

CITY OF COVINGTON WASHINGTON

Parks, Recreation and Public Facilities Naming Policy

1.0 Purpose

- 1.1 The purpose of this policy is to outline the procedures and criteria for the official naming of parks, recreation and public facilities.

2.0 General Considerations

- 2.1 The naming of parks and recreation facilities should be approached with caution, patience and deliberation.
- 2.1 A name, once adopted, will be bestowed with the intention that it will be permanent.
- 2.2 In the event a name change for a facility is sought, the City Council will delay a final decision for ninety days (90) after its initial consideration of the change. Such a change will follow the process of Sections 3.0 and 4.0.

3.0 Procedures

- 3.1 Suggestions for names for any park, recreation and public facility will be solicited from neighborhood residents, citizens, employees, and/or organizations. All suggestions, solicited or not, will be recorded and forwarded to the Parks Commission for review and consideration.
- 3.2 The Parks Commission, following such review and consideration of a Public Hearing, will recommend a name.
- 3.3 Selected name will be forwarded to the Covington City Council for final action.

- 3.4 Following adoption of the park, recreation, or facility name, the Parks Commission will request action for the City to identify the facility with appropriate signage, specifying the name.

4.0 Criteria

- 4.1 Existing facility names in the park system will be reviewed to avoid duplication, confusion, similarity, and/or inappropriateness.
- 4.2 In naming a facility or park the following criteria will be used:
- 4.2.1 Neighborhood or geographical identification (e.g. Covington Firs, Timberlane).
 - 4.2.2 A natural or geological feature (e.g., Jenkins Creek).
 - 4.2.3 Historical or Cultural Significance
 - 4.2.4 Names of persons
- 4.3 Facilities named for living persons will generally be avoided, except under consideration when an individual was instrumental in the acquisition of park acreage or public property, whose name is of historical significance to the area, or has otherwise provided substantial public service to the citizens of Covington.
- 4.4 In circumstances where the selection of a name for a park, recreation or public facility considers a person's name, there shall be a time lapse of at least ninety days (90) between receipt of a name proposal and the final recommendation on its adoption.