



CITY OF COVINGTON
CITY COUNCIL REGULAR MEETING AGENDA
www.covingtonwa.gov

Tuesday, January 23, 2018
7:00 p.m.

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Note: A Joint Study Session with the Planning Commission is scheduled from 6:00 to 7:00 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Children's Dental Health Month Proclamation – February (Wendy Dore, Outreach Manager for University of Washington Center for Pediatric Dentistry)
- Community Survey Report, 15 minutes (Cedar Heights Middle School 7th Grade Students)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows. *

APPROVE CONSENT AGENDA

- C-1. Minutes: November 28, 2017 Regular Meeting; December 12, 2017 Joint Study Session with Arts Commission; December 12, 2017 Regular Meeting (Scott)
- C-2. Vouchers (Hendrickson)
- C-3. Authorize City Manager to Execute 2018-2019 South County Area Transportation Board Agreement Revision (Vondran)
- C-4. Pass Ordinance Removing Councilmember Cost of Living (COLA) Provision (Hendrickson)
- C-5. Consider Resolution to Purchase New Slope Mower from Contour Sierra Aebi, LLC (Vondran)

REPORTS OF COMMISSIONS

- Youth Council Member: Dec. 12 and Jan. 9 special meetings and Jan. 16 regular meeting
- Human Services Chair Leslie Hamada: January 11 meeting; December meeting canceled
- Arts Chair Ed White: December 14 and January 11 meetings
- Parks & Recreation Chair Laura Morrissey: January 17 meeting; December meeting canceled
- Planning Chair Chele Dimmett: December 21 meeting; January meetings canceled
- Economic Development Council: Next meeting Jan. 25; Dec. special meeting lack of quorum

NEW BUSINESS

1. Presentation on Feasibility of Offering New Athletics Tournament (Conway)
2. Consider Planning Commission 2018 Work Plan (Hart)

FUTURE AGENDA ITEMS

COUNCIL/STAFF COMMENTS

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – if needed

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).

Consent Agenda Item C-1

Covington City Council Meeting

Date: January 23, 2018

SUBJECT: APPROVAL OF MINUTES: NOVEMBER 28, 2017 CITY COUNCIL
REGULAR MEETING MINUTES; DECEMBER 12, 2017 CITY COUNCIL
SPECIAL MEETING – JOINT STUDY SESSION WITH ARTS COMMISSION
MINUTES; AND DECEMBER 12, 2017 CITY COUNCIL REGULAR MEETING
MINUTES

RECOMMENDED BY: Sharon G. Scott, City Clerk

ATTACHMENT(S): Proposed Minutes

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:

ALTERNATIVES:

FISCAL IMPACT:

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

**Councilmember _____ moves, Councilmember _____
seconds, to approve the November 14, 2017 City Council Regular
Meeting Minutes; December 12, 2017 City Council Special Meeting
– Joint Study Session with Arts Commission Minutes; and
December 12, 2017 City Council Regular Meeting Minutes.**

City of Covington
Regular City Council Meeting Minutes
Tuesday, November 28, 2017

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, November 28, 2017, at 7:02 p.m., with Mayor Wagner presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Joe Cimaomo, Margaret Harto, Fran Hollums, Mark Lanza, Marlla Mhoon, and Sean Smith.

STAFF PRESENT:

Regan Bolli, City Manager; Andrew McCurdy, Covington Police Chief; Ethan Newton, Parks & Recreation Director; Don Vondran, Public Works Director; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kathy Hardy, City Attorney; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Mhoon moved and Councilmember Hollums seconded to approve the Agenda. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Leroy Stevenson, Covington resident, spoke against taxes.

Elizabeth Porter, Covington resident, noted that she felt taxes should be used only for essentials and not niceties.

David Caudle, Covington resident, spoke on Agenda Item No. 3 in support of a ban on community health engagement locations.

Aleks Posielski, Covington resident, also spoke on Agenda Item No. 3 in support of a ban on community health engagement locations.

There being no further comments, Mayor Wagner closed the public comment period.

APPROVE CONSENT AGENDA:

C-1. Minutes: September 26, 2017 City Council Regular Meeting Minutes and October 10, 2017 City Council Special & Regular Meeting Minutes.

- C-2. Vouchers: Vouchers #36585 - #36656, including ACH payments in the amount of \$1,534,499.83, dated November 9, 2017; and Paylocity Payroll Vouchers #1007715877 - #1007715890 and #1007715958 - 100771598 inclusive, plus employee direct deposits and wire transfers, in the amount of \$196,708.92, dated November 17, 2017.

ORDINANCE NO. 19-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, RELATING TO SEWER AND WATER SERVICE AMENDING SECTION 18.75.030 ADEQUATE SEWAGE DISPOSAL AND SECTION 18.75.040 ADEQUATE WATER SUPPLY OF THE COVINGTON MUNICIPAL CODE.

- C-3. Adopt Ordinance No. 19-2017 Amending Covington Municipal Code Section 18.75.030 Adequate Sewage Disposal and Section 18.75.040 Adequate Water Supply.
- C-4. Approve Real Estate Services Agreement with DCI Engineers for SR 516: Jenkins Creek to 185th Place SE (CIP 1127).

Council Action: Councilmember Harto moved and Councilmember Mhoon seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

REPORTS OF COMMISSIONS:

Youth Council – Member Eden Daus reported on the November 21 meeting.

Human Services Commission – Chair Leslie Hamada reported on the September 14 site visit and the November 2 and November 8 special meetings. The October meeting was canceled.

Arts Commission – Chair Ed White reported on the November 9 meeting.

Parks & Recreation Commission – Chair Laura Morrissey reported on the November 15 meeting.

Planning Commission – Chair Chele Dimmett reported on the November 2 and November 16 meetings.

Economic Development Council – City Manager Regan Bolli reported. The October and November meetings were canceled.

PUBLIC HEARINGS

1. Receive Public Testimony Regarding Proposed Fiscal year 2018 Budget.

Finance Director Rob Hendrickson gave the staff report on this item.

Mayor Wagner called for public comments for the public hearing.

There being no comments, Mayor Wagner closed the public comment period for the public hearing.

Council deliberated on this item.

Councilmember Mhoon spoke on a decision card to convert the code enforcement officer/associate planner from one full-time position to two full-time positions. There was Council consensus to add this decision card to the 2018 budget.

Councilmember Harto spoke on a decision card for an emergency management coordinator. There was Council consensus to add this decision card to the 2018 budget.

Councilmember Lanza spoke on additional funds for community events. There was no consensus to add additional funding for community events in the 2018 budget.

Councilmember Cimaomo spoke on adding a police sergeant. There was Council consensus to add a sergeant to the 2018 budget.

NEW BUSINESS:

2. Consider Resolution to Update the City's Fee Schedule for 2018.

Permit Center Coordinator Kelly Thompson gave the staff report on this item.

Councilmembers provided comments and asked questions, and staff provided responses.

RESOLUTION NO. 2017-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF COVINGTON, WASHINGTON, AMENDING
RESOLUTION NO. 2016-20 TO UPDATE THE CITY OF
COVINGTON FEE SCHEDULE FOR 2018.

Council Action: Councilmember Mhoon moved and Councilmember Harto seconded to adopt Resolution No. 2017-15, in substantial form as that provided in the agenda packet, amending Resolution No. 2016-20 to update the City's Fee Schedule for 2018. Vote: 7-0. Motion carried.

3. Consider Resolution Opposing the Siting of Community Health Engagement Locations (Supervised Injection Sites) within City Limits or Potential Annexation Areas.

City Manager Regan Bolli gave the staff report on this item.

Councilmembers provided comments and asked questions, and staff provided responses.

RESOLUTION NO. 2017-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, OPPOSING THE SITING OF SUPERVISED CONSUMPTION/INJECTION SITES (COMMUNITY HEALTH ENGAGEMENT LOCATIONS) WITHIN THE CITY LIMITS OF COVINGTON, WASHINGTON OR WITHIN THE POTENTIAL ANNEXATION AREAS OF THE CITY OF COVINGTON, WASHINGTON.

Council Action: Councilmember Harto moved and Councilmember Hollums seconded to adopt Resolution No. 2017-16 opposing the siting of supervised consumption/injection sites (community health engagement locations) within the city limits or within potential annexation areas of the City of Covington. Vote: 6-1 (voting yes: Cimaomo, Harto, Lanza, Hollums, Smith, Wagner; voting no: Mhoon). Motion carried.

4. Consider Ordinance to Set the 2017 Property Tax Levy for Collection in 2018.

Finance Director Rob Hendrickson gave the staff report on this item.

ORDINANCE NO. 20-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, PASSING THE REGULAR PROPERTY TAX LEVY FOR 2017 FOR COLLECTION IN 2018.

Council Action: Councilmember Hollums moved and Councilmember Mhoon seconded to pass Ordinance No. 20-2017, in substantial form as that provided in the agenda packet, setting the 2017 property tax levy for collection in 2018 at \$2,800,000. Vote: 7-0. Motion carried.

5. Consider Ordinance Authorizing Property Tax Increase in Terms of Both Dollars and Percentages as Required by RCW 84.55.120.

Finance Director Rob Hendrickson gave the staff report on this item.

ORDINANCE NO. 21-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, SPECIFICALLY AUTHORIZING A PROPERTY TAX INCREASE IN TERMS OF BOTH DOLLARS AND

PERCENTAGES, TO BE COLLECTED IN THE 2018 TAX
YEAR, AS PURSUANT TO RCW 84.55.120.

Council Action: Councilmember Harto moved and Councilmember Hollums seconded to pass Ordinance No. 21-2017, in substantial form as that provided in the agenda packet, authorizing the 2017 property tax levy for taxes to be collected in 2018, to increase by three percent (3.0%), or \$79,049, pursuant to RCW 84.55.120. Vote: 7-0. Motion carried.

FUTURE AGENDA ITEMS:

Councilmembers reviewed future agenda items.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff made comments.

Councilmember Cimaomo noted that he would be recusing himself from the December 12 Economic Development Council interview since he personally knows the applicant.

There was Council consensus to send a letter from the Mayor to King County opposing the utility franchise fee for right-of-way use.

There was Council consensus to cancel the December 26 Regular Council Meeting.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Jonathan Ingram, Covington resident, spoke on Agenda Item No. 3 in support of a ban on community health engagement locations and encouraged Council to send a message to King County that this is not the right way to go about handling this issue.

There being no further comments, Mayor Wagner closed the public comment period.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:45 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

Unapproved Draft – December 12, 2017 Special Meeting
Joint Study Session with Arts Commission Minutes
Submitted for Approval: January 23, 2018

**City of Covington
City Council Special Meeting
Joint Study Session with Arts Commission Minutes
Tuesday, December 12, 2017**

The Special Meeting - Joint Study Session with the Arts Commission was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, December 12, 2017, at 6:04 p.m., with Mayor Wagner presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Joe Cimaomo, Margaret Harto, Fran Hollums, Mark Lanza, Marlla Mhoon, and Sean Smith (arrived @ 6:30 p.m.).

ARTS COMMISSIONERS PRESENT:

Marita Ledesma, Lesli Cohen, Leslie Spero, Gini Cook, and Ed White.

ARTS COMMISSIONERS ABSENT:

Jennifer Harjehausen and Cynthia Whitaker.

CITY STAFF PRESENT:

Regan Bolli, City Manager; Ethan Newton, Parks & Recreation Director; Pat Patterson, Recreation Manager; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner called the joint study session to order.

APPROVAL OF AGENDA:

Council Action: Councilmember Mhoon moved and Councilmember Harto seconded to Approve the Agenda. Vote: 6-0. Motion carried.

ITEMS FOR DISCUSSION:

Chair Ed White provided an introduction to the meeting agenda.

1. 2017 Accomplishments.

Vice Chair Leslie Spero gave the presentation on this item.

2. Public Arts Policy – Rewrite Update/Recommendations.

Chair Ed White gave the presentation on this item.

3. City Art Theme.

Chair Ed White gave the presentation on this item.

4. Public Art Priority List Updates.

Chair Ed White gave the presentation on this item.

5. Call to Artists – Art Wraps.

Chair Ed White gave the presentation on this item.

6. Open Discussion.

Commissioners and Councilmembers provided comments and discussed the agenda topics.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 6:55 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

City of Covington
Regular City Council Meeting Minutes
Tuesday, December 12, 2017

The Regular Meeting of the City Council of the City of Covington was called to order in the City Council Chambers, 16720 SE 271st Street, Suite 100, Covington, Washington, Tuesday, December 12, 2017, at 7:03 p.m., with Mayor Wagner presiding.

COUNCILMEMBERS PRESENT:

Jeff Wagner, Joe Cimaomo, Margaret Harto, Fran Hollums, Mark Lanza, Marlla Mhoon, and Sean Smith.

STAFF PRESENT:

Regan Bolli, City Manager; Andrew McCurdy, Covington Police Chief; Ethan Newton, Parks & Recreation Director; Don Vondran, Public Works Director; Richard Hart, Community Development Director; Rob Hendrickson, Finance Director; Kathy Hardy, City Attorney; Casey Parker, Sr. Accountant; Bob Lindskov, City Engineer; and Sharon Scott, City Clerk/Executive Assistant.

Mayor Wagner opened the meeting with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Council Action: Councilmember Cimaomo moved and Councilmember Mhoon seconded to approve the Agenda as amended to remove Item 2. Vote: 7-0. Motion carried.

PUBLIC COMMENT:

Mayor Wagner called for public comments.

Leroy Stevenson, Covington resident, spoke against taxes and spoke against adding an emergency management coordinator position to the budget.

There being no further comments, Mayor Wagner closed the public comment period.

Council recessed from 7:18 to 7:32 p.m. for a reception for retiring Councilmember Mark Lanza.

APPROVE CONSENT AGENDA:

C-1. Minutes: October 24, 2017 City Council Special & Regular Meeting Minutes; October 28, 2017 City Council Budget Workshop Minutes; and November 14, 2017 City Council Special Meeting – Joint Study Session with Human Services Commission Minutes.

C-2. Vouchers: Vouchers #36657 - #36721, including ACH payments in the amount of \$951,753.52, dated November 22, 2017; and Paylocity Payroll Vouchers #1007777399 - #1007777413 and #1007777420 - 1007777420 inclusive, plus employee direct deposits and wire transfers, in the amount of \$193,856.79, dated December 1, 2017.

C-3. Approve Agreement with Olympic Environmental Resources for 2018 Recycling Events.

ORDINANCE NO. 22-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING THE 2017 BUDGET BY AMENDING SECTION 2 OF ORDINANCE NO. 21-2016 AND SECTION 1 OF ORDINANCE NO. 01-2017

- C-4. Consider Ordinance Adopting a 2017 Budget Amendment.

ORDINANCE NO. 23-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, REVISING THE CORPORATE BOUNDARY TO INCLUDE THE FULL WIDTH OF A SEGMENT OF SE 240TH STREET RIGHT-OF-WAY FROM KING COUNTY AS PROVIDED FOR IN RCW 35A.21.210

- C-5. Consider Ordinance Revising City Boundary to include Full Width of SE 240th Street.

RESOLUTION NO. 2017-17

A RESOLUTION OF THE CITY OF COVINGTON, WASHINGTON, REPEALING RESOLUTION 11-12, AND ADOPTING NEW FINANCIAL MANAGEMENT POLICIES

- C-6. Consider Resolution Adopting New Financial Management Policies.

ORDINANCE NO. 24-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING SECTION 1 OF ORDINANCE NO. 21-2017

- C-7. Consider Ordinance Amending Ordinance No. 21-2017.
- C-8. Approve Agreement with James G. Murphy Co. to Surplus Used Vehicles and Equipment through Public Auction.

Council Action: Councilmember Lanza moved and Councilmember Mhoon seconded to approve the Consent Agenda. Vote: 7-0. Motion carried.

PUBLIC HEARINGS:

1. Receive Public Testimony and Consider Resolution to Surplus Cedar Creek Park and Consider Sale of the Park Property to King County.

Parks & Recreation Director Ethan Newton gave the staff report on this item.

Mayor Wagner called for public comments for the public hearing.

There being no comments, Mayor Wagner closed the public comment period for the public hearing.

RESOLUTION NO. 2017-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COVINGTON, KING COUNTY, WASHINGTON, DECLARING
CERTAIN REAL PROPERTY SURPLUS AND AUTHORIZING
ITS SALE TO KING COUNTY

Council Action: Councilmember Lanza moved and Councilmember Cimaomo seconded to pass Resolution No. 2017-18, in substantial form as that provided in the agenda packet, declaring certain real property as surplus and to authorize the city manager to execute a real estate purchase and sale agreement and other closing documents necessary to complete the sale of 32.25 acres known as Cedar Creek Park to King County. Vote: 7-0. Motion carried.

NEW BUSINESS;

2. Consider Appointment to Covington Economic Development Council (removed from Agenda; applicant unable to attend interview previously scheduled for December 12).
3. Consider Ordinance Adopting CY2018 Operating and Capital Budget and Implement CY2018 Cost of Living Adjustment for City Employees.

Councilmember Harto provided a statement regarding her position as one of three commissioners for King County Fire District #37, elected by the registered voters residing in the district which includes the City of Covington. Councilmember Harto stated that in that position she also serves as a voting member of the Puget Sound Regional Fire Authority Governance Board and that she does not stand to gain, through position or compensation in any way, by voting for the city budget which includes adding an emergency management coordinator hired through a partnership with the Regional Fire Authority.

Finance Director Rob Hendrickson gave the staff report on this item.

Councilmember Lanza requested to include \$10,000 in the budget for special events. Councilmember Cimaomo, Mayor Pro Tem Smith, and Mayor Wagner concurred.

ORDINANCE NO. 25-2017

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
COVINGTON, WASHINGTON, ADOPTING THE CY2018

OPERATING AND CAPITAL BUDGET AND IMPLEMENTING
THE CY2018 COST OF LIVING ADJUSTMENT FOR CITY
EMPLOYEES

Council Action: Councilmember Lanza moved and Councilmember Cimaomo seconded to pass Ordinance No. 25-2017, in substantial form as that provided in the agenda packet, and as amended to include \$10,000 for special events, adopting the CY 2018 Operating Capital Budget. Vote: 7-0. Motion carried.

4. Review 2017 Summit Action Items.

City Manager Regan Bolli gave the staff report on this item.

FUTURE AGENDA ITEMS:

Councilmembers reviewed future meeting agendas.

COUNCIL/STAFF COMMENTS:

Councilmembers and staff made comments.

PUBLIC COMMENTS:

Mayor Wagner called for public comments.

Mary Pritchard, Covington resident, requested a ban on plastic bags in Covington.

There being no further comments, Mayor Wagner closed the public comment period.

EXECUTIVE SESSION:

To Review the Performance of a Public Employee Pursuant to RCW 42.30.110(1)(g) from 9:12 to 11:00 p.m.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 11:00 p.m.

Prepared by:

Submitted by:

Joan Michaud
Senior Deputy City Clerk

Sharon Scott
City Clerk

Consent Agenda Item C-2

Covington City Council Meeting

Date: January 23, 2018

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Rob Hendrickson, Finance Director

ATTACHMENT(S): Vouchers: Vouchers #36771 - #36824, including ACH payments in the amount of \$964,127.18, dated December 22, 2017; Vouchers #36825 - #36896, including ACH payments in the amount of \$378,049.24, dated January 5, 2018; Paylocity Payroll Vouchers #1007945560 - #1007945574 inclusive, plus employee direct deposits and wire transfers, in the amount of \$201,023.67, dated December 29, 2017; and Paylocity Payroll Vouchers #1008009892 - #1008009910 and #1008009933 inclusive, plus employee direct deposits and wire transfers, in the amount of \$190,366.76 dated January 12, 2018.

PREPARED BY: Casey Parker, Senior Accountant

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution X Motion _____ Other

Councilmember _____ moves, Councilmember _____ seconds, to approve for payment Vouchers: Vouchers #36771 - #36824, including ACH payments in the amount of \$964,127.18, dated December 22, 2017; Vouchers #36825 - #36896, including ACH payments in the amount of \$378,049.24, dated January 5, 2018; Paylocity Payroll Vouchers #1007945560 - #1007945574 inclusive, plus employee direct deposits and wire transfers, in the amount of \$201,023.67, dated December 29, 2017; and Paylocity Payroll Vouchers #1008009892 - #1008009910 and #1008009933 inclusive, plus employee direct deposits and wire transfers, in the amount of \$190,366.76 dated January 12, 2018.

Consent Agenda Item C-3

Covington City Council Meeting

Date: January 23, 2018

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE THE 2018 – 2019 SOUTH COUNTY AREA TRANSPORTATION BOARD (SCATBd) AGREEMENT REVISION

RECOMMENDED BY: Don Vondran, Public Works Director

ATTACHMENT(S):

1. South County Area Transportation Board Agreement

PREPARED BY: Bob Lindskov, PE, City Engineer

EXPLANATION:

The South County Area Transportation Board (SCATBd) was formed in 1992 by King County, WSDOT and the South King County cities of Auburn, Des Moines, Kent, Renton, Tukwila, SeaTac, Burien, Federal Way, Algona, Pacific, Milton, Normandy Park, Enumclaw, and Black Diamond. The City of Covington and several other agencies joined later. The Board was formed to serve as a central forum for solving transportation issues affecting the South County area jurisdictions. The City of Covington has been an active member since 2000.

The purpose of this Agreement is to recognize the South County Area Transportation Board as the transportation board for the south King County area to share information, build consensus, and provide advice on plans, programs, policies and priorities for countywide, regional, state and federal transportation decisions. There are not a lot of substantive changes to the core agreement as Enumclaw and Milton were added to the signature block and the duration of the agreement was modified. Procedures were slightly modified to further specify the roles of the Board, to more clearly identify Sound Transit voting rights, and lastly defining quorum requirements for full voting members.

This agreement shall remain in effect until December 31, 2019 provided that unless terminated earlier in accordance with Section 9.0, this Agreement shall be automatically extended upon the same terms or conditions for another term commencing January 1, 2020 and ending no later than December 31, 2021.

A previous version of this agreement was brought to council on October 24, 2017 and approved. Since then, the SCATBd group amended the agreement to include a new item 9 on page 2, section 2.1. This item restricts the voting for Sound Transit projects to only the cities within the Sound Transit district. This removes the capacity of the City of Covington to vote on Sound Transit projects in the SCATBd forum. The cities within the Sound Transit district recognize and are encouraged to seek input of cities that are adjacent to the Sound Transit district boundaries.

ALTERNATIVES:

Not extend the agreement and terminate participation in SCATBd.

FISCAL IMPACT:

Annual membership dues of \$100.00 per year associated with SCATBd membership.

CITY COUNCIL ACTION: ___Ordinance ___Resolution X Motion ___Other

**Council member _____ moves, Council member _____
seconds, to authorize the City Manager to execute the 2018-2019 Agreement
Revision for the South County Area Transportation Board (SCATBd).**

REVIEWED BY: City Manager, City Attorney, Finance Director

South County Area Transportation Board Agreement

Parties to Agreement

- City of Algona
- City of Auburn
- City of Black Diamond
- City of Burien
- City of Covington
- City of Des Moines
- City of Enumclaw
- City of Federal Way
- City of Kent
- City of Maple Valley
- City of Milton
- City of Normandy Park
- City of Pacific
- City of Renton
- City of SeaTac
- City of Tukwila
- Muckleshoot Indian Tribe
- King County

Transmitted to parties for approval and signature on_____.

THIS AGREEMENT is made and entered into by and among the CITY OF ALGONA, hereafter called “Algona”; the CITY OF AUBURN, hereafter called “Auburn”; the CITY OF BLACK DIAMOND, hereafter called “Black Diamond”; the CITY OF BURIEN, hereafter called “Burien”; the CITY OF COVINGTON, hereafter called “Covington”; the CITY OF DES MOINES, hereafter called “Des Moines”; the CITY OF ENUMCLAW, hereafter called “Enumclaw”; the CITY OF FEDERAL WAY, hereafter called “Federal Way”; the CITY OF KENT, hereafter called “Kent”; the CITY OF MAPLE VALLEY, hereafter called “Maple Valley”; the CITY OF MILTON, hereafter called “Milton”; the CITY OF NORMANDY PARK, hereafter called “Normandy Park”; the CITY OF PACIFIC, hereafter called “Pacific”; the CITY OF RENTON, hereafter called “Renton”; the CITY OF SEATAC, hereafter called “SeaTac”; the CITY OF TUKWILA, hereafter called “Tukwila”; the MUCKLESHOOT INDIAN TRIBE; and KING COUNTY, a legal subdivision of the State of Washington, hereafter called “King County” as members of the South County Area Transportation Board.

WHEREAS, the parties to this agreement recognize that multi-jurisdictional transportation planning and coordinated transportation plans benefit their citizens; and

WHEREAS, the South County Area Transportation Board has served as the central forum for information sharing, consensus building, and coordination to develop recommendations for transportation policies, projects and programs for the south King County area;

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1.0 Purpose of this Agreement

The purpose of this Agreement is to recognize the South County Area Transportation Board as the transportation board for the south King County area to share information, build consensus, and provide advice on plans, programs, policies and priorities for countywide, regional, state and federal transportation decisions.

2.0 Members and Voting

Members shall have full voting rights, limited voting rights or shall be non-voting members, as follows:

2.1 Members with Full Voting Rights: Only jurisdictions which are signatories to this agreement shall have full voting rights on all of the following issues before the South County Area Transportation Board, unless otherwise noted, including:

1. Administrative issues, such additional members and use of dues
2. Recommendations to Sound Transit on policies and capital and service plans and implementation.
3. Recommendations to King County on Metro Transit planning, development and implementation of products and services.
4. Identification of projects for the regional competition, if prescribed by the process approved by the King County caucus of the Transportation Policy Board.
5. Recommendations to WSDOT on policies, programs and projects.
6. Recommendations to the PSRC on plans, policies, programs and projects such as Transportation 2040 updates and regional funding policies, strategies or programs.
7. Input to the State Legislature and committees and commissions established by the Legislature on transportation policy, budget and priorities and legislative proposals and studies.
8. Recommendations to the federal delegation on federal legislation including reauthorization and funding priorities and other transportation-related programs.
9. Only cities within the Sound Transit district (Burien, SeaTac, Tukwila, Normandy Park, Des Moines, Federal Way, Renton, Kent, Auburn, Algona and Pacific) are able to vote on Sound Transit projects. However, the cities in the Sound Transit district are encouraged to seek the input of cities that are adjacent to the Sound Transit district boundaries on Sound Transit projects.

2.2 Members with Limited Voting Rights: The South County Area Transportation Board may add members with limited voting rights on the issues such as those listed below by unanimous vote of the parties to this agreement in attendance at a regular meeting.

1. Recommendations to WSDOT on policies, programs and projects.
2. Recommendations to the PSRC on plans, policies, programs and projects such as Transportation 2040 updates and regional funding policies, strategies or programs.
3. Input to the State Legislature and committees and commissions established by the Legislature on transportation policy, budget and priorities and legislative proposals and studies.
4. Recommendations to the federal delegation on federal legislation including reauthorization and funding priorities and other transportation-related programs.

2.2(a) Such members and voting rights, if any, shall be listed in operating procedures to be adopted by the South County Area Transportation Board.

2.3 Non-Voting Members: The South County Area Transportation Board may add non-voting members by unanimous vote of the parties to this agreement in attendance at a regular meeting. The

South County Area Transportation Board may remove non-voting members by a unanimous vote of the parties to the agreement at a regular meeting.

2.3(a) Such members shall be included in operating procedures to be adopted by the South County Area Transportation Board.

3.0 Representation and Conduct

3.1 Representation of city and county members shall be as follows:

Full Voting Members	Number of Representatives
City of Algona	1
City of Auburn	1
City of Black Diamond	1
City of Burien	1
City of Covington	1
City of Des Moines	1
City of Enumclaw	1
City of Federal Way	1
City of Kent	1
City of Maple Valley	1
City of Milton	1
City of Normandy Park	1
City of Pacific	1
City of Renton	1
City of SeaTac	1
City of Tukwila	1
Muckleshoot Indian Tribe	1
King County	3

3.2 Elected officials shall be appointed to the South County Area Transportation Board by their cities and counties for a one-year term. King County representation shall be a maximum of two Councilmembers and the King County Executive.

3.3 Each city or county participating member may appoint an alternate for a one-year term. Designated alternates may vote in place of designated voting representatives in the absence of the designated representative.

4.0 Operating Procedures

4.1 The South County Area Transportation Board shall adopt operating procedures to specify limited voting members and non-voting members, if any, dues for limited and non-voting members, if any, and operational issues such as election of officers, formation of subcommittees and rules of order. A chair and vice-chair shall be elected per the operating procedures and shall be responsible for setting meeting agenda, running meetings and any other activities identified in the operating procedures.

5.0 Lead Agency

5.1 King County will be the Lead Agency for receipt and disbursement of funds collected through annual dues, and general administrative and program support for the South County Area Transportation Board. King County assumes wage and benefit costs of its staff performing Lead Agency responsibilities to the extent that King County appropriates such funds. The Lead Agency, in its sole discretion, shall determine the level of staffing available based upon funding.

5.2 Lead Agency responsibilities may be limited to: maintaining the South County Area Transportation Board membership rosters and distribution lists; arranging for Board meetings, including scheduling, agendas and rooms; collecting, administering and disbursing Board dues; providing Board meeting support to the chair and vice chair; attending Board meetings; and preparing Board meeting summaries.

6.0 Financing and Cost Sharing Guidelines

6.1 **Yearly Dues:** The South County Area Transportation Board members shall pay a minimum of \$100.00 per full voting representatives in annual dues to remain members in good standing. The Lead Agency will bill annually at the end of each year, and dues are to be paid within ninety days after receipt of the invoice. Members not in good standing shall lose voting rights until the required dues are paid. Additional dues above \$100.00, and any dues required by limited or non-voting members, will be determined by the South County Area Transportation Board as prescribed in the operating procedures. Revenue from dues shall be used for special events, public education, or other expenses authorized by the South County Area Transportation Board. The designated Lead Agency shall not be required to pay yearly dues.

6.2 **Annual Review of Financing:** The South County Area Transportation Board shall determine by June 30 of each year whether additional annual dues above \$100.00 per voting representatives will be required of the South County Area Transportation Board member jurisdictions for the following year.

6.3 **Additional financial contributions:** If additional financial contributions beyond an increase in dues are determined to be necessary, costs shall be shared among all voting members, with an option for King County to recuse itself from further financial obligations. Recused members may not vote on determining the additional financial contribution or uses for the additional funds.

6.4 **Modification to Agreement Required:** If additional funds are determined to be necessary, a modification to this agreement specifying cost-sharing, purpose, scope of work, administration, collection and disbursement of funds and other details is required in order to obligate a member jurisdiction to funding participation.

7.0 Withdrawal of a Party from this Agreement

Each party, for its convenience and without cause or for any reason whatsoever, may withdraw from participation in this Agreement by providing written notice, sent certified mail, return receipt required, to the chair of the South County Area Transportation Board at least thirty (30) days in advance of the effective date of the withdrawal. A withdrawing party shall not be entitled to a refund of any payments to the South County Area Transportation Board and shall pay any dues required to be paid under this Agreement for costs which had been obligated prior to the effective date of the withdrawal. All obligations other than dues cease upon withdrawal.

Each party's funding to perform its obligations under the Agreement, beyond the current appropriation year, is conditional upon appropriation by the party's governing body of sufficient funds. Should such an appropriation not be approved for a future year, a party may exercise its right to withdraw from the Agreement.

8.0 Duration

This Agreement shall take effect upon being duly adopted by the governing bodies of all parties and executed by the authorized representatives of all parties. This Agreement shall remain in effect until December 31, 2019, provided that unless terminated earlier in accordance with Section 9.0, this Agreement shall be automatically extended upon the same terms or conditions for another term commencing January 1, 2020 and ending no later than December 31, 2021.

9.0 Termination

All parties to this Agreement must agree to terminate this Agreement in order for such termination to be effective. If all parties desire to terminate this Agreement, they shall execute a Statement of Termination. Upon termination, no party shall be required to make any additional contributions. Any remaining funds shall be refunded to the parties to this Agreement according to Section 11.0.

10.0 Real and Personal Property

The acquisition of real property is not anticipated under this Agreement. Any personal property acquired pursuant to this Agreement shall be held by the Lead Agency. In the event this Agreement expires or is terminated in accordance with Section 8.0 or 9.0, any personal property other than cash shall remain with the Lead Agency.

11.0 Return of Funds

At such time as this Agreement expires without being extended or revised, or is terminated in accordance with Section 9.0, any unexpended and uncommitted funds shall be distributed proportionately to those parties to this Agreement at the time of termination based on each party's percentage share of the total balance at the time of termination.

12.0 Filing

This Agreement shall be filed with the King County Department of Records and Elections.

13.0 Legal Relations

13.1 The parties shall comply with all applicable state and federal laws and regulations.

13.2 This Agreement is solely for the benefit of the parties hereto and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement. No employees or agents of one party or any of its contractors or subcontractors shall be deemed, or represent themselves to be, employees of any other party.

13.3 Each party shall defend, indemnify and hold harmless the other party and all of its officials, employees, principals and agents from all claims, demands, suits, actions, and liability of any kind whatsoever which arise out of, are connected with, or are incident to any negligent acts of the first party, its contractor, and/or employees, agents, and representatives in performing the first party's obligations under this Agreement. The parties agree that their obligations under this paragraph extend to claims made against one party by the other party's own employees. For this purpose, the parties, by mutual negotiation, hereby waive any immunity that, as respects the other party only, would otherwise be available against such claims under the industrial insurance provisions of RCW Title 51. In the event

either party incurs attorney's fees, costs or other legal expenses to enforce the provisions of this section, against the other party, all such fees, costs and expenses shall be recoverable by the prevailing party.

13.4 The provisions of this Section shall survive and remain applicable to each of the parties notwithstanding any termination or expiration of this Agreement and notwithstanding a party's withdrawal from this Agreement.

14.0 Entirety and Modifications

14.1 This Agreement merges and supersedes all prior negotiations, representations and agreements between the parties relating to the subject matter hereof and constitutes the entire agreement between the parties.

14.2 This Agreement may be modified or extended only by written instrument signed by all the parties hereto.

15.0 Counterparts

The signature pages of this Agreement may be executed in any number of counterparts, each of which shall be an original. For purposes of this Agreement, a duly authorized electronic signature constitutes an original signature.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be signed and delivered by its duly authorized officer or representative as of the date set forth below its signature.

City of Algona

City of Auburn

City of Black Diamond

By: _____

By: _____

By: _____

Date: _____

Date: _____

Date: _____

City of Burien

City of Covington

City of Des Moines

By: _____

By: _____

By: _____

Date: _____

Date: _____

Date: _____

City of Federal Way

City of Kent

City of Maple Valley

By: _____

By: _____

By: _____

Date: _____

Date: _____

Date: _____

City of Normandy Park

By: _____

Date: _____

City of Pacific

By: _____

Date: _____

City of Renton

By: _____

Date: _____

City of SeaTac

By: _____

Date: _____

City of Tukwila

By: _____

Date: _____

Muckleshoot Indian Tribe

By: _____

Date: _____

King County

By: _____

Date: _____

City of Enumclaw

By: _____

Date: _____

City of Milton

By: _____

Date: _____

Consent Agenda Item C-4

Covington City Council Meeting

Date: January 23, 2018

SUBJECT: CONSIDER ORDINANCE AMENDING ORDINANCE NO. 13-13

ATTACHMENT(S):

- 1) Proposed ordinance amending Ordinance No. 13-13
- 2) Ordinance No. 13-13

RECOMMENDED BY: Rob Hendrickson, Finance Director

EXPLANATION:

On November 26, 2013, the Council adopted Ordinance No. 13-13 authorizing an annual cost-of-living adjustment (COLA) to be applied to the councilmember base compensation rate. This was implemented on January 1, 2016 for Council position numbers 2, 4, and 6. While reviewing the remaining position numbers 1, 3, 5, and 7 which were due to be implemented January 1, 2018 it was discovered that the COLA portion of the ordinance was not allowable by RCW 35A.13.040.

While RCW allows for fixed increases, increases which are not fixed, such as COLA's are not permissible.

Staff recommends the Council adopt the proposed ordinance. If not corrected, this could affect the city's standing with the State Auditor's Office.

FISCAL IMPACT:

Commencing January 1, 2018 all councilmembers base rate compensation shall be at a rate of \$600.00 per month.

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

Councilmember _____ moves and Councilmember _____ seconds to adopt an ordinance, in substantial form as that attached hereto, to amend Ordinance No. 13-13.

REVIEWED BY: City Manager; City Attorney; Finance Director.

ORDINANCE NO. 01-2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON, AMENDING SECTION 1 OF ORDINANCE NO. 13-13.

WHEREAS, the city passed Ordinance No. 13-13 on November 26, 2013, which authorized an annual cost-of-living adjustment (COLA) to be applied to the councilmember base compensation rate in the same manner as applied to city staff compensation; and

WHEREAS, the city wishes to comply with RCW 35A.13.040 which eliminates the COLA provision;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 1 of Ordinance No. 13-13 is amended to read as follows:

City councilmembers shall each be paid compensation at the rate of \$150.00 per month. The Mayor shall be paid compensation at the rate of \$187.50 per month. Commencing January 1, 2000, city councilmembers shall each be paid monthly compensation at the rate of \$450.00 and the mayor shall be paid monthly compensation at rate of \$500.00. Commencing January 1, 2014, the base rate of compensation for each and every councilmember position shall be \$600.00 per month and the appointed position of mayor shall receive an additional stipend of \$200.00 per month. The compensation schedule as provided hereinabove is in addition to other benefits provided the council by ordinance or resolution, but not limited to, social security replacement and life insurance.

Section 2. If any provision of this ordinance, or ordinance modified by it is determined to be invalid or unenforceable for any reason, the remaining provisions of this ordinance, and ordinances and/or resolutions modified by it, shall remain in force and effect.

Section 3. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council on this 23rd day of January 2018, and signed in authentication thereof.

Mayor Jeff Wagner

ATTESTED:

PUBLISHED: 01-26-2018
EFFECTIVE: 01-31-2018

Sharon Scott, City Clerk

APPROVED AS TO FORM ONLY:

Kathy Hardy, City Attorney

ATTACHMENT 2

ORDINANCE NO. 13-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, AMENDING ORDINANCE NO. 8-97 TO REVISE THE SALARIES OF THE MAYOR AND COUNCILMEMBERS; ESTABLISHING A COMPENSATION IMPLEMENTATION DATE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, RCW 35A.13.040 directs that the salaries of the city's mayor and councilmembers be fixed by ordinance and may be revised from time to time by ordinance; and

WHEREAS, pursuant to RCW 35A.13.040, implementation of an ordinance adjusting the compensation of either the mayor or councilmember positions must be delayed until a position has passed the next election following adoption of said ordinance; and

WHEREAS, the city council previously passed Ordinance No. 8-97 on June 10, 1997, which set the salaries of the mayor and councilmembers during their initial term of office; and

WHEREAS, the city council subsequently passed Ordinance No. 19-99 on July 20, 1999, revising the mayor's compensation from \$187.50 per month to \$500.00 per month and the councilmembers' compensation from \$150.00 per month to \$450.00 per month based upon the salaries paid to the mayors and councilmembers of comparable cities surveyed in 1999; and

WHEREAS, taking into account the results of a survey, conducted by city staff in 2013, of mayor and councilmembers' compensation in comparable cities and presented to the city council for their discussion at the council's regular meeting of October 29, 2013; the significant time commitment and workload demands placed upon said elected officials to attend a multitude of council, local, and regional meetings; and because it has been fourteen years since the city council revised the compensation for the mayor and councilmember positions, the city council has determined that the mayor and councilmember compensation established by Ordinance No. 19-99 is no longer on par with those of comparable cities and it is, therefore, appropriate that the current salary structure be revised;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amendment to Ordinance No. 8-97. Section 1 of Ordinance No. 8-97 shall be and hereby is amended in whole part to read as follows:

Section 1. Salaries of the Mayor and Councilmembers. City councilmembers shall each be paid compensation at the rate of \$150.00 per month. The Mayor shall be paid compensation at the rate of \$187.50 per month. Commencing January 1, 2000, city councilmembers shall each be paid monthly compensation at the rate of \$450.00 and the mayor shall be paid monthly compensation at the rate of \$500.00. Commencing January 1, 2014, the base rate of compensation for each and every councilmember position shall

be \$600.00 per month and the appointed position of mayor shall receive an additional stipend of \$200.00 per month. Also commencing January 1, 2014, an annual cost-of-living adjustment (COLA) shall be applied to the councilmember base compensation rate in the same manner as applied to city staff compensation. The annual COLA shall not apply to the appointed mayor's additional stipend. The compensation schedule as provided hereinabove is in addition to other benefits provided the council by ordinance or resolution including, but not limited to, social security replacement and life insurance.


Section 2. Implementation Dates of Compensation Increases. In accordance with RCW 35A.13.040, requiring implementation of an ordinance adjusting the compensation of either the mayor or councilmember positions to be delayed until a position has passed the next election following adoption of such ordinance, the councilmember compensation established in this ordinance shall be implemented on January 1, 2016, for Council Position Nos. 1, 3, 5 and 7; and shall be implemented on January 1, 2018, for Council Position Nos. 2, 4 and 6. The additional stipend for the position of mayor shall either be implemented on January 1, 2016, if the councilmember appointed mayor on that same date holds Council Position No. 1, 3, 5, or 7; or shall be implemented on January 1, 2018, if the councilmember appointed mayor on January 1, 2016, holds Council Position No. 2, 4, or 6.

Section 3. Corrections. Upon the approval of the City Attorney, the City Clerk is authorized to make any necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerkal errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

Section 4. Severability. If any provision of this ordinance, or ordinance modified by it is determined to be invalid or unenforceable for any reason, the remaining provision of this ordinance and ordinances and/or resolutions modified by it shall remain in force and effect.


Section 5. Effective Date. This ordinance shall be in full force and effect five (5) days after its passage, approval, posting, and publication as provided by law. A summary of this ordinance may be published in lieu of publishing the ordinance in its entirety.

PASSED by the city council of the City of Covington on this 26th day of November, 2013.

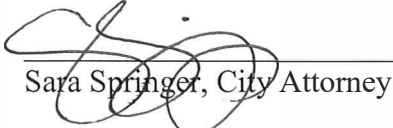

Myorargaret Harto

PUBLISHED: December 6, 2013
EFFECTIVE: December 11, 2013

ATTESTED:


Sharon Scott, City Clerk

APPROVED AS TO FORM:


Sara Springer, City Attorney

Consent Agenda Item C-5

Covington City Council Meeting

Date: January 23, 2018

SUBJECT: CONSIDER RESOLUTION AUTHORIZING THE PURCHASE OF A NEW 2017 AEBI TERRATRAC TT211 SLOPE MOWER FROM CONTOUR SIERRA AEBI, LLC.

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S):

1. Proposed Resolution
2. Sole Source Justification Form

PREPARED BY: Ross Junkin, Operations and Maintenance Manager

EXPLANATION:

On December 12, 2017, the city council approved the 2018 budget. The approved budget included a decision card to purchase a Terratrac TT211.

The Operations and Maintenance Manager, assisted by Public Works staff, researched various models/sizes of slope mowers available on the market, it was determined that the most appropriate slope mower for the City of Covington to purchase was the Terratrac TT211. Reasons for coming to this conclusion included an enclosed cab (safety), proven slope mowing capabilities, ability to be used as a multi-purpose unit (stormwater and parks maintenance), can mow on slopes that currently require maintenance workers to clear with weed eaters or leave untouched, future attachment options, front flail mower attachment vs. mower mounted under cab, tier 4 Turbodiesel which reduces fuel consumption as well as meeting current emission standards (which meets Section 36 of Covington's Fleet Management Policy on Green Fleets), we hope to realize a reduction in labor hours as well. The purchase price of this slope mower is \$149,184.00 plus applicable sales tax. This includes a 1-year warranty. Contour Sierra will be providing a slightly used snow blower attachment as part of this sale at no cost to the City.

A resolution (Attachment 1) is required to purchase this slope mower. This resolution will authorize staff to purchase the 2017 Aebi Terratrac TT211 slope mower and will waive standard competitive bidding requirements by determining that the "special market conditions" and "sole source" exemptions provided for in RCW 39.04.280 (a) and (b) apply to the purchase of the slope mower.

In summary, purchasing the Terratrac TT211 slope mower at this time is a good fit for Covington due to the following:

- Designed to operate on extremely steep terrain.
- It incorporates an enclosed cab for safety (airborne pollen/allergies).
- Four-wheel drive and steering.
- The ability to drive this equipment to each site rather than using a trailer (saves time loading and unloading as well as trying to find adequate parking).

- Has both a front and rear PTO for attachments (comes with a flail mower for ponds). We plan to purchase an aerator for athletic fields in 2018 via a different decision card.
- Future attachment options are available, some of which include: broom sweeper, front loader, slice seeder for fields, rotary mower for fields, and lawn sweeper.
- Contour Sierra will be providing a used snow blower as part of the purchase for no additional cost.
- The equipment replacement timeline is expected to be 10 years.

ALTERNATIVES:

Not to purchase the Terratrak TT211 and continue using the city's 2007 DeWeze mower that is slated to be replaced.

FISCAL IMPACT:

Approved Decision Card:

Terratrak TT211 \$162,000 (includes 8.6% tax)
 Equipment replacement

Proposed Costs:

\$162,014
 \$162,000

CITY COUNCIL ACTION: ___ Ordinance X Resolution ___ Motion ___ Other

Council member _____ moves, Council member _____ seconds, to pass a Resolution authorizing the purchase of an Aebi Terratrak TT211 slope mower from Contour Sierra.

REVIEWED BY: City Manager, City Attorney, Finance Director

RESOLUTION NO. 2018-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINGTON, KING COUNTY, WASHINGTON, AUTHORIZING THE PURCHASE OF A NEW 2017 AEBI TT211 TERRATRAC SLOPE MOWER FROM CONTOUR-SIERRA AEBI LLC.

WHEREAS, Section 39.04.280 of the Revised Code of Washington (RCW) allows for exemptions from standard bidding procedures based on special market conditions and sole source findings for qualifying purchases; and

WHEREAS, the city council approved a decision card for the city to purchase an Aebi Terratrak slope mower in the 2018 budget; and

WHEREAS, the city’s Fleet Manager thoroughly researched slope mowers that would meet the city’s needs and found only one manufacturer that produced the specialized equipment that would fit the city’s needs and is within the city’s budget; and

WHEREAS, the identified slope mower can be used in the Parks systems due to its unique ability to install attachments on both front and back; and

WHEREAS, the Terratrak slope mower will be able to be driven to sites via the street and not need to be trailered;

BE IT RESOLVED by the City Council of the City of Covington, King County, Washington, as follows:

Section 1. The purchase of a new 2017 Aebi TT211 Slope Mower from Contour-Sierra Aebi LLC in Anderson, CA, for the purchase price of \$149,184.00 plus applicable sales tax is hereby approved.

Section 2. RCW 39.04.280 authorizes the city council to waive standard competitive bidding requirements for the purchase of equipment in the event of “special market conditions” and/or if only a sole provider exists for procurement of the equipment. To the extent any bidding requirements apply to the purchase of the equipment, in light of the findings of facts set forth herein, the city council finds that special market conditions and sole source exemptions under RCW 39.04.280(a) and (b) exist and that all bidding requirements (if any) are hereby waived for the purchase of the specified equipment in Section 1 herein.

Section 3. The city council hereby finds the following facts relating to the special market conditions and sole source procurement of the specified equipment.

- a. The Terratrak TT211 slope mower was the only mower that met all specifications that the city had regarding this purchase: enclosed cab for safety concerns (pollen/allergies), four-wheel drive, has both a front and rear PTO for attachments

that make this equipment much more versatile (can be used on Parks athletic fields: aerator, top dresser, slice seeder; used on Streets: sweeper attachment, blower attachment, loader bucket, snow blower; and Stormwater facilities: pond mowing with flail mower attachment).

- b. The TT211 slope mower can be driven on the street to a site rather than trailered which can save countless time in loading and unloading over the years.
- c. No other equipment has been found that meets the specifications and budget of the city.

PASSED in open and regular session on this 23rd day of January, 2018.

JEFF WAGNER, MAYOR

ATTESTED:

Sharon Scott, City Clerk

APPROVED AS TO FORM:

Kathy Hardy, City Attorney

SOLE SOURCE
JUSTIFICATION FORM

City of Covington
16720 SE 271st Street, Suite 100
Covington, WA 98042

Item: Aebi Terratrac TT211

- 1) Describe the item and its function.

Public Works has a need to replace our current 2007 DeWeze slope mower. Public Works would like to replace it with the Aebi Terratrac TT211 which is designed for safe operation on extremely steep terrain. The TT211 has considerable more versatility and capability (4WD and 4WSteering) that will allow us to maintain storm water facilities more efficiently. It will also provide increased health and safety benefits with an enclosed cab. We will also have the ability to use this equipment in parks facilities as it has both a front and rear PTO (for attachments like an aerator). The PTO function creates the ability to add attachments for future needs.
- 2) The item is a sole source* because:
 - sole provider of a licensed or patented good or service
 - sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
 - sole provider of goods and services for which the City has established a standard**
 - sole provider of factory-authorized warranty service
 - sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (detail below or in an attachment)
 - the vendor/distributor is a holder of a used item that would represent good value and is advantageous to the City (attach information on market price survey, availability, etc.)
- 3) What necessary features does this vendor provide which are not available from other vendors? Be specific.

After researching the available equipment that could meet our needs (mowing steep terrain, enclosed cab, ability to use in Parks via front and back PTOs), we decided that the Aebi Terratrac TT211 best suits the City's needs. We believe that it will be able to accomplish the work of our old slope mower in a manner that is faster and safer and that it will provide new capabilities for Parks maintenance. The enclosed cab protects the operator from the clouds of dust and pollen that surround our crews while operating the mower. And the PTOs on both the front and back will allow various attachments to be added in the near future. Another issue is that most mowers outside of the Terratrac, that have enclosed cabs, are too large for our City's needs. Lastly, we wanted this

equipment to have the ability to be driven to the site on city streets and not need to be trailered (extra time/lack of parking at sites). The Terratrac is the only equipment we found that would meet that standard.

4) What steps were taken to verify that these features are not available elsewhere?

Other brands/manufacturers were examined (list manufactures and explain why these were not suitable):

1) DeWeze: DeWeze does not have a mower that has an enclosed cab. The model (72LC) that matched our size need has rotary blades and not a flail head which we feel is safer. Also, the rotary blades are under the driver on the DeWeze which makes it difficult to see what is being cut. The TT211 has a flail mower that is located in front of the operator. The Deweze will not accept other attachments, nor can it be driven on city streets. The TT211 can be used in many different applications, not just mowing.

2) Kut Kwick: This mower has similar capabilities as the DeWeze although it does have a closed cab option. Their mower that has an enclosed cab is much too large for our city's needs. The model that matched our size need does not have a cab. This mower utilizes a rotary cutter out in front of the operator, but there is still no ability for attachments. The Kut Kwick can not be driven on city streets.

3) Alamo TraxxRF (remotely operated slope mower): this mower, and others like it, have limitations that we did not like. While we did like that it could be remotely operated keeping the person out of harm's way, they are only a mower. We didn't see available attachments for them. We also encountered other government agencies that had mechanical issues with them. They seemed to spend more time in the shop than in the field mowing. Also, this mower would need to be trailered to each site.

Other vendors were contacted (list phone numbers and names, and explain why these were not suitable):

Other (please explain):

Department: Public Works

Department Contact: Ross Junkin

Phone: 253-480-2471

Requested Vendor: Contour Sierra Aebi, LLC

Vendor's Address: 17317 Coyote Lane, Anderson CA 96007

Vendor Contact: Steve Rankin

Phone: 530-357-3660

Cost Estimate: \$162,014.00

My department's recommendation for sole source is based upon an objective review of the good/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favor, or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Signature of Requestor

Date

Signature of Department Head or Designee

Date

Approval by Purchasing (when applicable)

Date

* Sole Source: only one vendor possesses the unique and singularly available capability to meet the requirement of the City.

** Procurements of items for which the City has established a standard by designating a brand or manufacturer or by pre-approving via a testing shall be competitively bid if there is more than one vendor of the item.

Agenda Item 1
Covington City Council Meeting
Date: January 23, 2018

SUBJECT: PRESENTATION ON FEASIBILITY OF OFFERING NEW ATHLETICS
TOURNAMENT

RECOMMENDED BY: Pat Patterson, Recreation Manager

ATTACHMENTS: Presentation PowerPoint

PREPARED BY: Sean Conway, Athletics Specialist

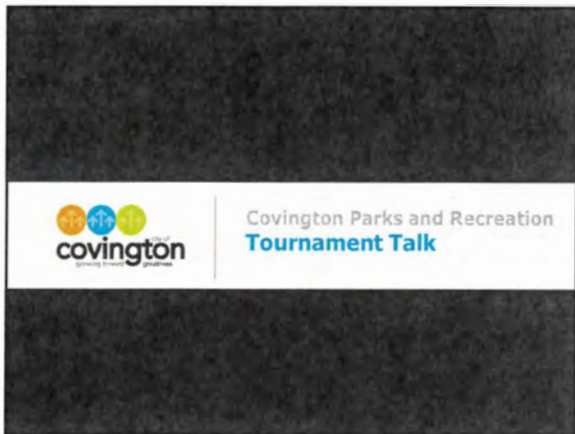
EXPLANATION: Determine the feasibility and best option for holding at least one new athletic tournament each year. Present to Council our findings and selection.


ALTERNATIVES: None

CITY COUNCIL ACTION: ____ Ordinance ____ Resolution ____ Motion X Other

REVIEWED BY: Recreation Manager, City Manager

ATTACHMENT 1



 **Goal**

Determine the feasibility and best option for holding at least one new athletic tournament each year. Present to Council.



growing toward greatness.

 **What type of tournament do we want?**

- Regional draw?
- Utilize current resources?
- Unique?
- Partnerships?
- When?
- Availability?
- Feasibility?



growing toward greatness.

Outdoor Volleyball Tournament

- One of the most requested adult sports offerings in our city
- Neighboring cities such as Kent, Renton, & Maple Valley has a strong and thriving adult volleyball community
- Two years ago, for the first time, more high school girls played volleyball (432,176) than basketball (429,504), according to the [National Federation of State High School Associations](#). Examine the past decade, and the numbers are more striking. Statistics compiled by the NFHS show an increase of more than 40,000 volleyball players in that span and a decrease of 23,000 basketball players."




Photo by: [unreadable] growing toward greatness.

Outdoor Volleyball Tournament -SWOT ANALYSIS






Photo by: [unreadable] growing toward greatness.

Costs

- Volleyball nets and poles
- Game balls
- Marketing? Covington Reporter?
- Prizes? Possible sponsorship opportunity
- Staff cost






Photo by: [unreadable] growing toward greatness.

coyi n **Possible Revenue Sources**

- Registration fees
- Sponsorships
- Possible grant opportunities
- Merchandise sales
- Food or beverage sales



growing toward greatness.

coyi n **Similar Events**




growing toward greatness.

coyi n **Potential Partnerships**

- Numerous local volleyball clubs
- Volleyballusa.com (based out of Redmond)
- Local businesses
- Potential partnerships with local bars



VOLLEYBALLUSA.COM
MULTIPLY YOUR SUCCESS

growing toward greatness.

 **Contracted Options**

Potential to contract out the registration and organization to Comeback Sports.

Comeback Sports was founded by a group talented and energized folks who want to provide the best social experience centered around adult team sports. Whether you are looking to relive your glory days, exercise or meet new friends after the game, Comeback has you covered.

Our leagues are fun and change with the seasons so you can keep coming back for fun and socializing. We are backed by an online registration system to make things simple—from convenient playing locations to team shirts, we take care of all the details. Just show up, play your heart out and have a great time after the game!



growing toward [greatness](#).

 **Time frame**

It would be the recommendation of the Parks staff and Comeback Sports to offer this tournament over Covington Days weekend in 2019. Offering this event in 2019 gives ample time for marketing, promoting, and finding partners.



growing toward [greatness](#).

Agenda Item 2

Covington City Council Meeting

Date: January 23, 2018

SUBJECT: CONSIDER APPROVING 2018 PLANNING COMMISSION AND
COMMUNITY DEVELOPMENT DEPARTMENT WORK PLAN

RECOMMENDED BY: Richard Hart, Community Development Director

ATTACHMENTS:

1. Proposed 2018 Planning Commission and Community Development Department Work Plan

PREPARED BY: Richard Hart, Community Development Director

EXPLANATION:

The council will hold a study session prior to the regular council meeting on January 23, 2018 to discuss the planning commission's recommended 2018 work plan. This agenda item is for the council to formally adopt the 2018 Planning Commission and Community Development Department Work Plan. (Attachment 1- the "Work Plan")

The council may re-categorize a task or add new tasks to the Work Plan based on the discussion with the planning commission at the study session. It is anticipated that the completion and implementation of the council's strategic plan, unforeseen work tasks, and the final scope of each task may shift priorities on the Work Plan throughout the year.

The Community Development Department will continue to track hours spent on each Work Plan task to keep the 2018 work plan within the 2800 available staff hours and will check-in with the planning commission mid-year to evaluate completion of scheduled tasks and determine if additional resources will be needed.

ALTERNATIVES:

1. Request additional information or input from staff or the planning commission.

FISCAL IMPACT:

No fiscal impact is expected beyond dollars already allocated within the 2018 Community Development Department budget.

CITY COUNCIL ACTION: Ordinance Resolution Motion Other

Council member _____ moves, Council member _____ seconds, to approve the 2018 Planning Commission Work Plan in substantial form as that presented.

REVIEWED BY:

City Manager, Finance Director, City Attorney, Community Development Department

ATTACHMENT 1

Community Development Department & Planning Commission Draft Work Program Items for 2018

(*) Council Budget Allocation

(**) Development Reimbursed staff time

Mandatory		Requirement Type	Est. Staff Hours
1.	Periodic Review of Covington's Shoreline Master Plan(SMP)	Statutorily Mandated Review *\$50,000	400
2.	Comprehensive Plan & Development Code Regulation Amendment Annual Docket for 2017 (City Policy and Code Updates)	State Legislature Annual Ongoing	300
3.	Update Traffic Concurrency Program (Title 12) & Transportation Impact Fee Calculation (Title 19) [Carry-over from 2017]	State Legislative GMA Compliance *\$13,000	350
4.	Completion of Sign Code Amendments for Compliance with Supreme Court Decision in Reed v. Town of Gilbert CMC 18.55 [Carry over from 2017]	Supreme Court	150
Mandatory Work Plan Hours			1,200
Strategic Plan Action Items		Requirement Type	Est. Staff Hours
5.	Economic Development- Convene meeting with our Town Center partners and establish a development plan between the city, developer & higher education institution, including pursuing recommendations in the Higher Education Needs Assessment. (goal: establish college and vocational courses)	City Council	Un-scoped (est. 200)
Strategic Plan Work Plan Hours			(est. 200)
High Priority		Requirement Type	Est. Staff Hours
6.	Lakepointe Urban Village 204 th Ave SE Design & Stormwater Management discussions. Separate agreement for management & maintenance of infrastructure. [on-going]	Council/Private Developer	200 **
7.	Implementation and monitoring of Lakepointe Urban Village Development Agreement and Planned Action [on-going]	Council/Staff(CD/PW)	250**
8.	Anticipated amendments to the Lakepointe Urban Village Development Agreement/ Hawk Property Subarea Plan/Planned Action EIS & Comp Plan amendments	Council/Private Developer	400**
9.	Critical Area/Wetland Monitoring System – Phase 2 Implementation Strategies	Council/Staff	100
10.	Repurposing of Covington Elementary School	Council Directive	150
11.	Short Plat of Covington Elementary School for new City Hall	Council Directive	100
12.	Zoning Code Amendments for Homeless Encampments	State Statute/Staff	100
13.	Amend/Update Title 17 Subdivisions: Preferred processes & include administrative approval process for final plats	State Statute/Staff	100
High Priority Work Plan Hours			1400
TOTAL ESTIMATED WORK HOURS FOR 2018 PROPOSED PROGRAMS			2,800

**Community Development Department & Planning Commission
Work Program Items for 2018 – Cont.**

Medium Priority		Requirement Type	Est. Staff Hours
14.	Update to Hearing Examiner’s (HE) Rules & Procedures	Staff/HE	75
15.	Update/ Amend Title 19 Definitions and other out of date code (no longer needed or not removed when incorporated)	Staff (CD)	100
16.	Update Franchise Agreement codes (Title 12)	Staff (CD/PW)	100
17.	Amend/update CMC 14.35.010 Preapplication conference procedures to include language that a type 1 permit may require a pre-app at the direction of the Building Official/ Director	Staff(CD)	150
18.	Update web presence for Community Development webpages with updates and more functional and informative webpages and continued integration of electronic plan integration and overview.	Staff (CD)	200
Medium Priority Work Plan Hours			625

Work Plan Items above this line account for more than available staff hours in 2018. Additional work plan items will be prioritized accordingly within the available hours or staff will request additional resources.

Future Work Plan Items		Requirement Type	Est. Staff Hours
19.	Review and update as necessary Permitted Use Charts for clarity and usability	Staff (CD)	Un-scoped (est. 150)
20.	Review and scope any work necessary for updates to the city’s Noise Ordinance. CMC 8.20 Noise Control	Staff (CD)	Un-scoped (est. 150)
21.	Review CMC 18.95 Transfer of Residential Density Credits (original language from King County needs to be reviewed)	Staff (CD)	Un-scoped (est. 200)
22.	Study sustainability strategies to implement Comp Plan policies and Action Item in the Natural Environment Element (Code Amendments)	Staff (CD/PW)	200
23.	Draft New Zoning Code Regulations on Food Trucks (Title 18)	Staff (CD/ED)	150
24.	Strategic Plan Action Item- Economic Development Evaluate the General Commercial Zone to determine the transportation and infrastructure impacts of the development of light manufacturing within that zone.	City Council	Un-scoped (est. 50)
25.	Study Reducing Residential Side Yard Setbacks from 7.5 ft. to 5.0 ft., density calculations, and lot sizes (CMC 18.30 [Carry-over since 2014])	Master Builders Request/No Application submitted	300
26.	Study Required Amenities Provided in the Multi-Family Zones	Planning Commission	200
27.	Increase Short Plat Yields from 4 to 9 units and SEPA Thresholds & SEPA exemptions for SFR from 9 to 30 units (Title 18 & Forms) <i>Note: The City updated the SEPA threshold to 9 units in 2014.</i>	Master Builders Request/No Application submitted	200

Future Work Plan Items Hours			1,600
-------------------------------------	--	--	--------------

TOTAL ESTIMATED WORK HOURS FOR 2018 MEDIUM AND FUTURE TASKS			2,225
--	--	--	--------------

Community Development Department & Planning Commission

2018 Work Program Notes

Available Staff Hours

Estimated available hours in 2018 for work program items with proposed staffing levels are approximately **2800 hours**. These **2800 hours** reflect the total hours each community development staff position can devote to Long Range Planning/Special Projects as follows: 40% Director, 75% Senior Planner, 15% Principal Planner, 25% Associate Planner, 10% Building Official, and 5% Sr. Permit Center Coordinator. The remaining percentage of staff time is devoted to normal work activities of the positions outside of the projects listed on the Work Plan, such as permitting, plan review, counter assistance, public inquires, and code implementation directly related to customer service and development review. In addition, the CD Director has other administrative responsibilities. Most of the community development department staff are salaried employees, except for the senior and associate planners, so there is limited opportunity for the council to allocate overtime funds. While the work plan has been established through allocating the full 2800 hours of available staff time, sometimes additional new work plan tasks are assigned throughout the year. Further, staff hours are strictly an estimate, and once the task is scoped, the estimation may change or result in additional work not provided for in the list.

Attorney Review Hours

Not included within the hours of proposed work tasks for the CD staff are city attorney review hours. The availability of attorney review hours may affect the timeline for any public hearing, ordinance adoption, and implementation, and in some cases, can change the overall priority or delay completion.

2018 Work Plan Prioritization

Work plans are not processed in a linear fashion, and often involve cross coordination with other departments and input from the attorney. While each task is assigned a number, that is not necessarily the order in which the task will be completed. Rather, staff will focus on the tasks designated Mandatory and High and then focus efforts on Medium and Future prioritized tasks. Mandatory, High, Medium and Future prioritizations are defined as follows.

Prioritization Designation	Meaning
Mandatory	These tasks are requirements based on legislative and legal actions or ongoing annual requirements under state law. They are often associated with a strict timeline and, in most instances, cannot be postponed or delayed.
High	These tasks are “mission critical” meaning that the work plan items have been deemed important by the council through a clear directive or financial support in the city budget.
Strategic Plan Action Items	These are tasks identified in the city council’s 2017 Strategic Plan for the Community Development Department to address. These are currently un-scoped. Staff is awaiting further information from the management team and city council on these tasks.
Medium	These tasks are necessary to the long-term operations related to development review, maintenance, and cross department processes, but could wait and carried forward in a subsequent year. These are also the next set of tasks that staff will evaluate if time is made available.
Future	These are a collection of tasks that would be nice to complete when resources are available or the implementation of the task becomes critical to the city’s objectives. This list also includes code amendments that have been requested by the public or other entity which could otherwise be applied for through our code amendment process. The council may move any of these items to a higher designation by removing a higher prioritization or allocating additional budgetary resources.

To manage the work plan and staff time, if a work plan item is added to the list (through a state or council directive, or in response to a mission critical scenario), each task will be evaluated accordingly and re-prioritized within the 2800 hours available for staff. Staff may need to request additional resources, such as allocating funds for consultants, as necessary to achieve the medium and future priorities if they are expected to be completed in 2018.

2018 Work Plan Summary

Carry-Over Tasks

The chart denotes the duration of time a task has been on the work plan and/or if it is a carry-over from a previous year. While the carry over items are not complete, it does not mean that staff has not allocated some time to the task, as shown on the 2017 End of Year Work Plan Overview.

There are also various projects that have an assigned budget item to assist with completing the task through the help of a consultant. The hours shown for these tasks are only staff's time to manage and complete the project and are not reflective of time spent by consultants.

Lakepointe Urban Village

Lakepointe Urban Village (Items 6, 7 & 8) is unique in that the developer is responsible for reimbursing the city for most staff time related to the project. Also, the city has hired a consultant team to provide support to staff which helps to alleviate the true amount of staff time devoted to reviewing and managing the project.

Private Requests

While a significant number of the items listed on the 2018 work plan, are council, staff or agency initiated, there is opportunity for the public to file for code amendments, such as the Master Builder's requests. By formally submitting a code amendment for council consideration, the applicant is required to pay a review fee and reimburse for any consultant time associated with processing the request. Cost to cover staff's time for the processing of the code amendment is borne by the applicant. It also guarantees that the work item will be completed, ideally within a 12-18-month period depending on the scope of the amendment.

On-going Modifications

We anticipate that planning commission and staff responsibilities can fluctuate throughout the year with efficiencies in some areas and additional work hours in other areas, and the balance is actualized over multiple years. Staff will provide a mid-year update on work program progress and percentage completion to the planning commission and city council. It is also further anticipated that the Community Development Department Work Plan will change as the city council implements their city wide strategic plan.

Strategic Plan Action Item Responsibilities designated to Community Development

GOALS

ECONOMIC DEVELOPMENT

Goal Statement: Encourage and support a business community that is committed to Covington for the long-term and offers diverse products and services, family wage jobs, and a healthy tax base to support public services.

Objectives:

- Promote and assist local business retention and expansion.
- Grow Covington as a destination city.

Actions:

1. Establish a development plan between the city and a developer and between the city and a higher education institution. *Community Development 2018*
2. Convene a meeting with our Town Center partners to develop and reach agreement on a set of shared interests and goals and to review and pursue the recommendations contained in the Higher Education Needs Assessment. *Community Development 2018*
3. Task CEDC with the development of a business outreach plan that assesses current business attitudes regarding doing business in Covington.
4. Develop a community wide branding strategy in collaboration with CEDC.
5. Evaluate the General Commercial Zone to determine the transportation and infrastructure impacts of the development of light manufacturing within that zone. *Community Development 2019*

THE TOWN CENTER

Goal Statement: Establish Downtown Covington as a vibrant residential, commercial, educational, social, and cultural gathering place that is safe, pedestrian-friendly, well-designed, and well-maintained.

Objectives:

- Make Town Center the social and cultural focal point of the city.
- Develop a strong mixed use and pedestrian friendly Town Center.
- Foster Town Center development and branding.

Actions:

1. Execute a development agreement with a Town Center developer specifically addressing the desired development to take place in the future Town Center. *Community Development 2020*
2. Work collaboratively with local higher education institutions on facilitating the creation of job related training and job creation in Covington. *Community Development 2020*
3. Task the Arts Commission with developing a Town Center public art plan that could be used and incorporated into the Town Center design and construction.
4. Work with the Town Center Developer to design a community gathering place within the Town Center development and to determine the best location for a community holiday tree to be used for the Community Tree Lighting Festival. *Community Development 2020*
5. Lobby the state legislature for capital funding to develop a civic plaza.
6. Develop a report on how a levy lid lift could impact public safety and the construction of a police department/city hall.

NEIGHBORHOODS

Goal Statement: Foster community cohesiveness, communications, and cooperation, and maintain neighborhoods that offer a variety of housing options that are diverse, safe, accessible, and well-designed.

Objectives:

- Diversify our housing market.
- Participate in and support neighborhood events.
- Foster safe and desirable neighborhoods.

Actions:

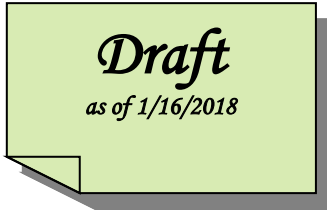
1. Diversify housing types through creative land use and zoning policies. *Community Development 2020*
2. Stay connected to and involved with neighborhood and HOA planned events.
3. Expand city department participation in National Night Out.
4. Increase education regarding proper use of code enforcement and public safety services. *Community Development 2019*
5. Seek funding to provide better pedestrian connectivity between neighborhoods and new development. *Community Development 2020*
6. Increase accessibility to crime prevention resources.
7. Improve follow up and advocacy for victims of crime.

**DISCUSSION OF
FUTURE AGENDA TOPICS:**

**6:00 p.m. Tuesday, February 13, 2018 Special Meeting
Interviews for CEDC & Arts Commission**

7:00 Tuesday, February 13, 2018 Regular Meeting

(Draft Agenda Attached)



CITY OF COVINGTON
CITY COUNCIL SPECIAL MEETING AGENDA – 6:00 P.M.
CITY COUNCIL REGULAR MEETING AGENDA – APPROXIMATELY 7:00 P.M.
www.covingtonwa.gov

Tuesday, February 13, 2018

City Council Chambers
16720 SE 271st Street, Suite 100, Covington

Council will interview Commission applicants beginning at 6:00 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- Lakepointe 2017 Annual Report, Colin Lund

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows. *

APPROVE CONSENT AGENDA

- C-1. Minutes: January 9, 2017 Special & Regular Meeting and January 23, 2018 Study Session & Regular Meetings (Scott)
- C-2. Vouchers (Hendrickson)

NEW BUSINESS

1. Consider Appointment to Covington Economic Development Council (Council)
2. Council Appointment to Arts Commission (Council)
3. Report on Homeless Car Camping (Hart)

FUTURE AGENDA ITEMS

COUNCIL/STAFF COMMENTS

PUBLIC COMMENT *See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – if needed

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).