

Covington: Unmatched quality of life



MINUTES CITY OF COVINGTON ARTS COMMISSION MEETING

Thursday, March 10, 2011

**Council Chambers City Hall
16720 SE 271st Street, Suite 100, Covington**

CALL TO ORDER

Secretary Rudi Sullivan called the meeting to order at 6:38.

MEMBERS PRESENT

Rudi Sullivan, Sandy Bisordi, Beatrice Wambui, Gini Cook, Ed White and Jonathon Comb

MEMBERS ABSENT

Gregg Lobdell

CITY STAFF PRESENT

Pat Patterson

WELCOME TO NEW COMMISSIONERS

The City of Covington Arts Commission welcomes our new members, Gini Cook, Ed White and Jonathon Comb. New commissioners spoke of their interest in the commission and backgrounds. We welcome your fresh ideas, questions and comments and your support of the arts for the City of Covington.

Events that the Arts Commission has produced were detailed, including commissioner responsibilities during these events. Discussion ensued regarding questions of commission procedures and whether the Arts Commission has a mission statement for events we produce. (We don't.) Donna spoke to the following suggestion. Include an artist statement while creating the catalog of City owned art. Make this a presentation piece by including medium(s) used, and pictures of the work. Ed volunteered to photograph the city-owned art. Gini and Jonathon volunteered to contact artists to develop the artist statement for the catalog. We discussed creating a survey of artists and business owners to ascertain how to better assist them.

Pat thanked Donna Tonella for her dedicated work for the commission. She will be missed, and her organizational skills were valued by the commission. Thank you Donna for all your hard work

promoting the arts for the City of Covington.

Commissioner Bisordi took over responsibilities of chairing the meeting.

CITIZEN COMMENTS

Donna Tonella addressed the commission. Her thoughts were recorded during the welcome to new commissioners.

APPROVAL OF CONSENT AGENDA AND MEETING MINUTES

- A motion to approve the Consent Agenda was made by Gini and seconded by Ed. Motion passed unanimously.
- A motion to approve the February minutes was made by Jonathon and seconded by Gini. The motion passed unanimously.

CONTINUED BUSINESS

1. Student Art Show
 - a. Art Show take down will be finished by April 5th.
 - b. Inventory of work will take place April 5th at 9:30 in the Community Room. Donna, Rudi, Gini and Sandy will participate.
 - c. Pat will produce participation certificates for the students. The appropriate signatures will be done prior to reproducing the certificates. The certificates will be done prior to the inventory so they may be attached to the student work when resorting into the portfolios.
 - d. Commissioners signed thank you notes to be sent to business owners and participating schools.

NEW BUSINESS

- a. Covington Days Festival. Pat and Rudi detailed the site visit to Cedar Heights Middle School. There will be a shuttle from Jenkins Creek Elementary to Cedar Heights for those attending the event. Volunteers and vendors will be able to park behind the school by accessing the driveway on the west side of the property. This lot will not be accessible to the general public. The festival committee is determining other shuttle options. Pat explained that this is an event sponsored by the Lion's club not a City of Covington event. The Art Show will be held in the small gymnasium utilizing the folding door across the middle of the space. Rudi discussed the need for large-lettered and large-sized signage for the show. We will also utilize sandwich board advertising to help citizens locate the Art Show. Ed suggested we create a hold slip for sales which occur outside of City staff hours.

There will be different hours for the festival, the entertainment and the Art Show.

Festival Hours:

10am-9pm Friday, July 15

9am-9pm Saturday, July 16
10am-4pm Sunday, July 17

Entertainment Hours:

12 noon-8pm Friday, July 15
12 noon-8pm Saturday, July 16
12 noon-3pm Sunday, July 17

Art Intake Hours:

4pm-7pm Thursday, July 14

Art Show Hours:

12 noon-8pm Friday, July 15-reception 6pm to 8pm-*City staff needed 12noon-8:00pm*
10am-6pm Saturday, July 16-*City Staff needed 4pm to 6pm*
12 noon-4pm Sunday, July 17-*City Staff needed 2pm to 5pm*
4pm-5pm Sunday, July 17---Artist pick-up-site clean up

Ed will chair the Covington Days Arts Show. Rudi will assist as much as possible.
The group memory was approved by all participants.

Group Memory recorded and transcribed by Rudi Sullivan

ADJOURN

Sandy adjourned the meeting at 9:01 p.m.