Covington Days Festival

Vendor Application

Saturday, July 18 and Sunday, July 19, 2015

Vendor applications will be rejected if submitted incomplete, unsigned, and without payment made in the form of a check or money order. Applications are due June 3, 2015. Late applications will be subject to a $50.00 late fee and accepted on a space-available basis.

Business/Organization Name: _____

Contact Name: _____ **Phone:** _____

Address: _____

E-mail: _____ **Website Address:** _____

Contact Name(s) at Festival: _____

Cell Phone # during Festival: _____

Please Select a Vendor Opportunity:

Please review the Vendor Rules and Regulations for all vendor regulations.

☐ *Non-Profit Organization* - $50 OR FREE with a 4-hour volunteer shift. (Put the word "volunteer" in "Total Due" box)

☐ *Arts & Craft Vendor* - $50, Must be items exclusively made by Vendor.

☐ *Commercial Vendor* - $150, Selling or promoting commercially produced goods or imported products.

☐ *Professional Services Vendor* - $250, Promotion of a service-based business (e.g. agents, advisors, installers, doctors, etc.)

☐ *Food Vendor* - Proof of insurance, copy of King County Health Permit must be submitted within two weeks of acceptance.

◯ 10x10 Space - $200 ◯ 10x15 Space - $250 ◯ 10x20 Space - $300 ◯ 10x25 Space - $350

☐ Electricity - $50 [Available to food booths only at this time]

◯ *110-20 amps* ◯ *220-30 amps* ◯ *220-50 amps*

◯ *Yes, I would like to be placed on the waiting list for electricity if it becomes available [fee to be paid later, when confirmed]*

Booth fee: _____ **x Quantity** _____ **=** _____

Electricity fee (if applicable) + _____

Total due = _____

Make checks/money orders payable to: City of Covington

Product Descriptions - REQUIRED:

List all products, info, activities, food items/menus, or other booth components. **Vendors may NOT sell or give away any items, products, or other materials that are not listed here and approved by the City, including food or beverages.** Food vendors must submit at least one color photo of their booth as it would be set-up and a menu of items to be sold. Please attach additional info if necessary.

By signing below, you agree that you have read and agree to the Covington Days Festival Rules and Regulations and the Covington Days Festival Agreement terms provided to you and you understand that failure to follow the terms of each may results in your omission or removal from the Festival.

Signature: _____ *Printed Name:* _____ *Date:* _____

Questions or concerns?
festival@covingtonwa.gov or (253) 480-2402
Make checks/money orders to: City of Covington

Forms may be submitted by mail or in person to:
Covington City Hall - Attn: Covington Days Festival
16720 SE 271st St. #100, Covington, WA 98042

Print Form