

ORDINANCE NO. 18-12

**AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF COVINGTON, WASHINGTON,
AMENDING THE 2012 BUDGET BY AMENDING
SECTION 2 AND 5 OF ORDINANCE NO. 20-11**

WHEREAS, the city passed Ordinance No. 20-11 on December 13, 2011, which approved the city's budget for 2012; and

WHEREAS, the city wishes to adjust beginning estimated fund balances to audited fund balances; and

WHEREAS, the city wishes to appropriate unanticipated grant proceeds; and

WHEREAS, the city wishes to adjust transfers between funds;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The amended budget for the City of Covington, Washington, for the year 2012 is hereby adopted at the fund level in its final form and content, a true and correct copy of which is attached hereto as Exhibit A, and incorporated herein by this reference.

Section 2. Section 2 of Ordinance No. 20-11 is amended to read as follows:

Estimated resources, including fund balances or working capital for each separate fund of the City of Covington and aggregate totals for all such funds combined, for the year 2012 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2012 as set forth below:

<u>FUND</u>	<u>AMOUNT</u>
General Fund	\$11,270,696
Parks and Recreation Fund	1,453,330
Development Services Fund	2,939,041
Street Fund	1,332,905
Surface Water Management Fund	3,816,689
Capital Investment Program	3,980,282
Local Improvement District	39,939
LID Guaranty Fund	52,364
Unemployment Reserve Fund	171,988
Equipment Replacement Fund	661,276
Cumulative Reserve Fund	1,457,222
Contingency Fund	420,149

Real Estate Excise Tax Fund 1 st Qtr	175,382
Real Estate Excise Tax Fund 2 nd Qtr	175,382
Long-Term Debt Service Fund	<u>1,281,323</u>
Total All Funds	<u>\$29,227,968</u>

Section 3. Section 5 of Ordinance 20-11 is amended and includes the Amended 2012 Salary Schedule for authorized positions and is attached hereto as Exhibit B.

Section 4. If any provision of this ordinance, or ordinance modified by it is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance, and ordinances and/or resolutions modified by it, shall remain in force and effect.

Section 5. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Adopted by the Council on this 11th day of December, 2012.


 Mayor Margaret Harto

PUBLISHED: December 14, 2012

EFFECTIVE: December 19, 2012

ATTESTED:



 Sharon Scott, City Clerk

APPROVED AS TO FORM:



 Sara Springer, City Attorney

CITY OF COVINGTON
Proposed Budget Amendments
2012

EXHIBIT A

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
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	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
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GENERAL FUND				
REVENUES				
Beginning Fund Balance	\$ 2,805,408	\$ 199,559	\$ 3,004,967	107.1%
Operating Revenues	8,238,904	26,825	8,265,729	100.3%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 11,044,312	\$ 226,384	\$ 11,270,696	102.0%
EXPENDITURES				
Operating Expenses	\$ 7,329,277	\$ 26,825	\$ 7,356,102	100.4%
Operating Transfers Out	1,520,710	(99,520)	1,421,190	93.5%
Ending Fund Balance	2,194,325	299,079	2,493,404	113.6%
TOTAL USES	\$ 11,044,312	\$ 226,384	\$ 11,270,696	102.0%

PARKS AND RECREATION FUND				
REVENUES				
Beginning Fund Balance	\$ 269,649	\$ (37,258)	\$ 232,391	86.2%
Operating Revenues	996,960	12,400	1,009,360	101.2%
Operating Transfers In	211,579	-	211,579	100.0%
TOTAL RESOURCES	\$ 1,478,188	\$ (24,858)	\$ 1,453,330	98.3%
EXPENDITURES				
Operating Expenses	\$ 1,219,014	\$ 12,400	\$ 1,231,414	101.0%
Operating Transfers Out	27,483	10,000	37,483	136.4%
Ending Fund Balance	231,691	(47,258)	184,433	79.6%
TOTAL USES	\$ 1,478,188	\$ (24,858)	\$ 1,453,330	98.3%

DEVELOPMENT SERVICES FUND				
REVENUES				
Beginning Fund Balance	\$ 1,307,272	\$ 255,461	\$ 1,562,733	119.5%
Operating Revenues	1,376,308	-	1,376,308	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 2,683,580	\$ 255,461	\$ 2,939,041	109.5%
EXPENDITURES				
Operating Expenses	\$ 881,928	\$ -	\$ 881,928	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	1,801,652	255,461	2,057,113	114.2%
TOTAL USES	\$ 2,683,580	\$ 255,461	\$ 2,939,041	109.5%

STREET FUND				
REVENUES				
Beginning Fund Balance	\$ 336,247	\$ 26,383	\$ 362,630	107.8%
Operating Revenues	571,000	63,384	634,384	111.1%
Operating Transfers In	245,891	90,000	335,891	136.6%
TOTAL RESOURCES	\$ 1,153,138	\$ 179,767	\$ 1,332,905	115.6%
EXPENDITURES				
Operating Expenses	\$ 908,092	\$ 153,384	\$ 1,061,476	116.9%
Operating Transfers Out	-	16,098	16,098	0.0%
Ending Fund Balance	245,046	10,285	255,331	104.2%
TOTAL USES	\$ 1,153,138	\$ 179,767	\$ 1,332,905	115.6%

SURFACE WATER MANAGEMENT FUND				
REVENUES				
Beginning Fund Balance	\$ 1,605,026	\$ 64,912	\$ 1,669,938	104.0%
Operating Revenues	1,848,727	184,603	2,033,330	110.0%
Operating Transfers In	-	113,421	113,421	0.0%
TOTAL RESOURCES	\$ 3,453,753	\$ 362,936	\$ 3,816,689	110.5%
EXPENDITURES				
Operating Expenses	\$ 1,635,126	\$ 272,835	\$ 1,907,961	116.7%
Operating Transfers Out	107,000	(107,000)	-	0.0%
Ending Fund Balance	1,711,627	197,101	1,908,728	111.5%
TOTAL USES	\$ 3,453,753	\$ 362,936	\$ 3,816,689	110.5%

CAPITAL INVESTMENT PROGRAM FUND				
REVENUES				
Beginning Fund Balance	\$ 925,119	\$ 537,506	\$ 1,462,625	158.1%
Operating Revenues	2,436,751	(64,094)	2,372,657	97.4%
Operating Transfers In	242,000	(97,000)	145,000	59.9%
TOTAL RESOURCES	\$ 3,603,870	\$ 376,412	\$ 3,980,282	110.4%
EXPENDITURES				
Operating Expenses	\$ 3,266,891	\$ (159,736)	\$ 3,107,155	95.1%
Operating Transfers Out	-	113,421	113,421	0.0%
Ending Fund Balance	336,979	422,727	759,708	225.4%
TOTAL USES	\$ 3,603,870	\$ 376,412	\$ 3,980,282	110.4%

LID FUND				
REVENUES				
Beginning Fund Balance	\$ 9	\$ 261	\$ 270	3000.0%
Operating Revenues	39,669	-	39,669	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 39,678	\$ 261	\$ 39,939	100.7%
EXPENDITURES				
Operating Expenses	\$ 39,678	\$ -	\$ 39,678	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	-	261	261	0.0%
TOTAL USES	\$ 39,678	\$ 261	\$ 39,939	100.7%

LID GUARANTY FUND				
REVENUES				
Beginning Fund Balance	\$ 52,268	\$ (4)	\$ 52,264	100.0%
Operating Revenues	100	-	100	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 52,368	\$ (4)	\$ 52,364	100.0%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	52,368	(4)	52,364	100.0%
TOTAL USES	\$ 52,368	\$ (4)	\$ 52,364	100.0%

CITY OF COVINGTON
Proposed Budget Amendments
2012

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
UNEMPLOYMENT FUND				
REVENUES				
Beginning Fund Balance	\$ 124,107	\$ 9,548	\$ 133,655	107.7%
Operating Revenues	38,333	-	38,333	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 162,440	\$ 9,548	\$ 171,988	105.9%
EXPENDITURES				
Operating Expenses	\$ 50,000	\$ -	\$ 50,000	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	112,440	9,548	121,988	108.5%
TOTAL USES	\$ 162,440	\$ 9,548	\$ 171,988	105.9%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
CUMULATIVE RESERVE FUND				
REVENUES				
Beginning Fund Balance	\$ 1,342,599	\$ 89,925	\$ 1,432,524	106.7%
Operating Revenues	8,600	-	8,600	100.0%
Operating Transfers In	-	16,998	16,998	0.0%
TOTAL RESOURCES	\$ 1,351,199	\$ 106,023	\$ 1,457,222	107.8%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	-	90,000	90,000	0.0%
Ending Fund Balance	1,351,199	16,023	1,367,222	101.2%
TOTAL USES	\$ 1,351,199	\$ 106,023	\$ 1,457,222	107.8%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
REAL ESTATE EXCISE TAX FUND 1ST QTR				
REVENUES				
Beginning Fund Balance	\$ -	\$ 12,582	\$ 12,582	0.0%
Operating Revenues	162,800	-	162,800	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 162,800	\$ 12,582	\$ 175,382	107.7%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	162,800	49,760	212,560	130.6%
Ending Fund Balance	-	(37,178)	(37,178)	0.0%
TOTAL USES	\$ 162,800	\$ 12,582	\$ 175,382	107.7%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
LONG-TERM DEBT SERVICE FUND				
REVENUES				
Beginning Fund Balance	\$ -	\$ -	\$ -	0.0%
Operating Revenues	-	-	-	0.0%
Operating Transfers In	1,281,323	-	1,281,323	100.0%
TOTAL RESOURCES	\$ 1,281,323	\$ -	\$ 1,281,323	100.0%
EXPENDITURES				
Operating Expenses	\$ 1,281,323	\$ -	\$ 1,281,323	100.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	-	-	-	0.0%
TOTAL USES	\$ 1,281,323	\$ -	\$ 1,281,323	100.0%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
EQUIPMENT REPLACEMENT FUND				
REVENUES				
Beginning Fund Balance	\$ 503,133	\$ 49,806	\$ 552,939	109.9%
Operating Revenues	108,121	216	108,337	100.2%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 611,254	\$ 50,022	\$ 661,276	108.2%
EXPENDITURES				
Operating Expenses	\$ 101,065	\$ 216	\$ 101,281	100.2%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	510,189	49,806	559,995	109.8%
TOTAL USES	\$ 611,254	\$ 50,022	\$ 661,276	108.2%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
CONTINGENCY FUND				
REVENUES				
Beginning Fund Balance	\$ 420,562	\$ (413)	\$ 420,149	99.9%
Operating Revenues	-	-	-	0.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 420,562	\$ (413)	\$ 420,149	99.9%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	-	-	-	0.0%
Ending Fund Balance	420,562	(413)	420,149	99.9%
TOTAL USES	\$ 420,562	\$ (413)	\$ 420,149	99.9%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
REAL ESTATE EXCISE TAX FUND 2ND QTR				
REVENUES				
Beginning Fund Balance	\$ -	\$ 12,582	\$ 12,582	0.0%
Operating Revenues	162,800	-	162,800	100.0%
Operating Transfers In	-	-	-	0.0%
TOTAL RESOURCES	\$ 162,800	\$ 12,582	\$ 175,382	107.7%
EXPENDITURES				
Operating Expenses	\$ -	\$ -	\$ -	0.0%
Operating Transfers Out	162,800	49,760	212,560	130.6%
Ending Fund Balance	-	(37,178)	(37,178)	0.0%
TOTAL USES	\$ 162,800	\$ 12,582	\$ 175,382	107.7%

	2012 Adopted Budget	2012 Proposed Amendment	2012 Amended Budget	% Change
SUMMARY				
REVENUES				
Beginning Fund Balance	\$ 9,691,399	\$ 1,220,850	\$ 10,912,249	112.6%
Operating Revenues	15,989,073	223,334	16,212,407	101.4%
Operating Transfers In	1,980,793	122,519	2,103,312	106.2%
TOTAL RESOURCES	\$ 27,661,265	\$ 1,566,703	\$ 29,227,968	105.7%
EXPENDITURES				
Operating Expenses	\$ 16,712,394	\$ 305,924	\$ 17,018,318	101.8%
Operating Transfers Out	1,980,793	122,519	2,103,312	106.2%
Ending Fund Balance	8,968,078	1,138,260	10,106,338	112.7%
TOTAL USES	\$ 27,661,265	\$ 1,566,703	\$ 29,227,968	105.7%

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2012

ATTACHMENT B

Position	Salary Range Annual	
City Manager	\$ 138,134	- \$ 164,938
Community Development Director	\$ 109,417	- \$ 130,648
Finance Director	\$ 109,417	- \$ 130,648
Parks & Recreation Director	\$ 109,417	- \$ 130,648
Public Works Director	\$ 109,417	- \$ 130,648
Senior City Engineer	\$ 94,544	- \$ 112,889
Building Official	\$ 89,192	- \$ 106,501
City Engineer	\$ 89,192	- \$ 106,501
Development Review Engineer	\$ 79,381	- \$ 94,785
City Clerk/Executive Assistant	\$ 74,887	- \$ 89,419
Personnel Manager	\$ 72,769	- \$ 86,891
Maintenance Supervisor	\$ 70,649	- \$ 84,360
Community Relations Coordinator	\$ 70,649	- \$ 84,360
Plans Examiner/Building Inspector	\$ 70,649	- \$ 84,360
Recreation Manager	\$ 70,649	- \$ 84,360
Senior Accountant	\$ 70,649	- \$ 84,360
Senior Information Systems Administrator	\$ 68,649	- \$ 81,970
Senior Planner	\$ 68,649	- \$ 81,970
Accountant	\$ 66,649	- \$ 79,582
Aquatic Supervisor	\$ 66,649	- \$ 79,582
Engineering Tech III	\$ 66,649	- \$ 79,582
Permit Center Coordinator	\$ 62,877	- \$ 75,078
Construction Inspector	\$ 62,877	- \$ 75,078
Associate Planner	\$ 61,097	- \$ 72,954

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2012

ATTACHMENT B

Position	Salary Range Annual	
Code Enforcement Officer	\$ 59,318	- \$ 70,830
Senior Maintenance Worker	\$ 59,318	- \$ 70,830
Personnel & HS Analyst	\$ 57,639	- \$ 68,826
Senior Deputy City Clerk	\$ 57,639	- \$ 68,826
Finance Specialist	\$ 55,961	- \$ 66,818
Maintenance Worker	\$ 55,961	- \$ 66,818
Deputy City Clerk	\$ 54,377	- \$ 64,930
Engineering Technician II	\$ 54,377	- \$ 64,930
Office Supervisor/PW	\$ 54,377	- \$ 64,930
Assistant Planner	\$ 52,794	- \$ 63,039
Accounting Clerk	\$ 49,804	- \$ 59,469
Aquatics Specialist	\$ 49,804	- \$ 59,469
Engineering Tech I	\$ 49,804	- \$ 59,469
Office Technician II - PW or EO	\$ 43,071	- \$ 51,429
Management Assistant	\$ 38,333	- \$ 45,771
Specialty Instructor	\$ 31,452	- \$ 37,555
Water Safety Instructor	\$ 31,452	- \$ 37,555
Lifeguard	\$ 25,007	- \$ 29,860
Maintenance Worker (Seasonal)	\$ 26,236	- \$ 31,327
Office Assistant	\$12/hr flat rate	