

**City of Covington
Parks and Recreation Commission
Meeting Agenda**

Date: Wednesday, August 21, 2013
Place: Council Chambers
Time: 6:00 PM

		<u>Minutes</u>	<u>End Time</u>
ROLL CALL			
Chair Steve Pand, Vice-Chair Troy McIntyre, Liz Fast, Dave Aldous, Conni Elliott, Laura Morrissey, William Pand	Steve Pand	0	6:00
APPROVAL OF AGENDA	Steve Pand	2	6:02
APPROVAL OF JULY MINUTES	Steve Pand	3	6:05
NEW BUSINESS			
1. Create Draft PRePAC Charter	All	60	7:05
2. Report on Recreation and Entertainment: Classes, Covington Days, Summer Concert Series, KidsFest!	Scott	10	7:15
3. Update of Parks Ordinance	All	10	7:25
GOOD OF THE ORDER			
- Park Planner selection process	All	5	7:30
- Save the Date, State of the City & Joint Council-Commissions Meeting, Thursday, September 19 th			
ADJOURNMENT	Steve Pand	0	7:30
Estimated Meeting Time: <u>1</u> hour, <u>30</u> minutes			

Covington Parks and Recreation Commission

Extended Agenda

Aquatics
Park Maintenance
Recreation
Not a Regular Meeting

2013

- ❖ * * Thursday, September 19th * *
- *State of the City Address by Mayor and CM*
- *Joint Council-Commissions Meeting*

- ❖ Tuesday, October 8th, City Manager's Budget Message to Council

Wednesday, October 16th

- Recreation Update (Pat Patterson)
- Budget Message Review and Comment
- Commission Terms

- ❖ Tuesday, October 22nd, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

- ❖ Saturday, October 26, 8A-3P (or any part of that time), City Council Budget Workshop (public invited and welcome), City Council Chambers

Wednesday, November 20th

- 2014 Dept. and Commission Work Plans
- Commissioner Reapplication & Recruitment
- Cancel December Meeting?

- ❖ Tuesday, November 26th, Receive Public Testimony Regarding Proposed Fiscal Year 2014 Budget and Revenue Sources and Possible Increases in Property Tax Revenue

- ❖ Tuesday November 26th, Consider Ordinance Authorizing a Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120

- ❖ December 10th, Consider Adopting the CY2014 Operating and Capital Budget

Wednesday, December 18th

- 4th Qtr Commissioner Volunteer Hours
- 2013 Dept. and Commission Work Plans

2014

January 15th

- Retiring Commissioner Appreciation
- 2014 Dept. and Commission Work Plans
- 2014 "Tree Board" Work Plan
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22nd

❖ * * Tuesday, January ---- * *

- *Council Interview Commission Applicants*

Wednesday, February 19th

- Officer Elections
- New Member Orientation
- Plan for Arbor Day
- Plan for Earth Day – Friday, April 22nd
- Status & Dollars in Park Acquisition
- Report on Utility Tax Funds
- Report on Parks & Rec Budget

Wednesday, March 19th

- Plan for Arbor Day - Wednesday, April 13th (state) or Friday, April 29th (national)
- Plan for Earth Day (Friday, April 22)

❖ * * Tuesday, March 26th * *

- *PRC Chair accept Earth & Arbor Day proclamations*

Wednesday, April 16th

- CCS Annual Report (normally in April)
- ?? Annual Park Maintenance Costs
- Annual PROS Plan Review, what next?
- 2014 Capital and Operating Budget Request
- Plan for Park Tour (June Meeting)
- ❖ *Earth/Arbor Day Celebration: TBD*

Wednesday, May 21st (@ Aquatic Center for National Water Safety Month)

- Aquatics Update (Ethan Newton)
- 2014 Capital and Operating Budget
- Plan For Parks & Recreation Month (July)
- Debrief Earth-Arbor Days
- ❖ National Water Safety Month

❖ * * Tuesday, June 10th, 6 PM * *

- *Annual Joint Meeting with City Council*
- *2015 Capital and Operating Budget*

Wednesday, June 18th (Start at the Shop?)

- Depart for Annual Park Tour (Covington Community Park?)
- Park Maintenance Update (Ross)

Wednesday, July 16th

- PRePAC Parks and Recreation Priorities Advisory Committee
- Plan for State of the City & Joint Meeting (Sep)
- ❖ Parks & Recreation Month

Wednesday, August 20th

- Report on Recreation and Entertainment: Classes, Cov Days, Summer Concert Series, KidsFest! (Pat via Scott)

Items To Be Scheduled

- ❖ Parks and Rec Update to Arts Comm

- ❖ Impact fee study

- ❖ Not a Regular Meeting Date