CITY OF COVINGTON
CITY COUNCIL SPECIAL MEETING AGENDA – 6:40 P.M.
CITY COUNCIL REGULAR MEETING AGENDA – APPROXIMATELY 7:00 P.M.
www.covingtonwa.gov

Tuesday, September 24, 2019
City Council Chambers
7:00 p.m.
16720 SE 271st Street, Suite 100, Covington

Council will interview an applicant for Covington Economic Development Council at 6:40 p.m.

CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION
- Safe Schools Week Proclamation – Week of October 20, 2019 (Karen Davy, School Resource Officer)
- Fire Prevention Week Proclamation – Week of October 6, 2019 (Jon Napier, Fire Marshal)

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.

NOTICE to all participants: Pursuant to state law, RCW 42.17A.555, campaigning for any ballot measure or candidate in City Hall and/or during any portion of the council meeting, including the audience comment portion of the meeting, is PROHIBITED.

APPROVE CONSENT AGENDA
C-1. Vouchers (Parker)
C-2. Authorize Final Acceptance of the Covington Aquatic Center Pool Pump Replacement Project (Newton)
C-3. Ratify City Manager’s Execution of Notice of Grant Acknowledging Restrictions and Covenants Upon Covington Community Park (Newton)

REPORTS OF COMMISSIONS
- Economic Development Council
- Parks & Recreation Commission
- Planning Commission
- Youth Council
- Human Services Commission
- Arts Commission

NEW BUSINESS
1. Consider Appointment to Covington Economic Development Council (Council)
2. 2019 Second Quarter Financial Report (Parker)

FUTURE AGENDA ITEMS

COUNCIL/STAFF COMMENTS

PUBLIC COMMENT See guidelines above in first public comment section

EXECUTIVE SESSION – if needed

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).
Consent Agenda Item C-1
Covington City Council Meeting
Date: September 24, 2019

SUBJECT: APPROVAL OF VOUCHERS

RECOMMENDED BY: Casey Parker, Finance Director

ATTACHMENT(S): (Provided under separate cover.) Vouchers: Vouchers #39616- #39673, including ACH payments in the amount of $761,839.92, dated August 30, 2019; Paylocity Payroll Vouchers #1010972392 - #1010972401 and #1010839348 inclusive, plus employee direct deposits and wire transfers, in the amount of $243,335.13, dated September 6, 2019.

PREPARED BY: Casey Parker, Finance Director

CITY COUNCIL ACTION: ______ Ordinance ______ Resolution ______ X ______ Motion ______ Other

Councilmember _______ moves, Councilmember _______ seconds, to approve for payment Vouchers: Vouchers #39616- #39673, including ACH payments in the amount of $761,839.92, dated August 30, 2019; Paylocity Payroll Vouchers #1010972392 - #1010972401 and #1010839348 inclusive, plus employee direct deposits and wire transfers, in the amount of $243,335.13, dated September 6, 2019.
SUBJECT: FINAL ACCEPTANCE OF COVINGTON AQUATIC CENTER POOL PUMP REPLACEMENT PROJECT (CAG 050-2019)

RECOMMENDED BY: Ethan Newton, Parks and Recreation Director

ATTACHMENT:
1. Final Contract Voucher
2. Draft Notice of Completion of Public Works Contract

PREPARED BY: Matthew F. Keough, Parks Planning and Development Manager

EXPLANATION:
On February 28, 2019, the city issued an informal invitation to bid to the Small Works Roster for the Covington Aquatic Center Pool Pump Replacement Project (“Project”). The project was scoped on permit-ready engineering plans, provided through a design service contract with Enginuity Systems in early 2019. In addition to the furnishing and installing of a new 20 HP pump, motor, and Variable Flow Drive, the project included a new flow meter, bypass valve with tees for future installations, and code compliant electrical components. Bids were opened and reviewed on March 8, 2019. The project was awarded to the qualified lowest cost bidder, Aquatic Specialty Services, with contract acceptance by City Council on March 26, 2019.

Aquatic Specialty Services received a notice to proceed on March 28, 2019 and began work on April 21, 2019. Staff authorized three change orders, authorizing new valves in conjunction to impacted plumbing sections, replacement items related to new electrical service, and compliant electrical panels. The Public Works contract total came to $66,470.91. Final completion of all contract work was reached on June 28, 2019. The contractor has since submitted to the city all documentation required by the project contract and required by law.

FISCAL IMPACT:
The following is a financial summary of the project:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund (Aquatics)</td>
<td>$151,000.00</td>
</tr>
<tr>
<td>Design contract</td>
<td>$17,205.00</td>
</tr>
<tr>
<td>City permit fees</td>
<td>$1,310.90</td>
</tr>
<tr>
<td>Original Public Works contract</td>
<td>$50,651.16</td>
</tr>
<tr>
<td>Change orders #1-3 *</td>
<td>$15,819.75</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$85,335.65</strong></td>
</tr>
</tbody>
</table>

* These Public Works contract expenditures are eligible for reimbursement by the recent King County Youth and Amateur Sports Grant award for 2019-2020 aquatic center improvements.
Council member __________ moves, Council member __________ seconds, to authorize final acceptance of the Covington Aquatic Center – Pool Pump Replacement Project (CAG 050-2019) completed as of September 24, 2019.

REVIEWED BY: City Manager, City Attorney, Finance Director, Parks and Recreation Director
Final Contract Voucher Certificate

Contractor
Aquatic Specialty Services

Street Address

City
Seattle

State
WA

Zip
98028

Date
7/12/19

Project Number (Owner)
City of Covington

Job Description (Title)
Covington Aquatic Center - Pool Pump Replacement Project

Date Work Physically Completed
6/28/2019

Final Amount
$66,470.91

Contractor's Certification

I, the undersigned, having first been duly sworn, certify that I am authorized to sign for the claimant; that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift in any form whatsoever has been extended to any employee of the City of Covington (Owner) nor have I rented or purchased any equipment or materials from any employee of the City of Covington (Owner); I further certify that the attached final estimate is a true and correct statement showing all the monies due me from the City of Covington (Owner) for work performed and material furnished under this Contract; that I have carefully examined said final estimate and understand the same; have paid all labor, material, and other costs for this project; and that I hereby release the City of Covington (Owner) from any and all claims of whatsoever nature which I may have, arising out of the performance of said contract, which are not set forth in said estimate.

AMANDA BAKER
Notary Public
State of Washington
Commission # 200558
My Comm. Expires Jun 6, 2022

Subscribed and sworn to before me this 12th day of September, 2019

Notary Public in and for the State of Washington
Residing at Master Island

City of Covington (Owner) Certification

I, certify the attached final estimate to be based upon actual measurements, and to be true and correct.

Approved Date

X
Project Engineer

X
City of Covington (Owner)

This Final Contract Voucher Certification is to be prepared by the Engineer and the original forwarded to the City of Covington (Owner) for acceptance and payment.

Contractors Claims, if any, must be included and the Contractors Certification must be labeled indicating a claim attached.

(August 25, 2006)
NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT

Date: 30-Aug-19  Contractor's UBI Number: 601802997

<table>
<thead>
<tr>
<th>Name &amp; Mailing Address of Public Agency</th>
<th>Department Use Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Covington</td>
<td></td>
</tr>
<tr>
<td>16720 SE 271st Street #100</td>
<td></td>
</tr>
<tr>
<td>Covington, WA 98042</td>
<td></td>
</tr>
<tr>
<td>UBI Number: 601802997</td>
<td></td>
</tr>
</tbody>
</table>

Notice hereby given relative to the completion of contract or project described below:

Project Name: Covington Aquatic Center - Pool Pump Replacement

Description of Work Done/Include Jobsite Address(es):
Furnish and install new H2Flow VFD, 20 HP Pump and motor with flow meter and bypass valve for the existing Covington Aquatic Center.

Federal funded transportation project?  □ Yes  □ No
(if yes, provide Contract Bond Statement below)

Contractor's Name: Aquatic Speciality Services, Inc.
E-mail Address: Teresa@aquaticspecialtyservices.com
Affidavit ID*: 858499

Contractor Address:
1605 South 93rd Street, #EF, Seattle WA 98108
Telephone #: 206 275-0694

If Retainage is not withheld, please select one of the following and List Surety’s Name & Bond Number.
□ Retainage Bond  □ Contract/Payment bond (valid for federally funded transportation projects)

Name:  
Bond Number:  

Date Contract Awarded: 03/26/19  Date Work Commenced: 04/22/19  Date Work Completed: 06/26/19  Date Work Accepted: 

Were Subcontractors used on this project? If so, please complete Addendum A.  □ Yes  □ No

Affidavit ID* - No L&I release will be granted until all affidavits are listed.

Contract Amount: $50,651.16
Additions (+): $10,555.94
Liquidated Damages: $0.00
Reductions (-): $0.00
Amount Disbursed: $60,849.35
Sub-Total: $61,207.10
Amount Retained: $5,621.54

Sales Tax Rate: 8.600%
Sales Tax Amount: $6,263.81
TOTAL: $66,470.91
TOTAL: $66,470.89

(If various rates apply, please send a breakdown)

TOTAL $66,470.91

NOTE: These two totals must be equal

Comments:

The original contract represented all project costs, e.g. supplies, sales tax and the amount paid to the subcontractor.

Note: The Disbursing Officer must submit this completed notice immediately after acceptance of the work done under this contract.

NO PAYMENT SHALL BE MADE FROM RETAINED FUNDS until receipt of all release certificates.

Submitting Form: Please submit the completed form by email to all three agencies below.

Contact Name: Matthew Keough  
Email Address: mkeough@covingtonwa.gov
Title: Parks Planning Manag  
Phone Number: 253 480-2488
### Addendum A: Please List all Subcontractors and Sub-tiers Below

This addendum can be submitted in other formats. Provide known affidavits at this time. **No L&I release will be granted until all affidavits are listed.**

<table>
<thead>
<tr>
<th>Subcontractor's Name</th>
<th>UBI Number: (Required)</th>
<th>Affidavit ID*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keithly Electric Co.</td>
<td>601218771</td>
<td>873051</td>
</tr>
</tbody>
</table>

For tax assistance or to request this document in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711.
SUBJECT: RATIFY THE CITY MANAGER’S EXECUTION OF A NOTICE OF GRANT ACKNOWLEDGING CERTAIN RESTRICTIONS AND COVENANTS ON COVINGTON COMMUNITY PARK THAT WAS DEVELOPED WITH FUNDS FROM THE FEDERAL LAND AND WATER CONSERVATION FUND

RECOMMENDED BY: Ethan Newton, Parks and Recreation Director

ATTACHMENT(S):
1. Notice of Grant

PREPARED BY: Ethan Newton, Parks and Recreation Director

EXPLANATION:
The City of Covington has executed the Notice of Grant (NOG) to acknowledge certain restrictions and covenants on land developed with funds from the Land and Water Conservation Fund administered by the United States Department of the Interior, National Park Service (NPS) and the Washington State Recreation Conservation Office (RCO). The restrictions and covenants are conditions of the funding used associated with the Covington Community Park Phase 2 project (RCO No. 14-1537 / LWCF No. 53-00713). The NOG applies to Covington Community Park comprised of parcels 242205-9182, 242205-9085, 242205-9001, and 242205-9020.

Due to grant timelines, NPS and RCO needed to have an executed copy of the NOG prior to approval by the city council. As the NOG is associated with an approved city park development project, the city manager executed the document. The City is in the process of recording the document.

ALTERNATIVES: None

FISCAL IMPACT: None

CITY COUNCIL ACTION: _____Ordinance _____Resolution ____X Motion _____Other

Council member _____________ moves, Council member _____________ seconds, to ratify the City Manager’s execution of the Notice of Grant acknowledging restrictions and covenants upon Covington Community Park in substantial form as presented.

REVIEWED BY: Finance Director, City Attorney, City Manager
Upon recording return to:  
Washington State Recreation and Conservation Office  
Attn: DeAnn Beck, Outdoor Grants Manager  
PO Box 40917  
Olympia, WA 98504-0917

NOTICE OF GRANT

Grantor: City of Covington, a municipal corporation

Grantee: STATE OF WASHINGTON, acting by and through THE WASHINGTON STATE RECREATION AND CONSERVATION FUNDING BOARD, administered by the WASHINGTON STATE RECREATION AND CONSERVATION OFFICE

Abbreviated legal description: PTN OF THE NE 1/4 OF THE NE 1/4, SECTION 24, T.22N., R.5E., W.M.

Tax Parcel No(s): 242205-9182, 242205-9085, 242205-9001, 242205-9020

This Notice of Grant is recorded to acknowledge certain restrictions and covenants on land developed with funds from the Land and Water Conservation Fund (hereinafter “LWCF”) administered by the United States Department of the Interior, National Park Service (hereinafter “Service”) and the Recreation Conservation Office Recreation Grants Program – Local Parks (hereinafter “RRG-LP”) administered by the State of Washington, acting by and through the Washington State Recreation and Conservation Funding Board and administered by the Washington State Recreation and Conservation Office (hereinafter “Grantee”).

City of Covington (hereinafter “Grantor”), its successors and assigns, acknowledge that the
property commonly known as Covington Community Park in King County, State of Washington, legally described in Exhibit A and shown in Exhibit B, which is attached hereto and made part hereof (hereinafter “Project Area”), was developed in whole or in part with funds received from the LWCF State Assistance Program established by the Land and Water Conservation Fund Act of 1965, administered by the Service and the WWRP administered by the Grantee, its successors and assigns.

Grantor, its successors and assigns, Grantee, its successors and assigns, and the Project Area are subject to the terms and conditions of LWCF Grant Number 53-00713 and RCO Grant Number 14-1537 (hereinafter “Grant”). A copy of the Grant is kept on file at the offices of the Service, 909 1st Avenue, Suite 500, Seattle, WA 98104, the Grantor 16720 SE 271st Street, Suite 100, Covington, WA 98042, and the Grantee, 1111 Washington Street SE, Olympia, WA 98501.

Grantee and Grantor hereby confirm their obligations and responsibilities with regards to the Project Area pursuant to the terms and conditions associated with the Grant, including a restriction on conversion to other than public outdoor recreation uses.
GRANTOR:

CITY OF COVINGTON, a municipal corporation

By: [Signature]

Name: Regan Bolli

Title: City Manager

Dated this 10 day of September, 2017

STATE OF WASHINGTON  )
COUNTY OF King  ) ss

I certify that I know or have satisfactory evidence that Regan Bolli is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledge it as the City Manager for the Grantor, City of Covington, and to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: 9/10/19

Signed: [Signature]

Notary Public in and for the State of Washington,

residing in King County, WA

My commission expires 8/29/23

REMAINDER OF PAGE IS INTENTIONALLY BLANK; ADDITIONAL SIGNATURE PAGE FOLLOWS
GRANTEE:

STATE OF WASHINGTON, acting by and through THE WASHINGTON STATE RECREATION AND CONSERVATION FUNDING BOARD, administered by the WASHINGTON STATE RECREATION AND CONSERVATION OFFICE

By:  

Name: Scott T. Robinson  

Title: Deputy Director  

Dated this 9th day of September, 2019  

STATE OF WASHINGTON  

COUNTY OF Thurston  

I certify that I know or have satisfactory evidence that Scott T. Robinson is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledge it as the Deputy Director for the Recreation and Conservation Office and to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: September 9, 2019  

Signed: Leslie Frank  

Notary Public in and for the State of Washington, residing in Thurston County.  

My commission expires 7-9-21  

[Notary Seal]
Exhibit A (page 1 of 2)
Project Area Legal Description

PARCEL A (King County Assessors Parcels Number 242205-9182):

Parcel B of Exempt Lot Segregation No. L02M0057, recorded in Recording Number 2003-0129900001, Official Records of King County, Washington, situated in a portion of Northeast Quarter of Section 24, Township 22 North, Range 5 West of the Willamette Meridian, King County, Washington;

EXCEPT that portion of the Quit Claim Deed for Right-of-Way recorded in Recording Number 2017-0602000701, Official Records of King County, Washington.

PARCEL B (King County Assessors Parcels Number 242205-9085):

That Statutory Warranty Deed recorded in Recording Number 2003-0312002563, Official Records of King County, Washington, more particularly described as follows:

The North 198 feet of the Southeast Quarter of the Northeast Quarter of the Northeast Quarter of Section 24, Township 22 North, Range 5 East of the Willamette Meridian, King County, Washington;

EXCEPT the East 30 feet conveyed to King County for Road by Deed recorded under Recording No. 849002;

ALSO EXCEPT that portion of the Quit Claim Deed for Right-of-Way recorded in Recording Number 2017-0602000701, Official Records of King County, Washington.

PARCEL C (King County Assessors Parcels Number 242205-9001):

That Statutory Warranty Deed recorded in Recording Number 2003-0226002811, Official Records of King County, Washington, more particularly described as follows:

That portion of the Northeast Quarter of Section 24, Township 22 North, Range 5 East, W M, in King County, Washington, described as follows

Commencing at the Northeast Corner of said Section 24;
Thence South 01°08'44” West along the East line of said Northeast Quarter, a distance of 1057.37 feet; Thence South 89°53'18” West a distance of 30.01 feet, to the West margin of 138th Avenue Southeast and the True Point of Beginning;
Thence continuing South 89°53'18” West a distance of 264.06 feet;
Exhibit A (page 1 of 2)
Project Area Legal Description

PARCEL C, continued:
Thence South 01°08'44" West a distance of 126.03 feet;
Thence South 89°53'18" West a distance of 365.00 feet to the West line of the East Half of the
East Half of said Northeast Quarter;
Thence North 01°08'06" East along said West line, a distance of 357.36 feet to the South line of
the North 198 feet of the Southeast Quarter of the Northeast Quarter of said Northeast Quarter;
Thence North 89°40'22" East along said South line, a distance of 629.19 feet to the West margin
of 108th Avenue Southeast;
Thence South 01°08'44" West along said margin, a distance of 233.70 feet to the True Point of
Beginning;

(Also known as Parcel A of Lot Line Adjustment as shown in Recording No. 8911160006 and
being all of Lot 1 and a Portion of Lot 2 of Short Plat recorded under Recording No.
7802060525)

EXCEPT that portion of the Quit Claim Deed for Right-of-Way recorded in Recording Number
2017-0602000701, Official Records of King County, Washington.

PARCEL D (King County Assessors Parcels Number 242205-9020):
That Statutory Warranty Deed recorded in Recording Number 2002-1213003204, Official
Records of King County, Washington, more particularly described as follows:

The Southwest Quarter of the Northeast Quarter of the Northeast Quarter of Section 24,
Township 22 North, Range 5 East, W M, in King County, Washington.
Exhibit B

RCO Grant #14-1537
LWCF #53-00713

City of Covington: Covington Community Park, 17649 SE 240th St, Covington WA 98042
29.86 Acres
King County parcel numbers: 242205-9001, 242205-9020, 242205-9085, 242205-9182

Conservation Easement held by Cascade Land Conservancy
Section B: Designated Active Recreation

Conservation Easement held by Cascade Land Conservancy
Section A: Designated Passive Recreation

Parcels 242205-9001, 242205-9020, 242205-9085, 242205-9182

Existing encumbrances & exclusions to LWCF boundary:
R/W deed, AFN 20170602000701
Conservation easement, AFN 20070510001619
Future City street expansion of 20 feet from current R/W on SE 240th Street
Transmission line easement, AFN 4709688
Agenda Item 1
Covington City Council Meeting
Date: September 24, 2019

SUBJECT: CONSIDER APPOINTMENT TO OPENING ON THE COVINGTON ECONOMIC DEVELOPMENT COUNCIL (CEDC).

RECOMMENDED BY: Regan Bolli, City Manager

ATTACHMENT(S): See Interview Schedule and Application provided separately.

PREPARED BY: Joan Michaud, Senior Deputy City Clerk

EXPLANATION:
One position on the Covington Economic Development Council that is to be appointed by the Covington City Council expired on July 31, 2019. One new application has been received. The Council interviewed that applicant on September 24, 2019. CEDC appointments are two-year terms.

<table>
<thead>
<tr>
<th>Name of Applicant</th>
<th>Resides/Works</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Lynch</td>
<td>Lives within 3-mile radius</td>
</tr>
</tbody>
</table>

ALTERNATIVES:
Not appoint at this time and direct staff to continue to advertise for additional applicants.

CITY COUNCIL ACTION: _____ Ordinance _____ Resolution  X  Motion _____ Other

Council member _____________ moves, Council member ________________ seconds, to appoint ______________ to fill a position on the Covington Economic Development Council with a term expiring July 31, 2021.

REVIEWED BY: City Manager
SUBJECT: 2019 SECOND QUARTER FINANCIAL REPORTS

RECOMMENDED BY: Casey Parker, Finance Director

ATTACHMENT(S):
1. 2019 Second Quarter Report
2. Quarterly Performance Reports by Fund

PREPARED BY:
Casey Parker, Finance Director

EXPLANATION:
It is the policy of the City and a requirement of state law (RCW 35A.34.240) to provide financial reports to the governing body on a quarterly basis.

ALTERNATIVES:
N/A

FISCAL IMPACT:
None.

CITY COUNCIL ACTION: Ordinance Resolution Motion X Other

ASK QUESTIONS OF STAFF

REVIEWED BY: City Manager
United States
- U.S. forecast similar to the March forecast; personal income slightly higher than March.
- U.S. economy added 75,000 net new jobs in May, down from an average of 186,000 jobs per month in the prior four months.
- U.S. baseline forecast has slowing growth but no recession.

Washington
- Washington’s unemployment rate remained at 4.7% in May after increasing in March and April.
- Seattle area home prices remain unchanged for 2nd quarter.
- Washington GDP rose 5.7% in 2018 which was higher than the 2.9% for the U.S. as a whole.

Upside
- Baseline forecast has slowing growth but no recession.
- Strong U.S., WA labor markets.

Downside
- Impact of trade disputes and a slowing global economy.
- 737 MAX—impact unclear on WA employment.

Quarterly Summary
Major revenues such as property, utility, and REET taxes continue to do well and are in line with budget estimates. Sales tax collections continue to be down again for second quarter due to an anticipated decrease in construction. Development services revenues are coming in stronger than budget, with single family residential permits 40% higher than 2018 numbers. Looking forward to the remainder of the year and beyond, there are several things to take note of. The construction category of sales tax continues to decrease, which is a substantial portion of our sales tax. The other major item is Initiative 976, which would abolish our Transportation Benefit District, and eliminate a major portion of our street funding beginning this December. This $362,000 loss would most likely force the City to make cuts. We will continue to keep you posted as we move forward into our 2020 budget season as well as the election results in November.

- Casey Parker, Finance Director

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<table>
<thead>
<tr>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax</td>
<td>2</td>
</tr>
<tr>
<td>Real Estate Excise Tax</td>
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</tr>
<tr>
<td>Retail Sales and Use Tax</td>
<td>3</td>
</tr>
<tr>
<td>Utility Tax</td>
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<td>General Fund</td>
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<td>Public Works</td>
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<td>Development Services</td>
<td>5</td>
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<td>Parks, Aquatics, Recreation, and Athletics</td>
<td>5</td>
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<tr>
<td>Cash and Investments</td>
<td>6</td>
</tr>
<tr>
<td>Capital Investment Program</td>
<td>7</td>
</tr>
</tbody>
</table>
Property Tax

Property tax is collected by King County and distributed on a daily basis to all taxing agencies within the county. Since taxes are due on April 30 and October 31 each year, the major distributions are realized in early May and November.

Through 2nd quarter the city received $1,464,002 or 52.6% of budget. This is 2.1% or $30,568 above 2018 2nd quarter collections.

Property tax is the most stable source of revenue the city has. It is one leg of the “three legged” stool which the general fund relies on for revenue. The other two legs are sales tax and utility tax.

Property tax revenues are unrestricted. As such they may be used to pay for any need within the city. Currently, property taxes are allocated 100% to the general fund.

The 2018 levy for 2019 collection is $2,803,177 and the levy rate is $1.02/$1,000 assessed value. The legal cap for property tax collections is $2.10/$1,000 assessed value.

The city’s assessed valuation is $2.7 billion—an increase of $281.7 million or 11.5% over the previous year.

Real Estate Excise Tax (REET)

REET is a restricted revenue dedicated to paying debt service on the 2007 transportation bonds (through 2027) which paid for 168th Place SE/165th Place SE and loans from the Public Works Trust Fund (through 2024). This tax is levied by the city on all sales of real estate at the rate of one-half percent which is divided into two quarter percents.

Through June, collections are $565,735 or 57.6% of the $982,517 budget. This is $132,958 or 19% lower than 2018 due to a large commercial sale that took place in 2018.

There were 31 new home sales, 202 existing home sales, 2 commercial, and 15 lot sales through 2nd quarter.
**Retail Sales & Use Tax**

Sales and use tax is the largest revenue source available to the city.

The 2nd quarter is below 2018 levels by $129,886 or 5.2%. Total collections are at $2,375,326 or 46.6%. The budget for 2016 is $5,100,000.

Cumulatively comparing each category to the 2nd quarter of 2018 shows that retail came in ahead at 2.7% and construction is negative –50.9%. Food services is up 11.7% for the quarter while the “all other” category was up 53.3%.

![Graph showing retail sales and use tax collections by month]

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**Utility Tax**

The city imposes a utility tax on electrical energy, natural gas, brokered natural gas, and telephone at the rate of 6.0%. Solid waste, cable TV, and SWM are taxed at an 8.0% rate. Utility tax supports the general fund, debt service and streets.

The 2nd quarter y/y is up by $329,309 or 38.8%. Total collections are $1,178,276 or 50.8% of budget.

The AT&T audit is in its infancy stages. Staff will keep council informed as information is received.

<table>
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<tr>
<th>Utility</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electricity</td>
<td>$304,999</td>
<td>$398,039</td>
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<tr>
<td>Natural Gas</td>
<td>170,967</td>
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<td>Solid Waste</td>
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<tr>
<td>Cable</td>
<td>151,172</td>
<td>224,206</td>
</tr>
<tr>
<td>Telephone</td>
<td>140,526</td>
<td>140,715</td>
</tr>
<tr>
<td>SWM</td>
<td>13,716</td>
<td>88,151</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$848,967</strong></td>
<td><strong>$1,178,276</strong></td>
</tr>
</tbody>
</table>
Operating revenues are 51.3% of budget or $6.9 million. This exceeds 2018 levels by $308,197. Sales, utility, and property tax collections are detailed on pages 2 and 3 and parks revenue is reviewed on page 5.

Total expenditures excluding transfers out are $5,391,204. This is an increase in spending of 7.8% or $390,667 over the same period last year.

Overall, 45.5% of the budget was spent. Beginning fund balance is $9,554,072 – an increase of $22,968.
PUBLIC WORKS

Public Works consists of street operations and surface water management (SWM).

Street operations is funded by franchise fees received from Comcast, a motor vehicle fuel excise tax, and motor vehicle license fees.

Comcast franchise fees are right on forecast at $128,777 or 49.7% and are down 3.3% from 2018. Total operating revenues are $524,205 and other financing sources are $561,202. At $1,085,407 this puts total revenue sources at 60.4% for the 2nd quarter.

Gas tax is below estimates at 45.8% or $197,022. Statewide projections are 10% lower than 2018.

Motor vehicle license fees are at $173,705 or 52.6% of budget. Total expenditures excluding transfers out are at 44.2% or $620,971.

Street operating revenues are less than operating expenditures by $96,766. Operating transfers of $161,927 from the general fund help offset that deficit.

Beginning fund balance for Streets is $300,020 a decrease of $106,603.

SWM is primarily funded through drainage fees collected by King County and distributed to the city. Collections through June are $1,723,953 or 66.8% of budget. Total revenues are at 65.8% or $1,747,737.

Total expenditures excluding transfers out are at 32.8% of budget or $868,034 a decrease of 3.2% over 2018.

DEVELOPMENT SERVICES

Total revenue is at $1,034,792 or 64.1% of forecast. This is a 3.8% decrease over 2018. All categories besides investment earnings have seen a decrease.

The number of permits for single family residences are at 52 compared to 37 in 2018. There are no multi-family permits and 1 commercial permit year-to-date. Operational expenditures came in at 41.9% or $785,834.

Beginning fund balance for 2018 was $5,019,681 an increase of $477,903.

AQUATICS, RECREATION and CULTURAL ARTS

Parks is divided into four divisions: aquatics, maintenance, recreation and cultural arts, and parks administration. Two divisions bring in revenue: aquatics, and recreation and cultural arts.

First quarter budget-to-actual aquatics revenue is $411,030 or 55.3%; and recreation and cultural arts is $218,362 or 65.5%.

Total year-to-date attendance for aquatics is 54,309–4,221 less than 2018 for the same time period. Athletics had 1,704 participants and recreation 963. 2018 had 698 and 1,600 participants respectively y/y. Operating expenditures for the two divisions total $993,747 which exceeds corresponding revenue by $364,355.

The individual expenditure breakdown is as follows: aquatics is $650,713; and recreation and cultural arts is $343,034.
CASH & INVESTMENTS

Cash and investments total $27,909,758. This exceeds June 2018 by $2,980,281. The largest gainers are the general fund and capital improvement program fund. Streets and SWM decreased as money is being utilized to fund new capital projects.

The Local Government Investment Pool (LGIP) earned 2.47% in June 2019. The City has $21,179,731 invested with the LGIP. (as of June 2019)

Investments outside the LGIP total $4,550,763 (market value). They are currently all US Government Agencies. Cash on hand is kept at US Bank and various petty cash funds throughout the City. Investment securities are kept with US Bank Safekeeping.

The chart below reflects the amount of cash and investments allocated to each fund within the City. This is reconciled and updated on a monthly basis.

<table>
<thead>
<tr>
<th>TOTAL GENERAL LEDGER CASH ACCOUNTS</th>
<th>INVESTMENTS</th>
<th>CASH</th>
<th>TOTAL</th>
<th>2018</th>
<th>Δ</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>$1,226,375.06</td>
<td>$7,499,629.51</td>
<td>8,726,004.57</td>
<td>$6,911,856.73</td>
<td>$1,814,147.84</td>
</tr>
<tr>
<td>STREET FUND</td>
<td>-</td>
<td>238,265.18</td>
<td>238,265.18</td>
<td>314,517.07</td>
<td>(76,251.89)</td>
</tr>
<tr>
<td>CONTINGENCY FUND</td>
<td>399,148.00</td>
<td>20,803.59</td>
<td>419,951.59</td>
<td>414,319.19</td>
<td>5,632.40</td>
</tr>
<tr>
<td>CUMULATIVE RESERVE FUND</td>
<td>1,396,289.00</td>
<td>106,271.02</td>
<td>1,502,560.02</td>
<td>1,455,995.90</td>
<td>46,564.12</td>
</tr>
<tr>
<td>REET 1st 1/4% FUND</td>
<td>-</td>
<td>163,764.27</td>
<td>163,764.27</td>
<td>176,351.10</td>
<td>(12,586.83)</td>
</tr>
<tr>
<td>REET 2nd 1/4% FUND</td>
<td>-</td>
<td>163,764.27</td>
<td>163,764.27</td>
<td>176,351.10</td>
<td>(12,586.83)</td>
</tr>
<tr>
<td>DEVELOPMENT SERVICES FUND</td>
<td>1,528,951.08</td>
<td>3,790,979.86</td>
<td>5,319,930.94</td>
<td>4,917,355.55</td>
<td>402,575.39</td>
</tr>
<tr>
<td>LID 99.01 FUND</td>
<td>-</td>
<td>29,076.77</td>
<td>29,076.77</td>
<td>30,392.86</td>
<td>(1,316.09)</td>
</tr>
<tr>
<td>CAPITAL IMPROVEMENT PROGRAM</td>
<td>-</td>
<td>9,020,934.70</td>
<td>9,020,934.70</td>
<td>7,528,823.33</td>
<td>1,492,111.37</td>
</tr>
<tr>
<td>CUSTODIAL FUND</td>
<td>-</td>
<td>78,200.34</td>
<td>78,200.34</td>
<td>-</td>
<td>78,200.34</td>
</tr>
<tr>
<td>SURFACE WATER MANAGEMENT</td>
<td>-</td>
<td>1,039,006.23</td>
<td>1,039,006.23</td>
<td>2,095,868.88</td>
<td>(1,056,862.65)</td>
</tr>
<tr>
<td>UNEMPLOYMENT INSURANCE</td>
<td>-</td>
<td>486,614.25</td>
<td>486,614.25</td>
<td>415,129.32</td>
<td>71,484.93</td>
</tr>
<tr>
<td>EQUIPMENT REPLACEMENT</td>
<td>-</td>
<td>721,684.70</td>
<td>721,684.70</td>
<td>492,515.48</td>
<td>229,169.22</td>
</tr>
<tr>
<td>TOTAL ALL FUNDS</td>
<td>$4,550,763.14</td>
<td>$23,358,994.69</td>
<td>$27,909,757.83</td>
<td>$24,929,476.51</td>
<td>$2,980,281.32</td>
</tr>
</tbody>
</table>
**CAPITAL INVESTMENT PROGRAM (cash basis)**

The city has collected $332,468 in GMA mitigation fees, $69,973 in interest earnings and $130,267 in parks fees-in-lieu.

Please see the chart below for current CIP activity.

<table>
<thead>
<tr>
<th>Project #</th>
<th>Project Description</th>
<th>YTD Revenues</th>
<th>YTD Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>1145</td>
<td>SE 256th St Culvert</td>
<td>2,418</td>
<td>36,488</td>
</tr>
<tr>
<td>1201</td>
<td>204th Connector</td>
<td>15,300</td>
<td>50,341</td>
</tr>
<tr>
<td></td>
<td>Maintenance Facility</td>
<td>998,185</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Town Center</td>
<td>-</td>
<td>10,000</td>
</tr>
<tr>
<td></td>
<td>Public Art</td>
<td>20,080</td>
<td>9,050</td>
</tr>
<tr>
<td>1010</td>
<td>Covington Community Park Phase 2</td>
<td>$36,330</td>
<td>$198,308</td>
</tr>
<tr>
<td>1019</td>
<td>SoCo Park</td>
<td>19,748</td>
<td>12,334</td>
</tr>
<tr>
<td>1086</td>
<td>164th AV SE</td>
<td>200,000</td>
<td>102,957</td>
</tr>
<tr>
<td>1127</td>
<td>SR 516 Widening at Jenkins Creek</td>
<td>57,051</td>
<td>169,106</td>
</tr>
</tbody>
</table>

**BOND WATCH**

As of June 30, the balance of the 2016 Refunded Bonds is $7,330,000. Payoff for these bonds is 11/1/2027. The next principal payment of $730,000 will be 11/1/2019.

The Public Works Trust Fund Loan balance is $1,074,479. The payoff for this loan is 6/1/2024. The next principal payment will be 6/1/2020 for $214,895.

IMPACT FEES

The total balance of traffic impact fees at the end of 2018 is $3,565,602. These are collected throughout the year and distributed to projects as needed. Transportation impact fees are restricted and can only be used for public streets and roads. They must be used in

**CITY OF COVINGTON**

**FINANCE DEPARTMENT**

Casey Parker – Finance Director
Lindsay Hagen – Senior Accountant
Staci Cles – Accountant I
Shelley Wells – Accounting Technician
City of Covington - Quarterly Performance Report - General Fund
as of 6/30/2019

2019 Revenues by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>$ Rem</th>
<th>% Coll/支出</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>$ 10,731.5</td>
<td>$ 5,316.5</td>
<td>$ 5,415.0</td>
<td>49.5%</td>
<td>$ 5,069.9</td>
</tr>
<tr>
<td>Licenses &amp; Permits</td>
<td>81.8</td>
<td>42.4</td>
<td>39.4</td>
<td>51.8%</td>
<td>40.9</td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>451.9</td>
<td>235.7</td>
<td>216.2</td>
<td>52.2%</td>
<td>237.7</td>
</tr>
<tr>
<td>Charges for Goods &amp; Svcs</td>
<td>1,897.0</td>
<td>1,052.3</td>
<td>844.7</td>
<td>55.5%</td>
<td>1,053.9</td>
</tr>
<tr>
<td>Fines &amp; Forfeits</td>
<td>91.2</td>
<td>48.7</td>
<td>42.5</td>
<td>53.4%</td>
<td>49.8</td>
</tr>
<tr>
<td>Investment Interest</td>
<td>88.8</td>
<td>153.1</td>
<td>(64.3)</td>
<td>172.4%</td>
<td>55.7</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>152.8</td>
<td>99.3</td>
<td>53.5</td>
<td>65.0%</td>
<td>131.9</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>13,495.0</td>
<td>6,948.0</td>
<td>6,547.0</td>
<td>51.5%</td>
<td>6,639.8</td>
</tr>
<tr>
<td>Operating Transfer In</td>
<td>54.9</td>
<td>-</td>
<td>54.9</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Sources</td>
<td>$ 13,549.9</td>
<td>$ 6,948.0</td>
<td>$ 6,601.9</td>
<td>51.3%</td>
<td>$ 6,639.8</td>
</tr>
</tbody>
</table>

2019 Expenditures by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>$ Rem</th>
<th>% Coll/支出</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Wages</td>
<td>$ 3,579.6</td>
<td>$ 1,577.9</td>
<td>$ 2,001.7</td>
<td>44.1%</td>
<td>$ 1,478.4</td>
</tr>
<tr>
<td>Benefits</td>
<td>1,279.0</td>
<td>554.1</td>
<td>724.9</td>
<td>43.3%</td>
<td>548.0</td>
</tr>
<tr>
<td>Supplies</td>
<td>313.2</td>
<td>115.0</td>
<td>198.2</td>
<td>36.7%</td>
<td>99.3</td>
</tr>
<tr>
<td>Other Services &amp; Charges</td>
<td>7,569.7</td>
<td>3,223.8</td>
<td>4,345.9</td>
<td>42.6%</td>
<td>1,134.1</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>1,877.5</td>
</tr>
<tr>
<td>Capital</td>
<td>192.4</td>
<td>116.6</td>
<td>75.8</td>
<td>60.6%</td>
<td>40.3</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>12,933.9</td>
<td>5,587.4</td>
<td>7,346.5</td>
<td>43.2%</td>
<td>5,177.6</td>
</tr>
<tr>
<td>Other Financing Uses</td>
<td>847.6</td>
<td>684.5</td>
<td>163.1</td>
<td>80.8%</td>
<td>(59.2)</td>
</tr>
<tr>
<td>Total Uses</td>
<td>$ 13,781.5</td>
<td>$ 6,271.9</td>
<td>$ 7,509.6</td>
<td>45.5%</td>
<td>$ 5,118.4</td>
</tr>
</tbody>
</table>

Athletic Program Registrations

- Winter: 681
- Spring: 1023
- Summer: 0
- Fall: 0

2017, 2018, 2019

25 of 32
## 2019 Revenues by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>% Coll/</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motor Vehicle License Fee</td>
<td>330.0</td>
<td>173.7</td>
<td>52.6%</td>
<td>172.9</td>
</tr>
<tr>
<td>Cable TV Franchise</td>
<td>259.0</td>
<td>128.8</td>
<td>49.7%</td>
<td>133.2</td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>457.7</td>
<td>210.9</td>
<td>46.1%</td>
<td>222.1</td>
</tr>
<tr>
<td>Charges for Goods &amp; Svcs</td>
<td>24.0</td>
<td>7.9</td>
<td>33.0%</td>
<td>12.2</td>
</tr>
<tr>
<td>Investment Interest</td>
<td>4.0</td>
<td>2.3</td>
<td>56.8%</td>
<td>1.9</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>0.6</td>
<td>0.0%</td>
<td>2.5</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>1,074.7</td>
<td>524.2</td>
<td>48.8%</td>
<td>544.8</td>
</tr>
<tr>
<td>Operating Transfer In</td>
<td>723.1</td>
<td>561.2</td>
<td>77.6%</td>
<td>81.2</td>
</tr>
<tr>
<td>Total Sources</td>
<td>$ 1,797.8</td>
<td>$ 1,085.4</td>
<td>$ 712.4</td>
<td>$ 626.0</td>
</tr>
</tbody>
</table>

## 2019 Expenditures by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>% Coll/</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Wages</td>
<td>$ 426.4</td>
<td>$ 225.7</td>
<td>52.9%</td>
<td>$ 186.9</td>
</tr>
<tr>
<td>Benefits</td>
<td>174.7</td>
<td>87.9</td>
<td>50.3%</td>
<td>87.4</td>
</tr>
<tr>
<td>Supplies</td>
<td>64.7</td>
<td>34.2</td>
<td>52.8%</td>
<td>16.6</td>
</tr>
<tr>
<td>Other Services &amp; Charges</td>
<td>738.2</td>
<td>271.7</td>
<td>36.8%</td>
<td>244.7</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>22.8</td>
</tr>
<tr>
<td>Capital</td>
<td>-</td>
<td>15.1</td>
<td>0.0%</td>
<td>14.4</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>1,404.0</td>
<td>621.0</td>
<td>44.2%</td>
<td>572.8</td>
</tr>
<tr>
<td>Other Financing Uses</td>
<td>419.3</td>
<td>400.5</td>
<td>95.5%</td>
<td>14.4</td>
</tr>
<tr>
<td>Total Uses</td>
<td>$ 1,823.3</td>
<td>$ 1,021.5</td>
<td>$ 801.8</td>
<td>$ 587.2</td>
</tr>
</tbody>
</table>

### Asphalt Repair Hours

<table>
<thead>
<tr>
<th>Year</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>160</td>
</tr>
<tr>
<td>2015</td>
<td>102</td>
</tr>
<tr>
<td>2016</td>
<td>391</td>
</tr>
<tr>
<td>2017</td>
<td>503</td>
</tr>
<tr>
<td>2018</td>
<td>609</td>
</tr>
</tbody>
</table>

26 of 32
City of Covington - Quarterly Performance Report - Development Services Fund
as of 6/30/2019

2019 Revenues by Category

- Licenses and Permits: 51.0%
- Chgs for Goods & Svcs: 43.2%
- Supplies: 0.3%
- Other Svcs & Chgs: 38.9%
- Interest: 5.7%
- Miscellaneous: 0.1%

2019 Expenditures by Category

- Salaries & Wages: 45.6%
- Benefits: 15.2%
- Supplies: 0.3%
- Other Svcs & Chgs: 38.9%

2019 Revenues by Category

<table>
<thead>
<tr>
<th>Category</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>% Coll/Spent YTD</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licenses and Permits</td>
<td>$863.2</td>
<td>$527.8</td>
<td>61.1%</td>
<td>$556.2</td>
</tr>
<tr>
<td>Charges for Goods &amp; Svcs</td>
<td>721.3</td>
<td>447.0</td>
<td>62.0%</td>
<td>504.4</td>
</tr>
<tr>
<td>Fines &amp; Forfeits</td>
<td>0.6</td>
<td>0.1</td>
<td>16.7%</td>
<td>0.3</td>
</tr>
<tr>
<td>Investment Interest</td>
<td>30.0</td>
<td>59.3</td>
<td>197.7%</td>
<td>15.1</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>0.6</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>$1,615.1</td>
<td>$1,034.8</td>
<td>64.1%</td>
<td>$1,076.0</td>
</tr>
<tr>
<td>Operating Transfer In</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Sources</td>
<td>$1,615.1</td>
<td>$1,034.8</td>
<td>$580.3</td>
<td>$1,076.0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>% Coll/Spent YTD</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Wages</td>
<td>$761.2</td>
<td>$358.0</td>
<td>47.0%</td>
<td>$322.5</td>
</tr>
<tr>
<td>Benefits</td>
<td>267.4</td>
<td>119.5</td>
<td>44.7%</td>
<td>115.9</td>
</tr>
<tr>
<td>Supplies</td>
<td>11.7</td>
<td>2.6</td>
<td>22.2%</td>
<td>7.9</td>
</tr>
<tr>
<td>Other Services &amp; Charges</td>
<td>834.2</td>
<td>305.7</td>
<td>36.6%</td>
<td>244.3</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>35.6</td>
</tr>
<tr>
<td>Capital</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>$1,874.5</td>
<td>$785.8</td>
<td>41.9%</td>
<td>$726.2</td>
</tr>
<tr>
<td>Other Financing Uses</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Uses</td>
<td>$1,874.5</td>
<td>$785.8</td>
<td>$1,088.7</td>
<td>$726.2</td>
</tr>
</tbody>
</table>

Single Family Residential - Cumulative Permit Activity

- January: 6
- February: 13
- March: 30
- April: 36
- May: 48
- June: 52

2018 - 2019
## 2019 Revenues by Category

- Chgs for Goods & Svcs: 99.4%
- Interest: 0.5%
- Misc.: 0.0%
- Grants: 0.1%

## 2019 Expenditures by Category

- Other Svcs & Chgs: 44.1%
- Supplies: 3.0%
- Benefits: 15.8%
- Salaries & Wages: 36.2%
- Capital: 0.9%

### Rev & Exp - YTD 2019

<table>
<thead>
<tr>
<th></th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>$ Rem</th>
<th>% Coll/</th>
<th>2018 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charges for Goods &amp; Svcs</td>
<td>2,632.5</td>
<td>1,737.0</td>
<td>895.5</td>
<td>66.0%</td>
<td>1,251.1</td>
</tr>
<tr>
<td>Investment Interest</td>
<td>22.0</td>
<td>8.9</td>
<td>13.1</td>
<td>40.5%</td>
<td>11.0</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>-</td>
<td>0.4</td>
<td>(0.4)</td>
<td>0.0%</td>
<td>0.5</td>
</tr>
<tr>
<td>Grants</td>
<td>-</td>
<td>1.4</td>
<td>(1.4)</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>2,654.5</td>
<td>1,747.7</td>
<td>906.8</td>
<td>65.8%</td>
<td>1,262.6</td>
</tr>
<tr>
<td>Operating Transfer In</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Total Sources</td>
<td>$ 2,654.5</td>
<td>$ 1,747.7</td>
<td>$ 906.8</td>
<td>65.8%</td>
<td>$ 1,262.6</td>
</tr>
<tr>
<td>Salaries &amp; Wages</td>
<td>$ 741.0</td>
<td>$ 314.4</td>
<td>$ 426.6</td>
<td>42.4%</td>
<td>$ 287.7</td>
</tr>
<tr>
<td>Benefits</td>
<td>300.5</td>
<td>137.0</td>
<td>163.5</td>
<td>45.6%</td>
<td>129.4</td>
</tr>
<tr>
<td>Supplies</td>
<td>40.6</td>
<td>26.4</td>
<td>14.2</td>
<td>65.0%</td>
<td>28.5</td>
</tr>
<tr>
<td>Other Services &amp; Charges</td>
<td>1,353.7</td>
<td>382.4</td>
<td>971.3</td>
<td>28.2%</td>
<td>406.6</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>29.4</td>
</tr>
<tr>
<td>Debt Service Interest</td>
<td>2.0</td>
<td>-</td>
<td>2.0</td>
<td>0.0%</td>
<td>-</td>
</tr>
<tr>
<td>Capital</td>
<td>206.7</td>
<td>7.8</td>
<td>198.9</td>
<td>3.8%</td>
<td>15.2</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>2,644.5</td>
<td>868.0</td>
<td>1,776.5</td>
<td>32.8%</td>
<td>896.8</td>
</tr>
<tr>
<td>Other Financing Uses</td>
<td>499.5</td>
<td>516.3</td>
<td>(16.8)</td>
<td>103.4%</td>
<td>246.2</td>
</tr>
<tr>
<td>Total Uses</td>
<td>$ 3,144.0</td>
<td>$ 1,384.3</td>
<td>$ 1,759.7</td>
<td>44.0%</td>
<td>$ 1,143.0</td>
</tr>
</tbody>
</table>

### Total Number of Public Catch Basins

- 2015: 3316
- 2016: 3317
- 2017: 3579
- 2018: 3755
DISCUSSION OF FUTURE AGENDA ITEMS:

6:00 p.m., Tuesday, October 8, 2019 Special Meeting
Joint Study Session with Human Services Commission

7:00 p.m., Tuesday, October 8, 2019 Regular Meeting

(Draft Agendas Attached)
GENERAL INFORMATION:
The study session is an informal meeting involving discussion between and among the City Council, Commissioners, and city staff regarding policy issues. Study sessions may involve presentations, feedback, brainstorming, etc., regarding further work to be done by the staff on key policy matters.

CALL CITY COUNCIL JOINT STUDY SESSION TO ORDER

APPROVAL OF AGENDA

ITEM(S) FOR DISCUSSION
  1. Recap of 2019
  2. Future Plans for 2020

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).

*Note* A Regular Council meeting will follow at approximately 7:00 p.m.
CALL CITY COUNCIL REGULAR MEETING TO ORDER – approximately 7:00 p.m.

ROLL CALL/PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMUNICATION

- US Navy Birthday Proclamation

PUBLIC COMMENT Speakers will state their name, address, and organization. Comments are directed to the City Council, not the audience or staff. Comments are not intended for conversation or debate and are limited to no more than four minutes per speaker. Speakers may request additional time on a future agenda as time allows.

NOTICE to all participants: Pursuant to state law, RCW 42.17A.555, campaigning for any ballot measure or candidate in City Hall and/or during any portion of the council meeting, including the audience comment portion of the meeting, is PROHIBITED.

APPROVE CONSENT AGENDA

C-1. Minutes: September 10, 2019 Special & Regular Meetings and September 24, 2019 Special & Regular Meetings (Scott)
C-2. Vouchers (Parker)
C-3. Authorize City Manager to Execute Agreement for Automated Pavement Condition Assessment (Lindskov)
C-4. Acceptance of the Winterwood Ditching Project (Lindskov)
C-5. Authorize City Manager to Execute Updated Agreement with South Correctional Entity for Inmate Housing (Parker)

PUBLIC HEARING

1. Receive Public Comment Regarding Kent School District’s Six-Year Capital Facilities Plan and School Impact Fees (Estep)
2. Receive Public Comment and Presentation from Staff Regarding 2020 Revenue Sources and Possible Increase in Property Tax Revenues (Parker)

NEW BUSINESS

3. Consider Resolution of Intent Pursuant to HB 1406 to Access Tax Credit Funds (Parker)
4. Discuss 2020 Legislative Agenda (Bolli)
5. City Manager Presents 2019 Budget Message (Bolli)

FUTURE AGENDA ITEMS

COUNCIL/STAFF COMMENTS
PUBLIC COMMENT See Guidelines on Public Comments above in First Public Comment Section

EXECUTIVE SESSION – if needed

ADJOURN

Americans with Disabilities Act – reasonable accommodations provided upon request a minimum of 24 hours in advance (253-480-2400).