



City of Covington
Community Development Department
16720 SE 271st Street • Suite 100 • Covington, WA 98042
Phone: (253) 480-2400 • www.covingtonwa.gov
For appointments: PermitServices@covingtonwa.gov or call (253) 480-2400, ext. 0.

EMERGENCY REPAIR PERMIT PROCESS CHECKLIST

The City of Covington aids in expediting building permits when the repairs are due to natural disasters, structure fires, and when plumbing leaks occur. By providing our staff with the following items, we will be able to assist you in the most efficient manner possible.

When submitting for an ePermit (electronic plan review), please submit in accordance with the Electronic Submittal Naming Convention and Requirements for Electronic Documents. A sample of each electronic document name is provided below.

Two (2) copies of the following:

- A *detailed* scope of work outlining ALL of the necessary repairs. (OS1ScopeofWork.pdf).
- A *detailed* estimate of damage. Please be sure to also include this information on your building permit application under Project Value. (OS1CostEstimate.pdf).

One (1) copy of the following:

- [Building Permit Application](#) (OS1Application.pdf).
- An asbestos survey is required. Please contact Puget Sound Clean Air at (206) 343-8800 or <https://www.pscleanair.org/185/Asbestos> . (OS1ASBSurvey.pdf).

Permit Fees:

The plan review fee and technology surcharge fee are due at time of submittal. Remaining fees will be paid at permit issuance. Please contact permitservices@covingtonwa.gov for a fee estimate prior to permit submittal.

Once all of these items have been compiled, you will apply for your permit at City Hall or online at www.covingtonwa.gov. Appointments are required for permit submittals and pickups and you may schedule by email: permitservices@covingtonwa.gov or by phone: 253-480-2400, dial 0 to reach reception.

We will process your application and issue your permit as quickly as possible, and in many cases will be able to issue your permit over the counter.

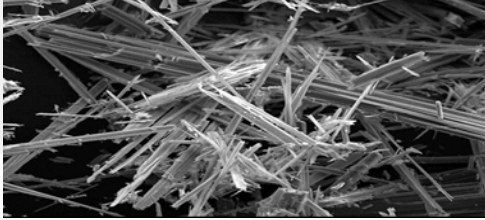
Once your Building Permit has been issued:

- After the initial demolition, but prior to making any repairs of the damaged area schedule your pre-construction meeting at www.covingtonwa.gov. The Building Inspector will assess the full scope of damage and advise the contractor of any needed plans or engineering and the required inspections to complete the repair.
- Following the pre-construction meeting, your contractor may need to submit plans for plan review and may also include structural details or engineering or will be permitted to repair the damaged areas according to direction of the Building Inspector.

If at any time you have questions about this process, please contact Permit Services at permitservices@covingtonwa.gov for assistance.

Renovating?

Check for asbestos before you start



ASBESTOS

Ren.o.vate: altering a facility or part of a facility in any way (except demolition).

Failure to comply with asbestos requirements may result in penalties.

Before you start most renovation (or demolition) projects, you MUST meet these asbestos requirements:



Conduct an Asbestos Survey

Asbestos has been widely used in many construction materials from insulation to vinyl flooring, to spray-on "popcorn" ceilings. Left undisturbed and in good condition, asbestos can perform as intended.

For almost all structures, an AHERA*-certified building inspector must perform the survey. The only exception is if this is a single-family, owner-occupied home, where owners may conduct their own survey for possible asbestos-containing materials (ACM). The ACM must either be removed prior to renovation or be left undisturbed. The results of the survey must either be posted at the work site or communicated in writing to anyone who may come into contact with the material.

Problems arise when asbestos deteriorates, falls apart or is disturbed during demolition and renovation. This can cause asbestos to break down (become "friable") into tiny fibers that become airborne. These fibers are easily inhaled and settle deep into the lungs where they cause lung cancer, asbestosis, or mesothelioma (a related terminal cancer) several years later.

File a Notification

Anyone who works or has the potential of working with products containing asbestos must fully comply with all regulatory requirements.

If any friable (disintegrates when crushed by hand) ACM is going to be removed from the structure, you must file a notification and pay a fee to the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos.

Properly Remove Asbestos

Asbestos removal must be performed by a certified asbestos contractor. The only exception is if this is a single-family, owner-occupied home. Homeowner instructions are available from the Puget Sound clean Air Agency for removal of popcorn ceilings, sheet vinyl flooring and cement-asbestos board siding.

For More Information

Contact the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos or call 206-689-4058.

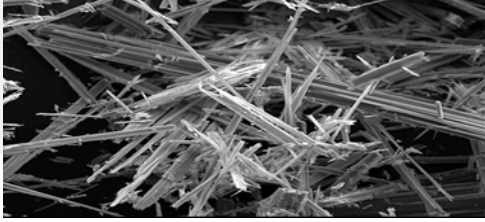
Note to contractors: check with Labor and Industry for additional requirements www.lni.wa.gov

*AHERA = Asbestos Hazardous Emergency Response Act.



1904 Third Avenue, Suite 105 | Seattle, WA 98101-3317
Phone 206-343-8800 | Toll Free 800-552-3565 | Fax 206-343-7522

Demolishing? Check for asbestos before you start



De.mol-ish: wrecking, razing, leveling, dismantling or burning of a structure, making it permanently uninhabitable

Failure to comply with asbestos requirements may result in penalties.

Before you can legally start any demolition (or most renovation) projects, you MUST meet these asbestos requirements:



Asbestos has been widely used in many construction materials from insulation to vinyl flooring, to spray-on "popcorn" ceilings. Left undisturbed and in good condition, asbestos can perform as intended.

Problems arise when asbestos deteriorates, falls apart or is disturbed during demolition and renovation. This can cause asbestos to break down (become "friable") into tiny fibers that become airborne. These fibers are easily inhaled and settle deep into the lungs where they cause lung cancer, asbestosis, or mesothelioma (a related terminal cancer) several years later.

Anyone who works or has the potential of working with products containing asbestos must fully comply with all regulatory requirements.

Conduct an Asbestos Survey

This survey must be conducted by an AHERA*-certified building inspector. You can search for them on the web or in phone books under "Asbestos Consulting and Testing". The results of the survey must either be posted at the work site or communicated in writing to anyone who may come into contact with the material.

File a Notification

You must file a completed notification and pay a fee to the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos before you begin demolition.

Properly Remove Asbestos

All asbestos-containing materials must be removed from the structure by an asbestos contractor prior to demolition.

For More Information

Contact the Puget Sound Clean Air Agency at www.pscleanair.org/asbestos or call 206-689-4058.

Note to contractors: check with Labor and Industry for additional requirements at www.lni.wa.gov

*AHERA = Asbestos Hazardous Emergency Response Act.

