

RESOLUTION NO. 13-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF COVINGTON, KING COUNTY, WASHINGTON,
AMENDING THE COVINGTON CITY COUNCIL RULES
OF PROCEDURE**

WHEREAS, the City Council previously passed Resolutions 02-52, 03-136, 06-25, 08-08, 09-06, and 10-05 amending its Rules of Procedure; and

WHEREAS, the City Council deems it necessary to amend said Rules of Procedure to address exit interviews for departing members of Council-appointed advisory bodies; now, therefore,

BE IT RESOLVED by the City Council of the City of Covington, King County, Washington, as follows:

Section 1. The Covington City Council Rules of Procedure are hereby amended as shown in Exhibit "A".

PASSED in open and regular session on this 23rd day of July, 2013.

 for

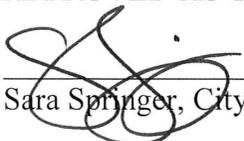
MARGARET HARTO, MAYOR

ATTESTED:



Sharon Scott, City Clerk

APPROVED AS TO FORM:



Sara Springer, City Attorney

Covington City Council Rules of Procedure

All Advisory Committee Meetings shall comply with the requirements of the Open Meetings Act (RCW Section 42.30).

The Council may dissolve any advisory body that, in their opinion, has completed its working function or for any other reason.

B. Appointment to Advisory Bodies. Vacancies shall be advertised unless otherwise directed by the City Council so that any interested citizen may submit an application. Applicants are urged to be citizens of the City of Covington, but applications from residents living outside of the corporate boundaries may be considered if authorized by the resolution or ordinance establishing the advisory body.

Appointments to advisory bodies will be made by the City Council during a regularly scheduled meeting. The Council shall interview applicants for reappointments unless otherwise determined by the City Council. Every effort shall be made to interview each applicant except when an applicant lacks the basic qualifications as set forth in the applicable resolution or ordinance or when the gross number of applicants is so large as to be an undue burden on the Council's schedule.

Newly appointed members will receive a briefing by the Commission, Committee, or Task Force Chairperson and/or City staff regarding duties and responsibilities of the members of the advisory body.

C. Removal of Appointees. Appointees to advisory bodies may be removed prior to the expiration of their term of office by a supermajority vote of the City Council.

D. Exit Interviews. The Council shall annually appoint a subcommittee of three or fewer Council members to conduct exit interviews of all departing members of Council-appointed advisory bodies. The City Clerk shall endeavor to schedule exit interviews prior to regular City Council meetings. The City Clerk shall prepare and maintain standard questions for the committee's use.

SECTION 6. COUNCIL COMMITTEES/APPOINTMENTS.

A. Council Committees. Council committees are policy review and discussion arms of the City Council. Committees may study issues and develop recommendations for consideration by the City Council. Committees may not take binding action on behalf of the City.

The City Council may meet for study or special project purposes as a Committee of the Whole or may establish Council subcommittees with three or fewer members.

Council Committee structure shall be as determined by the City Council and may include:

Council Committee of the Whole – (Seven Council members)

Council Committees – Standing Committees established for special purposes, tasks, or time frames (three or fewer Council members)