

ORDINANCE NO. 17-15

**AN ORDINANCE OF THE CITY COUNCIL OF THE
CITY OF COVINGTON, WASHINGTON, AMENDING
THE 2015 BUDGET BY AMENDING SECTION 2 AND 5
OF ORDINANCE NO. 17-14**

WHEREAS, the city passed Ordinance No. 17-14 on December 9, 2014, which approved the city's budget for 2015; and

WHEREAS, the city wishes to adjust beginning estimated fund balances to audited fund balances; and

WHEREAS, the city wishes to appropriate unanticipated grant proceeds and other revenues; and

WHEREAS, the city wishes to adjust transfers between funds;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The amended budget for the City of Covington, Washington, for the year 2015 is hereby adopted at the fund level in its final form and content, a true and correct copy of which is attached hereto as Exhibit A, and incorporated herein by this reference.

Section 2. Section 2 of Ordinance No. 17-14 is amended to read as follows:

Estimated resources, including fund balances or working capital for each separate fund of the City of Covington and aggregate totals for all such funds combined, for the year 2015 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2015 as set forth below:

<u>FUND</u>	<u>AMOUNT</u>
General Fund	\$13,970,496
Parks and Recreation Fund	3,109,820
Development Services Fund	3,167,165
Street Fund	1,603,274
Surface Water Management Fund	10,713,963
Capital Investment Program	5,932,861
Local Improvement District	35,665
LID Guaranty Fund	35,165
Unemployment Reserve Fund	282,427
Equipment Replacement Fund	1,030,402
Cumulative Reserve Fund	1,422,551

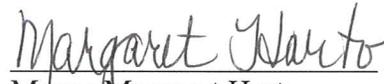
Contingency Fund	421,576
Real Estate Excise Tax Fund 1 st Qtr	340,040
Real Estate Excise Tax Fund 2 nd Qtr	340,040
Long-Term Debt Service Fund	<u>1,276,904</u>
Total All Funds	<u>\$43,682,349</u>

Section 3. Section 5 of Ordinance 17-14 is amended and includes the Amended 2015 Salary Schedule for authorized positions and is attached hereto as Exhibit B and fairly incorporated herein by this reference.

Section 4. If any provision of this ordinance, or ordinance modified by it is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance, and ordinances and/or resolutions modified by it, shall remain in force and effect.

Section 5. This ordinance shall be in force and take effect five (5) days after its publication according to law.

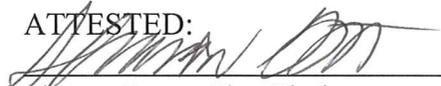
PASSED by the Council on this 8th day of December, 2015.


 Mayor Margaret Harto

PUBLISHED: December 11, 2015

EFFECTIVE: December 16, 2015

ATTESTED:



 Sharon Scott, City Clerk

APPROVED AS TO FORM ONLY:



 Sara Springer, City Attorney

CITY OF COVINGTON
Proposed Budget Amendments
2015

EXHIBIT A

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
GENERAL FUND				
REVENUES				
Beginning Fund Balance	\$ 4,176,885	\$ 305,991	\$ 4,482,856	107.3%
Operating Revenues	9,443,965	8,890	9,452,875	100.1%
Operating Transfers In	35,165	-	35,165	100.0%
TOTAL RESOURCES	\$ 13,655,815	\$ 314,881	\$ 13,970,496	102.3%
EXPENDITURES				
Operating Expenses	\$ 7,444,583	\$ 8,890	\$ 7,453,273	100.1%
Operating Transfers Out	3,000,286	79,720	3,080,006	102.7%
Ending Fund Balance	3,210,946	226,271	3,437,217	107.0%
TOTAL USES	\$ 13,655,815	\$ 314,881	\$ 13,970,496	102.3%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
DEVELOPMENT SERVICES FUND				
REVENUES				
Beginning Fund Balance	\$ 2,436,070	\$ (524,068)	\$ 1,912,002	78.5%
Operating Revenues	1,255,163	-	1,255,163	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 3,691,233	\$ (524,068)	\$ 3,167,165	85.8%
EXPENDITURES				
Operating Expenses	\$ 1,099,538	\$ -	\$ 1,099,538	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	2,591,695	(524,068)	2,067,627	79.8%
TOTAL USES	\$ 3,691,233	\$ (524,068)	\$ 3,167,165	85.8%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
SURFACE WATER MANAGEMENT FUND				
REVENUES				
Beginning Fund Balance	\$ 7,847,483	\$ 684,107	\$ 8,531,590	108.7%
Operating Revenues	2,170,832	11,541	2,182,373	100.5%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 10,018,315	\$ 695,648	\$ 10,713,963	106.9%
EXPENDITURES				
Operating Expenses	\$ 2,426,170	\$ 11,541	\$ 2,437,711	100.5%
Operating Transfers Out	-	336,386	336,386	0.0%
Ending Fund Balance	7,592,145	347,721	7,939,866	104.6%
TOTAL USES	\$ 10,018,315	\$ 695,648	\$ 10,713,963	106.9%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
LID FUND				
REVENUES				
Beginning Fund Balance	\$ 250	\$ (250)	\$ -	0.0%
Operating Revenues	35,665	-	35,665	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 35,915	\$ (250)	\$ 35,665	99.3%
EXPENDITURES				
Operating Expenses	\$ 500	\$ -	\$ 500	100.0%
Operating Transfers Out	35,165	-	35,165	100.0%
Ending Fund Balance	250	(250)	-	0.0%
TOTAL USES	\$ 35,915	\$ (250)	\$ 35,665	99.3%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
PARKS AND RECREATION FUND				
REVENUES				
Beginning Fund Balance	\$ 224,078	\$ (9,822)	\$ 214,256	95.6%
Operating Revenues	1,366,542	102,348	1,468,890	107.5%
Operating Transfers In	1,274,313	152,361	1,426,674	112.0%
TOTAL RESOURCES	\$ 2,864,933	\$ 244,887	\$ 3,109,820	108.5%
EXPENDITURES				
Operating Expenses	\$ 2,579,499	\$ 254,709	\$ 2,834,208	109.6%
Operating Transfers Out	27,484	-	27,484	100.0%
Ending Fund Balance	257,950	(9,822)	248,128	96.2%
TOTAL USES	\$ 2,864,933	\$ 244,887	\$ 3,109,820	108.5%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
STREET FUND				
REVENUES				
Beginning Fund Balance	\$ 436,072	\$ 78,419	\$ 514,491	118.0%
Operating Revenues	607,150	-	607,150	100.0%
Operating Transfers In	476,633	5,000	481,633	101.0%
TOTAL RESOURCES	\$ 1,519,855	\$ 83,419	\$ 1,603,274	105.5%
EXPENDITURES				
Operating Expenses	\$ 1,090,313	\$ -	\$ 1,090,313	100.0%
Operating Transfers Out	-	12,600	12,600	0.0%
Ending Fund Balance	429,542	70,819	500,361	116.5%
TOTAL USES	\$ 1,519,855	\$ 83,419	\$ 1,603,274	105.5%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
CAPITAL INVESTMENT PROGRAM FUND				
REVENUES				
Beginning Fund Balance	\$ 1,848,931	\$ (78,902)	\$ 1,770,029	95.7%
Operating Revenues	1,936,690	1,282,397	3,219,087	166.2%
Operating Transfers In	350,000	593,745	943,745	269.6%
TOTAL RESOURCES	\$ 4,135,621	\$ 1,797,240	\$ 5,932,861	143.5%
EXPENDITURES				
Operating Expenses	\$ 2,793,485	\$ 1,876,142	\$ 4,669,627	167.2%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	1,342,136	(78,902)	1,263,234	94.1%
TOTAL USES	\$ 4,135,621	\$ 1,797,240	\$ 5,932,861	143.5%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
LID GUARANTY FUND				
REVENUES				
Beginning Fund Balance	\$ -	\$ -	\$ -	0.0%
Operating Revenues	-	-	-	0.0%
Operating Transfers In	35,165	-	35,165	100.0%
TOTAL RESOURCES	\$ 35,165	\$ -	\$ 35,165	100.0%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	35,165	-	35,165	100.0%
Ending Fund Balance	-	-	-	0.0%
TOTAL USES	\$ 35,165	\$ -	\$ 35,165	100.0%

CITY OF COVINGTON
Proposed Budget Amendments
2015

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
UNEMPLOYMENT FUND				
REVENUES				
Beginning Fund Balance	\$ 233,227	\$ 1,168	\$ 234,395	100.5%
Operating Revenues	48,032	-	48,032	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 281,259	\$ 1,168	\$ 282,427	100.4%
EXPENDITURES				
Operating Expenses	\$ 50,000	\$ -	\$ 50,000	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	231,259	1,168	232,427	100.5%
TOTAL USES	\$ 281,259	\$ 1,168	\$ 282,427	100.4%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
EQUIPMENT REPLACEMENT FUND				
REVENUES				
Beginning Fund Balance	\$ 740,956	\$ 118,547	\$ 859,506	116.0%
Operating Revenues	170,896	-	170,896	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 911,855	\$ 118,547	\$ 1,030,402	113.0%
EXPENDITURES				
Operating Expenses	\$ 73,308	\$ -	\$ 73,308	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	838,547	118,547	957,094	114.1%
TOTAL USES	\$ 911,855	\$ 118,547	\$ 1,030,402	113.0%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
CUMULATIVE RESERVE FUND				
REVENUES				
Beginning Fund Balance	\$ 1,392,129	\$ 9,222	\$ 1,401,351	100.7%
Operating Revenues	8,600	-	8,600	100.0%
Operating Transfers In	-	12,600	12,600	0.0%
TOTAL RESOURCES	\$ 1,400,729	\$ 21,822	\$ 1,422,551	101.6%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	-	5,000	5,000	0.0%
Ending Fund Balance	1,400,729	16,822	1,417,551	101.2%
TOTAL USES	\$ 1,400,729	\$ 21,822	\$ 1,422,551	101.6%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
CONTINGENCY FUND				
REVENUES				
Beginning Fund Balance	\$ 421,216	\$ 360	\$ 421,576	100.1%
Operating Revenues	-	-	-	0.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 421,216	\$ 360	\$ 421,576	100.1%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	421,216	360	421,576	100.1%
TOTAL USES	\$ 421,216	\$ 360	\$ 421,576	100.1%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
REAL ESTATE EXCISE TAX FUND 1ST QTR				
REVENUES				
Beginning Fund Balance	\$ -	\$ 15,320	\$ 15,320	0.0%
Operating Revenues	175,040	149,680	324,720	185.5%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 175,040	\$ 165,000	\$ 340,040	194.3%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	175,040	165,000	340,040	194.3%
Ending Fund Balance	-	-	-	0.0%
TOTAL USES	\$ 175,040	\$ 165,000	\$ 340,040	194.3%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
REAL ESTATE EXCISE TAX FUND 2ND QTR				
REVENUES				
Beginning Fund Balance	\$ -	\$ 15,320	\$ 15,320	0.0%
Operating Revenues	175,040	149,680	324,720	185.5%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 175,040	\$ 165,000	\$ 340,040	194.3%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	175,040	165,000	340,040	194.3%
Ending Fund Balance	-	-	-	0.0%
TOTAL USES	\$ 175,040	\$ 165,000	\$ 340,040	194.3%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
LONG-TERM DEBT SERVICE FUND				
REVENUES				
Beginning Fund Balance	\$ -	\$ -	\$ -	0.0%
Operating Revenues	-	-	-	0.0%
Operating Transfers In	1,276,904	-	1,276,904	100.0%
TOTAL RESOURCES	\$ 1,276,904	\$ -	\$ 1,276,904	100.0%
EXPENDITURES				
Operating Expenses	\$ 1,276,904	\$ -	\$ 1,276,904	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	-	-	-	0.0%
TOTAL USES	\$ 1,276,904	\$ -	\$ 1,276,904	100.0%

	2015 Adopted Budget	2015 Proposed Amendment	2015 Amended Budget	% Change
SUMMARY				
REVENUES				
Beginning Fund Balance	\$ 19,757,080	\$ 615,412	\$ 20,372,492	103.1%
Operating Revenues	17,393,835	1,704,336	19,097,971	109.8%
Operating Transfers In	3,448,180	763,706	4,211,886	122.1%
TOTAL RESOURCES	\$ 40,598,895	\$ 3,083,454	\$ 43,682,349	107.6%
EXPENDITURES				
Operating Expenses	\$ 18,834,300	\$ 2,151,082	\$ 20,985,382	111.4%
Operating Transfers Out	3,448,180	763,706	4,211,886	122.1%
Ending Fund Balance	18,316,415	168,666	18,485,081	100.9%
TOTAL USES	\$ 40,598,895	\$ 3,083,454	\$ 43,682,349	107.6%

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2015

EXHIBIT B

Position	Salary Range	
	Annual	
City Manager	\$ 146,672	- \$ 175,133
Community Development Director	\$ 116,180	- \$ 138,726
Finance Director	\$ 116,180	- \$ 138,726
Parks & Recreation Director	\$ 116,180	- \$ 138,726
Public Works Director	\$ 116,180	- \$ 138,726
Chief Building Official	\$ 100,387	- \$ 119,868
City Engineer	\$ 94,705	- \$ 113,083
Deputy Finance Director	\$ 94,705	- \$ 113,083
Development Review Engineer	\$ 84,288	- \$ 100,645
Deputy Building Official	\$ 84,288	- \$ 100,645
Senior Information Systems Administrator	\$ 81,902	- \$ 97,795
City Clerk/Executive Assistant	\$ 79,516	- \$ 94,946
Personnel Manager	\$ 77,267	- \$ 92,261
Principal Planner	\$ 77,267	- \$ 92,261
Senior Accountant	\$ 75,016	- \$ 89,573
Maintenance Supervisor	\$ 75,016	- \$ 89,573
Communications & Marketing Manager	\$ 75,016	- \$ 89,573
Plans Examiner/Building Inspector	\$ 75,016	- \$ 89,573
Recreation Manager	\$ 75,016	- \$ 89,573
Senior Planner	\$ 72,892	- \$ 87,037
Aquatic Supervisor	\$ 70,769	- \$ 84,502
Surface Water Management Program Coordinator	\$ 68,725	- \$ 82,062
Permit Center Coordinator	\$ 66,764	- \$ 79,720
Construction Inspector	\$ 66,764	- \$ 79,720

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2015

Position	Salary Range	
	Annual	
Parks Planner	\$ 66,764	- \$ 79,720
Associate Planner/Code Enforcement Officer	\$ 64,873	- \$ 77,462
Programs Supervisor/Public Works	\$ 64,873	- \$ 77,462
Accountant I	\$ 62,984	- \$ 75,208
Engineering Technician/GIS Coordinator	\$ 62,984	- \$ 75,208
Personnel & Human Services Analyst	\$ 61,201	- \$ 73,076
Senior Deputy City Clerk	\$ 61,201	- \$ 73,076
Maintenance Worker	\$ 59,420	- \$ 70,951
Senior Accounting Clerk	\$ 56,057	- \$ 66,936
Aquatics Specialist	\$ 52,883	- \$ 63,145
Athletics Specialist	\$ 52,883	- \$ 63,145
Executive Department Assistant/Receptionist	\$ 48,478	- \$ 57,885
Customer Service Specialist	\$ 45,733	- \$ 54,608
Office Technician II/Executive Office	\$ 45,733	- \$ 54,608
Management Assistant	\$ 40,702	- \$ 48,600
Water Safety Instructor II	\$ 35,400	- \$ 42,269
Specialty Instructor	\$ 33,396	- \$ 39,877
Water Safety Instructor	\$ 33,396	- \$ 39,877
Recreation Assistant	\$ 33,396	- \$ 39,877
Helpdesk Technician I	\$ 29,777	- \$ 35,555
Engineering/GIS Intern	\$ 29,555	- \$ 35,291
Finance Assistant	\$ 29,555	- \$ 35,291
Aquatics Lead	\$ 28,145	- \$ 33,607
Lifeguard II	\$ 28,145	- \$ 33,607

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2015

Position	Salary Range Annual
Maintenance Worker (Seasonal)	\$ 27,858 - \$ 33,265
Lifeguard	\$ 26,552 - \$ 31,704
Recreation Lead	\$ 26,552 - \$ 31,704
Referee	\$ 21,370 - \$ 25,517
Recreation Aide	\$12/hr flat rate
Office Assistant	\$12/hr flat rate