

Covington: Unmatched quality of life



MINUTES CITY OF COVINGTON ARTS COMMISSION MEETING

**Thursday, December 9, 2010
6:30 p.m.**

**Council Chambers
16720 SE 271st Street, Suite 100, Covington**

CALL TO ORDER

Chair Lobdell called meeting to order at 7 p.m.

MEMBERS PRESENT

Gregg Lobdell, Chair; Donna Tonella, vice chair; Rudi Sullivan, secretary; Sandy Bisordi, Member

MEMBERS ABSENT.

Commissioner Wambui was absent; unexcused absence.

CITY STAFF PRESENT

Pat Patterson, Recreation & Aquatics Manager

PLEDGE OF ALLEGIANCE

There was no inspirational message due to late meeting start.

APPROVAL OF MEETING MINUTES

- A motion to table approval of the minutes of October 8, 2010, until the January meeting was made by Donna and seconded by Sandy. Motion passed unanimously. It was noted that several minor editing changes still need to be made to those minutes.
- A motion to approve the minutes of November 18, 2010 after the addition of corrections was made by Donna and seconded by Sandy. Motion passed unanimously.

APPROVAL OF CONSENT AGENDA

- A motion to approve the Consent Agenda was made by Sandy and seconded by Donna. Motion passed unanimously.

CITIZEN COMMENTS

There were no visitors at this meeting

CONTINUED BUSINESS

2010 Display Artists: Gregg will contact the artists who have been selected for months different from the ones they requested. Results of these calls will be e-mailed to commissioners indicating acceptances or changes of needed.

2010-11 Task List:

Commissioners discussed the Student Art Show. All agreed that we must commit time and energy to continue this event.

- Pat will create an announcement poster to be displayed at community businesses
- Discussion of mounting materials for artwork determined that only temporary materials be used. Pat will purchase the necessary materials.

Extension of Work Plan: Commissioners discussed the need for continued extension of the work plan, month by month, as tasks are completed; additional dates and tasks would be added continuing into 2012 and beyond.

NEW BUSINESS

Election of Officers: The council changed an Art Commission term year to June 1 through May 31st. In year's past, elections have been held at the January meeting for a year's officers, as a previous term year was January 1 through December 31. Given this change in term year, the following motion was proposed by Donna and seconded by Sandy:

- That the current officers continue until the end of this term year (May 31, 2011) and that election of new officers be held at the May meeting to take office June 1, 2011 for a term of one year.

Motion passed unanimously.

Discussion of Group Memory Recording Process: A brief history of the need for visible recording of group memory was discussed. It was decided that group memory is a valuable way to ensure accurate recordkeeping as present will be able to re-read it and agreed to its content. The secretary, Rudi, will continue to record group memory and Donna has agreed to transpose group memory into minutes formatted into the city's basic format.

COMMENTS AND DISCUSSION BY COMMISSIONERS AND STAFF

What is happening to replacing vacant Art Commissioner positions? Pat responded that after the advertised Parks Commission vacancy is filled, the Arts Commission vacancies will be advertised and filled (2 in-city positions are available). The Parks Commission term positions were up before the Arts Commission vacancies occurred; that is why there is this current timeline.

How can we reach more citizens? What is our process for publicity?

Karla is the public information officer for the city. Gregg will e-mail Karla and invite her to attend a meeting, if possible, to discuss ways to "advertise" the commission and its activities. Karla will be asked if there is a particular procedure to follow regarding publicity and contacting media. If Karla feels a commissioner should directly contact media, the Covington Reporter, for example, Sandy has offered to do this and would contact Kris Hill with story ideas.

What are a commissioner's responsibilities? Pat will explore the possibility of developing a job description. It was felt this might be particularly helpful for those who wish to apply to become a commissioner.

Approval of Group Memory: The group memory was approved by consensus.

ADJOURN

Chair Lobdell adjourned the meeting at 8:30 p.m.

The next meeting will be Thursday, January 13, 2011

Recording of Group Memory,
Donna Tonella, vice chair