



CITY OF COVINGTON
SMALL WORKS ROSTER
INFORMAL INVITATION TO BID

GENERAL INFORMATION	SUBMISSION OF BIDS
<p>Title: Drainage Ditch Repair and Regrading Date Issued: November 4, 2015 Bids Due: <u>November 18, 2015, by 4:00 PM</u> Bid Coordinator: Dan Wesley Email Address: dwesley@covingtonwa.gov</p>	<p>Email To: dwesley@covingtonwa.gov OR Mail or Deliver To: Covington City Hall Attn: Dan Wesley 16720 SE 271st Street, Suite 100 Covington, WA 98042</p>

NOTICE TO BIDDERS

The City of Covington (the "City") is inviting bids from qualified contractors to repair and regrade the road side drainage ditches and remove trees and vegetation from the right of way in the Kamloch neighborhood, as outlined in the specifications herein.

This informal invitation for bids is being issued in accordance with RCW 35.22.620 and RCW 39.04.155, which permit the use of a Small Works Roster to solicit bids. **Only qualified contractors who are registered with the Municipal Research and Services Center (MRSC) Small Works Roster at the time of this bid invitation may submit bids.**

Plans and/or specifications for this project may be obtained at Covington City Hall, 16720 SE 271st Street, Suite 100, Covington, WA 98042 or by sending an email request to Shellie Bates at sbates@covingtonwa.gov .

Bids must be received by the Bid Coordinator by 4:00 PM on Wednesday, November 18, 2015. Bids must be submitted on the forms provided in this packet and shall either be submitted by email or mailed/delivered pursuant to the information provided above. Incomplete bids and bids received after 4:00 PM on Wednesday, November 18, 2015 will not be considered. There will not be a public bid opening for this project.

Only firm bids will be accepted. The City may, in its sole discretion, reject any or all proposals submitted in response to this invitation to bid. The City shall not be liable for any costs incurred in connection with the preparation and submittal of any bid. The City reserves the right to waive any irregularities and informalities in a submitted bid. The City further reserves the right to award the contract to the lowest and most responsible bidder as deemed in the best interests of the City.