
0063555100	Life Insurance Premiums; May	05/02/2011	152.33
0063555100	Life Insurance Premiums; May	05/02/2011	184.56
0063555100	Life Insurance Premiums; May	05/02/2011	128.76
0063555100	Life Insurance Premiums; May	05/02/2011	269.26
0063555100	Life Insurance Premiums; May	05/02/2011	185.83
0063555100	Life Insurance Premiums; May	05/02/2011	201.72
0063555100	Life Insurance Premiums; May	05/02/2011	9.00
0063555100	Life Insurance Premiums; May	05/02/2011	23.58
0063555100	Life Insurance Premiums; May	05/02/2011	8.44
0063555100	Life Insurance Premiums; May	05/02/2011	95.18
0063555100	Life Insurance Premiums; May	05/02/2011	64.88
0063555100	Life Insurance Premiums; May	05/02/2011	25.09
0063555100	Life Insurance Premiums; May	05/02/2011	34.34
0063555100	Life Insurance Premiums; May	05/02/2011	52.88
0063555100	Life Insurance Premiums; May	05/02/2011	48.38
0063555100	Life Insurance Premiums; May	05/02/2011	7.91
Check Total:			2,840.17
Check No: 25331 Check Date: 05/02/2011			
Vendor: 2241 Walter Stockla			
2241-2011	Utility tax rebate; telephone	05/02/2011	1.58
2241-2011	Utility tax rebate; natural gas	05/02/2011	5.62
2241-2011	Utility tax rebate; electricity	05/02/2011	3.45
Check Total:			10.65
Check No: 25332 Check Date: 05/02/2011			
Vendor: 1976 Sunshine Family Parts, LLC			
529926	#2576; front brakes	05/02/2011	310.09
530064	#2576; caliper core refund	05/02/2011	-48.89
529752	#3123; ramps	05/02/2011	56.46
525568-C	Credit; from core return	05/02/2011	-21.72
Check Total:			295.94
Check No: 25333 Check Date: 05/02/2011			
Vendor: 0546 Victoria Throm			
0546-5	Throm; DAWN meeting, mileage	05/02/2011	4.59
Check Total:			4.59
Check No: 25334 Check Date: 05/02/2011			
Vendor: 0357 Valley Communications			
0012120	800 MHz access fee; April	05/02/2011	75.00
Check Total:			75.00
Check No: 25335 Check Date: 05/02/2011			
Vendor: 0046 Verizon Wireless			
0970253335	Maint shop; on call phone, 4/21-5/20/11	05/02/2011	11.95
0970253335	Maint shop; on call phone, 4/21-5/20/11	05/02/2011	11.95
0970253335	Maint shop; on call phone, 4/21-5/20/11	05/02/2011	5.97
Check Total:			29.87

				<u>Check Amount</u>
Check No: 25336	Check Date: 05/02/2011			
Vendor: 0819	Don Vondran			
11-21	Vondran; 2011 flexible spending	05/02/2011		25.97
Check Total:				25.97
Check No: 25337	Check Date: 05/02/2011			
Vendor: 1408	Washington Workwear Stores Inc			
278	Earplugs	05/02/2011		8.69
278	Earplugs	05/02/2011		17.37
278	Earplugs	05/02/2011		17.37
273	Christenson; work boots	05/02/2011		102.62
Check Total:				146.05
Check No: 25338	Check Date: 05/02/2011			
Vendor: 1496	Dan Wesley			
1496-5	Wesley; Snowfighter conf, perdiem/miles	05/02/2011		453.92
Check Total:				453.92
Check No: 25339	Check Date: 05/02/2011			
Vendor: 2242	Lorraine Wilder			
2242-2011	Utility tax rebate; electricity	05/02/2011		132.57
2242-2011	Utility tax rebate; solid waste	05/02/2011		30.88
Check Total:				163.45
Check No: 25340	Check Date: 05/02/2011			
Vendor: 0137	WMCA			
0137-5	Scott; 2011 WMCA membership dues	05/02/2011		75.00
Check Total:				75.00
Date Totals:				109,170.63
Report Total:			0.00	109,170.63

May 12, 2011

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 25341 through Check # 25342

In the Amount of \$2,030.22

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

				<u>Check Amount</u>
Check No:	25341	Check Date:	05/12/2011	
Vendor:	0366	City of Covington		
0366-5	Chamber of Commerce auction, permit fee	05/12/2011		870.00
Check Total:				870.00
Check No:	25342	Check Date:	05/12/2011	
Vendor:	0867	Home Depot Credit Services		
5014137	Maint shop; plumbing supplies	05/12/2011		35.18
5014137	Maint shop; plumbing supplies	05/12/2011		70.37
5014137	Maint shop; plumbing supplies	05/12/2011		70.37
5074713	Grass seed	05/12/2011		69.42
4014260	Maint shop; plumbing supplies	05/12/2011		10.22
4014260	Maint shop; plumbing supplies	05/12/2011		20.44
4014260	Maint shop; plumbing supplies	05/12/2011		20.43
0054621	Maint shop; arbor trees	05/12/2011		12.99
0054621	Maint shop; arbor trees	05/12/2011		25.99
0054621	Maint shop; arbor trees	05/12/2011		25.98
8055019	Maint shop; pvc bushings, adapters	05/12/2011		2.92
8055019	Maint shop; pvc bushings, adapters	05/12/2011		5.86
8055019	Maint shop; pvc bushings, adapters	05/12/2011		5.86
8071927	Maint shop; cleaning supplies	05/12/2011		1.85
8071927	Maint shop; cleaning supplies	05/12/2011		3.71
8071927	Maint shop; cleaning supplies	05/12/2011		3.71
6564998	Aquatics; anchors, screws, string chalk	05/12/2011		20.35
5122497	Return; string chalk	05/12/2011		-8.34
5565028	Aquatics; tarp	05/12/2011		5.35
4050467	Maint shop; voltage tester	05/12/2011		3.26
4050467	Maint shop; voltage tester	05/12/2011		6.50
4050467	Maint shop; voltage tester	05/12/2011		6.50
1050956	City hall; lighting ballasts, wire strip	05/12/2011		65.52
1072750	Jenkins Creek park; screws	05/12/2011		30.39
8143039	Retaining wall blocks, plants	05/12/2011		312.40
7114938	Return; retaining wall blocks	05/12/2011		-9.68
4052150	Aquatics; hitchpin	05/12/2011		0.55
1012992	Fenceboards	05/12/2011		145.04
1052615	Student Art show; velcro	05/12/2011		17.34
0052807	April Pools Day; nuts & bolts	05/12/2011		57.22
7074454	City hall; step ladder	05/12/2011		74.93
7074481	Pick mattock, tape measure	05/12/2011		42.19
7074481	Tape	05/12/2011		5.40
Check Total:				1,160.22
Date Totals:				2,030.22
Report Total:			0.00	2,030.22

May 13, 2011

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 05/13/11 consisting of:

COVINGTON CHECK # 1035

PAYLOCITY CHECK # 1000003702 through PAYLOCITY CHECK # 1000003719 inclusive,
plus employee direct deposits

NATIONWIDE FORFEITURE ACCOUNT

IN THE AMOUNT OF \$135,011.18

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Robert M. Hendrickson
Finance Director

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

05/13/11 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Name	Net Amount
100184	Regular	5/13/2011	Agnish, Ashley	87.73
100185	Regular	5/13/2011	Kirshenbaum, Kathleen	647.24
100186	Regular	5/13/2011	Lyon, Valerie	1,370.68
100187	Regular	5/13/2011	Matheson, Derek M	4,280.04
100188	Regular	5/13/2011	Mhoon, Darren S	1,224.87
100189	Regular	5/13/2011	Michaud, Joan M	1,305.24
100190	Regular	5/13/2011	Scott, Sharon G	2,159.89
100191	Regular	5/13/2011	Slate, Karla	2,075.74
100192	Regular	5/13/2011	Hart, Richard	3,331.33
100193	Regular	5/13/2011	Quintanar, Louis A	944.56
100194	Regular	5/13/2011	Cles, Staci M	1,597.71
100195	Regular	5/13/2011	Hagen, Lindsay K	1,314.87
100196	Regular	5/13/2011	Hendrickson, Robert	3,202.18
100197	Regular	5/13/2011	Parker, Cassandra	2,140.64
100198	Regular	5/13/2011	Dalton, Jesse J	1,729.01
100199	Regular	5/13/2011	Egbert, Thomas	947.26
100200	Regular	5/13/2011	Garnett, Stuart W	944.66
100201	Regular	5/13/2011	Guest, Robert	708.49
100202	Regular	5/13/2011	Hall, Ron	987.35
100203	Regular	5/13/2011	Junkin, Ross D	2,462.36
100204	Regular	5/13/2011	Marchefka, Joe	1,830.42
100205	Regular	5/13/2011	Wesley, Daniel A	1,919.99
100206	Regular	5/13/2011	Bykonen, Brian D	1,539.97
100207	Regular	5/13/2011	Christenson, Gregg R	1,933.33
100208	Regular	5/13/2011	Lyons, Salina K	2,138.82
100209	Regular	5/13/2011	Meyers, Robert L	3,017.21
100210	Regular	5/13/2011	Ogren, Nelson W	2,368.75
100211	Regular	5/13/2011	Thompson, Kelly	1,751.86
100212	Regular	5/13/2011	Morrissey, Mayson	2,377.73
100213	Regular	5/13/2011	Bahl, Rachel A	1,467.34
100214	Regular	5/13/2011	Newton, Ethan A	1,913.09
100215	Regular	5/13/2011	Patterson, Clifford	2,228.21
100216	Regular	5/13/2011	Thomas, Scott	3,106.24
100217	Regular	5/13/2011	Akramoff, Glenn A	3,209.02
100218	Regular	5/13/2011	Bates, Shellie L	1,793.11
100219	Regular	5/13/2011	Buck, Shawn M	1,396.00
100220	Regular	5/13/2011	French, Fred	1,622.83
100221	Regular	5/13/2011	Parrish, Benjamin	1,592.70
100222	Regular	5/13/2011	Vondran, Donald M	3,221.08
100223	Regular	5/13/2011	Carrillo, Cameron	517.32
100224	Regular	5/13/2011	Cox, Melissa	310.31
100225	Regular	5/13/2011	Evans, Kristin	192.84
100226	Regular	5/13/2011	Felcyn, Adam	222.90
100227	Regular	5/13/2011	Golan, Samuel	78.01
100228	Regular	5/13/2011	Kiselyov, Tatyana	251.77

Check Register
CITY OF COVINGTON (B1951)

Check Date: 05/13/2011
 Process: 2011051301
 Pay Period: 04/24/2011 to 05/07/2011

100229 Regular	5/13/2011	Lusebrink, Christa	223.96
100230 Regular	5/13/2011	MacConaghy, Hailey	423.46
100231 Regular	5/13/2011	Mathison, Matthew	411.13
100232 Regular	5/13/2011	Middleton, Jordan	211.02
100233 Regular	5/13/2011	Miller, Thomas	62.41
100234 Regular	5/13/2011	Mooney, Lynell	228.47
100235 Regular	5/13/2011	Perko, John	41.60
100236 Regular	5/13/2011	Praggastis, Alexander	236.37
100237 Regular	5/13/2011	Wonio, Reece	426.96
100238 Regular	5/13/2011	Beaufriere, Noreen	2,551.28
100239 Regular	5/13/2011	Throm, Victoria J	1,803.89
1000003702 Regular	5/13/2011	Gaudette, John J	1,783.49
1000003703 Regular	5/13/2011	Carkeek, Lena	349.29
1000003704 Regular	5/13/2011	Eastin, Tatiana	284.59
1000003705 Regular	5/13/2011	Goldfoos, Rhyan	537.81
1000003706 Regular	5/13/2011	Hatch, Jenessa	109.29
1000003707 Regular	5/13/2011	Jensen, Rachel	180.89
1000003708 Regular	5/13/2011	Johansen, Andrea	355.64
1000003709 Regular	5/13/2011	Panzer, Erika	390.44
1000003710 Regular	5/13/2011	Reynolds, Taylor	109.21

Totals for Payroll Checks 65 Items 86,183.90

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Name	Net Amount
100240	AGENCY	5/13/2011	Paylocity Corporation	125.00
1000003711	AGENCY	5/13/2011	Vantagepoint Transfer Agent-457	348.55
1000003712	AGENCY	5/13/2011	City of Covington	2,651.37
1000003713	AGENCY	5/13/2011	City of Covington Employee Fund	70.00
1000003714	AGENCY	5/13/2011	ICMA Retirement Trust	2,278.00
1000003715	AGENCY	5/13/2011	WASH CHILD SUPPORT	110.41
1000003716	AGENCY	5/13/2011	King County Superior Court	236.17
1000003717	AGENCY	5/13/2011	Nationwide	10,842.05
1000003718	AGENCY	5/13/2011	United Way of King County	18.00
1000003719	AGENCY	5/13/2011	HRA VEBA Trust Contributions	1,050.00

Totals for Third Party 10 Items 17,729.55

Manual Check #1035	Nationwide 401(a)	6,296.08
	Nationwide Forfeiture Account	8,370.96
	Tax Liability	16,274.19
	Paylocity fees	156.50

Grand Total \$ 135,011.18

Consent Agenda Item C-3

Covington City Council Meeting

Date: May 24, 2011

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND COVINGTON COMMUNITY SPORTS, INC., (CCS) FOR CCS'S USE OF KENT SCHOOL DISTRICT RECREATIONAL FACILITIES.

RECOMMENDED BY: Scott Thomas, Parks and Recreation Director

ATTACHMENT(S):

1. Proposed Agreement with Covington Community Sports, Inc. for use of Kent School District recreational facilities

PREPARED BY: Pat Patterson, Recreation & Aquatics Manager

EXPLANATION:

Covington Community Sports, Inc. (CCS) provides a valuable service to the residents of Covington. In 2010, Covington Community Sports had 2,499 registered participants ages 2-14. This is an 8.2% decrease from 2,722 in 2009. At the midway point of 2011, CCS had 1,680 registered participants. This is an increase of 11.5% from 1,507 participants for the same period in 2010. In 2010, CCS issued \$5,413 in program registration scholarships, an 11.2% decrease from \$6,095 in 2009. At the midway point of 2011, CCS issued \$2,868 in registration scholarships compared to \$1,970 for the same period in 2010.

Staff is seeking Council approval for the City Manager to renew the City's Agreement with Covington Community Sports for scheduling and use of Kent School District facilities. This Agreement is an update of the Agreement that the City has had with Covington Community Sports since 2007 for the same purpose. The Agreement calls for an annual review by Council.

ALTERNATIVES:

None Submitted

FISCAL IMPACT:

None

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves and Councilmember _____ seconds, to authorize the City Manager to execute an Agreement between the City of Covington and Covington Community Sports, Inc., (CCS) for CCS's use of Kent School District Recreational Facilities.

REVIEWED BY: City Manager, City Attorney, Parks and Recreation Director, Finance Director

AGREEMENT BETWEEN THE CITY OF COVINGTON AND COVINGTON COMMUNITY SPORTS, INCORPORATED

THIS AGREEMENT is made and entered into this ninth day of June, 2011, by and between the City of Covington, a Washington State municipal corporation (the "City") and Covington Community Sports, Incorporated ("CCS"), a nonprofit corporation.

Whereas, the Kent School District #415 (the "District") has made various school facilities available to the City for community recreation purposes; and

Whereas, CCS desires to provide recreational programs to the Covington area; and

Whereas primary access by CCS to the District recreational facilities will facilitate the provision of recreational activities by CCS;

Now therefore, in consideration of the mutual agreement by the parties to the following conditions and covenants, and to promote the stated purposes of this Agreement, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to ensure access to Kent School District recreational facilities by CCS for the purpose of operating and executing recreational programs that primarily benefit children of primary and secondary school age.
2. Term. The term of this Agreement shall be for one (1) calendar year from the date of execution, subject to the right of the City to revoke this Agreement upon written notice given to CCS sixty (60) days prior to the termination date. This Agreement shall be subject to annual review by the City Council and, upon Council finding satisfactory performance, the Agreement shall be automatically renewed for one (1) calendar year unless a party provides written notice within thirty (30) days of the end of a term of its intent to terminate this Agreement.
3. Use of Facilities. CCS shall have the first right to use of the District facilities pursuant to the provisions of the agreement between the City and the District, provided that the City retains the right to utilize the subject facilities at any time not utilized by CCS and may pre-empt CCS' use upon no less than 72 hours advance notification. In the event that a CCS request for facility use conflicts with an existing City sponsored event or program, the existing event or program will retain the first right to use of the District facility. The City reserves the right to determine all usage priority.

4. Application for Use of Facilities. CCS agrees to make application for, and to use the facilities in full compliance with the rules, regulations and laws of the District, the Kent School Board and the State of Washington. Requests for use of District facilities shall be made directly to the District. Copies of all requests shall be sent to the City.

5. Staffing. CCS agrees to ensure that adequate personnel, which may include adult volunteers, are provided to supervise all recreation activities which take place at District facilities.

6. Liability. CCS acknowledges that the District requires a \$10,000,000 policy of commercial general liability insurance and that the District may, on a case by case basis, authorize use of the facility with an insurance policy of less than \$10,000,000. For that reason, this Agreement shall have no force and effect until such time as CCS has obtained written authorization from the District for CCS' use of their facilities based upon an insurance policy in the amount as approved by the District. CCS currently carries \$1,000,000 liability insurance for each occurrence and 2,000,000 general aggregate insurance. The City is named as an additional insured on all policies of insurance.

7. Indemnification. CCS indemnifies and holds the City, its officers, council members, agents and employees harmless from any liability, claim, cause of action, damages or payments arising from or out of or in connection with the use by CCS, its agents, employees, or volunteers of the real property, facilities, or personal property of the District and/or the City pursuant to the terms of this Agreement.

8. Integration. This Agreement contains the entire understanding of the parties as to the subject matter herein. This Agreement supersedes any and all prior agreements and understandings between the parties.

9. Modification. No addition, modification, amendment or waiver of any provision of this Agreement shall be effective unless made in writing and subscribed to by the parties hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

CITY OF COVINGTON

COVINGTON COMMUNITY SPORTS

By: _____
City Manager

By: _____
President

Attest: _____
City Clerk

Attest: _____
Vice President

Consent Agenda Item C-4

Covington City Council Meeting

Date: May 24, 2011

SUBJECT: APPOINT VOTING DELEGATE(S) FOR THE 2011 ASSOCIATION OF WASHINGTON CITIES ANNUAL BUSINESS MEETING.

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S): None

PREPARED BY: Sharon Scott, City Clerk/Executive Assistant

EXPLANATION:

The Association of Washington Cities (AWC) will hold its annual conference June 21 through 24 this year. Each city selects up to three voting delegates to vote on AWC policy at the annual business meeting held during the conference. Delegate selections need to be sent to AWC by June 13, 2011.

Councilmember Marlla Mhoon has registered to attend the conference.

ALTERNATIVES:

Not Applicable

FISCAL IMPACT:

None.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution ___X___ Motion _____ Other

Councilmember _____ moves, and Councilmember _____ seconds to appoint Marlla Mhoon as the delegate to represent the City of Covington at the 2011 Association of Washington Cities Annual Business Meeting.

REVIEWED BY: City Manager

Agenda Item 1
Covington City Council Meeting
Date: May 24, 2011

SUBJECT: CONSIDER APPOINTMENTS TO OPENINGS ON THE ARTS COMMISSION

RECOMMENDED BY: Pat Patterson, Recreation & Aquatics Manager
Scott Thomas, Parks & Recreation Director

ATTACHMENTS: See Interview Schedules and Applications provided separately.

PREPARED BY: Joan Michaud, Deputy City Clerk

EXPLANATION:

Arts Commission – Seven Members (two of which may be youth):

- One replacement position (Position No. 2) beginning June 1, 2011 with a one-year term for a youth ending May 31, 2012 or a two-year term for an adult ending May 31, 2013.*
- One open position (Position No. 4) beginning June 1, 2011 with a one-year term for a youth ending May 31, 2012 or a three-year term for an adult ending May 31, 2014.

*Beatrice Wambui has completed one year of a youth position (Position No. 2) and is reapplying for a second year as a youth. If appointed, her term would then end May 31, 2012. If an adult is appointed to this position instead, the term would be a two-year replacement ending May 31, 2013.

The current applicants are:

Name of Applicant

T. Brienne Berg
Beatrice Wambui (Youth – Reapplying)
Katrina Alegado

Inside or Outside

Resides & Works Inside Covington
Resides Inside Covington
Works Inside Covington

NOTE: Ordinance No. 11-10. *Membership, terms, residence requirements:* “The Arts Commission shall consist of seven members appointed by the City Council, two of which may be youth members who must be between the ages of 14 and 18 at the start of their terms. Up to two of the members may reside outside the City, but those outside must reside within a three-mile radius of the City limits. The remaining five members must work or reside within the City limits.”

ALTERNATIVES:

Not appoint at this time and direct staff to continue to advertise for additional applicants to be considered for the open positions.

CITY COUNCIL ACTION: ____ Ordinance ____ Resolution X Motion ____ Other

Councilmember _____ moves, Councilmember _____ seconds, to appoint _____ to fill replacement Position No. 2 on the Arts Commission with a term expiring May 31, 2012 if a youth or May 31, 2013 if an adult.

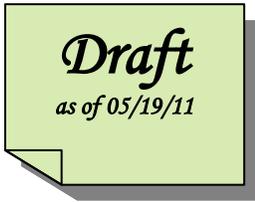
Councilmember _____ moves, Councilmember _____ seconds, to appoint _____ to fill open Position No. 4 on the Arts Commission with a term expiring May 31, 2012 if a youth or May 31, 2014 if an adult.

REVIEWED BY: Derek Matheson, City Manager
Scott Thomas, Parks & Recreation Director
Pat Patterson, Recreation & Aquatics Manager

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

June 14 – City Council Regular Meeting

(Draft Agenda Attached)



Covington: Unmatched quality of life
AGENDA
CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING
www.covingtonwa.gov



Tuesday, June 14, 2011
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION - NONE

PUBLIC COMMENT *Persons addressing the Council shall state their name, address, and organization for the record. Speakers shall address comments to the City Council, not the audience or the staff. Public Comment shall be for the purpose of the Council receiving comment from the public and is not intended for conversation or debate. Public comments shall be limited to no more than four minutes per speaker. If additional time is needed a person may request that the Council place an item on a future agenda as time allows.**

APPROVE CONSENT AGENDA

- C-1. Approval of Minutes (Scott)
- C-2. Approval of Vouchers. (Hendrickson)
- C-3. Consider Resolution Adopting 2012-2017 Transportation Improvement Program (Vondran)
- C-4. Vehicle Surplus (Akramoff)

NEW BUSINESS

- 1. Street Lighting Memorandum of Understanding (Akramoff)
- 2. Discuss Integra Franchise Renewal (Akramoff)
- 3. Citizen Volunteer Program (Klason)

COUNCIL/STAFF COMMENTS

- Future Agenda Topics

PUBLIC COMMENT (*See Guidelines on Public Comments above in First Public Comment Section)

EXECUTIVE SESSION: If needed

ADJOURN

Any person requiring disability accommodation should contact the City of Covington at (253) 638-1110 a minimum of 24 hours in advance. For TDD relay service, please use the state's toll-free relay service (800) 833-6384 and ask the operator to dial (253) 638-1110.