

ORDINANCE NO. 20-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, ADOPTING THE CY2012 OPERATING AND CAPITAL BUDGET AND IMPLEMENTING THE CY2012 COST OF LIVING ADJUSTMENT FOR CITY EMPLOYEES.

WHEREAS, Chapter 35A.33 RCW requires the city to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final adoption of the budget; and

WHEREAS, a preliminary budget for the year 2012 was prepared and filed with the City Clerk; and

WHEREAS, public hearings were scheduled and properly noticed for October 25, 2011, at 7:00 pm and November 22, 2011, at 7:00 pm for the purpose of making and adopting the final budget for the year 2012; and

WHEREAS, the City Council did hold said hearings and deliberated and made such changes as deemed necessary and proper; and

WHEREAS, the estimated expenditures set forth in said budget being all necessary to carry on the government of the City of Covington for the year 2012 and being sufficient to meet the needs of the City of Covington for this period;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The budget for the City of Covington, Washington, for the year 2012 is hereby adopted at the fund level in its final form and content as set forth in the document entitled "City of Covington 2012 Budget" dated December 13, 2011, a true and correct copy of which is attached hereto as Exhibit "A".

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Covington for the year 2012, and aggregate totals for all such funds combined are set forth in summary form below and are hereby appropriated for expenditure at the fund level during the year 2012 as set forth below:

<u>FUND</u>	<u>AMOUNT</u>
General Fund	11,044,312
Street Fund	1,153,138
Development Services Fund	2,683,580
Parks and Recreation Fund	1,478,188
Surface Water Management Fund	3,453,753
Capital Investment Program	3,603,870
Cumulative Reserve Fund	1,351,199
Contingency Fund	420,562
Real Estate Excise Tax Fund 1 st Qtr	162,800
Real Estate Excise Tax Fund 2 nd Qtr	162,800
Local Improvement District	39,678
LID Guaranty Fund	52,368
Long-Term Debt Service Fund	1,281,323
Unemployment Reserve Fund	162,440
Equipment Replacement Fund	<u>611,254</u>
Total All Funds	<u>27,661,265</u>

Section 3. The 2012 budget provides funding for and it is hereby authorized that a 2.9348% Cost of Living Adjustment (COLA) for all regular (non-contract) city employees is to take effect on January 1, 2012.

Section 4. The 2012 budget provides funding for and it is hereby authorized that a step increase be awarded to all employees on that date which is one year from their date of hire or the date of their last step increase. The exact details of the step program are to be established by the City Manager, subject to the funded level in the budget.

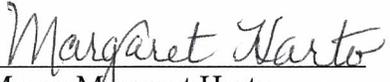
Section 5. The 2012 Salary Schedule for authorized positions is attached hereto as Exhibit "B".

Section 6. A complete copy of the final budget as adopted herein shall be transmitted to the Division of Municipal Corporations in the office of the State Auditor and to the Municipal Research and Services Center of Washington. Three copies of the final budget as adopted herein shall be filed with the City Clerk and shall be available for use by the public.

Section 7. If any provision of this ordinance, or ordinance modified by it, is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance, and ordinances and/or resolutions modified by it, shall remain in force and effect.

Section 8. This ordinance shall be in force and take effect five (5) days after its publication according to law.

Adopted by the Council on this 13th day of December, 2011.



Mayor Margaret Harto

ATTESTED:

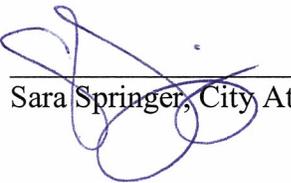


Sharon Scott, City Clerk

PUBLISHED: December 16, 2011

EFFECTIVE: December 21, 2011

APPROVED AS TO FORM:



Sara Springer, City Attorney

EXHIBIT A

2012

City of Covington Proposed Budget - By Fund For the Fiscal Year 2012

	General Fund	Street Fund	Development Services Fund	Parks Fund	Surface Water Management Fund	Capital Investment Program Fund	Cumulative Reserve Fund
Beginning Fund Balances (Projected), January 1, 2012	\$ 2,805,408	\$ 336,247	\$ 1,307,272	\$ 269,649	\$ 1,605,026	\$ 925,119	\$ 1,342,599
Projected Revenues:	8,238,904	571,000	1,350,288	996,960	1,759,952	2,436,751	8,600
Projected Expenditures:	(7,290,777)	(906,217)	(803,398)	(1,218,589)	(1,541,911)	(3,266,891)	-
Fund Transfers In:	-	245,891	-	211,579	-	242,000	-
Fund Transfers (Out):	(1,520,710)	-	-	(27,483)	(107,000)	-	-
Excess (Deficiency) of Revenues Over Expenditures	(572,583)	(89,326)	546,890	(37,533)	111,041	(588,140)	8,600
Base Budget Projected Ending Fund Balances, December 31, 2012	\$ 2,232,825	\$ 246,921	\$ 1,854,162	\$ 232,116	\$ 1,716,067	\$ 336,979	\$ 1,351,199
Decision Packages:							
Decision Packages Expenditures:	(38,500)	(1,875)	(78,530)	(425)	(93,215)	-	-
Related Revenues	-	-	26,020	-	88,775	-	-
Fund Transfers In:	-	-	-	-	-	-	-
Fund Transfers (Out):	-	-	-	-	-	-	-
Debt Proceeds:	-	-	-	-	-	-	-
Total Decision Packages	(38,500)	(1,875)	(52,510)	(425)	(4,440)	-	-
Assigned Ending Fund Balance	1,490,515	-	-	41,521	-	73,432	-
Adjusted Ending Fund Balances, December 31, 2012	\$ 703,810	\$ 245,046	\$ 1,801,652	\$ 190,170	\$ 1,711,627	\$ 263,547	\$ 1,351,199
Totals for Budget Ordinance Sources	\$ 11,044,312	\$ 1,153,138	\$ 2,683,580	\$ 1,478,188	\$ 3,453,753	\$ 3,603,870	\$ 1,351,199
Totals for Budget Ordinance Uses	(11,044,312)	(1,153,138)	(2,683,580)	(1,478,188)	(3,453,753)	(3,603,870)	(1,351,199)

2012

City of Covington
Proposed Budget - By Fund
For the Fiscal Year 2012

Contingency Fund	Real Estate Excise Tax Fund 1st Qtr%	Real Estate Excise Tax Fund 2nd Qtr%	L.I.D. 99-01 Fund	L.I.D. Guaranty Fund	Long-Term Debt Service Fund	Unemployment Insurance Reserve Fund	Equipment Replacement Fund	Total
\$ 420,562	\$ -	\$ -	\$ 9	\$ 52,268	\$ -	\$ 124,107	\$ 503,133	\$ 9,691,399
-	162,800	162,800	39,669	100	-	38,333	108,121	15,874,278
-	-	-	(39,678)	-	(1,281,323)	(50,000)	(101,065)	(16,499,849)
-	(162,800)	(162,800)	-	-	1,281,323	-	-	1,980,793
-	-	-	(9)	100	-	(11,667)	7,056	(625,571)
\$ 420,562	\$ -	\$ -	\$ -	\$ 52,368	\$ -	\$ 112,440	\$ 510,189	\$ 9,065,828
-	-	-	-	-	-	-	-	(212,545)
-	-	-	-	-	-	-	-	114,795
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	(97,750)
-	-	-	-	-	-	-	-	1,605,468
\$ 420,562	\$ -	\$ -	\$ -	\$ 52,368	\$ -	\$ 112,440	\$ 510,189	\$ 7,362,610
\$ 420,562	\$ 162,800	\$ 162,800	\$ 39,678	\$ 52,368	\$ 1,281,323	\$ 162,440	\$ 611,254	\$ 27,661,265
(420,562)	(162,800)	(162,800)	(39,678)	(52,368)	(1,281,323)	(162,440)	(611,254)	(27,661,265)

EXHIBIT B

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2012

Position	Salary Range Annual
City Manager	\$ 138,134 - \$ 164,938
Community Development Director	\$ 109,417 - \$ 130,648
Finance Director	\$ 109,417 - \$ 130,648
Parks & Recreation Director	\$ 109,417 - \$ 130,648
Public Works Director	\$ 109,417 - \$ 130,648
Building Official	\$ 89,192 - \$ 106,501
City Engineer	\$ 89,192 - \$ 106,501
Development Review Engineer	\$ 79,381 - \$ 94,785
City Clerk/Executive Assistant	\$ 74,887 - \$ 89,419
Personnel Manager	\$ 72,769 - \$ 86,891
Maintenance Supervisor	\$ 70,649 - \$ 84,360
Community Relations Coordinator	\$ 70,649 - \$ 84,360
Plans Examiner/Building Inspector	\$ 70,649 - \$ 84,360
Recreation & Aquatic Manager	\$ 70,649 - \$ 84,360
Senior Information Systems Administrator	\$ 68,649 - \$ 81,970
Senior Planner	\$ 68,649 - \$ 81,970
Accountant	\$ 66,649 - \$ 79,582
Aquatic Supervisor	\$ 66,649 - \$ 79,582
Engineering Tech III	\$ 66,649 - \$ 79,582
Permit Center Coordinator	\$ 62,877 - \$ 75,078
Associate Planner	\$ 61,097 - \$ 72,954
Code Enforcement Officer	\$ 59,318 - \$ 70,830
Senior Maintenance Worker	\$ 59,318 - \$ 70,830
Personnel & HS Analyst	\$ 57,639 - \$ 68,826

City of Covington
Employee Positions/Salary Range Schedule
For the Fiscal Year 2012

Position	Salary Range Annual	
Finance Specialist	\$ 55,961	- \$ 66,818
Maintenance Worker	\$ 55,961	- \$ 66,818
Deputy City Clerk	\$ 54,377	- \$ 64,930
Engineering Technician II	\$ 54,377	- \$ 64,930
Office Supervisor/PW	\$ 54,377	- \$ 64,930
Assistant Planner	\$ 52,794	- \$ 63,039
Accounting Clerk	\$ 49,804	- \$ 59,469
Aquatics Specialist	\$ 49,804	- \$ 59,469
Engineering Tech I	\$ 49,804	- \$ 59,469
Office Technician II - PW or EO	\$ 43,071	- \$ 51,429
Management Assistant	\$ 38,333	- \$ 45,771
Senior Lifeguard	\$ 42,714	- \$ 51,001
Specialty Instructor	\$ 31,452	- \$ 37,555
Water Safety Instructor	\$ 31,452	- \$ 37,555
Lifeguard	\$ 25,007	- \$ 29,860
Engineering/GIS Technician/Intern	\$ 27,834	\$ 33,235
Maintenance Worker (Seasonal)	\$ 26,236	- \$ 31,327
Office Assistant	\$12/hr flat rate	