city of covington growing toward greatness

PARKS AND RECREATION

Fee Waiver Application

For Covington Parks and Recreation Athletics Programs

Instructions

Please provide all the following requested information and attach proof of applicant's participation in a reduced school lunch program or another government financial assistance program. Failure to provide all requested information will prevent the application from being processed. For assistance completing the application, please visit Covington Parks & Recreation Office Front Desk, located at the Covington Aquatic Center.

Completed applications may be submitted in-person, by mail, or e-mail.

- In-person: to the Covington Parks & Recreation Office, 18230 SE 240th St, Covington WA 98042
- By Mail to: City of Covington, Attn: Aquatics, 16720 SE 271st St, Ste 100, Covington WA 98042
- By E-mail: Scanned copies may be e-mailed to parks@covingtonwa.gov

Applicants shall be notified of the status of the application within 2-weeks of application form receipt .

To be completed by applicant

Request Date_____ Amount Requested_____

Participant's Name_____ Birth Date_____

Participant's Ethnicity_____

Parent/Guardian Name_____ Birth Date_____

E-mail_____

Address_____

City_____ Zip_____

Phone_____ Alternate Phone_____

Annual Household Income_____ # of Members in Household_____

☐ Proof of school lunch program (or other government assistance) is attached.

Parent/Guardian Signature_____

To be completed by City Staff only

Staff Verify proof of applicant participation in a reduced school lunch program or other government assistance is attached.

Staff Fee waiver application accepted by: (print name)_____ Date _____

Staff Participant's ActiveNet Customer ID: _____

Staff Place application in Supervisor's box.

Supervisor 1. Applicant has not been awarded a fee waiver previously this year? Yes No

Supervisor 2. Applicant has qualified based on financial limitations? Yes No

Supervisor 3. Applicant qualifies based on age? Yes No

Note: Only applicants with questions 1-4 checked "yes" may receive a fee waiver

Supervisor Fee Waiver Award Amount: _____

Supervisor Supervisor Approved? Yes No Supervisor Signature: _____ Date _____

Staff Applicant Notified Date: _____ Staff Initials: _____

Finance Finance Dept. processed Date: _____ Staff Initials: _____

Supervisor Original returned to supervisor Date: _____ Staff Initials: _____

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Fee Waiver Application

For Covington Parks and Recreation Youth Basketball

Youth Basketball League

About the Covington Parks and Recreation Fee Waiver Program

The fee waiver program allows children to participate in a Covington Parks and Recreation athletics program who, due to financial limitations, otherwise would not be able to participate.

Guidelines

1. A fee waiver is only available for youth ages 2-17.
2. A fee waiver may only be applied towards a maximum of 50% of the cost of any applicable registration.
3. Applicant shall provide proof of participation in a reduced school lunch program or equivalent proof of financial need through government assistance.
4. The fee waiver application must be submitted and approved prior to any fee waver being available for registration.

Frequently Asked Questions

Where can I find a fee waiver application?
The fee waiver application is available online at www.covingtonwa.gov/parks.

Hard copies of the fee waiver application are available at the Covington Parks & Recreation Office, located at the Covington Aquatic Center, 18230 SE 240th St, Covington, WA 98042.

Where do I turn in my completed fee waiver application?
Completed applications may be submitted in-person, by mail, or e-mail.

- In-person at: Covington Parks & Recreation Office front desk, located at the Covington Aquatic Center: 18230 SE 240th St, Covington, WA 98042
- By Mail to: City of Covington, Attn: Aquatics, 16720 SE 271st St, Ste 100, Covington, WA 98042
- By E-mail: Scanned copies may be e-mailed to parks@covingtonwa.gov

Who should I contact if I have questions about the fee waiver application?
Questions and inquiries may be made in-person at the Parks and Recreation Offices at the Covington Aquatic Center, by calling (253) 480-2480, or e-mailing parks@covingtonwa.gov.

How long until I know if a fee waiver has been awarded after submitting my completed fee waiver application?
Applicants shall be notified within 2-weeks as to the status of the application.