

ORDINANCE NO. 17-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, ADOPTING THE CY2015 OPERATING AND CAPITAL BUDGET AND IMPLEMENTING THE CY2015 COST OF LIVING ADJUSTMENT FOR CITY EMPLOYEES.

WHEREAS, Chapter 35A.33 RCW requires the city to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final adoption of the budget; and

WHEREAS, a preliminary budget for the year 2015 was prepared and filed with the City Clerk; and

WHEREAS, public hearings were scheduled and properly noticed for October 28, 2014, at 7:00 pm and November 25, 2014, at 7:00 pm for the purpose of making and adopting the final budget for the year 2015; and

WHEREAS, the City Council did hold said hearings and deliberated and made such changes as deemed necessary and proper; and

WHEREAS, the estimated expenditures set forth in said budget being all necessary to carry on the government of the City of Covington for the year 2015 and being sufficient to meet the needs of the City of Covington for this period;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The budget for the City of Covington, Washington, for the year 2015 is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Covington 2015 Budget" dated December 9, 2014, a true and correct copy of which is attached hereto as Exhibit "A", and incorporated herein by reference.

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Covington for the year 2015, and aggregate totals for all such funds combined are set forth in summary form below and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth below:

<u>FUND</u>	<u>AMOUNT</u>
General Fund	\$13,655,815
Street Fund	1,519,855
Development Services Fund	3,691,233
Parks and Recreation Fund	2,864,933
Surface Water Management Fund	10,018,315
Capital Investment Program	4,135,621
Cumulative Reserve Fund	1,400,729
Contingency Fund	421,216
Real Estate Excise Tax Fund 1 st Qtr	175,040
Real Estate Excise Tax Fund 2 nd Qtr	175,040
Local Improvement District	35,915
LID Guaranty Fund	35,165
Long-Term Debt Service Fund	1,276,904
Unemployment Reserve Fund	281,259
Equipment Replacement Fund	<u>911,855</u>
Total All Funds	<u>\$40,598,895</u>

Section 3. The 2015 budget provides funding for and it is hereby authorized that a 2.2305% Cost of Living Adjustment (COLA) for all regular (non-contract) city employees is to take effect on January 1, 2015.

Section 4. The 2015 budget provides funding for and it is hereby authorized that a step increase be awarded to all employees on that date which is one year from their date of hire or the date of their last step increase. The exact details of the step program are to be established by the City Manager, subject to the funded level in the budget.

Section 5. The 2015 Salary Schedule for authorized positions is attached hereto as Exhibit "B", and incorporated herein by reference.

Section 6. Any surplus funds remaining in the Local Improvement District Fund after all bonds have been paid shall be transferred to the LID Guaranty Fund. Upon certification by the Finance Director that the LID Guaranty Fund has sufficient funds currently on hand to meet all valid outstanding obligations of the fund and all other obligations of the fund reasonably expected to be incurred in the near future, then the surplus funds shall be transferred to the General Fund. The net cash of the LID Guaranty fund may be reduced to no less than ten percent of the net outstanding obligations guaranteed by the fund.

Section 7. The Parks and Recreation Fund, Aquatics Division, is allowed to increase or decrease FTE's based on program demand.

Section 8. A complete copy of the final budget as adopted herein shall be transmitted to the Division of Municipal Corporations in the office of the State Auditor and to the Municipal

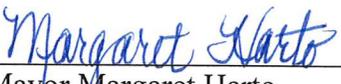
Research and Services Center of Washington. Three copies of the final budget as adopted herein shall be filed with the City Clerk and shall be available for use by the public.

Section 9. Upon the approval of the City Attorney, the City Clerk is authorized to make any necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 10. If any provision of this ordinance, or ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance, and ordinances and/or resolutions modified by it, shall remain in force and effect.

Section 11. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Adopted by the Council on this 9th day of December, 2014.



Mayor Margaret Harto

ATTESTED:



Sharon Scott, City Clerk

PUBLISHED: December 12, 2014

EFFECTIVE: December 17, 2014

APPROVED AS TO FORM:



Sara Springer, City Attorney

ORDINANCE NO. 17-14 EXHIBIT A

	General Fund	Street Fund	Development Services Fund	Parks Fund	Surface Water Management Fund	Capital Investment Program Fund	Cumulative Reserve Fund
Beginning Fund Balances (Projected), January 1, 2015	\$ 4,176,665	\$ 436,072	\$ 2,436,070	\$ 224,078	\$ 7,847,483	\$ 1,848,931	\$ 1,392,129
Projected Revenues:	9,443,985	607,150	1,255,163	1,398,834	2,170,832	1,602,040	8,600
Projected Expenditures:	(7,299,483)	(1,075,478)	(1,099,538)	(2,460,509)	(2,380,655)	(2,108,835)	-
Fund Transfers In:	35,165	476,633	-	1,234,313	-	-	-
Fund Transfers (Out):	(2,610,286)	-	-	(27,484)	-	-	-
Excess (Deficiency) of Revenues Over Expenditures	(430,619)	8,305	155,625	145,154	(209,823)	(606,795)	8,600
Base Budget Projected Ending Fund Balances, December 31, 2015	\$ 3,746,046	\$ 444,377	\$ 2,591,695	\$ 369,232	\$ 7,637,660	\$ 1,342,136	\$ 1,400,729
Decision Packages:							
Decision Packages Expenditures:	(145,100)	(14,835)	-	(118,990)	(45,515)	(684,650)	-
Related Revenues	-	-	-	(32,292)	-	334,650	-
Fund Transfers In:	-	-	-	40,000	-	350,000	-
Fund Transfers (Out):	(360,000)	-	-	-	-	-	-
Debt Proceeds:	-	-	-	-	-	-	-
Total Decision Packages	(535,100)	(14,835)	-	(111,282)	(45,515)	-	-
Assigned Ending Fund Balance	1,884,255	-	-	-	-	152,876	-
Adjusted Ending Fund Balances, December 31, 2015	\$ 1,326,691	\$ 429,542	\$ 2,591,695	\$ 257,950	\$ 7,592,145	\$ 1,189,260	\$ 1,400,729
Totals for Budget Ordinance Sources	\$ 13,655,815	\$ 1,519,855	\$ 3,691,233	\$ 2,864,933	\$ 10,018,315	\$ 4,135,621	\$ 1,400,729
Totals for Budget Ordinance Uses	\$ (13,655,815)	\$ (1,519,855)	\$ (3,691,233)	\$ (2,864,933)	\$ (10,018,315)	\$ (4,135,621)	\$ (1,400,729)

2015

City of Covington
Adopted - By Fund
For the Fiscal Year 2015

Contingency Fund	Real Estate Excise Tax Fund 1st Qtr%	Real Estate Excise Tax Fund 2nd Qtr%	L.I.D. 99-01 Fund	L.I.D. Guaranty Fund	Long-Term Debt Service Fund	Unemployment Insurance Reserve Fund	Equipment Replacement Fund	Total
\$ 421,216	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 233,227	\$ 740,959	\$ 19,757,080
-	175,040	175,040	35,665	-	-	48,032	160,896	17,081,277
-	-	-	(500)	-	(1,276,904)	(50,000)	(73,308)	(17,825,210)
-	-	-	-	35,165	1,276,904	-	-	3,058,180
-	(175,040)	(175,040)	(35,165)	(35,165)	-	-	-	(3,058,180)
-	-	-	-	-	-	(1,968)	87,588	(743,933)
\$ 421,216	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 231,259	\$ 828,547	\$ 19,013,147
-	-	-	-	-	-	-	-	(1,009,090)
-	-	-	-	-	-	-	10,000	312,358
-	-	-	-	-	-	-	-	390,000
-	-	-	-	-	-	-	-	(390,000)
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	10,000	(696,732)
-	-	-	-	-	-	-	-	2,037,131
\$ 421,216	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 231,259	\$ 838,547	\$ 16,279,284
\$ 421,216	\$ 175,040	\$ 175,040	\$ 35,915	\$ 35,165	\$ 1,276,904	\$ 281,259	\$ 911,855	\$ 40,598,895
\$ (421,216)	\$ (175,040)	\$ (175,040)	\$ (35,915)	\$ (35,165)	\$ (1,276,904)	\$ (281,259)	\$ (911,855)	\$ (40,598,895)

ORDINANCE NO. 17-14**EXHIBIT B****City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2015**

Position	Salary Range Annual	
City Manager	\$ 146,672	- \$ 175,133
Community Development Director	\$ 116,180	- \$ 138,726
Finance Director	\$ 116,180	- \$ 138,726
Parks & Recreation Director	\$ 116,180	- \$ 138,726
Public Works Director	\$ 116,180	- \$ 138,726
Chief Building Official	\$ 100,387	- \$ 119,868
City Engineer	\$ 94,705	- \$ 113,083
Deputy Finance Director	\$ 94,705	- \$ 113,083
Development Review Engineer	\$ 84,288	- \$ 100,645
Senior Information Systems Administrator	\$ 81,902	- \$ 97,795
City Clerk/Executive Assistant	\$ 79,516	- \$ 94,946
Personnel Manager	\$ 77,267	- \$ 92,261
Principal Planner	\$ 77,267	- \$ 92,261
Senior Accountant	\$ 75,016	- \$ 89,573
Maintenance Supervisor	\$ 75,016	- \$ 89,573
Communications & Marketing Manager	\$ 75,016	- \$ 89,573
Plans Examiner/Building Inspector	\$ 75,016	- \$ 89,573
Recreation Manager	\$ 75,016	- \$ 89,573
Senior Planner	\$ 72,892	- \$ 87,037
Aquatic Supervisor	\$ 70,769	- \$ 84,502
Surface Water Management Program Coordinator	\$ 68,725	- \$ 82,062
Permit Center Coordinator	\$ 66,764	- \$ 79,720
Construction Inspector	\$ 66,764	- \$ 79,720
Parks Planner	\$ 66,764	- \$ 79,720

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2015

Position	Salary Range		
	Annual		
Associate Planner/Code Enforcement Officer	\$	64,873	- \$ 77,462
Programs Supervisor/Public Works	\$	64,873	- \$ 77,462
Accountant I	\$	62,984	- \$ 75,208
Engineering Technician/GIS Coordinator	\$	62,984	- \$ 75,208
Personnel & Human Services Analyst	\$	61,201	- \$ 73,076
Senior Deputy City Clerk	\$	61,201	- \$ 73,076
Maintenance Worker	\$	59,420	- \$ 70,951
Accounting Clerk	\$	52,883	- \$ 63,145
Aquatics Specialist	\$	52,883	- \$ 63,145
Athletics Specialist	\$	52,883	- \$ 63,145
Executive Department Assistant/Receptionist	\$	48,478	- \$ 57,885
Customer Service Specialist	\$	45,733	- \$ 54,608
Office Technician II/Executive Office	\$	45,733	- \$ 54,608
Management Assistant	\$	40,702	- \$ 48,600
Water Safety Instructor II	\$	35,400	- \$ 42,269
Specialty Instructor	\$	33,396	- \$ 39,877
Water Safety Instructor	\$	33,396	- \$ 39,877
Recreation Assistant	\$	33,396	- \$ 39,877
Helpdesk Technician I	\$	29,777	- \$ 35,555
Engineering/GIS Intern	\$	29,555	- \$ 35,291
Finance Assistant	\$	29,555	- \$ 35,291
Aquatics Lead	\$	28,145	- \$ 33,607
Lifeguard II	\$	28,145	- \$ 33,607
Maintenance Worker (Seasonal)	\$	27,858	- \$ 33,265

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2015

Position	Salary Range Annual
Lifeguard	\$ 26,552 - \$ 31,704
Referee	\$ 21,370 - \$ 25,517
Recreation Aide	\$12/hr flat rate
Office Assistant	\$12/hr flat rate