

Covington: Unmatched quality of life
CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING AGENDA
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Tuesday, June 24, 2014
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Note: A Special Study Session is scheduled from 6:00 to 7:00 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Town Center Economic Impact and Infrastructure Study Presentation (Matheson)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

- C-1. Minutes: May 13, 2014 Regular Meeting and May 27, 2014 Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Resolution Authorizing Investment in the Washington State Local Government Investment Pool (Hendrickson)
- C-4. Approve an Interlocal Agreement with King County to Accept Parks Levy Funds (Feser)
- C-5. Approve Agreement to Obligate Federal Funds for Citywide Safety Project (Vondran)

REPORTS OF COMMISSIONS

- Human Services Chair Fran McGregor: June 12 meeting.
- Parks & Recreation Chair Steven Pand: June 18 meeting.
- Planning Chair Sean Smith: June 19 meeting; June 5 meeting canceled.
- **Future Meetings:** Economic Development Council Next Meeting: June 26.
Arts Next Meeting: July 10; June meeting canceled.

NEW BUSINESS

1. Approve Ordinance Revising Commission Charters (Scott)
2. Discuss Selection of Citizen and Honorary Citizen of the Year (Slate)

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – If Needed

ADJOURN

For disability accommodation contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, dial (800) 833-6384 and ask the operator to dial 253-480-2400.

Consent Agenda Item C-1

Covington City Council Meeting

Date: June 24, 2014

SUBJECT: APPROVAL OF MINUTES: MAY 13, 2014 CITY COUNCIL REGULAR MEETING MINUTES AND MAY 27, 2014 CITY COUNCIL REGULAR MEETING MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve the May 13, 2014 City Council Regular Meeting Minutes and May 27, 2014 City Council Regular Meeting Minutes.

**City of Covington
Regular City Council Meeting Minutes
Tuesday, May 13, 2014**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, May 13, 2014, at 7:01 p.m., with Mayor Margaret Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Joe Cimaomo, Mark Lanza, Marlla Mhoon, Jim Scott, Wayne Snoey, and Jeff Wagner.

STAFF PRESENT:

Derek Matheson, City Manager; Don Vondran, Public Works Director; Noreen Beaufrere, Personnel Manager; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Scott Thomas, Parks & Recreation Director; Sara Springer, City Attorney; Bob Lindskov, City Engineer; Salina Lyons, Principal Planner; Joey Meisenheimer, Community Development Department Intern; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMUNICATION:

- Communication & Marketing Manager Karla Slate accepted the 2014 Grand Summit Award from the Washington Festival Events Association for the city's Covington Days festival.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Laura Morrissey, Covington resident, thanked Council for keeping youth sports in Covington.

Alex Wilford, Master Builders Association, 325 116th Avenue SE, Bellevue, asked Council to consider electronic permitting and five-foot side yard setbacks in R-8 and lower zones.

Katrina Minton-Davis, American Cancer Society, 2120 1st Avenue North, Seattle, announced the 2014 Relay for Life event and asked for participation and support by the city.

Sam Pace, 29839 154th Avenue SE, Kent, asked Council to consider electronic permitting and five-foot side yard setbacks in R-8 and lower zones.

Donna Masuda, 18620 SE 277th, The Lakes at Winterwood, Covington, expressed concerns regarding airborne particulates and coal dust from coal trains and requested Council to: 1) formally recognize coal train hazards and take action to protect the environment by considering ordinances similar to those already adopted by Bellingham and Eugene; 2) make a commitment to the required environmental impact statement for the project as Kent did; 3) continue to explore extreme mitigation to protect the life and property for Covington; and 4) create local awareness by using media, presentations to homeowner associations, civic clubs, schools, and local businesses.

There being no further comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Minutes: April 8, 2014 City Council Special & Regular Meeting Minutes; and April 22, 2014 City Council Special Joint Meeting with Human Services Commission Minutes; and April 22, 2014 Regular Meeting Minutes.

C-2. Vouchers: Vouchers #30951-31006, Including ACH Payments in the Amount of \$133,668.41, Dated April 15, 2014; Vouchers #31007-31055, Including ACH Payments in the Amount of \$323,792.93, Dated May 1, 2014; Vouchers #31056-31056 in the Amount of \$10,441.75, Dated May 2, 2014; and Paylocity Payroll Checks #1002326787-1002326799 and Paylocity Payroll Checks #1002326849-1002326849 Inclusive, Plus Employee Direct Deposits in the Amount of \$158,203.80, Dated April 25, 2014.

C-3. Approve Consultant Contract for Comprehensive Plan Update.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

NEW BUSINESS:

1. Discuss and Consider Planning Commission Recommendation on 2014 Comprehensive Plan Amendment Docket.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Scott seconded to set the official 2014 Comprehensive Plan Amendment Docket as recommended by the Planning Commission to include the Parks & Recreation Department Comprehensive Plan Amendment: CPA 01-14. Vote: 7-0. Motion carried.

2. Discuss Draft 2015-2020 Transportation Improvement Program.

Public Works Director Don Vondran introduced this item and then turned the presentation over to City Engineer Bob Lindskov. Mr. Lindskov gave the staff report for this item and then asked Council for direction.

Council Action: There was Council consensus to change the priority order of the summary to: 1) CIP 1127 - SE 272nd Street between Jenkins Creek and 185th Place SE; 2) CIP 1014 – Jenkins Creek Park between SE 267th Place and SE 268th Street; 3) CIP 1201 - 204th Avenue SE between SE 272nd Street SE and SE 259th Street; 4) CIP 1086 - 164th Avenue SE between SE 264th Street and vicinity SE 269th Street; 5) CIP 1128SE 272nd Street between 185th Place SE and 192nd Avenue SE; 6) CIP 1063SE 272nd Street between 160th Avenue SE and 164th Avenue SE; 7) CIP 1056 - SE 256th Street between 172nd Avenue SE and 180th Avenue SE & CIP 1149 - 180th Avenue SE between SE 256th Street and SE Wax Road (N); 8) Town Center 1 - SE 276th Street between 168th Place SE and SE Wax Road; 9) Town Center 2 - 171st Avenue SE (Main Street between SE 275th Street and SE 276th Street); and 10) CIP 1124 - 185th Place SE Extension - Wax Road/180th Ave SE to SE 272nd Street.

3. Presentation on Right-of-Way Design Elements.

Public Works Director Don Vondran provided a PowerPoint presentation on this item.

Councilmembers provided comments and asked questions, and Mr. Vondran provided responses.

Council Action: There was Council consensus to request staff to research options to upgrade some of the existing materials used and bring this item back to a future Council meeting.

4. Consider Revisions to Council Rules of Procedure and Adopt Subcommittees.

City Attorney Sara Springer gave the staff report on this item.

RESOLUTION NO. 14-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, AMENDING THE COVINGTON CITY COUNCIL RULES OF PROCEDURE TO ADOPT A NEW COMMISSIONER INTERVIEW PROCESS

Council Action: Mayor Pro Tem Wagner moved and Councilmember Scott seconded to adopt Resolution No. 14-10 amending the Covington City Council Rules of Procedure to adopt a new commissioner interview process. Vote: 7-0. Motion carried.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to appoint:

Councilmembers Harto, Lanza, and Wagner to the Arts Commission Interview Subcommittee with Councilmember Scott as alternate through December 31, 2014;

Councilmembers Harto, Scott, and Wagner to the Human Services Commission Interview Subcommittee with Councilmember Mhoon as alternate;

Councilmembers Harto, Scott, and Wagner to the Covington Economic Development Council (CEDC) Interview Subcommittee with Councilmember Cimaomo as alternate;

Councilmembers Lanza, Mhoon, and Snoey to the Planning Commission Interview Subcommittee with Mayor Pro Tem Wagner as alternate; and

Councilmembers Cimaomo, Harto and Wagner to the Parks and Recreation Commission Interview Subcommittee with Councilmember Lanza as alternate through December 31, 2014. Vote: 7-0. Motion carried.

5. 2014 First Quarter Financial Reports.

Finance Director Rob Hendrickson gave the staff report on this item.

Councilmembers provided comments and asked questions, and Mr. Hendrickson and Community Development Director Richard Hart provided responses.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Councilmember Scott announced he will be on vacation for the May 27 council meeting. Councilmember Mhoon announced she would be on vacation for the May 27 council meeting and both June meetings.

Council Action: There was Council consensus to request staff to gather more information on what steps neighboring cities have taken regarding coal trains.

Council Action: There was Council consensus to assign the task of reviewing setbacks and lot sizes to the Planning Commission.

Councilmembers Scott and Lanza requested more information on electronic permitting. Mr. Hart noted that e-permitting would be implemented on certain permits this year and a decision card would be submitted for purchase in 2015.

Council Action: There was Council consensus for Mayor Pro Tem Wagner and Councilmember Mhoon to vote in agreement at the Growth Management Planning Council and Public Issues Committee meetings to add policy language to the King County Comprehensive Plan and require local governments to have similar kinds of policies for the green house gas emissions reductions targets.

Council Action: There was Council consensus to have Councilmember Mhoon deliver the message to the Public Issues Committee that Covington would support any dues increase to the Puget Sound Clean Air Agency that would be necessary now to be in compliance but request them to hold off and engage the cities/dues payers on the aspects of the strategic plan and how to fund.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:30 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

**City of Covington
Regular City Council Meeting Minutes
Tuesday, May 27, 2014**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, May 27, 2014, at 7:04 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Joe Cimaomo, Mark Lanza, Wayne Snoey, and Jeff Wagner.

COUNCILMEMBERS ABSENT:

Marlla Mhoon and Jim Scott.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to excuse Councilmember Mhoon who was on vacation and Councilmember Scott who was attending grandson’s graduation out of state. Vote: 5-0. Motion carried.

STAFF PRESENT:

Derek Matheson, City Manager; Don Vondran, Public Works Director; Noreen Beaufreere, Personnel Manager; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Richard Hart, Community Development Director; Karla Slate, Communications & Marketing Manager; Scott Thomas, Parks & Recreation Director; Sara Springer, City Attorney; Angie Feser, Parks Planner; Bob Lindskov, City Engineer; Salina Lyons, Principal Planner; Brian Bykonen, Associate Planner/Code Enforcement Officer; and Joan Michaud, Senior Deputy City Clerk.

Mayor Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to approve the Agenda. Vote: 5-0. Motion carried.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Ed White, 17128 SE 251st Street, Covington, spoke regarding Phase 2 of Covington Community Park indicating he would like to see art features incorporated into the plan.

There being no further comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Vouchers: Vouchers #31057-31112, Including ACH Payments in the Amount of \$135,754.75, Dated May 13, 2014; Paylocity Payroll Checks #1002387392-1002387403

and Paylocity Payroll Checks #1002387543-1002387543 Inclusive, Plus Employee Direct Deposits in the Amount of \$160,360.24, Dated May 9, 2014; and Paylocity Payroll Checks #1002435652-1002435668 Inclusive, Plus Employee Direct Deposits in the Amount of \$165,118.14, Dated May 23, 2014..

C-3. Approve 2015-2017 Community Development Block Grant Program Interlocal Cooperation Agreement.

C-4. Approve Community Development Block Grant Program Grant Agreement for Jenkins Creek Park Pedestrian ADA Path Improvements.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Cimaomo seconded to approve the Consent Agenda as amended to move item C-2 to a regular business item. Vote: 5-0. Motion carried.

REPORTS OF COMMISSIONS:

Arts Commission – Vice Chair Ed White reported on the May 8 meeting.

Human Services Commission – Chair Fran McGregor reported on the May 8 meeting.

Parks & Recreation Commission – Chair Steven Pand reported on the May 21 meeting.

Planning Commission – Chair Sean Smith reported on the May 1 meeting; May 15 meeting canceled.

Economic Development Council – Co-Chair Jeff Wagner reported on the April 24 and May 22 meetings.

NEW BUSINESS:

C-2. Appoint Voting Delegate(s) for Association of Washington Cities Annual Business Meeting.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to add Mayor Harto as a voting delegate along with Mayor Pro Tem Wagner and City Manager Derek Matheson to represent the City of Covington at the 2014 Association of Washington Cities Annual Business Meeting. Vote: 5-0. Motion carried.

PUBLIC HEARING:

1. To Receive Testimony on Proposed 2015-2020 Transportation Improvement Program.

Public Works Director Don Vondran gave the staff report on this item.

Mayor Harto called for public comments for the public hearing.

There being no comments, Mayor Harto closed the public comment period for the public hearing.

NEW BUSINESS:

2. Consider Ordinance Amending Code Pertaining to New City Logo and Tagline.

Community Relations & Marketing Director Karla Slate gave the staff report on this item.

ORDINANCE NO. 08-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON AMENDING ORDINANCE NO. 40-97 TO ADOPT NEW PROVISIONS TO CHAPTER 1.20 OF THE COVINGTON MUNICIPAL CODE FOR A NEW CITY LOGO AND TAGLINE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to pass Ordinance No. 08-14 adopting amendments to Chapter 1.20 Covington Municipal Code pertaining to a new city logo and tagline. Vote: 5-0. Motion passed.

3. Accept Covington Community Park Phase II – 60% Design.

Parks Planner Angie Feser introduced Ed MacLeod and Connie Reckord with MacLeod Reckord. Mr. MacLeod then provided a display board presentation.

Councilmembers provided comments and asked questions, and Parks & Recreation Director Scott Thomas, Ms. Reckord, and Ms. Feser provided responses.

Council Action: Mayor Pro Tem Wagner moved and Councilmember Snoey seconded to adopt the Covington Community Park Phase 2 – 60% Design. Vote: 5-0. Motion carried.

4. Discuss Policy Options regarding Sign Code.

Community Development Director Richard Hart introduced this item and then turned it over to City Attorney Sara Springer who gave the staff report on this item.

Councilmembers provided comments and asked questions, and Mr. Hart and Ms. Springer provided responses.

Council Action: There was Council consensus to direct staff to schedule a study session to further discuss this item during the month of June or July.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

Steven Pand, commented that the Boys Scouts swimming merit badge event at the Covington Aquatic Center was in high demand and filled up quickly.

Sean Smith, provided comments on the parking difficulties at Covington Community Park and suggested requiring a fee for parking. Mr. Smith also urged everyone to call electeds to request funds for Phase 3 of the park.

There being no further comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:59 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: June 24, 2014

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers #31153-31153, in the Amount of \$25.00, Dated June 9, 2014; Vouchers #31154-31216, Including ACH Payments in the Amount of \$104,733.99, Dated June 10, 2014; Paylocity Payroll Checks #1002488469-1002488482 and Paylocity Payroll Checks #1002488484-1002488484 Inclusive, Plus Employee Direct Deposits in the Amount of \$162,586.71, Dated June 6, 2014; and Paylocity Payroll Checks #1002527254-1002527269 Inclusive, Plus Employee Direct Deposits in the Amount of \$168,018.74, Dated June 20, 2014.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION: Not applicable.

ALTERNATIVES: Not applicable.

FISCAL IMPACT: Not applicable.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment Vouchers #31153-31153, in the Amount of \$25.00, Dated June 9, 2014; Vouchers #31154-31216, Including ACH Payments in the Amount of \$104,733.99, Dated June 10, 2014; Paylocity Payroll Checks #1002488469-1002488482 and Paylocity Payroll Checks #1002488484-1002488484 Inclusive, Plus Employee Direct Deposits in the Amount of \$162,586.71, Dated June 6, 2014; and Paylocity Payroll Checks #1002527254-1002527269 Inclusive, Plus Employee Direct Deposits in the Amount of \$168,018.74, Dated June 20, 2014.

June 9, 2014

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 31153 through Check # 31153

In the Amount of \$25.00

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

Accounts Payable

Checks by Date - Detail by Check Date

User: scles
Printed: 6/9/2014 3:01 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
31153	2492 2492-6	Maple Valley Days Committee Aquatics; Maple Valley Days Festival booth	06/09/2014	25.00
Total for Check Number 31153:				25.00
Total for 6/9/2014:				25.00
Report Total (1 checks):				25.00

June 10, 2014

City of Covington

City of Covington

City of Covington
Voucher/Check Register

Check # 31154 through Check # 31216, including ACH payments

In the Amount of \$104,733.99

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claims are just, due and unpaid obligations against the City of Covington, Washington, County of King, and that we are authorized to authenticate and certify said claims per the attached register.

Cassandra Parker
Senior Accountant

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved _____

Accounts Payable

Checks by Date - Detail by Check Date

User: scles
 Printed: 6/13/2014 11:12 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0345 0345-6	Sharon Scott Scott; 15 year service award	06/10/2014	175.00
Total for this ACH Check for Vendor 0345:				175.00
ACH	0771 344574	David Evans & Associates, Inc. Traffic concurrency; Multicare Hospital Expansi	06/10/2014	9,313.00
Total for this ACH Check for Vendor 0771:				9,313.00
ACH	0906 14-07	Staci Cles Cles; 2014 flexible spending	06/10/2014	480.00
Total for this ACH Check for Vendor 0906:				480.00
ACH	1091 1088108-0	Complete Office Solutions Storage files	06/10/2014	154.16
Total for this ACH Check for Vendor 1091:				154.16
ACH	1103 1103-6	Pat Patterson Patterson; Software Symposium, mileage	06/10/2014	33.53
Total for this ACH Check for Vendor 1103:				33.53
ACH	1622 14-CV05	Law Offices of Thomas R Hargan, PLLC Prosecution services through 5/31/14	06/10/2014	4,532.28
Total for this ACH Check for Vendor 1622:				4,532.28
ACH	1688 054257-6 054257-6 054257-6 054257-6 054257-6	Mountain Mist Maint shop; bottled water, May Aquatics; bottled water, May Maint shop; bottled water, May City hall; bottled water, May Maint shop; bottled water, May	06/10/2014	19.99 55.57 19.99 122.35 10.00
Total for this ACH Check for Vendor 1688:				227.90
ACH	2250 C039	SBS Legal Services Legal services; May	06/10/2014	6,450.00
Total for this ACH Check for Vendor 2250:				6,450.00
ACH	2262 869285460421	Voyager Fleet Systems Inc. Vehicle fuel	06/10/2014	1,672.28
Total for this ACH Check for Vendor 2262:				1,672.28
ACH	2461 602938 602993	Tri-Tec Communications, Inc. Phone service Leung; phone hotdesking license	06/10/2014	397.48 24.43

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	602993	Intern; phone/license		214.35
	602993	Intern; phone/license		214.35
	602993	Leung; phone hotdesking license		24.44
			Total for this ACH Check for Vendor 2461:	875.05
ACH	2555 41951035	NuCO2 LLC Aquatics; CO2 for pH control	06/10/2014	96.57
			Total for this ACH Check for Vendor 2555:	96.57
ACH	2654 32665 32667	Canber Corps CCP; soccer field turf renovation CCP; maintenance services, May	06/10/2014	7,456.69 4,734.94
			Total for this ACH Check for Vendor 2654:	12,191.63
31154	2803 6636	Ace Event Services, Inc. 2013 Covington Days; unarmed security agent	06/10/2014	442.75
			Total for Check Number 31154:	442.75
31155	0955 10297728	American Red Cross Lifeguarding classes	06/10/2014	108.00
			Total for Check Number 31155:	108.00
31156	2033 6123 6677	Aquatic Specialty Services Aquatics; emergency off switch repairs Aquatics; pool chemicals	06/10/2014	246.49 34.75
			Total for Check Number 31156:	281.24
31157	2223 986429	ARC Imaging Resources Plotter/scanner; usage, 4/9-5/9/14	06/10/2014	26.58
			Total for Check Number 31157:	26.58
31158	0077 2185	Association of WA Cities Harto; AWC annual conference registration	06/10/2014	375.00
			Total for Check Number 31158:	375.00
31159	0499 0405-6 0405-6 0405-6 0405-6 0405-6 0814-6 0814-6 0814-6 0814-6 0814-6 0814-6 0814-6 0814-6 0814-6 1030-6 1030-6 1030-6 1030-6 1030-6 1030-6	Bank of America Aquatics; vinyl gloves Aquatics; merit award cards 2014 Water Safety Instructor DVD set Aquatics; annual pool permit Aquatics; vinyl gloves, use tax Bates; planner CEDC Business Breakfast; tablecloth cleaning Bates; planner ID badge holders Table skirting, use tax Table skirting Badge holders/wrist rests; use tax Lyon/Kirshenbaum; mouse pad wrist rests PW; frames Maint shop; return herbicide applicator #3416; fuel Maint shop; return herbicide applicator Maint shop; return herbicide applicator	06/10/2014	298.11 125.00 149.95 577.00 -23.61 27.93 121.63 27.94 33.59 -10.31 130.21 -4.40 21.98 45.16 -10.38 93.54 -20.76 -20.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1030-6	PW; frames		45.16
	1908-6	VIPRE antivirus software subscription through 2		694.61
	1908-6	VIPRE antivirus software subscription, use tax		-55.01
	1908-6	Morrissey; ACCIS conference, hotel		202.54
	2923-6	Beaufre; basic mediation training		695.00
	2923-6	CHEW cube; microwave cart, wall shelves		218.26
	2959-6	Hendrickson; GFOA conference, shuttle, hotel, p		889.37
	3544-6	Matheson; Soos Creek quarterly meeting, lunch		12.36
	3544-6	Matheson; Urban studies lecture, parking		4.00
	6167-6	SCADbd meeting, refreshments		21.33
	6167-6	Partner in Emergency conference, parking		10.00
	6686-6	Mueller; EPIC planning conference, registration		80.00
	6686-6	Hard drives		237.80
	6686-6	Wellness; Push Your Limits, prizes		168.29
	6686-6	Lyons; EPIC planning conference, registration		68.00
	6686-6	Lyons; EPIC planning conference, registration		17.00
	6686-6	Harto; SCA networking dinner		45.00
	6686-6	Matheson; SCA networking dinner		45.00
	7314-6	Intern; computer monitor/surge protector		106.63
	7314-6	Intern; computer monitor/surge protector, use tax		-8.45
	7314-6	Intern; computer monitor/surge protector		106.63
	7314-6	Conway; computer supplies, use tax		-26.48
	7314-6	Conway; computer supplies		334.43
	7314-6	City hall; green battery bucket		76.65
	7314-6	Intern; computer monitor/surge protector, use tax		-8.44
	7768-6	Athletic specialist interview panel, lunch		16.85
	7768-6	Athletic specialist interview panel, lunch		32.55
	8227-6	Covington Days; prizes, giveaways		69.77
	8227-6	Slate; PRSA accreditation application fee		50.00
			Total for Check Number 31159:	5,710.67
31160	2801 7789-04-14	Berk Consulting, Inc. King County buildable lands worksheet	06/10/2014	875.00
			Total for Check Number 31160:	875.00
31161	2368 131657 131658 131659	Best Parking Lot Cleaning Inc. Street cleaning; May MV; street cleaning, May MV; street cleaning, parade route	06/10/2014	2,660.70 1,320.58 412.68
			Total for Check Number 31161:	4,393.96
31162	2629 347	Brodie Electric, LLC Aquatics; replacement of bad light ballast	06/10/2014	276.93
			Total for Check Number 31162:	276.93
31163	0026 140317 140317 140317 140317	C&B Awards Michaud; desk plate Finazzo; name badge Conway; name badge Martinsons; name badge	06/10/2014	7.90 8.95 8.95 8.95
			Total for Check Number 31163:	34.75
31164	2794 312-2	C&P Fencing Woodcreek Pond; fence repair	06/10/2014	1,656.47

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 31164:	1,656.47
31165	2804 039224	Calsense CCP; data access plan yearly communication fee	06/10/2014	190.05
			Total for Check Number 31165:	190.05
31166	0366 S14-0006	City of Covington CCP; sign permit	06/10/2014	653.00
			Total for Check Number 31166:	653.00
31167	1170 W2670786	Coastwide Laboratories Aquatics; cleaning supplies	06/10/2014	245.62
			Total for Check Number 31167:	245.62
31168	0364 46760	Code Publishing Company Municipal code update	06/10/2014	166.99
			Total for Check Number 31168:	166.99
31169	2809 2809-6	Sean Conway Conway; Software Symposium, mileage	06/10/2014	28.47
			Total for Check Number 31169:	28.47
31170	0184 139	Cordi & Bejarano Public defender; 5/13-5/27/14	06/10/2014	2,000.00
			Total for Check Number 31170:	2,000.00
31171	2467 73120799 73120799	Department of Enterprise Services Conway; business cards Matheson; business cards	06/10/2014	41.26 41.26
			Total for Check Number 31171:	82.52
31172	0699 0699-6	Department of Licensing Drivers abstract	06/10/2014	13.00
			Total for Check Number 31172:	13.00
31173	0699 0699-6-1	Department of Licensing #3468; vehicle licensing	06/10/2014	47.25
			Total for Check Number 31173:	47.25
31174	1875 614050 619420	FirstChoice Coffee service Coffee service	06/10/2014	74.63 114.63
			Total for Check Number 31174:	189.26
31175	1733 129049 129049 129049	The Good Earth Works, Inc. Maint shop; hedge trimmer Maint shop; hedge trimmer Maint shop; hedge trimmer	06/10/2014	84.68 169.36 169.35
			Total for Check Number 31175:	423.39
31176	2045	Goodbye Graffiti Seattle	06/10/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	20298	Everclean program, June		431.14
Total for Check Number 31176:				431.14
31177	2553 May 14 1123	Gordon Thomas Honeywell Governmental Governmental Affairs services; May	06/10/2014	1,705.00
Total for Check Number 31177:				1,705.00
31178	0302 13559.00-6 13599.00-7	Gray & Osborne Stormwater utility rate study; 4/27-5/24/14 Timberlane/Jenkins Pk SW LID & Retro; 4/27-5.	06/10/2014	883.92 1,131.58
Total for Check Number 31178:				2,015.50
31179	1770 1770-6 1770-6	Richard Hart Hart; APA conference, hotel/per diem Hart; APA conference, hotel/per diem	06/10/2014	942.00 403.72
Total for Check Number 31179:				1,345.72
31180	2789 557-1403	Henderson, Young & Company Parks impact fee; 5/1-5/31/14	06/10/2014	1,743.00
Total for Check Number 31180:				1,743.00
31181	0923 54384649	Hewlett-Packard Company Conway; computer	06/10/2014	716.75
Total for Check Number 31181:				716.75
31182	0867 0147917 2017253 4011291 4011291 4011291 4011291 4011291 4011291 6013264 7013095 7013095 7013095 7013095 7015845 7015845 7015845 7043637 7092806 7092806 7092806 7148687 7148687 7148687 8010341 9584822 9584822 9584822	Home Depot Credit Services Pick, rakes, digging bar Sponge, hose cap Maint shop; hangers Maint shop; hangers Maint shop; hangers CCP; concrete #3383; remote battery, storage bin CCP; drain rock Maint shop; power tool wheels, chisels, joint kni Maint shop; power tool wheels, chisels, joint kni Maint shop; power tool wheels, chisels, joint kni CCP; concrete mix Maint shop; soap, plumbing parts Maint shop; soap, plumbing parts Maint shop; soap, plumbing parts Level Maint shop; return plumbing parts Maint shop; return plumbing parts Maint shop; return plumbing parts Maint shop; garden soil Maint shop; garden soil Maint shop; garden soil Propane Maint shop; laser, key rings Maint shop; laser, key rings Maint shop; laser, key rings	06/10/2014	101.41 4.70 0.97 1.95 1.95 10.16 10.03 4.93 19.95 39.90 39.90 55.73 4.56 9.11 9.11 10.83 -1.29 -2.56 -2.56 7.78 3.89 7.78 21.69 4.32 8.62 8.62
Total for Check Number 31182:				381.48
31183	1722	Honey Bucket	06/10/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1-913394	Skate park; portable toilet rental, 5/5-6/4/14		204.75
	1-919002	CCP; portable toilet service, 5/13-6/12/14		258.00
			Total for Check Number 31183:	462.75
31184	1803 KJU3685	Iron Mountain Document storage; 6/1-6/30/14	06/10/2014	565.06
			Total for Check Number 31184:	565.06
31185	1701 384965 385019 385019 385019 385724	Johnsons Home & Garden CCP; hardware for hanging signs Maint shop; filter Maint shop; filter Maint shop; filter Nuts/bolts	06/10/2014	50.06 6.51 6.51 3.26 2.43
			Total for Check Number 31185:	68.77
31186	2790 2014SP-F280	Kidz Love Soccer Instructors payment; Kidz Love Soccer, 4/24-5/2	06/10/2014	727.86
			Total for Check Number 31186:	727.86
31187	0143 3000848 42529-42531	King County Finance Jail costs; 4/1-4/30/14 Street services; 5/2-5/30/14	06/10/2014	2,410.97 3,628.34
			Total for Check Number 31187:	6,039.31
31188	0204 0204-6	King County Pet Licensing Pet license remittance; May	06/10/2014	400.00
			Total for Check Number 31188:	400.00
31189	2490 2490-6	Law Office of Theresa and Phillip Griffin Public defender video court; Jan-May 2014	06/10/2014	5,800.00
			Total for Check Number 31189:	5,800.00
31190	2240 54915 54915	LMN Architects Design review assistance; 4/1-4/30/14 Design guidelines; 4/1-4/30/14	06/10/2014	310.00 920.00
			Total for Check Number 31190:	1,230.00
31191	2367 126678 127024	Magnum Print Solutions Toner cartridges Toner cartridges	06/10/2014	388.57 217.09
			Total for Check Number 31191:	605.66
31192	2786 2786-6	Paul Matthews Matthews; reimbursement for epipen	06/10/2014	407.88
			Total for Check Number 31192:	407.88
31193	2486 841468/7	McLendon Hardware, Inc. Landscaping tools	06/10/2014	275.83
			Total for Check Number 31193:	275.83
31194	1487	NAPA Auto Parts	06/10/2014	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	710542	Wire		27.41
Total for Check Number 31194:				27.41
31195	0004	Office Depot	06/10/2014	
	712531191001	Resource management; dividers, paper		153.02
	712531191001	Office supplies		163.21
	712531294001	Rubberbands		3.26
	714173790001	Binders		49.04
	714173860001	PW; laminating pouches		27.17
	714173860001	PW; laminating pouches		27.16
	714173860001	Office supplies		41.33
	714529028001	Office supplies		167.44
Total for Check Number 31195:				631.63
31196	1249 9217	Orca Pacific Inc. Aquatics; pool chemicals	06/10/2014	
Total for Check Number 31196:				338.83
31197	0818 41458937	Pacific Office Automation Copier lease; 5/15-6/14/14	06/10/2014	
Total for Check Number 31197:				122.47
31198	1452 IN034859	Palmer Coking Coal Company Crushed gravel	06/10/2014	
Total for Check Number 31198:				33.10
31199	1407 14-80889 14-80954	Parametrix, Inc. SoCo Acq., wetland studies/survey; 3/10-5/3/14 Plan review services; 4/6-5/3/14	06/10/2014	
Total for Check Number 31199:				13,939.04
31200	2805 B13-0105 B13-0105 B13-0105	Richmond American Homes of WA Refund; overpayment of mitigation fees Refund; overpayment of mitigation fees Refund; overpayment of mitigation fees	06/10/2014	
Total for Check Number 31200:				4,597.00
31201	2207 1527052214	db Secure Shred, LLC Secure document destruction; 5/22/14	06/10/2014	
Total for Check Number 31201:				22.39
31202	1905 C804477-701 C807318-701 C807318-701	Sharp Electronics Corporation Copier; usage, 4/25-5/24/14 Copier; usage, 4/15-5/15/14 Copier; usage, 4/15-5/15/14	06/10/2014	
Total for Check Number 31202:				117.47
31203	1673 0171191-IN 0171191-IN	Sirennet.com #2883; strobe tubes, use tax #2883; strobe tubes	06/10/2014	
Total for Check Number 31203:				144.19

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
31204	2807 1000179.003	Smartlink Refund; community room damage deposit, 5/29	06/10/2014	250.00
Total for Check Number 31204:				250.00
31205	0993 0700-927900-6 0700-927900-6 0700-927900-6	Soos Creek Water & Sewer Dist. Maint shop; sewer, 4/1-5/31/14 Maint shop; sewer, 4/1-5/31/14 Maint shop; sewer, 4/1-5/31/14	06/10/2014	45.71 22.86 45.71
Total for Check Number 31205:				114.28
31206	0736 724479 724479 724479 724479	Sound Security, Inc. Maint shop; secure monitoring, June Maint shop; secure monitoring, June Maint shop; secure monitoring, June Security monitoring, June	06/10/2014	40.80 40.80 20.40 1,003.00
Total for Check Number 31206:				1,105.00
31207	1158 95169A	Sprint Rothhammer Intl, Inc. Aquatics; resale items, caps, nose clips, earplugs	06/10/2014	964.70
Total for Check Number 31207:				964.70
31208	2806 2806-6	Julie Stein Covington Days postage reimbursement	06/10/2014	19.60
Total for Check Number 31208:				19.60
31209	2808 TS-INV-2747	Team Sideline TeamSideline site; 7/14-6/15	06/10/2014	299.00
Total for Check Number 31209:				299.00
31210	2028 2028-6 2028-6	Scott Thomas Thomas; Futurewise award ceremony, parking Thomas; Futurewise award ceremony, per diem	06/10/2014	12.00 21.30
Total for Check Number 31210:				33.30
31211	2103 253674303 253985212 254116833 254912686 254912686	US Bancorp Equip Finance Inc. Workroom copier; lease Reception copier; lease Police copier; lease Copier lease Copier lease	06/10/2014	639.10 93.40 93.40 130.32 86.88
Total for Check Number 31211:				1,043.10
31212	0357 14969	Valley Communications 800 MHz access fee; May	06/10/2014	75.00
Total for Check Number 31212:				75.00
31213	0046 9725578899 9725578899 9725578899 9725578899 9725578899 9725578899	Verizon Wireless Cellular service, 5/21-6/20/14 Cellular service, 5/21-6/20/14 Cellular service/tablet data, 5/21-6/20/14 Cellular service/tablet data, 5/21-6/20/14 Cellular service/tablet data, 5/21-6/20/14 Cellular service, 5/21-6/20/14	06/10/2014	29.99 216.39 75.81 335.13 171.62 67.76

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9725578899	Cellular service, 5/21-6/20/14		28.88
			Total for Check Number 31213:	925.58
31214	1105 I14008586	Washington State Patrol Background checks	06/10/2014	120.00
			Total for Check Number 31214:	120.00
31215	2652 5001193497	Wells Fargo Financial Leasing Plotter/scanner lease, 6/10-7/9/14	06/10/2014	227.09
			Total for Check Number 31215:	227.09
31216	2230 8084211 8084211 8084211	Wilbur-Ellis Company Maint shop; pesticide Maint shop; pesticide Maint shop; pesticide	06/10/2014	95.92 95.92 47.96
			Total for Check Number 31216:	239.80
			Total for 6/10/2014:	104,733.99
			Report Total (75 checks):	104,733.99

June 6, 2014

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 06/06/14 consisting of:

PAYLOCITY CHECK # 1002488469 through PAYLOCITY CHECK # 1002488482 and
PAYLOCITY CHECK # 1002488484 through PAYLOCITY CHECK # 1002488484 inclusive,
plus employee direct deposits

IN THE AMOUNT OF \$162,586.71

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Rob Hendrickson
Finance Director

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marilla Mhoon
City Councilmember

Council Meeting Date Approved: _____

06/06/14 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
107485	Regular	6/6/2014	246	Kirshenbaum, Kathleen	858.43
107486	Regular	6/6/2014	243	Lyon, Valerie	1,450.63
107487	Regular	6/6/2014	278	Matheson, Derek M	4,769.65
107488	Regular	6/6/2014	234	Mhoon, Darren S	1,437.30
107489	Regular	6/6/2014	162	Michaud, Joan M	2,079.58
107490	Regular	6/6/2014	123	Scott, Sharon G	2,486.87
107491	Regular	6/6/2014	313	Slate, Karla J	2,352.46
107492	Regular	6/6/2014	275	Hart, Richard	3,493.23
107493	Regular	6/6/2014	368	Mueller, Ann M	1,164.24
107494	Regular	6/6/2014	180	Cles, Staci M	1,779.06
107495	Regular	6/6/2014	146	Hagen, Lindsay K	1,536.57
107496	Regular	6/6/2014	235	Hendrickson, Robert	3,691.64
107497	Regular	6/6/2014	105	Parker, Cassandra	2,556.85
107498	Regular	6/6/2014	374	Allen, Joshua C	1,921.37
107499	Regular	6/6/2014	353	Dalton, Jesse J	1,715.74
107500	Regular	6/6/2014	373	Fealy, William J	1,815.74
107501	Regular	6/6/2014	301	Gaudette, John J	2,366.44
107502	Regular	6/6/2014	186	Junkin, Ross D	2,799.60
107503	Regular	6/6/2014	443	Matthews, Paul E	606.75
107504	Regular	6/6/2014	440	Rosales, Rafael	820.64
107505	Regular	6/6/2014	252	Wesley, Daniel A	2,175.39
107506	Regular	6/6/2014	268	Bykonen, Brian D	2,099.03
107507	Regular	6/6/2014	279	Christenson, Gregg R	2,091.38
107508	Regular	6/6/2014	270	Lyons, Salina K	2,323.13
107509	Regular	6/6/2014	269	Meyers, Robert L	3,285.62
107510	Regular	6/6/2014	284	Ogren, Nelson W	2,751.59
107511	Regular	6/6/2014	266	Thompson, Kelly	2,107.91
107512	Regular	6/6/2014	307	Morrissey, Mayson	2,778.58
107513	Regular	6/6/2014	199	Bahl, Rachel A	2,010.82
107514	Regular	6/6/2014	292	Carkeek, Lena	725.80
107515	Regular	6/6/2014	451	Conway, Sean	1,523.86
107516	Regular	6/6/2014	428	Feser, Angela M	2,500.56
107517	Regular	6/6/2014	448	Finazzo, Dominic V	1,485.88
107518	Regular	6/6/2014	305	Kiselyov, Tatyana	1,343.75
107519	Regular	6/6/2014	453	Leung, Rachael M	862.46
107520	Regular	6/6/2014	397	Martinsons, Jaquelyn	433.24
107521	Regular	6/6/2014	195	Patterson, Clifford	2,430.73
107522	Regular	6/6/2014	306	Thomas, Scott R	3,509.33
107523	Regular	6/6/2014	106	Bates, Shellie L	2,004.15
107524	Regular	6/6/2014	349	Buck, Shawn M	1,622.43
107525	Regular	6/6/2014	436	Lindskov, Robert T	2,885.16
107526	Regular	6/6/2014	257	Parrish, Benjamin A	1,926.60
107527	Regular	6/6/2014	173	Vondran, Donald M	3,614.61
107528	Regular	6/6/2014	388	Andrews, Kaitlyn E	358.87
107529	Regular	6/6/2014	434	Bailey, Brooke	34.97
107530	Regular	6/6/2014	393	Blakely, Coleman P.	153.77
107531	Regular	6/6/2014	379	Carrillo, Anthony G	11.13
107532	Regular	6/6/2014	258	Cox, Melissa	642.31
107533	Regular	6/6/2014	385	Cranstoun, Alexander M	109.23
107534	Regular	6/6/2014	338	Felcyn, Adam	276.81
107535	Regular	6/6/2014	366	Foxworthy, Rebecca	446.59
107536	Regular	6/6/2014	418	Greene, Lyndsey B	89.66
107537	Regular	6/6/2014	409	Hanger, Austin R.	109.20
107538	Regular	6/6/2014	417	Hendricks, Cole M	16.69
107539	Regular	6/6/2014	449	Hogerhuis, Shaye A	44.49
107540	Regular	6/6/2014	359	Houghton, Cassandra L	117.63
107541	Regular	6/6/2014	425	Knox, John Q	293.59

107542 Regular	6/6/2014	426 Knox, Patrick L	143.56
107543 Regular	6/6/2014	416 Lipinski, Matthew	122.69
107544 Regular	6/6/2014	435 Martin, Iain-Josiah	44.49
107545 Regular	6/6/2014	438 Mashika, Myroslav	202.34
107546 Regular	6/6/2014	423 McCarthy, Joseph	383.84
107547 Regular	6/6/2014	439 Newman, Ashley M	194.09
107548 Regular	6/6/2014	413 Perko, Alyssa M.	50.32
107549 Regular	6/6/2014	445 Portin, Andrew	87.46
107550 Regular	6/6/2014	319 Praggastis, Alexander	152.06
107551 Regular	6/6/2014	412 Reynolds, Shannon J.	441.92
107552 Regular	6/6/2014	429 Sizemore, Christine A	199.13
107553 Regular	6/6/2014	390 Tomalik, Stefan A	460.84
107554 Regular	6/6/2014	414 Turnbull, Dane A.	303.43
107555 Regular	6/6/2014	384 von Michalofski, Kayla M	453.69
107556 Regular	6/6/2014	392 Wardrip, Spencer A	478.49
107557 Regular	6/6/2014	432 Wilton, Sara J	147.80
107558 Regular	6/6/2014	116 Beaufre, Noreen	2,780.90
107559 Regular	6/6/2014	137 Throm, Victoria J	1,901.86
1002488469 Regular	6/6/2014	364 Newell, Nancy J	77.57
1002488470 Regular	6/6/2014	452 Meisenheimer, Joseph	265.96
1002488471 Regular	6/6/2014	446 Kemp, Wyatt	826.32
1002488472 Regular	6/6/2014	450 Quigley, Matthew S	673.05
1002488473 Regular	6/6/2014	441 Schug, Erick	152.75
1002488474 Regular	6/6/2014	378 Bell, Colin Q	246.96
1002488475 Regular	6/6/2014	403 Bowen, Joshua W	139.65
1002488476 Regular	6/6/2014	437 George, James C	38.94
1002488477 Regular	6/6/2014	430 Hanson, Sean C	243.48
1002488478 Regular	6/6/2014	399 Jensen, Emily A	22.25
1002488479 Regular	6/6/2014	316 Johansen, Andrea	749.75
1002488480 Regular	6/6/2014	442 Mosiychuk, Vadim A	22.25
1002488481 Regular	6/6/2014	400 Quintos, Edward Louie D	96.63
1002488482 Regular	6/6/2014	395 Wunschel, Ethan G.	211.61
Totals for Payroll Checks	89 Items		105,215.82

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
107560	AGENCY	6/6/2014	401SS	ICMA Retirement Trust	16,675.03
107561	AGENCY	6/6/2014	457Ex	Vantagepoint Transfer Agent-	383.82
107562	AGENCY	6/6/2014	CICOV	City of Covington	2,815.23
107563	AGENCY	6/6/2014		Emp City of Covington Employee	97.00
107564	AGENCY	6/6/2014	IC401	ICMA Retirement Trust	14,266.63
107565	AGENCY	6/6/2014	IC457	ICMA Retirement Trust	1,741.70
107566	AGENCY	6/6/2014	ROTH	ICMA Retirement Trust	150.00
107567	AGENCY	6/6/2014	VEBA	HRA VEBA Trust Contributions	1,640.00
1002488484	AGENCY	6/6/2014	JG1	WASH CHILD SUPPORT	110.41
Totals for Third Party Checks	9 Items				37,879.82

Tax Liabilities	19,272.45
Paylocity Fees	218.62

Grand Total	<u><u>\$ 162,586.71</u></u>
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June 20, 2014

City of Covington

Payroll Approval

- Request Council approval for payment of Payroll dated 06/20/14 consisting of:

PAYLOCITY CHECK # 1002527254 through PAYLOCITY CHECK # 1002527269 inclusive,
plus employee direct deposits

IN THE AMOUNT OF \$168,018.74

WE, THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIMS ARE JUST, DUE AND UNPAID OBLIGATIONS AGAINST THE CITY OF COVINGTON, WASHINGTON, COUNTY OF KING, AND THAT WE ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY SAID CLAIMS PER THE ATTACHED COUNCIL APPROVAL REPORT.

Rob Hendrickson
Finance Director

Mark Lanza
City Councilmember

Wayne Snoey
City Councilmember

Marlla Mhoon
City Councilmember

Council Meeting Date Approved: _____

06/20/14 Payroll Voucher

Payroll Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
107573	Regular	6/20/2014	246	Kirshenbaum, Kathleen	500.25
107574	Regular	6/20/2014	243	Lyon, Valerie	1,452.27
107575	Regular	6/20/2014	278	Matheson, Derek M	4,766.38
107576	Regular	6/20/2014	234	Mhoon, Darren S	1,437.30
107577	Regular	6/20/2014	162	Michaud, Joan M	2,079.58
107578	Regular	6/20/2014	123	Scott, Sharon G	2,441.90
107579	Regular	6/20/2014	313	Slate, Karla J	2,352.46
107580	Regular	6/20/2014	444	Ziolkowski, Diana	55.41
107581	Regular	6/20/2014	275	Hart, Richard	3,494.55
107582	Regular	6/20/2014	368	Mueller, Ann M	1,419.19
107583	Regular	6/20/2014	180	Cles, Staci M	1,780.71
107584	Regular	6/20/2014	146	Hagen, Lindsay K	1,536.55
107585	Regular	6/20/2014	235	Hendrickson, Robert	3,691.64
107586	Regular	6/20/2014	105	Parker, Cassandra	2,556.85
107587	Regular	6/20/2014	433	Cimaomo, Joseph T	390.15
107588	Regular	6/20/2014	323	Harto, Margaret	457.75
107589	Regular	6/20/2014	324	Lanza, Mark	382.15
107590	Regular	6/20/2014	326	Mhoon, Marlla	392.11
107591	Regular	6/20/2014	327	Scott, James A	413.61
107592	Regular	6/20/2014	329	Wagner, Jeffrey	415.57
107593	Regular	6/20/2014	374	Allen, Joshua C	1,723.71
107594	Regular	6/20/2014	353	Dalton, Jesse J	1,871.37
107595	Regular	6/20/2014	373	Fealy, William J	2,124.69
107596	Regular	6/20/2014	301	Gaudette, John J	1,977.60
107597	Regular	6/20/2014	186	Junkin, Ross D	2,799.60
107598	Regular	6/20/2014	443	Matthews, Paul E	953.14
107599	Regular	6/20/2014	440	Rosales, Rafael	771.70
107600	Regular	6/20/2014	252	Wesley, Daniel A	2,175.39
107601	Regular	6/20/2014	268	Bykonen, Brian D	2,100.68
107602	Regular	6/20/2014	279	Christenson, Gregg R	2,091.39
107603	Regular	6/20/2014	270	Lyons, Salina K	2,323.13
107604	Regular	6/20/2014	269	Meyers, Robert L	3,285.62
107605	Regular	6/20/2014	284	Ogren, Nelson W	2,751.58
107606	Regular	6/20/2014	266	Thompson, Kelly	2,107.91
107607	Regular	6/20/2014	307	Morrissey, Mayson	2,778.58
107608	Regular	6/20/2014	199	Bahl, Rachel A	2,010.82
107609	Regular	6/20/2014	292	Carkeek, Lena	724.69
107610	Regular	6/20/2014	451	Conway, Sean	1,523.86
107611	Regular	6/20/2014	428	Feser, Angela M	2,738.57
107612	Regular	6/20/2014	448	Finazzo, Dominic V	1,485.88
107613	Regular	6/20/2014	305	Kiselyov, Tatyana	1,523.86
107614	Regular	6/20/2014	453	Leung, Rachael M	1,232.19
107615	Regular	6/20/2014	397	Martinsons, Jaquelyn	511.96
107616	Regular	6/20/2014	195	Patterson, Clifford	2,427.86
107617	Regular	6/20/2014	306	Thomas, Scott R	3,499.13
107618	Regular	6/20/2014	106	Bates, Shellie L	2,004.16
107619	Regular	6/20/2014	349	Buck, Shawn M	1,622.43
107620	Regular	6/20/2014	273	French, Fred	333.49
107621	Regular	6/20/2014	436	Lindskov, Robert T	2,885.16
107622	Regular	6/20/2014	257	Parrish, Benjamin A	1,926.60
107623	Regular	6/20/2014	173	Vondran, Donald M	3,614.61
107624	Regular	6/20/2014	388	Andrews, Kaitlyn E	335.34
107625	Regular	6/20/2014	434	Bailey, Brooke	38.94
107626	Regular	6/20/2014	393	Blakely, Coleman P.	195.11
107627	Regular	6/20/2014	379	Carrillo, Anthony G	22.25
107628	Regular	6/20/2014	258	Cox, Melissa	490.71
107629	Regular	6/20/2014	385	Cranstoun, Alexander M	72.15

107630 Regular	6/20/2014	338 Felcyn, Adam	387.73
107631 Regular	6/20/2014	366 Foxworthy, Rebecca	593.23
107632 Regular	6/20/2014	418 Greene, Lyndsey B	266.38
107633 Regular	6/20/2014	409 Hanger, Austin R.	62.96
107634 Regular	6/20/2014	417 Hendricks, Cole M	50.05
107635 Regular	6/20/2014	449 Hogerhuis, Shaye A	50.22
107636 Regular	6/20/2014	359 Houghton, Cassandra L	125.57
107637 Regular	6/20/2014	425 Knox, John Q	241.13
107638 Regular	6/20/2014	426 Knox, Patrick L	88.58
107639 Regular	6/20/2014	410 Lanz, Avalon A.	216.15
107640 Regular	6/20/2014	416 Lipinski, Matthew	79.48
107641 Regular	6/20/2014	435 Martin, Iain-Josiah	103.58
107642 Regular	6/20/2014	438 Mashika, Myroslav	366.12
107643 Regular	6/20/2014	423 McCarthy, Joseph	278.76
107644 Regular	6/20/2014	340 Middleton, Jordan	24.48
107645 Regular	6/20/2014	439 Newman, Ashley M	181.51
107646 Regular	6/20/2014	413 Perko, Alyssa M.	22.25
107647 Regular	6/20/2014	445 Portin, Andrew	149.02
107648 Regular	6/20/2014	319 Praggastis, Alexander	131.30
107649 Regular	6/20/2014	412 Reynolds, Shannon J.	311.10
107650 Regular	6/20/2014	429 Sizemore, Christine A	199.29
107651 Regular	6/20/2014	390 Tomalik, Stefan A	488.64
107652 Regular	6/20/2014	414 Turnbull, Dane A.	118.57
107653 Regular	6/20/2014	384 von Michalofski, Kayla M	352.83
107654 Regular	6/20/2014	392 Wardrip, Spencer A	409.94
107655 Regular	6/20/2014	432 Wilton, Sara J	229.98
107656 Regular	6/20/2014	116 Beaufrere, Noreen	2,780.90
107657 Regular	6/20/2014	137 Throm, Victoria J	1,901.86
1002527254 Regular	6/20/2014	364 Newell, Nancy J	60.95
1002527255 Regular	6/20/2014	454 Salazar-Delatorre, Viviana J	139.31
1002527256 Regular	6/20/2014	328 Snoey, Wayne	187.65
1002527257 Regular	6/20/2014	446 Kemp, Wyatt	904.79
1002527258 Regular	6/20/2014	450 Quigley, Matthew S	673.05
1002527259 Regular	6/20/2014	452 Meisenheimer, Joseph	516.95
1002527260 Regular	6/20/2014	441 Schug, Erick	336.04
1002527261 Regular	6/20/2014	378 Bell, Colin Q	455.81
1002527262 Regular	6/20/2014	430 Hanson, Sean C	153.54
1002527263 Regular	6/20/2014	399 Jensen, Emily A	61.17
1002527264 Regular	6/20/2014	391 Mayes, Annika L	33.37
1002527265 Regular	6/20/2014	442 Mosiychuk, Vadim A	66.73
1002527266 Regular	6/20/2014	400 Quintos, Edward Louie D	131.76
1002527267 Regular	6/20/2014	398 Vieira, Logan G	22.25
1002527268 Regular	6/20/2014	395 Wunschel, Ethan G.	111.46
Totals for Payroll Checks	100 Items		109,138.68

Third Party Checks for Account Paylocity Account

Check/Voucher	Check Type	Check Date	Employee Id	Employee Name	Net Amount
107658	AGENCY	6/20/2014	401SS	ICMA Retirement Trust	17,256.20
107659	AGENCY	6/20/2014	457Ex	Vantagepoint Transfer Agent-	383.82
107660	AGENCY	6/20/2014	CICOV	City of Covington	2,815.23
107661	AGENCY	6/20/2014		Emp City of Covington Employee	117.00
107662	AGENCY	6/20/2014	IC401	ICMA Retirement Trust	14,174.53
107663	AGENCY	6/20/2014	IC457	ICMA Retirement Trust	1,968.95
107664	AGENCY	6/20/2014	ROTH	ICMA Retirement Trust	150.00
107665	AGENCY	6/20/2014	VEBA	HRA VEBA Trust Contributions	1,681.00
1002527269	AGENCY	6/20/2014	JG1	WASH CHILD SUPPORT	110.41
Totals for Third Party Checks	9 Items				38,657.14

Tax Liabilities	19,807.02
Paylocity Fees	415.90

Grand Total	<u><u>\$ 168,018.74</u></u>
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Consent Agenda Item C-3

Covington City Council Meeting

Date: June 24, 2014

SUBJECT: RESOLUTION AUTHORIZING INVESTMENT OF CITY FUNDS IN THE
WASHINGTON STATE LOCAL GOVERNMENT INVESTMENT POOL

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S):

1. Proposed Resolution
 - a. LGIP Transaction Authorization Form
 - b. Prospectus
2. Original Resolution (no assigned number)
3. Minutes from June 17, 1997

PREPARED BY: Rob Hendrickson, Finance Director

EXPLANATION:

The Washington State Treasurer created the Local Government Investment Pool (LGIP) in 1986 to provide safe, liquid, and competitive investment options for local governments. The LGIP lets local governments use this resource to safely invest funds while enjoying the economies of scale available to an \$11 billion pooled fund portfolio. At this time, approximately 530 entities maintain a balance at the LGIP. The City of Covington has utilized this investment tool since the adoption of a resolution on June 17, 1997. In order to align the prospectus with recent amendments to the Washington Administrative Code, and to clarify the purpose and the level of risk to participants, the State Treasurer has prepared a revised prospectus that is meant to provide more clarity with respect to how the LGIP operates.

ALTERNATIVES:

Do not pass the resolution and risk suspension of LGIP participation.

FISCAL IMPACT:

There is no fiscal impact related to passage of the resolution.

CITY COUNCIL ACTION: ___ Ordinance ___ Resolution ___ Motion ___ Other

**Council member _____ moves, Council member _____
seconds, to adopt a resolution authorizing investment of City of Covington
monies in the Local Government Investment Pool.**

REVIEWED BY: City Manager; City Attorney, Finance Director.

ATTACHMENT 1

RESOLUTION NO. 14-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON PROVIDING AUTHORITY TO INVEST CITY FUNDS IN THE WASHINGTON STATE LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, the Washington State Legislature created a trust fund to be known as the public funds investment account (commonly referred to as the Local Government Investment Pool (LGIP)) for the contribution and withdrawal of money by an authorized governmental entity for purposes of investment by the Office of the State Treasurer; and

WHEREAS, from time to time it may be advantageous to the City of Covington (the “City”) to contribute funds available for investment in the LGIP; and

WHEREAS, the investment strategy for the LGIP is set forth in its policies and procedures; and

WHEREAS, any contributions or withdrawals to or from the LGIP made on behalf of the City shall be first duly authorized by the City Council or any designee of the Council pursuant to this resolution or a subsequent resolution; and

WHEREAS the City will cause to be filed a certified copy of said resolution with the Office of the State Treasurer; and

WHEREAS the City Council and any designee appointed by the Council with authority to contribute or withdraw funds of the City has received and read a copy of the prospectus and understands the risks and limitations of investing in the LGIP; and

WHEREAS, the City attests by the signature of the Mayor that it is duly authorized and empowered to enter into this agreement, to direct the contribution or withdrawal of City monies, and to delegate certain authority to make adjustments to the incorporated transactional forms, to the individuals designated herein, now therefore,

BE IT RESOLVED BY THE CITY COUNCIL, OF THE CITY OF COVINGTON AS FOLLOWS:

Section 1. **Authorization.** The City of Covington does hereby authorize the contribution and withdrawal of City monies in the LGIP in the manner prescribed by law, rule, and prospectus and that the City has approved the Local Government Investment Pool Transaction Authorization Form (Form) to be completed by the Finance Director and incorporates said form as Exhibit “A” to this resolution by reference and does hereby attest to its accuracy.

Section 2. **Delegation of Authority.** The City Council designates the Finance Director as the authorized individual to authorize all amendments, changes, or alterations to the Form or any other documentation including the designation of other individuals to make contributions and withdrawals on behalf of the City. This delegation ends upon the written notice, by any method set forth in the prospectus, of the City Council that the authorized individual has been terminated or that his or her delegation has been revoked. The Office of the State Treasurer will rely solely on the City to provide notice of such revocation and is entitled to rely on the authorized individual’s instructions until such time as said notice has been provided.

Section 3. **Effective Period.** The Form as incorporated into this resolution or hereafter amended by delegated authority, or any other documentation signed or otherwise approved by the authorized individual, shall remain in effect after revocation of the authorized individual’s delegated authority, except to the extent that the authorized individual whose delegation has been terminated shall not be permitted to make further withdrawals or contributions to the LGIP on behalf of the City. No amendments, changes, or alterations shall be made to the Form or any other documentation until the City passes a new resolution naming a new authorized individual.

Section 4. **Incorporation of Prospectus.** The City Council acknowledges that it has received, read, and understood the prospectus as provided by the Office of the State Treasurer and incorporates said prospectus as Exhibit “B” to this resolution. In addition, the City agrees that a copy of the prospectus will be provided to any person delegated or otherwise authorized to make contributions or withdrawals into or out of the LGIP and that said individuals will be required to read the prospectus prior to making any withdrawals or contributions or any further withdrawals or contributions if authorizations are already in place.

Section 5. **Ratification.** Any act consistent with the authority and prior to the effective date of this Resolution is hereby ratified and affirmed.

Section 6. **Previous Resolution Repealed.** The previous resolution passed by the City Council on the matter in 1997 (without an associated Resolution number for reference) is hereby repealed in its entirety by this Resolution.

Section 7. **Severability.** The provisions of this Resolution are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this Resolution or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the Resolution, or the validity of its application to other persons or circumstances.

Section 8. **Effective Date.** This Resolution shall become effective immediately upon adoption and signature as provided by law.

PASSED in open and regular session on this 24th day of June, 2014.

Margaret Harto, Mayor

ATTEST:

Sharon Scott, City Clerk

APPROVED AS TO FORM:

Sara Springer, City Attorney

LOCAL GOVERNMENT INVESTMENT POOL
TRANSACTION AUTHORIZATION FORM

ATTACHMENT 1
Exhibit "A"

Please fill out this form completely, including any existing information, as this form will replace the previous form.

Name of Entity: City of Covington	16720 SE 271 st St
Fax Number: 253-480-2401	Suite 100
E-mail Contact: <Finance Director email address>	Covington, WA 98042

Do you wish to have your monthly LGIP statements faxed to the number listed above?

Please note – if you choose to receive statements via fax, you will not receive another copy via U.S. mail.

YES, please fax statements **No**, please send statements via U.S. mail

Bank account where funds will be wired when a withdrawal is requested.

(Note: Funds **will not** be transferred to any account other than that listed).

Bank Name:	
Branch Location:	
Bank Routing Number:	
Account Number:	
Account Name:	

The Finance Director will provide this information on the completed Authorization Form and resubmit if banking information changes.

Persons authorized to make deposits and withdrawals for the entity listed above.

Name	Title	Signature	Telephone Number
	Finance Director		
< Designee appointed by Finance Director >			

By signature below, I certify I am authorized to represent the institution/agency for the purpose of this transaction.

	Finance Director	
<i>(Authorized Signature)</i>	<i>(Title)</i>	<i>(Date)</i>
<i>(Print Authorized Signature)</i>	<i>(E-mail Address)</i>	<i>(Telephone number)</i>

Any changes to these instructions must be submitted in writing to the Office of the State Treasurer. Please mail this form to the address listed below:

OFFICE OF THE STATE TREASURER
LOCAL GOVERNMENT INVESTMENT POOL
PO BOX 40200
OLYMPIA, WA 98504-0200
FAX: (360) 902-9044

Date Received: ____ / ____ / ____
Fund Number: _____
(for LGIP use only)

State of Washington)
County of _____) ss.
Signed or attested before me by _____.
Dated this ____ day of _____, 20__.

Signature of Notary

SEAL OR STAMP

Typed or printed name of Notary

Notary Public in and for the State of Wash.
My appointment expires: _____

LOCAL GOVERNMENT
INVESTMENT POOL

Prospectus

January 2014



James L. McIntire

Washington State Treasurer

Contents

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I. The LGIP

The Local Government Investment Pool (the “LGIP”) is an investment pool of public funds placed in the custody of the Office of the Washington State Treasurer (the “State Treasurer”) for investment and reinvestment as defined by RCW 43.250.020. The purpose of the LGIP is to allow eligible governmental entities to participate with the state in the investment of surplus public funds, in a manner that optimizes liquidity and return on such funds. In establishing the LGIP, the legislature recognized that not all eligible governmental entities are able to maximize the return on their temporary surplus funds, and therefore it provided a mechanism whereby they may, at their option, utilize the resources of the State Treasurer to maximize the potential of their surplus funds while ensuring the liquidity of those funds.

The State Treasurer has established a sub-pool within the LGIP whose shares are offered by means of this Prospectus: The LGIP-Money Market Fund (the “LGIP-MMF” or the “Fund”). The State Treasurer has the authority to establish additional sub-pools in the future.

The Fund offered in this Prospectus seeks to provide current income by investing in high-quality, short term money market instruments. These standards are specific to the Fund, as illustrated in the following table. The LGIP-MMF offers daily contributions and withdrawals.

FUND SNAPSHOT

The table below provides a summary comparison of the Fund’s investment types and sensitivity to interest rate risk. This current snapshot can be expected to vary over time.

Fund	Investment Types	Maximum Dollar-Weighted Average Maturity for LGIP-MMF
LGIP-Money Market Fund	Cash	60 days
Current Investments (as of November 1, 2013)	Bank Deposits US Treasury bills Repurchase agreements US Government agency obligations	

Fees and Expenses

Administrative Fee. The State Treasurer charges pool participants a fee representing administration and recovery costs associated with the operation of the Fund. The administrative fee accrues daily from pool participants’ earnings prior to the earnings being posted to their account. The administrative fee will be paid monthly. In the event that there are no earnings, the administrative fee will be deducted from principal.

The chart below illustrates the operating expenses of the LGIP-MMF for past years, expressed in basis points as a percentage of fund assets.

**Local Government Investment Pool-MMF
Operating Expenses by Fiscal Year (in Basis Points)**

	2006	2007	2008	2009	2010	2011	2012	2013
<i>Total Operating Expenses</i>	<i>1.12</i>	<i>0.96</i>	<i>0.84</i>	<i>0.88</i>	<i>0.64</i>	<i>0.81</i>	<i>0.68</i>	<i>0.87</i>

(1 basis point = 0.01%)

Because most of the expenses of the LGIP-MMF are fixed costs, the fee (expressed as a percentage of fund assets) will be affected by: (i) the amount of operating expenses; and (ii) the assets of the LGIP-MMF. The table below shows how the fee (expressed as a percentage of fund assets) would change as the fund assets change, assuming an annual fund operating expenses amount of \$800,000.

Fund Assets	\$6.0 bn	\$8.0 bn	\$10.0 bn
Total Operating Expenses (in Basis Points)	1.33	1.0	.80

Portfolio Turnover: The Fund does not pay a commission or fee when it buys or sells securities (or “turns over” its portfolio). However, debt securities often trade with a bid/ask spread. Consequently, a higher portfolio turnover rate may generate higher transaction costs that could affect the Fund’s performance.

II. Local Government Investment Pool – Money Market Fund

Investment Objective

The LGIP-MMF will seek to effectively maximize the yield while maintaining liquidity and a stable share price of \$1.

Principal Investment Strategies

The LGIP-MMF will seek to invest primarily in high-quality, short term money market instruments. Typically, at least 55% of the Fund’s assets will be invested in US government securities and repurchase agreements collateralized by those securities. The LGIP-MMF means a sub-pool of the LGIP whose investments will primarily be money market instruments. The LGIP-MMF will only invest in eligible investments permitted by state law. The LGIP-MMF will not be an SEC-registered money market fund and will not be required to follow SEC Rule 2a-7. Investments of the LGIP-MMF will conform to the LGIP Investment Policy, the most recent version of which will be posted on the LGIP website and will be available upon request.

Principal Risks of Investing in the LGIP-Money Market Fund

Counterparty Credit Risk. A party to a transaction involving the Fund may fail to meet its obligations. This could cause the Fund to lose the benefit of the transaction or prevent the Fund from selling or buying other securities to implement its investment strategies.

Interest Rate Risk. The LGIP-MMF’s income may decline when interest rates fall. Because the Fund’s income is based on short-term interest rates, which can fluctuate significantly over short periods, income risk is expected to be high. In addition, interest rate increases can cause the price of a debt security to decrease and even lead to a loss of principal.

Liquidity Risk. Liquidity risk is the risk that the Fund will experience significant net withdrawals of Fund shares at a time when it cannot find willing buyers for its portfolio securities or can only sell its portfolio securities at a material loss.

Management Risk. Poor security selection or an ineffective investment strategy could cause the LGIP-MMF to underperform relevant benchmarks or other funds with a similar investment objective.

Issuer Risk. The LGIP-MMF is subject to the risk that debt issuers and other counterparties may not honor their obligations. Changes in an issuer's credit rating (e.g., a rating downgrade) or the market's perception of an issuer's creditworthiness could also affect the value of the Fund's investment in that issuer. The degree of credit risk depends on both the financial condition of the issuer and the terms of the obligation. Also, a decline in the credit quality of an issuer can cause the price of a money market security to decrease.

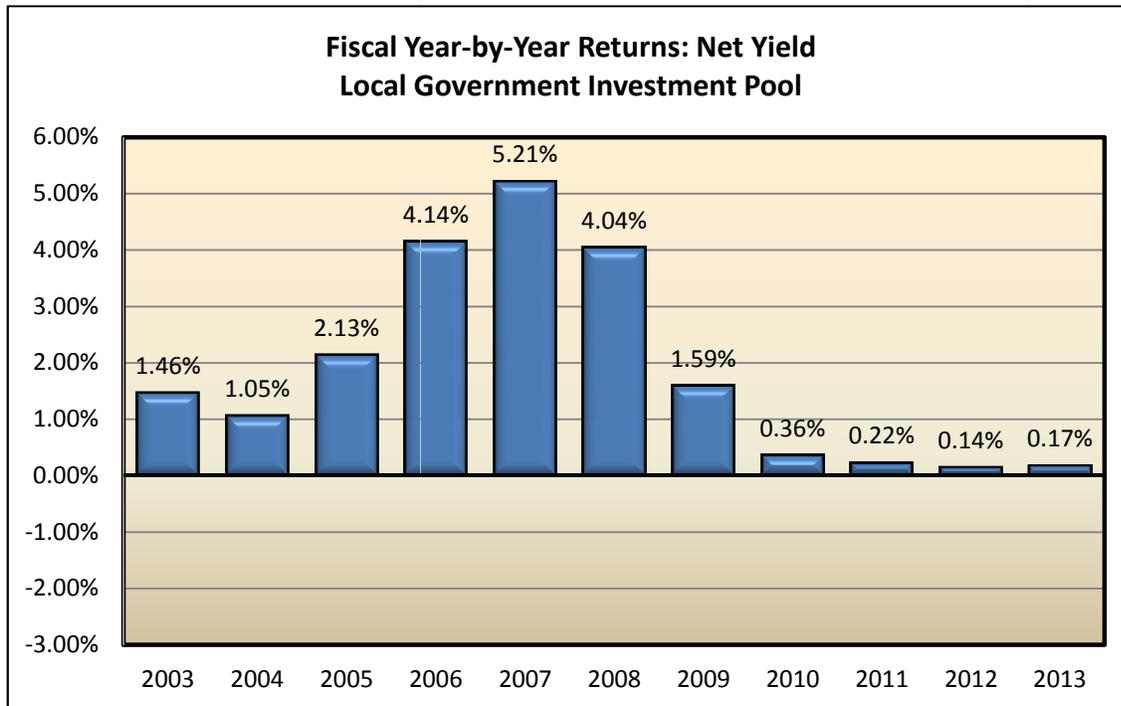
Securities Lending Risk and Reverse Repurchase Agreement Risk. The LGIP-MMF may engage in securities lending or in reverse repurchase agreements. Securities lending and reverse repurchase agreements involve the risk that the Fund may lose money because the borrower of the Fund's securities fails to return the securities in a timely manner or at all or the Fund's lending agent defaults on its obligations to indemnify the Fund, or such obligations prove unenforceable. The Fund could also lose money in the event of a decline in the value of the collateral provided for loaned securities or a decline in the value of any investments made with cash collateral.

Risks Associated with use of Amortized Cost. The use of amortized cost valuation means that the LGIP-MMF's share price may vary from its market value NAV per share. In the unlikely event that the State Treasurer were to determine that the extent of the deviation between the Fund's amortized cost per share and its market-based NAV per share may result in material dilution or other unfair results to shareholders, the State Treasurer may cause the Fund to take such action as it deems appropriate to eliminate or reduce to the extent practicable such dilution or unfair results.

An investment in the LGIP-MMF is not a bank deposit and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Fund seeks to preserve the value of investments at \$1 per share, pool participants could lose money by investing in the LGIP-MMF. There is no assurance that the LGIP-MMF will achieve its investment objective.

Performance

The following information is intended to address the risks of investing in the LGIP-MMF. The information illustrates changes in the performance of the LGIP-MMF's shares from year to year. Returns are based on past results and are not an indication of future performance. Updated performance information may be obtained on our website at www.tre.wa.gov or by calling the LGIP toll-free at 800-331-3284.



Local Government Investment Pool-Money Market Fund

Average Accrued Net Yield

<u>1 Year</u>	<u>3 years</u>	<u>5 years</u>	<u>10 years</u>
0.17%	0.19%	.52%	1.94%

Transactions: LGIP-MMF

General Information

The minimum transaction size (contributions or withdrawals) for the LGIP-MMF will be five thousand dollars. The State Treasurer may, in its sole discretion, allow for transactions of less than five thousand dollars.

Valuing Shares

The LGIP-MMF will be operated using a net asset value (NAV) calculation based on the amortized cost of all securities held such that the securities will be valued at their acquisition cost, plus accrued income, amortized daily.

The Fund's NAV will be the value of a single share. NAV will normally be calculated as of the close of business of the NYSE, usually 4:00 p.m. Eastern time. If the NYSE is closed on a particular day, the Fund will be priced on the next day the NYSE is open.

NAV will not be calculated and the Fund will not process contributions and withdrawals submitted on days when the Fund is not open for business. The time at which shares are priced and until which contributions and withdrawals are accepted is specified below and may be changed as permitted by the State Treasurer.

To the extent that the LGIP-MMF's assets are traded in other markets on days when the Fund is not open for business, the value of the Fund's assets may be affected on those days. In addition, trading in some of the Fund's assets may not occur on days when the Fund is open for business.

Transaction Limitation

The State Treasurer reserves the right at its sole discretion to set a minimum and/or maximum transaction amount from the LGIP-MMF and to limit the number of transactions, whether contribution, withdrawal, or transfer permitted in a day or any other given period of time.

The State Treasurer also reserves the right at its sole discretion to reject any proposed contribution, and in particular to reject any proposed contribution made by a pool participant engaged in behavior deemed by the State Treasurer to be abusive of the LGIP-MMF.

A pool participant may transfer funds from one LGIP-MMF account to another subject to the same time and contribution limits as set forth in WAC 210.10.060.

Contributions

Pool participants may make contributions to the LGIP-MMF on any business day. All contributions will be effected by electronic funds transfer to the account of the LGIP-MMF designated by the State Treasurer. It is the responsibility of each pool participant to pay any bank charges associated with such electronic transfers to the State Treasurer. Failure to wire funds by a pool participant after notification to the State Treasurer of an intended transfer will result in penalties. Penalties for failure to timely wire will be assessed to the account of the pool participant responsible.

Notice. To ensure same day credit, a pool participant must inform the State Treasurer of any contribution over one million dollars no later than 9 a.m. on the same day the contribution is made. Contributions for one million dollars or less can be requested at any time prior to 10 a.m. on the day of contribution. For all other contributions over one million dollars that are requested prior to 10 a.m., a pool participant may receive same day credit at the sole discretion of the State Treasurer. Contributions that receive same day credit will count, for earnings rate purposes, as of the day in which the contribution was made. Contributions for which no notice is received prior to 10:00 a.m. will be credited as of the following business day.

Notice of contributions may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to State Treasurer's Treasury Management System ("TMS"). Please refer to the [LGIP-MMF Operations Manual](#) for specific instructions regarding contributions to the LGIP-MMF.

Direct deposits from the State of Washington will be credited on the same business day.

Pricing. Contribution requests received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that contribution date.

Withdrawals

Pool participants may withdraw funds from the LGIP-MMF on any business day. Each pool participant shall file with the State Treasurer a letter designating the financial institution at which funds withdrawn from the LGIP-MMF shall be deposited (the "Letter"). This Letter shall contain the name of the financial institution, the location of the financial institution, the account name, and the account number to which funds will be deposited. This Letter shall be signed by local officials authorized to receive and disburse funds, as described in WAC 210-10-020.

Disbursements from the LGIP-MMF will be effected by electronic funds transfer. Failure by the State Treasurer to wire funds to a pool participant after proper notification to the State Treasurer to disburse funds to a pool participant may result in a bank overdraft in the pool participant's bank account. The State Treasurer will reimburse a pool participant for such bank overdraft penalties charged to the pool participant's bank account.

Notice. In order to withdraw funds from the LGIP-MMF, a pool participant must notify the State Treasurer of any withdrawal over one million dollars no later than 9 a.m. on the same day the withdrawal is made. Withdrawals for one million dollars or less can be requested at any time prior to 10 a.m. on the day of withdrawal. For all other withdrawals from the LGIP-MMF over one million dollars that are requested prior to 10 a.m., a pool participant may receive such withdrawal on the same day it is requested at the sole discretion of the State Treasurer. No earnings will be credited on the date of withdrawal for the amounts withdrawn. Notice of withdrawals may be given by calling the Local Government Investment Pool (800-331-3284) OR by logging on to TMS. Please refer to the LGIP-MMF Operations Manual for specific instructions regarding withdrawals from the Fund.

Pricing. Withdrawal requests with respect to the LGIP-MMF received in good order will receive the NAV per unit of the LGIP-MMF next determined after the order is accepted by the State Treasurer on that withdrawal date.

Suspension of Withdrawals. If the State Treasurer has determined that the deviation between the Fund's amortized cost price per share and the current net asset value per share calculated using available market quotations (or an appropriate substitute that reflects current market conditions) may result in material dilution or other unfair results, the State Treasurer may, if it has determined irrevocably to liquidate the Fund, suspend withdrawals and payments of withdrawal proceeds in order to facilitate the permanent termination of the Fund in an orderly manner. The State Treasurer will distribute proceeds in liquidation as soon as practicable, subject to the possibility that certain assets may be illiquid, and subject to subsequent distribution, and the possibility that the State Treasurer may need to hold back a reserve to pay expenses.

The State Treasurer also may suspend redemptions if the New York Stock Exchange suspends trading or closes, if US bond markets are closed, or if the Securities and Exchange Commission declares an emergency. If any of these events were to occur, it would likely result in a delay in the pool participants' redemption proceeds.

The State Treasurer will notify pool participants within five business days of making a determination to suspend withdrawals and/or irrevocably liquidate the fund and the reason for such action.

Earnings and Distribution

LGIP-MMF Daily Factor

The LGIP-MMF daily factor is a net earnings figure that is calculated daily using the investment income earned (excluding realized gains or losses) each day, assuming daily amortization and/or accretion of income of all fixed income securities held by the Fund, less the administrative fee. The daily factor is reported on an annualized 7-day basis, using the daily factors from the previous 7 calendar days. The reporting of a 7-day annualized yield based solely on investment income which excludes realized gains or losses is an industry standard practice that allows for the fair comparison of funds that seek to maintain a constant NAV of \$1.00.

LGIP-MMF Actual Yield Factor

The LGIP-MMF actual yield factor is a net daily earnings figure that is calculated using the total net earnings including realized gains and losses occurring each day, less the administrative fee.

Dividends

The LGIP-MMF's dividends include any net realized capital gains or losses, as well as any other capital changes other than investment income, and are declared daily and distributed monthly.

Distribution

The total net earnings of the LGIP-MMF will be declared daily and paid monthly to each pool participant's account in which the income was earned on a per-share basis. These funds will remain in the pool and earn additional interest unless withdrawn and sent to the pool participant's designated bank account as specified on the Authorization Form. Interest earned will be distributed monthly on the first business day of the following month.

Monthly Statements and Reporting

On the first business day of every calendar month, each pool participant will be sent a monthly statement which includes the pool participant's beginning balance, contributions, withdrawals, transfers, administrative charges, earnings rate, earnings, and ending balance for the preceding calendar month. Also included with the statement will be the monthly enclosure. This report will contain information regarding the maturity structure of the portfolio and balances broken down by security type.

III. Management

The State Treasurer is the manager of the LGIP-MMF and has overall responsibility for the general management and administration of the Fund. The State Treasurer has the authority to offer additional sub-pools within the LGIP at such times as the State Treasurer deems appropriate in its sole discretion.

Administrator and Transfer Agent. The State Treasurer will serve as the administrator and transfer agent for the Fund.

Custodian. A custodian for the Fund will be appointed in accordance with the terms of the LGIP Investment Policy.

IV. Miscellaneous

Limitation of Liability

All persons extending credit to, contracting with or having any claim against the Fund offered in this Prospectus shall look only to the assets of the Fund that such person extended credit to, contracted with or has a claim against, and none of (i) the State Treasurer, (ii) any subsequent sub-pool, (iii) any pool participant, (iv) the LGIP, or (v) the State Treasurer's officers, employees or agents (whether past, present or future), shall be liable therefor. The determination of the State Treasurer that assets, debts, liabilities, obligations, or expenses are allocable to the Fund shall be binding on all pool participants and on any person extending credit to or contracting with or having any claim against the LGIP or the Fund offered in this Prospectus. There is a remote risk that a court may not enforce these limitation of liability provisions.

Amendments

This Prospectus and the attached Investment Policy may be amended from time to time. Pool participants shall receive notice of changes to the Prospectus and the Investment Policy. The amended and restated documents will be posted on the State Treasurer website: www.tre.wa.gov.

Should the State Treasurer deem appropriate to offer additional sub-pools within the LGIP, said sub-pools will be offered by means of an amendment to this prospectus.

LGIP-MMF Contact Information

Internet: www.tre.wa.gov Treasury Management System/TMS

Phone: 1-800-331-3284 (within Washington State)

Mail:

Office of the State Treasurer
Local Government Investment Pool
PO Box 40200
Olympia, Washington 98504
FAX: 360-902-9044

ATTACHMENT 2

RESOLUTION AUTHORIZING INVESTMENT
OF COVINGTON'S MONIES IN THE
LOCAL GOVERNMENT INVESTMENT POOL

WHEREAS, pursuant to Chapter 294, Laws of 1986, a Local Government Investment Pool in the State Treasury was created for the deposit of money of a political subdivision for purposes of investment by the State Treasurer; and

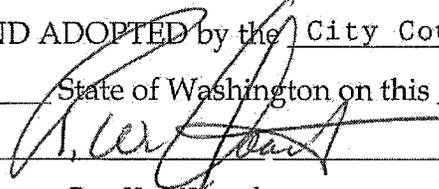
WHEREAS, the Council does hereby find that the deposit and withdrawal of money in the Local Government Investment Pool in accordance with the provisions of this chapter for the purposes of investment as stated therein are in the best interests of the City; and

WHEREAS, I (we) attest by my (our) signature that I (we) have been duly authorized and empowered to enter into this agreement.

NOW THEREFORE, BE IT RESOLVED that the City Council does hereby authorize the deposit and withdrawal of Covington monies in the Local Government Investment Pool in the State Treasury in accordance with this chapter for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED that pursuant to the attached form the following City officers shall be authorized to order the deposit or withdrawal of monies in the Local Government Investment Pool.

PASSED AND ADOPTED by the City Council of the City of Covington State of Washington on this 17th day of June 1997..


NAME R. W. Nback TITLE Interim Finance Manager


NAME Lee Walton TITLE Interim City Manager

**COVINGTON CITY COUNCIL
Regular Meeting**

June 17, 1997
Tuesday, 7:00 P.M.

Covington Elementary
School Library

CALL TO ORDER

Mayor Pat Sullivan led the Pledge of Allegiance and called the meeting of the Covington City Council to order.

**ROLL CALL OF
COUNCIL MEMBERS**

Pat Sullivan, Phil Christopherson, Jesse Ackerson, Geoff Simpson, Rebecca Clark, Michael Douglass and Alice Matz.

**CITY STAFF IN
ATTENDANCE (Interim
Officials)**

Lee Aalton, City Manager, Bob Noack, Finance Manager, Pat Nevins, Asst. City Manager/Public Works, Bill Kennedy, Planning Director and Delores Mead, City Clerk.

**CONSENT /AGENDA
REVIEW**

Councilwoman Rebecca Clark requested the consent agenda items be removed to the regular order of business, Mayor Sullivan adding that action on items 6, Unfinished Business, be postponed one week to 6/24/97.

AUDIENCE COMMENT

**Frank Morrison
Moratorium Inquiries**

Frank Morrison, 25305 151st Place, (SE corner), explained plans to add to residence to accommodate his parents who were selling their home and moving here in August. The plans are ready to hand in but problems foreseen as regards Moratorium.

Discussion ensued with regard to water permit having been secured, size of the addition and possible alternate permit the county requirements apparently met and there being a series of permits.

Referred to Planning Director Kennedy to check whether a regular building permit might be an option. (Report back next week.)

**Rich Pasko, re Planning
Commission Membership**

Richard Pasko, 24503 142nd Ave. S.E., inquired as to residency requirements for membership on the new Planning Commission felt to be restrictive. He urged addition of wording "or a property owner" for persons not residents but owning property in Covington. Pros and Cons were discussed re compilation of the membership.

COVINGTON CITY COUNCIL
Regular Meeting
June 17, 1997 – Minutes (Cont.)
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PUBLIC COMMENT
(CONT.)

**Richard Pasko re Planning
Commission Membership**

Planning Director Kennedy had advocated a two-year residency, the Council to make final discretionary determination, it being noted there is no Statutory residency requirement. Planning Commission Applications are now available from the Planning Director and the matter has been advertised in the newspaper.

ORDINANCES

The following Ordinances were presented for adoption.

Ordinance #9-97
**Imposing a Sales & Use
Tax (First Quarter)**

An Ordinance of the City of Covington, Washington imposing a Sales and Use Tax as authorized by RCW 82.24.030 (1) in order for the City to receive its share of existing taxes imposed by King County. **MOVED BY CLARK, SECONDED BY MATZ, TO ADOPT THE ORDINANCE AS PRESENTED. ROLL CALL: ALL AYES. CARRIED.**

Ordinance #10-97
**Imposing Sales and Use
Tax (Second Quarter)**

An Ordinance of the City of Covington, Washington imposing a Sales and Use Tax as authorized by RCW 82.14.030 (2) in order for the City to receive its share of existing taxes imposed by King County. **MOVED BY CLARK, SECONDED BY SIMPSON, TO ADOPT THE ORDINANCE AS PRESENTED. ROLL CALL: SIX AYES, ATKINSON ABSTAINING.**

Ordinance #11-97
**Imposing Excise Taxes on
Real Estate**

An Ordinance of the City of Covington, Washington imposing a one-quarter percent excise tax on Real Estate Sales; imposing an additional one-quarter percent excise tax on Real Estate Sales; imposing restrictions on use of the taxes; providing for collection and refunds; and establishing a Special Fund. **MOVED BY CLARK SECONDED BY CHRISTOPHERSON, TO ADOPT THE ORDINANCE AS PRESENTED. 6 AYES, ATKINSON ABSTAINING.**

COUNCIL REPORTS

Councilwoman Clark suggested that items which have not been discussed by Council appear on the regular agenda rather than the Consent Agenda. Timesaving element of the Consent acknowledged but new items preferably on the regular agenda.

COVINGTON CITY COUNCIL
Regular Meeting
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**STADIUM VOTE AND
REFERENDUM FOR
ATHLETIC FACILITIES**

Councilmember Douglass called attention to Referendum funds to be available to Cities, Counties and Non-Profit Organizations for acquisitions and development of Athletic Facilities within cities. Public Works Director Nevins noted applications will be available this fall; that a packet has been requested as other grants are available; Public Works Director Kennedy noting the need to have a "Green Park and Recreation Plan." Councilmember Simpson suggested the Covington Community Center might be a lead agency.

**STAFF REPORTS
DDES/Surface Water**

City Manager Walton reported that presentation regarding DDES/Surface Water plan will be held over to the Council meeting of June 24th.

**SUMMER COUNCIL
MEETING LOCATION**

City Manager Walton announced the Covington school gymnasium will be the location for the council meeting of 6/24/97.

**JAIL SERVICE
RESEARCH**

The City Manager noted in other jail service research neither medical nor transportation is supplied.

**APPLICATIONS FOR
PLANNING
COMMISSION**

Bill Kennedy, Planning Director, announced applications are now available for membership on the Planning Commission; and notice has been published in the newspaper.

**ITEMS DEFERRED
FROM CONSENT
AGENDA:**

Councilwoman Clark pointed out need for wording change in the Moratorium Resolution, "accept to except". Also, date for Incorporation Ceremony set for the second weekend in September. 9/13-9/14/97

MINUTE APPROVAL

Councilmember Douglass recalled need to correct **MAKER** of Motion concerning sales encroachments on 272nd SE. Motion by Douglass rather than Christopherson. **MOVED BY CLARK, SECONDED BY CHRISTOPHERSON, TO APPROVE THE MINUTES OF 6/3/97 AS AMENDED. CARRIED.**

**EDEN SOFTWARE
SYSTEM (BARS)**

Bob Noack, Finance Manager, reported 40 cities with populations from 5 – 25,000 using the Eden System, a 15-digit integrated Budgeting, Accounting and Reporting System (BARS, as required by State Law.) Hooking the system to our CD-ROM over the Modems which would

COVINGTON CITY COUNCIL

Regular Meeting

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**EDEN SOFTWARE
SYSTEM (BARS) (Cont.)**

Allow immediate start-up and reports already generated by other cities could be utilized. The package also includes enhancements and new design installation and the firm is located in Southcenter for easy accessibility. In discussion it was noted the system could save personnel costs as it could precluding hiring of an extra accounting clerk. Question was raised concerning the \$12,500 purchase cost vs. the \$500 plus \$75.00 support cost per month; whether there are other systems which can do the same thing with less cost. The matter was referred back to Finance Manager Noack to check further with additional cities for report back next week, 6/24/97.

**STATE PURCHASING
ACTIVITIES**

**CENTRAL STORES
(Annual member fee,
\$200.00)**

Finance Manager Noack presented State of Washington Intergovernmental Cooperative Purchasing Agreement for Political Subdivisions allowing pool purchasing of supplies. Concurrence to join the State pool with execution of necessary agreement documents by the City Manager was recommended. **IT AS MOVED BY CHRISTOPHERSON, SECONDED BY SIMPSON, TO CONCUR AND TO AUTHORIZE EXECUTION OF THE NECESSARY AGREEMENT DOCUMENTS.**

**STATE CUSTOMER
SERVICE AGREEMENT
Computers (No charge)**

The Finance Manager presented Customer Service Agreement providing for purchases of goods and services with the Department of Information Services. **MOVED BY SIMPSON, SECONDED BY ACKERSON, TO AUTHORIZE PARTICIPATION AND EXECUTION OF THE AGREEMENT DOCUMENTS. CARRIED.**

**LOCAL GOV'T.
INVESTMENT POOL
Administrative costs:
¼ of 1% of interest earned**

Finance Director Noack presented Investment Pool Agreement and Resolution recommending investment in the Local Government Investment pool. **MOVED BY CLARK, SECONDED BY CHRISTOPHERSON TO CONCUR AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS. CARRIED.**

COVINGTON CITY COUNCIL
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5-MINUTE RECESS
8:15 P.M.

Mayor Sullivan declared a 5-Minute recess at 8:15 p.m.

CONVENE IN STUDY
SESSION 8:25 P.M.

The Council convened in Study Session to consider Police Services at 8:25 p.m. All Councilmembers were present.

RECONVENE IN
REGULAR SESSION

The Council reconvened in regular session at 9:45 p.m. All Councilmembers were present.

ADJOURNMENT
9:50 P.M.

As there was no further business to come before the Council, Mayor Sullivan declared the meeting adjourned.
Time: 9:50 p.m.


Delores A. Mead
Interim City Clerk

Consent Agenda Item C-4

Covington City Council Meeting

Date: June 24, 2014

SUBJECT: APPROVE AN INTERLOCAL AGREEMENT WITH KING COUNTY TO
ACCEPT PARKS LEVY FUNDS

RECOMMENDED BY: Scott Thomas, Parks and Recreation Director

ATTACHMENT(S):

1. King County Ordinance 17568
2. Parks Property Tax Levy Agreement

PREPARED BY: Angie Feser, Parks Planner

EXPLANATION:

In November 2006, the County Executive created the Parks Futures Task Force to recommend a funding plan for the current County park system and to examine what steps should be taken, if any, regarding future park system acquisitions.

The King County Parks Levy Task Force recommended that the County replace the expiring levies and put a ballot measure before the voters in 2013 that requests a six-year inflation adjusted property tax levy lift at a total rate of \$0.1901 per one thousand dollars of assessed value with a percentage of the levy proceeds to be distributed to cities for their local parks system projects.

On April 30, 2013, the King County Council adopted Ordinance 17568 which called for a special election in accordance with RCW 29A.04.321 to authorize an additional 6-year property tax levy for specified park purposes.

On August 6, 2013, King County voters approved a six-year, 18.77-cent parks property tax levy which is expected to generate \$62 million in 2014. The levy requires a portion of these funds be distributed to the cities of King County for local parks and system projects. Given current estimates, King County anticipates distributing \$4.3 million to the cities within the County this year.

These funds may not supplant existing funds used for the same purposes. The Parks and Recreation Director shall prepare a report and provide it to the county by May 1 of each year throughout the Term of this Agreement. The city shall provide the county with a copy of the Annual Report and provide any further documentation showing that the city proceeds were expended on city projects. The City shall maintain financial records to account separately for the City Proceeds.

ALTERNATIVES:

1. Do not enter into the agreement.

FISCAL IMPACT:

Upon execution of the contract, the city will receive approximately \$33,000 annually to be distributed monthly. The county has authority to deduct a portion from city proceeds for eligible expenditures related to the administration of the distribution of County Levy Proceeds, consistent with Ordinance 17568. This agreement runs through 2019.

CITY COUNCIL ACTION: ___Ordinance ___Resolution X Motion ___Other

Council member _____ moves, Council member _____ seconds, to authorize the city manager to enter into an interlocal agreement with King County to accept special property tax levy funds and to abide by the requirements therein.

REVIEWED BY: City Manager
City Attorney
Finance Director
Parks and Recreation Director



KING COUNTY

Signature Report

April 30, 2013

Ordinance 17568

ATTACHMENT 1

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Proposed No. 2013-0112.3

Sponsors Phillips and McDermott

1 AN ORDINANCE providing for the submission to the
2 qualified electors of King County at a special election to be
3 held in King County on August 6, 2013, of a proposition
4 authorizing a property tax levy in excess of the levy
5 limitation contained in chapter 84.55 RCW for a period of
6 six consecutive years, at a total rate of not more than
7 \$0.1877 per one thousand dollars of assessed valuation in
8 the first year with annual increases by the percentage
9 increase in the consumer price index or the limitation in
10 84.55 RCW, whichever is greater in years two through six,
11 for the purpose of maintaining and operating King County's
12 parks system; improving parks, recreation and mobility by
13 acquiring open space and continuing to develop regional
14 trails; repairing, replacing, and improving local parks and
15 trails in King County's cities; funding environmental
16 education, maintenance, conservation and capital programs
17 at the Woodland Park Zoo.

18 STATEMENT OF FACTS:

19 1. King County owns and operates a system of regional and local parks
20 and trails that consists of twenty six thousand acres of parklands and more
21 than one hundred seventy five miles of regional trails. The county
22 provides regional trails, regional recreational facilities, regional natural
23 area parks, and local rural parks, and is the transitional provider of local
24 parks in the urban unincorporated areas. Examples of regional county
25 parks and trails include Marymoor Park, Cougar Mountain Regional
26 Wildland Park, the Weyerhaeuser King County Aquatic Center and the
27 Sammamish River Trail.

28 2. Public parks, natural areas, and trails contribute to a high quality of life.
29 A robust system of parks and trails provides: physical, social and mental
30 health benefits to individuals; economic opportunity through recreation
31 and tourism; economic growth for private businesses that must attract and
32 retain skilled workers; and environmental benefits and cultural resource
33 protection through open space conservation. King County's parks system
34 provides all these benefits to King County residents and businesses.

35 3. The 2002 Parks Business Transition Plan, which was adopted by the
36 King County council, became the blueprint for establishing the regional
37 parks system we have today. The parks and recreation division of the
38 department of natural resources and parks has successfully focused its
39 lines of business on regional parks and trails, backcountry trails, natural
40 lands, and local parks in unincorporated King County and has been
41 implementing business practices that generate revenue from park system

42 assets by implementing or increasing user fees and establishing corporate
43 and community partnerships that enhance park amenities and leverage
44 public and private dollars to improve parks and increase access to parks.

45 4. Consistent with the recommendations of past parks-related task forces,
46 the county has sought voter-approved levies on two prior occasions: in
47 2003, to provide maintenance and operating funding for the parks and
48 recreation division for the period of 2004-2007; and in 2007, to provide
49 funding for maintenance and operating, as well as funding for open space
50 acquisition and asset maintenance and improvement, for the period of
51 2008-2013. Voters approved the levies on both occasions that they were
52 on the ballot. The voter-approved levies have helped keep the parks
53 system open, clean and safe.

54 5. Approximately seventy percent of the operating budget of the parks
55 and recreation division is provided by the 2008-2013 voter-approved
56 operations and maintenance levy, with approximately seventeen percent
57 generated through business activities and entrepreneurial efforts. King
58 County general fund support to the parks and recreation division was
59 eliminated as of 2011.

60 6. In 2013, the 2008-2013 voter-approved Open Space and Trails Levy
61 will fund approximately seventy-seven percent of the parks and recreation
62 division's asset management budget. Historically, the real estate excise
63 tax funded nearly all of the parks and recreation division's asset

64 management program; however, the real estate excise tax has declined 83
65 percent from 2006 to 2012.

66 7. The effective rate of the combined levies in 2013 is \$0.1331 per one
67 thousand dollars of assessed value. A comparable effective levy rate
68 beginning in 2014 would need to be \$0.1478 per one thousand dollars of
69 assessed value. Due to the loss of general funds and real estate excise tax,
70 a higher levy rate is necessary in the future to achieve the
71 recommendations of all the past parks task forces and the council-
72 approved parks business transition plan.

73 8. Parks levy citizen oversight committees were established to monitor the
74 expenditures of the proceeds from the 2004-2007 and 2008-2013 levies.
75 In every year of its review, the committee has concluded that the county
76 has complied with all levy requirements.

77 9. As specified under Motion 12809, the King County executive
78 developed and implemented an annual process to review and recommend
79 for council approval open space projects funded by the Open Space and
80 Trails Levy through coordination with the conservation futures tax
81 program.

82 10. The King County executive convened the King County parks levy
83 task force in June 2012 to recommend a funding plan for the current park
84 system and how to address the parks and recreation needs of King County
85 residents in the future. The task force, which met from June to October,
86 was comprised of twenty-two individuals representing all geographic areas

87 of the county, as well as business, recreation, community, and
88 environmental interests.

89 11. The task force issued a report in October 2012, recommending that
90 the county replace the expiring levies and put a ballot measure before the
91 voters in 2013 that requests a six-year inflation-adjusted property tax levy
92 lid lift at a total rate of \$0.1901 per one thousand dollars of assessed value.

93 The task force recommended continuing to fund maintenance and
94 operations of King County's parks system, as well as funding critical
95 infrastructure repair and replacement, acquisition and stewardship of open
96 space, as such lands can provide for passive or active recreation
97 opportunities and/or protection of habitat and water quality, and the
98 continued development of regional trail corridors, including strategic
99 connections between trails and transportation hubs to improve mobility.

100 The task force also recommended providing support to King County's
101 cities for local parks and recreation capital purposes and to the Woodland
102 Park Zoological Society for education and conservation programs,
103 horticulture and maintenance, and capital improvements.

104 12. The King County executive supports the findings and
105 recommendations of the task force and has put forth a funding proposal
106 that is consistent with the goals and priorities of the task force, decreasing
107 the rate recommended by the task force by utilizing updated forecasts for
108 real estate excise tax, which enabled adjustments to be made to the overall
109 funding assumptions.

110 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

111 SECTION 1. Definitions. The definitions in this section apply throughout this
112 ordinance unless the context clearly requires otherwise.

113 A. "Conservation futures tax program" means the program defined in K.C.C.
114 chapter 26.12.

115 B. "Levy" means the levy of regular property taxes, for the specific purpose and
116 term provided in this ordinance and authorized by the electorate in accordance with state
117 law.

118 C. "Levy proceeds" means the principal amount of funds raised by the levy, any
119 interest earnings on the funds and the proceeds of any interim financing following
120 authorization of the levy.

121 D. "Limit factor" means the ratio of the most recent June Consumer Price Index
122 to the immediately previous June Consumer Price Index, which is the final published
123 CPI-W Seattle-Tacoma-Bremerton, as calculated by the United States Bureau of Labor
124 Statistics, or its successor, expressed as a multiple of one hundred percent to achieve the
125 result of one hundred percent plus inflation, or the limitation contained in chapter 84.55
126 RCW, whichever is greater.

127 E. "Parks system" means any building or other structure, park, open space,
128 natural area, resource or ecological land, trail, or other property owned or otherwise
129 under the jurisdiction of the parks and recreation division of the department of natural
130 resources and parks.

131 F. "Recreation grant program" means the community partnerships and grants
132 program through which King County provides funds to recreation-oriented groups, sports

133 associations and community-based organizations to undertake any combination of
134 developing, operating or maintaining a public park or recreation facility or program in
135 King County for public benefit.

136 SECTION 2. Levy submittal to voters. To provide necessary funds for the
137 purposes identified in section 4 of this ordinance, the King County council shall submit to
138 the qualified electors of the county a proposition authorizing a regular property tax levy
139 in excess of the levy limitation contained in chapter 84.55 RCW for six consecutive
140 years, with collection commencing in 2014, at a rate not to exceed \$0.1877 per one
141 thousand dollars of assessed value in the first year of the levy period. In accordance with
142 RCW 84.55.050, this levy shall be a regular property tax levy subject to the limit factor.

143 SECTION 3. Deposit of levy proceeds. The levy proceeds shall be deposited
144 into a dedicated subfund of the parks and recreation fund, or its successor.

145 SECTION 4. Eligible expenditures. If approved by the qualified electors of the
146 county, levy proceeds shall be used for the following purposes:

147 A. Forty-seven percent for maintenance and operations of King County's parks
148 system, of which no more than one and three tenths percent of total levy proceeds is for
149 the recreation grant program;

150 B. Thirty-nine percent for:

151 1. Acquisition, conservation and stewardship of additional open space lands,
152 natural areas, resource or ecological lands;

153 2. Acquisition and development of rights of ways for regional trails;

154 3. Major maintenance repair, replacement and improvement of parks system
155 infrastructure; and

156 4. Development of trailhead facilities to increase access to parks and trails;

157 C. If the county council, in its sole discretion, finds that annual revenues from the
158 real estate excise tax 1 and real estate excise tax 2 from the real estate excise taxes
159 imposed under K.C.C. 4A.51.100 and 4A.510.120 have increased sufficiently that the
160 levy amount needed for the purposes identified in subsection B. of this section should be
161 reduced, it may reduce the annual dollar amount levied for the parks levy based on this
162 finding and the entire dollar amount of the reduction in the levy proceeds for that year
163 shall be allocated solely to the distribution of levy proceeds for the purposes set forth in
164 subsection B. of this section. Such annual reduction shall not limit the authority of the
165 council to levy in any future year without such reduction or to modify the distribution of
166 levy proceeds levied in any future year;

167 D. Seven percent for distribution to cities in King County for their local parks
168 system projects, of which amount fifty percent shall be distributed based on city
169 population and fifty percent shall be distributed based on the assessed value of parcels
170 within a city;

171 E. Seven percent for distribution to the Woodland Park Zoological Society for:
172 environmental education with emphasis on accessibility to traditionally underserved
173 populations throughout the county; horticulture and maintenance of buildings and
174 grounds; conservation and animal care for rare, threatened or endangered Pacific
175 Northwest species; and board-approved capital projects/campaigns in existence as of
176 December 31, 2012; and

177 F. Of the proceeds designated for distribution to King County cities and the
178 Woodland Park Zoological Society, a portion shall be retained by the county to be used

179 for expenditures related to administration of the distribution of levy proceeds. Eligible
180 administrative expenditures shall include all costs and charges to the parks and recreation
181 division or the county associated with or attributable to the purposes listed in subsections
182 D. and E. of this section of this ordinance. Consistent with RCW 84.55.050, as it may be
183 amended, levy proceeds may not supplant existing funding.

184 SECTION 5. Call for special election. In accordance with RCW 29A.04.321,
185 the King County council hereby calls for a special election to be held in conjunction with
186 the primary election on August 6, 2013, to consider a proposition authorizing a regular
187 property tax levy for the purposes described in this ordinance. The King County director
188 of elections shall cause notice to be given of this ordinance in accordance with the state
189 constitution and general law and to submit to the qualified electors of the county, at the
190 said special county election, the proposition hereinafter set forth. The clerk of the council
191 shall certify that proposition to the King County director of elections in substantially the
192 following form:

193 The King County council has passed Ordinance ____ concerning funding for
194 parks, trails, recreational facilities and open space. This proposition would replace two
195 expiring levies and fund maintenance and operations of the King County parks system;
196 trails and open space for recreation, habitat and water quality; city parks; and zoo
197 programs, all subject to citizen oversight. This proposition authorizes an additional
198 property tax of \$0.1877 per \$1,000 of assessed value for collection in 2014 and
199 authorizes increases by the annual percentage change in the CPI or the limitation in 84.55
200 RCW, whichever is greater, for five succeeding years. Should this proposition be:
201 Approved? __

202 Rejected? __

203 SECTION 6. Distributions. Each distribution of levy proceeds to a King County
204 city or to the Woodland Park Zoological Society, or its successor, for the eligible
205 purposes identified in section 4 of this ordinance shall be subject to the execution of a
206 contract between the county and each entity for the same project. Distribution of levy
207 proceeds to King County for open space acquisition purposes shall be in accordance with
208 the annual conservation futures tax process for the development, review and
209 recommendation to the King County council as set forth in the open space and natural
210 lands acquisition process, which is included as Attachment A to this ordinance.

211 SECTION 7. Parks levy citizen oversight board established.

212 A. If the proposition in section 5 of this ordinance is approved by the qualified
213 electors of King County, a parks levy citizen oversight board shall be appointed by the
214 executive. The board shall consist of nine members. Each councilmember shall
215 nominate a candidate for the board from the councilmember's district no later than ninety
216 days from the start of the first year of collections. If the executive does not appoint
217 within sixty days of the nominations a person who has been nominated by a
218 councilmember, the executive must request that the councilmember should within thirty
219 days of the request nominate another candidate for appointment. Members shall be
220 confirmed by the council. Members shall be residents of King County and may not be
221 elected or appointed officials of any unit of government, except that citizens serving in a
222 civic capacity on a local board or commission would be eligible to serve on the parks
223 levy citizen oversight board.

224 B. The board shall review the allocation of levy proceeds and progress on
225 achieving the purposes of this proposition. The report shall include information on the
226 status of addressing maintenance needs and controlling noxious weeds in King County's
227 parks system. On or before December 31, 2015, the board shall review and report to the
228 King County executive, the King County council and the regional policy committee on
229 the expenditure of levy proceeds for 2014. Thereafter, the board shall review and report
230 to the King County executive, the King County council and the regional policy
231 committee annually. Any report to the King County council under this section shall be
232 made in the form of a paper original and an electronic copy with the clerk of the council,
233 who shall retain the original and provide an electronic copy to all councilmembers. The
234 parks and recreation division shall provide the board with all reports on division activities
235 that the division transmits to the King County council in accordance with K.C.C.
236 7.08.090. The board expires December 31, 2020.

237 SECTION 8. Ratification. Certification of the proposition by the clerk of the
238 King County council to the director of elections in accordance with law before the
239 election on August 6, 2013, and any other acts consistent with the authority and before
240 the effective date of this ordinance are hereby ratified and confirmed.

241 SECTION 9. Severability. If any provision of this ordinance is held invalid, the

242 remainder of the ordinance or the application of the provision to other persons or

243 circumstances is not affected.

244

Ordinance 17568 was introduced on 2/25/2013 and passed as amended by the Metropolitan King County Council on 4/29/2013, by the following vote:

Yes: 7 - Mr. Phillips, Mr. von Reichbauer, Mr. Gossett, Ms. Hague, Ms. Patterson, Mr. McDermott and Mr. Dembowski
No: 2 - Ms. Lambert and Mr. Dunn
Excused: 0

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



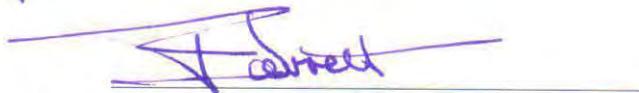
Larry Gossett, Chair

ATTEST:



Anne Noris, Clerk of the Council

APPROVED this 1 day of May, 2013.



Dow Constantine, County Executive

RECEIVED
2013 MAY -1 PM 2:09
CLERK
KING COUNTY COUNCIL

Attachments: A. Open Space and Natural Lands Acquisition

OPEN SPACE AND NATURAL LANDS ACQUISITION

The overall approach for funding allocation and coordination with the Conservation Futures Tax (CFT) program for the acquisition of open space and natural lands through the countywide parks levy is proposed as follows:

1. Early each calendar year, the Department of Natural Resources and Parks (DNRP) will set a proposed allocation for open space from levy funds for the following fiscal year.
2. Staff will generate proposals for the use of these funds, taking into account opportunities to leverage resources with funding from Conservation Futures, as well as from other local, state, and federal funding sources.
3. An overall proposal allocating the open space funds to specific projects will be developed and discussed with the Citizens Oversight Committee (COC) that is responsible for developing CFT funding recommendations. These discussions are expected to occur in the spring, during the same time frame during which the COC annually reviews CFT project proposals. This will create an opportunity for the COC to provide an advisory recommendation regarding allocation of these parks levy funds.
4. Taking the COC's recommendations into account, DNRP will develop a proposed budget for these parks levy funds.
5. The DNRP proposed budget for parks levy funding will be reviewed by the County Executive, and ultimately County Council, as part of the overall budget process for the following year.

ATTACHMENT 2

PARKS PROPERTY TAX LEVY AGREEMENT

between

KING COUNTY & (CITY) _____

This Parks Property Tax Levy Agreement (the "Agreement") is made and entered into as of _____, 2014, by and between KING COUNTY, a political subdivision of the state of Washington (the "County") and the City of _____, a State of Washington municipal corporation ("CITY").

RECITALS

- A. The County owns and operates a park system with over twenty-eight thousand (28,000) acres of regional parks and open spaces and over one hundred seventy-five (175) miles of regional trails. In addition, the County is the provider of local parks in the rural area and is the transitional provider of local parks in the urban incorporated areas.
- B. Since 2003, on recommendation of the Metropolitan Parks Task Force and direction from the County Executive and County Council, the County's Parks and Recreation Division has focused on managing a system of regional parks, open spaces and trails and a limited set of regional active recreation assets.
- C. Consistent with its role as a regional and local rural service provider under Countywide Planning Policies and the State Growth Management Act, the County has divested itself of local parks and facilities in urban unincorporated areas as these areas incorporate or annex to cities.
- D. In November 2006, the County Executive created the Parks Futures Task Force to recommend a funding plan for the current County park system, and to examine what steps should be taken, if any, regarding future park system acquisitions.
- E. In June of 2012, the County Executive convened the King County Parks Levy Task Force to recommend a funding plan for the current park system and to examine how to address the parks and recreation needs of King County residents in the future.
- F. The King County Parks Levy Task Force recommended that the County replace the expiring levies and put a ballot measure before the voters in 2013 that requests a six-year inflation adjusted property tax levy lift at a total rate of \$0.1901 per one thousand dollars of assessed value with a percentage of the levy proceeds to be distributed to cities for their local parks system projects.
- G. On April 30, 2013, the King County Council adopted Ordinance 17568 which called for a special election in accordance with RCW 29A.04.321 to authorize an additional 6-year property tax levy for specified park purposes..
- H. On August 6, 2013, King County voters approved Proposition No. 1 Parks Levy that

authorized an additional six year property tax levy at a rate of \$0.1877 in the first year, with subsequent levies adjusted by inflation for the purpose of: maintaining and operating King County's parks system, improving parks, recreation and mobility by acquiring open space, expanding park and recreation opportunities, continuing to develop regional trails; repairing, replacing, and improving local parks and trails in King County's cities; and funding environmental educations, maintenance, conservation, and capital programs at the Woodland Park Zoo.

NOW, THEREFORE, in consideration of the mutual promises and undertakings hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

AGREEMENT

1.1 **Definitions.** As used in this Agreement, the following terms shall have the following meanings:

- A. "Annual Report" shall mean the annual report prepared by the CITY and provided to the County annually by May 1 beginning in 2015 setting forth a summary of city projects for the preceding year, along with a complete financial accounting for the use of County Levy Proceeds, and a listing of all capital investments made at the CITY funded in whole or in part by County Levy Proceeds, and for the 2015 annual report the CITY shall identify the dollar amount of the CITY's Existing Funds.
- B. "CITY" shall mean the City of _____, State of Washington, and all of its boards, commissions, departments, agencies and other subdivisions.
- C. "CITY Proceeds" shall mean seven percent (7%) of the total County Levy Proceeds collected by King County and any interest earnings on these funds
- D. "CITY Projects" shall mean the City's local park system projects consistent with Ordinance 17568.
- E. "County" shall mean King County, State of Washington, and all of its boards, commissions, departments, agencies and other subdivisions.
- F. "County Council" shall mean the County Council of King County, State of Washington.
- G. "County Levy" means the annual King County property tax levy for park purposes imposed by the King County Council and authorized by Proposition No. 1 Parks Levy that was approved by the County voters on August 6, 2013 that replaced two levies expiring at the end of 2013.
- H. "County Levy Proceeds" shall mean the principal amount of the County Levy collected by the County.

- I. "Executive" shall mean the King County Executive or his or her functional successor.
 - J. "Existing funds" shall have the meaning, as defined by RCW 84.55.050.
 - K. "Regional trail system" shall mean the system-wide non-motorized network of designated off-road, shared-use paths, trails, or greenways for recreation and regional mobility.
2. Term of Agreement. The term of this Agreement (the "Term") shall be for a period commencing on the Effective Date (the "Commencement Date"), and expiring on December 31, 2019 (the "Termination Date").
3. Receipt of County Levy Proceeds.
- A. Generally. Each year the County shall distribute the CITY's proportionate share of the CITY Proceeds to the CITY as authorized by Ordinance 17568, subject to Council appropriation.
 - B. Receipt and Distribution of Levy Proceeds.
 - 1. Payment Schedule. Beginning in 2014 and through 2019, the County shall transfer the CITY Proceeds to the CITY on a monthly basis. The annual amounts transferred shall never exceed the CITY's proportionate share of the CITY Proceeds actually collected and appropriated by King County.
 - 2. Administrative Fee. The Parties agree that the County has authority to deduct a portion from CITY Proceeds for eligible expenditures related to the administration of the distribution of County Levy Proceeds, consistent with Ordinance 17568.
4. Use of County Levy Proceeds. The City shall only use the transferred City Proceeds for its City Projects. On or before May 1 of each year throughout the Term of this Agreement, the CITY shall provide the County with a copy of the Annual Report and provide any further documentation showing that the City Proceeds were expended on CITY Projects. The City shall maintain financial records to account separately for the City Proceeds.
5. Representations and Warranties. The CITY represents and warrants that all CITY Proceeds received by the CITY shall be used only for specific CITY Projects as defined in this Agreement and that such funds shall not be used to supplant Existing Funds. The CITY represents and warrants that all CITY Projects shall be consistent with the requirements in King County Ordinance 17568. The CITY represents and warrants that in addition to the CITY's proportionate share of the CITY's Proceeds, the CITY shall annually expend on CITY Projects an amount equal to the CITY's Existing Funds.
6. Title to Improvements. All appurtenances, fixtures, improvements, equipment, additions and other property attached to or installed in the City's local parks system during the Term

shall be and remain the properties of CITY and shall not be deemed property of the County under any circumstances.

7. Notices. All notices required to be given hereunder shall be in writing and either delivered personally or sent by certified mail to the appropriate address listed below, or at such other address as shall be provided by written notice. Notice shall be deemed communicated upon actual receipt. For convenience of the parties, copies of notices may also be given by other means; however, neither party may give official or binding notice except by personal delivery or by certified mail.

If to the CITY:

CITY's Contact and Title: _____

City Name: _____

Mailing Address1: _____

Mailing Address2: _____

City, State, Zip Code: _____

If to King County:

Kevin R. Brown, Division Director
King County Parks and Recreation Division
Department of Natural Resources and Parks
201 South Jackson
Mailstop: KSC-NR-0700
Seattle, WA 98104

8. Compliance with Laws. The CITY shall comply and conform with all applicable laws and all governmental regulations, rules and orders.
9. CITY Agreement to Comply with Audit Finding or Repay. The CITY agrees that it is financially responsible for the lawful use of the levy funds distributed under this contract. The City agrees that if the State Auditor makes an audit finding that the levy proceeds have not been spent properly, the City shall comply with the State Auditor's audit finding and correct any improper expenditure or, at the sole discretion of the County, repay any indicated amounts to the County. This duty to comply with the audit finding or repay shall not be diminished or extinguished by the prior termination of the Agreement pursuant to the Duration of Agreement or the Termination Sections.
10. Miscellaneous.
 - A. Liability of the County. The County's obligations to the CITY under this Agreement shall be limited to the terms and conditions set forth herein. Notwithstanding any other provision in this Agreement to the contrary, in no event shall the County be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including without limitation lost

profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.

- B. Dispute Resolution. In the event of a dispute between the CITY and the County regarding any term of this Agreement, the parties shall attempt to resolve the matter informally through the following mechanism: the CITY (reps.) or their respective designee(s), shall meet with County (reps) or their respective designee(s) to review and discuss the matter(s) in dispute; if the CITY (reps) and County (reps) are unable to reach a mutual resolution, the Executive and the mayor, or their respective designee(s) shall meet to review and discuss the matter(s) in dispute. If such persons are unable to resolve the matter informally, either party may submit the matter to a non-binding, structured mediation procedure fashioned by persons or organizations experienced in alternative dispute resolution ("ADR") procedures. The mediation may be requested by any party and shall be initiated within thirty (30) days from the date of the request unless extended by agreement of both parties. The alternative dispute resolution procedures utilized for the mediation shall include the exchange of written claims and responses, with supporting information, at least seven (7) days prior to the actual mediation. The positions expressed and mediator's recommendations shall not be admissible as evidence in any subsequent ADR or legal proceeding. If the matter is submitted to mediation and the matter is not resolved, an affected party shall be entitled to pursue any legal remedy available. Any disputes involving the lawful expenditure of levy proceeds shall be resolved by King County Superior Court if the parties cannot agree.
- C. No Implied Waiver. No failure by either party hereto to insist upon the strict performance of any obligation of the other party under this Agreement or to exercise any right, power or remedy arising out of a breach thereof, irrespective of the length of time for which such failure continues (except in cases where this Agreement expressly limits the time for exercising rights or remedies arising out of a breach), shall constitute a waiver of such breach or of that party's right to demand strict compliance such term, covenant or condition or operate as a surrender of this Agreement. No waiver of any default or the performance of any provision hereof shall affect any other default or performance, or cover any other period of time, other than the default, performance or period of time specified in such express waiver. One or more written waivers of a default or the performance of any provision hereof shall not be deemed to be a waiver of a subsequent default or performance. The consent of either party hereto given in any instance under the terms of this Agreement shall not relieve the other party of any obligation to secure the consent of the other party in any other or future instance under the terms of this Agreement.
- D. Headings and Subheadings. The captions preceding the articles and sections of this Agreement and in the table of contents have been inserted for convenience of reference and such captions in no way define or limit the scope or intent of any provision of this Agreement.
- E. Successors and Assigns. The terms, covenants and conditions contained in this Agreement shall bind and inure to the benefit of the County and the CITY and, except

as otherwise provided herein, their personal representatives and successors and assigns. There are no third party beneficiaries to this Agreement.

- F. Agreement made in Washington. This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of Washington. Venue of any action brought by one party against the other to enforce or arising out of this Agreement shall be in King County Superior Court.
- G. Integrated Agreement; Modification. This Agreement contains all the agreements of the parties hereto relating to the subject matter addressed herein, and cannot be amended or modified except by a written agreement approved by the King County Council and mutually executed between each of the parties hereto.
- H. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.
- I. Time of Essence. Time is of the essence of each provision of this Agreement.
- J. Signage. For each capital project funded with County Levy Proceeds, the CITY shall provide a sign including the following language: This project was funded (or as applicable, funded in part) with proceeds from the Proposition No. 1 Parks Levy approved by King County voters in August 2013 under an Agreement with King County Parks and Recreation Division.

DATED this ____ day of _____, 2014.

KING COUNTY, a Washington municipal corporation

CITY OF _____, a Washington municipal corporation

By _____

By _____

Its _____

Its _____

By authority of Ordinance No. 17568

Consent Agenda Item C-5

Covington City Council Meeting

Date: June 24, 2014

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE LOCAL AGENCY AGREEMENT SUPPLEMENT NUMBER 1 TO WSDOT IN ORDER TO OBLIGATE FEDERAL FUNDS FOR THE CONSTRUCTION OF THE CITYWIDE SAFETY PROJECT.

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. Local Agency Agreement Supplement Number 1

PREPARED BY: Don Vondran, Public Works Director

EXPLANATION:

On March 12, 2013, Council authorized using grant funding received from the Washington State Department of Transportation (WSDOT) to design the Citywide Safety Project. The grant did not require any local match and the design portion of the grant was in the amount of \$25,000. The project was designed as part of our on-call contract with Gray & Osborne.

The project is now to the point where we can obligate funds for construction. The total amount of the grant was \$250,000. We obligated \$31,000 for design that included City Staff time (\$5,000) and WSDOT review (\$1,000). The remaining \$219,000 needs to be obligated in order to proceed with the construction phase. The grant does not require any local match. Once the funds are obligated we can go out for bid for construction and staff would return to Council to authorize the awarding of the construction contract. We anticipate being in construction this summer.

FISCAL IMPACT:

The federal funds remaining to be obligated is \$219,000. The preliminary estimate for the construction contract is \$197,000. The remaining funds will be used for construction management and a portion will be allocated to cover design costs associated with the project. Based on the current estimate, we do not need any city funds to proceed with the project. Once we receive authorization to proceed from WSDOT we will advertise the project for construction bids. Once we bid the contract and have actual numbers we can modify the agreement accordingly.

CITY COUNCIL ACTION: ___ Ordinance ___ Resolution X Motion ___ Other

Council member _____ moves, Council member _____ seconds, to authorize the City Manager to execute Local Agency Agreement Supplement Number 1 to WSDOT in order to obligate federal funds for the construction of the Citywide Safety Project.

REVIEWED BY: City Manager, City Attorney, Finance Director

Local Agency Agreement Supplement

Agency City of Covington		Supplement Number 1
Federal Aid Project Number HSIP-000S(338)	Agreement Number LA 7879	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement entered into and executed on 1/7/2013

All provisions in the basic agreement remain in effect except as modified by this supplement.

The changes to the agreement are as follows:

Project Description

Name Citywide Intersection and Safety Improvements Length N/A

Termini N/A

Description of Work No Change

Reason for Supplement

Obligating funds to construction

Does this change require additional Right of Way or Easements? Yes No

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 100 % Federal Aid Participation Ratio for PE	a. Agency	5,000.00	-2,479.00	2,521.00		2,521.00
	b. Other consultant	25,000.00	9,806.00	34,806.00		34,806.00
	c. Other consultant "non-participating"					0.00
	d. State	1,000.00		1,000.00		1,000.00
	e. Total PE Cost Estimate (a+b+c+d)	31,000.00	7,327.00	38,327.00		38,327.00
Right of Way % Federal Aid Participation Ratio for RW	f. Agency					
	g. Other					
	h. Other					
	i. State					
	j. Total R/W Cost Estimate (f+g+h+i)					
Construction 100 % Federal Aid Participation Ratio for CN	k. Contract		197,000.00	197,000.00		197,000.00
	l. Other consultant - CM		13,673.00	13,673.00		13,673.00
	m. Other consultant "non-participating"					0.00
	n. Other					
	o. Agency					
	p. State		1,000.00	1,000.00		1,000.00
	q. Total CN Cost Estimate (k+l+m+n+o+p)		211,673.00	211,673.00		211,673.00
r. Total Project Cost Estimate (e+j+q)	31,000.00	219,000.00	250,000.00		250,000.00	

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By _____

By _____

Title _____

Director of Highways and Local Programs

Date Executed _____

SUBJECT: CONSIDER ORDINANCE AMENDING COMMISSION CHARTERS TO ADDRESS REMOVAL PROCEDURES AND TERM LIMITS

RECOMMENDED BY: Derek Matheson, City Manager

ATTACHMENT(S):

1. Ordinance Amending Code Sections Relating to Commission Charters

PREPARED BY: Sharon Scott, Executive Assistant/City Clerk

EXPLANATION:

At the 2014 Strategic Planning Summit, the council directed staff to 1) define commissioner removal procedures for each Commission, 2) research Planning Commission term limits and remove limits if no longer applicable, and 3) establish a provision to allow incumbents to serve until a replacement has been appointed.

- 1) The removal procedure language from the current Council Rules of Procedure has been inserted into the charters of each of the commissions as reflected in the attached proposed ordinance.
- 2) Historical documents have been researched and former staff have been consulted and it appears that term limits were imposed on the Planning Commission when it was established in 1997 in order to prevent a disproportionate number of members from any particular group creating a strangle hold on land use issues. As a mature city there is less need for this type of provision. The term limit language has been removed in the attached proposed ordinance.
- 3) Language has been added to each commission charter establishing a provision to allow an incumbent to serve until a replacement has been appointed.

The attached proposed ordinance reflects the above changes.

ALTERNATIVES:

1. Provide alternate direction to staff.

FISCAL IMPACT: None.

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

Councilmember _____ moves, Councilmember _____ seconds to adopt an ordinance amending the city's commission charters to define removal procedures, remove Planning Commission term limits and establish a provision to allow incumbent commissioners to serve until a replacement has been appointed.

REVIEWED BY: City Manager, City Attorney; Finance Director

ATTACHMENT 1

ORDINANCE NO. 09-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON AMENDING CHAPTERS 2.15, 2.40, 2.45 AND 2.70 OF THE COVINGTON MUNICIPAL CODE TO ADOPT NEW COMMISSIONER REMOVAL PROCEDURES, REMOVE PLANNING COMMISSION TERM LIMITS, AND ESTABLISH A PROVISION TO ALLOW INCUMBENT COMMISSIONERS TO SERVE UNTIL A REPLACEMENT HAS BEEN APPOINTED; PROVIDING FOR SEVERABILITY; AN ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the city council previously created and adopted charters for each of the city's advisory commissions, codified in Chapters 2.15, 2.40, 2.45 and 2.70 of the Covington Municipal Code; and

WHEREAS, the city council wishes to amend all of the commission charters to adopt a new procedure for the removal of a commissioner and to adopt a provisions to allow incumbent commissioners to serve until their replacement has been appointed; and

WHEREAS, the city council further wishes to remove Planning Commission term limits;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The following amendments to Chapter 2.15.020 of the Covington Municipal Code (Planning Commission Charter) are hereby adopted:

2.15.020 Membership.

(1) Qualifications. Members of the Planning Commission shall be selected from individuals who have an interest in environmental affairs, planning, land use, and residential and commercial development as evidenced by training, experience, interest or actions. An intent of the selection process shall be to evenly represent the areas of interest as stated herein. Membership in the Planning Commission shall be limited to residents within the City; provided, however, at any given time the commission may consist of a maximum of two members who reside outside the City, but within a three-mile radius of the City limits of Covington. ~~No member shall serve longer than two consecutive terms.~~

(2) Number of Members – Terms. The Planning Commission shall consist of seven members. To allow the staggering of terms for the initial commission, positions shall be numbers one through seven through a random drawing. The initial terms of positions one, two and three shall be for two years. The initial terms of positions four, five, six and seven shall be four years. Subsequent terms shall be for a term of four years. Terms shall commence on September 1st and expire end August 31st of the respective years. If a member is not appointed for a new term on September 1st, the incumbent member may continue to serve in that position until such later date when a member is appointed for a new term. The date a member is appointed to their term of office shall not affect the

expiration date of that term. When a vacancy occurs on the commission, the replacement member shall be appointed only for the remainder of the unexpired term.

(3) Appointment. Members of the Planning Commission shall be appointed by the City Council. Members shall be confirmed by a majority vote of the City Council. Commissioners shall be selected without respect to political affiliations and shall serve without compensation.

(4) Removal. ~~Members of the commission may be removed by the Mayor, with the concurrence of the City Council, for neglect of duty, conflict of interest, malfeasance in office, or other just cause, or for unexcused absence from more than three consecutive regular meetings.~~ Commission members may be removed by the City Council at any time pursuant to the Covington City Council Rules of Procedure, as amended from time to time. Failure to qualify as to residency within a three-mile radius of the City limits of Covington shall constitute a forfeiture of office. The decision of the City Council regarding membership on the Planning Commission shall be final and there shall be no appeal therefrom. Members finding themselves unable to attend regular meetings are expected to tender their resignation.

(5) Vacancies. Vacancies occurring other than through the expiration of terms shall be filled for the unexpired terms in the same manner as for appointments as provided in this chapter.

(6) Conflicts of Interest. Members of the Planning Commission shall fully comply with Chapter 42.23 RCW, Code of Ethics for Municipal Officers, Chapter 42.36 RCW, Appearance of Fairness, and such other rules and regulations as may be adopted from time to time by the City Council regulating the conduct of any person holding appointive office within the City. (Ord. 25-01 § 1; Ord. 28-97 § 2)

Section 2. The following amendments to Chapter 2.40.020 of the Covington Municipal Code (Human Services Commission) are hereby adopted:

2.40.020 Membership, terms, residence requirement.

(1) The Human Services Commission shall consist of seven members appointed by the City Council and selected from individuals who have an interest in youth and family affairs, as evidenced by training, experience, interest or actions. The intent of the selection process shall be to evenly represent the area of interests as stated herein. Three members shall be adults residing or working within the City of Covington, two shall be adults residing inside or outside of the City of Covington but within a three-mile radius of the City limits and two shall be youth members between the ages of 14 and 18 years at the start of their terms residing in or within a three-mile radius of the City of Covington.

(2) Term of Office. The term of office for all adult members shall be three years. Each of the youth members shall serve for a term of one year with an option to serve a second year without reapplying. Terms shall commence on April 1st and end March 31st of the respective years. If a member is not appointed for a new term on April 1st, the incumbent member may continue to serve in that position until such later date when a member is appointed for a new term. The

date a member is appointed to their term of office shall not affect the expiration date of that term. When a vacancy occurs on the Commission, the replacement member shall be appointed only for the remainder of the unexpired term.

(3) Appointment of Members. As a guideline, and to the extent practicable, appointments shall reflect a balance of interests and should include at least two persons employed at a business in the community, a member of the religious community, a representative of a regional human service planning organization such as the United Way or South King Council of Human Services and a service club representative. (Ord. 10-13; Ord. 04-05 § 1; Ord. 22-02 § 1)

(4) Removal. Commission members may be removed by the City Council at any time pursuant to the Covington City Council Rules of Procedure, as amended from time to time.

Section 3. The following amendments to Chapter 2.45.020 of the Covington Municipal Code (Parks and Recreation Commission) are hereby adopted:

2.45.020 Membership, terms, residence requirements.

(1) Membership. The Parks and Recreation Commission shall consist of seven members appointed by the City Council, two of which may be youth members who must be between the ages of 14 and 18 years at the start of their terms. Up to two of the members may reside outside the City, but those outside must reside within a three-mile radius of the City limits. The remaining five members must reside or work within the City limits.

(2) Term of Office. Each position shall have a term of office for three years; provided, however, any member designated as a youth member shall serve only for one year. If a youth member is appointed, the Council shall fill the position for the remaining years, if any, at the end of the youth term. Terms shall commence on February 1st and expire on January 31st of the respective years. If a member is not appointed for a new term on February 1st, the incumbent member may continue to serve in that position until such later date when a member is appointed for a new term. The date a member is appointed to their term of office shall not affect the expiration date of that term. When a vacancy occurs on the commission, the replacement member shall be appointed only for the remainder of the unexpired term. (Ord. 10-12 § 1; Ord. 02-05 § 1; Ord. 75-03 § 1; Ord. 21-02 § 1; Ord. 06-02 § 1; Ord. 02-01 § 1)

(3) Removal. Commission members may be removed by the City Council at any time pursuant to the Covington City Council Rules of Procedure, as amended from time to time.

Section 4. The following amendments to Chapter 2.70.020 of the Covington Municipal Code (Arts Commission) are hereby adopted:

2.70.020 Membership, terms, residence requirements.

(1) Membership. The Arts Commission shall consist of seven members appointed by the City Council, two of which may be youth members who must be between the ages of 14 and 18 at the start of their terms. Up to two of the members may reside outside the City, but those outside must reside within a

three-mile radius of the City limits. The remaining five members must work or reside within the City limits.

(2) Term of Office. Each position shall have a term of office for three years; provided, however, any member designated as a youth member shall serve for only one year. If a youth member is appointed, the Council shall fill the position for the remaining years, if any, at the end of the youth term. Terms shall commence on June 1st and expire on May 31st of the respective years. If a member is not appointed for a new term on June 1st, the incumbent member may continue to serve in that position until such later date when a member is appointed for a new term. The date a member is appointed to their term of office shall not affect the expiration date of that term. When a vacancy occurs on the commission, the replacement member shall be appointed only for the remainder of the unexpired term. (Ord. 10-11 § 1; Ord. 03-05 § 1; Ord. 20-02 § 1)

(3) Removal. Commission members may be removed by the City Council at any time pursuant to the Covington City Council Rules of Procedure, as amended from time to time.

Section 5. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 6. Corrections. Upon the approval of the city attorney, the city clerk is authorized to make any necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 7. Effective Date. This ordinance shall be published in the official newspaper of the city and shall take full force and effect five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, at a regular meeting thereof this 24th day of June, 2014.

Mayor Margaret Harto

PUBLISHED: June 27, 2014

EFFECTIVE: July 2, 2014

ATTESTED:

Sharon Scott, City Clerk

APPROVED AS TO FORM:

Sara Springer, City Attorney

Agenda Item 2
Covington City Council Meeting
Date: June 24, 2014

SUBJECT: DISCUSS SELECTION OF CITIZEN AND HONORARY CITIZEN OF THE YEAR.

RECOMMENDED BY: Karla Slate, Communications and Marketing Manager

ATTACHMENT (S):

1. Nominations for Citizen of the Year and Honorary Citizen of the Year.

PREPARED BY: Karla Slate, Communications and Marketing Manager

EXPLANATION:

In years past, the City has recognized Citizens of the Year for their contributions to the community of Covington. The person(s) selected will be honored by the City at the July 8 Council Meeting and at the Covington Days Festival on July 19. Previous Citizens of the Year include:

1998 Dianne Heide
1999 Eric Doan, Larry Harto, Margaret Harto, and Dr. William H. Modglin, Jr.
2000 Larry Clements and Sharon Clements
2001 Gerry Crick and Don Henning
2002 Mary Pritchard
2003 Steve Delvo
2004 Pat Sullivan
2005 Rob MacDonald
2006 Lloyd Evens
2007 Kevin Holland and Meg Holland
2008 Dave Lucavish
2009 Barbara Grohe
2010 Jean Young
2011 George and Susan Pearson
2012 Jeff Wagner
2013 Bryan Higgins

The City has also recognized non-residents of Covington as Honorary Citizens of the Year for their contributions to the community. Previous Honorary Citizens of the Year Include:

2001 Jim Ramseth and Pat Ramseth
2002 Katie Pagenkopf
2003 Bob Nelson
2004 Shar Wagers and Greg Wingard
2006 Sue Smith

- 2007 Hugh Kodama
- 2008 Sonia Foss
- 2009 Daniel Key
- 2010 Jim Schneider
- 2011 Richard and Ina Balash
- 2012 Leslie Hamada
- 2013 Julie Stein

In 2014, as in years past, promotional materials were prepared and distributed to announce that the City was accepting nominations and nomination forms were available online and at City Hall. Nominations were accepted from June 2 through June 17.

ALTERNATIVES:

- A. Re-open nomination period.
- B. Do not select a Citizen or Honorary Citizen of the Year.

FISCAL IMPACT:

None.

CITY COUNCIL ACTION: _____Ordinance _____Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to name _____ as Covington’s Honorary Citizen of the Year for 2014.

Councilmember _____ moves, Councilmember _____ seconds, to name _____ as Covington’s Citizen of the Year for 2014.

ATTACHMENT 1

Citizen and Honorary Citizen of the Year Slate of Nominations 2014

NOMINEES:

Citizen of the Year Nominees:

Steve Pand
Vicky Lee
Laura Morrissey
Cathy Wahlin

Honorary Citizen of the Year Nominees:

Krista Bates (2x)
Maher Youssef
Chris Williams

CITIZEN OF THE YEAR – NOMINATION LETTERS

Nominee's Name=Steve Pand
Nominee's Phone=2536319538
Nominee's E-mail=stevenpand@hotmail.com

Steve exemplifies citizen involvement and leadership. He serves on both the C.E.D.C and Parks and Recreation Commissions. His leadership as Chair of the parks Commission for the past two years has revitalized the commission and has inspired his fellow commissioners to be better advocates for the citizen of Covington.

Nominee's Name=Vicky Lee
Nominee's Phone=2538860321
Nominee's E-mail=(if known)

Vicky is the sweetest, kindest woman you will ever meet. She runs a moms group for Covington and maple valley. I am blessed to have met her. I have only lived in Covington for nine months but thanks to vicky the transition was flawless and it absolutely feels like home. She posts updates on community events and keeps us in the know. Vicky organizes meet ups and play dates for Covington area families. Whenever one of the group has a new baby she organizes a plan for that family to have dinner brought to them by volunteers for the first few weeks just to make things easier. Now Vicky and her family have just welcomed a baby boy. I went to sign up to bring them a meal and almost all the slots were taken! This woman is loved by our community and has made my families transition (and so many others, I'm sure) a great one.

Nominee's Name=Laura Morrissey
Nominee's Phone=2536398422
Nominee's E-mail=maysonandlaura@yahoo.com

Laura Morrissey loves Covington. She is enthusiastic and positive in everything she does for her city. She is more than just involved - she rolls up her sleeves and does the work. She has served on the BPAC, Keep Covington Moving and is currently serving on the Parks and Recreation Commission. She attends most city functions, business meetings, ribbon cuttings and more. Laura Morrissey is a civic leader and should be recognized as Citizen of the Year.

SEE ATTACHED

Nominee's Name=Cathy Wahlin

Nominee's Phone=253-315-1758

Nominee's E-mail=cwahlin@windemere.com

HONORARY CITIZEN OF THE YEAR – NOMINATION LETTERS

Nominee's Name=Krista Bates

Nominee's Phone=2064188920

Nominee's E-mail=admin@choiceexecutives.com

Krista has been a model "honorary citizen" in Covington for several years. She has the most amazing work ethic of anyone I know. Krista's has been a City of Covington volunteer, a City of Covington employee, the Chamber of Commerce Office Manager, and now at Re/Max Choice Executives. Krista has always gone above and beyond any of her job titles to support the Covington community. Krista is one of those people that when she gets involved in something, she does it and does it well. Whenever I go to an event in Covington, Krista is always there contributing her time and expertise. Aside from her jobs, Krista has been an avid community volunteer for various organizations including the Covington DV Task Force, Rotary, Maple Valley Food Bank, Relay for Life, and more. Krista has such drive and ambition...she is a recent graduate of the Leadership Institute and I am confident that she will become even more of a leader in this community in the years to come!

Nominee's Name=Maher Youssef

Nominee's Phone=2536393956

Nominee's E-mail=

Maher has a smile and a friendly word for everyone who walks in the door of his Covington Quiznos store. I've observed Maher at work over the past couple of years and he gets to know his customers personally. He remembers things they've told him and what is happening in their lives and has a friendly conversation without being too personal. He's always positive and engaging. He plans to have a booth at Covington Days and will probably spread more good will. I'm sure that when customers leave his store they think good things about Covington. Maher is a good community steward.

Nominee's Name=Krista Bates

Nominee's Phone=2064188920

Nominee's E-mail=kristabates@comcast.net

Krista Bates started her involvement in the Covington community by volunteering at Covington City Hall part time while attending Green River Community College as a full-time student in the fall of 2011. She was selected as the 2011 City of Covington Volunteer of the Year. In June of 2012 she was hired part-time at the Covington Chamber of Commerce as an Administrative Assistant. Within two weeks of being hired, the Executive Director left for another position. Krista learned as much as she could from Tamara Rose prior to her departure. A few weeks later the Chamber Board asked Krista to work full time and

later she was named the Office Manager. Even though she didn't have any experience in running a chamber office she did have the energy and ambition along with great customer service and office skills. During that time she also worked four hours a week for the City of Covington Community Development Department as an Office Assistant and occasionally at the front desk as a backup receptionist. Krista can be seen attending almost every chamber and community event in the area. She has recently accepted a new position at RE/MAX Choice Executives and is still really involved in the community.

Krista is a dedicated community member. She has been involved in many community organizations and events over the last several years.

- Covington Domestic Violence Task Force – Purple Light Nights Campaign
- Covington Economic Development Council – Chamber Staff Member
- Communities in Schools of Kent – Mentor
- Tahoma School District Career & Technical Education Advisory Committee – Board Member
- Leadership Institute of South Puget Sound – Graduate (Class of 2014)
- Renton Business and Professional Women – 2014 Young Careerist
- Relay for Life Team Captain – Covington Chamber of Commerce
- Kiwanis Club of Covington – Member
- Rotary Club of Covington – Volunteer
- Maple Valley Food Bank & Emergency Services – Volunteer
- Covington Emergency Management: Maple Valley Emergency Preparedness Fair – Volunteer
- Green River Community College – Graduate (Class of 2014)

Due to Krista's dedication and involvement in Covington, I nominate her for the Covington Honorary Citizen of the Year.

Nominee's Name=Chris Williams

Nominee's Phone=2534802400

Nominee's E-mail=chris.williams@kingcounty.gov

Chris Williams gives Covington cops a good name. He is more than a Motorcycle Traffic Officer - he is a teacher. He takes the time to patiently educate the public about the importance of traffic rules and laws. He appears at local events and gets to know the residents. So many residents know Officer Williams and they always smile when they mention his name. Chris Williams is an excellent choice for Honorary Citizen of the Year.

CITIZEN OF the YEAR APPLICATION 2014

CATHY WAHLIN

Cathy Wahlin is a successful Real Estate Broker and business owner in the Covington community. She has advanced her career while maintaining a cohesive family life and still had time and energy to significantly apply her many talents to the Covington Educational, Business and City communities.

Cathy has a long history of volunteer accomplishments in Covington.

- President of the PTA at Mattson and Kentwood.
- Board of Director and Ambassador for the Covington Chamber of Commerce
- Board of Director and Scholarship Chair for the Kent Community Foundation (serves Covington)

Cathy has accomplished the following:

Covington Chamber of Commerce

Cathy has been a member of the CCC for over 11 years. She was on the Board of Directors for 4 years and served as secretary for 2 years.

She has served as an ambassador for 4 years, as chairperson for one year.

She currently participates in welcoming new businesses to Covington and greets people at open house business events.

Kent Community Foundation

Cathy has been on the board of directors for 6 years, serving as secretary for 2 years.

She assists in evaluating grant requests for the Kent and Covington communities.

She evaluates and recommends scholarship applications for students from Kentwood and Kentlake High Schools.

She was the chairperson for the Awards Ceremony for scholarships for the Kent and Covington scholarship awards.

City of Covington

Cathy has participated in Covington Days, planning and manning a booth for the Covington Chamber of Commerce.

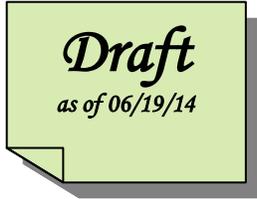
She participated on a committee for the Tree Lighting Event.

Cathy Wahlin initiated, planned and participated in a promotional coupon event to promote Covington restaurants during Covington Days.

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

7:00 p.m. Tuesday, July 8, 2014 Regular Meeting

(Draft Agenda Attached)



Covington: Unmatched quality of life
CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING AGENDA
www.covingtonwa.gov



Tuesday, July 8, 2014
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- 2014 Citizen of the Year Proclamation
- 2014 Honorary Citizen of the Year Proclamation

RECEPTION FOR CITIZEN AND HONORARY CITIZEN OF THE YEAR

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.*

APPROVE CONSENT AGENDA

- C-1. Minutes: June 3, 2014 Tri Cities Special Joint Meeting; June 9, 2014 Special Study Session; June 10, 2014 Special Study Session; June 10, 2014 Regular Meeting; June 24 Special Study Session; and June 24, 2014 Regular Meeting
- C-2. Vouchers (Hendrickson)
- C-3. Approve Amendment to Solid Waste Contract (Vondran)

NEW BUSINESS - NONE

COUNCIL/STAFF COMMENTS - Future Agenda Topics

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – If Needed

ADJOURN

For disability accommodation contact the City of Covington at 253-480-2400 a minimum of 24 hours in advance. For TDD relay service, dial (800) 833-6384 and ask the operator to dial 253-480-2400.