

**City of Covington
Regular City Council Meeting Minutes
Tuesday, December 13, 2011**

(This meeting was recorded and will be retained for a period of six years from the date of the meeting).

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, December 13, 2011, at 7:03 p.m., with Mayor Harto presiding.

COUNCILMEMBERS PRESENT:

Margaret Harto, Mark Lanza, David Lucavish, Marlla Mhoon, Jim Scott, Wayne Snoey and Jeff Wagner.

STAFF PRESENT:

Derek Matheson, City Manager; Glenn Akramoff, Public Works Director; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kevin Klason, Covington Police Chief; Karla Slate, Community Relations Coordinator; Scott Thomas, Parks & Recreation Director; Sara Springer, City Attorney; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Margaret Harto opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Wagner moved and Councilmember Lucavish seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Harto called for public comments.

Jennifer Gilbert-Smith, 28708 181st Avenue SE, Kent, representing Covington Economic Development Council, requested \$2,000 in the 2012 budget for the purpose of holding a Covington Business Breakfast for networking, education, and to meet local City, Chamber and County officials.

There being no further comments, Mayor Harto closed the public comment period.

APPROVE CONSENT AGENDA:

- C-1. Approval of Minutes: October 18, 2011 Black Diamond, Covington, And Maple Valley Joint City Council Meeting Minutes; October 29, 2011 City Council Budget Workshop Meeting Minutes; November 8, 2011 City Council Regular Meeting Minutes; And November 22, 2011 City Council Regular Meeting Minutes..

- C-2. Approval of Vouchers: Vouchers #26240-26295, in the Amount of \$315,533.46, Dated November 14, 2011; Vouchers #26296-26340, in the Amount of \$196,110.92, Dated November 29, 2011; Paylocity Payroll Checks #1000240089-1000240102 Inclusive, Plus Employee Direct Deposits in the Amount of \$139,106.78, Dated November 23, 2011; and

Paylocity Payroll Checks #1000260967-10002600976 Inclusive, Plus Employee Direct Deposits in the Amount of \$135,229.92, Dated December 9, 2011.

- C-3. Agreement for Recycling Events for 2012.
- C-4. Amendment to Agreement for Landscaping Services.
- C-5. Easement Agreement within the Right-of-Way of SE 268th Street.
- C-6. Amendment to Agreement for Real Estate Services.
- C-7. Amendment to Interlocal Agreement for Public Works Operations & Purchases.
- C-8. Terminate Memorandum of Understanding for Stormwater Facility.
- C-9. Resolution Amending Development Fees, Administrative Charges and Transportation Impact Fees for 2012.

RESOLUTION NO. 11-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING THE DEVELOPMENT FEES, ADMINISTRATIVE CHARGES AND TRANSPORTATION IMPACT FEES FOR 2012.

- C-10. Resolution Adopting a Fund Balance Policy.

RESOLUTION NO. 11-10

A RESOLUTION OF THE CITY OF COVINGTON, WASHINGTON, RELATING TO AN ENDING FUND BALANCE POLICY

- C-11. Resolution Adopting Capital Asset Policies and Procedures.

RESOLUTION NO. 11-11

A RESOLUTION OF THE CITY OF COVINGTON, WASHINGTON, RELATING TO A CAPITAL ASSET POLICY

- C-12. Resolution Amending Financial Management Policies.

RESOLUTION NO. 11-12

A RESOLUTION OF THE CITY OF COVINGTON, WASHINGTON, REPEALING RESOLUTION 07-11, AND ADOPTING NEW FINANCIAL MANAGEMENT POLICIES

- C-13. Ordinance Committing Revenues to the Development Services Fund and Parks & Recreation Fund.

ORDINANCE NO. 17-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, COMMITTING REVENUES TO THE DEVELOPMENT SERVICES FUND AND PARKS AND RECREATION FUND

- C-14. Ordinance Adopting a 2011 Budget Amendment.

ORDINANCE NO. 18-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING THE 2011 BUDGET BY AMENDING SECTION 2 OF ORDINANCE NO. 22-10

Council Action: Councilmember Wagner moved and Councilmember Mhoon seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

NEW BUSINESS:

1. Ordinance Adopting Regulations for the Permitting of Electric Vehicle Infrastructure.

Senior Planner Salina Lyons gave the staff report on this item.

ORDINANCE NO. 19-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON AMENDING SECTIONS 18.20 TECHNICAL TERMS AND LAND USE DEFINITIONS, 18.25 PERMITTED USES, 18.31 DOWNTOWN DEVELOPMENT AND DESIGN STANDARDS, 18.50 DEVELOPMENT STANDARDS - PARKING AND CIRCULATION, AND 16.10 STATE ENVIRONMENTAL POLICY ACT OF THE COVINGTON MUNICIPAL CODE TO ADOPT REGULATIONS FOR THE PERMITTING OF ELECTRIC VEHICLE INFRASTRUCTURE

Council Action: Councilmember Wagner moved and Councilmember Scott seconded to pass Ordinance No. 19-11 adopting electric vehicle infrastructure amendments to CMC Title 18 and Title 14. Vote: 7-0. Motion carried.

2. Award Contract for Replacement Phone System.

Council Action: Councilmember Wagner moved and Councilmember Scott seconded to award a contract in substantially the form attached in the agenda packet to Tri-Tec Communications for a replacement phone system. **Vote: 7-0. Motion carried.**

3. Ordinance Adopting the CY2012 Operating and Capital Budget.

ORDINANCE NO. 20-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, ADOPTING THE CY2012 OPERATING AND CAPITAL BUDGET AND IMPLEMENTING THE CY2012 COST OF LIVING ADJUSTMENT FOR CITY EMPLOYEES

Council Action: Councilmember Snoey moved and Councilmember Scott seconded to pass Ordinance No. 20-11 adopting the CY2012 Operating and Capital Budget. **Vote: 7-0. Motion carried.**

COUNCIL/STAFF COMMENTS:

Councilmembers and staff discussed Future Agenda Topics and made comments.

Council Action: There was Council consensus to grant the \$2,000 to Covington Economic Development Council for the Covington Business Breakfast.

Council Action: Councilmember Wagner moved and Councilmember Snoey seconded to cancel the December 27, 2011 Council meeting. **Vote: 7-0. Motion carried.**

Council Action: Councilmember Snoey moved and Councilmember Wagner seconded to nominate Mayor Harto as voting delegate to Suburban Cities Association South Caucus. **Vote: 7-0. Motion carried.**

Council Action: There was Council consensus to add the City logo to the Seattle Metropolitan Chamber of Commerce Transportation Partnership statement.

PUBLIC COMMENTS:

Mayor Harto called for public comments.

There being no comments, Mayor Harto closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 7:50 p.m.

Prepared by:

Submitted by:

Joan Michaud
Deputy City Clerk

Sharon Scott
City Clerk