



Outdoor Carnivals and Fairs Tents and Canopies

Scope

This application pertains to the operation of carnivals and/or places of public assemble where 10 or more persons gather in tents or canopies for entertainment, worship, deliberation, drinking or dining, education, awaiting transportation or similar uses.

Minimum Requirements for Construction Drawings

Plans which do not contain the minimum information required will not be accepted for plan check. Plans shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show that it will conform to the provisions of the adopted international codes and ordinances.

- Three (3) copies of plans (24" x 36", or 30" x 42") must be submitted for review.
- Copies shall **all** be the same size.
- Working Drawings – scale to 1/8" = 1'.
- Shall be drawn in indelible ink.
- Sheets that are cut and pasted, taped, or that have been altered by any means (pen, pencil, marking pen, etc.) **will not** be accepted for plan check.
- Site Plans – scale to 1" = 20' or 1" = 40'.
- Washington State law requires that any registered professional who prepares or supervises the preparation of drawings and construction documents stamp and sign such documents.

Project Name

General

Yes No

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Owner's name, address, telephone and fax number. |
| <input type="checkbox"/> | <input type="checkbox"/> | Occupant's name, address, and telephone number, if different. |
| <input type="checkbox"/> | <input type="checkbox"/> | Carnival Operator's name, address and telephone number. |

Documentation (One Set)

Yes No

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Manufacturer's certification of flame retardancy on tents, canopies and other fabric structures. |
| <input type="checkbox"/> | <input type="checkbox"/> | Certification of flame retardant treatment on floor coverings, bunting, flammable decorations or effects, including sawdust and shavings. |
| <input type="checkbox"/> | <input type="checkbox"/> | Certification of structural stability in accordance with the Building Code. |

Working Drawings

Yes No

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Site plan, scale to 1" = 20' or 1" = 40', showing: <ul style="list-style-type: none">• Fire apparatus access roads,• Event parking,• Fire hydrant and fire extinguisher locations,• Security gates,• Concession stands,• Fixed or semi-permanent rides or structures, and• Internal combustion power sources. |
| <input type="checkbox"/> | <input type="checkbox"/> | Location, quantity and method of storage for fuel for internal combustion engines. |
| <input type="checkbox"/> | <input type="checkbox"/> | Tent, canopy and other fabric structure plans showing distribution, number and width of exits. |
| <input type="checkbox"/> | <input type="checkbox"/> | Scaled seating plan showing anticipated seating arrangements, location and width of aisles leading to exits. |
| <input type="checkbox"/> | <input type="checkbox"/> | Location and type of reviewing stands, grandstands, bleachers and folding or telescoping seating. |
| <input type="checkbox"/> | <input type="checkbox"/> | Location of public telephone, fire alarm or other means for notifying the Fire Department. |
| <input type="checkbox"/> | <input type="checkbox"/> | Cross section and slope of ramps used as part of aisles, if applicable. |
| <input type="checkbox"/> | <input type="checkbox"/> | Method of bonding loose chairs. |

Please read the information below and sign before submitting your application.

Your application shall be deemed complete only if this checklist is completed and submitted along with the submittal package. Submittals not accompanied by a checklist will not be accepted. Accuracy of the submittal package, including this checklist, is the responsibility of the applicant. Failure to submit an accurate submittal package will be considered an incomplete application by the Plan Reviewer. An incomplete submittal will result in a HOLD. A Resubmittal (new submittal package) will be required and always results in a delay.

I have checked the applicable boxes and have included those requirements in my submittal.

Print Name

Signature