CALL TO ORDER
Ed White called the meeting to order at 6:31.

MEMBERS PRESENT
Ed White, Gini Cook, Leslie Spero, Jennifer Harjehausen, and Marita Ledesma.
Motions were made to excuse Lesli and Cynthia by Gini; seconded by Leslie – all approved.

CITY STAFF PRESENT
Pat Patterson, Recreation Manager

APPROVAL OF AGENDA
Motion was made by Leslie to approve agenda with the addition of the topic of the afterschool art program; Jennifer seconded – all approved.

GUEST PRESENTATION
TIM SCHMITT of Schmitt Graphics & Design, and his colleague.
Tim was there to answer our questions about the utility box/storage container wraps. Among other things, he said they have about an 8 year life span. Artwork can be done in any media, then submitted in a file format (jpg for instance) with a fairly high dpi. It doesn’t have to be produced life-size, but shouldn’t be very small either. 52” is the widest panel they can produce, so the container would be covered in sections (much like a billboard). Figure $9 per square foot, plus installation. Printing takes about a day for the utility box wraps, then requires a couple of days to set before installation.

Also in attendance was Patty Melton, who is applying for an open position.

APPROVAL OF CONSENT AGENDA
Motion was made by Jennifer to approve consent agenda; seconded by Marita; all approved.

CONTINUED BUSINESS
• Student Art Show: Save the Date letters have gone out to the schools. Marita will reach out to High Schools and Middle Schools. Art will go up 3/2-3/3, come down 3/31-4/1. Any new businesses we identify, we should alert Pat. (Jennifer will contact
Bruschel’s Bagel Bistro.) Letters to businesses will be hand-delivered by commissioners (who will do what will be decided at the January meeting.

- **Public Art Policy:** Pat, Ethan & Regan will meet on this topic the week of the 22nd. We discussed the language about inventory and decided to insert the word “record” under the Roles and Responsibilities section (so it reads “maintenance of public art inventory record”) and under City Public Art Collection to take out the word “operated” so that the sentence reads “The Public Art Collection shall be developed and administered by the Arts Commission….” Pat also presented a timing change for the election and terms of officers as outlined in the Arts Commission Rules of Procedure (election in June, and terms are June 1 through May 31st). Marita moved to accept these changes; seconded by Jennifer – all approved.

- **Bridge Art Update:** Ed shared what he had presented to Don Vondron (a synopsis of our desires for texture and possible natural elements for the bridge sides. Ed and Gini reported on their attempts to engage the Muckleshoot Tribe in, at minimum making suggestions for the bridge art that might reference the original inhabitants of Jenkins Prairie (as suggested by Margaret at an earlier meeting).

- **Wraps:** Ed will complete the call using the information provided by Tim Schmitt, and will send it to Gini for final editing. It will then go to Pat.

- **Social Media:** Marita reported that she met with Karla and that we’d been given permission to use the city social media sites. Marita will work on a calendar.

- **Joint Meeting Recap:** general consensus was the meeting was positive.

- **After School Art Program:** Leslie presented an overview of her 16 week curriculum, which runs the gamut of watercolor painting to crafts to play acting. Pat reported that the Rec Department has hired Maia Shank as a new rec assistant and that she’s a possible candidate to lead the program.

### NEW BUSINESS
None

### CITIZEN/COMMISSIONER/STAFF COMMENTS
Pat mentioned the email from Sharon about the parliamentary procedure workshop. Apparently it went out to commission chairs only, so Ed forwarded it in case anyone else was interested in signing up.

### FUTURE AGENDA TOPICS
None

### GROUP MEMORY
Group Memory was approved by all commission members.

### ADJOURN
Meeting was adjourned at 9:30.