City of Covington
Parks & Recreation Commission Minutes

January 18, 2017
6:00 PM
Covington City Hall

<table>
<thead>
<tr>
<th>CALL TO ORDER</th>
<th>Meeting was called to order at 6:00 pm.</th>
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</thead>
<tbody>
<tr>
<td>ROLL CALL</td>
<td>Chair Laura Morrissey, Vice Chair Bryan Higgins, Lisa Knapton, Justin Reed</td>
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<tr>
<td>EXCUSED</td>
<td>Conni Elliott, Zbigniev Tomalik</td>
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<tr>
<td>UNEXCUSED</td>
<td>Troy McIntyre</td>
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<tr>
<td>CITY STAFF PRESENT</td>
<td>Mary Gardocki, Ethan Newton</td>
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<td>APPROVAL OF AGENDA</td>
<td>The Agenda was approved as submitted.</td>
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<td>APPROVAL OF MINUTES</td>
<td>The minutes for November 16, 2016 were approved.</td>
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<td>CITIZEN COMMENTS</td>
<td>None.</td>
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NEW BUSINESS

1. **Introduced Parks Project Manager Mary Gardocki**
   - Mary joined the city at the end of November. She brings with her experience and expertise in not just parks planning, but also project management. Mary’s comes from Illinois and New Mexico and has a breadth of experience ranging from working for cities, districts and as a consultant. Currently Mary is taking lead roles in CCP P2 and PIF. She will also be moving forward the Jenkins Creek Park Master plan project.

2. **Update on Covington Community Park Phase 2 Project**
   - February/March: advertise project
   - March: bid opening
   - April/May: construction begins
   - Current work
     i. Permits (USACOE, DOE, City)
     ii. Finalizing bid documents
     iii. DOC $5M grant contract to be approved by council at 1/24 council meeting (press release will be issued)
     iv. Dedication of right-of-way along 180th Ave tentatively scheduled for approval at 2/14 council meeting

3. **Update on Park Impact Fee**
   - Staff shared an update on the plan to implement park impact fees. Staff will bring back proposed code changes for the commissions review later in the year.

4. **Consider Tree Board Work Plan**
   - The commission approved the tree board work plan (M/S/C: Higgins/Knapton/Unanimous).

STAFF REPORT
- Parks
  - CCP P2
• SoCo Park
  ▪ March/April: RFP/contract for demolition work
  ▪ May/June: demolition
  ▪ July/August: invasive species removal, limited site improvements
  ▪ Current work
    • pre-demolition hazardous building material survey
    • KC CFT Amendment to be approved by council at 1/24 council meeting
    • RCO deed of right for public outdoor recreation purposes tentatively scheduled for approval at 2/14 council meeting

• Jenkins Creek Park Master Plan
  ▪ March/April: Issue RFQ

• Recreation and Cultural Arts Update
  o Basketball games began January 14
    ▪ 2016 Participants: 539
    ▪ 2017 Participants: 613
  o Volleyball ended December 17
    ▪ 2015 Participants: 209
    ▪ 2016 Participants: 262
  o Pinnacle Physical Therapy has pledged a $3000 athletics sponsorship for 2017.
  o Everyone is working on the 2017 Spring/Summer Recreation Guide
    ▪ Home Delivery Date: March 1, 2017
    ▪ Distribution: 17,000 homes. (All of the 98042 zip code)
  o Certified Parks and Recreation Professional: Our own Recreation Specialist Jaquelyn Ball has earned her National Recreation and Parks Association designation as a Certified Parks and Recreation Professional (CPRP). This certification is the national standard for all parks and recreation professionals who are at the forefront of their profession and it demonstrates that the certified individual has met education and experience qualifications in the field of parks and recreation. Congratulations to Jaquelyn for this achievement!
  o New intern from WSU: Megan Presler

• Aquatics
  o Splash Count December 2016 = 7,049
  o Total 2016 Splash Count = 128,684 (2015: 125,909)

• General
  o Laura has been recognized as the 2016 commissioner of the year. Congratulations and thank you for all you service to the city and community and being a champion for parks and recreation!
  o George Pearson has been recognized as the 2016 volunteer of the year. George continues to selflessly serve his community with his care for Jenkins Creek Park and police volunteer.
  o If interested in the 2017 City Hall Art Gallery program, contact Pat Patterson.
  o Covington Youth Council: Recruiting for adult leaders for the Covington Youth Council. If you know anyone that may be a good fit please put them in contact with Sharon. The deadline is February 7, 2017.

GOOD OF THE ORDER
• Commission reviewed the February 15, 2017 agenda.
With no further discussion, the meeting adjourned at approximately 7:05 pm.

Respectfully submitted,
Ethan Newton
Parks and Recreation Director